EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period: October 1, 2022 to December 31, 2022

Executive Officer Name
Title
Office
Office
Dr. Annette Trimbee
President and Vice-Chancellor
Office Office of the President



As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Trans	portation[1]	Accommodation	Meals	[2]	Otl	ner[3]		Total
March 3-6, 2022	Vancouver, BC	Council of Western Canadian University Presidents (COWCUP) Meeting	\$ -	Ś	100	\$ -	Ś	_	Ś	_	Ś	100
Notes:	Additional expenses (airfare, accommodations, transportation) posted in the previous disclosure.											
March 21-24, 2022	Ottawa, ON	Water Security for Canadians: A Sustainable Water Future. A Water Forum in Recognition of World Water Day 2022	\$ -	\$	37	\$ -	\$	-	\$	-	\$	37
Notes:	Additional transportation expense posed in previous disclosures (\$79.00, January-March 2022). Airfare & accommodations arranged by the host organization.											
March 21-24, 2022	Montreal, QC	McCall MacBain Scholarships at McGill Final Interviews	\$ -	\$	250	\$ -	\$	-	\$	-	\$	250
Notes:	Additional transportation expense posed in previous disclosures (\$79.00, January-March 2022). Airfare & accommodations arranged by the host organization.											
June 3, 2022	Edmonton, AB	Community Relations Meeting	\$ -	\$	3	\$ -	\$	-	\$	-	\$	3
Notes:												
September 21, 2022	Edmonton, AB	CBC Edmonton Media Interview	\$ -	\$	6	\$ -	\$	-	\$	-	\$	6
Notes:												
September 26-27, 2022	Vancouver, BC	The Conversation Canada Board of Directors Meeting	\$ -	\$	128	\$ 202	\$	-			\$	330
Notes:	Additional expenses (airfare	e) posted in the previous disclosure.										
October 5, 2022	Edmonton, AB	Community Relations Meeting, City of Edmonton UNESCO GNLC Announcement		\$	5	\$ -	\$	-	\$	-	\$	5
Notes:												

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e Dr.

Dr. Annette Trimbee

Title Office President and Vice-Chancellor

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Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Oth	er[3]	Total
		Community Relations Meeting,							
		Edmonton Chamber of Commerce							
October 6, 2022	Edmonton, AB	State of the Region	\$ -	\$ 14	\$ -	\$ -			\$ 14
Notes:									
		Leadership Event, MacKay CEO							
October 13-15, 2022	Banff, AB	Forums Retreat	\$ -	\$ -	\$ -	\$ -	\$	219	\$ 219
Notes:		•							
		Universities Canada Fall 2022							
October 24-27, 2023	Ottawa, ON	Membership Meeting	\$ 913	\$ 146	\$ 970	\$ -	\$	-	\$ 2,028
Notes:	Additional expenses will be po	osted in future disclosures.							
		Community Relations Meeting,							
		ASTech Awards and Academic							
November 4, 2022	Edmonton, AB	Partnerships Annual Gala Event	\$ -	\$ 5	\$ -	\$ -	\$	-	\$ 5
Notes:									
		Community Relations Meeting,							
November 10, 2023	Edmonton, AB	EIA Business Advisory Committee		\$ 15	\$ -	\$ -	\$	-	\$ 15
Notes:									
		Alberta Post-Secondary Network							
November 15, 2022	Edmonton, AB	Reception	\$ -	\$ 6	\$ -	\$ -	\$	-	\$ 6
Notes:									
		Community Relations Meeting,							
		Downtown Recovery Coalition							
November 22, 2023	Edmonton, AB	Reception		\$ 10	\$ -	\$ -	\$	-	\$ 10
Notes:									
		Community Relations Meeting,							
		Arcadis IBI Group Edmonton Open							
November 23, 2022	Edmonton, AB	House	\$ -	\$ 10	\$ -	\$ -	\$	-	\$ 10
Notes:									

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Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed

Dates	Location	Purpose	No. of attendees	Total		
November 25, 2022	Edmonton, AB	Community Relations Meeting	2	\$ 55		
November 14, 2022	Edmonton, AB	STEM Collegiate Presentation	5	\$ 82		

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).