



EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period:	April 1, 2023 to May 22, 2023
Executive Officer Name	Theresa Vladicka
Title	Acting Vice President, University Relations
Office	University Relations

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
March 28, 2023	Edmonton, AB	Political Action Day Advocacy	\$ -	\$ 22	\$ -	\$ -	\$ -	\$ 22
Notes:								
April 2, 2023	Edmonton, AB	Meeting with Government Affairs Consultant	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ 30
Notes:								
April 11, 2023	Edmonton, AB	Downtown Recovery Coalition Committee meeting	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 16
Notes:								
April 16, 2023	Nashville, TN	Fundraising and advocacy for Distinguished Visiting Artist in Country Music campaign	\$ -	\$ 117	\$ -	\$ -	\$ -	\$ 117
Notes:								
May 4, 2023	Edmonton, AB	Kyiv Konnection banquet 2023 ticket	\$ -	\$ -	\$ -	\$ -	\$ 97	\$ 97
Notes:								
April 21, 2023	Edmonton, AB	Downtown Recovery Coalition Committee meeting	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ 5
Notes:								
April 22, 2023	Edmonton, AB	Downtown Recovery Coalition Committee meeting	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ 7
Notes:								

Notes: (All amounts are inclusive of taxes (GST, etc.)

[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)

[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose is to host (entertain) external individuals** such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

Dates	Location	Purpose	No. of attendees	Total
April 17, 2023	Edmonton, AB	Lunch with Government Affairs contact re: MacEwan advocacy	2	\$ 71

3. Working Sessions

This section includes all reimbursable expenses for events and meetings **attended primarily by university staff**. May also include external individuals such as consultants, facilitators who are required to attend.

Dates	Location	Purpose	No. of attendees	Total
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March 28, 2023	Edmonton, AB	Working lunch with government affairs team member during Political Action Day	2	\$ 71
April 16, 2023	Nashville, TN	Working lunch with Faculty member during Fundraising and advocacy trip for Distinguished Visiting Artist in Country Music campaign	2	\$ 67

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).