EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period: July 1, 2019 to September 30, 2019

Executive Officer Name: Myrna Khan

Title: Vice-President, University Relations

Office University Relations



As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

| Travel date(s) | Destination | Purpose | Airfare | | Transportation[1] | Accommodation | | Meals[2] | Other[3] | Total |
|--------------------|---------------------------------------|--|---------|----|-------------------|---------------|----|----------|----------|----------|
| June 10, 2019 | Edmonton, AB | External Relations Event | \$ - | \$ | 10 | \$ - | \$ | - \$ | - | \$ 10 |
| Notes: | | | | | | | | | | |
| June 13, 2019 | Edmonton, AB | Norquest fundraiser event | \$ - | \$ | - | \$ - | \$ | - \$ | 150 | \$ 150 |
| Notes: | | | | | | | | | | |
| June 13, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 5 | \$ - | \$ | - \$ | - | \$ 5 |
| Notes: | | | | | | | | | | |
| June 16-21, 2019 | Winnipeg, AB | SUAC Course | \$ - | \$ | 103 | \$ 1,153 | \$ | 139 \$ | - | \$ 1,395 |
| Notes: | Additional expenses have been post | Additional expenses have been posted on a previous disclosure. | | | | | | | | |
| June 25, 2019 | Edmonton, AB | Alberta Chambers Event | \$ - | \$ | 10 | \$ - | \$ | - \$ | 525 | \$ 535 |
| Notes: | | | | | | | | | | |
| July 3, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 6 | \$ - | \$ | - \$ | - | \$ 6 |
| Notes: | | | | | | | | | | |
| July 18, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 7 | \$ - | \$ | - \$ | - | \$ 7 |
| Notes: | | | | | | | | | | |
| July 19, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 7 | \$ - | \$ | - \$ | - | \$ 7 |
| Notes: | | | | | | | | | | |
| July 24, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 6 | \$ - | \$ | - \$ | - | \$ 6 |
| Notes: | | | | | | | | | | |
| July 29, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 4 | \$ - | \$ | - \$ | - | \$ 4 |
| Notes: | | | | | | | | | | |
| August 22, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 4 | \$ - | \$ | - \$ | - | \$ 4 |
| Notes: | | | | | | | | | | |
| September 3, 2019 | Edmonton, AB | External Relations Meeting | \$ - | \$ | 1 | \$ - | \$ | - \$ | - | \$ 1 |
| Notes: | | | | | | | | | | |
| September 10, 2019 | Edmonton, AB | External Relations Event | \$ - | \$ | - | \$ - | \$ | - \$ | 55 | \$ 55 |
| Note: | Additional expenses will be posted of | n a future disclosure. | | | | | | | | |

EXECUTIVE EXPENSE DISCLOSURE REPORT



| Reporting Period: July 1, 2019 to September 30, 2019 Executive Officer Name: Myrna Khan | | | | | UNIVERSITY | | | | | | | |
|--|-----------------------|---|----|------|------------|------|------|--------|-----|--|--|--|
| Title: Office | University Relations | Vice-President, University Relations University Relations | | | | | | | | | | |
| September 14, 2019 | Banff, AB | PPSA Conference | \$ | - \$ | - \$ | - \$ | - \$ | 400 \$ | 400 | | | |
| Notes: | Additional expenses w | ill be posted on a future disclosure. | | • | | | • | • | | | | |

Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

| Dates | Location | Purpose | No. of attendees | Total | |
|---------------|--------------|----------------------------|------------------|-------|-----|
| June 19, 2019 | Winnipeg, AB | University Relations Event | 6 | | 230 |

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).