



EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period:	January 1, 2017 to March 31, 2017
Executive Officer Name	Aimee Skye
Title	Internal Board Member
Office	Board of Governors

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
March 31 - April 4, 2017	Dallas, TX	Registration to attend AGB Conference and pre-conference sessions	\$ 11	\$ -	\$ -	\$ -	\$ 2,608	\$ 2,619
Notes:	Airfare for trip was purchased and disclosed in previous quarter. All remaining expenses will be incurred in next quarter.							

Notes: (All amounts are inclusive of taxes (GST, etc.)  
[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)  
[2] Includes either receipted or per diem expense as submitted  
[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).



EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period:	January 1, 2017 to March 31, 2017*
Executive Officer Name	Enzo Barichello
Title	Acting Board Chair
Office	Board of Governors

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1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

(No Report)

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

Dates	Location	Purpose	No. of attendees	Total
February 17, 2017	Edmonton, AB	Presidential Search Committee	15	\$ 1,149

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

Dates	Location	Purpose	No. of attendees	Total
January 16, 2017	Edmonton, AB	Presidential Search Committee	16	\$ 2,531
Feb 2-3, 2017	Edmonton, AB	Presidential Search Committee	16	\$ 8,937

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).

\*Correction report posted November 2018



EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period:	January 1, 2017 to March 31, 2017*
Executive Officer Name	Stewart Hamilton
Title	External Board Member
Office	Board of Governors

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
January 17, 2017	Edmonton, AB	Attend Presidential Search Committee meeting	\$ -	\$ -	\$ 290	\$ -	\$ -	\$ 290
Notes:								

Notes: (All amounts are inclusive of taxes (GST, etc.)  
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[2] Includes either receipted or per diem expense as submitted  
[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).

\*Correction report posted November 2018



EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period:	January 1, 2017 to March 31, 2017
Executive Officer Name	Meghan DeRoo McConnan
Title	Public Board Member
Office	Board of Governors

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1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
March 31 - April 4, 2017	Dallas, TX	Registration to attend AGB Conference	\$ (42)	\$ -	\$ -	\$ -	\$ 1,235	\$ 1,193
Notes:	Airfare was purchased and disclosed in previous quarter. In this quarter, a flight change resulted in a \$52.50 refund, and an additional charge of \$10.50 for seat selection. All remaining expenses will be incurred in the following quarter.							

Notes: (All amounts are inclusive of taxes (GST, etc.)

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[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).



EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period:	January 1, 2017 to March 31, 2017
Executive Officer Name	Sharon Budnarchuk
Title	Public Board Member
Office	Board of Governors

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1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
March 31 - April 4, 2017	Dallas, TX	Transportation and Registration to attend AGB Conference and pre-conference sessions	\$ 958	\$ -	\$ -	\$ -	\$ 2,049	\$ 3,007
Notes:	Remaining expenses regarding this trip will be disclosed in the following quarter.							

Notes: (All amounts are inclusive of taxes (GST, etc.)

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[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable expenses for events for which the primary purpose is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

(No Report)

3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).