Reporting Period: January 1, 2020 to March 31, 2020

**Executive Officer Name:** Carolyn Graham

Title: Chair, Board of Governors

Office: Board of Governors



As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

# 1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Α	Airfare	Transportation[1]	Acco	mmodation	Meals[2]	Other[3]	Total
March 31, 2020	Edmonton, AB	Political Action Day 2020	\$	-	\$ -	\$	-	\$ -	\$ 263	\$ 263
Notes:		•	•	•		•				

### Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

### 2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose** is **to host (entertain) external individuals** such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

Dates	Location	Purpose	No. of attendees	Total
November 28-29, 2019	Edmonton, AB	Presidential Search committee	20	\$ 2,465
December 19, 2019	Edmonton, AB	Gift for Elder for BOG meeting	N/A	\$ 73
January 10-11, 2020	Edmonton, AB	Presidential Search committee	18	\$ 2,782
February 11, 2020	Edmonton, AB	Presidential Search committee	16	\$ 518

### 3. Working Sessions

This section includes all reimbursable expenses for events and meetings **attended primarily by university staff**. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

**Reporting Period:** January 1, 2020 to March 31, 2020

Executive Officer Name: Janice Sarich

Title: Public Board Member

Office: Board of Governors



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## 1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	A	Accommodation	Meals[2]	Other[3]	Total	
March 31, 2020	Edmonton, AB	Political Action Day 2020	\$ -	\$ -	\$	-	\$ -	\$ 263	\$	263
Notes:										

# Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
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### 2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose** is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

### 3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

Reporting Period: January 1, 2020 to March 31, 2020

Executive Officer Name: Nina Delling

Title: Non-academic Staff Member

Office: Board of Governors



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## 1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
February 11, 2020	Edmonton, AB	Board of Governors meeting	\$ -	\$ 21	\$ -	\$ -	\$ -	\$ 21
Notes:					•	•	•	

### Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

# 2. Hosting

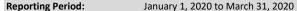
This section includes all reimbursable expenses for events for which the **primary purpose** is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

# 3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)



Executive Officer Name Sarah Tokar

Title: Public Member

Office: Board of Governors



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## 1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

(No Report)

### Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

# 2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose** is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

### 3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

Dates	Location	Purpose	No. of attendees	Total
January 31, 2020	Edmonton, AB	Presidential Search Committee	5	\$ 384
February 1, 2020	Edmonton, AB	Presidential Search Committee	5	\$ 110