EXECUTIVE EXPENSE DISCLOSURE REPORT



Executive Officer Name Myrna Khan

Title Vice-President, University Relations



MacEwan

UNIVERSITY

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose		Airfare		Transportation[1]	Accomm	odation	ĺ	Meals[2]		Other[3]		Total
February 2, 2019	Edmonton, AB	Edmonton Chamber of Commerce Event	\$	-	\$	17	\$	-	\$	-	\$	-	\$	17
Notes:	Additional expenses were posted on a previous disclosure.													
February 5-7, 2019	Ottawa, ON	Universities Canada Conference	\$	-	\$	125	\$	458	\$	34	\$	14	\$	631
Notes:	Additional expenses were posted on a previous disclosure.													
February 21, 2019	Edmonton, AB	United Way Fundraiser Event	\$	-	\$	14	\$	-	\$	-	\$	-	\$	14
Notes:	Additional expenses were posted on a previous disclosure.													
February 22, 2019	Edmonton, AB	External Relations Meeting	\$	-	\$	10	\$	-	\$	-	\$	-	\$	10
Notes:														
February 27, 2019	Edmonton, AB	External Relations Meeting	\$	-	\$	5	\$	-	\$	-	\$	-	\$	5
Notes:														
February 28, 2019	Edmonton, AB	External Relation Meeting	\$	-	\$	2	\$	-	\$	-	\$	-	\$	2
Notes:														
March 8, 2019	Edmonton, AB	External Relations Meeting	\$	-	\$	14	\$	-	\$	-	\$	-	\$	14
Notes:														
March 15, 2019	Edmonton, AB	Board Meeting	\$	-	\$	13	\$	-	\$	-	\$	-	\$	13
Notes:														
April 4, 2019	Edmonton, AB	Global Women of Vision Gala	\$	-	\$	10	\$	-	\$	-	\$	980	\$	990
Notes:														
April 9, 2019	Edmonton, AB	Works for Women event	\$	-	\$	12	\$	-	\$	-	\$	-	\$	12
Notes:														
April 10, 2019	Edmonton, AB	Universities Canada Event	\$	-	\$	7	\$	-	\$	-	\$	-	\$	7
Notes:			•									•		
April 17, 2019	Edmonton, AB	External Relations Meeting	\$	-	\$	12	\$	-	\$	-	\$	-	\$	12
Notes:														
April 23-24, 2019	Edmonton, AB	SingularityU Conference	\$		\$	-	\$	-	\$	-	\$	2,338	\$	2,338
Notes:												•		
May 8, 2019	Edmonton, AB	Mayor's State of the City Address	\$	-	\$	-	\$	-	\$	-	\$	935	\$	935
Notes:												•		

EXECUTIVE EXPENSE DISCLOSURE REPORT



Reporting Period: Executive Officer Name					UNIVERSITY							
Title Office	Vice-President, University University Relations	Relations										
June 17-21, 2019	Winnipeg, MB	SUAC Course	\$	237 \$	- \$	- \$	- \$	4,260 \$	4,497			
Notes:	Additional expenses will b	pe posted on a future disclosure.										

Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose** is **to host (entertain) external individuals** such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

Dates Location		Purpose	No. of attendees	Total		
December 5. 2018	Edmonton, AB	External Relations Meeting	21	\$ 115		
February 15, 2019	Edmonton, AB	External Relations Meeting	21	\$ 52		
February 15, 2019	Edmonton, AB	University Relations Meeting	2	\$ 30		
March 6, 2019	Edmonton, AB	University Relations Meeting	2	\$ 79		
		Executive Council and SAMU Executive Team				
March 13, 2019	Edmonton, AB	Meeting	12	\$ 163		
May 14, 2019	Edmonton, AB	Gift for external stakeholder	N/A	\$ 34		

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).