### **EXECUTIVE EXPENSE DISCLOSURE REPORT**



Executive Officer Name Deborah Saucier Title President

Office Of the President



As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

### 1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transpo	rtation[1]	Accommodation		Meals[2]	Other[3]		Total
		Psychonomic Society 58th Annual									
November 9-10, 2017	Vancouver, BC	Meeting	\$ -	\$	10	\$ -	\$	-	\$ -	\$	10
Notes:	Additional expenses were poste	d on previous disclosures.									
December 3-5, 2017	Toronto, ON	Universities Canada Workshop	\$ -	\$	-	\$ -	\$	15	\$ -	\$	15
Notes:	Additional expenses were posted on previous disclosures.										
		Parking for a Community									
January 8, 2018	Edmonton, AB	Relations Meeting	\$ -	\$	3	\$ -	\$	-	\$ -	\$	3
Notes:											
		Parking for the Board Relations									
January 12, 2018	Edmonton, AB	Meeting	\$ -	\$	3	\$ -	\$	-	\$ -	\$	3
Notes:											
		Universities Canada Forum for									
January 14-16, 2018	Montreal, QC	New Presidents	\$ -	\$	357	\$ 624	\$	-	\$ -	\$	981
Notes:	Additional expenses were poste	d on previous disclosures.									
		Parking for an External Relations									
February 15, 2018	Edmonton, AB	Meeting	\$ -	\$	4	\$ -	\$	-	\$ -	\$	4
Notes:											
February 28 - March 2, 2018	Quebec City, QC	Women in Leadership	\$ 1,242	2 \$	39	\$ 675	\$	-	\$ -	\$	1,956
Notes:	Additional expenses will be post	ed on future disclosures.		•							
		Council of Western Canadian									
March 8-9, 2018	Vancouver, BC	University Presidents (COWCUP)	\$ 570	\$	_	\$ 601	ς	-	\$ -	\$	1,172
Notes:	Additional expenses will be posted on future disclosures.										
The test	/ touristenar expenses in in se post	Parking for the Speaking		1							
		Engagement Cities IPCC									
March 6, 2018	Edmonton, AB	Conference	s -	Ś	10	\$ -	Ś	_	Ś -	Ś	10
Notes:	,		1 '	<u> </u>		<u>'</u>	1 *		1 '	1 *	
		Parking for an External Relations	1	1			I		I	Т	
March 12, 2018	Edmonton, AB	Meeting	\$ -	\$	3	\$ -	\$	_	\$ -	\$	3
Notes:		[oc6	1 .	1.		1 .	<u> </u>		1 .		

# **EXECUTIVE EXPENSE DISCLOSURE REPORT**



Reporting Period: Executive Officer Name Title Office	April 1, 2018 to June 30, 2018 <b>Deborah Saucier</b> President  Office of the President				UNIVERSITY							
March 14, 2018	Edmonton, AB	Parking for an External Relations Meeting	\$ -	\$	3	\$ -	\$	-	\$	-	\$	3
Notes:												
March 14, 2018	Edmonton, AB	Parking for an External Relations Meeting	\$ -	\$	9	\$ -	\$	-	\$	-	\$	9
Notes:												
March 15, 2018	Edmonton, AB	Parking for an Parking for an External Relations Meeting	\$ -	\$	2	\$ -	\$	-	\$	-	\$	2
Notes:		·										
March 19, 2018	Edmonton, AB	Parking for an External Relations Meeting	\$ -	\$	5	\$ -	\$	-	\$	-	\$	5
Notes:												
March 24-29, 2018	Zurich, Switzerland	Conference Board of Canada QNU Switzerland Study Tour	\$ 2,036	\$	-	\$	6 \$	-	\$	-	\$	2,043
Notes:	Trip canceled. Additional expenses	and credits will be posted on future o	lisclosures.									
April 18, 2018	St. Paul, AB	External Relations Meeting	\$ -	\$	98	\$ -	\$	-	\$	-	\$	98
Notes:		·										
April 19, 2018	Edmonton, AB	Parking for the External Relations Meeting	\$ -	\$	3	\$ -	\$	-	\$	-	\$	3
Notes:		·							•			
April 24-28, 2018	Vancouver, BC; Montreal, QC & Halifax, NS	Universities Canada Membership Meeting and Conference Board & Senior Women Academic Administrators of Canada (SWAAC) Conference	\$ 1,679	_	-		.6 \$	-	\$	123	\$	2,118
Notes:	Participation in the SWAAC Confer	ence in Halifax was canceled. Addition	nal expenses and cred	its will be posted	on future di	sclosures.						
April 30, 2018 Notes:	Edmonton, AB	Parking for an External Relations Meeting	\$ -	\$	2	\$ -	\$	-	\$	-	\$	2
May 8, 2018	Toronto, ON	UOIT New President's Installation	\$ 275	\$	-	\$ -	\$	-	\$	-	\$	275
Notes:	Additional expenses will be posted	on future disclosure.										

<sup>[1]</sup> Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)

<sup>[2]</sup> Includes either receipted or per diem expense as submitted

<sup>[3]</sup> Includes conference and professional development registration fees and other miscellaneous travel expenses

# **EXECUTIVE EXPENSE DISCLOSURE REPORT**

Reporting Period: April 1, 2018 to June 30, 2018

Executive Officer Name Deborah Saucier Title President

Office Office of the President



# 2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose** is **to host (entertain) external individuals** such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

Dates	Location	Purpose	No. of attendees	Total		
January 24, 2018	Edmonton, AB	External Relations Meeting	2	\$ 78		
February 1, 2018	Edmonton, AB	External Relations Meeting	3	\$ 57		
March 13, 2018	Edmonton, AB	External Relations Meeting	2	\$ 195		
April 20, 2018	Edmonton, AB	External Relations Meeting	2	\$ 107		

### 3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

Dates	Location	Purpose	No. of attendees	Total
February 12, 2018	Edmonton, AB	Working Session with the Dean	2	\$ 19
		Alberta Advanced Education		
May 16, 2018	Edmonton, AB	Institutional Visit	22	\$ 643

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).