

Academic Calendar

2014/2015

2014–2015 Academic Calendar MacEwan University



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Disclaimer and Important Notice:

MacEwan University makes every effort to ensure accuracy in all university publications. However, if there is inconsistency with the information as published and that which resides in official university policy, the official university policy will prevail. Further, MacEwan University reserves the right to make changes in the information provided within this calendar without prior notice.

The Programs of Study listed in this calendar are available for the intake year for which the calendar applies. Further, the university reserves the right to change the content or structure of a Program of Study, and all reasonable attempts will be made to notify active program students.

The university also reserves the right to update course content, prerequisites and co-requisites without prior notice. In addition, not every course listed in the calendar will be offered every year. Further, the university reserves the right to implement new policies, regulations and procedures which may not be available at time of publication.

The university will not be held responsible for any loss, damage or other expense in relation to any changes to information contained within this calendar.

Students are responsible for informing themselves on matters related to admission, program and graduation requirements and other academic matters including policies, regulations and procedures. Students are also responsible for ensuring the accuracy and completeness of their enrolment, and are strongly encouraged to consult with and to seek advice on academic and program planning matters from program and discipline advisors.

By the act of applying to a program and/or enrolment into courses, each student agrees to be bound by the policies and procedures of the university.

2014–2015 ACADEMIC SCHEDULE

SEPTEMBER 1, 2014 TO AUGUST 31, 2015

September 2014

- Monday, 1 Labour Day; University closed.
Tuesday, 2 First day of Fall Term, regular session classes.
Wednesday, 3 Last day for payment of Fall Term fees.
Tuesday, 9 Last day for course add/drop for the Fall Term, regular session; after this day, withdrawals without academic penalty, from regular session classes, may take place until Friday, November 7.

October 2014

- Monday, 13 Thanksgiving Day; University closed.

November 2014

- Friday, 7 Last day to withdraw from Fall Term, regular session classes, without academic penalty.
Tuesday, 11 Remembrance Day observance; University closed.
Tuesday, 18 Fall Convocation.

December 2014

- Wednesday, 3 Final examination period begins.
Friday, 12 Last day of classes and final examinations for Fall Term. Grades are due no later than December 18.
Wednesday, 24 Christmas Eve; University closes at 12:00 pm (noon).
Thursday, 25 Christmas Day; University closed.
Friday, 26 Boxing Day; University closed.
Monday, 29 – Wednesday, 31 Christmas Break; University closed.

January 2015

- Thursday, 1 New Year's Day; University closed.
Monday, 5 First day of Winter Term, regular session classes.
Tuesday, 6 Last day for payment of Winter Term fees.
Monday, 12 Last day for course add/drop for the Winter Term, regular session; after this day, withdrawals without academic penalty, from regular session classes, may take place until Friday, March 20.
Friday, 16 Last day to apply for supplemental exam or reassessment of grades for Fall Term course(s).

February 2015

- Monday, 16 Family Day; University closed.
Monday, 16 – Friday, 20 Reading Week; no regular session classes.

March 2015

- Friday, 20 Last day to withdraw from Winter Term, regular session classes without academic penalty.

April 2015

- Friday, 3 Good Friday; University closed.
Monday, 6 Easter Monday; University closed.
Wednesday, 15 Final examination period begins.
Friday, 24 Last day of classes and final examinations for Winter Term. Grades are due no later than May 1.

May 2015

- Monday, 4 First day of Spring/Summer Term and spring session classes.
Tuesday, 5 Last day for payment of Spring/Summer Term and spring session fees.
Wednesday, 6 Last day for course add/drop for spring session classes; after this day, withdrawals without academic penalty, from spring session classes, may take place until Monday, June 8.
Monday, 11 Last day for program changes, course add/drop, and late enrolment for Spring/Summer Term, regular session; after this day, withdrawals without academic penalty, from Spring/Summer Term regular session classes, may take place until Friday, July 10.
Monday, 18 Victoria Day; University closed.
Friday, 29 Last day to apply for supplemental examinations or reassessment of grades for Winter Term course(s).

June 2015

- Monday, 8 Last day to withdraw from spring session classes without academic penalty.
Spring Convocation.
Tuesday, 16 – Thursday, 18
Thursday, 25 Last day of classes and final examinations for spring session. Grades are due no later than June 30.

July 2015

- Wednesday, 1 Canada Day; University closed.
Monday, 6 First day of summer session classes.
Tuesday, 7 Last day for payment of summer session fees.
Wednesday, 8 Last day for program changes, course add/drop and late enrolment in summer session classes; after this day, withdrawals without academic penalty, from Spring/Summer Term summer session classes, may take place until Monday, August 10.
Friday, 10 Last day to withdraw from Spring/Summer Term, regular session classes without academic penalty.

August 2015

- Monday, 3 Heritage Day; University closed.
Monday, 10 Last day to withdraw from summer session classes without academic penalty.
Friday, 21 Last day of Spring/Summer Term and summer session classes. Grades are due no later than August 28.

2014

SEPTEMBER

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2015

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31							

JUNE

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JULY

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AUGUST

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30	31											

Mission Statement

MacEwan University is a vibrant, innovative educational institution focused on student learning. MacEwan fosters student success and student contributions within local, national and international communities. Teaching and learning are central to the academic endeavour, which is informed and enriched by research and scholarly pursuits of highly engaged faculty and staff. MacEwan strives to exemplify the values of respect, integrity, citizenship and environmental stewardship through teaching, learning, scholarship, research and service.

Approved by the Board of Governors, June 12, 2008

MacEwan in 2020 – Our Vision

By 2020, MacEwan will be a distinctive comprehensive university with a curriculum designed to maximize quality, flexibility and accessibility. The University's ongoing commitment to teaching excellence will be complemented and supported by the engagement of both faculty and students in research, scholarly activity and artistic creation. Drawing on the inspiration of its namesake, MacEwan will be a leader in sustainability.

The following features will distinguish MacEwan University in 2020:

- **Focus on Students** – Supportive interaction between students and University faculty and staff dedicated to fostering student success will continue to be a hallmark of MacEwan. The University aspires to be the first choice for students, faculty and staff with a passion for inquiry, creativity and contributing to our global community.
- **Learning Culture** – Student learning will be enhanced by both a research orientation and a strong practical component, built on the University's linkages with academic, business, professional and service organizations and communities, both domestic and international. Integration of the University community in a single sustainable campus will support the learning culture by enhancing interdisciplinary opportunities for students, program development, student support services and campus life.
- **Accessibility and Diversity** – Diversity of faculty and students will further enrich the educational experience at MacEwan and will be reflected in its curriculum and services. By serving a wide range of students, the University will foster appreciation and respect for diversity and a global and inter-cultural perspective in teaching, learning and research.
- **Unique Legacy** – Reflecting the legacy of its namesake, Dr. J.W. Grant MacEwan, in the areas of scholarship, lifelong learning, social responsibility and environmental stewardship, MacEwan will equip its students, faculty and staff well to leave their communities and the world better than they found them.

Approved by the Board of Governors, February 10, 2011

Educational Philosophy Statement

At MacEwan University, teaching and learning are our priorities. We value the legacy of Dr. Grant MacEwan and strive to emulate his example of service, stewardship, and life-long learning in our student-centred environment.

We believe that learning occurs through exploration and questioning, in an environment of mutual respect and collaboration. Learning is enriched by interactions among instructors and students whose diverse life experiences, cultures, ethnicities, religions, and abilities are acknowledged and respected.

We are committed to scholarship and the maintenance of high academic standards. We believe that learners benefit from their association with educators and staff who demonstrate integrity and purpose, leadership in their fields, and passion for their work.

We endeavour to enhance our students' capacity to live well-balanced, productive lives as citizens of our interconnected world. Our links with communities beyond the university – academic and professional, local and international – ensure the relevance of learning activities and enable students to move confidently into the workforce or on to further educational opportunities.

Approved by Academic Council, May 11, 2004

Approved by the Board of Governors, June 17, 2004

Educational Goals

MacEwan University is committed to promoting intellectual curiosity and excitement for learning.

MacEwan encourages student success by creating learning environments that are stimulating and challenging and respond to a diversity of student needs and learning styles. Our programs provide innovative curriculum that is current, challenging, and responsive to community needs.

Through effective faculty-student interaction, students will gain appreciation for diversity, ethical practice, academic integrity, and personal and professional responsibility.

MacEwan students will develop self-awareness and the ability for reflection that will pave the way for a life-long pursuit of learning. They will develop an appreciation for scholarship and research as integral to the pursuit and application of knowledge.

MacEwan students will be prepared for employment, opportunities for advanced and further study, and active citizenship. They will have discipline and field-specific knowledge; creative and critical thinking skills; and the abilities required to be leaders in their local, national and global communities.

Approved by Academic Governance Council, November 17, 2009

Approved by Board of Governors, December 10, 2009

CAMPUS LOCATIONS

For hours of operation, visit
MacEwan.ca/Campuses

CITY CENTRE CAMPUS

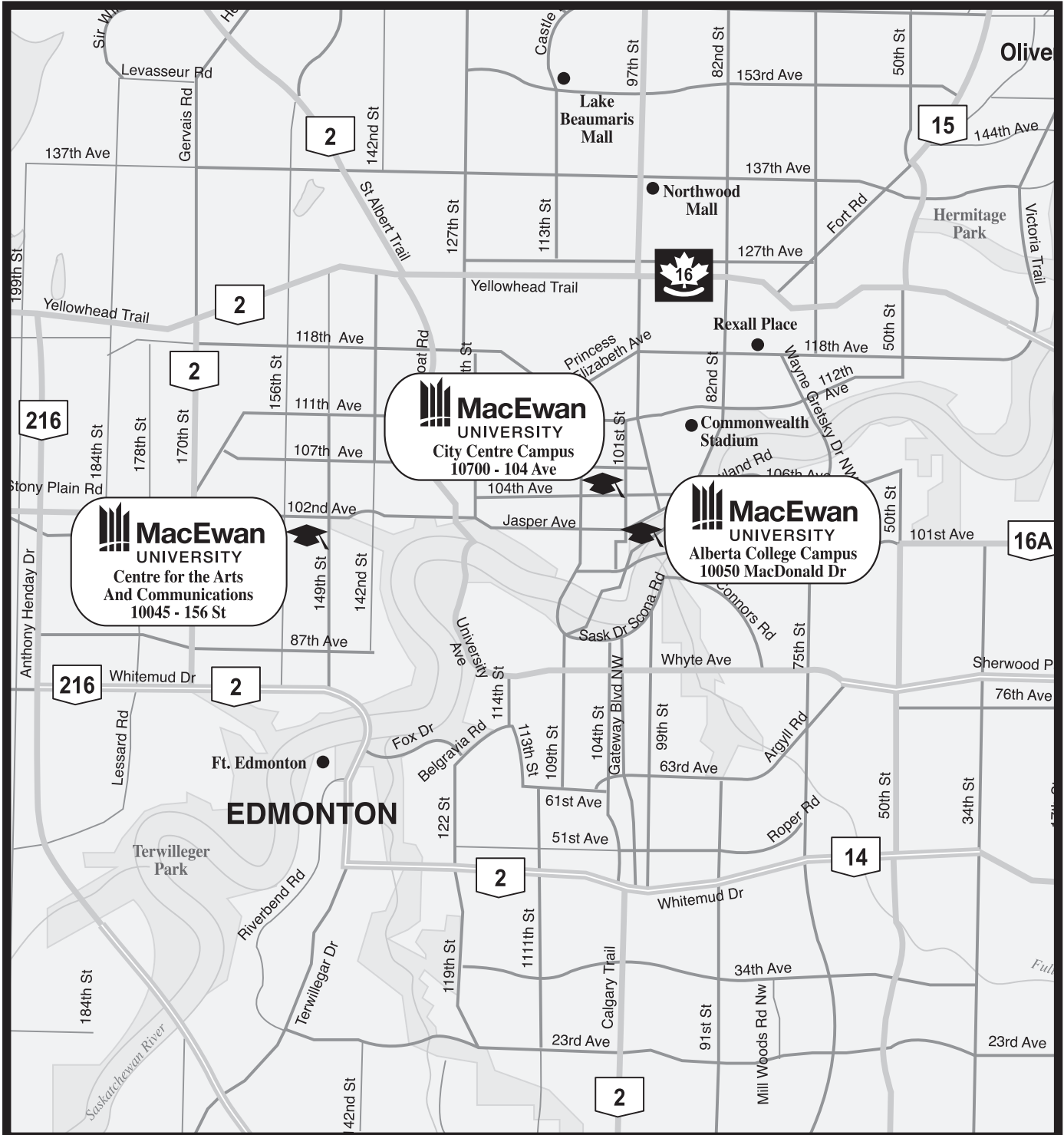
10700 – 104 Avenue NW
Edmonton, AB T5J 4S2
Switchboard: 780-497-5040

CENTRE FOR THE ARTS AND COMMUNICATIONS

10045 – 156 Street NW
Edmonton, AB T5P 2P7
Switchboard: 780-497-4340

ALBERTA COLLEGE CAMPUS

10050 MacDonald Drive NW
Edmonton, AB T5J 2B7
Switchboard: 780-497-5040



PHONE DIRECTORY

GENERAL INQUIRIES AND FREQUENTLY CALLED AREAS

Campus Switchboards

City Centre Campus – Main Campus	780-497-5040
Alberta College Campus	780-497-5040
Centre for the Arts and Communications	780-497-4340
Toll-free	1-888-497-4622
Welcome Centre	780-633-3434

Admissions	780-497-5000
Advising – Prospective Students and Financial Aid	780-497-5000
Bookstores	
City Centre Campus	780-497-5482
Alberta College Campus	780-633-3704
Centre for the Arts and Communications	780-497-4382
Toll-free	1-866-418-0391
Campus Security (urgent calls only)	780-497-5555
Enrolment/Registration	780-497-5000
Fees and Fee Payments	780-497-5000
International – Counselling	780-497-5063
International – Education Abroad	780-497-5397
Library	
City Centre Campus	780-497-5850
Alberta College Campus	780-633-3738
Centre for the Arts and Communications	780-497-4346
Lost and Found	780-497-5554
Medical Clinic	780-497-5699
Parking	780-497-5875
Residence – Main Switchboard	780-633-8000
Scholarships, Awards and Bursaries	780-497-5033
Technology Support	780-497-4357
Toll-free	1-877-497-4267
Transcripts	780-497-5000

PROGRAMS

Accounting and Strategic Measurement	780-497-5221
Acupuncture	780-497-5168
Acupuncture Clinic	780-497-4610
Arts and Cultural Management	780-497-4364
Asia Pacific Management	780-497-5162
Bachelor of Applied Business	
Administration – Accounting	780-497-5221
Bachelor of Applied Communications in Professional Writing (suspended)	780-497-5614
Bachelor of Applied Human Service	
Administration	780-497-5164
Bachelor of Arts	780-497-5653
Bachelor of Child and Youth Care	780-497-4646
Bachelor of Commerce	780-497-5162
Bachelor of Communication Studies	780-497-5614
Bachelor of Education Transfer – see Bachelor of Arts	
Bachelor of Music in Jazz and Contemporary	
Popular Music	780-497-4056
Bachelor of Physical Education Transfer	780-633-3594
Bachelor of Psychiatric Nursing	780-497-4247
Bachelor of Science	780-497-4520

Bachelor of Science in Engineering Transfer	780-497-4520
Bachelor of Science in Nursing	780-497-4247
Business Management	
Insurance and Risk Management	780-497-5384
Professional Golf Management	780-497-5226
Regular/Aviation Management	780-497-5263
Cardiac Nursing	780-497-5188
Toll-free	1-888-497-9390
Correctional Services	780-497-5296
Design Foundations (suspended)	780-497-4312
Design Studies	780-497-4312
Disability Management in the Workplace	780-497-5188
Toll-free	1-888-497-9390
Disability Studies: Leadership and Community	780-497-5723
Early Learning and Child Care	780-497-5146
Emergency Communications and Response	780-497-5379
English as a Second Language	780-497-4000
Fine Art	780-497-4321
General Studies	780-497-5653
Hearing Aid Practitioner	780-497-4142
Toll-free	1-800-799-6113
Holistic Health Practitioner (suspended)	780-497-5000
Human Resources Management	780-633-3466
Legal Assistant	780-497-5242
Library and Information Technology	780-497-4083
Massage Therapy	780-497-5704
Music	780-497-4436
Occupational Health Nursing	780-497-5188
Toll-free	1-888-497-9390
Office Assistant	780-497-5763
Perioperative Nursing for Registered Nurses	780-497-5188
Toll-free	1-888-497-9390
Police and Investigations	
Full-time	780-497-5186
Part-time	780-497-5379
Post-basic Nursing Practice	780-497-5188
Toll-free	1-888-497-9390
Preparation for University and College	780-497-4029
Professional Golf Management (suspended)	780-497-5226
Psychiatric Nursing	780-497-4247
Public Relations	780-497-5389
Social Work	780-497-5154
Special Needs Educational Assistant	780-497-5569
Theatre Arts	780-497-4393
Theatre Production	780-497-4393
Therapist Assistant	780-497-5723
Travel	780-497-5254
Wound Management	780-497-5188
Toll-free	1-88-497-9390

DEANS

Faculty of Arts and Science	
Dean, Dr. Craig Monk	780-497-5644
Associate Dean, Arts, Dr. Shahram Manouchehri	780-497-5327
Associate Dean, Science, Dr. Pat Sullivan	780-497-5636
Faculty of Fine Arts and Communications	
Dean, Denise Roy	780-497-4410
Associate Dean, Dr. Rey Rosales	780-633-3715
Faculty of Health and Community Studies	
Dean, Sharon Bookhalter	780-497-5155
Associate Dean, Sharon Hobden	780-497-5181
Director, Centre for Professional Nursing Education, Shirley Galenza	780-497-4135
Library	
Dean, Jane Duffy	780-497-5849
Associate Dean, Debbie McGugan	780-497-5894
School of Business	
Dean, Elsie Elford	780-497-5210
Associate Dean, Dr. Mike Henry	780-497-5147
Associate Dean – Professional Programs, Sheila Steinhauer-Mozejko	780-497-5233
School of Continuing Education	
Dean, Dr. Heather McRae	TBA

OFFICE OF THE UNIVERSITY REGISTRAR

University Registrar, Mike Sekulic	780-497-5039
Associate Registrar, Records and Registration, Frances Billingsley	780-633-3110
Associate Registrar, Information Systems and Scheduling, Michelle Fraser	780-497-5005
Associate Registrar, Admissions and Transfer, Anthony Norrad	780-633-3367

STUDENT SERVICES

Aboriginal Education Centre	780-497-5382
Alumni Relations and Services	780-497-4273
Athletics – Griffins Teams	780-497-5324
Sport and Wellness – Main Switchboard	780-497-5300
Students' Association of MacEwan University (SAMU)	
City Centre Campus	780-497-5631
Centre for the Arts and Communications	780-497-4440
Alberta College Campus	780-633-3786

Student Life

General Inquiries	780-497-5064
Student of Concern	
Director, Student Life	780-497-4575 cell 780-239-3923
Director, Security Services	780-633-3611 cell 780-235-2429
Chairperson, Counselling	780-497-4114 cell 497-937-9212

Counselling

City Centre Campus	780-497-5063
Centre for the Arts and Communications	780-497-4340
Alberta College Campus	780-633-3708
Career Services	780-633-3512
Graduate School Liaison	780-633-3405
Student Leadership Development and Community Engagement	780-633-3405
Students with Disabilities (all campuses) Toll-free	780-497-5886 1-888-497-4622
Workplace Integrated Learning	780-633-3046
Workplace Integrated Learning – Student WCB	780-497-5048
Writing and Learning Services	780-497-5063

ADMINISTRATION

Executive Team	
President, Dr. David Atkinson	780-497-5401
Provost and Vice-President Academic, Dr. John Corlett	780-497-5421
Vice-President and General Counsel, Michelle Plouffe	780-497-5750
Vice-President, Finance and Administration and Chief Financial Officer, Brent Quinton	780-497-5446
Vice-President Student Services, Cathryn Heslep	780-497-5413



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ADMISSIONS

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A. GENERAL ADMISSION INFORMATION

Each program at MacEwan University has a unique set of admission criteria. Be sure to read the complete admission criteria under the program section of this calendar.

B. OPENING DATES FOR APPLICATIONS

Most programs have a September intake only, but a listing of alternate intakes for some programs can be found at MacEwan.ca.

Term	Opening Date for Applications
Fall term	October 1
Winter term	February 1
Spring/Summer term	May 1 (for the following year; 11 months before intake)

C. CLOSING DATES FOR APPLICATIONS

The earliest possible closing dates for applications are as follows:

Term	Earliest Possible Closing Date for Applications
Fall term	January 15
Winter term	June 15
Spring/Summer term	October 15

Call 780-497-5000 or go online at MacEwan.ca after these dates to check if a program is still accepting applications.

D. COMPETITIVE PROGRAMS

Admission to many programs may be competitive based on higher than minimum academic requirements, “other admission criteria” or a combination of both. Applicants are encouraged to apply and submit documents early. In addition, it is important to keep the Office of the University Registrar and the program informed of any changes that may affect admission.

E. EARLY CONDITIONAL ADMISSION

Some programs may extend offers of Early Conditional Admission. Specific criteria is located on the Admissions page at MacEwan.ca/Admissions.

F. CHART OF COURSES AND/OR ACCEPTABLE EQUIVALENTS

Course	Acceptable Equivalent
Pure Math 30	Transitional Math 101 with a minimum grade of 75 per cent or higher
Pure Math 30	Math 30 (Alberta)
Applied Math 30	Math 33 (Alberta)
ELA 30-1	English 30 (Alberta)
ELA 30-2	English 33 (Alberta)
Social Studies 30-1	Social Studies 30 (Alberta)
Social Studies 30-2	Social Studies 33 (Alberta)

Note: General Education Development (GED) Test is not acceptable for admission unless specified in the program admission criteria.

G. CLASSIFICATION OF HIGH SCHOOL COURSES

Acceptable Alberta Education Grade 12 subjects*, other than English Language Arts 30-1 have been classified into the following four groups:

Group A (Humanities)

1. Social Studies 30 or 30-1
2. 30-level language other than English
3. Additional 30-level language other than English
4. Aboriginal Studies 30 (cannot be used for admission with Social Studies 30-1)

Notes:

- a. Any one of the following courses will meet the 30-level language other than English requirement: French 21, 20S, 20N, 30S, 30N; French 31, 31A, 31B, 31C, 30-3Y, 30-9Y; French Language Arts 20, 30, 30-1, 30-2; Français 20, 30, 30-1, 30-2; Langue et Literature 20, 30.
- b. Any one of the following courses will also meet the 30-level language other than English requirement: Blackfoot Language and Culture 30; Chinese Language Arts 30; Chinese Language and Culture 30; Cree Language and Culture 30; German Language Arts 30; German Language and Culture 30; Italian Language and Culture 30; Japanese Language and Culture 30; Latin 30; Spanish Language and Culture 30; Ukrainian Language Arts 30; Ukrainian Language and Culture 30. There are other 35-level locally developed courses which may also be used to meet the language other than English requirement.

Group B (Fine Arts)

1. Art 30
2. Art 31
3. Communication Technology Advanced (5 credits)
4. Dance 35
5. Drama 30
6. Music 30 (Choral, Instrumental or General (5 credits)
7. Musical Theatre 35
8. Music 35
9. Performing Arts 35 A, B, or C

Additional 35-level Fine Arts courses may be considered.

Note: Equivalents of Music 30: Conservatory Canada, Grade 8 Practical and Grade IV Theory; Royal Conservatory of Music of Toronto, Grade 8 Practical and Grade II Theory; Mount Royal University, Grade 8 Practical and Grade II Theory. Documents must be presented to Alberta Education for evaluation.

Group C (Sciences)

1. Biology 30
2. Chemistry 30
3. Pure Mathematics 30 or Mathematics 30-1
4. Mathematics 30-2 (cannot be used for admission with Pure Mathematics 30 or Mathematics 30-1)
5. Mathematics 31
6. Physics 30
7. Science 30
8. Computing Science (CSE) Advanced Level Career and Technology Studies (CTS)(minimum 5 credits)

Group D (Optional)

1. Applied Sociology 30
2. Cultural and Physical Anthropology 30
3. Experimental Psychology 30
4. International Politics 30
5. Macroeconomics 30
6. Microeconomics 30
7. Philosophies of Man 30
8. Religious Studies 35 (for approved Schools)
9. Western World History 30
10. World Geography 30
11. World Religion 30
12. Advanced CTS strands as follows:
 Community Health
 Construction/Electro Technologies
 Fabrication Studies
 Fashion Studies
 Financial Management
 Foods
 Information Processing
 Legal Studies
 Management and Marketing

Note: Students using a Group D subject for admission must present either one 5-credit subject or any combination of two 3-credit subjects.

*The Grade 12 courses listed are based on Alberta Education approved curriculum and nomenclature. Prospective applicants from other provinces and territories should request out-of-province equivalencies from the Office of the University Registrar or visit our website at MacEwan.ca.

Applicants who are home schooled will be required to complete the Alberta Education diploma examinations (or equivalent) in order to meet any high school course requirements.

H. UNIVERSITY CREDIT SUBSTITUTIONS FOR HIGH SCHOOL COURSES

This chart lists university credit that can be substituted in cases where applicants do not present the appropriate matriculation level high school courses. **Note:** 'cr' = credits

Grade 12 Courses	University Credits Required
ENGLISH	ENGLISH
1. English Language Arts 30-1	1. English (6 cr)
GROUP A	GROUP A
1. Language other than than English 30/31/35	1. Language Other English (6 cr)
2. Social Studies 30 or 30-1	2. Humanities or Social Sciences (3 cr)
GROUP B	GROUP B
1. Art 30	} Fine Arts (3 cr)
2. Art 31	
3. Communication Technology Advanced (5 cr)	
4. Dance 35 (5 cr)	
5. Drama 30	
6. Music 30 (Choral, Instrumental or General (5 cr)	
7. Musical Theatre 35	
8. Music 35 (5 cr)	
9. Performing Arts 35 A, B or C	
GROUP C	GROUP C
1. Pure Mathematics 30 or Mathematics 30-1	1. Mathematics (Algebra) (3 cr)
2. Mathematics 31	2. Mathematics (Calculus) (3 cr)
3. Chemistry 30	3. Chemistry (3 cr)
4. Physics 30	4. Physics (3 cr)
5. Biology 30	5. Biology (includes Botany, Genetics, Microbiology, Zoology) (3 cr)**

*Any course from a science discipline may be used as a Group C subject, including PSYC 104 (3 CR).

**For admission into Nursing, Botany and Zoology cannot be used as Biology 30 substitutions.

I. ADVANCED PLACEMENT (AP) COURSES

For admission purposes, MacEwan University will use the higher of either the high school grade or the AP grade. Transfer credit will be granted for AP courses where an AP grade of 4 or 5 is received. A list of approved courses for transfer credit follows. Other courses may be considered on an individual basis.

AP Course	MacEwan University Equivalent	Credits
Art History	ARTE 1xx	3
Biology	BIOL 1xx	3
Calculus AB	MATH 113	3
Calculus BC	MATH 113	3
Chemistry	CHEM 101/102	6
Computer Science A	CMPT 114	3
Computer Science A/B	CMPT 114/115	6
English Language and Composition	ENGL 199	3
English Literature and Composition	ENGL 1xx1	3
Environmental Science	SCIOP 1xx	3
European History	HIST 112	3
German	GERM 211/212	6
Government and Politics: United States	POLS 1xx2	3
Latin: Vergil	LATN 101/102	6
Macroeconomics	ECON 102	3
Microeconomics	ECON 101	3
Physics B	PHYS 124/126	6
Physics C: Electricity and Magnetism	PHYS 281	3
Physics C: Mechanics	PHYS 1xx	3
Psychology	PSYC 1043	3
Spanish Language	SPAN 211/212	6
Statistics	STAT 151	3
World History	HIST 112	3

¹ Student cannot also receive credit for ENGL 103 at MacEwan University.

² Student cannot also receive credit for POLS 101 at MacEwan University.

³ Student cannot also receive credit for PSYC 105 at MacEwan University.

J. INTERNATIONAL BACCALAUREATE (IB) COURSES

For admission purposes, MacEwan University will use the higher of either the high school grade or the IB grade. Transfer credit will be granted for IB courses where an IB grade of 6 or 7 is received. A list of approved courses for transfer credit follows. Other courses may be considered on an individual basis.

IB Course	MacEwan University Equivalent	Credits
Biology (higher level)	BIOL 107	3
Chemistry (higher level)	CHEM 101	3
Classical Languages	LATN 101/102	6
Computing Science (higher level)	CMPT 101 or CMPT 114/1151	3
Computing Science (standard level)	CMPT 101 or 1142	3
Dance (higher level)	GENOP 1xx	3
Economics (higher level)	ECON 101/102	6
English A1 (higher level)	ENGL 1xx3	6
Environmental Systems	SCIOP 1xx	3
Environmental Systems and Society	SCIOP 1xx	3
Geography (higher level)	SCIOP 1xx	3
History (higher level)	HIST 1xx4	3
Islamic History (higher level)	HIST 2xx	3
Language A1 (higher level)	ENGL 1xx	6
Language A2 (higher level)	ARTOP 1xx5	3
Language A2 (standard level)	ARTOP 1xx5	3
Language ab initio	ARTOP 1xx5	3
Language (higher level)	ARTOP 1xx5	3
Language (standard level)	ARTOP 1xx5	3
Philosophy (higher level)	PHIL 1xx	3
Physics (higher level)	PHYS 124/126	6
Physics (standard level)	PHYS 124	3
Sports and Cultural Anthropology	ANTH 1xx	3
Sports, Exercise and Health Science (standard level)	HEED 1xx	3
Theatre	THAR 103	3
Theory of Knowledge	PHIL 102	3

ADMISSIONS

¹ Student will receive credit for CMPT 101 if Computing Science (HL) is taken prior to 2006, or CMPT 114/115 if Computing Science (HL) is taken 2006 onwards.

² Student will receive credit for CMPT 101 if Computing Science (SL) is taken prior to 2006, or CMPT 101 or 114 if Computing Science (SL) is taken 2006 onwards.

³ Student cannot also receive credit for ENGL 103 at MacEwan University.

⁴ Student cannot also receive credit HIST 110 or 112 at MacEwan University.

⁵ Credit will be assessed on a student-by-student basis.

K. FIVE EASY STEPS FOR ADMISSION

STEP 1: APPLY AND PAY APPLICATION FEE

Applicants may apply online at MacEwan.ca or complete an application form. The application form is available for download at MacEwan.ca or from the Office of the University Registrar or any Information Centre.

The application requires a non-refundable fee. Applications received without the fee will be returned. Application fees are non-refundable and cannot be applied toward tuition. The application fee must be paid each time an application for admission is submitted. Only one application per term will be considered for admission.

- Domestic Application Fee (Canadian Citizens or Landed Immigrants): \$70
- International Application Fee (Study permit or other visa): \$140

Paper applications can be mailed or delivered to:

The Office of the University Registrar
MacEwan University
10700 – 104 Avenue NW
Edmonton, Alberta T5J 4S2

All cheques, money orders, and drafts MUST have all of the following imprints by the bank:

- Bank transit/swift number
- Bank account number
- Branch number
- Cheque, money order or draft number

(Examples of acceptable and unacceptable cheques, money orders, drafts and wire transfers can be found at MacEwan.ca/FFI > Tuition and Fees > Make a Payment.)

STEP 2: ACKNOWLEDGEMENT

The Office of the University Registrar will send a network ID letter and checklist outlining requirements once an application and payment has been received. Complete and submit the items as described as soon as possible.

In addition, the network ID letter will provide applicants with a secure login to the student portal at myMacEwan.ca where the applicant will be able to locate information regarding the admission status. This is an easy way to check the status of the decision-making process.

STEP 3: ADMISSION DECISION

If you clear all conditions as listed in your letter, you will automatically be admitted. You can check the decision using your secure login to the student portal at myMacEwan.ca (information contained in your acknowledgement package).

Admission decisions are not subject to appeal. In cases where the reason for inadmissibility is failure to meet program specific requirements, applicants may discuss concerns with their program or an advisor.

If you are admissible but the quota has been filled, you may be offered a place on a waiting list. For some programs, applicants are accepted from the waiting list according to the decision date. First priority is given to the earliest date. Other programs rank applicants according to the quality of the application.

STEP 4: DEPOSIT

When you are accepted, a deposit is required. Failure to pay the deposit by the date indicated in your letter may result in the offer of admission being withdrawn.

Domestic Deposit: Domestic applicants are required to pay a non-refundable program deposit of \$200 CDN toward the first term's tuition.

Out-Of-Country International Applicants: Out-of-country international applicants are required to pay a program deposit of \$10,000 CDN toward fees.

In-Country International Applicants: In-country international applicants are required to pay a non-refundable program deposit of \$1,000 CDN toward the first term's tuition.

STEP 5: CLEARING ALL CONDITIONS

Ensure that you submit any outstanding items for admission by the date specified in the letter of acceptance. Applicants are advised to submit all documentation as soon as possible.

If accepted, your admission may include the condition that you complete specific items prior to the start of the program or by a certain date. Read your acceptance information carefully and take steps immediately to meet any conditions. Upon meeting all conditions, you will be automatically moved to final accepted status. Using your secure login to the student portal at myMacEwan.ca (information contained in your acknowledgement package), you can (1) check to see if your transcripts have been received and (2) review admission decisions made to date. Check your "To Do" list often.

Failure to meet all conditions by the timelines indicated in your letter of acceptance may result in your admission being rescinded.

L. RE-ADMISSION

Students who were registered in a program, and who have taken a break in their studies of twelve (12) consecutive months or more are required to apply for re-admission to their program, pay the appropriate fee, and meet the admission and graduation requirements in effect at that time.

M. TRANSCRIPTS

Official high school transcripts are essential to the admission process, so ensure that you sent them promptly. Also, if you are currently attending or have previously attended another post-secondary institution, you must declare this attendance on your application form and submit these transcripts promptly as well. Once submitted, all transcripts become the property of MacEwan University; this is a standard practice among post-secondary institutions and is designed to protect the authenticity of the transcript.

Note: If you applied to MacEwan University and have attended an Alberta high school, we will order these transcripts for you. If you have attended one of ApplyAlberta's participating post-secondary institutions, we will order these transcripts for you. Log onto www.ApplyAlberta.ca to track your transcript requests and to view the list of participating institutions.

ALBERTA HIGH SCHOOL TRANSCRIPTS

You may obtain an Alberta high school transcript by contacting Alberta Education by mail, in person or online:

Alberta Education
2nd Floor, 44 Capital Boulevard
10044 – 108 Street NW
Edmonton, Alberta J 5E6
Website: www.education.gov.ab.ca

POST-SECONDARY TRANSCRIPTS

Transcripts of post-secondary grades must be issued and signed by the institution and bear their official seal. It is not necessary to request official transcripts for coursework previously completed at MacEwan University.

N. TRANSFER STUDENTS

If you have attended another post-secondary institution, courses that you have successfully completed may be considered for credit towards a credential at MacEwan University.

Upon application to MacEwan University, submit official transcripts as soon as available. It is strongly recommended that you submit transcripts by June 15 for fall enrolment and by October 15 for winter enrolment. The official transcripts should include final grades and any credentials awarded.

Transfer agreements for post-secondary institutions in the province of Alberta are available for information and reference at www.transferalberta.ca. Transfer credit listed on the ACAT (Alberta Council on Admissions and Transfer) website will be approved for transfer credit to MacEwan University. Specific credit awards to a program are subject to the requirements and regulations of the admitting program, and may vary from the total credit awarded by MacEwan University. Transfer credit is subject to the Academic Residency Requirements (C1015) and Inter-Institutional Transferability (C2030) policies. You may view MacEwan University policies at MacEwan.ca/PolicyManual

If your previous course(s) is not included on the ACAT website or if your course history is with an institution outside Alberta, you may be asked for course outlines. Course outlines are reviewed by MacEwan University evaluators for credit transfer and then considered with respect to the program for which you have applied for admission. To enable this processing time, ensure your official final transcripts have been received by MacEwan University and be prepared to provide course outlines as required.

Transfer credit is completed after the admission decision and in consideration of the program of study, unless a block transfer is in place and is published. It is the student's responsibility to review the transfer credit granted with

respect to the program requirements; discrepancies may be brought to the attention of the Transfer Unit in the Office of the University Registrar. Some programs schedule specific enrolment events for new MacEwan University students and transfer students are strongly encouraged to attend for both information and advice. You are also encouraged to review your program information at MacEwan.ca or to contact the program office for more details.

Domestic and international students, who have completed post-secondary/higher education outside of Canada, refer to the subsection, International Transfer Credit Evaluation, included in the "International Student" section of this academic calendar.

O. DOCUMENT TRANSLATION

Documents not printed in English must also include a certified English language translation. Translations must be complete, literal, word-for-word, and in the same format as the original document. English translation services are provided by several agencies in Alberta, for example:

Members of the Association of Translators and Interpreters of Alberta (ATIA)
Edmonton Office
P.O. Box 546
Edmonton, Alberta T5J 2K8
Phone: 780-434-8384

Edmonton Immigrant Services Association
Suite #201
10720 – 113 Street
Edmonton, Alberta T5H 3H8
Phone: 780-474-8445
Fax: 780-477-0883

P. SKILLS APPRAISAL

Applicants may be required to write admissions tests, depending on the program. The Skills Appraisal is used to assess reading and writing skills. If your intended program requires mathematics, you may be tested in mathematics as well. If you have done appropriate prior coursework in the areas to be tested, you may be exempt from writing the Skills Appraisal. Once your official secondary and/or post-secondary transcripts have been evaluated, we will determine if all or portions of the Skills Appraisal have been met. Some programs do not make exemptions and require all applicants to write all portions of the Skills Appraisal. Note there is a fee for this test and results are valid for two years.

For details regarding the tests, re-write information and exemption criteria, refer to the Skills Appraisal brochure or online at MacEwan.ca/SkillsAppraisal.

Q. ENGLISH LANGUAGE PROFICIENCY (ELP)

BACHELOR DEGREES (EXCLUDES THE BACHELOR OF SCIENCE IN NURSING AND PSYCHIATRIC NURSING PROGRAM) FOR ADMISSION TO THE FALL 2014, WINTER 2015 AND SPRING 2015 INTAKES:

If your primary language* is not English, you must present one of the following:

*Primary language will be defined as the language in which the applicant is most proficient. The primary language must also be the applicant's language of instruction in the last three years of study as the applicant's language for daily written and oral communication.

	TESTS	REQUIRED SCORE	WEBSITE
1	IELTS – Academic International English Language Testing System	Minimum overall band score of 6.5 and a minimum score of 5.5 in each component	www.ielts.org
2	TOEFL Test of English as a Foreign Language	86 iBT (internet-based) and a minimum score of 21 on all 4 sections of reading/listening/speaking/writing or 580 PBT (paper-based) with a minimum score of 50 in each component	www.toefl.org/infobull
3	CAEL (Canadian Academic English Language Assessment)	Minimum overall band score of 70 and a minimum score of 60 in each band	www.cael.ca
4	PTE – Academic Pearson Test of English	PTE Academic with a minimum overall score of 59 and a minimum score of 56 in each band	www.pearsonpte.com
	EDUCATIONAL EXPERIENCE	REQUIRED SCORE	WEBSITE
5	Alberta English 30-1 or ELA 30-1	75% (final blended grade)	
6	IB (International Baccalaureate) Higher Level English A1, A2 or English B	6.0 (minimum grade)	www.ibo.org
7	AP (Advanced Placement) – English College Board Exam	4.0 (minimum score)	www.collegeboard.org/ap
8	ENGL-086 ELP for University Reading and Writing AND ENGL-087 ELP for University – Listening and Speaking [formerly ENGL-0106] – Completed at MacEwan University or Global Village, Calgary	B- (minimum grade in each course)	www.macewan.ca/usi
9	ERDW-085 Reading and Writing for Academic Purposes and ESPL-085 Speaking and Listening for Academic Purposes and EOPT-068 Research Writing (formerly ESLG-085/ESLG-0105): Completed at MacEwan University	B- (minimum grade in each course)	www.macewan.ca/esl
10	ESL 140 and ESL 145 : Completed at University of Alberta or Canadian College of English Language	Successful completion of both courses. Official transcripts must be provided.	www.extension.ualberta.ca
11	6 credits of transferable university level English Language and Literature course(s)	B+ (minimum grade in each course)	
12	An O-level, GSCE or IGCSE English Language or Literature course	B (minimum grade)	
13	Previous post-secondary degree	Completed a degree from a recognized post-secondary institution where English is the primary language of instruction and in a country where English is the principal language	
14	Three years of full-time education in English	Successful completion of 3 years of full-time education in English: a) In Canada including the grade 12 year. This can be a combination of secondary and post-secondary education b) In another country where English is recognized as an official language of instruction c) At a recognized school/institution which uses English as the primary language of instruction	<i>Enrolment in English as a Second Language (ESL) courses or programs will not be included in the calculation of three years of full time study. Enrolment must be in a regular high school or post-secondary credit program. Failing grades/courses will not be counted when calculating full time attendance. Only courses with passing grades will be considered.</i>
	EDUCATIONAL EXPERIENCE	REQUIRED SCORE	WEBSITE
15	Three years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada	Successful completion	

An applicant who is completely bilingual and fluent in English shall be entitled to submit a written petition to the Office of the University Registrar providing evidence that the applicant's English language proficiency exceeds the specified minimum levels, and requesting exemption from the language proficiency requirement. If you are fully bilingual and fluent in English, your petition should detail this – your background; your educational and personal experience with English; the language of instruction throughout your schooling and the language you use at home and on a daily basis; why you believe that an exception to the requirement is warranted in your situation. Attestations from former English instructors and reports of any standardized English language proficiency tests may be supportive of your petition.

The International Admissions Unit of the Office of the University Registrar will review the petition for possible waiver. Successful petition will not guarantee admission to another institution.

CAREER PROGRAMS FOR ADMISSION TO THE FALL 2014, WINTER 2015 AND SPRING 2015 INTAKES:

If your primary language* is not English, you must present one of the following:

*Primary language will be defined as the language in which the applicant is most proficient. The primary language must also be the applicant’s language of instruction in the last three years of study as the applicant’s language for daily written and oral communication.

	TESTS	REQUIRED SCORE	WEBSITE
1	IELTS – Academic International English Language Testing System	Minimum overall band score of 6.0 and a minimum score of 5.5 in each component	www.ielts.org
2	TOEFL Test of English as a Foreign Language	76 iBT (internet-based) and a minimum score of 18 on all 4 sections of reading/listening/speaking/writing or 550 PBT (paper-based)	www.toefl.org/infobull
3	CAEL (Canadian Academic English Language Assessment)	Minimum overall band score of 60 and a minimum score of 60 in each band	www.cael.ca
4	PTE – Academic Pearson Test of English	PTE Academic with a minimum overall score of 51 and a minimum score of 49 in each band	www.pearsonpte.com
	EIKEN Test in Practical English Proficiency	Minimum Grade Pre-1 score	www.stepeike.org
	EDUCATIONAL EXPERIENCE	REQUIRED SCORE	WEBSITE
5	Alberta English 30-1 or ELA 30-1	65% (final blended grade)	
6	IB (International Baccalaureate) Higher Level English A1, A2 or English B	5.0 (minimum grade)	www.ibo.org
7	AP (Advanced Placement) – English College Board Exam	3.0 (minimum score)	www.collegeboard.org/ap
8	ENGL-086 ELP for University Reading and Writing AND ENGL-087 ELP for University – Listening and Speaking [formerly ENGL-0106] – Completed at MacEwan University or Global Village, Calgary	C (minimum grade in each course)	www.macewan.ca/usi
9	ERDW-085 Reading and Writing for Academic Purposes and ESPL-085 Speaking and Listening for Academic Purposes and EOPT-068 Research Writing (formerly ESLG-085/ESLG-0105): Completed at MacEwan University	C (minimum grade in each course)	www.macewan.ca/esl
10	ESL 140 and ESL 145: Completed at University of Alberta or Canadian College of English Language	Successful completion of both courses. Official transcripts must be provided.	www.extension.ualberta.ca
	EDUCATIONAL EXPERIENCE	REQUIRED SCORE	WEBSITE
11	6 credits of transferable university level English Language and Literature course(s)	C- (minimum grade in each course)	
12	An O-level, GCSE or IGCSE English Language or Literature course	C (minimum grade)	
13	Previous two-year diploma	Completed a two-year diploma from a recognized post-secondary institution where English is the primary language of instruction and in a country where English is the principal language	
14	Three years of full-time education in English	Successful completion of 3 years of full-time education in English: a) In Canada including the grade 12 year. This can be a combination of secondary and post-secondary education b) In another country where English is recognized as an official language of instruction c) At a recognized school/institution which uses English as the primary language of instruction	<i>Enrolment in English as a Second Language (ESL) courses or programs will not be included in the calculation of three years of full time study. Enrolment must be in a regular high school or post-secondary credit program. Failing grades/courses will not be counted when calculating full time attendance. Only courses with passing grades will be considered.</i>
15	Three years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada	Successful completion	

An applicant who is completely bilingual and fluent in English shall be entitled to submit a written petition to the Office of the University Registrar providing evidence that the applicant’s English language proficiency exceeds the specified minimum levels, and requesting exemption from the language proficiency requirement. If you are fully bilingual and fluent in English, your petition should detail this – your background; your educational and personal experience with English; the language of instruction throughout your schooling and the language you use at home and on a daily basis; why you believe that an exception to the requirement is warranted in your situation. Attestations from former English instructors and reports of any standardized English language proficiency tests may be supportive of your petition.

The International Admissions Unit of the Office of the University Registrar will review the petition for possible waiver. Successful petition will not guarantee admission to another institution.

BACHELOR OF SCIENCE IN NURSING AND PSYCHIATRIC NURSING PROGRAM FOR ADMISSION TO THE FALL 2014, WINTER 2015 AND SPRING 2015 INTAKES:

If your primary language* is not English, you must present one of the following:

*Primary language will be defined as the language in which the applicant is most proficient. The primary language must also be the applicant's language of instruction in the last three years of study as the applicant's language for daily written and oral communication.

	TESTS	REQUIRED SCORE	WEBSITE
1	IELTS – Academic International English Language Testing System	Minimum overall band score of 6.5 and a minimum score of 5.5 in Reading and Writing, 6.0 in Listening, and 7.0 in Speaking*	www.ielts.org
2	TOEFL Test of English as a Foreign Language	86 iBT (internet-based) and a minimum score of 21 in Reading and Writing, 23 in Listening, and 26 in Speaking*	www.toefl.org/infobull
3	CAEL Canadian Academic English Language Assessment	Minimum overall band score of 70 and minimum scores of 60 in Reading and Writing, and minimum scores of 70 in Listening and Speaking*	www.cael.ca
4	PTE – Academic Pearson Test of English	PTE Academic with a minimum overall score of 59 and minimum scores of 56 in Reading and Writing, 58 in Listening, and 71 in Speaking*	www.pearsonpte.com
5	MELAB Michigan English Language Assessment Battery	Minimum overall score of 85 and a minimum score of 4 in the Speaking Test*	www.lsa.umich.edu/eli/testing/melab
<p>*Note: The speaking requirement can also be met by successfully completing the Speaking Test (administered through University of Alberta Extension) with a minimum score of 50. Official transcripts must be provided. Refer to www.elp.ualberta.ca or contact at elpinfo@ualberta.ca/Tel: (+1)780-492-3036/Tel: (+1)780-492-5530</p>			
	EDUCATIONAL EXPERIENCE	REQUIRED SCORE	WEBSITE
6	ENGL 086 ELP for University – Reading and Writing and ENGL 087 ELP for University – Listening and Speaking <i>Completed at Grant MacEwan University or Global Village Calgary (formerly ENGL-086 – 10 credits, ENGL-0106)</i>	B- (minimum grade in each course)	www.macewan.ca/usi
7	ERDW-085 Reading and Writing for Academic Purposes and ESPL-085 Speaking and Listening for Academic Purposes and EOPT-068 Research Writing <i>Completed at Grant MacEwan University (formerly ESLG-085/ESLG-0105)</i>	B- (minimum grade in each course)	www.macewan.ca/esl
8	ESL 140 and ESL 145 and Speaking Test Completed at University of Alberta or Canadian College of English Language	Successful completion of both courses and a minimum score of 50 in the Speaking Test	www.extension.ualberta.ca

Based on policy C5010 Admissions, no petitions or waivers will be considered for the above requirements.

R. THERAPIST ASSISTANT PROGRAM – SPEECH LANGUAGE PATHOLOGIST ASSISTANT MAJOR SPOKEN ENGLISH PROFICIENCY FOR ADMISSION TO FALL 2014, WINTER 2014 AND SPRING 2014 INTAKES:

If your primary language* is not English, you must present one of the following:

*Primary language will be defined as the language in which the applicant is most proficient. The primary language must also be the applicant’s language of instruction in the last three years of study as the applicant’s language for daily written and oral communication.

	TESTS	REQUIRED SCORE	WEBSITE
1	IELTS – Academic International English Language Testing System	Minimum score of 7.0 on Speaking	www.ielts.org
2	TOEFL Test of English as a Foreign Language	Minimum score of 26 on iBT (internet-based) Speaking	www.toefl.org/infobull
3	CAEL Canadian Academic English Language Assessment	Minimum score of 70 on sub-test for Speaking	www.cael.ca
4	PTE Pearson Test of English	PTE Academic with a minimum score of 71 for Speaking	www.pearsonpte.com
5	Speaking Test Administered through University of Alberta Extension	Minimum score of 50	www.elp.ualberta.ca or elpinfo@ualberta.ca/ Tel: (+1)780.492.3036/ Tel: (+1)780.492.5530
	EDUCATIONAL EXPERIENCE	REQUIRED SCORE	WEBSITE
6	6 years of full-time education in English	Successful completion of 6 years of full-time education in English in Canada or the equivalent in another country where English is the principal language. Such education must include Alberta Grade 12 (or equivalent level) and can combine secondary and post-secondary training	
7	Previous post-secondary degree	Completed a degree from a recognized post-secondary institution where English is the primary language of instruction and in a country where English is the principal language	

Based on policy C5o10 Admissions, no petitions or waivers will be considered for the Spoken English Proficiency requirements.

S. VISITING STUDENTS

1. Outbound (MacEwan University Students Studying at Another Post-Secondary Institution)

- a. Students enrolled in a program at MacEwan University who wish to take a course(s) offered by another post-secondary institution must obtain approval from their program. The approval process is subject to their Faculty/School regulations and, if granted, students are issued a Letter of Permission (LOP) by the Office of the University Registrar.

Letter of Permission – Authorizes students to take courses at another post-secondary institution as a visiting student. The letter includes the name of the ‘host’ institution, their current academic standing, and indicates the MacEwan University courses for which credit will be granted upon successful completion.

- b. Students who wish to participate in a Study Abroad opportunity should contact MacEwan International regarding the process

2. Inbound (Other Post-Secondary Students Studying at MacEwan University)

- a. Students enrolled at another post-secondary institution who wish to study at MacEwan University should complete the following steps:
 - i. Apply to MacEwan University as an Open Studies student.
 - ii. Submit a Letter of Permission from your home institution authorizing you to attend MacEwan University to the Office of the University Registrar. The LOP must include the specific courses you have been granted permission to register in and your current academic standing.

Only students deemed to be in good academic standing are eligible to enrol.

T. CONTACT INFORMATION

T: 780-497-5000
Toll-free: 1-888-497-4622

ENROLMENT

All students at the university are required to enrol in courses. Students will not be permitted to attend classes unless officially enrolled. Enrolment is not complete until all fees are paid or payment arrangements have been completed with the Office of the University Registrar.

Part-time students who wish to enrol in evening courses, seminars or workshops should do so in advance for best selection. Information is available on the university's website at MacEwan.ca. You may also contact the Office of the University Registrar at 780-497-5000.

HOW TO ENROL

- Using your MacEwan University Network ID, log in to: myMacEwan.ca
- Click on the myStudentSystem tab to enrol in your courses and pay your tuition fees

MAKING CHANGES IN COURSES

You may make course additions or course section changes up to the last day for course add/changes as specified in the academic schedule for each term. These changes will be permitted only if space is available in the course section you have chosen. You may drop a credit course without academic penalty any time up to the academic withdrawal date.

BEFORE THE ADD/CHANGE DEADLINE PUBLISHED IN THE ACADEMIC SCHEDULE:

Most program students are able to drop their courses online up until the last day to add a course as published in the Academic Schedule.

If you are an Open Studies or Extension Studies student, you must complete, sign and submit a Course Add/Drop Notice form to your home campus Information Centre or the Office of the University Registrar at the City Centre Campus. If you are unable to drop a course(s) in person, contact the Office of the University Registrar at 780-497-5000.

AFTER THE ADD/CHANGE DEADLINE PUBLISHED IN THE ACADEMIC SCHEDULE:

If you wish to drop a course after the last day to add a course as published in the Academic Schedule, you must visit your University/Faculty Advisor or the Office of the University Registrar.

- Complete and sign a Course Add/Drop Notice form indicating the course(s) you no longer wish to be enrolled in.
- Submit the completed form to the Enrolment Services Desk at your home campus or the Office of the University Registrar at the City Centre Campus.

Note: Any changes may alter your current fee assessment. See the Refund Policies section for more information.

After the "Add Deadline" each term, if you drop a course you will receive a grade of "W" on your transcript.

Notifying your instructor, ceasing to attend classes, or stopping payment on a cheque will NOT be accepted as a course(s) drop.

Those who withdraw after the academic penalty withdrawal date will normally be assigned a failing grade.

Continuing Education students at off-campus locations should have approval from the regional consultant and submit the form to the Office of the University Registrar. **Students who stop attending and do not submit a course drop notice will be assigned an "F" grade.**

If there is a change in your fee assessment, you may receive a refund or a fee notice by the Financial Services department.

Note: As all courses may not be offered every term, students should consult the schedule of courses for each term before dropping a course.

WITHDRAWAL PROCESS FROM YOUR PROGRAM

If you find it necessary to withdraw from your program, we encourage you to consult first with a University Advisor, your Chair, or your regional consultant. To withdraw, complete a Program Withdrawal Notice form, obtain your Advisor's or regional consultant's signature, and then submit the form to the Office of the University Registrar. Withdrawals must be written and signed. Students who have enrolled via web must notify their program to withdraw from all courses. Refunds will be determined according to the refund policy.

You will not be considered to have formally withdrawn from your program unless you follow the correct procedures. To avoid losing your refund and receiving failing grades, be sure to notify the Office of the University Registrar in writing of any changes to your enrolment or program status.

STUDENTS WITH DISABILITIES

Students who may require accommodations due to a disability are advised to discuss their needs with Services to Students with Disabilities. Students should also advise instructors at the beginning of the course if accommodations are requested.

STUDENT RECORDS AND TRANSCRIPTS

MacEwan University will create and maintain student records necessary to meet the administrative and academic needs of the university and shall collect, retain, use, disclose, and dispose of all information collected in accordance with the following policies:

- E1050 Management of Student Records and Information,
- D6010 Use of Computer Facilities and Information Resources;
- D7510 Records and Information Management;
- D7230 Information Security;
- Other related policies, official manuals of the university, and provincial/federal legislation pertaining to access to information and protection of privacy.

OFFICIAL STUDENT FILE AND RECORD

The Official Student File and Official Student Record are under the custody and control of the Office of the University Registrar, who is accountable for the management of these records. Student records are managed according to the provisions of Policy E1050 Student Records. Additional records relating to students may also exist in academic areas and in Personal Information Banks elsewhere in the university. Original completed student Releases, Consents, Waivers and other Agreements must be sent promptly for placement on the Official Student File in the Office of the University Registrar.

OFFICIAL STUDENT TRANSCRIPT

An Official Transcript of the student academic record is created, maintained and under the custody and control of the Office of the University Registrar. This is considered confidential information and will not be released without written consent.

The Official Transcript includes the official student name(s), birth date, courses, grades, academic standing statuses, and graduation program, major, minor and date.

To obtain an Official Transcript, write or send a Transcript Request form to the Office of the University Registrar.

Transcripts can be mailed, faxed, picked-up in person by the student, or picked-up by or sent to anyone other than the student. MacEwan University requires the student's written authorization to have transcripts sent to institutions, employers, legal counsel and other agencies or picked-up by a Third Party as this is a release of student personal information. If you want the transcript(s) sent to someone other than yourself or a post-secondary institution, be sure to specify the name and address including postal code.

The student is cautioned that faxing is a less than secure mechanism for transmitting sensitive personal information.

GRADING

MacEwan University utilizes one letter grade system based on the Alberta Common Grading Scheme for the reporting of final grades in credit courses. All final grades shall be reported to the Office of the University Registrar using letter grades. Letter grades shall be converted to the four-point grading scale for the calculation of a Grade Point. The Grading Scale is as follows:

Letter Grade	Grade Point Value	Grade Descriptions
A+	4.0	Outstanding
A	4.0	
A-	3.7	Excellent
B+	3.3	
B	3.0	
B-	2.7	Good
C+	2.3	
C	2.0	
C-	1.7	Satisfactory
D+	1.3	
D	1.0	Poor
F	0.0	Fail
WF	0.0	Failure to Withdraw

1. The following other notations or grades may appear on transcripts:
 - AU Audit
 - IN Incomplete
 - W Withdrawal Without Academic Penalty
 - DEF Deferred
 - CR Completed Requirements
 - NCR Not Completed Requirements
 - NGR No Grade Received
 - S Supplemental Privilege
 - TR Transfer Credit
2. A Grade Point Value is a number between 0.0 and 4.0 that is assigned to a letter grade. (see above)
3. A Grade Point is defined as Grade Point Value multiplied by course credits and then used to calculate a Grade Point Average (GPA).
4. Grade Point Average is a weighted average calculated by dividing the sum of all grade points by the sum of all credits attempted. Note that notations of W – withdrawal – or TR – transfer – are not included in any GPA calculation.

Term GPA: The term grade point average (GPA) is calculated by dividing the sum of grade points achieved in a term by the sum of all credits attempted in a term. A term GPA shows on the transcript.

Cumulative GPA (CGPA): The CGPA is calculated by dividing the sum of total grade points achieved at MacEwan University by the sum of all credits attempted at MacEwan University. The CGPA also shows on the transcript.

Academic Standing GPA: The Academic Standing GPA is calculated by dividing sum of total grade points achieved in the period of review by the sum of all credits attempted during the period of review.

Graduation GPA (GGPA): The GGPA is calculated by dividing the sum of total grade points achieved and counted towards a program credential by the sum of all those credits.

Although a pass in a course is D (1.0), in some courses students are required to achieve more than a minimal level of achievement in order to proceed in their program, or to transfer a course to another program or institution.

In order to remain in good standing, a student must obtain an Academic Standing GPA of 2.0 or higher, or for Arts Honours, an Academic Standing GPA of 3.0 or higher.

Students may request the reassessment of written final examinations within 15 calendar days from the date of the official release of the course grades.

Student performance in a course shall normally be assessed on more than one occasion. No single evaluation event shall have a value of greater than 60 per cent of the course grade, with the following exceptions:

- All one-credit courses are exempted;
- Directed Field Studies courses (in Applied Degree programs) may be exempted where a single project or research study, constitutes the course requirements;
- Clinical courses in baccalaureate nursing, psychiatric nursing, nursing refresher, and specialty nursing programs may be exempted;
- Four-hundred level seminars, independent study courses, directed research courses, and thesis courses may be exempted.

Deferred Exams – Application for a deferred examination must be made using an Examination Request form no later than two (2) business days after the missed examination or final assessment activity date (also see policy C2005 Final Assessment).

Reassessment of Final Exam – Students can apply for a reassessment of a final examination. This application must be made in writing to the program/department chair responsible for the course. This application must indicate the reason for the application and must be accompanied by proof of payment of the final examination reassessment fee. The applications must be made within fifteen (15) days of the official issuance of grades.

Supplemental Examination – Students wishing to write a Supplemental examination shall contact the program/department chair to ascertain eligibility for a Supplemental examination within five (5) calendar days of the posting of grades.

Any student who leaves a co-op job without approval will receive a failing grade for the work term and may be prohibited from continuing in the Co-operative Education program (C2065).

How is a GPA Calculated?

$$\text{GPA} = \frac{\text{sum (grade point values x credits)}}{\text{sum of credits}} = \frac{\text{sum of grade points}}{\text{sum of course credits attempted}}$$

Example:

Course	Grade	Grade Points	Credits	Total Grade Points
TPPR 109	In progress	-	-	-
SOCI 100	C+	2.3	3	6.9
HIST 260	B-	2.7	3	8.1
FREN 111	F	0	3	0.0
PSYC 104	W	-	-	-
			9 credits total	15 total grade points

Total Grade Points = 15 total grade points divided by 9 credits = 1.66 GPA

Former Grading Scales

- 1990 – 2004 – No grade of A+
- September 1978 to August 1990
- A = Excellent: 4 Grade Points/Credit
- B = Very Good: 3 Grade Points/Credit
- C = Average: 2 Grade Points/Credit
- D = Low Pass: 1 Grade Point/Credit
- CR = Completed Requirements: Not Calculated in GPA
- I = Incomplete: Not Calculated in GPA
- W = Withdrew: Not Calculated in GPA
- F = Failure: 0 Grade Points/Credit
- AUD = Auditor: Not Calculated in GPA
- NMR = No Mark Received: Not calculated in GPA Hours of Instruction – May 1982 to August 1990

ACADEMIC STANDING

MacEwan University is committed to academic success and provides a variety of services to help students achieve success. As part of this commitment the university establishes criteria for assessing academic performance and reviews students’ performance. The existence of established criteria for academic performance allows students to monitor their own performance. The results of the academic review enable the university to recognize superior performance and to address unacceptable performance. The university undertakes to complete the review of academic standing as quickly as possible. Students are responsible for monitoring their own progress and for seeking assistance.

The categories and criteria for academic merit and good standing follow:

- a) **Graduation with Distinction**
Students with a Graduation Grade Point Average (GGPA) of 3.7 or higher shall receive a credential “with Distinction.” Students must complete all residency requirements to receive this distinction. A notation will be made on the student’s transcript.
- b) **Dean’s List**
Students who maintain a grade point average (GPA) of 3.7 or higher while enrolled in twenty-four (24) or more credits of study in two consecutive terms and not less than twelve (12) credits in any one term shall be entered on the Dean’s List. A notation will be made on the student’s transcript and the dean will send a letter.
- c) **First Class Standing**
Students who have an academic standing GPA of 3.30-3.69 while enrolled in twenty-four (24) or more credits of study in two consecutive terms and not less than twelve (12) credits during a term shall be deemed to have attained First Class Standing. A notation will be made on the student’s transcript and the chair of the program will send a letter.
- d) **Good Standing**
Students who have an academic standing GPA of 2.0 or higher shall be in Good Standing. No transcript notation will be made.

Students must also achieve satisfactory performance in all clinical, field placement, ensemble setting, or equivalent requirements of their program in order to be in Good Standing or to receive recognition of merit.

Notifications of Unsatisfactory Academic Performance

1. The records of all students are reviewed at the end of each term and academic standing is assessed.
2. Students who have Term GPA of less than 2.00 are placed on Academic Probation.
3. Students are Required to Withdraw (RTW) when they meet one of the following conditions:
 - Term GPA below 1.50 for two consecutive terms.
 - Term GPA below 1.50 for two non-sequential terms where the student had no enrolment in the terms between
 - Term GPA below 2.00 for three consecutive terms.
 - Term GPA below 2.00 for three non-sequential terms where the student had no enrolment in the terms between.
4. A student placed on academic probation for a fourth time is subject to review by the program and can be required to withdraw upon the recommendation of the Chair and with the concurrence of the Dean.
5. The performance of a student in a clinical, field placement, ensemble setting, or equivalent may be reviewed at any time, and, if the student is failing to meet the prescribed level of performance, the student may be Required to Withdraw from the learning activity at any point in the term upon the recommendation of the instructor and the Chair and with the concurrence of the Dean. Upon receiving instruction from the Dean to withdraw the student, the University Registrar (or designate) shall notify the student in writing.
6. A student who fails to complete a prerequisite course designated as being required for progress in the program may be Required to Withdraw from the program. Upon receiving instruction from the Chair to withdraw the student, the University Registrar (or designate) shall notify the student in writing.

Students who are placed on Academic Probation are advised in writing by the Office of the University Registrar of the consequences of Academic Probation and requirements to regain Good Standing. Students also receive information about sources of assistance available within the university.

Students who have been Required to Withdraw are advised in writing by the Office of the University Registrar of the consequences of being Required to Withdraw, requirements for re-admission, and sources of advice within the university.

The transcript indicates if a student has been Required to Withdraw or placed on Academic Probation due to unsatisfactory standing. This notation is not removed from the transcript.

Conditions of Unsatisfactory Academic Standing

1. After being assigned a standing of Academic Probation, to regain Good Standing a student must, achieve a term grade point average of 2.0 or higher.
2. Programs may require probationary students to limit the number of credits in which they enroll and to engage in remedial activities. In cases where programs limit the number of credits and/or require students to engage in remedial activities, these requirements shall be communicated in letters, sent by the program area, informing students of the requirements set by the program for probationary status.
3. Students who have been Required to Withdraw for unsatisfactory academic performance may be considered for readmission after 12 or more months have elapsed since the student is Required to Withdraw.
4. Readmission after Required to Withdraw is not guaranteed (See policy C5010 (Admissions) for regulations regarding readmission).

Appeals

Students wishing to appeal their Academic Standing must follow the Regulations as set out in E3103 (Student Appeals). For purposes of this policy, the Chair shall be considered the initial ruler of the decision.

CHANGE OF NAME OR ADDRESS

This information is considered confidential and is only used for official university business. Having current name, address and contact information on file with MacEwan University is critical to effective university communications with students.

Change of Name: All name changes must be submitted in writing or on the appropriate form to the Office of the University Registrar, and accompanied by at least one of the following official Government Issue identification: Valid Driver's License, Provincial ID Card, Passport, or Citizen Documentation. Only current ID will be recognized as valid. Expired ID will not be accepted for a name change.

Change of Address: All program students at MacEwan University are given access to myStudentSystem via myMacEwan.ca. This allows students to change their address and telephone number via the web. Students may also complete a Notification of Change of Address form or mail a post office change notice to the Office of the University Registrar.

FEES

APPLICATION FEES

Applying to a program? Remember to include your application fee of:

- \$70 CDN for Canadian Citizens or Landed Immigrants
- \$140 CDN for applicants on a Study Permit or Other Visa

Fees must be submitted with the application form. Application fees are non-refundable and cannot be applied toward tuition. The application fee must be paid each time an application is submitted.

PROGRAM DEPOSITS

To guarantee a position in a program, each student accepted for admission into any university program will normally be required to remit a specified portion of the tuition fees as indicated in the letter of acceptance. See page 14, Step 4: Deposit, for detailed information.

All cheques, money orders, and drafts MUST have all of the following imprints by the bank:

- bank transit/swift number
- bank account number
- branch number
- cheque, money order or draft number

For domestic applicants, the most convenient method to pay your program deposit is online via MyPortal.MacEwan.ca – then click on the ‘Financial’ tab and select ‘Make a Payment’.

TUITION AND SERVICE FEES

Students are expected to make a direct financial contribution to the operating costs of their educational activity.

Tuition fees, which are fees for instruction, are established and reviewed on an annual basis through the university’s approval process in accordance with the provincial tuition fee legislation. Service fees are developed and approved through the university’s fee approval process and are reviewed on an annual basis. Service fees are defined as fees for specified products or services and are either mandatory or optional.

Any additional fees for added courses must be paid at the time of enrolment or prior to the published deadline as specified by the Office of the University Registrar.

2014–2015 CANADIAN/LANDED IMMIGRANT TUITION FEES (INCLUDES PERMANENT RESIDENCE STUDENTS)

TABLE 1	Accounting and Strategic Measurement, Bachelor of Applied Business Administration – Accounting, Bachelor of Applied Communications in Professional Writing, Bachelor of Physical Education Transfer, Bachelor of Science in Engineering Transfer, Business Management (all majors), Correctional Services, Design Studies, Disability Management in the Workplace, Disability Studies: Leadership and Community, Early Learning and Child Care, Emergency Communications and Response, Fine Art, Legal Assistant, Music Diploma, Office Assistant, Police and Investigations, Professional Golf Management, Public Relations, Social Work, Special Needs Educational Assistant, Theatre Arts, Theatre Production, Therapist Assistant, Travel	\$134/CREDIT
TABLE 2	Arts and Cultural Management, Asia Pacific Management, Bachelor of Arts, Bachelor of Child and Youth Care, Bachelor of Commerce, General Studies, Hearing Aid Practitioner, Holistic Health Practitioner, Massage Therapy, Preparation for University and College (<i>all upgrading courses calculated at 60 per cent of academic credit load</i>)	\$154/CREDIT
TABLE 3	Bachelor of Applied Human Service Administration, Bachelor of Science, Bachelor of Science in Nursing, Bachelor of Psychiatric Nursing, Human Resources Management, Occupational Health Nursing, Psychiatric Nursing Diploma	\$180/CREDIT
TABLE 4	Bachelor of Communication Studies, Library and Information Technology, English as a Second Language (<i>all ESL courses calculated at 60 per cent of academic credit load</i>)	\$209/CREDIT
TABLE 5	Bachelor of Music in Jazz and Contemporary Popular Music, Cardiac Nursing Post-basic Certificate, Open Studies, Perioperative Nursing for RNs, Post-basic Nursing Practice, Wound Management Post-basic Certificate	\$222/CREDIT
TABLE 6	Acupuncture	\$305/CREDIT

SERVICE FEES – 2014–2015

MANDATORY FEES	
Application for Admission	\$70.00
Application for Admission (International Applicant)	\$140.00
Application for Admission (Incoming Exchange Student)	No Fee
Outbound Exchange Student	\$100.00
Information Technology	\$34.00 flat fee per term applied to all students
Photo Identification Card	\$10.00
Registrarial Service	\$13 per term for full-time students
	\$6.50 per term for part-time students
Δ Sport and Wellness	\$94.00 per term starting at 6 credits
MANDATORY PROGRAM AND SERVICE-SPECIFIC FEES	
Application for Conservatory Students (Extension)	\$35.00 or \$40.00 per family
eCampusAlberta Technology	\$25.00 per course
Field Placement/Practicum Identification Card	\$10.00
Music Audition	\$25.00
MANDATORY PROGRAM TUITION DEPOSIT (PROGRAM DEPOSITS ARE NON-REFUNDABLE)	
Program Tuition Deposit (on Tuition)	\$200.00 (Non Refundable)
Program Tuition Deposit – International Student Applicant Residing Outside of Canada at Time of Application	\$10,000.00 **
Program Tuition Deposit – International Student Applicant Residing Inside of Canada at Time of Application	\$1,000.00 (Non Refundable)
Program Tuition Deposit – Returning Students as Required by Program	\$150.00 (Non Refundable)
OPTIONAL SERVICE FEES	
Challenge Exam/Prior Learning Assessment	\$40.00 (plus up to 75% of tuition)
Course Audit	50% of course tuition
Extension to Incomplete Grade	\$50.00
Document Evaluation – Domestic students who have studied internationally	\$70.00
Reinstatement of Registration	\$50.00
*Locker	\$12.00 for a 4-month term
*Locker Contents Reclaiming	\$10.00
Non-Program International Student Service	\$50.00
*Photo Identification Card Replacement	\$10.00
Reassessment of Final Exam	\$20.00
Replacement Tuition Tax Receipt (T2202A)	\$20.00
Returned Cheque (NSF)	\$40.00
Skills Appraisal, Skills Appraisal Rewrite and Non Applicant Skills Appraisal	\$50.00
Tuition Payment Plan	\$35.00

Δ not applicable for off-campus students

* Fees subject to GST

** International applicants will receive a 100 per cent refund if the Study Permit is denied and a copy of the denial letter from Citizenship and Immigration Canada is received by the Office of the University Registrar. If the applicant decides not to attend MacEwan University, only 50 per cent will be refunded.

2014–2015 INTERNATIONAL TUITION FEES

CREDITS	FEE	CREDITS	FEE
1	\$520.00	10	\$5,200.00
2	\$1,040.00	11	\$5,720.00
3	\$1,560.00	12	\$6,240.00
4	\$2,080.00	13	\$6,760.00
5	\$2,600.00	14	\$7,280.00
6	\$3,120.00	15	\$7,800.00
7	\$3,640.00	16	\$8,320.00
8	\$4,160.00	17	\$8,840.00
9	\$4,680.00	18	\$9,360.00

FALL AND WINTER 2014–2015 TERM FEES

SAMU Membership Fee	\$13.00 per credit (maximum \$117.00/term at 9+ credits)
Health Care Fee	\$67.00 per term (starting at 9 credits)
Dental Fee	\$49.00 per term (starting at 9 credits)
Global Education Fee	\$3.50 per term (starting at 9 credits)
U-Pass Fee	\$155.00 flat fee per term charged to all students
Student Success Bursary	\$4.50 per term (starting at 9 credits)
Information Technology Fee	34.00 flat fee charged to all students
Registrarial Service Fee	\$13.00 per term (starting at 9 credits) \$6.50 per term (1–8 credits)
Sport and Wellness Fee	\$94.00 per term starting at 6 credits

SPRING/SUMMER 2014–2015 TERM FEES

SAMU Membership Fee	\$13.00 per credit (maximum \$117.00/term at 9+ credits)
U-Pass Fee	\$155.00 flat fee per term charged to all students
Information Technology Fee	34.00 flat fee charged to all students
Registrarial Service Fee	\$13.00 per term (starting at 9 credits) \$6.50 per term (1–8 credits)
Sport and Wellness Fee	\$94.00 per term (starting at 6 credits)

CANADIAN/LANDED IMMIGRANT
AND INTERNATIONAL STUDENT TUITION
FEES

Refer to MacEwan.ca/FFI for full information on both the Canadian and International student tuition fees. To access tuition fee information from this website, select your program of choice. The program cost estimate will be listed for both Canadian/landed immigrant and international students.

REGISTRARIAL SERVICE FEE

This fee covers your Application to Graduate, Parchment Replacement, Confirmation Letters and cost of Transcripts.

SPORT AND WELLNESS FEE

MacEwan University supports the value of developing the whole person by providing students with opportunities to grow intellectually, socially, personally and physically. Sport and Wellness fees support the provision of these services for students.

SAMU MEMBERSHIP FEE

The Students' Association of MacEwan University (SAMU) is the student government body that represents and serves MacEwan University students. SAMU is a statutory corporation established under section 93 of the Post-Secondary Learning Act that operates offices on all MacEwan University campuses.

Purpose

The Students' Association of MacEwan University exists to:

- act as the sole representative body for all MacEwan University students
- oversee all student-operated facilities on campus
- provide a wide variety of excellent student services
- enhance students' overall university experience
- provide meaningful volunteer opportunities for students
- coordinate special events and activities
- provide leadership development designed to complement students' academic pursuits
- act as the official medium of communication between the students and the university's Board of Governors and Academic Governance Council
- develop and manage student clubs and organizations
- liaise between the students, the university, and various levels of government
- help interpret university policies with and for students
- promote the general welfare of students consistent with the purposes of the university
- administer student funds and affairs
- provide a social centre

The SAMU membership fee is \$13 per credit to a maximum of nine credits during the fall, winter and spring/summer terms.

Any student enrolled in one to eight credits for the fall/winter term or spring/summer terms and paying partial membership fees may choose to pay the remainder of the SAMU membership fee. This additional payment will give the student full membership in SAMU and access to selected SAMU services.

SUPPLEMENTAL HEALTH CARE AND DENTAL FEE

A mandatory Supplemental Health Care and Dental Care fee is charged to eligible full-time on-campus credit program students as part of the enrolment process.

Student eligibility for health and dental plans is determined and assessed in the fall term for coverage until December 31 and again in the winter term for coverage until August 31. Any student with proof of alternate coverage for supplemental health care and/or dental care may opt out of these plans prior to the advertised deadline date by contacting the plan administrator.

The health plan is above and beyond your provincial insurance plan, and the dental plan has a list of specified dentists. For more information about your eligibility, policy content, family add-on, opt out, current network dental list visit SAMU.ca/Health-Dental

U-PASS FEE

The Universal Transit Pass (U-Pass) is a mandatory fee-based service that is charged to all part-time and full-time students that are registered for 1 (one) credit or more in a single term. The U-Pass gives all MacEwan University students unlimited use of regular ETS, St. Albert and Strathcona bus and LRT service from September to August. At MacEwan University, SAMU administers the U-Pass and will attach a U-Pass sticker on the MacEwan University Student ID card from late August to early September for the fall term, from December to early January for the winter term and from the end of April to early May for the spring/summer term. For more information, visit SAMU.ca/UPass.

GLOBAL EDUCATION FEE

This fee provides funds to overseas educational projects for underprivileged schools and students (\$1.00); and sponsors refugee students' attendance at MacEwan University (\$2.50).

STUDENT SUCCESS BURSARY FEE

The Student Success Bursary fee provides funds to the MacEwan University Foundation. These funds are matched by the Province of Alberta and a private donor and used to fund bursaries at MacEwan University. This fee is set to expire in 2016. (This fee was approved by a MacEwan University student referendum in 2010.)

For more information on student fees structures visit any SAMU office, the SAM Centre or the website at SAMU.ca.

INFORMATION TECHNOLOGY FEE

This fee was established to fund technology projects that specifically result in providing new or improved technology services. This fee is assessed at time of enrolment.

PAYING YOUR FEES

The university provides several payment methods for tuition and all other fees. The most convenient method is online payment via MyPortal.MacEwan.ca – then click on the 'Financial' tab and select 'Make a Payment'. Other acceptable payment methods include cheques, bank drafts, money orders, or in-person cash, debit, Visa or MasterCard.

STUDENT LOANS

To qualify for a student loan, you must be a full-time student. Full-time status is a minimum of a 60 per cent course load per term as determined by a students' program. Students who drop below the required credits during the academic funding year will find their loan funding cancelled. If special circumstances arise with your student loan, call 780-497-5063 to speak with an advisor.

SPONSORED STUDENTS

If your fees are being paid by a sponsor, you must obtain a letter from the sponsoring agency. A copy of this letter must be received in Financial Services prior to enrolment or it must be presented on enrolment day. Sponsorship approval may be faxed to 780-497-5450. Refunds for sponsored students will be made directly to the sponsoring agency.

REFUNDS

(EXCERPT FROM POLICY E2112)

Refunds for tuition and fees will be actioned according to the guidelines as set out in Policy E2112 Refunds of Tuition and Student Fees.

Tuition and Special Material Fees Refund

Students are responsible for formally withdrawing from courses they no longer wish to attend according to deadline and other information published by the Office of the University Registrar.

For course withdrawals, the amount refunded is calculated according to the scheduled refund category. The effective withdrawal date is the date reported by the Office of the University Registrar (not the date the student stops attending classes) or the date the transaction was recorded on the student information system via a web transaction.

Non-attendance, NSF cheques, stop payment on a cheque or charge card and non-compliance to a signed and authorized payment plan do not constitute notice of withdrawal for the purpose of applying for a refund or to have tuition and student fees removed. The student will be responsible for any outstanding tuition and student fees. Refer to policy E1055 Withdrawal from University Programs.

The University Registrar (or designate) may grant refunds for extenuating medical or other circumstances. The University Registrar is responsible for publishing procedures relating to the process for requests.

Refunds will be issued by Financial Services following the approval of the refund. Financial Services is responsible for publishing information relating to refund time lines and methods.

Tuition and/or fees paid by Alberta Works; federal, provincial or territorial student loan programs; and/or pre-approved Third Party Sponsorships will normally be made directly to the payer.

For any program or course cancelled by the university, a 100 per cent refund will be processed automatically.

For non-credit courses with a published commitment to "Guaranteed Student Satisfaction", the refund category may be waived. Alternate forms of compensation such as a refund of tuition, a gift certificate or a discount coupon may be determined by the appropriate continuing education department as authorized by the continuing education manager or administrator.

Over and above the information under each refund category as listed below, if a student returns materials in unused/new condition as determined by the program within 15 calendar days from the start of the course, the student will be eligible for a 100 per cent refund of special and material fees.

Refund Categories for Degree, Diploma and Certificate Programs

Refund Category U1: Regular session courses that follow the Academic Schedule

U1 100 per cent Refund: Students must officially drop the course on or prior to the add/drop deadline as indicated in the Academic Schedule.

U1 50 per cent Refund: After the 100 per cent refund deadline has passed, students must officially withdraw from the course on or prior to the last day of the first month of the session. There is no refund after this date.

Refund Category U2: Variable session courses not in alignment with the Academic Schedule

U2 100 per cent Refund: Students must officially withdraw within 4 calendar days from the start of the course.

U2 50 per cent Refund: After the 100 per cent refund deadline has passed, students must officially withdraw between 5 to 10 calendar days from the start of the course. There is no refund after this date.

Refund Category U3: Courses that require a non-refundable deposit (courses may include but are not limited to those with a travel abroad component):

U3 Refund: Prior to the published refund deadline date, students may receive a full refund less the non-refundable deposit. No refund is available after the published deadline date.

Refund Categories for Extension Studies

Refund Category E1: For courses more than four (4) weeks in length

E1 Refund: A 100 per cent refund minus an administrative withdrawal fee per course is available to students who withdraw before the day of the second scheduled class. No refund is available after the deadline date.

Refund Category E2: Workshops/Seminars/Short Courses (four [4] weeks or less)

E2 Refund: A 100 per cent refund minus an administrative withdrawal fee per course is available to students who withdraw five calendar days before the first scheduled class. No refund is available after the deadline date.

Miscellaneous Refund Policies

Refund Category M1: Other Fees and Sponsorships

M1 Refund A: If “other” items are provided or distributed prior to or on the first day of class, there will be no refund available once the course has started. A 100 per cent refund will be available prior to the course start date if items are returned in unused/new condition.

M1 Refund B: When courses are offered on behalf of or paid for by another learning institution or sponsoring agency, the refund category will be in accordance with the signed contract. Students must contact their program for further refund details.

Appeals

Decisions of the university with respect to refunds are not subject to appeal under policy E3103 (Student Appeals). However, the University Registrar (or designate) may review requests per regulation 4.8.

TAX RECEIPTS

T2202A tax receipts will be made available to students online via the student portal at www.myPortal.ca in February.

Tax receipts will not be mailed and will only be accessible via the web.

G.S.T.

G.S.T. is applied to specified service fees and material fees.

G.S.T. is not applied to tuition fees.

EDUCATIONAL FUNDING, SCHOLARSHIPS AND AWARDS

GOVERNMENT STUDENT LOANS

Government student loan programs are available based on your province of residence and financial need.

For Alberta residents, an online application is recommended as the processing time is much quicker – most students are approved in up to two weeks versus four to six weeks for a paper application. Through one application, Student Aid Alberta will assess you for Alberta Student Loans, Canada Student Loans and, if you qualify, grants and bursaries.

While loans must be repaid, grants and bursaries do not – as long as you remain a full-time student for your period of studies. On June 1, you can apply online for your funding via www.studentaid.alberta.ca, or you can pick up a paper application from an advisor in Advising Services in the Student Life Office or Information Centre at any MacEwan University campus. We recommend applying early – at least eight weeks before your studies start – and having an advisor check over your application before you submit it. You do not have to be accepted to your program in order to apply for your loan funding; however, you do need to be registered full-time in your program to receive your money.

No interest accumulates on your loans as long as you are a full-time student, and you don't have to start paying back your loans until six months after you stop being a full-time student. If at any time you can't make your payments, student loan programs offer a Repayment Assistance Plan.

For more information about government student loans, visit www.studentaid.alberta.ca, www.EDULINX.ca, www.canlearn.ca or MacEwan.ca/StudentLoans.

STUDENT SCHOLARSHIPS, AWARDS AND BURSARIES

In recognition of your dedication and hard work, you may be eligible for many scholarships, bursaries and awards. MacEwan University's scholarships recognize academic excellence, while awards also recognize students' involvement and service in the community. Many dedicated students who face financial challenges may benefit from MacEwan University's bursaries, which are issued on the basis of financial need and good academic standing.

In the 2012/2013 academic year, the Student Awards Office managed the distribution of \$6.6 million dollars, from internal and external sources, to more than 5,000 students. To see the scholarships, bursaries and awards offered to MacEwan University students visit MacEwan.ca/Scholarships. To apply online you must enter the portal and look under "Financial".

OTHER FUNDING OPTIONS

Depending on your educational/career goal, financial need and/or personal situation, there may be other options to help you finance your education such as:

- Educational Savings Plans
- Advancing Futures Bursary
- Alberta Works (ESL, Academic Upgrading)
- Northern Alberta Developmental Council Bursary
- Student Lines of Credit

For more information about your funding options, visit our Fees and Financial Information page at MacEwan.ca/FFI or contact an advisor in Advising Services in the Student Life Office at 780-497-5063 or 1-888-497-4622 (toll-free) or info@macewan.ca

INTERNATIONAL STUDENTS

MacEwan University welcomes all international students to our world class institution. The university's commitment to being a leader in international education is reflected in all areas of programs and services. Our strong international reputation for excellence is based on more than 40 years of providing quality education to thousands of students from around the world. Whether you want to improve your English skills, start working toward your university degree, or complete a diploma, MacEwan University will work with you to help you meet your academic goals. It is a privilege and pleasure to be your first choice in higher education.

IMMIGRATION CANADA RULES AND REGULATIONS

International students attending MacEwan University are responsible for familiarizing themselves with the Immigration Canada rules and regulations regarding study permits, work permits and temporary resident visas. Under the new Immigration and Refugee Protection Act (IRPA), Section 91, MacEwan University is unable to provide advice to international students relating to immigration applications; however, international counsellors are able to refer students to websites, accredited professionals and community agencies for assistance with these matters. International counsellors are able to issue letters and other documents required by international students for study permit and visa renewals as well as offer support with personal, cultural adjustment and academic concerns. If you are currently studying in Canada, you may contact the Immigration Canada Call Centre at 1-888-242-2100 for assistance.

ADMISSION REQUIREMENTS TO DEGREE AND CAREER PROGRAMS

- High School diploma or equivalent, or the required secondary courses as specified by the program.
- English language proficiency requirements (see below).
- Other program specific requirements (see academic calendar, program publications or MacEwan.ca for further details).

ENGLISH LANGUAGE REQUIREMENTS

For University Degree and Transfer programs and Certificate, Diploma and Applied Degree programs refer to English Language Proficiency (ELP) in the Admissions Section of the Calendar.

Admission to the MacEwan University Studies International (MacEwan USI) program (see below) does not require a specific level of English language preparation. Students with TOEFL scores of at least 70 iBT, an IELTS score of at least 5.5, or a CAEL score of at least 50 will be placed in the university's ENGL 086/087 courses (other forms of English language testing can also be submitted and will be assessed by the Office of the University Registrar.) Successful completion of ENGL 086/087 meets the English language proficiency requirement for admission to MacEwan University degree and diploma programs. Students entering MacEwan USI with levels of English language skills below those specified above will be placed in the appropriate level of English language preparation as assessed through a placement test taken upon arrival at MacEwan University.

Specialized Programs for International Students

MACEWAN UNIVERSITY STUDIES INTERNATIONAL (MACEWAN USI)

Many international students lack some of the admission requirements needed to directly enter their desired program of study. MacEwan USI provides international students the opportunity to complete the admission requirements needed to enter a MacEwan University diploma or degree program, whether those requirements relate to English language or academic proficiency. As part of their MacEwan USI program, students may complete some of the coursework that forms part of their future goal diploma or degree.

PROGRAM OF STUDY

Depending on their language and educational background, students may begin their MacEwan USI program in one of the following three categories:

1. Full-time English language preparation. International students who have a low level of English language proficiency as indicated by an iBT TOEFL score less than 70 or an IELTS score less than 5.5 will begin their MacEwan USI program by taking full-time ESL coursework. Students who have not completed a TOEFL or IELTS test will be placed in an appropriate level of ESL study based on MacEwan University's Placement Test.
2. Full-time high school coursework. International students needing to complete three or more high school courses that are required for admission to their desired program will begin their MacEwan USI program by completing these necessary courses.
3. Advanced Entry. International students who require less than full-time English preparation or full-time secondary studies may undertake some post-secondary coursework that forms part of the curriculum of their goal program while at the same time completing the necessary English language preparation or secondary coursework needed to enter that program.

Students are considered to have completed the MacEwan USI program when they have completed the admission requirements to their goal program. Under most circumstances this would be expected to take no more than one to four terms. English language proficiency for MacEwan University programs can be satisfied by completing a TOEFL, IELTS, or other equivalent test at the specified levels required for admission, or by attaining the required grade in MacEwan University's ENGL 086/087 English language preparation courses.

All MacEwan USI students are expected to consult regularly with the MacEwan USI program advisors to ensure they are undertaking the appropriate coursework. Successful completion of MacEwan USI provides international students the opportunity to enter one of MacEwan University's many career and degree programs of study. Some of these programs have quotas and admission may be on a competitive basis.

Note: International students who only wish to undertake English language development or to complete certain high school courses can do so.

APPLICATION INFORMATION

Application forms can be obtained online at MacEwan.ca or by contacting MacEwan International at 780-497-5397 (phone), 780-497-5393 (fax) or international@macewan.ca

Applicants may apply online at MacEwan.ca or complete an application form. The application form is available for download at MacEwan.ca or from the Office of the University Registrar or any Information Centre.

The application requires a non-refundable fee. Applications received without the fee will be returned. Application fees are non-refundable and cannot be applied toward tuition. The application fee must be paid each time an application for admission is submitted. Only one application per term will be considered for admission.

- Domestic Application Fee (Canadian Citizens or Landed Immigrants): \$70
- International Application Fee (Study permit or other visa): \$140

Paper applications can be mailed or delivered to:

The Office of the University Registrar
MacEwan University
10700 – 104 Avenue NW
Edmonton, Alberta T5J 4S2

All cheques, money orders, and drafts **MUST** have all of the following imprints by the bank:

- Bank transit/swift number
- Bank account number
- Branch number
- Cheque, money order or draft number

(Examples of acceptable and unacceptable cheques, money orders, drafts and wire transfers can be found at MacEwan.ca/FFI > Tuition and Fees > Make a Payment.)

Applicants with documents in a language other than English must include certified English translations, which must be complete, literal, word-for-word and in the same format as the original document.

Applications are accepted beginning October 1 for a program start date of the following September. Some programs can also be started in January or May. Consult the MacEwan Programs for International Students publication at MacEwan.ca/Publications (click on “Programs for International Students”) for information on possible start dates for each program.

You should apply at least six months prior to the program start date to allow adequate time for your application to be processed and to apply for an International student Study Permit to Canada.

International Tuition Costs

CREDIT COURSES

All international students who are registered in a MacEwan University program are assessed tuition fees on a per credit basis according to the published fee table. Refer to the International Tuition Fee Schedule in the Fees Section of the Calendar. Estimated program costs for international students are also available from the university’s website at MacEwan.ca/FFI.

NON-CREDIT COURSES

International students taking non-credit courses are charged twice the Canadian tuition fee. This is in addition to any credit tuition charges.

INTERNATIONAL TRANSFER CREDIT EVALUATION

Upon acceptance to a certificate, diploma, applied degree or bachelor degree program at MacEwan University, students with post-secondary/higher education completed outside of Canada can submit a Request for Transfer Credit.

For each course previously completed with similar content to a MacEwan University course, a Request for Transfer Credit form and detailed, descriptive course syllabi and outline must be submitted. The course syllabi and/or outline **MUST** be in English and the student is responsible for having the translations completed. At least 80 per cent of the content from the incoming course must be equivalent to the MacEwan University course to be considered for transfer credit.

Complete instructions and forms can be found at MacEwan.ca/Transfer, under the International tab.

INSTITUTIONAL GRADUATION REGULATIONS

MacEwan University has institutional graduation regulations for all Ministry approved programs. Each student must fulfill all of the following regulations in order to be eligible to graduate with a MacEwan University credential. Details are available in the university's Graduation Policy C2100 and other relevant policies as noted below.

Academic Residency – A student must complete at least 50 per cent of courses through MacEwan University. Challenge examinations, transfer credit and other special assessments (for example, prior learning and recognition) are not included in the 50 per cent (C1015 Academic Residency). Approved exemptions are noted in the program section.

Attendance – A student must comply with any course or program attendance and punctuality requirements as noted on course outlines or in program handbooks (C2050 Attendance). In addition, sponsored students may have special attendance requirements.

Graduation Grade Point Average – A minimum Graduation Grade Point Average (GGPA) of 2.00 on the 4.00 scale is required. For Honours programs, a minimum Graduation Grade Point Average (GGPA) of 3.30 on the 4.00 scale is required.

Minimum Course Grade – The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study. Some programs may require the achievement of a specific grade in a course for graduation purposes. For specific course grade requirements, refer to your program of study.

Minimum Transfer Grade – A minimum course transfer grade of D is required except when a higher grade is specified as a program requirement for graduation – see “Minimum Course Grade” in the Program of Study (C2030 Inter-Institutional Transferability).

Non-duplicative Coursework – Each course completed for credit or for which transfer credit is granted may be used only once for credit towards fulfilling any program requirement.

Prerequisites/Co-requisites – Each student is responsible for fulfilling each course prerequisite(s) or co-requisite(s) as listed in the course description (E3101 Student Rights and Responsibilities).

Program Time Limit – The period of time permitted for completion of program requirements varies by credential type and starts from the first day of the term of acceptance for all credential types as follows (C2075 Program Time Limits):

1. Certificates – 4 years
2. Post-Diploma Certificates – 3 years
3. Post-Basic Certificates – 3 years
4. Diplomas – 7 years
5. Applied Degrees of two year duration – 6 years
6. Applied Degrees of four year duration – 10 years
7. Baccalaureate Degrees – 10 years

Approved exemptions are noted in the program section.

Repeating Credit Courses – A student in a credit course shall be allowed to repeat any course one additional time, regardless of whether the initial registration resulted in a failing or passing grade (C1035 Repeating credit Courses). Course Withdrawals (W) and Audits (AU) do not count as course attempts.

Required English Course – A student in a Ministry approved program shall take an English course as specified in the Program of Study (C1030 Required English Course).

POLICIES

A comprehensive listing of all university policies may be found on the university's website at MacEwan.ca/PolicyManual. Click on the Current Policies tab to find specific policies under Academic or Student Services.

As a student, it is your responsibility to know and understand the university policies that apply to you. If you have questions about a policy, contact your program or the Office of the University Registrar.



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SERVICES FOR STUDENTS

ABORIGINAL EDUCATION CENTRE

The Aboriginal Education Centre (AEC) meets the educational and cultural needs of Aboriginal students attending MacEwan University. The centre provides students with a place to gather, work and grow in a community environment that reflects the distinctive cultures of Aboriginal peoples. From advising career paths to offering Elders in Residence sessions, the AEC is a place where everyone is welcome.

ALUMNI STATUS

Students qualifying to be alumni (all students who graduate with a Ministry-approved credential) will have their name, address, telephone number, student number, date of birth, gender, program of graduation and faculty transferred to the alumni database at the time of graduation. All graduates of the university automatically, and without fee, become alumni members of MacEwan University. The alumni database is a joint database with shared direct access by Alumni Relations and Services and Fund Development.

This personal information will be used by Alumni Relations and Services only for specific university alumni relations purposes. It will be used to register individuals as members and to communicate with alumni concerning university and alumni benefits, services or initiatives. Fund Development will use alumni information for fund development solicitation purposes. The alumni database is in the custody of and under the control of MacEwan University. The university will not disclose personal alumni information directly or indirectly to companies that wish to market products or services to alumni.

Individuals may contact the Alumni Relations and Services office for any of the following reasons:

- they do not wish to receive promotional or other material through the mail
- they do not wish to be contacted at all
- they want all their personal information permanently removed from the alumni database

For more information, visit

MacEwan.ca/AlumniRelationsandServices

CHILD CARE CENTRE

MacEwan University's Child Care Centre is committed to quality child care and early learning for children aged 19 months through six years. The centre provides a warm, safe environment that encourages learning through play. By working closely with families, the centre ensures healthy physical, emotional and social development. It also gives children a head start on early math and literacy skills. Stimulating play rooms, creative activities and exceptional staff help children build self-esteem and provide them with a great foundation for early learning.

The centre is open year-round with the exception of a closure from December 25 to January 1. For more information, visit MacEwan.ca/ChildCareCentre. Note – Some families may qualify for Government of Alberta subsidies – more information is available at www.humanservices.alberta.ca/financial-support.html

LIBRARY

Each campus has a library that offers a wide range of resources, services and staff to support students. The student portal (myMacEwan.ca) is the access point for renewing library materials, finding books and articles, writing style guidelines, reputable websites, hours of operation, technology support and other information.

MacEwan University students have access to a library collection of more than 460,000 items including books, DVDs, CDs and a reserve reading collection with many electronic journals and e-books.

Other services the Library offers include:

- reference staff to assist with library research and reference questions
- technology support staff to assist with technology related questions
- student photo identification card production
- PC and Mac computers with Internet access and word processing software
- AV equipment, laptops and iPads
- wireless Internet access
- photocopiers and printers
- borrowing privileges at many other libraries in the Edmonton area such as University of Alberta, public libraries and a number of hospital and government libraries

MACEWAN ATHLETICS

Show your university pride for the maroon and white and cheer your Griffins on to victory! Demonstrating a proud tradition of excellence in basketball, cross-country running, curling, golf, hockey, soccer and volleyball, the Griffins continually compete near the top of the province and nation.

MACEWAN BOOKSTORES

With locations on every campus, the MacEwan Bookstores carry everything a student needs for success. For more information or to order books, visit MacEwanBookstore.com

MACEWAN HEALTH SERVICES

Located on the main floor of the Christenson Family Centre for Sport and Wellness (Building 8), MacEwan Health Services are available to students, staff and the public. Services include student priority doctor appointments, physical exams, immunizations, allergy shots, athletic therapy, massage therapy, birth control, pregnancy tests, PAP tests, post-injury rehabilitation, nutrition counselling, exam deferral notes, health promotions, specialist referrals, massage therapy and chiropractic appointments. Visit MacEwanHealth.ca for more information or to make an appointment. Walk-ins are welcome.

MACEWAN INTERNATIONAL

MacEwan International promotes international education and provides leadership, support and services for students, faculty and staff who are involved in international activities. MacEwan International helps international students by providing pre-departure information, orientation upon arrival at MacEwan University's ongoing social/cultural event planning and general advice. It also works to provide students and staff with opportunities to study, volunteer or gain work experience abroad by building relationships with other institutions around the globe. The MacEwan International office is located on the City Centre Campus.

MACEWAN RESIDENCE

More Than Just A Place To Live.

Located on City Centre Campus, the MacEwan Residence gives almost 900 students safe, affordable housing and a unique living and learning environment. It's more than just a place to live. It's a place to meet other students and get involved in campus activities. It's a place to learn and excel in a supportive environment. And a place to call home.

Safe. Central. Complete.

The building is as central as you can get in Edmonton. It's located right on City Centre Campus, close to classes and services like the Library and Christenson Family Centre for Sport and Wellness. And it's within walking distance to everything from groceries and restaurants to shopping and entertainment. It is also near a major hub for public transit, serving major sites across the city and other MacEwan University campuses.

Residence Life

The best thing about living in residence is the experience of living in a unique community with other students facing the same experiences and challenges you face every day. Residents often say they appreciate how easy it is to meet new people and to develop great friendships that last well beyond their experiences at MacEwan University.

The residence environment provides you the opportunity to become an active member of the university community and to develop a range of personal skills. Our Residence Life program includes everything from social events and fun activities like intramurals and movie nights, to personal growth workshops like study skills and financial planning workshops, to formal leadership opportunities on the Residence Life Staff Team.

Safety and Security

With 24-hour security, a multi-key access system and a team of live-in staff, MacEwan University's residence is built to give you the security you need. Information and Residence applications are available at MacEwan.ca/Residence.

MACEWAN SPORT AND WELLNESS

MacEwan University's top-notch sport and wellness facilities and programs offer an escape from the everyday work of being a student. Student membership includes access to on-campus fitness facilities, pool and drop-in aerobic and strength classes, as well as student rates on registered classes, recreation leagues, tournaments and events. Go to MacEwan.ca/SportandWellness for fitness and aquatic information or MacEwan.ca/Recreation for the latest on recreation events.

STUDENT LIFE

Student Life is all about student development and especially strengthening students' decision-making skills and resiliency. Career Services, Counselling, Services to Students with Disabilities, Workplace Integrated Learning and all our other excellent services encourage students to explore who they are and define their future by taking every opportunity to fully experience university life and connect with like-minded seekers. Student Life believes students have the right and capacity to manage their lives, to influence, to apply knowledge so as to make positive differences at school, at work, in the community, at home, and as engaged global citizens. Student Life understands that each student builds his or her personal leadership expertise in different ways and times, but doing so enhances academic, personal and career opportunities and success while at university and beyond. For more information about how Student Life can inspire and work for you, see MacEwan.ca/StudentLife.

Student of Concern

Student of Concern is a multidisciplinary, behavioural intervention team at MacEwan University coordinated by Student Life. It is made up of professionals from Student Life, Security, Counselling, Office of the University Registrar and others as appropriate. The purpose of the team is to proactively identify, assess and offer appropriate support to students who may be at risk or pose a risk to others. The team's work supports the university's values of Students First, Quality Education and Personal Learning Experiences because they mitigate risks; help students make informed and positive decisions; accommodate ongoing or emerging student physical or mental needs; and offer routes to protection for students under threat of harm by others. Student of Concern wants students to be safe and healthy, stay on track to achieve their academic goals and engage fully and positively in campus life. The team aims to work at the lowest possible level with respect and caring to protect privacy, minimize risk, and prevent further disruption of the university experience for the student of concern, peers, faculty, staff and other members of the community.

Distressing Behaviour

Contact Student of Concern if you have serious concerns about your own or another's mental or physical safety and well-being. Often behaviours that trigger a referral are of a growing urgency or have recently escalated. Examples may include suicidal communication (writing, talk, social media); suicide attempts; talking about serious abuse/threats done/made or happening to them; cutting or other self-harm; not eating; uttering threats or planning to hurt others; saying goodbye to friends and family often including giving away items value like keepsakes or mobile devices; hearing voices or loss of contact with reality; paranoia or thinking others are out to get them or are watching them; isolating behaviour (missing work placement commitments, classes or postings, club/recreational/social events); talking about worthlessness or profound fear of failure; or deepening depression.

For more information and to report a concern, visit MacEwan.ca/StudentLife.

Counselling

Professional counsellors provide confidential support and assistance to students in the areas of personal, educational and career issues. International student counselling is also available. For a complete list of services and contact information, visit MacEwan.ca/Counselling

Services to Students with Disabilities

Services to Students with Disabilities (SSD) offers a range of services to foster the full and self-directed participation of students with disabilities in courses and other academic activities. Services offered:

- review documentation of disability
- identify disability-related accommodations and services
- develop individual accommodation and service plans
- prepare accommodation letters for teaching faculty
- coordinate disability-related accommodations and services
- provide educational and career planning advice
- assist with funding applications for services and technology
- coach students to develop self-advocacy skills
- communicate with faculty and staff about accommodating students with disabilities

For more information, visit MacEwan.ca/SSD.

Career Services

We support current students and alumni in their career development and work search through the following services: career exploration, resume and cover letter reviews, mock interviews, work search strategies, networking opportunities, online job board in myPortal.MacEwan.ca and resource library. We also offer employer specialist services that connect students to short and long-term work opportunities including annual career and summer job fairs. For more information check MacEwan.ca/CareerServices or our Facebook/Twitter feeds.

Student Leadership Development and Community Engagement

Student Leadership Development and Community Engagement is home to student leadership development services and volunteer community service programming. Choose from an array of options including: Graduate Liaison support; the MacEwan Ambassador program; Golden Key (MacEwan's Academic Honour Society); First Year and orientation programming; or academic support and intervention programming. Student Leadership Development and Community Service organizes and offers free student leadership training; and, also coordinates community-based, volunteer, learning opportunities to help students grow new skills while contributing to the campus and our communities. Student Leadership Development and Community Engagement is proud to partner with the Student Association of MacEwan University to identify mutually beneficial opportunities and offer quality, personal learning experiences reflective of our engaged, urban university. For more information, visit MacEwan.ca/StudentLife.

The MacEwan Ambassador Program

The MacEwan Ambassador Program is one of the great opportunities offered through Student Leadership Development and Community Engagement. This program is available to any student looking for an opportunity to develop leadership skills through service on campus. Ambassadors take a supporting leadership role in various university events, activities and initiatives. Through this involvement, students are able to develop valuable personal, team and community leadership knowledge, skills and attitudes. Participants also are eligible for leadership scholarships and develop experience to build resumes for work or academic purposes. For more information about how you can get involved, see MacEwan.ca/Ambassador.

New Student Orientation

The Fall and Winter annual New Student Orientations are our official university welcomes to new students. Orientation is a unique opportunity to connect with peers, experience MacEwan University culture up close, meet your university leaders, and gain valuable insights to ensure a smooth transition into campus life. From accessing campus technology to understanding the lingo of the university, participants gain valuable insider information. For more information, visit MacEwan.ca/StudentLife

The university recognizes that parents are our valued partners as sons and daughters transition into university life and become MacEwan University students. Each year, parents are invited to a special orientation just for them at which they get to meet university leadership and key student support representatives to learn about what it takes to be a successful university student and what resources are on hand to promote student success. This is one of the most popular and practical engagement opportunities for parents of new students. Parent Orientation is held in a casual reception format that encourages networking, questioning and sharing. For more information, visit MacEwan.ca/StudentLife.

Writing and Learning Services

Writing and Learning Services (WLS) helps MacEwan University students succeed in their post-secondary studies by providing one-on-one, in-class, in-Library, and online support to help students improve academic writing and learning skills. WLS explains the guidelines around academic integrity and honesty in written assignments. WLS also creates and updates handy documentation style guides and other resources. For detailed information about all the invaluable WLS services or resources and how to access them, visit MacEwan.ca/WLS.

Workplace Integrated Learning

Workplace Integrated Learning (WIL) provides guidance on workplace integrated activities such as field placements, practica and preceptorships. Information available includes that related to worker compensation coverage available for students on placements within or outside of Alberta. For information about WIL services and Student WCB while on placements, visit MacEwan.ca/StudentLife.

Student WCB

Any current student injured while on campus must report the injury to Security Services to begin the Student WCB reporting process. Reporting is time sensitive, so students studying on site, attending classes, accessing sport and wellness facilities and so on are encouraged to do so as soon as possible after the incident. If a student needs assistance reporting, university personnel will support that process. For detailed information on when and how to report, visit MacEwan.ca/StudentLife.

Students enrolled in an academic program with a Workplace Integrated Learning experience such as a mandatory practicum or field placement may be considered workers of the Government of Alberta. If eligible, worker compensation coverage would protect that student if injury or workplace-related illness occurs. Student WCB, coordinated by Student Life, can explain what coverage options may be available and also offer related WCB-in-WIL reporting support. For more information about student WCB while in a Workplace Integrated Learning experience, visit MacEwan.ca/StudentLife.

Office Of The Graduate Liaison

Graduate Liaison provides guidance to students interested in pursuing graduate-level programming upon successful completion of their program of study at MacEwan University. Support includes the provision of how to access and decipher graduate program information in specific disciplines, support in understanding criteria for applications, time lines and documentation as needed for submitting portfolios or packages. For more information visit MacEwan.ca/GraduateSchoolLiaison.

STUDENTS' ASSOCIATION OF MAC EWAN UNIVERSITY (SAMU)

SAMU.ca

The Students' Association of MacEwan University (SAMU) is a student-centric organization committed to serving the needs of the entire MacEwan University student body. SAMU strives to guarantee the strongest possible voice for students through advocacy and support, as well as services such as the Health and Dental plan, the U-Pass, Peer Support, the Student Food Bank and the SAM Centre.

Additionally, SAMU governs student clubs, publishes the griff (MacEwan University's weekly student media), and hosts several exciting events on campus each year, including Fall Fest, Stress Less and Battle of the Bands.

SAMU is governed by an elected Students' Council and Executive Committee. These bodies, voted in by students, are responsible for the vision and direction of SAMU, and are supported by a full-time and part-time staff. SAMU operates on student fees, paid by students, and seeks alternative funding through business opportunities, advertising and events.



PROGRAMS OF STUDY

The following sections are a complete listing of all programs for which MacEwan University offers provincially approved credentials.

Each Program of Study establishes an approved pattern or group of credit courses or coursework and provides the program structure, by terms and/or years, for a provincially approved credential (certificate, diploma, post-diploma certificate, applied degree or baccalaureate degree). Each Program of Study is unique and may contain the following component parts:

Each program has a CORE set of courses that are required. CORE courses are essential credit courses required in the Program of Study.

Some programs include ELECTIVE(S). Electives are credit courses which are curriculum components of a Program of Study intended to supplement, not replace, any part of the program core. Electives present students with the choice and opportunity to vary their curriculum according to individual interests. Electives within Programs of Study may specify discipline and or level of study conditions, but do not restrict students to a prescribed list of specific courses.

OPTIONS are credit courses which are curriculum components of a Program of Study. They provide students with greater specificity of knowledge within a field of study. Options differ from electives: student choice of options is restricted to a prescribed list of specific courses published by the program.

EXAMPLE

ACCOUNTING AND STRATEGIC MEASUREMENT

PROGRAM OF STUDY

COURSE #	COURSE NAME	CURRICULUM COMPONENT
YEAR 1		
TERM I		
ACCT 111	Financial Accounting I	(CORE)
MGMT 107	Business Computing	(CORE)
MGMT 122	Organizational Behaviour	(CORE)
ENGL 111	Communications	(CORE)
ECON 101	Introduction to Microeconomics	(CORE)
Term II		
ACCT 161	Financial Accounting II	(CORE)
ACCT 164	Accounting Software Applications	(CORE)
LEGL 210	Business Law I	(CORE)
ACCT 218	Management Accounting I	(CORE)
ACCT 162	Practical Tax Applications	(CORE)
YEAR 2		
Term III		
ACCT 211	Financial Accounting III	(CORE)
ACCT 215	Quantitative Decision Support	(CORE)
ACCT 268	Management Accounting II	(CORE)
ACCT 214	Integrated Accounting Systems	(CORE)
ENGL 211	Business Communications	(CORE)
Term IV		
ACCT 255	Financial Management	(CORE)
ACCT 261	Financial Accounting IV	(CORE)
ACCT 275	Accounting Information Systems	(CORE)
ACCT 318	Management Accounting III	(CORE)
	Elective	(ELECTIVE)



BACHELOR DEGREES

Bachelor of Arts	40
Bachelor of Child and Youth Care	53
Bachelor of Commerce	56
Bachelor of Communication Studies	63
Bachelor of Music in Jazz and Contemporary Popular Music	66
Bachelor of Psychiatric Nursing	73
Bachelor of Science	76
Bachelor of Science in Nursing	85

BACHELOR OF ARTS

Faculty of Arts and Science

MacEwan.ca/BA

MacEwan University's Bachelor of Arts (BA) is designed to provide a liberal arts education that allows students to explore a variety of academic disciplines and acquire a broad knowledge base that will prepare them for employment or future post-secondary studies. The degree is intended to provide students with breadth, depth, and diversity in the areas of humanities, social sciences, and natural and mathematical sciences. BA students study subjects in both a major and minor discipline, and are required to be familiar with the academic and faculty regulations and procedures as published herein.

Bachelor of Arts (BA) and Bachelor of Arts (Honours)			
	BA Major	BA Minor*	BA Honours
Anthropology	✓	✓	✓
Business Studies		✓	
Classics		✓	
Economics	✓	✓	
English	✓	✓	✓
French		✓	
History	✓	✓	
Philosophy	✓	✓	
Political Science	✓	✓	
Psychology	✓	✓	✓
Sociology	✓	✓	✓
Spanish		✓	

* In addition to the minors listed above, students in the BA program are eligible to declare any minor offered by the Bachelor of Science program (page 76) in the Faculty of Arts and Science.

GENERAL PROGRAM INFORMATION

The BA program requires students to complete 120 credits of non-duplicative coursework. This coursework consists of 36 credits of core requirements in the following areas: analytical studies (six credits), humanities (six credits), literacy (12 credits), sciences (six credits), and social sciences (six credits). Students are advised to complete their core requirements in their first and second years of study. In addition, students must complete coursework in a major subject area (42 credits at the senior level), a minor subject area (18 credits at the senior level), and options (24 credits).

BACHELOR OF ARTS IN EDUCATION TRANSFER STREAM

Students who intend to pursue an education degree at other universities can start their studies within the Bachelor of Arts program at MacEwan University. There are a selection of courses that may be taken to facilitate the transition to an after-degree education program or, if the student prefers, transfer to a B.Ed. program after completion of as many as 60 credits of coursework. These courses may also be applied to the MacEwan University Bachelor of Arts degree.

Completion of education oriented courses at MacEwan University does not guarantee admission to the subsequent education program. Each program requires a separate application and entry is competitive, not automatic. Students are advised to consult the admissions requirements for the program at the university of their choice and to select their MacEwan University courses accordingly.

TRANSFERABILITY

All courses completed for the Bachelor of Arts degree are credit courses and may be individually transferable toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Most post-secondary institutions allow the transfer of a maximum of 60 credits at the baccalaureate level towards their program requirements. Students should research the program of study and transfer policies at the institution they wish to attend to ensure compliance with admission and graduation requirements.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Group C course
3. Three subjects from Group A, B, or C (a maximum of two Group B subjects can be used; they must be from different subject areas)

Notes:

- Students are strongly encouraged to present a range of courses in order to benefit from the breadth of learning and to increase the flexibility of their options in the Bachelor of Arts degree.
- Certain university-level courses have high school prerequisites and students are responsible to ensure they have fulfilled these prerequisites prior to registration in those courses.

- Mathematics 30-1 is required for courses in the Economics major; Mathematics 30-1 or Mathematics 30-2 is required for courses in the Psychology major.
- Specific university-level courses may be used to substitute for course deficiencies.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicant must have the following:

- ELA 30-1 with a minimum grade of 65 per cent (or equivalent)

OR

- Six credits of university-level English with no grade less than C-

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

- A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required high school courses listed under the Regular Admission category.

OR

- A MacEwan University diploma, or equivalent, with a minimum Graduation Grade Point Average (GGPA) of 2.0 on a 4.0 scale and English 30-1 or a minimum grade of C- in ENGL 111.

Applicants who present a minimum 2.0 on a 4.0 scale Graduation Grade Point Average (GGPA) from specific MacEwan University diplomas, or equivalent, may be eligible for block transfer of coursework.

PROBATIONARY ADMISSION

To be evaluated through the Program

A limited number of probationary admissions may be granted to applicants who meet the admission criteria outlined in one of the CATEGORIES OF ADMISSION and who have attempted nine or more university-level credits but their Admission Grade Point Average (AGPA) is less than 2.0 on a 4.0 scale.

To be considered in the probationary admission category, at the time of admission an applicant must present:

- An Admission Grade Point Average (AGPA) between 1.7 and 1.99.

AND ONE OF THE FOLLOWING

- No grade less than C on the most recent nine credits of university-level coursework.

OR

- A minimum Grade Point Average (GPA) of 2.0 on the most recent twelve or more credits of university-level coursework.

Applicants who do not satisfy all these conditions will not be considered for admission in this category. Those students accepted into the probationary category will be required to sign a probation contract.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

OTHER ADMISSION CRITERIA

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who have been assigned two unsatisfactory academic records within the past five years will not be considered for admission or re-admission to the program until a minimum three years from the date of the assignment of the last unsatisfactory academic record. For the purpose of admission or re-admission, an unsatisfactory record is defined as a transcript with the notation 'required to withdraw' or equivalent.

PROGRAM OF STUDY – BA

Core		Credits
Analytical Studies	Computer Science, Linguistics, Logic, Mathematics, Statistics	6
Humanities	Classics/History or Philosophy	6
Literacy	Choose 12 credits from 2 of the following categories: <ul style="list-style-type: none"> 1. ENGL 102 and ENGL 103 or ENGL 132 and ENGL 133 2. COMP 102 and COMP 103 3. Language other than English (six credits must be in the same language) 	12
Sciences	As determined by the Faculty of Arts and Science	6
Social Sciences	Anthropology, Economics, Political Science, Psychology, Sociology	6
	Total Core	36
Major	<ul style="list-style-type: none"> Required courses (21 senior-level credits) General Requirements or Specialization (21 senior-level credits) 	42
Minor	18 senior-level credits	18
Options	<ul style="list-style-type: none"> See Degree Regulations. May include additional major or minor coursework to a maximum of six senior-level credits As determined by the Faculty of Arts and Science 	24
	Total	120

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

BACHELOR OF ARTS – HONOURS PROGRAM INFORMATION

The BA Honours provides eligible students with the opportunity to pursue more intensive study in their chosen field, which may be of benefit to students considering graduate studies. There are four Honours programs offered: anthropology, English, psychology, and sociology. Honours programs may have limited enrolment, and individual disciplines may have additional selection requirements.

GENERAL SELECTION CRITERIA FOR HONOURS PROGRAMS

For consideration into Honours programs, students must present the following:

1. Completion of a minimum of 45 university-level credits, applicable to the program of study, with a GPA of 3.0 or better
2. 24 of the 45 credits must have been completed in the last 12 months
3. A minimum of 6 credits completed at the senior-level in the discipline of study
4. A minimum GPA of 3.3 in all senior-level courses in the discipline of study

Students interested in the Honours program are encouraged to request a Program Check from the Faculty of Arts and Science Program Services Office. Note that entry into the program is competitive; satisfying the minimum requirements may not guarantee admission. For more information and to apply for entry, contact the honours discipline advisor for your intended program.

HONOURS ADMISSION

HONOURS IN ANTHROPOLOGY- ADMISSION REQUIREMENTS

Students are eligible for application to the Honours Anthropology program after they have completed a minimum of 45 credits (including at least six credits in senior-level Anthropology courses), 24 of which must have been completed within the last 12 months. Applicants must present a cumulative GPA of 3.0 and a minimum GPA of 3.3 in all senior-level Anthropology courses. Note that entry into the program is competitive and dependent on department resources- satisfying the minimum requirements does not guarantee admission. For more information and to apply for entry, contact Dr. Franca Boag at 780-633-3645 or boagf@macewan.ca.

HONOURS IN ENGLISH – ADMISSION REQUIREMENTS

Students are eligible for application to the Honours English program after they have completed a minimum of 45 credits (including at least six credits in senior-level English courses), 24 of which must have been completed within the last 12 months. Applicants must present a cumulative GPA of 3.0 and a minimum GPA of 3.3 in all senior-level English courses. Note that entry into the program is competitive and dependent on department resources – satisfying the minimum requirements does not guarantee admission. For more information and to apply for entry, contact Dr. Jack Robinson at 780-497-5364 or robinsonj@macewan.ca.

HONOURS IN PSYCHOLOGY – ADMISSION REQUIREMENTS

Students are eligible for application to the Honours psychology program after they have completed a minimum of 45 credits (including at least six credits in senior-level psychology courses), 24 of which must have been completed within the last 12 months. Applicants must present a cumulative GPA of 3.0 and a minimum GPA of 3.3 in all senior-level psychology courses. Note that entry into the program is competitive – satisfying the minimum requirements does not guarantee admission. For more information and to apply for entry, contact Dr. Lynne Honey at 780-409-3989 or honourspsyc@macewan.ca.

HONOURS IN SOCIOLOGY – ADMISSION REQUIREMENTS

Students are eligible for application to the Honours sociology program after they have completed a minimum of 45 credits (including at least six credits in senior-level sociology courses), 24 of which must have been completed within the last 12 months. Applicants must present a cumulative GPA of 3.0 and a minimum GPA of 3.3 in all senior-level sociology courses. Note that entry into the program is competitive – satisfying the minimum requirements does not guarantee admission. For more information and to apply for entry, contact Dr. Sandra Rollings-Magnusson at 780-497-4790 or magnussons@macewan.ca.

PROGRAM OF STUDY – BA HONOURS

Core		Credits
Analytical Studies	Computer Science, Linguistics, Logic, Mathematics, Statistics	6
Humanities	Classics, History or Philosophy	6
Literacy	Choose 12 credits from 2 of the following categories: <ul style="list-style-type: none"> • 1. ENGL 102 and ENGL 103 or ENGL 132 and ENGL 133 • 2. COMP 102 and COMP 103 • 3. Language other than English (six credits must be in the same language) 	12
Sciences	As determined by the Faculty of Arts and Science	6
Social Sciences	Anthropology, Economics, Political Science, Psychology, Sociology	6
	Total Core	36
Honours Subject	Overall Honours subject requirement: 42 senior-level credits	42
Required Courses	Completion of 21 senior-level credits	
Specialization	Completion of 21 senior-level credits	
Other Requirements	See Degree Regulations: The 42 credits designated as Other Requirements are made up of topic-related coursework. A minimum of 18 credits of that coursework must be completed outside of the discipline, excluding any credits used to satisfy the core requirements.	42
	Total	120

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

MAJORS AND MINORS

Academic and discipline advisors are available to assist the student to plan a program of study that will meet these degree requirements. Refer to MacEwan.ca/BA for specific course requirements for each major and minor.

Note: there is a non-duplicative coursework requirement on all majors and minors. Courses can fulfill only ONE requirement; if a course is listed under more than one requirement within a major or minor, a substitute course must be taken. Check with a BA advisor to confirm the substitution will be recognized before enrolling in a substitute course.

ANTHROPOLOGY**MAJOR**

Total credits required for major – 42 senior-level credits with a minimum of 24 credits at the 300- or 400-level (non-duplicative coursework).

A minimum of six credits must be completed at the 300-level and a minimum of six credits must be completed at the 400-level.

Required courses – 21 credits:

- ANTH 206
- ANTH 207
- ANTH 208
- ANTH 209
- ANTH 399
- ANTH 415 or ANTH 481
- ANTH 394 or ANTH 395

General requirements – 21 credits chosen from senior-level Anthropology courses

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of nine credits must be completed at the 300- or 400-level

Required course – three credits:

- ANTH 399

Six credits in two of the following:

- ANTH 206
- ANTH 207
- ANTH 208
- ANTH 209

Three credits in one of the following:

- ANTH 245
- ANTH 246
- ANTH 250
- ANTH 261
- ANTH 262

Six credits chosen from 300- or 400-level Anthropology courses

BUSINESS STUDIES

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework).

A minimum of six credits must be completed at the 300- or 400-level.

Notes:

1. It is highly recommended that students complete BUSN 201 during the second year of their program.
2. Degree Regulations: Options Requirements – Students must take 24 credits of degree options from courses offered by the Faculty of Arts and Science, and may include additional major coursework within the discipline of study to a maximum of six senior-level credits. Options MAY NOT include additional Business Studies minor coursework or courses offered outside the Faculty of Arts and Science.

Six credits in the following:

- BUSN 201
- ACCT 311

12 credits chosen from:

A minimum of six credits from the following:

- LEGL 210
- ACCT 322
- FNCE 301
- MARK 301
- ORGA 201

A maximum of six credits chosen from a select group of courses approved by the Faculty of Arts and Science (if required to meet the 18 credit minimum)

CLASSICS

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of six credits must be completed at the 300- or 400-level (CLAS 355 does not satisfy this requirement)

Required courses – 6 credits:

- CLAS 270
- CLAS 271

12 credits chosen from senior-level Classics courses (may use LATN 301, LATN 302 or PHIL 230 with permission to fulfil this requirement)

ECONOMICS

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework).

A minimum of six credits must be completed at the 400-level; ECON 401 and ECON 490 do not satisfy this requirement.

Required courses – 21 credits:

- ECON 281
- ECON 282
- ECON 299
- ECON 399
- ECON 490

plus two (2) of the following: ECON 290, ECON 319, ECON 384, ECON 385

General requirements – 21 credits chosen from senior-level Economics courses

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework). A minimum of six credits must be completed at the 300- or 400-level; ECON 401 does not satisfy this requirement.

Required courses – 6 credits:

- ECON 281
- ECON 319 or ECON 290

General requirements – 12 credits chosen from senior-level Economics courses

ENGLISH

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework)

A minimum of six credits must be completed at the 400-level

A minimum of three credits must be completed in Canadian Literature

A minimum of six credits of one language other than English (LOE). The LOE can be taken as part of the Literacy core requirement.

Required courses:

- ENGL 207 and 3 credits from Literary Theory:
 - ENGL 391
 - ENGL 392
 - ENGL 393
 - ENGL 394

Three credits in each of the following five time periods – 15 credits in total:

Early and Later Middle English

- ENGL 220
- ENGL 320
- ENGL 322
- ENGL 324
- ENGL 491

Elizabethan and 17th Century

- ENGL 336
- ENGL 337
- ENGL 339
- ENGL 348
- ENGL 492
- Previously offered ENGL 338 (6cr) can be used for this requirement

Restoration and 18th Century

- ENGL 341
- ENGL 342
- ENGL 343
- ENGL 345
- ENGL 349
- ENGL 493

British, American and Canadian 19th Century

- ENGL 350
- ENGL 352
- ENGL 353
- ENGL 358
- ENGL 494
- Previously offered ENGL 476 (3 cr) can be used for this requirement.

British, American, Canadian and Post-Colonial Literature 20th and 21st Century

- ENGL 361
- ENGL 362
- ENGL 363
- ENGL 364
- ENGL 365
- ENGL 366
- ENGL 367
- ENGL 373
- ENGL 374
- ENGL 376
- ENGL 377
- ENGL 381
- ENGL 385
- ENGL 481
- ENGL 385
- ENGL 481
- ENGL 495
- ENGL 496
- ENGL 497

General requirements – 21 credits chosen from senior-level English courses

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of three credits must be completed at the 400-level

Three credits chosen from one of the following three time periods:

Early and Later Middle English

- ENGL 220
- ENGL 320
- ENGL 322
- ENGL 324
- ENGL 491

Elizabethan and 17th Century

- ENGL 336
- ENGL 337
- ENGL 339
- ENGL 348
- ENGL 492

Restoration and 18th Century

- ENGL 341
- ENGL 342
- ENGL 343
- ENGL 345
- ENGL 349
- ENGL 493

Six credits chosen from the following

British Literature

- ENGL 205
- ENGL 220
- ENGL 224
- ENGL 239
- ENGL 242
- ENGL 322

BACHELOR OF ARTS

- ENGL 324
- ENGL 337
- ENGL 339
- ENGL 342
- ENGL 343
- ENGL 345
- ENGL 348
- ENGL 350
- ENGL 352
- ENGL 353
- ENGL 365
- ENGL 366
- ENGL 367
- ENGL 491
- ENGL 492
- ENGL 493

American Literature

- ENGL 358
- ENGL 361
- ENGL 362
- ENGL 363

Canadian Literature

- ENGL 373
- ENGL 374
- ENGL 376
- ENGL 377

Post-Colonial Literature

- ENGL 381
- ENGL 385
- ENGL 481

Nine credits chosen from senior-level English courses

FRENCH

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of 12 FREN credits at the 300-level. (FREN 211 and FREN 212 do not fulfill this requirement).

HISTORY

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework)

A minimum of six credits must be completed at the 400-level, including the senior capstone.

A minimum of 15 credits must be completed at the 300-level, including methodology and senior world history requirements. A minimum of six credits must be completed in one language other than English

Three credits in each of the following seven areas – 21 credits in total:

American History survey

- HIST 250
- HIST 251

European History survey

- HIST 205
- HIST 209
- HIST 210
- HIST 213

Canadian History survey

- HIST 260
- HIST 261

Breadth Requirement

- HIST 211
- HIST 212
- HIST 281
- HIST 282
- HIST 291
- HIST 292
- HIST 294

Methodology

- HIST 300

Senior World History

- HIST 301
- HIST 338
- HIST 340
- HIST 342
- HIST 345
- HIST 352
- HIST 367

Senior Capstone

- HIST 400
- HIST 401

General requirements – 21 credits chosen from senior-level History courses (may substitute up to six credits with select courses from specific disciplines only with permission of the History department)

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of nine credits must be completed at the 300- or 400-level

Three credits in two of the following three areas – six credits in total:

American History survey

- HIST 250
- HIST 251

European History survey

- HIST 205
- HIST 209
- HIST 210
- HIST 213

Canadian History survey

- HIST 260
- HIST 261

12 credits chosen from senior-level History courses

PHILOSOPHY

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework)

A minimum of six credits must be completed at the 400-level, including PHIL 401

History of Philosophy – six credits from the following:

- PHIL 201
- PHIL 202
- PHIL 230
- PHIL 240
- PHIL 247
- PHIL 291

Three credits in each of the following five areas – 15 credits in total:

Metaphysics or Epistemology

- PHIL 200
- PHIL 215

Ethics or Social and Political Philosophy

- PHIL 250
- PHIL 270

Formal Reasoning

- PHIL 210
- PHIL 220
- PHIL 325

Senior Seminar

- PHIL 401

400-level Philosophy (PHIL 498 does not satisfy this requirement)

General requirements – 21 credits chosen from senior-level Philosophy courses

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of three credits must be completed at the 400-level

Three credits in one of the following:

- PHIL 250
- PHIL 270

Three credits in one of the following:

- PHIL 201
- PHIL 202
- PHIL 230
- PHIL 240
- PHIL 247
- PHIL 291

12 credits chosen from senior-level Philosophy courses

POLITICAL SCIENCE

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework)

A minimum of six credits must be completed at the 300-level

A minimum of six credits must be at the 400-level, including POLS 499

Required courses – six credits:

- POLS 200
- POLS 499

Six credits in each of the following three areas – 18 credits in total:

Canadian National Government

- POLS 224
- POLS 225

International Relations

- POLS 264
- POLS 265

History of Political Thought

- POLS 214
- POLS 215

General requirements – 18 credits chosen from 300- and 400-level Political Science courses

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum nine credits must be completed at the 300- or 400-level

Required course – 3 credits:

- POLS 200

Six credits in one of the following areas:

Canadian National Government

- POLS 224
- POLS 225

International Relations

- POLS 264
- POLS 265

History of Political Thought

- POLS 214
- POLS 215

Nine credits chosen from senior-level Political Science courses

PSYCHOLOGY

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework)

A minimum of nine credits must be completed at the 300-level

A minimum of six credits must be completed at the 400-level (PSYC 439 does not satisfy this requirement)

Note:

Students must complete or be enrolled in PSYC 212 prior to declaring a Psychology major

Required courses – six credits:

- PSYC 212
- PSYC 301

Nine credits from the following:

- PSYC 223
- PSYC 233
- PSYC 241
- PSYC 258

Six credits from the following:

- PSYC 267
- PSYC 275
- PSYC 281

General requirements – 21 credits chosen from senior-level Psychology courses**MINOR**

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum six credits must be completed at the 300- or 400-level (PSYC 439 does not satisfy this requirement)

Three credits from one the following:

- PSYC 223
- PSYC 233
- PSYC 241
- PSYC 258

Three credits from one the following:

- PSYC 267
- PSYC 275
- PSYC 281

12 credits chosen from senior-level Psychology courses

SOCIOLOGY

MAJOR

Total credits required for major – 42 senior-level credits (non-duplicative coursework)

A minimum of six credits must be completed at the 400-level (SOCI 426 does not satisfy this requirement)

Required courses – 15 credits:

- SOCI 241
- SOCI 310
- SOCI 315
- SOCI 332
- SOCI 333

Three credits in one of the following:

- SOCI 301
- SOCI 361
- SOCI 368

Three credits in one of the following:

- SOCI 225
- SOCI 271

Choose one of the three following requirements – General or Criminology Specialization or Family, Youth and Diversity – 21 credits:**General requirements – 21 credits chosen from senior-level Sociology courses****Criminology Specialization requirements – 21 credits:****Required courses – 9 credits:**

- SOCI 225
- SOCI 321
- SOCI 327

12 credits from the following:

- SOCI 224
- SOCI 320
- SOCI 329
- SOCI 416 or SOCI 418
- SOCI 421
- SOCI 422
- SOCI 424
- SOCI 425
- SOCI 426
- SOCI 428
- SOCI 430
- SOCI 498

Family, Youth and Diversity Specialization requirements – 21 credits:**Required courses – 15 credits:**

- SOCI 271
- SOCI 301
- SOCI 361
- SOCI 368
- SOCI 377

Six credits from the following:

- SOCI 430
- SOCI 470
- SOCI 477
- SOCI 498

MINOR

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of nine credits must be completed at the 300- or 400-level (SOCI 426 does not satisfy this requirement)

Three credits in one of the following:

- SOCI 301
- SOCI 361
- SOCI 368

Three credits in one of the following:

- SOCI 225
- SOCI 271

12 credits chosen from senior-level Sociology courses

SPANISH**MINOR**

Total credits required for minor – 18 senior-level credits (non-duplicative coursework)

A minimum of 12 SPAN credits at the 300-level. (SPAN 211 and SPAN 212 do not fulfill this requirement).

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from the academic advisors about academic planning, whether for completing degree requirements at MacEwan University or for transfer to another post-secondary institution.

ACADEMIC RESIDENCY – CREDIT REQUIREMENTS

In addition to the Academic Residency Requirement, Policy C1015, Bachelor of Arts students also must complete at MacEwan University:

A minimum of 15 credits in a major at the senior-level, with six of those credits completed at the 400-level,

AND

A minimum of six credits in a Bachelor of Arts minor at the senior-level, with three of those credits completed at the 300- or 400-level,

OR

A minimum of nine credits in a Bachelor of Science minor at the senior-level, with three of those credits at the 300- or 400-level.

CANADIAN CONTENT REQUIREMENT

Students must take three credits of Canadian content selected from a list of approved courses to fulfil program graduation requirements. Some courses used to satisfy the degree requirements can also be counted toward the Canadian content requirement. Refer to www.MacEwan.ca/ba for a list of courses that will meet the Canadian content requirement.

CORE REQUIREMENTS

Courses that satisfy the core requirements are normally taken at the junior level with the exception of the Language other than English (LOE) requirement. Students are advised to complete their core requirements in the first and second years of their program.

DECLARATION OF A MAJOR AND A MINOR

Students are required to declare a major and a minor by the time they have completed 45 credits. The major and minor cannot be in the same discipline nor can a student major in Arts Psychology and minor in Science Psychology. Students are strongly encouraged to consult with a program advisor in the Program Services Office in the Faculty of Arts and Science and a discipline advisor in their major and minor disciplines prior to this declaration.

Honours students do not declare a minor (See Degree Regulations – Honours).

GRADUATION GRADE POINT AVERAGE

As part of the Graduation Grade Point Average regulation above, Bachelor of Arts students must obtain an overall GGPA of 2.0 or higher, with a minimum GPA of 2.0 on all courses credited toward the major and a minimum GPA of 2.0 on all courses credited toward the minor.

GRADUATION REQUIREMENTS

Graduation requirements are governed by the date on which a student declares their Major and Minor. Students who declare their Major and Minor up to and including February 15 are bound by the requirements of the current academic year. Those students who declare after this date are bound by the programs of study and degree requirements of the upcoming academic year as published in the MacEwan calendar.

INTERNATIONAL CONTENT REQUIREMENT

Students must take three credits of international content selected from a list of approved courses to fulfil program graduation requirements. Some courses used to satisfy the degree requirements can also be counted toward the international content requirement. Refer to www.MacEwan.ca/ba for a list of courses that will meet the international content requirement.

JUNIOR- AND SENIOR-LEVEL COURSES

Courses numbered from 100 to 199 are considered junior level and courses numbered from 200 to 499 are considered senior level.

JUNIOR CREDITS IN ENGLISH

A maximum of nine credits of 100-level English are permitted in the completion of the BA degree.

MAJOR OR MINOR 300 OR 400-LEVEL REQUIREMENTS

Project, field placement, and individual study courses cannot be used to entirely satisfy the 300 or 400-level requirements in the major or minor.

MAXIMUM JUNIOR-LEVEL COURSES

A maximum of 48 credits at the 100-level are permitted in completion of the BA degree. Additional courses at the 100-level will be declared extra to the 120 credits required to complete the BA degree and will not be counted toward fulfilment of graduation requirements.

MINIMUM PASSING GRADE LIMITATION – MAJOR

A maximum of 6 credits with a final grade of D or D+ is permitted in courses credited toward the major.

MINIMUM TRANSFER GRADE FOR CREDIT

A minimum grade of D is required on any transfer credit granted for the program. Arts and Science courses require a minimum grade of C- when the course is used as a prerequisite. Transfer credit decisions made by the university are final and cannot be appealed (see Policies C2010 and E3103).

OPTIONS REQUIREMENTS

Students must take a maximum of 24 credits of degree options. Courses in the degree options may include additional major and/or minor coursework within the discipline of study to a maximum of six senior-level credits. With the exception of Business Studies minors and subject to written approval by the dean of the Faculty of Arts and Science, degree options may include a maximum of 15 credits from courses offered by a faculty other than Arts and Science. Students completing a Business Studies minor must complete their 24 credits of degree options from courses offered within the Faculty of Arts and Science.

PROGRESSION OF STUDIES

Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on all courses that may fulfill Bachelor of Arts or Arts Honours program requirements.

ADDITIONAL DEGREE REGULATIONS – HONOURS

ACADEMIC RESIDENCY – CREDIT REQUIREMENTS

In addition to the Academic Residency Requirement, Policy C1015, Honours students also must complete 12 credits at the senior level in the Required Honours Courses at MacEwan University.

Note: In addition to the Academic Residency Requirement, Policy C1015, Honours psychology students can take the minimum of six of those credits at the 400-level in the major in the Honours Approved Options at MacEwan University. These courses are chosen in consultation with the Honours supervisor.

COURSE LOAD

Students accepted into an Honours program must complete 30-credits in each twelve consecutive months they are in the program. Exceptions to this rule may occur in the last year of the program with the approval of the Honours discipline advisor.

GRADE POINT AVERAGE REQUIREMENT

Students accepted and enrolled in the Arts Honours program must maintain a minimum overall GPA of 3.0. As well, students must maintain a minimum GPA of 3.3 in all courses taken in the Honours discipline of study for each twelve consecutive months following acceptance into the Honours program. Failure to do so will result in the student's program status reverting to BA Undeclared.

ACADEMIC STANDING

Further to the Academic Standing Policy above, students accepted and enrolled in the Arts Honours program must maintain a minimum cumulative GPA of 3.0 and a minimum GPA of 3.3 in all courses within the Honours discipline of study for the period of review. Failure to do so will result in the student's program status reverting to BA Undeclared.

GRADUATION GRADE POINT AVERAGE

In order to graduate, students must obtain an overall GGPA of 3.0 or higher, with a minimum GPA of 3.3 on all courses credited toward the Honours discipline of study.

OTHER REQUIREMENTS

Students accepted into an Honours program must take 42 credits designated as other requirements that are made up of topic-related coursework. A minimum of 18 credits of that coursework must be completed outside the Honours discipline of study. Junior-level courses in the Honours discipline of study are not to be used. Subject to written approval by the Dean of the Faculty of Arts and Science, other requirements may include a maximum of 15 credits from courses offered by a faculty other than Arts and Science.

SUBSEQUENT BACCALAUREATE

In addition to meeting the degree regulations listed above, students who already hold a baccalaureate degree must satisfy the provisions of Policy C2000, Subsequent Baccalaureate Credential.

CONTACT INFORMATION:

T: 780-497-5653

E: bartquestion@macewan.ca

Chair

Robert Woznura, PhD (British Columbia)

English

FACULTY OF ARTS AND SCIENCE PROGRAM SERVICES

DIRECTOR

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Janice deGraaf, BA

Larisa Hayduk, M.Ed.

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Josie O'Reilly, B.Sc.

Kerry Precht, MA

Karen Ravagnolo, MA

Todd Smereka, B.Comm.

FACULTY

Anthropology, Economics and Political Science

Chair

Shahidul Islam, PhD (Oregon State)
Agricultural and Resource Economics

Rafat Alam, PhD (Ottawa)
Economics

Junaid bin Jahangir, PhD (Alberta)
Economics

Franca Boag, PhD (Alberta)
Anthropology

Jean-Christophe Boucher, PhD (Laval)
Political Science

Constantin Colonescu, PhD (Charles)
Economics

Ergete Ferede, PhD (Alberta)
Economics

Joseph Fong, PhD (Queen's)
Economics

Sen Lin, PhD (Calgary)
Political Science

Shahram Manouchehri, PhD (Alberta)
Economics

Hugh McKenzie, PhD (Alberta)
Anthropology

Chaldeans Mensah, PhD (Alberta)
Political Science

Christopher Gaelan Murphy, PhD (Georgetown)
Political Science

Paul Prince, PhD (McMaster)
Anthropology

John Soroski, PhD (British Columbia)
Political Science

Sarah Shulist, PhD (Western Ontario)
Anthropology

Cynthia Zutter, PhD (Alberta)
Anthropology

English

Chair

Jillian Skeffington, PhD (Arizona)
English

Associate Chair

Pamela Farvolden, PhD (Alberta)
English

David Atkinson, PhD (Calgary)
English

Jacqueline Baker, MA (Alberta)
English

David Buchanan, PhD (Alberta)
English

Sarah Copland, PhD (Toronto)
English

Robert Einarsson, PhD (Alberta)
English

Alexander Feldman, D.Phil. (Oxford)
English Literature

David Grant, PhD (Toronto)
English

Valerie Henitiuk, PhD (Alberta)
Comparative Literature

Rashmi Jyoti, PhD (Maharaja Sayajirao)
English

Romuald Lakowski, PhD (British Columbia)
English Literature

Paul Lumsden, PhD (Alberta)
English

Amin Malak, PhD (Alberta)
English

Don McMann, PhD (Wales)
Creative Writing

Craig Monk, D.Phil. (Oxford)
English

Michael O'Hea, PhD (Alberta)
English

Mike Perschon, PhD (Alberta)
Comparative Literature

Jack Robinson, PhD (Alberta)
English

Mark Smith, PhD (UC Irvine)
English Literature

William Thompson, PhD (Alberta)
English

Joshua Toth, PhD (Western Ontario)
English

Robert Woznura, PhD (British Columbia)
English

Humanities

Chair

Edvard Lorkovic, PhD (Alberta)
Philosophy

Colin Bailey, PhD (British Columbia)
Classics

Alain Beauclair, PhD (Oregon)
Philosophy

Michael Carroll, PhD (Toronto)
History

Robert Falconer, PhD (Guelph)
History

Benjamin Garstad, PhD (St. Andrews)
Classics

Suzanne Hayman, PhD (Dalhousie)
French

Robert Irwin, PhD (Alberta)
History

Kyeongmi Kim-Bernard, PhD (Paris-Sorbonne)
French

Renata Knos, MA (Alberta)
French

BACHELOR OF ARTS

Maria Kozakiewicz, PhD (Alberta)

Classics

Maritza Mark, MA (Calgary)

Spanish

Susan Mills, PhD (Pennsylvania)

Philosophy

Cyrus Panjvani, PhD (St. Andrews)

Philosophy

Carolee Pollock, PhD (Alberta)

History

Cristina Ruiz Serrano, PhD (Alberta)

Spanish

Adriana Spahr, PhD (Toronto)

Spanish

Randy Wojtowicz, PhD (UC San Diego)

Philosophy

Psychology

Chair

Melike Schalomon, PhD (Alberta)

Neuroscience

Nicole Anderson, PhD (McMaster)

Psychology

Craig Blatz, PhD (Waterloo)

Psychology

Kathleen Corrigan, PhD (McMaster)

Psychology

Nancy Digdon, PhD (Western Ontario)

Psychology

Shannon Digweed, PhD (Lethbridge)

Evolution and Behaviour

Jayne Gackenbach, PhD (Virginia Commonwealth)

Psychology

Trevor Hamilton, PhD (Alberta)

Neuroscience

Lynne Honey, PhD (McMaster)

Psychology

Andrew Howell, PhD (Concordia University)

Psychology

Michelle Jarick, PhD (Waterloo)

Psychology

Sandy Jung, PhD (Victoria)

Psychology

Kristine Peace, PhD (Dalhousie)

Psychology

Russ Powell, PhD (Alberta)

Psychology

Sean Rogers, MA (Minnesota)

Psychology

Rodney Schmaltz, PhD (Alberta)

Psychology

Aimee Skye, PhD (McMaster)

Psychology

Christopher Striemer, PhD (Waterloo)

Psychology

Tara Vongpaisal, PhD (Toronto)

Psychology

David Watson, PhD (Alberta)

Psychology

Sociology

Chair

Jeffrey Stepnisky, PhD (Maryland)

Sociology

Fiona Angus, PhD (British Columbia)

Sociology

Tami Bereska, PhD (Alberta)

Sociology

Shelley Boulianne, PhD (Wisconsin-Madison)

Sociology

John Casey, PhD (Alberta)

Sociology

Michael Gulayets, PhD (Alberta)

Sociology

Barbara Heather, PhD (Alberta)

Sociology

Joanne Minaker, PhD (Queen's)

Sociology

Alissa Overend, PhD (Alberta)

Sociology/Physical Education and Recreation

Korbla Peter Puplampu, PhD (Alberta)

Sociology

Susan Raine, PhD (Alberta)

Sociology

Sandra Rollings-Magnusson, PhD (Alberta)

Sociology

Michael Seredycz, PhD (Nebraska)

Criminal Justice

Diane Symbaluk, PhD (Alberta)

Sociology

BACHELOR OF CHILD AND YOUTH CARE

(with diploma exit)

Faculty of Health and Community Studies

MacEwan.ca/CYC

Many young people experience neglect, abuse, emotional distress or family breakdown. Helping young people and their families overcome emotional and behavioural problems is the child and youth care worker's role. The Bachelor of Child and Youth Care program equips students with the foundational knowledge and skills for professional practice with at-risk youth, their families and their community.

In years one and two, foundational courses with a personal-growth focus prepare students to form helping relationships with youth and families through effective communication and an understanding of adolescent and lifespan development, family dynamics and activity programming. Child and youth care methods, communication and counselling, and family support and intervention courses prepare students for entry-level positions in the field. Field placements provide the opportunity to apply coursework to practice settings. Students may choose the diploma exit option at the end of year two.

Years three and four prepare students for advanced practice in intensive programs with children, youth and families with multiple, complex challenges through courses on abuse and neglect, substance abuse, law and social services, and advanced methodology in individual, group and family practice. Research, statistics, advanced field placement and arts and science courses complete degree level education and prepare students for more complex positions and graduate programs in child and youth care.

CAREER POTENTIAL

Sensitive, well-educated and knowledgeable graduates are in demand across Canada. Graduates could enjoy rewarding careers as youth workers, family support workers, out-of-school care workers, child/youth care workers/counsellors, Children's Service case workers or family-school liaison workers. Work settings include treatment centres, group homes, youth centres, mental health centres, family support programs, community-based programs, foster care and schools. Diploma exit students (after successful completion of year two) are prepared for entry-level, front-line positions. Degree graduates (after successful completion of year four) are prepared for positions as advanced front-line child and youth care practitioners or for supervisory positions.

Students presenting a completed Bachelor of Child and Youth Care degree from MacEwan University are eligible to apply to the Master of Arts in Child and Youth Care program at the University of Victoria.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of the following MacEwan University certificate and diplomas may be granted up to 72 credits to MacEwan University's Bachelor of Child and Youth Care degree:

- Special Needs Educational Assistant certificate (30 credits)
- Child and Youth Care diploma (60 credits)
- Early Learning and Child Care diploma (60 credits)
- Social Work diploma (72 credits)

Students are advised to consult a program advisor for the Bachelor of Child and Youth Care degree for specific admission and/or bridging course requirements.

EXTERNAL TRANSFER

All courses completed for the Bachelor of Child and Youth Care degree are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma from this program are eligible to receive up to 60 credits of transfer credit at Athabasca University. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Students presenting a completed diploma from this program are eligible to apply to the Child and Youth Care programs at the University of Victoria, Vancouver Island University and the University of the Fraser Valley.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Social Studies 30-1
3. One Group A, B or C course
4. One Group A, B, C or D course
5. One Group C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
 Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicant must have the following:

- ELA 30-1 with a minimum grade of 65 per cent (or equivalent)

OR

- Six credits of university-level English with a minimum grade of C-

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
 Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A Child and Youth Care Diploma or a related Certificate or Diploma.

OR

- A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature Admission category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit the following by the beginning of the intake term:

Current (no older than three months) Police Information Check (or equivalent) including a Vulnerable Sector Search. There may be no criminal charges or convictions present without evidence of eligibility to apply for a pardon, or open youth record.

Current Standard First Aid and Level C CPR certification.

PROGRAM OF STUDY

YEAR I

	Cr.
CYCW 100 Adolescent Development	3
CYCW 101 Helping Skills	3
CYCW 102 Integration Seminar	1
CYCW 103 Field Placement	2
CYCW 104 Activity Programming	2
CYCW 106 The Child and Youth Care Professional	3
CYCW 107 Child and Youth Care Practice	3
CYCW 108 Special Topics in Child and Youth Care	2
CYCW 110 Integration Seminar	1
CYCW 111 Field Placement	2
CYCW 112 Family Dynamics	2
CYCW 114 Individual Counselling	3
ENGL 111 Communications	3

YEAR II

CYCW 200 Child/Youth Care Methods I	3
CYCW 201 Child and Youth Care Practice in Mental Health	3
CYCW 202 Integration Seminar	1
CYCW 203 Field Placement	4
CYCW 204 Group Work	3
CYCW 205 Issues in Family Work	3
CYCW 206 Child/Youth Care Methods II	3
CYCW 207 Integration Seminar	1
CYCW 208 Field Placement	4
CYCW 209 Family Support and Intervention	2
CYCW 211 Development Across the Lifespan	3

YEAR III

CYCW 302 Advanced Child and Youth Care Practice I: Linking Theory, Self and Ethics	3
CYCW 303 Advanced Child and Youth Care Practice II: Relational-Centered Case Planning	3
CYCW 339 Applying Developmental Theory in Child and Youth Care Practice I	3
CYCW 340 Applying Developmental Theory in CYC Practice II: Advanced Application	3
CYCW 350 Law and Social Services	3
CYCW 360 Abuse and Neglect	3
CYCW 361 Substance Abuse	3
Baccalaureate level English	3
Arts and Science Electives	6

YEAR IV

CYCW 411 Advanced Field Placement I	3
CYCW 412 Advanced Field Placement II	3
CYCW 423 Child and Youth Care Research	3
CYCW 425 Quantitative and Qualitative Analysis	3
CYCW 465 Advanced Child and Youth Care Practice with Community Groups	3
CYCW 466 Advanced Child and Youth Care Practice with Families	3
CYCW 474 Advanced Child and Youth Care Practice with Individuals	3
Arts and Science Electives	9

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

ACADEMIC RESIDENCY – EXEMPTION FOR THE BACHELOR OF CHILD AND YOUTH CARE PROGRAM

A student entering year 3 with a diploma from an external institution must complete at least 35 per cent of courses through MacEwan University for degree completion. Challenge examinations, transfer credit and other special assessments (for example, prior learning and recognition) are not included in the 35 per cent (C1015 Academic Residency).

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from the academic advisors about academic planning, whether for completing degree requirements at MacEwan University or for transfer to another post-secondary institution.

ELECTIVE REQUIREMENTS

Coursework for the elective requirements may be 100, 200, 300 or 400 level baccalaureate courses from the Faculty of Arts and Science.

ENGLISH REQUIREMENT

The English course requirement may be a 100, 200, 300 or 400 level baccalaureate course from the English department. Progression of Studies
Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on program courses.

FIELD PLACEMENTS

Students must comply with policy C2060 Work Integrated Learning regarding their field placements.

CONTACT INFORMATION

Charlene Allen, University Advisor (full-time)
T: 780-497-4646
E: cyc@macewan.ca

Lynne Baker, University Advisor (part-time/distance)
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E: cyc@macewan.ca

FACULTY

Chair

Donna Jamieson, M.Ed. (Alberta)
Counselling. CCYC.

Donna Barker, M.Sc. (Nova Southeastern)
Child and Youth Care. CCYC.

Gerard Bellefeuille, PhD (Victoria)
Child and Youth Care

Ahna Berikoff, PhD (Victoria)
Child and Youth Care, CCYC.

Angila Chase, MA (Seattle)
Counselling

Linda Dionne-MacIsaac, B.Sc. (Alberta)
Psychology. CCYC.

Fiona Gironella, MA (Alberta)
Criminology. CCYC.

Kerry Heaney-Dalton, BA (Victoria)
Child and Youth Care. CCYC.

Catherine Hedlin, MPM (Alberta)
Public Management, CCYC.

Jenny McGrath, M.Sc. (Nova Southeastern)
Family Support Studies. CCYC.

Jack Phelan, MS (Long Island University)
Counselling. CCYC.

Christine Pope, BA (Malaspina)
Child and Youth Care. CCYC.

Mary Sorobey, MA (Seattle)
Counselling

Brenda Thompson, MC (Seattle)
Counselling Psychology

BACHELOR OF COMMERCE

School of Business

MacEwan.ca/BCom

The Bachelor of Commerce focuses on the development of basic business and managerial competencies combined with an understanding of globalization and its implications. The program is structured to provide comprehensive preparation for management positions with both for-profit and not-for-profit organizations as well as the public sector.

The degree provides students with knowledge and critical understanding of commerce and management, and the ability to gather, review, evaluate and interpret information relevant to business and management. Key professional skills are taught: ethical business practices, presenting, writing, teamwork, technology, problem analysis, decision-making and research, including the opportunity to engage in independent research and practice. These skills are integrated across all courses in the program.

The program consists of three types of courses: core, major and elective. Core courses develop fundamental skills and abilities in business and management. Upon completion of core courses, the student will choose one of six majors: Accounting, Human Resources Management, International Business, Management, Marketing or Supply Chain Management Co-op. The courses in the majors deepen knowledge of business within a focal area and the elective courses broaden education beyond business and tailor the degree to the student's interests. The program will prepare students for graduate studies in related fields.

Accounting major

The Accounting major prepares students to be able to analyze and solve problems and participate in the management of business functions and strategy within an organization. Students will learn to contribute to collaborative, information-sharing and joint-planning processes. They will acquire the necessary qualitative and quantitative skills for complex problem solving in an accounting and business environment. With a generalist knowledge of all areas of business and in-depth study of advanced topics, students are able to continue with professional accreditation, graduate-level study or to assume an accounting position.

Human Resources Management major

Human resources professionals provide advice to all levels of the organization on personnel management, employee recruitment and retention programming, selection of job candidates, employee professional development, negotiations, and more. Human resources professionals, particularly working with large organizations, are able to specialize in an area of interest like labour relations or human resources planning.

MacEwan University has developed the curriculum for this major in line with the Required Professional Capabilities as established by the Canadian Council of Human Resources Associations (CCHRA). Completion of this major prepares students for the National Knowledge Exam (NKE), a primary requirement of the CHRP designation, which also requires the completion of a baccalaureate degree.

International Business major

The International Business major prepares students to conduct business in an increasingly globalized environment. Students will learn how to apply concepts from functional areas, such as marketing and finance, within the global business setting and how international business practice differs from domestic business. Students will also learn how the language, culture and political economy influence business in different countries and regions

Management major

The Management major focuses on the management of organizations. It provides students with a solid foundation in the fundamentals of business and specialization in key aspects of leadership, including team building, conflict resolution, consulting, change management and organizational development. The major is flexible, allowing students to study a range of contexts: local and global industry, the not-for-profit sector and government. It also has significant opportunity for the student to enhance their studies through business and non-business electives.

Marketing major

Marketing is a major component of business management, with marketing teams working to send the right message, at the right time, and in the right place to encourage purchase of a product or service.

Marketers interpret the tone of an organization. They work with business administrators to create a corporate identity that moves in line with the culture and strategic direction of the company. Marketers are on the front line of implementation, ensuring the identity and sales goals are properly represented in external ad campaigns, and internally managed at each customer touchpoint. The curriculum of this major integrates marketing into finance, innovation, business planning and organizational strategy.

Supply Chain Management Co-op major

The Supply Chain Management Co-op major prepares students to analyze business problems and participate in the strategic coordination and integration of business functions within an organization as well as with supply-chain partners. Students will learn to make general business decisions and supply-chain specific decisions in the areas of procurement, supplier management, inventory control, operations planning and control, logistics, e-business and demand management. This major has a co-operative education component that allows students to gain valuable work experience while completing the degree.

CAREER POTENTIAL

Graduates of the Bachelor of Commerce program have a wide variety of options: they could choose to work in corporations, governments, not-for-profit organizations or perhaps start their own businesses. Careers in disciplines such as finance, marketing, accounting, banking, business consulting, management information systems, human resources management, team and organizational development, small business management, international business, operations management, purchasing or logistics are available. Another option is to continue their education by completing a graduate degree, such as an MBA or PhD, which could lead to an academic or research career.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

Graduates of the following MacEwan University programs may be granted up to 60 credits towards the Bachelor of Commerce degree:

- Accounting and Strategic Measurement diploma
- Asia Pacific Management diploma
- Human Resources Management diploma
- Business Management diploma –all majors

Students are advised to consult a program advisor for the Commerce program for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Bachelor of Commerce degree are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Mathematics 30-1 or Mathematics 30-2
3. One Group A course
4. One Group C course
5. One Group A, B or C course

Notes:

- Although it is not an admission requirement, Mathematics 31 is strongly recommended.
- Under Regular Admission, applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions with a minimum grade of C-.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Mathematics 30-1 or Mathematics 30-2
3. One Group C course

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A Business or Business-related post-secondary Certificate or Diploma with a minimum Admission Grade Point Average (AGPA) of 3.0 on a 4.0 scale.

OR

- A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature Admission category.

PROBATIONARY ADMISSION

To be evaluated through the Office of the University Registrar
This admission category will be used only if the Program is not filled by Regular, Mature or Previous Post-Secondary applicants. A limited number of probationary admissions may be granted to applicants who present a minimum post-secondary Admission Grade Point Average (AGPA) of less than 2.0 on a 4.0 scale.

Applicants admitted within this category will be placed on probation.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who have been assigned two unsatisfactory academic records within the past five years will not be considered for admission or re-admission to the program until a minimum three years from the date of the assignment of the last unsatisfactory academic record. For the purpose of admission or re-admission, an unsatisfactory record is defined as a transcript with the notation 'required to withdraw' or equivalent.

PROGRAM OF STUDY

		Credits
Core	Business	39
Core	Non-Business	18
Majors	<ul style="list-style-type: none"> • Accounting • Human Resources Management • International Business • Management • Marketing • Supply Chain Management Co-op 	63
Total		120

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CORE BUSINESS COURSES

		Cr.
ACCT 311	Introductory Accounting	3
ACCT 322	Managerial Information and Control Systems	3
BUSN 201	Introduction to Sustainable Business	3
BUSN 450	Strategic Management	3
FNCE 301	Introductory Finance	3
LEGL 210	Business Law	3
MARK 301	Fundamentals of Marketing	3
MSYS 200	Management Information Systems	3
MGTS 103	Probability and Statistics I	3
MGTS 312	Probability and Statistics II	3
MGTS 352	Operations Management	3
ORGA 201	Introduction to Management	3
ORGA 316	Contemporary Organizational Behaviour and Theory	3

CORE NON-BUSINESS COURSES

		Cr.
ECON 101	Introduction to Microeconomics	3
ECON 102	Introduction to Macroeconomics	3
ENGL 102	Analysis and Argument	3
ENGL 103	Introduction to Literature	3
PROW 210	Advanced Business Writing	3
MATH 114	Elementary Calculus I	3
OR		
MATH 112	Calculus with Business Applications	3
OR		
MATH 120	Basic Linear Algebra I	3

ACCOUNTING MAJOR

		Cr.
ACCT 315	Intermediate Financial Accounting I	3
ACCT 316	Intermediate Financial Accounting II	3
ACCT 324	Intermediate Management Accounting	3
ACCT 442	Auditing	3
Option Requirement – 9 credits from the following:		
ACCT 328	Income Tax Fundamentals	3
ACCT 355	Issues in International Accounting	3
ACCT 362	Introduction to Taxation	3
ACCT 410	Financial Accounting – Advanced	3
ACCT 412	Financial Accounting Theory	3
ACCT 422	Management Accounting – Advanced	3
ACCT 430	Accounting Information and Systems Support	3
ACCT 462	Corporate Taxation	3
ACCT 498	Independent Studies in Accounting	3
INTB 300	Introduction to International Business	3
FNCE 406	Valuation and Investment Decision	3
Elective Requirement – 42 credits:		
Business Electives		6
Non-Business Electives		21
Open Electives		15

HUMAN RESOURCES MANAGEMENT MAJOR

		Cr.
HRMT 200	Management of Human Resources	3
HRMT 314	Recruitment and Selection	3
HRMT 316	Total Compensation Management	3
HRMT 318	Learning and Development	3
HRMT 412	Labour and Employee Relations	3
HRMT 475	Health, Safety and Wellness	3
LEGL 312	Legal Issues in the Workplace	3
Option Requirement – 3 credits from the following:		
HRMT 331	Pension and Benefits Plans	3
HRMT 498	Independent Studies in Human Resource Management	3
INTB 311	Diversity and Intercultural Communication	3
ORGA 314	Managing Negotiation	3
ORGA 433	Managing Change	3
Elective Requirement – 39 credits:		
Business Electives		6
<i>Recommended to choose 3 credits from the following:</i>		
<i>BUSN 330 Project Management – 3</i>		
<i>ORGA 310 Advanced Leadership Topics and Issues – 3</i>		
<i>ORGA 330 Managerial Skill Development – 3</i>		
<i>ORGA 410 Business Consulting – 3</i>		
<i>ORGA 422 Contemporary Issues in Management – 3</i>		
Non-Business Electives		21
Open Electives		12

INTERNATIONAL BUSINESS MAJOR

	Cr.
Business Requirement – 18 credits:	
INTB 300 Introduction to International Business	3
INTB 311 Diversity and Intercultural Communication	3
INTB 312 Conducting Business in Asia	3
OR	
INTB 313 Business in Regional World Markets	3
INTB 412 Managing in an International Environment	3
FNCE 404 International Finance	3
MARK 403 International Marketing	3
Non-Business Requirements – 6 credits	
Choose one of the following – 3 credits:	
HIST 210 Modern European History: 1789 – Present	3
HIST 251 American History since 1865	3
HIST 281 Asia since AD 1500	3
Choose one of the following – 3 credits:	
POLS 261 Asia Pacific Political Systems	3
POLS 263 Contemporary Issues in Global Politics	3
Option Requirements – 9 credits:	
International Business Course	3
Language Other Than English	6
Elective Requirements – 30 credits:	
Business Electives	6
Non-Business Electives	12
Open Electives	12

MANAGEMENT MAJOR

	Cr.
Business Requirement – 21 credits:	
INTB 311 Diversity and Intercultural Communication	3
ORGA 310 Advanced Leadership Topics and Issues	3
ORGA 314 Managing Negotiation	3
ORGA 330 Managerial Skill Development	3
ORGA 410 Business Consulting	3
ORGA 422 Contemporary Issues in Management	3
ORGA 433 Managing Change	3
Elective Requirements – 42 credits:	
Business Electives	6
Non-Business Electives	21
Open Electives	15

MARKETING MAJOR

	Cr.
MARK 310 Consumer Behaviour	3
MARK 312 Marketing Research	3
MARK 314 Marketing Metrics	3
MARK 403 International Marketing	3
MARK 440 Strategic Marketing – Research to Practice	3
Option Requirements – 6 credits from the following:	
MARK 412 Service Marketing	3
MARK 414 Electronic Marketing	3
MARK 416 Business to Business Marketing	3
MARK 418 Personal Selling and Sales Management	3
MARK 420 Product Management	3
MARK 498 Independent Studies in Marketing	3
Elective Requirements – 42 credits:	
Business Electives	6
Non-Business Electives	21
Open Electives	15

SUPPLY CHAIN MANAGEMENT CO-OP MAJOR

	Cr.
Business Requirement – 24 credits:	
SCMT 205 Introduction to e-Business	3
SCMT 305 Transportation Management	3
SCMT 307 Principles of Quality Management	3
SCMT 320 Production Planning and Scheduling	3
SCMT 322 Business Logistics Management	3
SCMT 324 Purchasing and Supply Management	3
SCMT 403 Supply Chain Planning and Coordination	3
SCMT 407 Global Sourcing and Logistics	3
Choose two from the following options – total of 6 credits:	
BUSN 330 Project Management	3
SCMT 404 e-Business Execution	3
SCMT 408 Business Negotiations and Supplier Management	3
SCMT 425 Supply Chain Process Management	3
Elective Requirements – 33 credits:	
Business Electives	6
Non-Business Electives	21
Open Electives	6
Co-op Requirements (4 month work terms):	
COOP 290 Co-op Pre-employment Seminar	0
COOP 295 Co-operative Education: First Work Experience	0
COOP 395 Co-operative Education: Second Work Experience	0
COOP 495 Co-operative Education: Third Work Experience	0

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from the academic advisors about program planning, whether for completing degree requirements at MacEwan University or for transfer to another post-secondary institution.

ACADEMIC RESIDENCY – CREDIT REQUIREMENTS

Further to the Academic Residency regulation requirement, Policy C2015, the Bachelor of Commerce program requires that the 60 credits must include a minimum of 12 credits in a major with 6 of those completed at the 400 level.

CORE AND MAJOR REQUIREMENTS

The Bachelor of Commerce program consists of 120 credits. The core program requirements include 57 credits, comprised of 39 business credits and 18 non-business credits. Each major includes 63 credits of specific coursework requirements. Refer to the Program of Study for specifics.

DECLARATION OF MAJOR

Students are required to declare a major by the completion of 60 credits. Students are strongly encouraged to consult with an advisor prior to declaration of their major. If students change their major following their declaration, additional coursework may be necessary to fulfill the requirements of the new major.

ELECTIVES AND OPTIONS

The majors have specific requirements for elective and option credits. These are listed in each major's program of study. The four categories are:

1. Options – a choice of courses from a list specified in the requirements for each major
2. Business Electives – a choice of any baccalaureate level course from the School of Business which is not a required core or major course in the student's chosen major
3. Non-Business Electives – a choice of any baccalaureate level course outside the School of Business which is not a required core or major course in the student's chosen major
4. Open Electives – a choice of any baccalaureate level course which is not a required core or major course in the student's chosen major

INTERNATIONAL CONTENT REQUIREMENT

Students must take at least six credits of international content selected from a list of approved courses. Courses used to fulfill any of the degree requirements may also be used to satisfy the International Content requirement.

MAXIMUM 100 LEVEL COURSES

A maximum of 39 credits at the 100-level are permitted in completion of the Bachelor of Commerce degree. Additional credits at the 100 level will be declared extra to the degree. The required 100 level language credits for students in the International Business major are exempt from this limit.

PROGRESSION OF STUDIES

Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on all courses that may fulfill Bachelor of Commerce program requirements.

SUPPLY CHAIN MANAGEMENT CO-OP MAJOR REGULATIONS

All students in the Supply Chain Management Co-op major will be co-op students, and will be subject to policy C2065 Co-operative Education and the Bachelor of Commerce Degree Regulations.

DECLARATION OF THE SUPPLY CHAIN MANAGEMENT CO-OP MAJOR

All students in the Bachelor of Commerce program are eligible to declare the Supply Chain Management Co-op Major. International students will be allowed to take the major, but are responsible for obtaining any visas or work permits that are required.

WITHDRAWAL FROM THE MAJOR

A student who fails to report to a work placement, or is dismissed from a work placement, may be assigned a failing grade for that work placement. Any student who leaves a work placement without university approval will receive a failing grade for the work placement and may be prohibited by the Chair from continuing in the major. The university reserves the right, at any point during the work placement, to remove a student from situations in which students, clients, or other individuals are placed at risk, or when the student engages in behaviour that is contrary to the professional requirements of the work placement.

ADDITIONAL CORE REQUIREMENTS

All co-op students must complete the following four courses in addition to the 120 credits required to graduate from the Bachelor of Commerce degree:

- COOP 290 Co-op Pre-Employment Seminar
- COOP 295 Co-operative Education: First Work Experience (480 hours)
- COOP 395 Co-operative Education: Second Work Experience (480 hours)
- COOP 495 Co-operative Education: Third Work Experience (480 hours)

As part of these courses students will create learning objectives, complete a work placement report and be evaluated by their employer.

Prior to the start of a work placement students are required to sign a declaration stating that they have read and understood their responsibilities to both their employer and the university.

COOP 295, COOP 395 AND COOP 495

While tuition is not charged for the co-op work terms, students are assessed a fee for each placement. Please consult with an advisor.

GRADE POINT AVERAGE (GPA) REQUIREMENTS

The student must maintain good academic standing (a grade point average of at least 2.0) to enrol in co-op work placements. Failure to maintain a minimum GPA of 2.0 will result in the student being withdrawn from this major and enrolled in one of the other BCom majors. The student will have an opportunity to select the major of choice in consultation with an advisor.

WORK PLACEMENTS AND TIMING

Each work placement will consist of a minimum of 480 hours of paid employment in a job that is relevant to the discipline the student is registered in. No more than two work placements will be completed consecutively; the student must have no more than two academic terms remaining when the final work placement is completed; and the student's last term in the program must be an academic term.

Students benefit from their work placement experience by being exposed to the work setting in more than one season of the year. They are strongly encouraged to choose work terms in more than one season, unless it can be demonstrated that their work is of a purely seasonal nature.

COURSE LOAD DURING FULL-TIME CO-OP WORK TERMS

Co-op work and study are designed to be engaged in full time. Students may not be enrolled in any other credit coursework concurrently when registered in a Co-op work term. This regulation applies to students registered in any one of COOP 295, COOP 395 or COOP 495.

Under exceptional circumstances, students may obtain consent to register in one, three-credit course for which credit can be recognized in the MacEwan University Bachelor of Commerce degree, while registered in one of the three COOP work experience courses. Students will submit a written request to the attention of the department chair, c/o BCom, student services, explaining compelling reasons to enroll while on Co-op work term. Submissions must be hand delivered, dated and signed by the student. Permissions may be granted based on individual circumstance. If students register in course(s) while being registered in one of COOP 295, COOP 395 or COOP 495 without obtaining written consent, they will be automatically removed from the Co-op placement.

RESPONSIBILITY FOR OBTAINING A WORK PLACEMENT

The university will facilitate the assignment of students in work placements. However, students are ultimately responsible for finding their own work placements, and all work placements must be approved by the university. The University cannot guarantee students' co-op employment, because labour market conditions are variable and beyond university control. A student's failure to find a work placement may result in the student being required to withdraw from the Supply Chain Management Co-op major.

ACCESS TO INFORMATION / EMPLOYMENT AGREEMENTS

Prior to work placements, all co-op students will be required to sign an agreement allowing the university to release to employers appropriate information about the student, and allowing the university to discuss the student's record and documentation as it relates to their work placement.

Students will be required to comply with any employer policies including, but not limited to, confidentiality and intellectual property rights and may be required to obtain a security clearance prior to their work placement. Students will be required to maintain their compliance with these policies for the duration of the work placement.

WORK PLACEMENT INTERRUPTION OR DISMISSAL

In the event of unforeseen circumstances such as illness, strike or layoff the student must have worked a minimum of 360 hours in order to receive credit for the work placement. All work placement reports must also be completed. The university and its employees are not liable in any way for losses incurred due to a student's dismissal from co-op employment.

CONTACT INFORMATION

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Advisors

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Jonathan Schieman, BA (MacEwan)

CHAIR

Gordon Lucyk, MBA; MA (Pennsylvania)
Strategic Measurement; International Studies

FACULTY

Accounting and Finance

Chair

Sherif Elbarrad, PhD (Ain-Shams)
Accounting, CMA

Khalaf Al-Jarrah, MA (UBFS)
Banking and Financial Studies. CGA

Michelle Malin, M.PAcc (Saskatchewan)
CA.

Eloisa Perez, PhD (UAB)
Entrepreneurship and Small Business Management

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Accounting and Marketing

Lynn Sugden, MBA (City)
Information Systems. CMA. FCMA.

Kenneth Sutley, PhD (Chicago)
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Joong Son, PhD (University of Washington)
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Operations Management/Industrial Engineering

Organizational Behaviour, Human Resources, Management and Management Information Systems

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Jennifer Bowerman, DMgt (Southern Cross University IMCA)
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Noufou Ouedraogo, PhD (Robert Schuman)
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Aditi Raghuram, PhD (Houston)
Industrial/Organizational Psychology

Rhonda Reich, MACAM (Royal Roads)
Organizational Behaviour, Policy and Environment

BACHELOR OF COMMUNICATION STUDIES

Faculty of Fine Arts and Communications

MacEwan.ca/CommunicationDegree

In our fast-paced world of evolving and conventional media, communication is key to interpersonal, organizational and career success. The Bachelor of Communication Studies provides students with the core skills of effective communication, combined with career specialization in two majors: professional communication and journalism. The courses in the majors offer depth and rigour, supported by a liberal arts framework and electives that provide breadth, specialization and choice. The field is interdisciplinary and forward-looking, and so is this program of studies.

Years one and two include common coursework for both professional communication and journalism that builds a foundation in rhetoric, language and composition, visual communication, communication theory and research methods. Years three and four provide specialization in editing, strategic communication or technical communication (in the professional communication major) or in news gathering and digital media production (in the journalism major).

Year three's ethical practice and portfolio course culminates in a professional field placement. Students conclude year four with skills, experience and practical proof of their communication competence.

The Bachelor of Communication Studies prepares students for strategic roles in business, traditional and new media, not-for-profit and public sector organizations: wherever clear, correct and effective messages are valued. Confident in research methodology and contemporary communication theory, students are also ready for graduate studies in communications or a related field.

CAREER POTENTIAL

Graduates of MacEwan University's Bachelor of Communication Studies degree will have competency in critical problem solving, global awareness and cultural sensitivity, creativity, information and research literacy, and ethical and professional practice. These competencies will bring career success in a variety of positions – writer, editor, researcher, journalist, reporter, marketer, client or community relations practitioner, communications advisor, communications Co-ordinator, public information officer, producer, social media contact, reviewer, analyst, commentator – and in many roles that have yet to be created. In 2011, Statistics Canada reported a healthy demand for employment in the information and communication fields, and in 2010, the Government of Alberta reported that hiring is robust for journalists and good for writers and editors.

TECHNOLOGY INTEGRATION FOR CREATIVE LEARNING (TICL)

On entering the second year of the Bachelor of Communication Studies (BCS) program, students in the Journalism major will need to purchase a Mac laptop and necessary software identified by the program. For specifications, refer to the program website or contact the university advisor.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

Graduates of the following MacEwan University programs may be granted credit towards the Bachelor of Communication Studies degree:

- Arts and Cultural Management diploma
- Journalism diploma
- Professional Writing diploma and applied degree
- Public Relations diploma

Graduates of the Bachelor of Communication Studies degree may receive up to 30 credits to the Arts and Cultural Management diploma. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Bachelor of Communication Studies degree are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. One Group A, B or C course
3. One Group A or B course
4. One Group C course
5. One Group A or C course (or Group B course if it was not used in #3 above)

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicant must have the following:

- ELA 30-1 with a minimum grade of 65 per cent (or equivalent)

OR

- Six credits of university-level English with a minimum grade of C-

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

- A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular Admission category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants must complete a writing assessment.

- Writing Assessment – Applicants must achieve a minimum grade of 65 per cent on this written assessment.

Note:

- Graduates of MacEwan University Bachelor of Applied Communications in Professional Writing, Diploma in Professional Writing and Journalism programs will not be required to write the program's writing assessment.

PROGRAM OF STUDY

CORE COURSES

	Cr.
BCSC 100 Grammar and Composition Foundations	3
BCSC 101 Communication and Human Interaction	3
BCSC 102 Introduction to Visual Communication	3
BCSC 200 Communication Theory	3
BCSC 202 Online Communication and Information Architecture	3
BSCS 203 Introduction to Research Methods	3
BCSC 301 Communication Law	3
BCSC 302 Multimedia Authoring	3
BCSC 306 Ethical Practice and Portfolio	3
BCSC 398 Professional Field Placement	3
BCSC 411 Advanced Research Methods	3
ENGL 102 Analysis and Argument	3
ENGL 103 Introduction to Literature	3
General Education Core Requirements (9 credits must be senior-level)	
Humanities	6
Social Sciences	9
Sciences	6
Fine Art/Performing Arts	6

JOURNALISM MAJOR

	Cr.
BCSC 210 Introduction to News Reporting	3
BCSC 211 News Production Process	3
BCSC 311 Online Journalism	3
BCSC 312 Multimedia News Production	3
BCSC 313 Advanced News Reporting	3
BCSC 320 Canadian Press and Society	3
BCSC 415 Global Media Systems	3
Journalism Option Courses (12 credits must be senior level)	21
Electives (6 credits must be senior level)	12

PROFESSIONAL COMMUNICATION MAJOR

	Cr.
BCSC 215 Applied Communications	3
BCSC 216 Professional Communication	3
BCSC 253 Classical and Modern Rhetoric	3
BCSC 310 Strategic Communication Planning	3
BCSC 400 Intercultural Communication	3
BCSC 417 Professional Practice	3
Professional Communication Option Courses (15 credits must be senior level)	24
Electives (6 credits must be senior level)	12

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from a faculty or university advisor about fulfilling these degree requirements.

DECLARATION OF A MAJOR

Students are required to declare a major at the time of application into the Bachelor of Communication Studies degree.

GENERAL EDUCATION REQUIREMENT

Students complete 27 credits of general education classes as outlined in the programs of study and general education requirements must be baccalaureate level coursework. A minimum of nine credits must be senior level courses.

CORE FIELD PLACEMENT REQUIREMENTS

All program students must successfully complete BCSC 398, which is a three-credit, 160-hour, full-time or part-time field placement, after successfully completing at least 84 out of 120 credits required for the degree. The program will assist students in finding field placement opportunities; however, students are ultimately responsible for securing their own work placements, and all placements must be approved by the program.

JUNIOR- AND SENIOR-LEVEL COURSES

Courses numbered from 100 to 199 are considered junior level and courses numbered from 200 to 499 are considered senior level.

SENIOR-LEVEL COURSEWORK REQUIREMENTS

A minimum of 72 credits of the total 120 program credits must be at the senior level. Additional courses at the 100-level will be declared extra to the 120 credits required to complete the degree and will not be counted toward fulfilment of graduation requirements.

OPTIONS REQUIREMENTS

Students are required to complete either 24 credits (Professional Communication major) or 21 credits (Journalism major) of options courses. Students must select from a list of BCSC option courses designed for each major. Not all option courses are offered each term or year. These courses must be at the baccalaureate level.

ELECTIVES REQUIREMENTS

Students are required to complete 12 credits of electives of which six credits must be at the senior-level. Elective requirements must be baccalaureate level coursework. Selections can be from the approved list of electives for the Bachelor of Communication Studies. Students are strongly encouraged to consult with their university advisor before confirming electives.

CHANGING MAJORS

Students declaring a change of major are governed by the program of study and the graduation requirements of the specific major (Professional Communication or Journalism). Students who declare a change of major up to and including the last day to withdraw from Winter term courses without academic penalty are bound by the requirements of the current academic year. Students who declare a change of major after this date are bound by the program of study and graduation requirements of the upcoming academic year as published in the academic calendar.

PROGRESSION OF STUDIES

Students are responsible for ensuring they fulfill the prerequisite and/or co-requisite requirements of courses taken to complete the Bachelor of Communication Studies.

CONTACT INFORMATION

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BACHELOR OF MUSIC IN JAZZ AND CONTEMPORARY POPULAR MUSIC

Faculty of Fine Arts and Communications

MacEwan.ca/MusicDegree

The Bachelor of Music (B.Mus.) in Jazz and Contemporary Popular Music responds to the current demands of the music industry and combines a high degree of professionalism along with the academic rigour required for further education at the graduate level.

Diploma and degree students share a common curriculum in the first year. This curriculum focuses on the fundamentals of performing jazz and popular music, music theory (jazz and traditional), aural skills, and surveys in the history of jazz and popular music.

After successful completion of the first year, B.Mus. candidates will pursue one of the following majors: performance (voice, piano/keyboard, bass, percussion, guitar or winds), composition and general. The general route includes applied instrument studies, master classes and ensemble participation. Students following the general route also have the opportunity to pursue one of two unique minors: music technology and production, or music career management.

CAREER POTENTIAL

The B.Mus. is an academic degree that prepares students for the music profession and for further studies at the graduate level by studying with highly skilled working professionals.

MacEwan University's Music program has been training some of Canada's most talented musicians for nearly 40 years. Graduates have pursued careers as songwriters, performers, accompanists, arrangers, composers, record producers and distributors, sound technicians and educators.

TECHNOLOGY INTEGRATION FOR CREATIVE LEARNING (TICL)

The Music program is committed to providing high-level training and cutting-edge technology to help students succeed professionally. Students entering their second year of studies are required to own a Macintosh MacBook Pro laptop computer and specialized software. The university has worked closely with various software manufacturers to provide students with the tools they need through discounted pricing.

The Apple MacBook Pro, plus its recommended software, is the platform of choice because it is taught in much of the curriculum and it is heavily used in the professional world. There will be a list of required hardware and software that can be purchased through the MacEwan University Bookstore at preferred pricing. Detailed technical information is sent out to all registered second-year students and, by request, to interested first-year students. Contact Marcel Hamel, technology co-ordinator, at hamelm@macewan.ca for further information.

TRANSFERABILITY

All courses completed for the Bachelor of Music in Jazz and Contemporary Popular Music degree are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Four Group A, B, or C courses
OR
Three Group A, B, or C courses; one Group D course

Notes:

- A maximum of two Group B's can be used but not from the same discipline
- Specific university level courses, completed with a minimum grade of C-, may be used to substitute for course deficiencies only under the following circumstances:
 - 6 credits of university-level English in lieu of English 30-1
 - 6 credits of university-level Language other than English in lieu of a group A course (all 6 credits must be the same language).

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicant must have the following:

- ELA 30-1 with a minimum grade of 65 per cent (or equivalent)
- OR
- Six credits of university-level English with a minimum grade of C-

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular Admission category.

OR

- MacEwan University’s Music Diploma or equivalent

PROBATIONARY ADMISSION

To be evaluated through the Program

This admission category will only be used if the program is not filled by Regular, Mature or Previous Post-Secondary applicants.

A limited number of probationary admissions may be granted to applicants with a minimum cumulative post-secondary Admission Grade Point Average (AGPA) of less than 2.0 on a 4.0 scale. These applicants will be placed on probation.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University’s full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program Office

Applicable to all admission categories

All applicants must audition. The Graduation recital or Term II Repertoire Jury will be considered the audition for applicants who have completed MacEwan University’s Music Diploma in the same calendar year as their enrolment in the degree.

Limited space is available, and not all applicants who are eligible may be admitted. When admission becomes competitive, performance in the audition is the primary criterion for admission. Applicants must also be aware that admission for any category is limited based on the availability of spaces for the principal instrument.

PROGRAM OF STUDY

		Credits
Core	Music	26
Core	Non-Music	6
Majors	<ul style="list-style-type: none"> • Composition • Performance • General • General, minor Music Career Management • General, minor Music Technology and Production 	96
Total		128

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CORE COURSES

YEAR I		Cr.	Min. Gr.
ENGL 102	Analysis and Argument	3	
ENGL 103	Introduction to Literature	3	
MUSC 101	Theory I	2	
MUSC 111	Ear Training I	3	
MUSC 121	History of Jazz Music	2	
MUSC 131	Principal Instrument I	3	
MUSC 141	Ensemble I	3	
MUSC 188	Performance Ensemble	0	CR
MUSC 102	Theory II	2	
MUSC 112	Ear Training II	3	
MUSC 122	History of Popular Music	2	
MUSC 132	Principal Instrument II	3	
MUSC 142	Ensemble II	3	
MUSC 189	Performance Ensemble	0	CR

COMPOSITION MAJOR

YEAR II		Cr.	Min. Gr.
MUSC 201	Theory III: Jazz Harmony and Analysis	3	
MUSC 213	Ear Training III	3	
MUSC 209	Introduction to Composition I	1.5	
MUSC 243	Ensemble III	3	
MUSC 215	Functional Keyboard I	1.5	
OR			
MUSC 217	Accompanying I	1.5	
MUSC 221	Applied Instrument I	1.5	
MUSC 263	Introduction to Music Technology	3	
MUSC 294	Performance Ensemble	0	CR
MUSC 202	Theory IV: Chromatic Harmony	3	
MUSC 214	Ear Training IV	3	
MUSC 210	Introduction to Composition II	1.5	
MUSC 247	Intro to Contemporary Issues in Performance and Practical Techniques	3	
MUSC 216	Functional Keyboard II	1.5	
OR			
MUSC 218	Accompanying II	1.5	
MUSC 222	Applied Instrument II	1.5	
MUSC 295	Performance Ensemble	0	CR
	Elective (100 or 200 level)	3	

YEAR III

MUSC 361	Introduction to Music Career Management	3
MUSC 313	Arranging I: Introduction to Arranging	3
MUSC 311	Composition I	3
MUSC 358	Improvisation I	1.5
MUSC 323	Applied Instrument III	1.5
MUSC 396	Performance Ensemble	1.5
MUSC 325	History of Western Music	3
MUSC 314	Arranging II: Arranging for Large Ensembles	3
MUSC 312	Composition II	3
MUSC 359	Improvisation II	1.5
MUSC 324	Applied Instrument IV	1.5
MUSC 397	Performance Ensemble	1.5
	Senior Electives	6

YEAR IV

MUSC 413	Composition III	3	
MUSC 415	Orchestration	3	
MUSC 424	World Music	3	
MUSC 425	The Popular Song	3	
MUSC 426	History of Electro-Acoustic Music	3	
MUSC 416	Scoring for Film and Other Visual Media	3	
MUSC 414	Composition IV	3	
MUSC 474	Graduation Recital and Portfolio (Composition)	0	CR
	Music Technology Options	6	
	OR		
	Music Career Management Options	6	
	Senior Elective	3	

Music Technology Options:

MUSC 364	Applications in Music Technology I
MUSC 366	Introduction to the Recording Studio
MUSC 465	Applications in Music Technology II
MUSC 467	Recording Studio Production
MUSC 468	Acoustics and the Science of Musical Instruments

Music Career Management Options:

MUSC 362	The Business of Music
MUSC 363	The Musician's Workplace
MUSC 374	Alternatives for Careers in Music
MUSC 475	Marketing for the Professional Musician
MUSC 476	Health Issues and the Professional Musician

GENERAL MAJOR

YEAR II

			Cr.	Min. Gr.
MUSC 201	Theory III: Jazz Harmony and Analysis	3		
MUSC 213	Ear Training III	3		
MUSC 243	Ensemble III	3		
MUSC 215	Functional Keyboard I	1.5		
	OR			
MUSC 217	Accompanying I	1.5		
MUSC 221	Applied Instrument I	1.5		
MUSC 263	Introduction to Music Technology	3		
MUSC 294	Performance Ensemble	0		CR
MUSC 202	Theory IV: Chromatic Harmony	3		
MUSC 214	Ear Training IV	3		
MUSC 216	Functional Keyboard II	1.5		
	OR			
MUSC 218	Accompanying II	1.5		
MUSC 222	Applied Instrument II	1.5		
MUSC 247	Intro to Contemporary Issues in Performance and Practical Techniques	3		
MUSC 295	Performance Ensemble	0		CR
	Elective	3		

YEAR III

MUSC 313	Arranging I: Introduction to Arranging	3
MUSC 323	Applied Instrument III	1.5
MUSC 361	Introduction to Music Career Management	3
MUSC 358	Improvisation I	1.5
MUSC 396	Performance Ensemble	1.5
MUSC 325	History of Western Music	3
MUSC 359	Improvisation II	1.5
MUSC 324	Applied Instrument IV	1.5
MUSC 397	Performance Ensemble	1.5
	Senior Electives	6
	Music Options (three)	9

YEAR IV

MUSC 424	World Music	3
MUSC 425	The Popular Song	3
MUSC 426	History of Electro-Acoustic Music	3
	Music Options (five)	15
	OR	
	Music Options (four)	12
MUSC 498	Performance Ensemble	1.5
MUSC 499	Performance Ensemble	1.5
	<i>two terms of Performance Ensemble (MUSC 498 and 499)</i>	
	<i>may replace one 3 cr MUSC option</i>	
	Senior Electives	9

Music Options:

MUSC 207	Songwriting I
MUSC 208	Songwriting II
MUSC 253	Live Sound Reinforcement I
MUSC 254	Live Sound Reinforcement II
MUSC 362	The Business of Music
MUSC 364	Applications in Music Technology I
MUSC 366	Introduction to the Recording Studio
MUSC 374	Alternatives for Careers in Music
MUSC 465	Applications in Music Technology II
MUSC 467	Recording Studio Production
MUSC 468	Acoustics and the Science of Musical Instruments

MUSC 475 Marketing for the Professional Musician
 MUSC 476 Health Issues and the Professional Musician

GENERAL MAJOR – MUSIC CAREER MANAGEMENT MINOR

		Cr.	Min. Gr.
YEAR II			
MUSC 201	Theory III: Jazz Harmony and Analysis	3	
MUSC 213	Ear Training III	3	
MUSC 243	Ensemble III	3	
MUSC 215	Functional Keyboard I	1.5	
OR			
MUSC 217	Accompanying I	1.5	
MUSC 221	Applied Instrument I	1.5	
MUSC 263	Introduction to Music Technology	3	
MUSC 294	Performance Ensemble	0	CR
MUSC 202	Theory IV: Chromatic Harmony	3	
MUSC 214	Ear Training IV	3	
MUSC 247	Intro to Contemporary Issues in Performance and Practice Techniques	3	
MUSC 216	Functional Keyboard II	1.5	
OR			
MUSC 218	Accompanying II	1.5	
MUSC 222	Applied Instrument II	1.5	
MUSC 295	Performance Ensemble Elective (100 or 200 level)	0	CR
		3	
YEAR III			
MUSC 361	Introduction to Music Career Management	3	
MUSC 313	Arranging I: Introduction to Arranging	3	
MUSC 358	Improvisation I	1.5	
MUSC 323	Applied Instrument III	1.5	
MUSC 396	Performance Ensemble	1.5	
MUSC 362	The Business of Music	3	
MUSC 325	History of Western Music	3	
MUSC 359	Improvisation II	1.5	
MUSC 324	Applied Instrument IV	1.5	
MUSC 397	Performance Ensemble	1.5	
MUSC 363	The Musician's Workplace	3	
MUSC 374	Alternatives for Careers in Music	3	
	Senior Electives	6	

YEAR IV		
MUSC 424	World Music	3
MUSC 425	The Popular Song	3
MUSC 426	History of Electro-Acoustic Music	3
MUSC 475	Marketing for the Professional Musician	3
MUSC 476	Health Issues and the Professional Musician	3
	Music Options (three)	9

OR		
	Music Options (two)	6
MUSC 498	Performance Ensemble	1.5
MUSC 499	Performance Ensemble	1.5
	<i>two terms of Performance Ensemble (MUSC 498 and 499)</i>	
	<i>may replace one 3 cr MUSC option</i>	
	Senior Electives	9

Music Options:		
MUSC 207	Songwriting I	
MUSC 208	Songwriting II	
MUSC 253	Live Sound Reinforcement I	
MUSC 254	Live Sound Reinforcement II	
MUSC 364	Applications in Music Technology I	
MUSC 366	Introduction to the Recording Studio	
MUSC 465	Applications in Music Technology II	
MUSC 467	Recording Studio Production	
MUSC 468	Acoustics and the Science of Musical Instruments	

GENERAL MAJOR – MUSIC TECHNOLOGY AND PRODUCTION MINOR

		Cr.	Min. Gr.
YEAR II			
MUSC 201	Theory III: Jazz Harmony and Analysis	3	
MUSC 213	Ear Training III	3	
MUSC 243	Ensemble III	3	
MUSC 215	Functional Keyboard I	1.5	
OR			
MUSC 217	Accompanying I	1.5	
MUSC 221	Applied Instrument I	1.5	
MUSC 263	Introduction to Music Technology	3	
MUSC 294	Performance Ensemble	0	CR
MUSC 202	Theory IV: Chromatic Harmony	3	
MUSC 214	Ear Training IV	3	
MUSC 247	Intro to Contemporary Issues in Performance and Practical Techniques	3	
MUSC 216	Functional Keyboard II	1.5	
OR			
MUSC 218	Accompanying II	1.5	
MUSC 222	Applied Instrument II	1.5	
MUSC 295	Performance Ensemble Elective (100 or 200 level)	0	CR
		3	

YEAR III

MUSC 361	Introduction to Music Career Management	3
MUSC 313	Arranging I: Introduction to Arranging	3
MUSC 358	Improvisation I	1.5
MUSC 323	Applied Instrument III	1.5
MUSC 396	Performance Ensemble	1.5
MUSC 364	Applications in Music Technology	3
MUSC 325	History of Western Music	3
MUSC 359	Improvisation II	1.5
MUSC 324	Applied Instrument IV	1.5
MUSC 397	Performance Ensemble	1.5
MUSC 366	Introduction to the Recording Studio	3
MUSC 465	Applications in Music Technology II	3
	Senior Electives	6

YEAR IV

Term I

MUSC 424	World Music	3
MUSC 425	The Popular Song	3
MUSC 426	History of Electro-Acoustic Music	3
MUSC 467	Recording Studio Production	3
MUSC 468	Acoustics and the Science of Musical Instruments	3
	Music Options (three)	9

OR

	Music Options (two)	6
MUSC 498	Performance Ensemble	1.5
MUSC 499	Performance Ensemble	1.5
	<i>two terms of Performance Ensemble (MUSC 498 and 499)</i>	
	<i>may replace one 3 cr MUSC option</i>	
	Elective (100 or 200 level)	3
	Senior Electives	6

Music Options:

MUSC 207	Songwriting I	
MUSC 208	Songwriting II	
MUSC 253	Live Sound Reinforcement I	
MUSC 254	Live Sound Reinforcement II	
MUSC 362	The Business of Music	
MUSC 363	The Musician's Workplace	
MUSC 374	Alternatives for Careers in Music	
MUSC 475	Marketing for the Professional Musician	
MUSC 476	Health Issues and the Professional Musician	

PERFORMANCE MAJOR

YEAR II

		Cr.	Min. Gr.
MUSC 201	Theory III: Jazz Harmony and Analysis	3	
MUSC 213	Ear Training III	3	
MUSC 233	Principal Instrument III	3	
MUSC 243	Ensemble III	3	
MUSC 215	Functional Keyboard I	1.5	

OR

MUSC 217	Accompanying I	1.5	
MUSC 263	Introduction to Music Technology	3	
MUSC 294	Performance Ensemble	0	CR
MUSC 202	Theory IV: Chromatic Harmony	3	
MUSC 214	Ear Training IV	3	
MUSC 235	Principal Instrument IV	3	
MUSC 247	Intro to Contemporary Issues in Performance and Practice Techniques	3	

MUSC 216

	Functional Keyboard II	1.5	
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OR

MUSC 218	Accompanying II	1.5	
MUSC 295	Performance Ensemble	0	CR
	Elective (100 or 200 level)	3	

YEAR III

MUSC 313	Arranging I: Introduction to Arranging	3	
MUSC 335	Principal Instrument V	3	
MUSC 348	Contemporary Issues in Performance and Practice Techniques I	1.5	
MUSC 358	Improvisation I	1.5	

MUSC 361	Introduction to Music Career Management	3	
MUSC 396	Performance Ensemble	1.5	
MUSC 325	History of Western Music	3	
MUSC 336	Principal Instrument VI	3	
MUSC 349	Contemporary Issues in Performance and Practice Techniques II	1.5	

MUSC 359	Improvisation II	1.5	
MUSC 371	Junior Recital	0	CR
MUSC 397	Performance Ensemble	1.5	
	Music Technology Option	3	

OR

	Music Career Management Option	3	
	Senior Electives	6	

YEAR IV

MUSC 424	World Music	3	
MUSC 425	The Popular Song	3	
MUSC 437	Principal Instrument VII	3	
MUSC 460	Improvisation III	1.5	
MUSC 450	Contemporary Issues in Performance and Practice Techniques III	1.5	
MUSC 498	Performance Ensemble	1.5	
MUSC 472	Area Examination	0	CR
MUSC 426	History of Electro-Acoustic Music	3	
MUSC 438	Principal Instrument VIII	3	
MUSC 451	Contemporary Issues in Performance and Practice Techniques IV	1.5	
MUSC 461	Improvisation IV	1.5	
MUSC 473	Graduation Recital	0	CR
MUSC 499	Performance Ensemble	1.5	
	Music Technology Option	3	
OR			
	Music Career Management Option	3	
	Senior Elective	3	

Music Technology Options:

MUSC 364	Applications in Music Technology I	
MUSC 366	Introduction to the Recording Studio	
MUSC 465	Applications in Music Technology II	
MUSC 467	Recording Studio Production	
MUSC 468	Acoustics and the Science of Musical Instruments	

Music Career Management Options:

MUSC 362	The Business of Music
MUSC 363	The Musician's Workplace
MUSC 374	Alternatives for Careers in Music
MUSC 475	Marketing for the Professional Musician
MUSC 476	Health Issues and the Professional Musician

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from a faculty or university advisor about fulfilling these degree requirements.

DECLARATION OF A MAJOR AND MINOR (CONCENTRATION)

Students are required to declare a major and minor concentration, where applicable, by the time they have successfully completed all Year 1 core requirements (32 credits) per the program of study. Students are required to consult with the appropriate section head in determining their major or minor choice.

Students who declare a General major and choose to declare a minor in either Music Technology and Production or Music Career Management must successfully complete 18 credits in their minor area.

GRADUATION RECITALS – PERFORMANCE AND COMPOSITION MAJORS

Students in the Performance and Composition majors must undertake juried public graduation recitals in the fourth year of their program.

- The Performance major recital involves a program of works performed on the major (principal) instrument in ensemble and solo settings that demonstrates the student's technical ability, musicality, creativity, professionalism, comprehension of jazz and contemporary popular genres and styles, and comprehension of other contemporary and near-contemporary genres and styles.
- Students in the Performance major must also successfully complete an area examination in preparation for their graduation recital.
- The Composition major recital involves a program of original works and arrangements for a variety of instruments (ensemble and solo, instrumental and vocal) that demonstrates the student's technical ability, musicality, creativity, professionalism, comprehension of jazz and contemporary popular genres and styles, and comprehension of other contemporary and near-contemporary genres and styles.

The works being performed in the Composition and Performance graduation recitals must receive prior approval from the appropriate section head.

Graduation recitals for the Performance and Composition majors are graded as pass/fail.

PERFORMANCE ENSEMBLES

All students must participate in required Performance Ensembles as noted in the Programs of Study. The Performance Ensemble requirement for Year 1 Core and Year 2 all Majors (Fall and Winter terms) are 0 credit. The Performance Ensemble requirement for Year 3 all Majors and Year 4 Performance Major only (Fall and Winter terms) are 1.5 credits.

For all majors, students may choose to participate in a maximum of two performance ensembles per term, but will only earn credit for the one required Performance Ensemble per term. The second Performance Ensemble will be 0 credit in any term of years 1, 2, 3 or 4.

JUNIOR- AND SENIOR-LEVEL COURSES

Courses numbered from 100 to 199 are considered junior level and courses numbered from 200 to 499 are considered senior level.

ELECTIVE REQUIREMENTS

Elective requirements in each of years 2, 3 and 4 of the program must be non-Music, baccalaureate level coursework, with a minimum of 9 credits earned at the senior level for Performance and Composition majors and a minimum of 12 credits earned at the senior level for students in the General major. Students are encouraged to consult with the program for guidance on selecting elective courses. Program courses cannot be used to fulfill Elective Requirements

MUSIC OPTION REQUIREMENTS

All B.Mus. students must successfully complete one additional Music Technology and Production course beyond the introductory course and one additional Music Career Management course beyond the introductory course as part of their core requirements.

Students must select from a list of MUSC courses to fulfill Music Option requirements in their declared major or minor. Specified Music Option courses may also be required courses in one or more of the program's majors or minors, therefore, registration priority will be given to students who must take these courses as part of their specific program of study. Students must consult with the program for guidance and availability of Music Option courses prior to registration.

For the General Major (3 routes) in Year 4, students must successfully complete 15 credits of Music Options or must successfully complete 12 credits of Music Options and two terms of Performance Ensemble (3 credits: 1.5 credits in each of Fall and Winter terms) to fulfill Music Option requirements. Students must confirm their choice with the program prior to registration.

PROGRESSION OF STUDIES

Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on all courses that may fulfill Bachelor of Music program requirements.

Students are required to successfully complete all Music courses in Year 1, Term 1 of the program of study in order to be able to progress to Term 2.

Students are required to successfully complete all courses in Year 1 in order to be able to progress to Year 2.

CONTACT INFORMATION

Katie Olsson, University Advisor
T: 780-497-4056
E: musicdegree@macewan.ca

FACULTY

Chair

Allan Gilliland, PhD (Edinburgh)
Composition

Chris Andrew, Dip. (MacEwan)
Music Performance

George Andrix, M.Mus. (Illinois)
Performance

Aaron Bailey, B. Mus (Honours) (LIPA)
Performance

Raymond Baril, M.Mus. (Northwestern)
Conducting

Craig Brennan, EdD (Alberta)
Music Education

Bruce Cable, M.Mus. (Miami)
Choral Conducting

Graham Caddel

Roxanne Classen, M.Mus. (McGill)
Performance

Erin Craig, B.Mus. (Berklee)
Performance

Daniel Davis, M. Mus. (University of South Florida)
Performance

Sandro Dominelli, B.Mus.Ed. (Concordia)
Music

Jerrold Dubyk, M.Mus. (Rutgers)
Performance

Andrew Glover

Julie Golosky, M. Mus. (Alberta)
Performance

Joel Gray, Dip. (MacEwan)
Music Performance

Marcel Hamel, B.Mus. (Berklee)
Music Technology

Devin Hart, Dip. (MacEwan)
Music Performance

Sheril Hart, B.Ed. (Alberta)
Music and Art

Jim Head, M.Mus. (McGill)
Performance

Jeff Johnson, LLB (Alberta); BA (Hon) (Alberta)
Music

Robert Klakovich, PhD (SUNY)
Music History

Wilf Kozub, B.Ed. (Alberta)
Education

Connor Learmonth, B.Mus. (British Columbia)
Orchestral Instrument

Mo Lefever, Dip. (MacEwan)
Music Performance

John Mahon, MBA (Alberta)

Michael McDonald, PhD (Alberta)
Music

John McMillan, Dip. Music (MacEwan)
Performance

Matthew Parsons, Dip. (MacEwan); B.Eng. (Canterbury)
Music Recording Arts

Jamie Philp, Dip. (MacEwan)
Music Performance

William Richards, PhD (Western Ontario)
Theory

Chandelle Rimmer, B.Mus. (Berklee), M.Mus. (Boston)
Performance; Music Education

Kent Sangster, M.Mus. (Miami)
Composition

Dan Skakun, MA (CUNY)
Performance

Dorothy Speers, M.Mus. (Alberta)
Performance

John Taylor, M.Mus. (Alberta)
Performance

Rob Thompson, Dip. (MacEwan); BA (Alberta)
Music Performance

Brian Thurgood, M.Ed. (Victoria)
Education

Tom Van Seters, D.M.A. (Toronto)
Performance

Robert Walsh, B.Mus. (McGill)
Performance

Cameron Watson, M. Mus. (Western Ontario)
Performance; Composition

Rhonda Withnell, Dip. (MacEwan)
Music Performance

BACHELOR OF PSYCHIATRIC NURSING

Faculty of Health and Community Studies

MacEwan.ca/PsychNursingDegree

The Bachelor of Psychiatric Nursing (BPN) builds on the foundation of a diploma in psychiatric nursing. This program is designed for diploma-prepared Registered Psychiatric Nurses (RPNs) who wish to pursue their passion for psychiatric/mental health nursing by further extending their knowledge and skills in their chosen field. The BPN is learner-centred, innovative, and offers a contextually relevant curriculum. The balance between liberal and professional education offers depth and breadth of studies, a global perspective, and an opportunity to enhance knowledge, skills and other professional attributes in such areas as community mental health, child and adolescent psychiatry, the criminal justice system, addictions and substance abuse, application of therapeutic modalities, nursing research, and leadership.

With two intakes per year, opportunities for full- or part-time studies, and delivery through a variety of distance and on-line learning technologies, the 45-credit BPN program facilitates ease of access for RPNs from both urban and rural settings.

CAREER POTENTIAL

MacEwan University Bachelor of Psychiatric Nursing graduates have advanced preparation for employment within complex health care environments. Attainment of a BPN facilitates opportunities for increased scope of practice and professional psychiatric/mental health nursing practice in a broader range of settings, including such areas as community mental health, counselling, family/group therapy, and forensics.

TRANSFERABILITY

The Bachelor of Psychiatric Nursing degree is fully delivered through MacEwan University. All courses completed for the Bachelor of Psychiatric Nursing degree are baccalaureate credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be a graduate of an approved diploma in Psychiatric Nursing. In addition, applicants must:

- Have successfully completed the Canadian Registration Examination for Psychiatric Nurses and be actively registered as a Registered Psychiatric Nurse in Canada

OR

- Have active registration as a psychiatric/mental health nurse in another country.

AND

- Present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

*Provisional Admission – may be assigned to an applicant who is a graduate of an approved diploma in Psychiatric Nursing and has been offered admission to the Program in the above Regular admission category. The offer of provisional admission is based on the specified condition within the Regular admission category that must be satisfied within the first term of enrolment by the date specified in the offer. Access to courses, activities, and /or field placement or clinical studies may be limited until all provisional requirements are met.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan's full-time calendar or online at: MacEwan.ca/ELP

2. Spoken English Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who speak English as a second language – regardless of citizenship – are required to submit official documents such as high school, post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Within the first term of study, applicants must successfully complete the following courses (or equivalent), each with a minimum grade of C-:

- ENGL 102 Analysis and Argument or ENGL 108 Introduction to Language and Literature
- NURS 340 Health Assessment

Conditionally accepted applicants are required to submit the following:

- Current, clear Security Clearance by the academic document deadline.

Applicants who have two or more unsatisfactory academic records from any post-secondary program or institution will not be considered for admission or re-admission to the Program. For the purpose of admission or re-admission, an unsatisfactory record is defined as a transcript with the notation ‘required to withdraw’ or equivalent.

PROGRAM OF STUDY

		Cr.	Min Gr.
Term I			
HLST 320	Health and Society	3	C-
HLST 321	Advanced Skills in Therapeutic Modalities	4	C-
	Elective	3	C-
	Option – Senior Social Science	3	C-
	Statistics	3	C-
Term II			
NURS 341	Nursing Research Processes	3	C-
PNRS 320	Trends and Issues in Mental Health Care	3	C-
PNRS 321	Child/Adolescent Mental Health	3	C-
	Senior Elective	3	C-
	Option – Senior Philosophy	3	C-
Term III			
PNRS 420	Community Mental Health	4	C-
PNRS 421	Mental Health and the Law	3	C-
PNRS 422	Leadership for Psychiatric Nursing Practice	3	C-
PNRS 423	Capstone Course	4	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from a faculty or university advisor about fulfilling these degree requirements.

ACADEMIC RESIDENCY

Meeting of the academic residency requirement for the Bachelor of Psychiatric Nursing degree requires completion of the 4-credit Capstone Course (PNRS 423) and a minimum of 19 other program credits through MacEwan University. Courses completed to meet the admission requirements or completed through other institutions and assigned transfer credit, if any, cannot be used to meet the program’s residency requirement.

REQUIRED ENGLISH AND HEALTH ASSESSMENT COURSES

Learners who do not have credit for health assessment or a 3-credit baccalaureate English course at the time of admission to this program will be required to complete NURS 340 (Health Assessment) and/or ENGL 102 or ENGL 108 or equivalent within their first term of study.

ELECTIVE/OPTION REQUIREMENTS

The Program of Study for this program enables learner choice in the selection of specified 3-credit baccalaureate theory course options (statistics course, philosophy course at the 200 level or higher, and social science course at the 200 level or higher) and electives (Open and Senior elective). The Open Elective (100 level or higher) and Senior Elective (200 level or higher) exclude subject codes PNRS and NURS and may be chosen to extend knowledge within an area of interest. STAT 141, STAT 151, STAT 152 or MGTS 103 is recommended to meet the STAT course requirement. PHIL 386 (Philosophy and Health Care) is recommended to fulfill the PHIL option requirement. An English course completed to meet the admission requirements cannot be used to meet an Elective requirement for this program.

PROGRESSION OF STUDIES

Learners are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as specified in descriptions for program courses. Some flexibility in sequencing of courses is permitted, provided that specified pre- and co-requisites are adhered to. Course registration is required for participation in all program courses.

PROFESSIONAL CODE OF CONDUCT

Learners must adhere to the Registered Psychiatric Nurses of Canada Code of Ethics and Standards of Psychiatric Nursing Practice, the professional code of conduct and the confidentiality agreements signed with MacEwan University and, as applicable, work integrated learning field placement (host) agencies.

PROGRAM STANDARDS

Learners admitted to this program are presumed to be capable of fulfilling the academic requirements of the program with, if applicable, provision of reasonable accommodation. The reasonable accommodation of learners with disabilities shall not require the university to lower its standards, academic or otherwise, nor shall it relieve a learner of the responsibility to develop and demonstrate the essential skills and competencies expected of all learners pursuing this program (Policy E3400, Students with Disabilities).

SECURITY CLEARANCE

A current, clear security clearance for working with vulnerable populations is required for admission to this program. This check must be completed no earlier than 90 days prior to the program start date and submitted no later than the academic document deadline. Having a pardon in progress does not meet the admission requirement for a clear security clearance.

REGULATIONS GOVERNING WORK INTEGRATED LEARNING ACTIVITIES

Selected work integrated learning field placement or directed field study experiential activities are incorporated into PNRS 420 (Community Mental Health) and PNRS 423 (Capstone Course). These can generally be completed within the learner's home community. The learner is responsible for any costs they incur for materials, meals, travel and, where applicable, accommodation for these experiences. Learners must comply with policy C2060 Work Integrated Learning and other applicable policies and regulations of the university, professional regulations, and policies and procedures of the host organization throughout these experiences. In accordance with policy C2060, the university reserves the right to remove a learner from the work integrated learning experience at any point in the experience for serious performance issues (i.e., engaging in behaviour that places the client and/or others at risk or that is contrary to the professional or safety requirements of the placement). In such cases and with concurrence of the dean, the learner will be assigned a grade of F in the course. Although the decision may be appealed according to policy E3103 Appeals, the learner will not be permitted to remain in the work integrated learning experience during the appeal.

Host agencies may specify additional prerequisite requirements for work integrated experiential activities that involve direct client care, for example, currency of immunization against specified communicable diseases, N95 fit-testing, and Health Care Provider Level C Basic Life Support (BLS) certificate, and a current clear security clearance with or without a child welfare check. Learners whose security clearance status changes or who lack other specified additional requirements compromise their ability to complete the program requirements, as they may be denied work integrated learning experiences and, therefore, unable to meet graduation requirements.

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BACHELOR OF SCIENCE

Faculty of Arts and Science

MacEwan.ca/Science

The Bachelor of Science (B.Sc.) is a foundational general degree. This science degree provides broad and widely applicable knowledge and abilities, rather than a niche specialization. This broad base provides graduates with generalist knowledge and skills that give the flexibility and agility so highly valued in a dynamic world economy. It also gives students a solid foundation from which to specialize through employment or further schooling.

A key feature of the B.Sc. is its balance between being comparable to other science degrees offered in the province and across the country and being distinct. Like other science degrees, it requires breadth of study in both science and arts content, depth of study in at least one discipline, and options.

The small classes, greater interaction between instructors and students, and faculty with a strong focus on teaching contribute to the program's distinctiveness. This concentration on teaching expands the choice of learning environments available to students pursuing a science degree in Edmonton.

B.Sc. students have the opportunity to study subjects in both a major and minor discipline and are required to be familiar with the academic and faculty regulations and procedures.

CAREER POTENTIAL

The B.Sc. offers students a solid grounding in the sciences along with maximum program flexibility. Majors and minors meet high standards and prepare students for graduate or professional studies and a wide range of careers. The program is designed to prepare graduates with the depth and breadth of knowledge to be both employed scientists and contributing Albertans.

Breadth is accomplished primarily through the core curriculum. The core requires coursework from both arts and sciences so students develop skills in literacy, communication, information management, numerical operations, critical thinking and problem solving. The Conference Board of Canada and Human Resources Development Canada have identified all of these skill sets as fundamental to employability.

BACHELOR OF SCIENCE (B.Sc.)	B.Sc. MAJOR	B.Sc. MINOR
Biological Sciences	✓	✓
Computer Science	✓	✓
Mathematical Sciences (Students study any two of the following subject areas: Computer Science, Mathematics or Statistics)	✓	
Mathematics	✓	✓
Physical Sciences (Students study any two of the following subject areas: Chemistry, Earth and Planetary Sciences or Physics)	✓	
Psychology	✓	✓
Chemistry		✓
Earth and Planetary Sciences		✓
Physics		✓
Statistics		✓

Notes:

1. Students in the B.Sc. program are eligible to take any minor offered through the Bachelor of Arts program in the Faculty of Arts and Science, including Business Studies.
2. Students majoring in Mathematical Sciences or Physical Sciences may pursue a minor but are not required to do so.
3. All majors and minors have junior prerequisite courses that should normally be completed in the first year of the degree (e.g. CHEM 101 and CHEM 102 are prerequisites for most senior-level Chemistry courses).

GENERAL PROGRAM INFORMATION

The B.Sc. requires students to complete 120 credits of non-duplicative coursework. This coursework consists of 39 credits of core requirements in the following areas: biological sciences or Earth and planetary sciences with laboratory components (six credits), chemistry or physics with laboratory components (six credits), mathematical sciences (six credits), mathematics (three credits), English (six credits: three credits writing, three credits literature), social sciences (six credits) and arts (six credits).

Students are advised to meet their core requirements in their first and second years of study. In addition, students are also required to complete coursework in a major subject area (42 credits at the senior level), a minor subject area (18 credits at the senior level) and options (21 credits). For more information, refer to the program of study chart on page 78.

TRANSFERABILITY

All courses completed within the Bachelor of Science degree are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Most post-secondary institutions allow the transfer of a maximum of 60 credits at the baccalaureate level towards their program requirements. The B.Sc. degree will continue to ensure high transferability for the first two years, so students retain the option to transfer to other institutions. Students should research the program of study and transfer policies at the institution they wish to attend to ensure compliance with admission and graduation requirements.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Mathematics 30-1
3. Two of the following: Biology 30, Chemistry 30, Mathematics 31, Physics 30, Computing Science (CSE) Advanced Level Career and Technology Studies (CTS)(minimum 5 credits)
4. One Group A, B or C course

Note:

Applicants must have completed the appropriate high school courses or present university-level substitutions. Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 60 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Mathematics 30-1
3. Two of the following: Biology 30, Chemistry 30, Mathematics 31, Physics 30, Computing Science (CSE) Advanced Level Career and Technology Studies (CTS) (minimum 5 credits)

Note:

Applicants must have completed the appropriate high school courses or present university-level substitutions.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following:

- A minimum of 24 credits of university-transferable coursework, from a recognized institution, with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.
- The required core courses listed under the Regular or Mature Admission category.

PROBATIONARY ADMISSION

To be evaluated through the Program

A limited number of probationary admissions may be granted to applicants who meet the admission criteria outlined in one of the categories of admission and who have attempted nine or more university-level credits but their Admission Grade Point Average (AGPA) is less than 2.0 on a 4.0 scale.

To be considered in the probationary admission category, at the time of admission an applicant must present:

- An Admission Grade Point Average (AGPA) between 1.7 and 1.99.

And one of the following

- No grade less than C on the most recent nine credits of university-level coursework.

OR

- A minimum Grade Point Average (GPA) of 2.0 on the most recent twelve or more credits of university-level coursework.

Applicants who do not satisfy all these conditions will not be considered for admission in this category.

Those students accepted into the probationary category will be required to sign a probation contract.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

Bachelor of Science

PROGRAM OF STUDY

Core		CREDITS
Biological or Earth and Planetary Sciences	Biological Sciences or Earth and Planetary Sciences (courses qualifying for credit must include a laboratory component)	6
Chemistry or Physics	Chemistry or Physics (courses qualifying for credit must include a laboratory component)	6
Mathematical Sciences	Mathematics or Statistics or Computer Science*	6
Mathematics	Calculus or Linear Algebra	3
English	ENGL 102 and ENGL 103	6
Social Sciences	Anthropology, Economics, Political Science, Psychology (Arts), Sociology	6
Arts	Anthropology, Art History (101, 102), Classics, Comparative Literature, Drama (102, 149, 247), Economics, English, History, Linguistics, Music 100, Philosophy, Political Science, Psychology (Arts), Sociology, Language other than English (LOE)	6
	Total Core	39
Major	Senior-level credits	42
Minor	Senior-level credits	18
Options	May include additional major or minor coursework to a maximum of six senior-level credits. With consent, may include a maximum of 12 credits from outside the Faculty of Arts and Science.	21
	Total	120

***Note:** CMPT 310 and CMPT 311 cannot be taken to satisfy core requirements.

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

MAJORS AND MINORS

Faculty and discipline advisors are available to assist the student to plan a program of study that will meet these degree requirements. Refer to MacEwan.ca/Science for specific course requirements for each major and minor.

BIOLOGICAL SCIENCES

MAJOR

Total credits required for major = 42 senior-level credits (non-duplicative coursework)

Note: BIOL 107 and BIOL 108 are required for this major in Year I.

Required Courses – 6 credits

- BIOL 207
- BIOL 208

General Requirements – 36 credits

Senior-level biological sciences courses – a minimum of 18 credits must be at the 300 or 400 level; a minimum of 6 credits must be at the 400 level.

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Note: BIOL 107 and BIOL 108 are required for this minor.

Required Courses – 3 credits from the following:

- BIOL 207
- BIOL 208

General Requirements – 15 credits

Senior-level biological sciences courses – a minimum of 6 credits must be at the 300 or 400 level; both BIOL 207 and BIOL 208 may be taken for credit.

CHEMISTRY

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Note: CHEM 101 and CHEM 102 are required for this minor.

General Requirements – 18 credits

Senior-level chemistry courses – a minimum of 6 credits must be at the 300 or 400 level.

COMPUTER SCIENCE

MAJOR – GENERAL STREAM

Total credits required for major = 42 senior-level credits (non-duplicative coursework)

Required Courses – 9 credits

- CMPT 200
- CMPT 395
- 400 level CMPT project course (with a minimum grade of C-)

Required Courses – 9 credits

200-level core topic area courses as designated by the department (currently CMPT 201, 204, 229, 250 and 291).

General Requirements – 24 credits

Senior-level computer science courses – a minimum of 12 credits must be at the 300 or 400 level.

MAJOR – SOFTWARE PROFESSIONAL STREAM

Total credits required for major = 42 senior-level credits (non-duplicative coursework)

Required Courses – 24 credits

- CMPT 200
- CMPT 201
- CMPT 204
- CMPT 229
- CMPT 291
- CMPT 305
- CMPT 395
- 400 level CMPT project course (with a minimum grade of C-)

Required Courses – 6 credits

300 or 400-level high level programming courses as designated by the department (currently CMPT 315, 350, 360, 361 and 362).

General Requirements – 12 credits

Senior-level computer science courses.

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Required Course – 3 credits

- CMPT 200

Required Course – 3 credits from the following:

- CMPT 201
- CMPT 204
- CMPT 291

General Requirements – 12 credits

Senior-level computer science courses – a minimum of 6 credits must be at the 300 or 400 level excluding CMPT 310 and CMPT 311.

EARTH AND PLANETARY SCIENCES

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Note: EASC 101 and either EASC 102 or EASC 103 are required for this minor.

General Requirements – 18 credits

Senior-level earth and planetary sciences courses – a minimum of 6 credits must be at the 300 or 400 level.

MATHEMATICAL SCIENCES

MAJOR

Total credits required for major = 42 senior-level credits (non-duplicative coursework).

Note: MATH 113/114, MATH 115, MATH 120/125 are required for this major.

Three disciplines – computer science, mathematics and statistics

1. Requirement to choose two of the three as primary disciplines.
2. If any of computer science, mathematics or statistics disciplines are chosen as a minor, all senior level credits in that discipline will only count toward the minor.

Primary Discipline Requirements – 36 credits

Three credits at the 300 or 400 level in each primary discipline.

A minimum of 12 credits at the 300 or 400 level in the primary disciplines.

Senior-level courses from the first primary discipline chosen – 18 credits total.

Senior-level courses from the second primary discipline chosen – 18 credits total.

If mathematics is a primary discipline – STAT 265 may be used to fulfill this requirement.

General Requirements – 6 credits

Senior level mathematical sciences courses.

MATHEMATICS

MAJOR

Total credits required for major = 42 senior-level credits (non-duplicative coursework)

Note: MATH 113 or MATH 114, MATH 115 and MATH 120 or MATH 125 are required for this major.

Required Courses – 18 credits

- MATH 200 or MATH 241
- MATH 214
- MATH 215
- MATH 225
- MATH 310
- MATH 330

General Requirements – 24 credits

Senior-level mathematics courses – a minimum of 6 credits must be at the 400 level. STAT 265 may be used to fulfill this requirement.

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Note: MATH 113 or MATH 114, MATH 115 and MATH 120 or MATH 125 are required for this minor.

General requirements – 18 credits

Senior-level Mathematics courses – a minimum of 6 credits must be at the 300 or 400 level. STAT 265 may be used to fulfill this requirement.

PHYSICAL SCIENCES

MAJOR

Total credits required for major = 42 senior-level credits (non-duplicative coursework)

1. Three disciplines – chemistry, earth and planetary sciences, physics.
2. Requirement to choose two of the three as primary disciplines.
3. If any of chemistry, earth and planetary sciences or physics disciplines are chosen as a minor, all senior level credits in that discipline will only count toward the minor.

Primary Discipline Requirements – 36 credits

Three credits at the 300 or 400 level in each primary discipline.

A minimum of 12 credits at the 300 or 400 level in the primary disciplines.

Senior-level courses from the first primary discipline chosen – 18 credits total.

Senior-level courses from the second primary discipline chosen – 18 credits total.

General Requirements – 6 credits

Senior level physical sciences courses in the third discipline.

PHYSICS

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Note: PHYS 108 and 109 or PHYS 124 and 126 or PHYS 144 and 146 are required for this minor.

Required Courses – 6 credits from the following:

- PHYS 200
- PHYS 208
- PHYS 224
- PHYS 244

General Requirements – 12 credits

Senior level physics courses – a minimum of 6 credits at the 300 or 400 level.

PSYCHOLOGY

MAJOR

Total credits required for major = 42 senior-level credits (non-duplicative coursework)

Notes:

1. A minimum of 33 senior-level credits must be Science psychology courses.
2. Nine senior level credits may be Arts psychology courses.
3. PSYC 104, PSYC 105, BIOL 107, BIOL 108 and STAT 151 are required for this major.
4. Students must complete or be enrolled in PSYC 212 prior to declaring a psychology major.

Required Course – 3 credits

- PSYC 212

Required Courses – 9 credits from the following:

- PSYC 258
- PSYC 267
- PSYC 275
- PSYC 281

General Requirements – 30 credits)

Senior-level psychology courses – a minimum of 12 science psychology credits at the 300 or 400 level.

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Notes:

- A minimum of 15 senior-level credits must be Science psychology courses.
- Three senior-level credits may be Arts psychology courses.
- PSYC 104 and PSYC 105 are required for this minor.

Required Courses – 9 credits from the following:

- PSYC 258
- PSYC 267
- PSYC 275
- PSYC 281

General Requirements – 9 credits

Senior-level psychology courses – a minimum of 6 Science psychology credits must be at the 300 or 400 level.

The following are the PSYC courses that will fulfill the Science psychology requirements specified above for the Psychology major and minor for the Bachelor of Science program:

- | | |
|------------|------------|
| • PSYC 212 | • PSYC 370 |
| • PSYC 258 | • PSYC 373 |
| • PSYC 267 | • PSYC 375 |
| • PSYC 275 | • PSYC 377 |
| • PSYC 281 | • PSYC 385 |
| • PSYC 312 | • PSYC 406 |
| • PSYC 350 | • PSYC 467 |
| • PSYC 355 | • PSYC 473 |
| • PSYC 358 | • PSYC 475 |
| • PSYC 367 | • PSYC 496 |

STATISTICS

MINOR

Total credits required for minor = 18 senior-level credits (non-duplicative coursework)

Required Courses – 6 credits with a minimum grade of C-

- STAT 265
- STAT 266

General Requirements – 12 credits

Senior-level statistics courses – a minimum of 6 credits must be at the 300 or 400 level.

PREPARING FOR PROFESSIONAL STUDIES

Students intending to enter professional programs at other universities can take their pre-professional programs in the Faculty of Arts and Science at MacEwan University. The university offers the first and second year of a number of pre-professional programs, including chiropractic medicine, dental hygiene, dentistry, medical laboratory science, medicine, optometry, pharmacy and veterinary medicine. All courses taken in these pre-professional programs are credit courses and, as such, they may be applied to any of the degrees offered by MacEwan University.

Students are advised to consult the admissions requirements for the universities and programs of their choice, and to select their MacEwan University courses accordingly. Completion of pre-professional courses at MacEwan University does not guarantee admission to the subsequent professional program. Each professional program requires a separate application and entry is competitive, not automatic.

Students wanting specific information and advice about professional programs, including prerequisites, should consult MacEwan.ca/Science or obtain the guide from the Faculty of Arts and Science Program office.

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from the faculty advisors about program planning, whether for completing degree requirements at MacEwan University or for transfer to another post-secondary institution.

ACADEMIC RESIDENCY – CREDIT REQUIREMENTS

As part of the Academic Residency regulation, Bachelor of Science students must complete:

- A minimum of 24 credits in a major at the senior level, with six of those senior credits completed at the 300- or 400-level.
- A minimum of nine credits in a minor at the senior level, with three of those senior credits completed at the 300- or 400-level.

CORE REQUIREMENTS

Courses that satisfy the core requirements are normally taken at the junior level. Students are advised to complete their core requirements in the first and second years of their program.

DECLARATION OF A MAJOR AND MINOR

Students are required to declare a major and minor by the time they have completed 45 credits. The major and minor cannot be in the same discipline (e.g. a student may not major in Science Psychology and minor in Arts Psychology). Students are strongly encouraged to consult with a program advisor in the B.Sc. program and a discipline advisor in their major and minor prior to this declaration. Students majoring in mathematical or physical sciences may pursue a minor but are not required to do so.

GRADUATION GRADE POINT AVERAGE

As part of the Graduation Grade Point Average regulation above, Bachelor of Science students must obtain an overall GGPA of 2.0 or higher, with a minimum GPA of 2.0 on all courses credited toward the major and a minimum GPA of 2.0 on all courses credited toward the minor.

GRADUATION REQUIREMENTS

Graduation requirements are governed by the date on which a student declares their major and minor. Students who declare their major and minor up to and including February 15 are bound by the requirements of the current academic year. Those students who declare after this date are bound by the programs of study and degree requirements of the upcoming academic year as published in the academic calendar.

JUNIOR- AND SENIOR-LEVEL COURSES

Courses numbered from 100 to 199 are considered junior level and courses numbered from 200 to 499 are considered senior level.

MAXIMUM JUNIOR-LEVEL COURSES

A maximum of 48 credits at the 100-level are permitted in completion of the B.Sc. degree. Additional courses at the 100-level will be declared extra to the 120 credits required to complete the B.Sc. degree and will not be counted toward fulfilment of graduation requirements.

MINIMUM SCIENCE COURSES

A minimum of 72 total credits from Science courses must be successfully completed.

MINIMUM PASSING GRADE

A minimum grade of D is required for all Science degree courses. A maximum of six credits with a final grade of D or D+ are permitted in courses credited toward the major.

MINIMUM TRANSFER GRADE FOR CREDIT

A minimum grade of D is required on any transfer credit granted for the program. Arts and Science courses require a minimum grade of C- when the course is used as a prerequisite. Transfer credit decisions made by the university are final and cannot be appealed (see Policies C2010 and E3103).

OPTIONS REQUIREMENTS

Courses in the degree options may include additional major and/or minor coursework within the discipline of study to a maximum of six senior-level credits. With the exception of Business Studies minors and subject to written approval by the dean of the Faculty of Arts and Science, degree options may include a maximum of 12 credits from courses offered by a faculty other than Arts and Science. Students completing a Business Studies minor must complete their 21 credits of degree options from courses offered within the Faculty of Arts and Science.

PROGRESSION OF STUDIES

Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on all courses that may fulfill Bachelor of Science program requirements.

SUBSEQUENT BACCALAUREATE

In addition to meeting the degree regulations listed above, students who already hold a baccalaureate degree must satisfy the provisions of Policy C2000, Subsequent Baccalaureate Credential.

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Elaine Beltaos, PhD (Alberta)
Mathematics

Ion Bica, PhD (Alberta)
Applied Mathematics

Tiina Hohn, M.Sc. (Jyvaskyla)
Mathematics

Muhammad Islam, PhD (Calgary)
Statistics

Kathleen Lawry-Batty, PhD (Western Ontario)
Statistics

David McLaughlin, PhD (Alberta)
Mathematics

**John O'Connor, M.Sc. (National University of Ireland);
M.Sc. (Alberta)**
Mathematics; Statistics

Mark Solomonovich, PhD (Tomsk State)
Theoretical and Mathematical Physics

Nicolae Strungaru, PhD (Alberta)
Mathematics

Wanhua Su, PhD (Waterloo)
Statistics

Adi Tcaciuc, PhD (Alberta)
Mathematics

**Nataliya Zadorozhna, PhD (Ukrainian National Academy
of Sciences)**
Mathematics

Physical Sciences

Chair

Jonathan Withey, D.Phil. (Oxford)
Chemistry

Chemistry

Laurie Amundson, M.Sc. (Victoria)
Chemistry

Lioudmila Badalova, PhD (Moscow State)
Inorganic Chemistry

Lucio Gelmini, PhD (Windsor)
Chemistry

Rob Hilts, PhD (Victoria)
Cosmochemistry

Japhet Irangu, PhD (Alberta)
Inorganic Reaction Mechanisms

Jorge Llano, PhD (Uppsala)
Biophysical Chemistry

Barbara Migaj, PhD (Technical University of Warsaw)
Chemistry

Samuel Mugo, PhD (Memorial)
Chemistry

Matthew Ross, PhD (Alberta)
Chemistry

Manzar Saberi, PhD (National University of Iran)
Organic Chemistry

Aaron Skelhorne, PhD (Alberta)
Analytical Chemistry

Nina Vo, M.Sc. (Alberta)
Chemistry

Ross Witherell, PhD (Alberta)
Chemistry

Earth and Planetary Sciences

Mark Furze, PhD (Wales)
Marine Geology

Fedora Gonzalez-Lucena, PhD (Ottawa)
Earth Sciences

Nancy McKeown, PhD (UC Santa Cruz)
Geological and Environmental Sciences

Erin Walton, PhD (New Brunswick)
Geology

Physics

Orla Aaquist, PhD (Calgary)

Astrophysics

Evan Hackett, PhD (Alberta)

Physics

Michelle Hanlon, M.Sc. (Alberta)

Physics

**Vahid Rezanian, PhD (Institute for Advanced Studies in
Basic Sciences)**

Theoretical Physics

Patrick Sullivan, PhD (Alberta)

Physics

Psychology

Chair

Melike Schalomon, PhD (Alberta)

Neuroscience

Nicole Anderson, PhD (McMaster)

Psychology

Craig Blatz, PhD (Waterloo)

Psychology

Kathleen Corrigan, PhD (McMaster)

Psychology

Nancy Digdon, PhD (Western Ontario)

Psychology

Shannon Digweed, PhD (Lethbridge)

Evolution and Behaviour

Jayne Gackenbach, PhD (Virginia Commonwealth)

Psychology

Trevor Hamilton, PhD (Alberta)

Neuroscience

Lynne Honey, PhD (McMaster)

Psychology

Andrew Howell, PhD (Concordia University)

Psychology

Michelle Jarick, PhD (Waterloo)

Psychology

Sandy Jung, PhD (Victoria)

Psychology

Kristine Peace, PhD (Dalhousie)

Psychology

Russ Powell, PhD (Alberta)

Psychology

Sean Rogers, MA (Minnesota)

Psychology

Rodney Schmaltz, PhD (Alberta)

Psychology

Aimee Skye, PhD (McMaster)

Psychology

Christopher Striemer, PhD (Waterloo)

Psychology

Tara Vongpaisal, PhD (Toronto)

Psychology

David Watson, PhD (Alberta)

Psychology

BACHELOR OF SCIENCE IN NURSING

Faculty of Health and Community Studies

MacEwan.ca/Nursing

Consistent with the philosophy of Dr. J.W. Grant MacEwan, MacEwan University's Bachelor of Science in Nursing (BScN) program holds the values of respect, compassion, leadership, scholarship and accountability. The BScN program is designed to prepare graduates who are committed to excellence in professional practice and who will contribute to the health and well-being of individuals, families, communities and society. Throughout the program students acquire knowledge, skills and attributes to ready themselves for safe, compassionate, evidence-informed, competent and ethical nursing practice.

MacEwan University's BScN program is a rigorous, four-year program designed to introduce, expand and sequentially integrate knowledge, concepts and theories. Our approach to learning promotes the retention and application of in-depth knowledge and diverse skills. The program is delivered through contextual and experiential learning in classroom, laboratory and practice settings. Theoretical knowledge is attained from the disciplines of nursing, arts, sciences and humanities. Introductory knowledge and competencies for nursing research, education and leadership roles are encompassed within the program. BScN graduates are eligible to write the NCLEX – RN Canadian Registered Nurse Examination.

CAREER POTENTIAL

The profession of registered nursing offers a highly challenging and deeply rewarding career for dedicated individuals. Registered nurses play a vital role within a complex and changing health system. MacEwan University's BScN graduates attain knowledge, skills, and attributes to practice in diverse settings including acute care, community care and continuing care.

TRANSFERABILITY

The four-year Bachelor of Science in Nursing degree is fully delivered through MacEwan University. All courses completed for the Bachelor of Science in Nursing degree are baccalaureate credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

- ELA 30-1
- Biology 30
- Chemistry 30 or Science 30
- Mathematics 30-1 or Mathematics 30-2 or Mathematics 31
- One Group A, B, or C course

Note:

Applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions.

Applicants with nine to 23 university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

- ELA 30-1
- Biology 30
- Chemistry 30 or Science 30
- Mathematics 30-1 or Mathematics 30-2 or Mathematics 31

Note:

For Mature Admission only, another Group C course grade could be used to replace the Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 grade in the calculation of the competitive average.

Applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions.

Applicants with nine to 23 university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature Admission category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Spoken English Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who speak English as a second language – regardless of citizenship – are required to submit official documents such as high school, post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who have had one unsatisfactory academic record must meet the admission requirements under the Previous Post-Secondary Work admission category

Applicants who have two or more unsatisfactory academic records from any post-secondary program or institution will not be considered for admission or re-admission to the Program. For the purpose of admission or re-admission, an unsatisfactory record is defined as a transcript with the notation 'required to withdraw' or equivalent.

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit: a current, clear **Security Clearance** for working with vulnerable populations by the academic document deadline. Having a pardon in progress does not meet the admission requirement for a clear security clearance.

Conditionally accepted applicants who have had a break in the continuity of their nursing program or who completed a portion of a nursing program through another institution may have to meet additional course requirements to establish course currency and/or course equivalence.

PROGRAM OF STUDY

YEAR I

Term I

		Cr.	Min Gr.
ENGL 102	Analysis and Argument	3	C-
HLSC 120	Human Anatomy	3	C-
HLSC 126	Human Physiology I	3	C-
HLST 152	Foundations in Health	3	C-
NURS 170	The Discipline of Nursing	4	C-

Term II

HLSC 124	Microbiology for Health Professionals	3	C-
HLSC 128	Human Physiology II	3	C-
HLST 154	Professional Communication	3	C-
NURS 175	Nursing Practice Foundations	5	C-
PSYC 104	Introductory Psychology I	3	C-

Term III

PSYC 105	Introductory Psychology II	3	C-
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YEAR II

Term I

HLSC 220	Pharmacotherapeutics for Health Professionals	3	C-
HLSC 222	Alterations in Health Across the Lifespan	3	C-
NURS 252	Health Assessment Across the Lifespan	4	C-
NURS 270	Nursing Care Across the Lifespan	4	C-
NURS 272	Mental Health Nursing	3	C-

Term II

NURS 275	Nursing Practice I: Across the Lifespan	5	C-
NURS 277	Nursing Practice II: Across the Lifespan	5	C-
NURS 279	Nursing Practice: Mental Health Nursing	5	C-

Term III

STAT 151	Introduction to Applied Statistics	3	C-
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YEAR III

Term I

HLST 354	Healthy Populations	3	C-
NURS 344	Fundamentals of Nursing Research	3	C-
NURS 370	Nursing Care of the Acutely Ill Across the Lifespan	4	C-
NURS 372	Nursing Care of Families with Young Children	4	C-
	Open Elective	3	C-

Term II

NURS 375	Nursing Practice: Nursing Care of Acutely Ill Across the Lifespan	5	C-
NURS 377	Nursing Practice: Nursing in the Community	5	C-
NURS 379	Nursing Practice: Nursing Care of Families with Young Children	5	C-

YEAR IV

Term I

NURS 472	Leadership in Nursing	3	C-
NURS 474	Future Directions in Nursing	3	C-
PHIL 386	Philosophy and Health Care	3	C-
	Senior Elective	3	C-
	Senior Nursing Elective	3	C-

Term II

NURS 479	Nursing Practice: Professional Roles Influencing Care	5	C-
NURS 489	Nursing Practice: Preceptorship	9	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM TIME LIMITS – EXEMPTION FOR THE BACHELOR OF SCIENCE IN NURSING PROGRAM

A student in the Bachelor of Science in Nursing program has six years from the first day of the term of acceptance to complete all requirements to be eligible for a credential (C2075 Program Time Limits).

DEGREE REGULATIONS

Students are strongly encouraged to seek advice from the faculty advisors about program planning for completing degree requirements at MacEwan University.

ELECTIVE REQUIREMENTS

The Open Elective (100 to 400 level) and Senior Elective (200 to 400 level) are degree level theory courses excluding subject code NURS that extend knowledge within an area of interest. The Open Elective may also be chosen to satisfy a prerequisite requirement for a senior elective. The Senior Nursing Elective is a 300 or 400 degree level NURS course that extends nursing knowledge in an area of interest.

PROGRESSION OF STUDIES

Course registration is required for attendance in all program courses. Students who have had a break in the continuity of their program may have additional course requirements to establish course currency.

Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on program courses. In accordance with policy C2070 Academic Standing, a student who fails to complete a prerequisite course designated as being required for progression in the program (or for program completion) may be Required to Withdraw from the program.

PROFESSIONAL CODE OF CONDUCT

Students must adhere to the Canadian Nurses Association Code of Ethics, the professional code of conduct and the confidentiality agreements signed with MacEwan University and clinical placement/other agencies.

REGULATIONS GOVERNING CLINICAL COURSES

Students must achieve satisfactory performance in all clinical courses in accordance with the course/clinical criteria and outcomes. Clinical course hours may include days, evenings, nights and weekends. Students are to arrange their own transportation for required program activities and any costs incurred for meals, travel and accommodation are the student's responsibility. Students will require daily access to a vehicle for any practice experience not accessible through public transportation. Required nursing practice placements will generally be within a 150 kilometer radius of the program site.

Students cannot be in attendance at clinical agencies as a MacEwan University nursing student except at times and locations authorized by the clinical course instructor for the course in which the student is currently enrolled. Students must comply with policy C2060 Work Integrated Learning regarding clinical and/or nursing practice placements.

Students must have completed all prerequisite courses as well as all program and agency pre-clinical requirements prior to the start of any clinical course. In accordance with policy C2060 Work Integrated Learning, the university reserves the right, at any point during the clinical placement, to remove a

student from the clinical placement for serious performance issues (i.e., engaging in behaviour that places the client and/or others at risk or that is contrary to the professional or safety requirements of the placement). In such cases and with concurrence of the Dean, the student will be assigned a grade of F in the course. Although the decision may be appealed according to policy E3103 Appeals, the student will not be permitted to remain in the clinical placement during the appeal.

SECURITY CLEARANCE

A current, clear security clearance/police information check (PIC) for working with vulnerable populations is required for program admission. This check must be completed no earlier than 90 days prior to the program start date and submitted no later than the academic document deadline. Having a pardon in progress does not meet the admission requirement for a clear security clearance.

Students are responsible for obtaining a security clearance check/PIC at intervals specified by clinical agencies and for making these available, upon request, to their clinical agency representative. Students may also be required to obtain child welfare checks for some clinical placements. Students must be able to satisfy agency requirements prior to the start of clinical placements. Students whose security clearance/PIC status changes following program admission must self-report this change in status; this may compromise their ability to complete the program requirements as they may be denied required clinical placements and, therefore, be unable to meet graduation requirements.

PROGRAM STANDARDS

Students admitted to this program are presumed to be capable of fulfilling the academic requirements of their program with, if applicable, provision of reasonable accommodation. The reasonable accommodation of students with disabilities shall not require the university to lower its standards, academic or otherwise, nor shall it relieve a student of the responsibility to develop and demonstrate the essential skills and competencies expected of all students pursuing this program (Policy E3400, Students with Disabilities).

IMMUNIZATION STATUS

Program students may be required to care for patients/clients who have infectious diseases such as Hepatitis B or other blood-borne pathogens. Students must be able to meet agency requirements for immunizations prior to the start of all clinical or practice placement courses. Current immunization against specified communicable diseases is required as a prerequisite for practice placements and thus for continued enrollment in the program.

N95 MASK

Program students must be fitted for an N95 mask as a prerequisite for clinical experiences, and refitted in accordance with health agency requirements. It is the responsibility of the student to meet the required timelines for mask fitting. Basic Life Support Certification

A current Health Care Provider Level C Basic Life Support (BLS) certificate is required prior to the start of all clinical placements. The BLS certification must be for Health Care Providers and include one and two person rescuers (adult, infant, child), bag-valve masks, and automated external defibrillation (AED). BLS certification must be updated every 12 months to meet this requirement, with no grace period provided for the clinical courses.

AGENCY-SPECIFIC CERTIFICATIONS

Program students may be required to complete additional agency-specific certifications as a prerequisite for clinical experiences.

CONTACT INFORMATION

T: 780-497-4247

E: nurseinfo@macewan.ca

FACULTY

Chair

Janice Sadownyk, BScN; M.Ed. (Alberta)
Education. RN.

Marian Anderson, BScN; M.Ed. (Alberta)
Education. RN.

Kate Bowman, BScN; MN (Alberta)
Nursing. RN. ENC(c).

Elizabeth Burgess-Pinto, BScN; MN (Alberta); PhD (c) (Alberta)
Nursing. RN. IBCLC.

Andrea Chute, BN; MN (Alberta)
Nursing. RN.

Linda Cook, BScN; PhD (Alberta)
Human Ecology. RN. CPMHN(c).

Irene Coulson, BScN; PhD (Queensland)
Social Policy. RN.

Mona Haimour, BScN; MN (Jordan)
Nursing. RN.

Tanya Heuver, BScN; MN (Alberta)
Nursing. RN.

Margot Jackson, BScN; PhD (Alberta)
Nursing. RN.

Sharon Johnston, BSc; M.Sc. (Alberta)
Health Promotion. RN.

Paul Kerr, PhD (London, UK)
Pharmacology

Ann Little, BScN; MN (Victoria)
Nursing. RN.

Colleen Maykut, BScN; DNP (Case Western Reserve)
Nursing. RN.

Lisa McKendrick-Calder, BScN; MN (Athabasca)
Nursing. RN.

Kathleen Miller, BScN; MN (Alberta)
Nursing. RN.

Margaret Milner, BScN; MN (Alberta),
Nursing. RN.

Agnes Mitchell, BScN; MN (Alberta)
Nursing. RN. GNC(c).

Melanie Neumeier, BScN; MN (Newfoundland)
Nursing. RN.

Judee Onyskiw, BScN; PhD (Alberta)
Nursing. RN.

Cheryl Pollard, BScN; MN; PhD (Alberta)
Nursing. RN. RPN.

Christy Raymond-Seniuk, BScN; M.Ed (Alberta); PhD (c) (Alberta)
Education. RN.

Suzette Roy, BScN; MN (Alberta)
Nursing. RN.

Binthi Samuel, PhD (Rajasthan, India)
Radiation Biology

Yvonne Shelast, BScN; MN (Alberta)
Nursing. RN.

Kathy Sterns, BSN; MHS (Athabasca)
Health Studies. RN.

Ruth Stewart, BScN; M.Ed. (Alberta)
Education. RN.

Holly Symonds-Brown, BScN; MSN (Rush)
Nursing. RN. CPMHN(c).

Leanne Topola, BScN; MN (Athabasca)
Nursing. RN., IBCLC.

Elizabeth White-McDonald, BScN; MN (Alberta)
Nursing. RN.

Carol Wild, BN; MScN (McGill)
Nursing. RN.

Nurse Educators

Alicia Bankowski, BScN (Alberta)
Nursing. RN.

Lise Budreo, BScN (Alberta)
Nursing. RN.

Sue Carlson, BScN (Alberta)
Nursing. RN.

Linda Cavanaugh, BScN (Dalhousie)
Nursing. RN.

Margot Creighton, BScN (Alberta)
Nursing. RN.

Amy Crossland, BScN (Alberta)
Nursing. RN.

Ashley Denny, BScN (Alberta)
Nursing. RN.

Sherri Dickson, BScN (Alberta)
Nursing. RN.

Lisa Duncan, BScN (Alberta)
Nursing RPN.

Caitlin Garcia, BScN (Alberta)
Nursing. RN.

Leah Greer, BScN (Victoria)
Nursing. RN.

Jacquie Harkins, BScN (Alberta)
Nursing. RN.

Michael Hermans, BScN (Alberta)
Nursing. RN.

Kimberly Jalal, BScN (Alberta)
Nursing. RN.

Brenda Jeffrey-Szabo, BScN; MA (Royal Roads)
Health Leadership, RN.

Susan Knibbs, BScN (Saskatchewan)
Nursing. RN.

Kathryn Krauthahn, BScN (Alberta)
Nursing. RN.

Trish Mandrusiak, BScN; MN (Alberta)
Nursing. RN.

Amanda McDonald, BScN (Alberta)
Nursing. RN.

PROFESSIONAL RESOURCE FACULTY

Colette Foisy-Doll, BScN; MN (Grand Canyon)*Nursing, RN. CHSE***Shelly Gillespie, BScN (Alberta)***Nursing. RN.***Sheri Norum, BScN (Alberta)***Nursing. RN.***Tera McGonigal, BScN (Saskatchewan)***Nursing. RN.***Safina McIntyre, BScN; MN (Alberta)***Nursing, RN.***Erin Miller, BScN, MN (Alberta)***Nursing. RN.***Karen Murphy, BScN (Alberta)***Nursing. RN.***Tanis Nelson, BScN (Alberta)***Nursing. RN.***Alice Nycholat, BScN (Saskatchewan)***Nursing. RN.***Tanya Paananen, BN, MBA (Ashford)***Nursing. RN.***Tatiana Penconek, BScN (Alberta)***Nursing. RN.***Mary Pon, BScN (Alberta)***Nursing. RN.***Margaret Prociuk, MN (Athabasca)***Nursing. RN, NP.***Heather Reiter, BScN (Alberta)***Nursing, RN.***Lynda Robinson, BScN (Alberta)***Nursing, RN IBCLC***Loveth Rudolph, BScN (Alberta)***Nursing. RN.***Michelle Stadler, BScN (Alberta)***Nursing. RN.***Talesha Stewart-Francis, BScN (Mount Royal)***Nursing, RN.***Elena Toderovich, BScN (Alberta)***Nursing, RN.***Kim Tupula, MN (Athabasca)***Nursing. RN.***Jamie Turpin, BScN (Laurentian)***Nursing. RN.***Janifer Usyk, BScN (Alberta)***Nursing, RN.***Elisha Vadnais, BScN; MN (Alberta)***Nursing. RN.***Susan VanDelft, BScN (BCIT)***Nursing, RN.***Crystal Weisser, BScN (Alberta)***Nursing. RN.***Melissa Williams, BN (New Brunswick)***Nursing. RN.***Shelley Winton, BScN (Alberta)***Nursing, RN.*



APPLIED DEGREE PROGRAMS

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BACHELOR OF APPLIED BUSINESS ADMINISTRATION – ACCOUNTING

School of Business

MacEwan.ca/BABA

The Bachelor of Applied Business Administration – Accounting prepares students for careers in accounting and industry-related professions. This applied degree is completed after an accounting diploma, so students who have graduated from programs like MacEwan University's Accounting and Strategic Measurement diploma possess the right entrance credential. The accountant's role is changing, demanding that graduates think strategically, view business from more than a financial perspective and develop a modern, whole-business picture.

The applied degree combines professional accounting studies with extensive learning and practice cycles in the workplace. Preparation for entry into the applied degree is completed in programs like MacEwan University's Accounting and Strategic Measurement diploma (or equivalent from another recognized post-secondary institution that includes the prerequisite courses). The first year of this credential is comprised of advanced accounting study that builds upon the knowledge and skills gained in previous post-secondary education. The second year is when all directed field studies take place. This component of the program of study is where students explore real business issues by conducting both practical and academic research while working. The combination of classroom instruction with one year of mentored studies in industry prepares students for immediate success in the workplace.

This program is targeted to students who are seeking high-level careers as accountants. Successful students are self-motivated and possess strong oral and written communication skills. Critical thinking and problem-solving skills are essential, as is the ability to work in a team environment. Students must have the ability to synthesize and analyze information and be comfortable in a technology-enhanced environment.

This program requires that students use a laptop computer for most classes. For information on the laptop hardware and software requirements, contact the program's advisor.

CAREER POTENTIAL

This applied degree is recognized by the CMA and CGA designations as meeting their degree requirements. Additionally, two of the option courses in the program of studies are now accepted by CGA as PACE-level (with a CGA challenge exam required after course completion). The applied degree is intended to educate and train students for careers as accountants. Graduates find jobs as accountants, cost analysts, payroll accountants, or supervisors in related areas. They also enjoy job opportunities at different levels in financial accounting, internal auditing, financial analysis, cost accounting, public accounting firms and government departments. Graduates work in a variety of environments such as government, industry, accounting firms, banks, hospitals and consulting firms.

TRANSFERABILITY

All courses completed for the Bachelor of Applied Business Administration–Accounting degree are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course and applied degree transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Individual courses are also recognized by the professional certification programs offered by the Certified Management Accountants of Alberta (CMA), the Certified General Accountants of Alberta (CGA) and the Institute of Chartered Accountants of Alberta (CA).

CATEGORY OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a recognized Accounting and Strategic Measurement diploma (or equivalent) with a minimum Admission Grade Point Average (AGPA) of 2.3 on a 4.0 scale.
OR

Applicants must have successfully completed a minimum of 60 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.3 on a 4.0 scale.
AND

Successful completion of the following MacEwan University post-secondary coursework (or equivalents):

- ACCT 261 Financial Accounting IV
- ACCT 318 Management Accounting III
- LEGL 210 Business Law I
- ACCT 275 Accounting Information Systems
- ACCT 162 Practical Tax Applications
- Six credits of post-secondary English

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

FACULTY

YEAR III

Term V		Cr.
ACCT 350	Audit	3
ACCT 351	Advanced Financial Accounting	3
ACCT 352	Issues in Global Accounting Practice	3
ACCT 358	Advanced Management Accounting	3
ACCT 370	Directed Field Study Seminar	3

Chair

Darlene Lowe, MBA (Athabasca)
CMA.

Mark Arnison, MBA (Alberta)

James (Jim) Hayes, MBA (Concordia)
CMA.

Stephanie Ibach, MBA (Alberta)
CGA.

Irina Levin, BA (Athabasca)
CA.

Odette Pinto, PhD (Alberta)
Accounting; Taxation. CGA.

Dal Pirot, MPA (Saskatchewan)
CGA.

Humayun Qadri, MBA (Indiana University of Pennsylvania)
Management Accounting. CMA. CFM.

Fraser Wilson, MBA (Toronto)
Finance

Term VI

ACCT 391	Accounting Theory	3
	Elective	3

Choose three from the following options:

ACCT 390	Advanced Audit	3
ACCT 392	Taxation II	3
ACCT 394	Management Information Systems	3
ACCT 395	Advanced Finance	3
MGTS 352	Operations Management	3

YEAR IV

Term VII

ACCT 371	Directed Field Study I	3
ACCT 372	Directed Field Study II	3
ACCT 373	Directed Field Study III	3
ACCT 374	Directed Field Study IV	3
ACCT 353	Leadership and Ethics	3

Term VIII

ACCT 375	Directed Field Study V	3
ACCT 376	Directed Field Study VI	3
ACCT 377	Directed Field Study VII	3
ACCT 378	Directed Field Study VIII	3
ACCT 398	Strategic Management	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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BACHELOR OF APPLIED COMMUNICATIONS IN PROFESSIONAL WRITING

Faculty of Fine Arts and Communications

Suspended: There are no planned intakes for this program. Applications for admission are not being accepted.

This four-year applied degree equips students for a variety of careers in writing and editing: traditional careers in government, business or the non-profit sector, new careers at the outer edge of technological development and independent careers as freelancers.

Students who complete the full applied degree will spend their final two terms in directed workplace learning. They will do paid work while maintaining contact with a faculty advisor and completing academic assignments. Although the program is full-time, students may take courses on a part-time basis. Courses are offered in the evening or once weekly during the day, allowing students who are working to attend classes. Interactive, student-centred online courses are also an option.

The curriculum gives students a solid base of skills in rhetoric, grammar, research and composition and a range of specific career-related writing courses. Students also develop portfolios of work that will demonstrate to prospective clients and employers a range of writing as thoughtful and inspired as it is skillful.

CAREER POTENTIAL

Graduates of our program work in government, business and the non-profit sector. Many have careers as freelance writers and editors. Their work varies widely. Some write technical manuals or policies and procedures. Some write advertising copy, brochures or annual reports. Others are speechwriters and scriptwriters. Their work may be published in traditional or electronic formats. Our writers have one thing in common: Ideas are their goods and words are their tools.

PROGRAM OF STUDY

Diploma exit – 60 credits (Years I and II)

Applied degree – 120 credits (Years I, II, III and IV)

YEAR I

	Cr.
Term I	
PROW 100 Foundations of Composition	3
PROW 115 Research Skills for Writers	3
PROW 117 Mac Skills for Writers	3
ENGL 102 Analysis and Argument	3
Elective*	3
Term II	
PROW 102 Distilled Prose: Writing Very Short Non-Fiction	3
PROW 135 Proofreading and Copyediting	3
ENGL 103 Introduction to Literature	3
Elective*	3
Choose one of the following options:	
PROW 104 Introductory Rhetoric	3
PROW 118 Computer Research for Writers	3
PROW 224 Introducing Technical Writing	3

YEAR II

Term III		
PROW 200 Advanced Composition		3
PROW 250 Professional Prose I		3
Elective*		3
Choose two of the following options: (6 credits required)		
PROW 205 Legal Issues for Writers		3
PROW 226 Technical Writing II – Writing About Computers		3
PROW 235 Applied Editing		3
PROW 240 Short Fiction Forms		3
Term IV		
PROW 252 Professional Prose II		3
PROW 140 Project Leadership		3
Elective*		3
Choose two of the following options: (6 credits required)		
PROW 204 Writing for the Ear		3
PROW 206 Applied Rhetoric		3
PROW 228 Technical Writing III – ISO and Safety Specifications		3
PROW 230 Basic HTML for Writers		3

YEAR III

For Year III, Terms V and VI, students must take a minimum of 30 credits of coursework from any 300-level PROW subject.

YEAR IV

Term VII		Cr.
PROW 400 Directed Workplace Learning I		15
Term VIII		
PROW 402 Directed Workplace Learning II		15

*Students may choose a minimum of 3 credit course in any discipline or a professional writing course that has not been taken for credit.

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY

See Bachelor of Communication Studies page 63

BACHELOR OF APPLIED HUMAN SERVICE ADMINISTRATION

Faculty of Health and Community Studies

MacEwan.ca/HSA

Bachelor of Applied Human Service Administration (BAHSA) is a distance-delivered program designed for individuals working in the health or human service field who hold, or strive to hold, supervisory or management positions. Distance study makes the program accessible to students regardless of geographic location and provides the flexibility to balance studies with professional and family responsibilities. Students access their course material and readings online and become part of a virtual community of learners. Faculty guide student learning through online class discussions and activities.

The curriculum includes theory in administration, with an emphasis on leadership, supervision and management. Studies include human, financial and physical resource management, managing change, communication, community-based practice, research practices and trend and issue analysis. Assignments are practical in nature and generally involve the application of theory to the student's workplace. Building on a previous diploma or degree, the program consists of ten 3-credit theory courses and two 15-credit directed field studies. Students may complete the directed field studies in their current workplace or in an appropriate agency. Study may be full or part-time. Students have six years to complete the program; however, it may be completed in as little as three years.

CAREER POTENTIAL

BAHSA graduates are employed in managerial roles in a wide variety of agencies. Increased government standards and the significant impact qualified leaders make, has created a demand for highly educated managers. BAHSA graduates have the knowledge, management skills and confidence to manage a dynamic staff of practitioners, work with boards, be an effective human service leader, and still serve the clients and families at the heart of their organization.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

Graduates from a two-year diploma in a human service or related field may be eligible for admission to the Bachelor of Applied Human Services Administration program. These include MacEwan University diplomas such as Child and Youth Care, Disability Studies: Leadership and Community, Early Learning and Child Care, Social Work, and Police and Investigations. Students are advised to consult a program advisor in the Bachelor of Applied Human Services Administration program for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Bachelor of Applied Human Service program are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Students presenting a completed applied degree in this program may be eligible for further study, including graduate programs, at Canadian colleges and universities. For further information about these study options, contact an advisor.

CATEGORY OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have: a two-year diploma or a minimum of 60 credits from a recognized post-secondary institution with an Admission Grade Point Average (AGPA) of 2.0 or better on a 4.0 scale with a minimum grade of C- in MacEwan University's ENGL 111 or equivalent.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

YEAR III

Term V		Cr.
HSAD 300	The Human Service Administrator	3
HSAD 305	Interpersonal Communication Skills for Human Service Administrators	3
HSAD 310	Managing Human Resources in Human Service Agencies	3
HSAD 315	Managing Financial Resources in Human Service Agencies	3
HSAD 440	Research Practices in Human Service	3
Term VI		
HSAD 320	Trends and Issues in Human Service Administration	3
HSAD 430	Managing Physical Resources in Human Service Agencies	3
HSAD 435	Managing Change in Human Service Agencies	3
HSAD 445	Community-Based Practice in Human Service Agencies	3
	Elective	3

YEAR IV

Term VII		
HSAD 399	Directed Field Study in Human Service Administration I	15
Term VIII		
HSAD 499	Directed Field Study in Human Service Administration II	15

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

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FACULTY

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Pat Moore-Juzwishin, MBA (Victoria) <i>Business Administration</i>
Cheryl Crocker, PhD (Victoria) <i>Interdisciplinary</i>
Marilyn Conner, MBA (Royal Roads) <i>Executive Management and Leadership</i>
Christopher Hay, MA (Carleton) <i>Sociology; Criminology</i>
Carole Massing, PhD (Alberta) <i>Elementary Education</i>
Duane Massing, PhD (Alberta) <i>Secondary Education</i>
Philip O'Hara, M.Sc. (Alberta) <i>Health Promotion</i>
Petra Schulz, M.Ed. (Philipps) <i>Special Education</i>
Nora Shea, MA (Central Michigan) <i>Program Development and Administration</i>
Nancy Stewart, MA (Queen's) <i>Economics</i>
Leo Wong, PhD (Alberta) <i>Marketing</i>



POST-DIPLOMA CERTIFICATE PROGRAMS

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CARDIAC NURSING POST-BASIC CERTIFICATE

Faculty of Health and Community Studies

MacEwan.ca/CardiacNursing

The Cardiac Nursing Post-basic certificate is intended for experienced nurses who are currently working in cardiac sciences, as well as for those who have an interest in caring for the cardiac population. The program provides registered nurses with the specialty knowledge and expertise required to work with patients with or at risk for cardiac disease. The entire patient journey is addressed, including health promotion, disease prevention, management of acute episodes and chronic conditions, rehabilitation and palliation. The program prepares cardiac nurses to provide care to individual families, groups, communities and populations in a variety of settings in both urban and rural environments.

Online e delivery courses offer mature learners the flexibility to balance their studies with professional commitments and family responsibilities.

CAREER POTENTIAL

A broad spectrum of employment opportunities are available for qualified cardiac nurses. Graduates work in emergency departments, coronary care units, medical units, diagnostic imaging centres, rehabilitation settings, research areas and out-patient units. Because nurses have contact with cardiac patients in a myriad of settings, they are strategically positioned to confront cardiac disease and to educate patients and their families about the disease and its treatment.

CATEGORIES OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must present a Nursing diploma or degree and be actively registered in Canada as a Registered Nurse or Graduate Nurse with a practice permit and eligibility to write the Canadian Registered Nurse Exam (CRNE) or licensed as a nurse in another country, and have received a practice permit from their professional jurisdiction.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants must present a current Basic Life Support for Health Care Providers Level C certificate.

PROGRAM OF STUDY

Term I		Cr.	Min Gr.
PBNS 465	Pathophysiology of Cardiac Disorders	3	C-
PBNS 466	Focused Assessment of Cardiac Function	3	C-
Term II			
PBNS 467	Management of Cardiac Disorders	3	C-
PBNS 468	Care of the Cardiac Surgical Patient	4	C-
Term III			
PBNS 469	Advanced Management of Cardiac Disorders	4	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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PERIOPERATIVE NURSING FOR REGISTERED NURSES

Faculty of Health and Community Studies

MacEwan.ca/PeriopRN

Nurses in the perioperative field provide care and support to patients before, during and after surgery. Ultimately, nurses are responsible for maintaining a sterile environment in the operating room, monitoring the patient during surgery and coordinating care throughout the process.

The courses, offered via online distance delivery and classroom lab, provide registered nurses with the fundamental skills required to work alongside surgeons and other health care professionals in a challenging, fast-paced and team-oriented environment – the operating room.

Students in the Perioperative Nursing for Registered Nurses program come with a diverse base of expertise, from new graduates to seasoned generalists, seeking a new challenge and direction in nursing. Upon successful completion of the program and fulfillment of the clinical hours, nurses are eligible to write the Canadian Nurses Association certification for nursing specialties exam in perioperative nursing.

CAREER POTENTIAL

Due to an aging workforce and the growing demand for health care, the need for nurses in the specialty of perioperative nursing has never been stronger.

CATEGORY OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be actively registered in Canada as a Registered Nurse or Graduate Nurse with a practice permit and eligibility to write the Canadian Registered Nurse Exam (CRNE).

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

		Cr.	Min Gr.
PBNS 401	Foundations of Perioperative Nursing Practice	2	C+
PBNS 402	Concepts of Anesthesia Within Perioperative Nursing	2	C+
PBNS 403	Perioperative Nursing in the Preoperative, Intraoperative and Postoperative Environment	4	C+
PBNS 404	Fundamentals of Perioperative Techniques	2	C+
PBNS 405	Perioperative Clinical Preceptorship	8	CR

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Students are strongly encouraged to seek advice from the University Advisor about program planning.

Progression of Studies

Students are responsible for ensuring they meet the prerequisite requirements as noted on program courses.

Professional Code of Conduct

Students must adhere to the Canadian Nurses Association Code of Ethics, the professional code of conduct and the confidentiality agreements signed with the university by the clinical placement/other agencies.

Regulations Governing Clinical Courses

Students must achieve satisfactory performance in all clinical courses in accordance with the course/clinical criteria and outcome. Clinical course hours may include days, evening, nights and weekends.

Students must start their clinical placement within a four month period of completing the clinical skills lab. If more than four months have lapsed since their successful completion of the clinical skills lab, students will be required to repeat the clinical skills lab to ensure currency of skills prior to stating the clinical placement.

Students must arrange for a clinical placement well in advance of the placement and be prepared to commit to a fulltime placement. In order to secure a clinical placement, the program requires all students to do the following:

- One (1) full academic term prior to the planned commencement of a clinical placement, a student shall declare to the chair his/her intent to commence a clinical placement;
- Complete a Personal Information Disclosure Authorization Form so that the program may forward the student's name to the clinical placement site.
- At least six (6) weeks prior to the start date of the course, register for the course.

Students shall acknowledge that clinical placements may not be available at the time(s) or in the location(s) preferred by the student. While every effort shall be made by the program to secure a suitable placement according to the student needs and or preference, all students shall accept that labour market conditions are variable and beyond the program's control.

Notwithstanding of the above, students shall accept the first clinical placement available. In the event that a student does not accept the first available clinical placement, the program shall not be responsible for arranging an alternative.

Students are fully responsible for obtaining required licences and/or permits prior to commencing a clinical placement.

Once a placement is accepted by the student, the student shall remain at the clinical placement site for the entirety of the placement. Days missed due to illness and extenuating circumstance will need to be made up.

Security Clearance

A current clear security clearance for working with vulnerable populations is required prior to starting the clinical course.

Health Status

Students must be able, both physically and mentally, to fully undertake all program activities without the need for modifying program standards, academic or otherwise. Policy E3400, Student with Disabilities, states that students are "presumed to be capable of fulfilling the essential requirements of the program, with the provision of reasonable accommodation when required".

Immunization Status

Program students may be required to care for patients/clients who have infectious diseases such as Hepatitis B or other blood-borne pathogens. Current immunization against specified communicable diseases is required prior to registration in the clinical course.

N95 Mask

Students must be fitted for an N95 mask as a prerequisite for clinical experiences and refitted in accordance with health zone requirements. It is the responsibility of the student to meet the required timelines for mask fitting.

Basic Life Support Certification

A current Health Care Provider Level C Basic Life Support (BLS) certificate is required prior to start of the clinical placement. BLS certification is updated every 12 months to meet this requirement.

CONTACT INFORMATION

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POST-BASIC NURSING PRACTICE

Faculty of Health and Community Studies

MacEwan.ca/PostBasic

As our population continues to age, the demand for nurses qualified to work with both the elderly and the terminally ill will increase. MacEwan University's Post-basic Nursing Practice certificate meets this demand as it combines the common skill sets necessary for practice in the areas of gerontology or hospice palliative care. Through innovative distance education strategies, this 18-credit program challenges nurses to apply their compassion, dedication, leadership and knowledge to end-of-life care populations. Evidence-based theoretical foundations guide students to best practices in palliative care and gerontological nursing. The program also prepares nurses to write the Canadian Nurses Association gerontological or hospice palliative care certification examinations and contributes to the ongoing educational competency expectations of the provincial association.

Distance delivery courses offer mature learners the flexibility to balance their studies with professional commitments and family responsibilities. The program includes online learning discussions and activities that complement course reading materials. Nurses must select their major: Hospice Palliative Care or Gerontology. The nurse has the ability to select option courses most relevant to their personal learning needs.

CAREER POTENTIAL

The global nursing shortage has created unprecedented career opportunities for nurses who specialize in their practice. Graduates are prepared for rewarding careers in their pursuit of excellence in a variety of acute care, continuing care, hospice or community practice settings. Nurses enrolled in the certificate build increased knowledge and skill in the physical, social, emotional and spiritual domains of specialized client care.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be actively registered in Canada as one of the following:

- Registered Nurse
- Registered Psychiatric Nurse
- Graduate Nurse with a temporary permit

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

- A post-secondary Diploma, Applied Degree or Degree in a health related field.

In addition applicants are required to submit a letter of reference from an employer or instructor and a letter of intent that demonstrates:

- foundation knowledge of field
- work-related experience

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

		Cr.	Min Gr.
GERONTOLOGY MAJOR			
NURS 475	Ethics in Gerontology and Palliative Care	2	C-
NURS 476	Leadership in Care Management	2	C-
NURS 477	Therapeutic Relations in Specialty Practice	3	C-
NURS 478	Field Project	1	C-
NURS 480	Conceptualizing Gerontology	2	C-
NURS 481	Optimizing Older Adult Health	4	C-
NURS 482	Dementia Care in the Elderly	4	C-

HOSPICE PALLIATIVE CARE MAJOR

NURS 475	Ethics in Gerontology and Palliative Care	2	C-
NURS 476	Leadership in Care Management	2	C-
NURS 477	Therapeutic Relations in Specialty Practice	3	C-
NURS 478	Field Project	1	C-
NURS 483	Conceptualizing Hospice Palliative Care	2	C-
NURS 484	Pain Assessment and Management	4	C-
NURS 485	Palliative Symptoms	4	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

ACTIVE REGISTERED NURSE LICENSE

Students must meet the specific Registered Nurse requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

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Claudia Seiler-Mutton, BScN, M.Ed. (Alberta)
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Beth Wilkey, BN (Alberta)
RN.

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PROFESSIONAL GOLF MANAGEMENT

School of Business

MacEwan.ca/Golf

Suspended: There are no planned intakes for this program. Applications for admission are not being accepted.

The post-diploma certificate in Professional Golf Management is a one-year program of study exclusively designed for students interested in a career as a head golf professional. Business courses emphasize retailing, sales techniques, business computer applications and working with boards and committees. Emphasis is placed on developing knowledge of the golf swing and understanding golf swing techniques. Industry-specific courses examine golf equipment repair, sports psychology, golf course design and the essentials of setting up a golf operation as a professional.

This program appeals to people who thrive in a business environment with a customer-service focus. Excellent communication, organizational, management and golf-playing skills are critical for success as a head professional.

Before enrolling in this certificate, applicants must have completed a Business Management diploma in either the Professional Golf Management major, the Golf Operations Management major or equivalent business diploma.

CAREER POTENTIAL

Graduates of the post-diploma certificate in Professional Golf Management are qualified to work as head golf professionals through achievement of Class "A" certification from PGA of Canada. Golf professionals may also seek further career advancement through positions such as executive professional, director of golf or pro-shop manager.

PROGRAM OF STUDY

Term I		Cr.
PGCT 341	Golf Course Design	3
PGCT 351	Golf Equipment Repair	1
PGCT 361	Player Development	3
PGCT 362	Sports Psychology	3
MCSP 164	Golf Applications	3
PGMT 230	Dynamics of the Golf Swing	3
Term II		
PGCT 331	Setting up a Golf Operation and CPGA By-Laws	2
PGCT 352	Club Fitting	1
PGCT 353	First Aid	1
PGCT 363	Instructional Skills Seminar	2
GOMT 211	Working with Boards and Committees	1
GOMT 221	Food and Beverage Operations II	2
MGMT 132	Retail Merchandising	3
Term III		
PGCT 371	Professional Golf Practicum	2

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY

Chair

Raina Rudko, MBA (Southern Queensland); M.Ed. (Alberta)

Alan Riley, BA (Lethbridge)

CPGA Master Professional

WOUND MANAGEMENT POST-BASIC CERTIFICATE

Faculty of Health and Community Studies

MacEwan.ca/Wound

The Wound Management Post-basic certificate provides health care practitioners with the specialty knowledge and expertise required to work in a practice setting with patients who have complex wounds resulting from a variety of disease pathologies and factors. The focus of the program is on the management of all complex wounds, but some emphasis is placed on certain populations that are at greater risk to develop wounds.

Prevention of the exacerbation of wounds is covered throughout the program. It is part of a standardized approach to wound management involving all members of an interdisciplinary wound management team.

Distance delivery courses offer mature learners the flexibility to balance their studies with professional commitments and family responsibilities. The program is offered via online distance delivery. Labs are presented live over the internet.

CAREER POTENTIAL

As the population ages and produces a higher number of patients at risk for developing complex wounds, there is an increase in demand for health care practitioners skilled in complex wound management.

CATEGORIES OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must have, at minimum, a diploma in a health-related discipline (e.g. nursing, occupational therapy, physiotherapy, pharmacy, dietetics).

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants must have a minimum of two years work experience in a health-related discipline.

PROGRAM OF STUDY

		Cr.	Min. Gr.
HLST 350	Principles of Wound Assessment and Management	3	C-
HLST 351	Management of Chronic and Problem Acute Wounds	3	C-
HLST 352	Wound Management Clinical	3	C-
HLST 353	Drains, Fistulas, Peristomal	3	C-
HLST 355	Vascular Assessment	3	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Students are strongly encouraged to seek advice from the University Advisor about program planning.

Progression of Studies

Students are responsible for ensuring they meet the prerequisite requirements as noted on program courses.

Professional Code of Conduct

Students must adhere to their professional code of conduct and the confidentiality agreements signed with the university by the clinical placement/other agencies.

Regulations Governing Clinical Courses

Students must achieve satisfactory performance in all clinical courses in accordance with the course/clinical criteria and outcome. Clinical course hours may include days, evenings, nights and weekends.

Students shall acknowledge that clinical placements may not be available at the time(s) or in the location(s) preferred by the student. While every effort shall be made by the program to secure a suitable placement according to the student needs and or preference, all students shall accept that labour market conditions are variable and beyond the program's control.

Notwithstanding of the above, students shall accept the first clinical placement available. In the event that a student does not accept the first available clinical placement, the program shall not be responsible for arranging an alternative.

Students are fully responsible for obtaining required licenses and/or permit, immunizations and security clearance prior to commencing a clinical placement.

Health Status

Students must be able, both physically and mentally, to fully undertake all program activities without the need for modifying program standards, academic or otherwise. Policy E3400, Student with Disabilities, states that students are "presumed to be capable of fulfilling the essential requirements of the program, with the provision of reasonable accommodation when required".

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Megan Lehman, MALAT (Alberta)

RVT. RDMS.



UNIVERSITY TRANSFER

Bachelor of Physical Education Transfer	106
Bachelor of Science in Engineering Transfer	108

BACHELOR OF PHYSICAL EDUCATION TRANSFER

Faculty of Health and Community Studies

MacEwan.ca/PhysEd

The Bachelor of Physical Education Transfer program offers first and second-year courses towards a Bachelor of Physical Education offered by the Faculty of Physical Education and Recreation at the University of Alberta. The University of Alberta also offers the Bachelor of Science in Kinesiology, and the five-year combined Bachelor of Physical Education/Bachelor of Education degrees. MacEwan University offers the required first and second-year courses for these programs. Students interested in these degree streams are encouraged to contact an advisor.

The small size of this program ensures that students in each year function as a cohesive cohort, giving students the opportunity to become familiar with their instructors and classmates. Additionally, MacEwan University provides many opportunities to participate in intramural and interscholastic athletic activities.

Admission to the program is competitive and is subject to a quota. The competitive admission average may be considerably higher than the posted minimum.

CAREER POTENTIAL

A physical education degree goes a long way. Growing interest in health and personal fitness makes this degree an attractive area of study for the future. Potential growth occupations include secondary and elementary school teachers, administrative and managerial positions, and lifestyle and fitness consultants. Graduates have also found work as athletic therapists, coaches and kinesiologists. Graduates have continued their education and entered professional programs such as Physiotherapy and Medicine. The physical education experience provides a well-rounded education and the people skills needed to find employment in a variety of areas.

TRANSFERABILITY

All courses completed within the Bachelor of Physical Education Transfer program are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

The Bachelor of Physical Education Transfer program is aligned to specifically meet the admission and program requirements at the University of Alberta.

- a) Students in the program who have achieved a GPA of 2.5 on their most recent 24 credits and who have successfully completed a minimum of 45 university transferable credits are guaranteed entrance to the Bachelor of Physical Education degree at the University of Alberta.
- b) Students who have completed a minimum of 45 credits with a GPA below 2.5 on their most recent 24 credits may be offered admission on a space available basis.
NOTE: Admission will be competitive.

Students are eligible to apply for admission to the Faculty of Physical Education and Recreation at the University of Alberta in the B.Sc. (Kinesiology) and combined BPE/BEED routes if they have:

- a) Successfully completed the five required matriculation subjects (B.Sc. (Kinesiology) students must see an advisor).
- b) Met all other admission criteria established by the Faculty of Physical Education and Recreation (including presenting the competitive admission average on the most recent 24 credits).

The University of Alberta retains the right to impose quota restrictions on any faculty and possession of all the minimum requirements may not guarantee admission.

Students may also transfer to an institution other than the University of Alberta after one or two years of study. Each institution has its own admission and graduation requirements. Students are responsible for familiarizing themselves with the requirements of the institution of their choice. For additional information on transferring from the Bachelor of Physical Education Transfer program, including information on transferring individual coursework to the University of Alberta, please see an advisor.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 with a minimum grade of 60 per cent
2. Biology 30 with a minimum grade of 60 per cent
3. Two Group A or C courses
4. One Group B or C course or Physical Education 30

Notes:

- Physical Education 30 must be 5 or more credits.
- Only one language, other than English, will be accepted towards admission.
- Applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale (no time limit on calculation of AGPA).

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 65 per cent, in the following high school courses:

1. ELA 30-1 with a minimum grade of 60 per cent

- 2. Biology 30 with a minimum grade of 60 per cent

Note:

Applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale (no time limit on calculation of AGPA).

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
 Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature Admission category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

- 1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

The curriculum offered by MacEwan University is designed to provide the student with courses similar to the first- and second-year at the University of Alberta, Faculty of Physical Education and Recreation.

YEAR I

	Cr.
ENGL 102 Analysis and Argument	3
ENGL 103 Introduction to Literature	3
HEED 110 Personal Health and Well-Being	3
PACT 101 Principles of Physical Activity	3
OR	
PEDS 294 A Conceptual Approach to Physical Activity	3
PEDS 100 Structural Anatomy	3
PEDS 101 Introduction to Human Physiology	3
PEDS 103 Introduction to Integrative Human Physiology	3
PERL 104 Introduction to Sociocultural Aspects of Sport and Leisure	3
PERL 105 Introduction to the Administration of Sport and Physical Education Programs	3
PESS 195 The Spectrum of Dance in Society	3

YEAR II

PEDS 200 Physiology of Exercise	3
PEDS 203 Skill Acquisition and Performance	3
PEDS 206 Qualitative Biomechanics	3
PERL 204 Leisure and Sport in Canadian Society: Historical Perspective	3
PERL 207 Physical Activity and Leisure for Special Populations	3
PSYC 104 Introductory Psychology I	3
PACT subject coursework	6

Options – 6 Credits

Students normally take 1 or more:

PEDS 201 Applied Ethics in Physical Education and Sport	3
PEDS 205 Introduction to Outdoor Education	3
PEDS 240 Introduction to Sports Injuries	3
PEDS 307 Growth and Development	3

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Sports Medicine/Exercise Physiology

Arch Beck

Barry Butt, BPE (Aberta)

Paul Chahal, PhD (Alberta)

Exercise Physiology

John Corlett, PhD (Simon Fraser)

Kinesiology

Tim Enger, BPE (Alberta)

Matt Kallio, BPE (Alberta)

Bethan Kingsley, M.A. (Brock)

Mark Lund, MA (Alberta); M.Sc. (Alberta)

Physical Education

Katie Mahon, BPE (Alberta)

Aletheia Mendes, MA (Alberta)

Physical Education

Adrian Popescu, PhD (Alberta)

Physical Education

Cynthia Puddu, M.Sc. (Alberta)

Physical Education

Jordan Richey, B.Ed. (Alberta)

John Valentine, MA (Carleton); MA (Alberta)

Physical Education; Canadian Studies

BACHELOR OF SCIENCE IN ENGINEERING TRANSFER

Faculty of Arts and Science

MacEwan.ca/Engineering

The Bachelor of Science in Engineering Transfer program offers first-year courses that may be used toward obtaining a Bachelor of Science in Engineering at the University of Alberta. Credit for courses taken at MacEwan University may be transferred to other post-secondary institutions within or outside Alberta. For a complete listing of transferable courses within Alberta, refer to the Alberta Transfer Guide website at www.transferalberta.ca.

MacEwan University provides a student-centred focus in the delivery of the program by offering small class sizes, extra tutorial sessions and an annual boot camp to prepare students for the challenging course material.

Admission to the Bachelor of Science in Engineering Transfer program is competitive and is subject to a quota. The competitive admission average may be considerably higher than the posted minimum. Within the overall quota, limitations are also placed on the number of international (visa) and mature students, and on the number of students who have been previously enrolled in other post-secondary institutions.

CAREER POTENTIAL

Alberta has experienced vigorous economic growth. With such growth comes the workforce's dependence on trained engineers in a variety of disciplines. The Government of Alberta has identified engineering as one of the top prospects for continued growth. It specifically names the fields of civil, mechanical, electrical, mining and chemical engineering as being areas of high growth demand.

TRANSFERABILITY

All courses completed within the Bachelor of Science in Engineering Transfer program are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution.

The Bachelor of Science in Engineering Transfer program is specifically aligned to meet the admission and program requirements at the University of Alberta. The general requirements for transferring into Year II at the Faculty of Engineering are:

- A minimum grade point average of 2.5 on the 4.0 scale.
- Successful completion with a grade of C- or higher of a minimum of 30 engineering transfer credits (not including ENGG 100 and ENGG 101).

Students are advised that transfer to the Faculty of Engineering at the University of Alberta has become increasingly competitive. A grade point average of 2.5 on the 4.0 scale is required as a minimum to attain successful admission to the Faculty of Engineering. The University of Alberta retains the right to impose quota restrictions and competitive admission requirements on any faculty –

possession of all the minimum requirements does not guarantee admission to the university or a particular faculty.

Due to the extremely competitive nature of admission to the University of Alberta, students who do not successfully transfer into Year 2 at the University of Alberta after completing Year 1 at MacEwan University are not eligible to take first year Engineering again.

Students may also transfer to an institution other than the University of Alberta after one year of study. Each institution has its own admission and graduation requirements. Students are responsible for familiarizing themselves with the requirements of the institution of their choice. For additional information on transferring from the Bachelor of Science in Engineering Transfer program and individual coursework to the University of Alberta or another institution, contact a program advisor.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Chemistry 30
3. Mathematics 30-1
4. Mathematics 31
5. Physics 30

Note:

No post-secondary substitutions may be used in lieu of high school courses.

To be evaluated through the Program

Applicants who have completed any university transfer credits in a non-engineering program and satisfy the requirements for Regular or Mature Admission will be assessed for Program eligibility.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale (no time limit on calculation of AGPA).

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum grade of 70 per cent in each of the following high school courses:

1. Mathematics 30-1
2. Chemistry 30
3. Physics 30
4. Mathematics 31

AND

5. ELA 30-1 with a minimum grade of 50 per cent

Note:

No post-secondary substitutions may be used in lieu of high school courses.

To be evaluated through the Program

Applicants who have completed any university transfer credits in a non-engineering program and satisfy the requirements for Regular or Mature Admission will be assessed for Program eligibility.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale (no time limit on calculation of AGPA).

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

APPLICABLE TO MATURE ADMISSION

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who have been required to withdraw twice from any accredited post-secondary institution or once from any engineering program will not be considered for admission or re-admission to the Program. In addition, applicants who have completed any university transfer credits in an accredited engineering program will not be considered for admission or re-admission.

To be evaluated through the Program

Applicable to all admission categories

Applicants cannot be accepted for admission into the program who have more than two core engineering courses from the first year program of study (this includes English but not complementary studies electives).

Applicants who complete specific engineering technology diploma courses from NAIT, SAIT or Lethbridge College will be considered for admission with a minimum Admission Grade Point Average (AGPA) of 3.3 on a 4.0 scale.

PROGRAM OF STUDY

YEAR I

Term I		Cr.
CHME 103	Introductory University Chemistry I for Engineers	4.3
ENGG 100	Orientation to the Engineering Profession I	1
ENGG 130	Engineering Mechanics	4
ENGL 199	Writing for Engineers	3
MATH 100	Calculus I	4
PHYS 130	Wave, Motion, Optics and Sound	3.8
Term II		
CHME 105	Introductory University Chemistry II for Engineers	3.8
ENCP 100	Computer Programming for Engineers	3.8
ENGG 101	Orientation to the Engineering Profession II	1
ENPH 131	Mechanics	4.3
MATH 101	Calculus II	3.5
MATH 102	Applied Linear Algebra	3.5

CONTACT INFORMATION

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Mechanical Engineering, P.Eng.

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Kerry Precht, MA

Karen Ravagnolo, MA

Todd Smereka, B. Comm.

Courses in this program are taught by faculty in the Faculty of Arts and Science. For the faculty listing, refer to page 51 (Bachelor of Arts faculty listing) and page 82 (Bachelor of Science faculty listing).



CERTIFICATE AND DIPLOMA PROGRAMS

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ACCOUNTING AND STRATEGIC MEASUREMENT

School of Business

MacEwan.ca/Accounting

Success in today's business world depends on sound decisions based on timely, accurate and well-directed financial information. Successful accounting students have good analytical skills, are able to work in a team environment and are self-motivated. In addition, they need effective oral and written communication skills for success.

Good computing skills are essential for this technology-integrated program. Students enrolled in the day sections carry and use laptop computers throughout the program for optimal learning. Students are responsible for the hardware and software costs.

The Accounting and Strategic Measurement program provides multiple opportunities to enter or exit the program, or progress to more advanced studies. Students have the option of working toward either the one-year Accounting Technology certificate or a two-year diploma. Students also have the opportunity to apply their diploma toward the first two years of the Bachelor of Applied Business Administration – Accounting, or can choose from other degree completion options. Students performing at a high level (3.0 or above on their AGPA) may also consider applying for a block transfer to the Bachelor of Commerce – Accounting major.

This program requires that students carry and use a laptop computer for most daytime classes. Evening and online students must have access to a computer. For information on the laptop hardware and software requirements, contact a program advisor.

Accounting Technology certificate

The Accounting Technology certificate is designed to provide students with practical, marketable skills, and comprises the first 10 courses of the diploma. The program may be taken on a full-time basis during the day, commencing in September or January. The part-time program is offered in the evening each term (September and January start) and, during the day, winter term only (January start). This certificate is also available online.

CAREER POTENTIAL

With skills in accounting and computing, graduates of this program may pursue careers in administrative or financial positions in a variety of environments, such as private business, government, industry, accounting firms, financial institutions, hospitals and consulting firms. Students completing this certificate typically find entry-level positions as accounting technicians, accounting clerks and bookkeepers.

TRANSFERABILITY

All courses completed for the Accounting Technology certificate are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Individual courses are also recognized by the professional designations in Canada: Certified Management Accountants of Alberta (CMA), the Certified General Accountants of Alberta (CGA) and the Institute of Chartered Accountants of Alberta (CA). For current information on the accounting unification project, refer to www.albertaaccountants.org for more information.

Accounting and Strategic Measurement diploma

The Accounting and Strategic Measurement diploma provides a comprehensive overview of accounting procedures and principles. Students in the program learn about basic management, cost and financial accounting, finance, taxation, computer applications and management skills. These courses may be taken on a full-time basis during the day, commencing in September or January. The part-time program is offered in the evening each term (September and January). Courses from this program provide exemption and meet prerequisites for the CA, CGA or CMA programs.

CAREER POTENTIAL

Graduates of the diploma apply their training and skills as accountants in private business, public accounting firms, financial institutions, government, hospitals, industry and consulting firms. Common starting positions include analysts, junior accountants, payroll accountants, financial accountants, cost accountants, assistant controllers and accounting technicians. The experience and learning acquired through the integration of technology gives graduates unequalled leverage in the job market.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Commerce degree and up to 21 credits to the Bachelor of Arts degree. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Accounting and Strategic Measurement diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University and the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferralberta.ca) or contact the receiving institution directly.

Individual courses are also recognized by the professional certification programs offered by the Certified Management Accountants of Alberta (CMA), the Certified General Accountants of Alberta (CGA) and the Institute of Chartered Accountants of Alberta (CA). For current information on the accounting unification project, refer to www.albertaaccountants.org for more information.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

- a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 - ELA 30-1
 - Mathematics 30-1 or Mathematics 30-2
 - One Group A course
 - One Group C course
 - One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
 Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories*

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete the math portion of the Skills Appraisal only if they do not present Mathematics 30-1 or Mathematics 30-2 or Applied Mathematics 30 with a minimum grade of 65 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

Math: Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of C-.

*Under Regular Admission, Skills Appraisal is only applicable to applicants under category 1.a).

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

ACCOUNTING TECHNOLOGY CERTIFICATE – 30 CREDITS (YEAR I)

ACCOUNTING AND STRATEGIC MEASUREMENT DIPLOMA – 60 CREDITS (YEARS I AND II)

YEAR I

Term I		Cr.
ACCT 111	Financial Accounting I*	3
MGMT 107	Business Computing*	3
MGMT 122	Organizational Behaviour	3
ECON 101	Introduction to Microeconomics	3
ENGL 111	Communications*	3

Term II

ACCT 161	Financial Accounting II*	3
ACCT 164	Accounting Software Applications	3
ACCT 162	Practical Tax Applications*	3
ACCT 218	Management Accounting I*	3
LEGL 210	Business Law I	3

YEAR II

Term III		Cr.
ACCT 211	Financial Accounting III*	3
ACCT 215	Quantitative Decision Support*	3
ACCT 214	Integrated Accounting Systems	3
ACCT 268	Management Accounting II*	3
ENGL 211	Business Communications	3

Term IV

ACCT 255	Financial Management*	3
ACCT 261	Financial Accounting IV*	3
ACCT 275	Accounting Information Systems*	3
ACCT 318	Management Accounting III*	3
	Elective	3

*required for entry to the Bachelor of Applied Business Administration – Accounting

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

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FACULTY

Chair

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Finance and Organizational Theory. CGA; CFP.

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CGA.

Irina Levin, BA (Athabasca)
CA.

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CA.

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Greg Springate, MBA (Simon Fraser)
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Bill Venables, B.Sc. (Alberta)
IT; Management. P.Eng. CNE. CCNA. CCAI.

Fraser Wilson, MBA (Toronto)
Finance

Brian Yahn, B.Com (Alberta)
CGA.

ACUPUNCTURE

Faculty of Health and Community Studies

MacEwan.ca/Acupuncture

Acupuncture, a primary component of Traditional Chinese Medicine (TCM), has established itself as a well-respected, regulated health profession in Alberta and other provinces in Canada. The fundamental theories of acupuncture are rooted in holistic ideas that developed in ancient China. Acupuncture promotes health, and is used to treat acute and chronic illness, mainly through the insertion of filiform needles to establish a healthy balance of the individual's energy and body functions.

The Acupuncture program prepares you to become a registered acupuncturist, subject to successful completion of the provincial enrolment examination for acupuncturists. Students receive the instruction needed to practice acupuncture competently based on the most recent national and international standards. MacEwan University's Acupuncture program maintains close ties with Acupuncture/TCM facilities in China. This diploma gives you an excellent basis for the acquisition of further knowledge of Chinese herbology through continuing education at MacEwan University.

CAREER POTENTIAL

- Regulated Health Profession
- Recognized under the Health Disciplines Act
- Respected in the medical community
- Relatively few practicing Acupuncturists in Alberta with comprehensive training
- Graduates experience a high level of employment
- Private practice or multi-disciplinary clinics with chiropractors, massage therapists, physiotherapists, holistic health practitioners, naturopathic doctors, homeopathic practitioners and physicians

TRANSFERABILITY

Graduates have a wide range of continuing education options, ranging from ongoing study in specialty areas to undergraduate and graduate study at institutes and universities both nationally and internationally. Graduates of this diploma are eligible to apply for admission to the Bachelor of Health Science and General Studies degree programs at Thompson Rivers University.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum grade of 50 per cent in each of the following high school courses.

1. ELA 30-1 or ELA 30-2
2. Biology 30
3. Chemistry 30 or Science 30
4. One Group A, B or C course

AND

At least 36 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale, as calculated on the last 24 post-secondary credits.

OR

Completion of two years of full-time studies (or equivalent) at a recognized private institution or in non-credit studies in the following fields:

- Traditional Chinese Medicine (TCM), Holistic Health, Herbology, Massage Therapy, or complementary medicine

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed during the first term of year one*.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit the following:

- Current, clear Security Clearance to work with 'Children and/or Vulnerable Persons (adults and children) by the beginning of the intake term.
- The first in Hepatitis B series must be completed by the beginning of the intake term; full Hepatitis B series must be completed by six months* from the program start date.
- Current Standard First Aid including CPR level C certification by the end of the second term*.

*Provisional Admission – may be assigned to an applicant who has been offered admission to the program in one of the above admission categories. The offer of provisional admission is based on completion of specified conditions that must be satisfied within the first year of enrolment by the date specified in the offer. Access to courses, activities, and / or field placement or clinical studies may be limited until all provisional requirements are met.

PROGRAM OF STUDY**YEAR I**

Term I		Cr.	Min Gr.
ACUP 105	Introduction to Qi Gong and Tui Na	1	C
ACUP 106	Medical Terminology	1	C
ACUP 117	Foundations of TCM	4	C
ENGL 111	Communications	3	
HLSC 104	Applied Human Anatomy	3	
MTST 125	Physiology I	3	
TERM II			
ACUP 101	Meridian Systems and Acupuncture Points I	3	C
ACUP 104	Diagnostics in Traditional Chinese Medicine	3	C
ACUP 114	Introduction to Research Methodology	2	C
ACUP 115	Qi Gong and Tuina II	2	C
ACUP 119	Foundations of TCM II	3	C
MTST 126	Physiology II	3	
Term III			
ACUP 103	Meridian Systems and Acupuncture Points II	3	C
ACUP 108	Clinical Observation I	1	C
ACUP 116	TCM Diagnostics Lab	1	C
HLSC 124	Microbiology for Health Professionals	3	

YEAR II

Term IV			
ACUP 110	Meridian Systems and Acupuncture Points III	3	C
ACUP 112	Traditional Chinese Medicine Internal Therapeutics I	2	C
ACUP 113	Clinical Observation and Practice I	1	C
ACUP 203	Therapeutic Principles of Acupuncture Point Selection and Combination	2	C
ACUP 205	Traditional Chinese Medicine Modalities I	1	C
HLSC 222	Alterations in Health Across the Lifespan	3	
Term V			
ACUP 201	Extra Meridians and Microsystems	2	C
ACUP 204	Traditional Chinese Medicine Internal Therapeutics II	3	C
ACUP 208	Clinical Observation and Practice II	2	C
ACUP 210	Traditional Chinese Medicine Modalities II	3	C
ACUP 213	Traditional Chinese Medicine External Therapeutics I	3	C
Term VI			
ACUP 209	Internal Medicine	3	C
ACUP 211	Traditional Chinese Medicine Internal Therapeutics III	3	C
ACUP 215	Internship I	1	C
ACUP 216	Traditional Chinese Medicine External Therapeutics II	2	C
YEAR III			
Term VII			
ACUP 206	Traditional Chinese Medicine Nutrition, Lifestyle and Zhong Yao	3	C
ACUP 214	Clinical Case Studies I	1	C
ACUP 218	Professional Ethics and Regulations	1	C
ACUP 220	Internship II	2	C
ACUP 221	Traditional Chinese Medicine Internal Therapeutics IV	3	C
Term VIII			
ACUP 111	Diagnostics in Traditional Chinese Medicine II	3	C
ACUP 303	Internship III	2	C
ACUP 305	Practice Management and Professional Entry Requirements	3	C
HLSC 220	Pharmacotherapeutics for Health Professionals	3	
Term IX			
ACUP 219	Clinical Case Studies II	2	C
ACUP 304	Internship IV	2	C
ACUP 311	Acupuncture Safety Course (Clean Needle Technique)	1	C
ACUP 312	Herbology for Acupuncturists	2	C

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

Hepatitis B – Unless contraindicated, a student must meet the specific Hepatitis B vaccination series requirements as set out in the admission criteria or they may be required to withdraw from the program.

First Aid/CPR (Level C) – A student must meet the specific first aid/CPR (Level C) requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

T: 780-497-5168

E: acupuncture@macewan.ca

Acupuncture Teaching Clinic

T: 780-497-4610

All the courses of the program directly related to TCM are taught by registered acupuncturists with extensive clinical and teaching experience. Basic western medical sciences are taught by specialists in the related fields. Experts in the field of TCM also participate in a continuing education program as guest lecturers.

FACULTY

Chair

Jiulin Wang, M.Sc. (Nanjing University of TCM)
Traditional Chinese Medicine. TCMD. R.Ac.

Roman Bayrock, DC (Canadian Memorial Chiropractic College)
Chiropractic, R.Ac.

Gordon Grant, PhD (Alberta)
Food Science and Technology. R.Ac.

Cecil Horwitz, Dip. (MacEwan)
Acupuncture, R.Ac.

David James, M.Sc. (Alberta)
Physical Therapy. P.T. R.Ac.

Michael McFarlane, B.Sc. (Alberta)
Zoology/Biological Sciences. R.Ac.

Amanda Roth, Dip. (MacEwan)
Acupuncture, R.Ac. RMT.

Paymon Sadrolsadot, PhD (Beijing University of TCM)
Traditional Chinese Medicine, TCMD. R.Ac.

Adam Salzman, Dip. (MacEwan)
Acupuncture. R.Ac. RMT.

Debi Sawchuk, Dip. (MacEwan)
Acupuncture. R.Ac.

Darren Tellier, BA (Alberta)
Psychology. TCMD. R.Ac.

Barkley Tran, M.Sc. (Nanjing)
Acupuncture, R.Ac.

Blanca Vanier, Dip. (Academy of Chinese Medicine)
Acupuncture. R.Ac.

Fu-Lin Wang, PhD (Calgary)
Epidemiology (Community Medicine). R.Ac.

Xiuhua Wang, PhD (Jilin)
Physiology

King S. Wong, B.Sc. (Guang Zhou University of TCM)
Traditional Chinese Medicine. TCMD. R.Ac.

ARTS AND CULTURAL MANAGEMENT

Faculty of Fine Arts and Communications

MacEwan.ca/ArtsManagement

MacEwan University's innovative and dynamic two-year 60-credit diploma in Arts and Cultural Management will prepare you for a career in arts management. Whether you are a practicing artist looking for the skill set to manage your own career or someone who loves supporting the creation and development of arts and culture in your community, this diploma will prepare you to take on administrative and management roles in the creative and cultural sectors. Building on the success of more than 30 years of arts management training at MacEwan University, you will leave the program with the skills you need to begin an exciting career in arts and cultural management.

Through the program you develop close ties to the arts and cultural community, and you will emerge from your studies ready to assist organizations in the areas of fund/resource and audience development, publicity and media relations, human resource management, special event and project management and much more.

After completing the academic portion of the program, you will practice what you have learned in an exciting two-month field placement with an organization of your choice. This practical experience comprises six credits in the credential and is a key factor for your successful transition into paid employment in the sector.

If you have other post-secondary education and want to get working sooner, you may choose to exit the program with a certificate after one year of study. The program is available through classroom study or online, full-time or part-time.

CAREER POTENTIAL

Graduates of the Arts and Cultural Management program can be found working across Canada in a wide variety of arts organizations, large and small; as fundraisers and fund development officers for arts organizations, as managers of professional theatres; as volunteer or marketing co-ordinators, as special event co-ordinators, publicists, artist managers, and festival directors; or as public programming managers in museums and art galleries.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted credit towards various MacEwan University diploma and degree programs:

- Business Management diploma up to 21 credits
- Bachelor of Arts degree up to 30 credits
- Bachelor of Communication Studies degree up to 51 credits

Students are advised to consult a program advisor for the Arts and Cultural Management program for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Arts and Cultural Management diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed certificate in this program may be eligible to receive up to 30 credits towards the Bachelor of Professional Arts in Communication Studies at Athabasca University. University of Alberta students in the Bachelor of Arts in Drama degree program may complete 18 credits of coursework in this program at MacEwan University and transfer the credit towards a minor in Arts and Cultural Management at the University of Alberta. For current, detailed information on individual course and certificate/diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

TECHNOLOGY INTEGRATION

Classroom students in the Arts and Cultural Management program will need to purchase a laptop and necessary software identified by the program. This initiative is designed to maximize student learning through the use of digital technology. For more information, attend a program information session (dates are listed on the program website at MacEwan.ca/ArtsManagement), attend as student for a day or contact the program's University Advisor, Cindy Burgess, T: 780-497-4364, E: burgessc@macewan.ca.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. ELA 30-1 or ELA 30-2
 2. One Group A course
 3. One Group B course
 4. One Group C course or Applied Math 30
 5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

PREVIOUS POST-SECONDARY ADMISSION

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A post-secondary Certificate, Diploma, Applied Degree or Degree

OR

- A minimum of 18 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to submit a questionnaire. Successful applicants will demonstrate in their questionnaire:

- detailed knowledge of arts/culture in their community
- research completed regarding the work of arts administrators/managers
- how this MacEwan University program is aligned with their interests and goals

PROGRAM OF STUDY

YEAR I		Cr.
AGAD 100	Foundations of Arts and Cultural Management	3
AGAD 112	Introduction to Audience and Resource Development	3
AGAD 105	Accounting for Arts and Cultural Managers	3
AGAD 107	Computer Applications in Arts Management	3
OR		
MGMT 107	Business Computing	3
AGAD 120	Managing and Leading in Arts and Culture	3
AGAD 122	Applied Audience and Resource Development	3
AGAD 123	Human Resources in Arts and Cultural Management	3
ENGL 102	Analysis and Argument	3
OR		
ENGL 111	Communications	3
	Options – Two	6

YEAR II

AGAD 203	Project Management in Arts and Culture	3
AGAD 223	Integrated Project in Arts and Cultural Management	3
AGAD 232	Advanced Audience and Resource Development	3
AGAD 231	Field Placement	5
AGAD 233	Integration Seminar	1
ENGL 103	Introduction to Literature	3
OR		
ENGL 211	Business Communications	3
	Options – Two	6
	Electives – Two	6

Option Courses:

AGAD 109	Publicity and Media Relations in the Arts
AGAD 201	Advocacy in the Cultural Sector
AGAD 225	Performing Arts Management
AGAD 226	Museum/Gallery Management
AGAD 227	Managing in the Music Industry
AGAD 230	Independent Study Project

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Declaring the Certificate Exit Option

Students who choose the certificate exit option for this program must complete a total of 36 credits – all Year 1 core courses, two options and field placement consisting of co-requisites AGAD 231 (Field Placement) and AGAD 233 (Integration Seminar) per the Program of Study. Students are required to declare their intention for the certificate exit option, in writing, to the Chair by November 30th to ensure an appropriate field placement can be arranged for the Spring/Summer term (May and June).

Field Placement Term

Students taking either the diploma or certificate exit program must successfully complete all courses and coursework requirements for the chosen credential in order to register in the Field Placement (AGAD 231) and Integration Seminar (AGAD 233). Students completing the diploma must successfully complete all courses and coursework in Years 1 and 2 before registering in AGAD 231 and 233. Students choosing the certificate exit must successfully complete all courses and coursework in Year 1 before registering in AGAD 231 and 233.

Program of Study

Students taking the diploma program must complete six credits of electives. Arts and Cultural Management program courses may not be used as electives.

CONTACT INFORMATION

Cindy Burgess, University Advisor
T: 780-497-4364
Toll-free: 1-888-497-4622 Ext. 4364
E: burgessc@macewan.ca

FACULTY

Chair

Rose Ginther, MA (Athabasca)
Arts – Integrated Studies

Gail Barrington-Moss, BEd (Alberta)
Education

Barry Boroditsky

Marianne Bouthillier, MBA (Alberta)
Business

Robert Bradford, B.Mus. (Illinois)
Music; Accounting. CGA

Eva Cairns

Marc Carnes

David Cheoros, MFA (Victoria)
Directing

Todd Crawshaw, Dip. (MacEwan)
Public Relations

Stephanie Enders, BA (Alberta)
Sociology

Jennifer Kuchta, BA (Alberta)
Art History

John Mahon, MBA (Alberta)

Candace Makowichuk, Cert. (MacEwan)
Arts Administration

Julian Mayne, Dip. (MacEwan)
Music

Sandi Mullane, Dip. (NAIT)
Accelerated Accounting, CGA

Denise Roy, M.Ed. (Alberta)
Adult Education

Darka Tarnawsky, B.Sc. (Alberta)
Psychology

Adam Zawadiuk, BA (Alberta)
English

ASIA PACIFIC MANAGEMENT

School of Business

MacEwan.ca/AsiaPacific

International business and cross-cultural skills are fast becoming a requirement in today's global economy. The Asia Pacific region is Canada's second largest trade partner. Success in this region requires employees with international business skills and knowledge of the cultural and business environment in Asia.

The Asia Pacific Management diploma is a two-year, international business program designed to prepare Canadian and international students to launch a career in international business and management. The program of study cultivates the skills and insights required to be successful in domestic and international economies. Students can expect a range of academic business courses, specialized practical coursework in Asian culture, language, intercultural communications and international business principles, as well as an overseas practicum in Asia.

CAREER POTENTIAL

Asia Pacific Management is a demanding program ideal for individuals interested in a career in international business with a focus on the Asia Pacific region. In addition to the usual employment opportunities available to business diploma graduates, graduates may also join an increasing number of Canadian companies and agencies active in international business exchanges, as well as Canadian companies serving an ever-growing number of Asian clients. Graduates can also join the list of successful entrepreneurs with an Asian customer base. The Asia Pacific Management program also makes an excellent post-degree diploma.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and ladder opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Commerce degree. Students are advised to consult a program advisor for the Commerce program for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Asia Pacific Management diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University, the University of Lethbridge and Concordia University College of Alberta and up to 51 credits of individual course transfer credit to the Bachelor of Commerce program at the University of Alberta. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

- ELA 30-1
- Mathematics 30-1 or Mathematics 30-2
- One Group A course
- One Group C course
- One Group A, B, or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

- ELA 30-1
- Mathematics 30-1 or Mathematics 30-2
- One Group C course

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

A minimum of 24 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular Admission category.

Probationary Admission

To be evaluated through the Office of the University Registrar
This admission category will be used only if the Program is not filled by mature or previous post-secondary applicants. A limited number of probationary admissions may be granted to applicants who present a minimum cumulative post-secondary Admission Grade Point Average (AGPA) of less than 2.0 on a 4.0 scale.

Applicants admitted within this category will be placed on probation.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

Note: Students take 30 credits in year I and 31 credits in year II. INTB 200 – Asia Pacific Practicum is taken last.

YEAR I

		Cr.
BUSN 201	Introduction to Sustainable Business	3
CHIN 101	Introductory Chinese I	3
OR		
JAPN 101	Introductory Japanese I	3
ECON 101	Introduction to Microeconomics	3
ENGL 111	Communications	3
CHIN 102	Introductory Chinese II	3
OR		
JAPN 102	Introductory Japanese II	3
ECON 102	Introduction to Macroeconomics	3
INTB 312	Conducting Business in Asia	3
MGTS 103	Probability and Statistics I	3
ORGA 201	Introduction to Management	3
ACCT 311	Introductory Accounting	3

YEAR II

CHIN 201	Introductory Chinese III	3
OR		
JAPN 201	Introductory Japanese III	3
CHIN 202	Introductory Chinese IV	3
OR		
JAPN 202	Introductory Japanese IV	3
FNCE 301	Introductory Finance	3
FNCE 404	International Finance	3
OR		
MARK 403	International Marketing	3
MARK 301	Fundamentals of Marketing	3
INTB 200	Asia Pacific Practicum	3
INTB 213	Orientation to Asia	1
INTB 300	Introduction to International Business	3
INTB 311	Diversity and Intercultural Communication	3
LEGL 210	Business Law I	3
POLS 261	Asia Pacific Political Systems	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Foreign Language Course Exemption

Students who demonstrate fluency in reading and writing Chinese or Japanese as assessed by a designated faculty member or test at MacEwan University may request an exemption to the requirement of 12 credits of Chinese or Japanese language study. If an exemption is granted, students will select 12 credits of substitute study as approved by the Chair.

Practicum

The required Asia Pacific Practicum INTB 200 is designed to provide students with a learning experience in a culture that is not their native culture. International students who are fluent in Chinese or Japanese will be assisted in finding a practicum experience in Canada. Students who wish to propose a self-identified practicum will be required to complete a practicum proposal form and obtain the approval of the Chair.

CONTACT INFORMATION

Brigitte Rondeau, University Advisor
T: 780-497-5162
E: asiapacific@macewan.ca

FACULTY

Chair and Director, Institute of Asia Pacific Studies

William Wei, PhD (Limerick)
Economics

Manager, Japan Practicums

Ron Huber, BA; LLB (Alberta)

BUSINESS MANAGEMENT

School of Business

MacEwan.ca/Management

The Business Management diploma is a comprehensive general business program that prepares students to take on any business challenge. Using more than traditional books and theory, this program teaches through lectures, individual and group case-studies and real-world examples.

To help develop and demonstrate the potential of our students to become managers, administrators, entrepreneurs and leaders, we emphasize the integration of soft skills such as professionalism, interpersonal relations, teamwork and communications with quantitative and strategic-decision making abilities.

Students choose from the following:

- Business Management certificate
- Business Management diploma
- Aviation Management major
- Insurance and Risk Management major
- Professional Golf Management major

With the exception of Insurance, these programs require that students carry and use a laptop computer for most classes. For information on the laptop hardware and software requirements, contact a program advisor.

MacEwan University recognizes that every student has unique demands on their time, so we offer a range of scheduling choices. The Business Management certificate and diploma is available on a full-time or part-time basis as follows:

- Traditional school year: September through April over two years.
- Flexible route: complete classes over a longer period of time. This option offers courses year round that may be taken on a full- or part-time basis. Begin in January or September.
- Part-time and online: most courses are available in the evenings and online (not all courses can be completed online).

CAREER POTENTIAL

The Business Management program appeals to people who want to pursue a career in business and/or management and want a balance of theory and practical experience.

The program is ideal for a wide range of possible careers in business including starting your own business, sales, marketing, hospitality management and financial services. It's also well suited to those wanting to pursue further post-secondary studies, either immediately upon graduation or at some point in the future.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Commerce degree and up to 24 credits to the Bachelor of Arts degree. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Business Management certificate and diploma programs are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University, the University of Lethbridge and Concordia University College of Alberta. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. ELA 30-1
 2. Mathematics 30-1 or Mathematics 30-2
 3. One Group A course
 4. One Group C course
 5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories**

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete math portion of the Skills Appraisal only if they do not present Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 with a minimum grade of 50 per cent or Applied Mathematics 30 with a minimum grade of 65 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

Math: Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of C-.

*Under Regular Admission, Skills Appraisal is only applicable to applicants under category 1.a).

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

Certificate – 30 credits

ACCT 111	Financial Accounting I	Cr.	3
ACCT 218	Management Accounting I		3
ECON 101	Introduction to Microeconomics		3
ENGL 111	Communications		3
OR			
ENGL 102	Analysis and Argument		3
FNCE 113	Introduction to Quantitative Decision Making		3
MGMT 107	Business Computing		3
MGMT 121	Principles of Management		3
MGMT 122	Organizational Behaviour		3
MGMT 131	Marketing		3
LEGL 210	Business Law I		3
OR			
ACCT 215	Quantitative Decision Support		3

Diploma – 60 credits

ACCT 111	Financial Accounting I	Cr.	3
ACCT 215	Quantitative Decision Support		3
ACCT 218	Management Accounting I		3
ECON 101	Introduction to Microeconomics		3

ENGL 111	Communications	3
OR		
ENGL 102	Analysis and Argument	3
FNCE 113	Introduction to Quantitative Decision Making	3
HRMT 200	Management of Human Resources	3
LEGL 210	Business Law I	3
MGMT 107	Business Computing	3
MGMT 121	Principles of Management	3
MGMT 122	Organizational Behaviour	3
MGMT 131	Marketing	3
MGMT 211	Business Finance	3
MGMT 240	Business Research and Report Writing	3
MGMT 261	Integrated Management Practice	3
ORGA 330	Managerial Skills Development	3
	Electives	9

Business Options – choose one of the following: 3

BUSN 330	Project Management
MGMT 114	Personal Finance and Money Management
MGMT 126	Introduction to Conflict Management
MGMT 212	Entrepreneurship
MGMT 231	Sales

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

Shawna Jansen, University Advisor
 T: 780-497-5263
 E: management@macewan.ca

AVIATION MANAGEMENT MAJOR

Enhance your career opportunities in the field of aviation by combining flight training with business courses through MacEwan University's Business Management diploma Aviation Management major.

Students who love to fly and would like a solid business education should consider this program. The program also appeals to people wanting to pursue their own business, manage flight operations or become commercial pilots.

The flight training and ground school component may be completed at any Transport Canada approved training centre. To complete the management portion of this major, students may enrol in any delivery method (i.e. flexible, regular two-year, evening or online) of the Business Management program. To attain this major, five management courses (15 credits) are replaced with aviation training obtained from the flight school of your choice.

CAREER POTENTIAL

Graduates of this specialized diploma gain employment in a variety of aviation-related careers – both as pilots and airport management personnel. Forecasts by industry experts indicate a rapid growth trend for this industry. Within Alberta, the oil industry boom creates significant aviation work, as oilfield workers are increasingly being transported to and from the north by air. Domestic airlines are also expanding. These factors will force an increase in demand for both pilots and airport management personnel well into the future.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Commerce degree. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL OPPORTUNITIES

All courses completed for the Business Management, Aviation Management Major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. ELA 30-1
 2. Mathematics 30-1 or Mathematics 30-2
 3. One Group A course
 4. One Group C course
 5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
 Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories*

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete math portion of the Skills Appraisal only if they do not present Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 with a minimum grade of 50 per cent or Applied Mathematics 30 with a minimum grade of 65 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

Math: Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of C-.

*Under Regular Admission, Skills Appraisal is only applicable to applicants under category 1.a).

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

	Cr.
ACCT 111 Financial Accounting I	3
ACCT 215 Quantitative Decision Support	3
ACCT 218 Management Accounting I	3
ECON 101 Introduction to Microeconomics	3
ENGL 111 Communications	3
OR	
ENGL 102 Analysis and Argument	3
FNCE 113 Introduction to Quantitative Decision Making	3
HRMT 200 Management of Human Resources	3
LEGL 210 Business Law I	3
MGMT 107 Business Computing	3
MGMT 121 Principles of Management	3
MGMT 122 Organizational Behaviour	3
MGMT 131 Marketing	3
MGMT 211 Business Finance	3
MGMT 240 Business Research and Report Writing	3
MGMT 261 Integrated Management Practice	3

Students must present the following Transport Canada approved aviation credentials in order to graduate and will receive a total of 15 credits towards the diploma:

Private Pilot's Licence	3
Instrument Rating	3
Commercial Pilot's Licence	6
Multi-Engine Rating	3
or	
Instructor Rating	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

INSURANCE AND RISK MANAGEMENT MAJOR

MacEwan.ca/Insure

Can you think through problems and weigh various options? This quality can help you shine in the insurance profession. Learn how to use information to make smart business decisions. Highly trained insurance professionals assess risks and insure clients against unforeseen events: physical, financial or acts of nature.

The Insurance and Risk Management diploma is suited to students who thrive in a challenging environment. Critical thinking, problem-solving, attention to detail and customer service skills are all valuable assets.

The program is offered in a condensed course of study, with students completing a full diploma in 13 months. Offered in co-operation with the Insurance Institute of Canada and the Insurance Institute of Northern Alberta, this major prepares students for the Institute's Chartered Insurance Professional (CIP) designation. Topics covered include general business courses such as accounting, business law, sales and marketing combined with insurance industry-specific courses such as property insurance, liability insurance, loss adjusting, underwriting and risk management.

CAREER POTENTIAL

The insurance industry is a vital part of the financial/business community across Canada. It offers excellent career opportunities as claims adjusters, commercial and personal lines underwriters, account executives, brokers, agents, customer service representatives, risk management professionals, marketing representatives, and office or department managers.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Commerce degree and up to 24 credits to the Bachelor of Arts degree. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Business Management, Insurance and Risk Management major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma may receive up to 60 credits to the Post-Diploma Bachelor of Management degree program at the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

- a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. ELA 30-1
 2. Mathematics 30-1 or Mathematics 30-2
 3. One Group A course
 4. One Group C course
 5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories*

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete math portion of the Skills Appraisal only if they do not present Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 with a minimum grade of 50 per cent or Applied Mathematics 30 with a minimum grade of 65 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

Math: Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of C-.

*Under Regular Admission, Skills Appraisal is only applicable to applicants under category 1.a).

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

	Cr.
ACCT 111 Financial Accounting I	3
ACCT 218 Management Accounting I	3
ECON 101 Introduction to Microeconomics	3
ENGL 111 Communications OR	3
ENGL 102 Analysis and Argument	3
FNCE 113 Introduction to Quantitative Decision Making	3
INSR 101 Insurance Principles and Practices	3
INSR 202 Property Insurance	3
INSR 203 Automobile Insurance	3
INSR 204 Liability Insurance	3
INSR 205 Risk Management and Insurance	3
INSR 210 Essential Skills for the Insurance Broker and Agent	3
INSR 211 Essentials of Loss Adjusting	3
INSR 212 Underwriting Essentials	3
LEGL 210 Business Law I	3
MGMT 107 Business Computing	3
MGMT 121 Principles of Management	3
MGMT 122 Organizational Behaviour	3
MGMT 131 Marketing	3
MGMT 231 Sales	3
ORGA 330 Managerial Skills Development	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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 T: 780-497-5384
 E: insurance@macewan.ca

PROFESSIONAL GOLF MANAGEMENT MAJOR

MacEwan.ca/Golf

The Professional Golf Management major appeals to people who thrive in a business environment with a customer service focus. Excellent communication, organizational, and business management skills are critical for success as a manager in the golf industry.

Classes, group work and case studies focus on general management, organizational behaviour, marketing, sales techniques, accounting, finance, human resources management and business computer applications. Industry-specific courses focus on pro-shop, backshop and practice facility operations, golf equipment, golf carts, programs and leagues, rules of golf, food and beverage operations and golf course maintenance.

CAREER POTENTIAL

Graduates of the Professional Golf Management program typically work as assistant professionals or teaching professionals as they complete the remaining requirements for Class “A” membership status within the PGA of Canada. Attaining Class “A” status allows PGA of Canada members to apply for positions as head golf professionals or seek further advancement as executive professionals or directors of golf.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma program may be granted up to 60 credits to MacEwan University’s Bachelor of Commerce program and up to 24 credits to the Bachelor of Arts program. Students are advised to consult a program advisor for the Commerce program for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Business Management Professional Golf Management Major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits to the Post-Diploma Bachelor of Management program at the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. ELA 30-1
 2. Mathematics 30-1 or Mathematics 30-2
 3. One Group A course
 4. One Group C course
 5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
 Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories*

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete math portion of the Skills Appraisal only if they do not present Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 with a minimum grade of 50 per cent or Applied Mathematics 30 with a minimum grade of 65 per cent.

- Writing:** Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.
- Reading:** Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.
- Math:** Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of C-.

*Under Regular Admission, Skills Appraisal is only applicable to applicants under category 1.a).

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

YEAR I

		Cr.
ACCT 111	Financial Accounting I	3
ENGL 111	Communications	3
OR		
ENGL 102	Analysis and Argument	3
MGMT 107	Business Computing	3
MGMT 121	Principles of Management	3
MGMT 122	Organizational Behaviour	3
MGMT 131	Marketing	3
MGMT 231	Sales	3
PGMT 115	Introduction to Golf Management	3
PGMT 120	Backshop and Practice Facility Operations	3
PGMT 125	Facility Management	3
PGMT 171	Professional Golf Management Practicum I	3

YEAR II

ACCT 218	Management Accounting I	3
HRMT 200	Management of Human Resources	3
MGMT 132	Retail Merchandising	3
MGMT 261	Integrated Management Practice	3
ORGA 330	Managerial Skills Development	3
PGMT 215	Golf Operations	3
PGMT 225	Food and Beverage Operations	3
	Business Option	3
	Elective	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY

Business Management

Chair

Raina Rudko, MBA (Southern Queensland); M.Ed. (Alberta)
Statistics and Finance

Mark Arnison, MBA (Alberta)

Steve Fanjoy, BBA; BA (New Brunswick);
Economics. CPP.

Bob Graves, PhD (Tennessee)

Business Administration (Marketing; Strategic Measurement)

Chris Hancock, MBA (Southern Queensland)

Wally Jaciuk, MBA (Dalhousie)

Financial Services

Randy Jenne, M.Ed. (Alberta)

CCNA. CCAI.

Sylvia Leskiw, MSA (Central Michigan)

FICB. CFP. CIM.

Darlene Lowe, MBA (Athabasca)

CMA.

Ron Markowski, MBA (Athabasca)

Sandi Mullane, Dip. (NAIT)

CGA.

Joan Patrick, PhD (Alberta)

Jim Penrod, M.Ed. (Saskatchewan)

Lisa Pittet

Alan Riley, BA (Lethbridge)

CPGA Master Professional.

Rick Ruhl, B.Ed. (Alberta)

Bill Stinson, M.Ed. (Alberta)

Bill Venables, B.Sc. (Alberta)

P.Eng. CNE. CCNA. CCAI.

Darwin Werner, B.Ed (Alberta)

Insurance and Risk Management

Chair

Raina Rudko, MBA (Southern Queensland); M.Ed. (Alberta)
Statistics and Finance

Teresa Costouros, MBA (Heriot-Watt University)

FCIP. CRM.

Professional Golf Management

Chair

Raina Rudko, MBA (Southern Queensland); M.Ed. (Alberta)
Statistics and Finance

Alan Riley, BA (Lethbridge)

CPGA Master Professional.

CORRECTIONAL SERVICES

Faculty of Health and Community Studies

MacEwan.ca/Corrections

The Correctional Services diploma prepares graduates to work in a variety of positions in corrections and criminal justice fields including community agencies, correctional institutions, residential settings, restorative justice and related human service careers. Graduates work with adults and youth in conflict with the law, or who are at risk of becoming involved in the criminal justice system. The program provides theoretical knowledge, skill development and practical experience for the entry-level corrections and criminal justice professional.

The Correctional Services program stresses the dual yet inseparable function of the criminal justice system: protection of the public and providing assistance to offenders to become law abiding citizens. Students acquire essential skills and knowledge about the criminal justice system as well as professional practice information and expertise.

The first year provides a number of foundation courses concentrating on self-awareness, criminological theory and knowledge of the criminal justice system. Field placement provides an opportunity for students to acquire practice competencies including professionalism, crisis intervention, security procedures and suicide prevention.

The second year concentrates on skill development such as counselling strategies, case management, risk/needs assessment, documentation and working with special offender populations. Field placement provides students with the practical, first-hand experience in the field of corrections and criminal justice with the expectation that students apply the knowledge and skills discussed in the classroom.

CAREER POTENTIAL

Graduates are employed by both the provincial and federal governments and non-profit agencies. Graduates obtain employment as probation officers, youth workers, behavioural counsellors, correctional officers, case workers, police officers, and other related criminal justice positions. Many graduates eventually move into administrative and managerial positions in corrections and criminal justice agencies. Program graduates establish a network of career contacts through field placement and classroom activities. Graduates apply directly to corrections and/or criminal justice or related agencies and must demonstrate they meet the minimum position requirements. Shift work is often required, and many entry positions recruit through casual or wage employment.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 18 credits to MacEwan University's Bachelor of Arts degree.

EXTERNAL TRANSFER

All courses completed for the Correctional Services diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program are eligible to block transfer to a number of colleges and universities in Alberta:

- Athabasca University: 60 credits (two years) towards the Bachelor of Professional Arts in Criminal Justice degree or the Bachelor of Professional Arts in Human Services
- Lethbridge College: 60 credits (two years) towards the Bachelor of Applied Arts in Correctional Studies
- Mount Royal University: approximately 54 credits towards the Bachelor of Arts in Criminal Justice
- University of Alberta: Up to 30 units of course weight in the Faculty of Arts

For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Students presenting a completed diploma in this program are eligible to block transfer to a number of colleges and universities outside of Alberta:

- Royal Roads University (British Columbia): 60 credits (two years) towards a Bachelor of Arts in Justice Studies
- University of Great Falls (Montana): 60 credits (two years) towards a Bachelor of Arts or Science in Criminal Justice degree
- For more information on these study options outside of Alberta, contact an advisor in the Correctional Services program.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have an Alberta high school diploma (or equivalent) and be 18 years of age by the beginning of the second term.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to submit an autobiography.

Conditionally accepted applicants are required to submit a current (no older than 3 months) Police Information Check (or equivalent) with no criminal charges or convictions or show evidence of having applied for a pardon and no open youth record.

PROGRAM OF STUDY**YEAR I**

Term I		Cr.
CORR 100	Human Relations	3
CORR 102	Foundations of Criminal Law	3
CORR 104	Criminal Justice System	3
SOCI 100	Introductory Sociology	3
ENGL 111	Communications	3
Term II		
CORR 110	Introductory Criminology	3
CORR 112	Correctional Interviewing	3
CORR 114	Field Placement I	2
CORR 118	Introduction to Corrections	3
CORR 120	Restorative Justice	3
CORR 206	Addiction in the Criminal Justice System	2

YEAR II

Term III		
CORR 116	Integration Seminar I	1
CORR 212	Correctional Counselling	4
CORR 214	Field Placement II	4
CORR 218	Youth and Crime	3
PSYC 104	Introductory Psychology I	3
Term IV		
CORR 202	Diversity Issues in Criminal Justice	3
CORR 208	Selected Issues	3
CORR 210	Correctional Methods and Practice	3
CORR 216	Integration Seminar II	1
CORR 224	Field Placement III	4

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

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FACULTY**Chair**

Kevin Hood, M.Ed. (Alberta)
Adult and Higher Education

Michelle Andrews, MCA (Ottawa)
Criminology

A. Scott Aylwin, PhD (Alberta)
Psychiatry

Darren Caul, MA (Fraser Valley)
Criminal Justice

Tracey Cyca, MCA (Ottawa)
Criminology

Fiona Gironella, MA (Alberta)
Criminal Justice Administration

Rae-Ann Lajeunesse, MDE (Athabasca)
Distance Education

Caroline Madill, MA (Alberta)
Correctional Administration

Kelly Micetich, MA (Royal Roads)
Intercultural and International Communication

Kim Sanderson, MA (Alberta)
Criminal Justice

Brenda Thompson, MC (Seattle)
Counseling Psychology

Tim Williams, MA (Alberta)
Sociology

DESIGN STUDIES

Faculty of Fine Arts and Communications

MacEwan.ca/DesignStudies

This three-year diploma offered in Design Studies offers great flexibility in course selection and an opportunity for students to determine the skills they wish to develop. Students will also develop enhanced levels of critical thinking, writing and research. The curriculum is designed to be responsive to changes occurring in the field, increasing employer demands and the changing nature of the visual communication design industry.

Upon graduation, students are prepared for a career in the exciting, ever-changing and multi-disciplinary field of visual communication design. Graduates of the Design Studies program are experts in crafting visuals that communicate with impact on the printed page, the screen, and in physical environments in areas of discipline such as graphic design, illustration, interactive design, motion graphics and editing, brand integration and photography. Graduates will be able to embark on careers in which employers expect a thorough understanding of design theory, technical proficiency, a core set of skills within a subset of the discipline, and a broad understanding of the discipline in general.

Over three years of study, students complete required studio courses that develop general visual communication design skills. By selecting specific studio options, students form an area of concentration. Additional options outside a concentration can be explored to round out a designer's skill set. Students are required to take two English courses and two or more courses in humanities and social sciences.

In year one, students begin their studies by learning fundamental design skills that are common across all disciplines within the field. Students explore design theory, practices, principles and process, the meaning and significance of visual imagery, develop drawing and rendering skills, apply basic typography and learn the basics of industry standard software.

In year two, students learn the historical and contemporary cultural context of design and continue to develop creative, conceptual and visual design skills through required courses and select courses based on their goals for graduation.

In year three, students learn about the business of design, continue to develop skills in their chosen pathway, broaden their exposure to other areas of visual communication design and finalize a portfolio of work to gain employment.

CAREER POTENTIAL

Upon graduation, students find work in large agencies, small studios, print shops, and communications departments in medium-sized businesses up to large corporations. Depending on their area of concentration, a graduate's responsibilities might include interface design, illustration, point-of-purchase design, magazine layout, advertising, promotional, photography, display design, website development and electronic pre-press production. Many graduates from Design Studies also succeed at starting their own freelance design or photography studios.

TECHNOLOGY INTEGRATION FOR CREATIVE LEARNING (TICL)

All students entering Year One are required to purchase a Digital SLR camera. All students entering Year Two are required to purchase a Macintosh laptop computer and software specific to the completion of their program of study. Specifications will be emailed to students and posted on the web. Students may be required to attend a technology orientation session prior to the start of Fall term classes.

TRANSFERABILITY

All courses completed for the Design Studies program are credit courses and may transfer individually toward further study at other Alberta institutions. Students interested in transferring courses are advised to consult both the receiving institution regarding transfer policies and the MacEwan University Design Studies program regarding coursework and portfolio development. Like the Design Studies program at MacEwan University, other institutions typically base transfer on both the application of creative skills as demonstrated in an entrance portfolio and on an assessment of course content.

Students presenting a completed Design Studies diploma may be eligible for admission and block transfer to Athabasca University and ACAD (Alberta College of Art and Design). For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent) and ELA 30-1 or ELA 30-2.

OR

- b) Applicants must have a minimum overall average of 60 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. ELA 30-1 or ELA 30-2
 2. One Group A course
 3. One Group B or C course
 4. One Group C or D course

AND

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent. Skills Appraisal requirements must be completed by the beginning of the intake term.

Writing: Applicants must successfully complete the writing portion AND be eligible to enter ENGL 111 OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

AND

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent. Skills Appraisal requirements must be completed by the beginning of the intake term.

Writing: Applicants must successfully complete the writing portion AND be eligible to enter ENGL 111 OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

PREVIOUS POST-SECONDARY ADMISSION

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A post-secondary Certificate, Diploma, Applied Degree or Degree

OR

- A minimum of 18 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to submit a Portfolio and a Statement of Intent to a committee of Design Studies faculty.

The Portfolio shall consist of an original body of work.

Successful applicants will demonstrate in their Statement of Intent:

- The ability to express ideas well in writing.
- How this MacEwan University program is aligned with their interests and goals.
- An interest in learning about design theory and practice.

PROGRAM OF STUDY

YEAR I

Term I		Cr.
DESN 100	Drawing for Communication	3
DESN 110	Design Studio I: Visual Organization, Composition and Visual Language	3
DESN 120	Introduction to Design Software	3
DESN 150	Image Structure and Meaning	3
ENGL 102	Analysis and Argument	3
OR		
ENGL 111	Communications	3
Term II		
DESN 101	Drawing	3
DESN 210	Design Studio II: Interdisciplinary Design Projects	6
DESN 230	Typography I	3
ENGL 102	Analysis and Argument	3
OR		
ENGL 103	Introduction to Literature	3
OR		
ENGL 211	Business Communications	3

DESIGN STUDIES

YEAR II

		Cr.
Term III		
DESN 240	Introduction to Web Design and Development	3
DESN 270	The History of Design and Material Culture Through the 18th Century	3
DESN 310	Design Studio III	3
DESN 330	Typography II	3
	Option	3
Term IV		
DESN 271	The History of Material Culture and Design From the 18th Century	3
DESN 311	Corporate Identity Design and Branding	3
	Liberal Arts Requirement	3
	Options – Two	6

YEAR III

Term V		
DESN 380	Design Thinking Seminar	3
	Liberal Arts Requirement	3
	Options – Two	6
	Option or Liberal Arts Requirement	3
Term VI		
DESN 381	Design Issues Seminar	3
DESN 390	Portfolio and Business of Design	3
	Options – Two	6
	Option or Liberal Arts Requirement	3

Program Options

Students are required to complete 21 to 27 credits of program option courses. Students must select from the following option courses offered by Design Studies. A minimum of nine credits of options must be completed at the 300-level. Not all option courses are offered each term or year.

DESN 200	Drawing for Illustration
DESN 241	Design for Interactive Media
DESN 250	Introduction to Photography
DESN 251	Applied Photographic Design
DESN 252	Digital Imaging
DESN 260	Introduction to Videography
DESN 261	Motion Graphics I
DESN 313	Information Design
DESN 316	Branded Environments
DESN 317	Publication Design
DESN 340	Web Design and Development II
DESN 361	Motion Graphics II
DESN 391	Internship

Liberal Arts Requirements

Liberal Arts requirements in Design Studies encompass courses in humanities or social sciences. Students are required to complete six credits of liberal arts options of which three credits must be at the senior level (200-399). In place of selected program options in the final year of study, a student can take up to six additional credits of liberal arts options.

Any liberal arts requirements must be baccalaureate level coursework. Selections are made from the approved list of liberal arts options for Design Studies. Subject to written approval of the chair, students may earn credit for courses not listed in the approved list of liberal arts courses. Students are strongly encouraged to consult with their program advisor before confirming liberal arts options.

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY

Chair

Carole Charette, PhD (Concordia)
Art and Design Education

Steven Bell, M.Des. (Alberta)
Industrial Design

Brandon Bolin

Cindy Couldwell, MA (Alberta)
Visual Communication Design

Christian Dendy

Crystal Driedger, Dip. (MacEwan)
Visual Communication (Illustration)

Jessica Dupuis, Dip. (MacEwan)
Design and Illustration

Terry Elkins, Dip. (MacEwan)
Graphic Design and Illustration

Carlos Fiorentino, M.Des. (Alberta)
Visual Communication Design

Ross Germaniuk, Dip. (NAIT)
Photography

Adam Goudreau, Dip. (MacEwan)
Design and Photography

Valéry Goulet, MA (Laval)
Multimedia and Graphic Design

Brianne Higgs, Dip. (MacEwan)
Design and Illustration

Joel Higham, MA (Griffith University)
Media Production

Brian Huffman, Dip. (ACAD)
Advertising Arts

Janet King

Rita Long, Dip. (MacEwan)
Audiovisual Technician

Clayton Lowe, Dip. (MacEwan)
Design and Illustration

Doug Madill, Dip. (ACAD)*Visual Communications***Nichole Magneson, Dip. (MacEwan)***Visual Communication (Display)***David Moore, Dip. (MacEwan)***Visual Communication***Kathy Neiman, BFA (Alberta)***Art and Design***Dianne Nicholls, Dip. (MacEwan); Dip. (MacEwan)***Computer Graphic Design; Graphic Design and Illustration***Constanza Pacher, M.Des. (Alberta)***Visual Communication Design***Joe Raffa, Dip. (MacEwan)***Environmental Graphic Design***Dylan Rogowsky, Cert. (NAIT)***Digital and Interactive Media Design***Adolfo Ruiz, B.Des. (Alberta)***Visual Communication Design***Amanda Schutz, Dip. (MacEwan)***Visual Communication (Illustration)***Curtis Trent, Dip. (NAIT)***Photographic Arts***Wayne Williams, MA (Alberta); B.Des. (Alberta)***Communications and Technology; Visual Communication Design***Michael Wooley, Dip. (NAIT)***Photographic Technology***Igor Woroniuk, BFA (Manitoba); Dip. (MacEwan)***Painting; Graphic Design and Illustration*

DESIGN STUDIES

Faculty of Fine Arts and Communications

Suspended: There are no planned intakes for this program. Applications for admission are not being accepted.

DESIGN FOUNDATIONS CERTIFICATE

The Design Foundations Certificate is where students begin their path toward a career in visual communication design. This first year is dedicated to obtaining a solid foundation in visual language in both two- and three-dimensional design. Students explore design principles and processes as well as the meaning and significance of visual imagery. They also develop drawing and rendering skills and learn about the historical and contemporary cultural context of design.

DIPLOMA STUDIES

Upon successful completion of the Design Foundations Certificate, students can enter into one of five majors and earn a diploma in:

- Design and Digital Media
- Design and Illustration
- Design and Photography
- Design and Exhibit Presentation
- Design and Motion Image

In Diploma Studies, students in each of the five majors learn a common set of visual communication design skills essential to academic and professional success: drawing and composition, typography and page assembly, creative process, and the application of professional standards. In the MacEwan University Design Studies program, emphasis is placed on the development of creative, conceptual and visual design skills, but students also learn technology and production methods. As studies progress, students continue to build design skills and creative approaches, and produce portfolios that are specific to each major. Options within Design Studies also provide students the opportunity to explore beyond their chosen discipline.

DESIGN AND DIGITAL MEDIA

Design and Digital Media graduates are specialists in visual communication that appears on the screen. In this major, an emphasis is placed on interface design, website development and the processes involved in taking projects from idea to completion. Students develop general design skills through the study of drawing, composition, page layout and assembly, and typography in a hands-on studio environment. Students apply skills to a wide range of communication media, with an emphasis on web design and delivery. Studies complete the program with an impressive portfolio that demonstrates a thorough understanding of design and the skills required to create engaging experiences using current digital media technology.

DESIGN AND ILLUSTRATION

Design and Illustration graduates are specialists in visual communication that appears on the printed page. In this major, an emphasis is placed on publication design, corporate identity and logo design, advertising and promotion, and hand-drawn illustration. Students hone visual communication design skills through practical hands-on studio projects. Learning about the technical demands of design, students explore interface design and delivery, printing processes and the production of press-ready digital files. Studies complete the program with an impressive portfolio that demonstrates a well-rounded education in print design and the skills required to create engaging visual communication design.

DESIGN AND PHOTOGRAPHY

Design and Photography graduates are specialists at producing visual communications that are captured with a click of a shutter. In this major, an emphasis is placed on mastering composition, lighting, printing, camera equipment, and learning various styles of photography such as portraiture, documentary, editorial and advertising. Students also apply their photographic skills in the context for which they will be used through the study of general design principles, page layout, typography and interface design. Students complete the program with an impressive portfolio that demonstrates excellence as a photographer and proficiency as a visual communication designer.

DESIGN AND EXHIBIT PRESENTATION

In this major, students learn to balance creative solutions with market needs by applying the principles of design to a built environment. Exhibit design, environmental graphic design, on-site marketing, point-of-purchase design, product presentation, and prop design and fabrication form the basis for this major. Students are introduced to 3D digital modelling and traditional model-building techniques for the presentation of design concepts.

DESIGN AND MOTION IMAGE

The Design and Motion Image major explores the versatility and power of communicating with moving images. With video as their primary medium, students address the conceptual, creative and technical challenges of acquiring and editing motion images to convey a message. A heavy emphasis is placed on understanding the technology and production standards associated with such a complex communication medium. Students have opportunities to work individually and within production units to develop their craft and creative skills, while solving a range of communication problems through concept development, composition, acquisition, editing and delivery of both audio and video.

CAREER POTENTIAL

Upon graduation students find work in large agencies, small studios, print shops, and communication departments in medium-sized businesses up to large corporations. Depending on the major, a graduate's responsibilities might include interface design, merchandising, illustration, point-of-purchase design, magazine layout, advertising, promotional, photography, display design, website development and electronic pre-press production. Many graduates from Design Studies also succeed at starting their own freelance design or photography studios.

PROGRAM OF STUDY**DESIGN FOUNDATIONS CERTIFICATE**

Term I		Cr.
ENGL 108	Introduction to Language and Literature	3
VCDF 100	Drawing Foundations I	3
VCDF 110	2 Dimensional Design Foundations	3
VCDF 130	Design History I	3
VCOM 160	Image Structure and Meaning	3
Term II		
PROW 100	Foundations of Composition	3
VCDF 101	Drawing Foundations II	3
VCDF 120	3 Dimensional Design Foundations	3
VCDF 140	Design History II	3
VCOM 151	Design Concept and Process	3

DESIGN STUDIES DIPLOMA**Design and Digital Media Major****YEAR I**

Term I		Cr.
VCDM 220	Drawing for Digital Media	3
VCDR 231	Modeling Preparation	3
VCOM 221	2D Design	3
VCOM 223	Typography	3
VCOM 224	Digital Applications	3
Term II		
VCDE 331	Interface Design I	3
VCDI 222	Digital Modeling	3
VCDM 225	Digital Media Production	3
VCDM 233	Typography for Digital Media	3
	Elective	3

YEAR II

Term III		Cr.
VCDM 331	Interactive Media I	3
VCDE 341	Interface Design II	3
VCDM 332	Interactive Animation	3
	Elective	3
	Option	3

Term IV		Cr.
VCDM 344	Interactive Media II	3
VCDM 345	Interface Design III	3
VCDM 346	Information Design for Digital Media	3
VCPR 327	Design Portfolio	3
	Option	3

Program Options:

PROW 311	Concept Development	3
VCDE 333	Corporate Identity and Promotional Design	3
VCDE 380	Typography and Motion	3
VCDE 382	Advertising Design	3
VCDE 383	Information Design	3
VCDR 380	Concept Rendering	3
VCDR 382	Digital Illustration	3
VCMI 380	Introductory Video Production	3
VCMI 385	Dynamic Media Delivery	3
VCPH 380	Photo Illustration	3
VCPH 385	Black and White Portraiture	3

Design and Exhibit Presentation Major**YEAR I**

Term I		Cr.
VCOM 220	Drawing	4
VCOM 221	2D Design	3
VCOM 222	3D Design	3
VCOM 223	Typography	3
VCOM 224	Digital Applications	3
Term II		
VCDE 231	Introduction to Visual Presentation	3
VCDI 221	3D Visualization	3
VCDR 232	Drafting and Model Building Techniques	3
VCPR 211	3D Methods and Materials	3
	Elective	3

YEAR II

Term III		Cr.
VCDE 343	Exhibit Design I	3
VCDI 331	3D Visualization II	3
VCDI 344	Digital Presentation Workshop	3
	Elective	3
	Option	3
Term IV		
VCDE 344	Concept and Fabrication Workshop	3
VCDE 345	Exhibit Design II	3
VCDE 351	On Site Marketing and Point of Purchase	3
VCPR 327	Design Portfolio	3
	Option	3

Program Options:

PROW 311	Concept Development	3
VCDE 333	Corporate Identity and Promotional Design	3
VCDE 380	Typography and Motion	3
VCDE 382	Advertising Design	3
VCDE 383	Information Design	3
VCDR 380	Concept Rendering	3
VCDR 382	Digital Illustration	3
VCMI 380	Introductory Video Production	3
VCMI 385	Dynamic Media Delivery	3
VCPH 380	Photo Illustration	3
VCPH 385	Black and White Portraiture	3

Design and Illustration Major**YEAR I**

Term I		Cr.
VCOM 220	Drawing	4
VCOM 221	2D Design	3
VCOM 222	3D Design	3
VCOM 223	Typography	3
VCOM 224	Digital Applications	3

Term II

VCDE 233	Typography II	3
VCDI 223	Design and Pre-Press Production	3
VCDR 230	Figure Drawing	3
VCPR 210	2D Methods and Materials	2
	Elective	3

YEAR II**Term III**

VCDE 333	Corporate Identity and Promotional Design	3
VCDR 343	Illustration Techniques	3
VCDR 344	Interpretive Drawing	3
	Elective	3
	Option	3

Term IV

VCDE 331	Interface Design I	3
VCDE 352	Illustration Techniques	3
VCDR 353	Interpretive Illustration	3
VCPR 327	Design Portfolio	3
	Option	3

Program Options:

PROW 311	Concept Development	3
VCDE 333	Corporate Identity and Promotional Design	3
VCDE 380	Typography and Motion	3
VCDE 382	Advertising Design	3
VCDE 383	Information Design	3
VCDR 380	Concept Rendering	3
VCDR 382	Digital Illustration	3
VCMI 380	Introductory Video Production	3
VCMI 385	Dynamic Media Delivery	3
VCPH 380	Photo Illustration	3
VCPH 385	Black and White Portraiture	3

Design and Motion Image Major**YEAR I**

Term I		Cr.
VCMI 215	Principles of Acquisition	3
VCMI 221	Design for Motion Image	3
VCMI 224	Digital Applications for Motion Image	3
VCMI 230	Principles of Production	3
VCOM 223	Typography	3

Term II

VCMI 210	Production Planning	3
VCMI 213	Production	3
VCMI 225	Acquisitions	3
VCMI 245	Editing	3
	Elective	3

Term III

VCDE 380	Typography and Motion	3
VCMI 322	Advanced Production	3
VCMI 336	Advanced Acquisition	3
VCMI 342	Advanced Production Planning	3
VCMI 355	Advanced Editing	3

Term IV

VCMI 332	Interface Design and Delivery	3
VCMI 343	Senior Independent Production	3
VCMI 344	Motion Graphics	3
VCPR 327	Design Portfolio	3
	Option	3

Program Options:

PROW 311	Concept Development	3
VCDE 333	Corporate Identity and Promotional Design	3
VCDE 382	Advertising Design	3
VCDE 383	Information Design	3
VCDR 380	Concept Rendering	3
VCDR 382	Digital Illustration	3
VCPH 380	Photo Illustration	3
VCPH 385	Black and White Portraiture	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

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FACULTY

See Design Studies Page 130

DISABILITY MANAGEMENT IN THE WORKPLACE

Faculty of Health and Community Studies

MacEwan.ca/Disability

The Disability Management in the Workplace certificate provides individuals with the knowledge and skills to coordinate return to work plans, and develop and implement disability management programs in the workplace. As the economic and human costs of worker injuries and illnesses rise, disability management professionals in the workplace are increasingly in demand. The focus of disability management is to assist workers who have been injured, ill or disabled to adapt to a meaningful and productive work environment.

This program is offered via online distance delivery. Students successfully complete 30 credits to receive a certificate in Disability Management in the Workplace.

CAREER POTENTIAL

A qualified individual has a broad spectrum of employment opportunities. Prospective places of employment include a wide range of corporate environments, federal, provincial and municipal governments, unions, health care providers, insurance providers and disability management service providers.

TRANSFERABILITY

All courses completed for the Disability Management in the Workplace certificate are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have an Alberta high school diploma (or equivalent).

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

YEAR I

			Cr.	Min Gr.
DMWP 100	Essential Anatomy and Physiology	3		C-
DMWP 102	Medical and Pharmaceutical Concepts	3		C-
DMWP 104	Introduction to Disability Management	3		C-
DMWP 110	Ethics and Professionalism in Disability Management	3		C-
DMWP 112	Health, Social, and Legislative Foundations	3		C-
DMWP 114	Conflict and Crisis Management in Return to Work	3		C-
DMWP 116	Return to Work Management	3		C-
DMWP 118	Field Placement I in Disability Management	3		C-
INTD 105	Interpersonal Skills Development	3		C-
ENGL 111	Communications	3		

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY

Director and Program Chair

Shirley Galenza, M.Ed. (Calgary)

Adult and Community Education. RN.

Sharon L. Chadwick, BScN, M.Sc. (Alberta)

Health Promotion, RN, COHN(c), COHN-S

Suzanne Frank, M.Ed. (Alberta)

Adult and Higher Education

Janice Krushinsky, Dip. (Royal Alexandra Hospital)

Nursing, Occupational Health Nursing. RN.

Leah Milton, BN (Calgary)

Nursing; Occupational Health. RN.

Lisa Stevens-Myles, Dip. (St. Lawrence)

Nursing; Occupational Health. RN.

Lynn Rogers, MN (Calgary)

Nursing; Occupational Health. RN.

DISABILITY STUDIES: LEADERSHIP AND COMMUNITY

Faculty of Health and Community Studies

MacEwan.ca/DisabilityStudies

The Disability Studies: Leadership and Community (DSLCL) program works closely with community agencies, people with disabilities, their families and governments to prepare exceptional graduates with a broad background and the practical skills to help build inclusive communities. Acting as allies, graduates honour the self-determination of people with disabilities in reaching their goals.

This diploma provides a solid theoretical background in disability studies through comprehensive coursework. Supervised field placements provide opportunities for the practical application of theory and a broader educational experience.

CAREER POTENTIAL

Expanding community options for people with disabilities has created an urgent need for qualified professionals to work in a variety of settings. Graduates find employment as early intervention specialists, educational assistants, job coaches, rehabilitation practitioners and community support workers and in many other fields. They are respected professionals with a strong sense of social justice and the vision to see the potential in every individual.

More than 95 per cent of graduates have found employment within six months of graduation for the last several academic years. Job satisfaction is high, and many graduates soon move into senior positions in organizations. Career potential in this exceptional employment market is limited only by your imagination and enthusiasm.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program may be granted up to 60 credits to MacEwan University's Bachelor of Applied Human Services degree. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 24 credits to MacEwan University's Bachelor of Arts degree.

Students are advised to consult a program advisor for either of these programs for specific admission requirements and/or required bridging course information.

EXTERNAL TRANSFER

All courses completed for the Disability Studies: Leadership and Community diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Students presenting a completed diploma for this program may apply directly to the third year of the Bachelor of Community Rehabilitation and Disability Studies degree from the University of Calgary. This University of Calgary degree program is available online with some courses offered on campus at MacEwan University. Graduates of this program may receive up to 60 credits toward the Bachelor of Professional Arts (Human Services) at Athabasca University. For current, detailed information on this opportunity for further study, contact an academic advisor for the Disability Studies program.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a Special Needs Educational Assistant certificate (or equivalent).

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University’s full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit the following:

- Current, clear Security Clearance or eligibility to apply for a pardon and no open youth record, by the beginning of the intake term.
- Immunizations must be up-to-date as outlined on the form supplied by the Program at the beginning of the intake term.
- Current Standard First Aid Certification, by the beginning of the intake term.

PROGRAM OF STUDY

YEAR II

Term III		Cr.
DSLC 214	Seminar I	1
DSLC 215	Field Placement I	2
DSLC 216	Person Directed Practice	3
DSLC 217	Family Support	3
DSLC 218	Advocacy and Activism	2
DSLC 219	Positive Approaches to Learning	3
	Elective	3
Term IV		
DSLC 223	Positive Behaviour Support	2
DSLC 225	Personal Care and Wellness	3
DSLC 226	Approaches to Building Community	3
DSLC 227	Supervision and Organizational Leadership	3
DSLC 229	Seminar II	1
DSLC 230	Field Placement II	3
	Elective	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

Immunization – A student must meet the specific immunization requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

Standard First Aid – A student must meet the specific Standard First Aid requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

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FACULTY

Chair

Karen Heslop M.Ed. (Calgary), MA (Seattle)

Community Rehabilitation and Disability Studies; Counseling Psychology

Cheryl Crocker, PhD (Victoria)

Interdisciplinary Studies

Suzanne Frank, M.Ed. (Alberta)

Adult and Higher Education

Paul Fujishige, MRA (San Francisco)

Rehabilitation Administration

Shauna Pilipchuk, BCR (Calgary)

Community Rehabilitation and Disability Studies

Debbie Royer, M.Ed. (Alberta)

Adult and Higher Education

Petra Schulz, M.Ed. (Philipps)

Special Education

EARLY LEARNING AND CHILD CARE

Faculty of Health and Community Studies

MacEwan.ca/EarlyLearning

The Early Learning and Child Care Program prepares you to be an early childhood educator and care for the youngest citizens in our community. In this program, you learn how to foster children's growing sense of identity and belonging, as active, contributing members of the community. The foundation of professional practice is facilitating early learning through play.

The Early Learning and Child Care diploma prepares you to become knowledgeable, skilled, responsive educators and advocates for young children and their families. Courses focus on child development, curriculum planning, positive child guidance, professional team communications and working with families. Classes are a unique blend of experiential learning and theoretical knowledge. Course content focuses on children from birth to eight years.

Graduates of the program are confident in their ability to:

- respond to each child as a unique individual
- build strong and supportive relationships with families
- offer early learning curriculum experiences based on current theoretical perspectives

The program works with community-based early childhood programs in the Edmonton region to provide opportunities for you to explore approaches to early learning and care in practice as well as to experience the realities of work in the field. Combined with classroom learning, these field experiences prepare graduates to be leaders in the early childhood profession.

A unique feature of the program is our lab school, the MacEwan Child Care Centre. All students are actively involved with the early learning educators and the children in the centre. Students have regular opportunities to reflect on the integration of theory and practice using real life examples from the child care centre.

CAREER POTENTIAL

This rewarding profession has a high demand for graduates and an increasing variety of career options. Graduates are employed in child care centres, family day homes, Head Start and Early Intervention programs, family support programs, kindergarten and pre-kindergarten classrooms, playschools, preschools, out-of-school care centres, and parent relief child care centres. Graduates are prepared to work with infants, toddlers, preschoolers, and school-aged children.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma program may be granted up to 60 credits to MacEwan University's Bachelor of Child and Youth Care degree and up to 21 credits to the Bachelor of Arts degree. Graduates may use this diploma to meet admission requirements to the Bachelor of Applied Human Service Administration degree. Students are advised to consult an advisor for these programs for specific admission requirements and required bridging course information.

EXTERNAL TRANSFER

All courses completed for the Early Learning and Child Care diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University and the University of Calgary. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. Social Studies 30-1 or 30-2
3. One Group B or D course
4. One Group A, B or C course
5. One Group C course

MATURE ADMISSION

To be evaluated through the Program

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit the following:

- Current, clear Security Clearance with Vulnerable Sector Search by the academic document deadline.
- Current Standard Child Care First Aid certificate as issued by the Canadian Red Cross or St. John Ambulance by the beginning of the intake term.

PROGRAM OF STUDY

YEAR I

Term I		Cr.	Min Gr.
ECDV 101	Healthy Environments for Early Learning and Care	3	
ECDV 102	Curriculum I: Creative Expression in Early Learning and Care	3	
ECDV 110	Child Development I	3	C
ECDV 115	Communications I: Interpersonal Competencies	2	
ECDV 120	Field Placement I	3	C
ECDV 125	Integration Seminar I	1	C
ENGL 111	Communications	3	
Term II			
ECDV 155	Curriculum II: Learning Through Play	3	
ECDV 160	Child Development II	3	
ECDV 165	Communications II: A Constructivist Approach to Child Guidance	3	C
ECDV 170	Field Placement II	3	C
ECDV 175	Integration Seminar II	1	C
ECDV 210	Family-Centered Practice	2	

YEAR II

Term III		Cr.	Min Gr.
ECDV 201	Curriculum III: Planning for Early Learning and Care	3	
ECDV 220	Field Placement III	3	C
ECDV 225	Integration Seminar III	1	C
ECDV 230	Communications III: Working in Professional Teams	2	
ECDV 260	Family and Community Issues	3	
ECDV 280	Infant and Toddler Care and Development	3	
Term IV			
ECDV 250	Foundations of Early Childhood	2	
ECDV 255	Child Development III	3	
ECDV 285	Curriculum IV: Theories of Early Learning	3	
ECDV 270	Field Placement IV	3	
ECDV 275	Integration Seminar IV	1	
OOSC 200	School Age Care and Development	3	

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A current, clear security clearance with vulnerable sector search is required for program admission. This check must be completed no earlier than four months prior to the program start date and submitted no later than the academic document deadline. Having a pardon in progress does not meet the admission requirement for a clear security clearance.

Students are responsible for obtaining security clearance checks annually or at intervals specific to their field placement agency and for making these available upon request. Students may also be required to obtain an Intervention Record Check for some field placements. Students must be able to satisfy agency requirements prior to the start of each field placement.

A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

First Aid in Child Care – A student must meet the specific First Aid in Child Care requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

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E: earlylearning@macewan.ca

FACULTY

Chair

Jane Hewes, PhD (Alberta)
Education

Sherrill Brown, PhD (Alberta)
Education

Tricia Lirette, PhD (Alberta)
Educational Policy Studies

Lee Makovichuk, M.Ed. (Alberta)
Elementary Education

Margaret Mykietyshyn, M.Ed. (Alberta)
Elementary Education

Pamela Taylor, M.Ed. (Alberta)
Adult Education

Nancy Thomas, M.Ed. (Alberta)
Elementary Education

EMERGENCY COMMUNICATIONS AND RESPONSE

Faculty of Health and Community Studies

MacEwan.ca/Emergency

In the increasingly complex field of emergency telecommunications, there is a need for personnel who have the ability to assess situations quickly and respond in an appropriate manner. Emergency communicators are the critical link between the public and those who provide police, fire and emergency medical assistance. As the field evolves, the need for highly skilled and knowledgeable professionals is critical. The field demands professionals who are able to multi-task, use high-tech equipment, think critically and quickly in a stressful setting, and respond to the challenges of the field.

The Emergency Communications and Response program develops the broad knowledge and skills required of call evaluators or dispatchers and the unique knowledge and skills in police, fire and emergency medical environments. The program is a full-time, eight-month certificate with some options for part-time study (contact the program). Full-time program entry occurs each fall. The full-time program may be offered as a combination of day and evening courses. The students participate in a short field placement with a communication centre in the final month of the program.

CAREER POTENTIAL

Challenging and rewarding careers as call evaluators or dispatchers can be found in police, fire or medical communications centres. Positions can be found with provincial, federal or municipal police, fire or emergency medical services. Many opportunities are also available in specialized public or private communication centres dealing with priority service requests.

TRANSFERABILITY

Up to five courses can be applied to meet the requirements in the Police Studies or Investigative Studies majors in the Police and Investigations diploma at MacEwan University.

CATEGORIES OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must have an Alberta high school diploma (or equivalent) or GED diploma.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants must submit a current, clear Security Clearance.

PROGRAM OF STUDY

		Cr.
Term I		
ECRP 131	Call Processing/Radio Communications	3
ECRP 141	Emergency Communications I	3
ENGL 111	Communications	3
PSSC 121	Law and the Administration of Justice	3
PSYC 104	Introductory Psychology I	3
Term II		
ECRP 151	Emergency Communications II	3
ECRP 161	Emergency Planning	2
ECRP 171	Field Placement	2
ECRP 172	Integration Seminar	1
ECRP 181	Document Processing in Emergency Communications	1
PSSC 141	Interpersonal Skills	3
PSSC 212	Abnormal Behaviour and Crime	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Academic Residency – Exemption for the Emergency Communications and Response program

A student in Emergency Communications and Response must complete at least 30 per cent of courses through MacEwan University. Challenge examinations, transfer credit and other special assessments (for example, prior learning and recognition) are not included in the 30 per cent (C1015 Academic Residency).

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

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FACULTY

Chair

Sharon Hobden, M.Ed. (Alberta)
Adult Education

Lisa Buys, PhD (Illinois)
Clinical Psychology. C.Psych

Stewart Callioux, BPA (Athabasca)
Criminal Justice

Doug Johnson, EMT-P (NAIT); MA (Royal Roads)
Paramedic; Leadership

Rayanne Knox, Dip. (MacEwan)
Police Studies

Fred Rayner, BA (Alberta)
Political Science; Economics

FINE ART

Faculty of Fine Arts and Communications

MacEwan.ca/FineArt

The Fine Art program is a two-year diploma that prepares students for a Bachelor of Fine Art program or a Bachelor of Arts program and commencing a professional art practice. Students study historical and contemporary art in both studio and art history courses. They also study English and Humanities.

The program hosts a Visiting Artist Lecture Series, which introduces students to internationally recognized artists who work in a variety of media such as painting, printmaking, video, installation, drawing, sculpture and digital art.

In the first year, students study the elements and principles used in visual language, traditional and non-traditional art mediums and subjects, and the history and theories of Western art. In the second year, they study and explore contemporary art theories and determine personal preferences for subject and process within studio course objectives. Digital technologies are incorporated into the curricula as students gain knowledge about the visual art discipline. Studio assignments are designed to foster creative problem-solving skills, fluency with visual language and a strong work ethic. Through critiques, lectures and seminars, students learn to discuss their own art in the context of historical, personal and international issues influencing art practices today.

CAREER POTENTIAL

Graduates of the program can be self-employed artists who work on commissioned artworks or exhibit their artwork in art galleries and museums or the public sphere. They can also become designers, consultants, illustrators, architects, public and private school art teachers, university professors, photographers, art historians, gallery administrators, art school shop technicians, curators and art conservators.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 30 credits to MacEwan University's Bachelor of Arts degree.

EXTERNAL TRANSFER

All courses completed for the Fine Art diploma are credit courses and may be transferable individually or by block transfer toward a Bachelor of Fine Art degree at ACAD (Alberta College of Art and Design) and other Alberta and Canadian institutions. Admission to provincial or out-of-province degree-granting art institutions is generally determined through an evaluation of the student's MacEwan University transcript and the level of portfolio achievement. Students interested in transferring a completed diploma are advised to consult the receiving institution regarding their application requirements, procedures and transfer policies.

For current, detailed information on individual course and diploma transferability in Alberta, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 60 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. One Group A course
3. One Group B or C course
4. One Group C or D course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C+.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C+.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

FINE ART

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants must submit a portfolio and a statement of intent to be assessed by a committee of Fine Art faculty.

Successful applicants will demonstrate in their portfolio:

- a basic understanding of composition, colour, tone and perspective
- an interest in working with a variety of mediums and subjects
- an understanding of the difference between 'fine art' and commercial forms such as comic and fantasy imagery
- an attention to presentation

Successful applicants will demonstrate in their statement of intent:

- the ability to express ideas well in writing
- how this MacEwan University program is aligned with their interests and goals
- an interest in learning about the theories and practice of historical and contemporary art

PROGRAM OF STUDY

YEAR I

Term I

		Cr.	Min Gr.
ARTE 102	Art History II	3	C-
ARTE 110	Drawing I	4	C-
ARTE 111	Design I	5	C-
VCPH 100	Digital Photography	3	C-
ENGL 111	Communications	3	
OR			
ENGL 102	Analysis and Argument	3	

Term II

ARTE 120	Drawing II	4	C-
ARTE 121	Design II	4	C-
ARTE 123	Sculpture I	3	C-
ARTE 202	Art History III	3	C-
ENGL 103	Introduction to Literature	3	
OR			
	Elective	3	

YEAR II

Term III

ARTE 203	Issues in Contemporary Art	3	C-
ARTE 230	Drawing III	4	C-
ARTE 231	Painting	8	C-

Term IV

ARTE 240	Drawing IV	4	C-
ARTE 241	Intermedia	8	C-
	Elective	3	

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Students in the Fine Art program are required to successfully complete all courses in Year 1 of the Program of Study in order to be able to progress to Year 2.

Program courses (ARTE) and Design Studies courses (DESN, VCDE, VCDF, VCDI, VCDM, VCDR, VCMI, VCOM, VCPH, VCPR) cannot be used to fulfill elective requirements.

CONTACT INFORMATION

Rosemary Clancy, Instructional Assistant

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E: fineart@macewan.ca

FACULTY

Chair

Leslie Sharpe, MFA (UC San Diego)

Visual Art – Computing for the Arts

Andrea Korda, PhD (UC Santa Barbara)

Art History

Michelle Lavoie, MVA (Alberta)

Printmaking

Liz Lawson, PhD (McGill)

Art History

Darci Mallon, MFA (York)

Painting

Kirk Marlow, MA (Carleton)

Art History

Agnieszka Matejko, MVA (Alberta)

Sculpture

Deborah Rayment, MA (Alberta)

History of Art and Design

Hajnalka Santa-Balazs, MA (Alberta)

Art History

William Wood, PhD (Sussex)

Art History

GENERAL STUDIES

Faculty of Arts and Science

MacEwan.ca/GeneralStudies

General Studies is excellent preparation for entry into career studies, university-transfer and degree programs at MacEwan University, and various other faculties in Alberta universities. The General Studies program offers university-credit coursework in the following areas: anthropology, art history, biology, classics, computer science, drama, economics, health education, history, music, philosophy, political science, psychology, and sociology.

Students are encouraged to seek admission to a degree or university-transfer program, even if their academic goal is undecided. If a student does not meet the admission requirements of the Bachelor of Arts or another university program, the General Studies program may be the right option. University-credit courses are available through the General Studies program, although it is not considered a degree or university-transfer program.

Note:

- General Studies offers a liberal arts education. Normally, only first-year courses are available to General Studies students
- Students are encouraged, but not required, to complete a General Studies diploma (60 credits) while enrolled in the program. General Studies students who have completed the diploma will be eligible for MacEwan University alumni benefits

CAREER POTENTIAL

The General Studies program is not designed as a career program. However, the benefits of its liberal arts programming can be an important asset to any career. Prospective applicants are encouraged to contact the General Studies program to ensure it is appropriate to assist them with their academic goals.

TRANSFERABILITY

Courses completed in the General Studies program are credit courses and may be individually transferable toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 55 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. One Group A or C course
3. Two Group A, B, C or D courses or Applied Math 30 or any 33-level course

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

GENERAL STUDIES

PROGRAM OF STUDY

Diploma – 60 credits (Years I and II)

YEAR I

	Cr.
English	6
Social Science	9
Canadian Studies course	3
Humanities	6
Electives	6

YEAR II

Social Science	6
Canadian Studies	3
Science	3
Humanities	6
Electives (3 credits must be senior level)	12

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Courses that fulfil the requirements for the General Studies Diploma:

English

Any course in English except upgrading and developmental courses

Social Science

Any course in Anthropology, Economics, Political Science, Psychology (except 104) or Sociology

Canadian Studies

Any of the following: ECON 102, HIST 260, HIST 261, POLS 221, SOCI 101

Humanities

Any course in Classics, History or Philosophy

Science

Any of the following: BIOL 101, BIOL 103, PSYC 104, CMPT 101, PHIL 125

Open Elective

Any academic course with a minimum of 3 credits.

All courses taken to satisfy diploma requirements must have a minimum value of 3 credits. With approval, additional courses may be used to satisfy course and discipline requirements.

CONTACT INFORMATION

T: 780-497-5653

E: bartquestion@macewan.ca

FACULTY

Chair

Robert Woznura, PhD (British Columbia)

English

FACULTY OF ARTS AND SCIENCE PROGRAM SERVICES

Director

Naomi Beke, M.Sc.

Advisors

Clare Ard, MA, MLIS

Janice deGraaf, BA

Larisa Hayduk, M.Ed.

Nicole McLellan, BA

Josie O'Reilly, B.Sc.

Kerry Precht, MA

Karen Ravagnolo, MA

Todd Smereka, B.Comm

Courses in this program are taught by faculty in the Faculty of Arts and Science. For the faculty listing, refer to page 51 (Bachelor of Arts faculty listing) and page 82 (Bachelor of Science faculty listing).

HEARING AID PRACTITIONER

Faculty of Health and Community Studies

MacEwan.ca/HearingAid

Hearing aid practitioners test hearing ability, select, fit and sell hearing aids, and provide counselling and support to hard-of-hearing adults and adult hearing aid users.

The Hearing Aid Practitioner program is a 60-credit, distance-delivery diploma with 19 courses required for graduation. Full-time students complete the program in two years, while part-time students may take up to seven years to complete program requirements.

The distance-learning curriculum for each course is available to students online. Students use textbooks and other learning resources in addition to the online curriculum and receive individualized support from instructors as needed.

Students must have Internet access (high-speed access is recommended) because most courses require online interaction with the instructor and other students, and exams and/or quizzes are all written online.

To complete practical assignments in most courses, students attend labs at MacEwan University in Edmonton or work under the supervision of a local licensed professional who has received approval from the program. Attendance at the university is mandatory for 10 days in the winter term prior to graduation to complete labs in the final hearing testing and hearing aid courses.

CAREER POTENTIAL

Public awareness of hearing loss and the benefits of using hearing aids is currently growing and hearing aid practitioners are in demand in most areas of Canada and internationally. Hearing aid practitioners usually work in private hearing aid dispensing businesses either self-employed or with other professionals. Hearing aid manufacturers also employ hearing aid practitioners in a number of roles. Hearing aid practitioners are paid salary and/or commission depending on the structure and operation of the business. After graduation, legislation in many jurisdictions requires hearing aid practitioners to obtain and maintain a professional license to practice.

TRANSFERABILITY

All courses completed for the Hearing Aid Practitioner diploma are credit courses and may be transferable individually toward further study at other Alberta or Canadian institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly. Graduates of this diploma are eligible to apply for admission to the Bachelor of Health Science and General Studies degree programs at Thompson Rivers University.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. One Group A or C course
3. Two Group A, B, C or D courses or any 33-level course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete the math portion of Skills Appraisal only if they do not present a 20 level Math course (or equivalent) with minimum grade of 50 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

Math: Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

YEAR I		Cr.	Min Gr.
Term I			
ENGL 111	Communications	3	
HAPR 101	Bioacoustics of Human Hearing	3	C-
HAPR 102	Hearing Testing I	2	
HAPR 103	Hearing Instrument Technology I	4	C-
Term II			
HAPR 105	Customer Relations and Communications	3	C-
HAPR 110	Hearing Disorders	2	C-
HAPR 111	Hearing Testing II	4	C-
HAPR 202	Aural Rehabilitation I Elective	3	3
Term III			
HAPR 114	Professional Practice	4	C-
YEAR II			
Term IV			
HAPR 104	The Aging Client	3	C-
HAPR 201	Interviewing and Counselling	3	C-
HAPR 203	Hearing Instrument Technology II	4	
HAPR 210	Aural Rehabilitation II	3	C-
Term V			
HAPR 108	Business Management	3	C-
HAPR 112	Professional Responsibilities	3	C-
HAPR 204	Hearing Testing III	2	C-
HAPR 211	Hearing Instrument Technology III	4	C-
Term VI			
HAPR 212	Field Placement	4	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

Regan Lavoie, University Advisor

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FACULTY

Chair

Jean Duncan, M.Sc. (British Columbia)
Audiology. R.Aud.

Ken Balcom, MBA (Alberta)
Business Administration

Arlene Carson, PhD (British Columbia)
Audiology. R.Aud. (courtesy)

Jodi Haberstock, AuD (A.T. Still)
Audiology. R.Aud. (courtesy)

Markus Hilbert, AuD (Salus)
Audiology. R.Aud.

Marilio Loewen, AuD (A.T. Still)
Audiology. R.Aud. (courtesy)

Lisa Lopez, AuD (Central Michigan)
Audiology. R.Aud.

Julie Purdy, PhD (Utah)
*Communication Disorders; Geriatric Audiology. CCC – A.
R.Aud. (courtesy)*

Carol Stevenson, MSHA (Central Michigan)
Health Administration

Patti-Jo Sullivan, AuD (A.T. Still)
Audiology. R.Aud.

Tara Winsor, AuD (Florida)
Audiology. R.Aud.

HOLISTIC HEALTH PRACTITIONER

Faculty of Health and Community Studies

Suspended: There are no planned intakes for this program. Applications for admission are not being accepted.

Holistic health practitioners understand the complex connection of body, mind and spirit. Grounded in a variety of theoretical perspectives, holistic health practitioners have a broad view of health and wellness that addresses the multiple dimensions of human beings. By exploring the physical, mental, emotional, spiritual, bio-energetic and socio-cultural aspects of individuals, the holistic health practitioner can support clients in moving toward the level of health and well-being they desire. Specialty areas, including reflexology, reiki, acupressure, holistic nutrition, flower essences, touch for health, herbology and neuro-linguistic programming, provide a specialized focus to a program that empowers the student to serve as a guide, an explorer, a teacher and a counsellor to help clients search for ways to achieve optimal wellness.

The Holistic Health Practitioner program provides a comprehensive education in the science and art of complementary health care and supports students in acquiring the knowledge and skills to work safely within the parameters of one's practice.

CAREER POTENTIAL

As a Holistic Health Practitioner, you will work collaboratively with clients, conventional practitioners and other holistic professionals to offer a complete range of options for supporting and enhancing health and well-being. Your skills are portable, allowing you to travel and experience different cultures, whether you work Independently or as a partner in a clinic setting. The primary sources of employment for the Holistic Health Practitioner graduates is in establishment of their own private practice. In addition, the Holistic Health Practitioner may work for a variety of agencies providing services on a contract basis.

PROGRAM OF STUDY

YEAR I

Term I		Cr.	Min Gr.
ENGL 111	Communications	3	C-
HHPR 110	Therapeutic Relationships	2	C-
HHPR 130	Awakening the Inner Healer: Self-Healing Practices – Part I	3	C-
MTST 125	Body Functioning I	3	C-
Term II			
HHPR 160	Counselling and Teaching	3	C-
MTST 126	Body Functioning II	3	C-
	*Complementary/Alternative Clinical Specialty	8	

Term III			
HHPR 100	The Multidimensional Being-Part I	2	C-
HHPR 190	Health and Healing: Unitary Person Assessment	4	C-

YEAR II

Term IV			
HHPR 200	Establishing a Collaborative Practice	3	C-
HHPR 270	Introduction to Complementary/Alternative Modalities	2	C-
	*Complementary/Alternative Clinical Specialty	8	
Term V			
HHPR 260	The Multidimensional Being – Part II	2	C-
HHPR 280	Awakening the Inner Healer – Part II	3	C-
	*Complementary/Alternative Clinical Specialty	8	

Term VI			
HHPR 240	Clinical Internship	3	C-

* Students choose from the following eight (8) credit Complementary/Alternative Clinical Specialty courses. The selection of these courses may vary from year to year and/or term to term.

HHPR 250	Acupressure	8	C-
HHPR 251	Flower Essences	8	B-
HHPR 252	Herbology	8	B-
HHPR 253	Reflexology	8	B-
HHPR 254	Reiki	8	B-
HHPR 255	Touch for Health	8	B-
HHPR 256	Neuro-Linguistic Programming (NLP)	8	B-
HHPR 257	Holistic Nutrition	8	B-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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HUMAN RESOURCES MANAGEMENT

School of Business

MacEwan.ca/HRManagement

Human resource (HR) management professionals add value to their organizations by creating solutions to complex issues, such as succession planning, staffing strategies and adjusting to workplace change.

Designed by leading practitioners in the field, this program gives students both the skills and strategic insights necessary for successful human resources management practice. Students learn about general management theories, organizational behaviour, labour and employee relations, employee training and development, compensation, staffing, workplace health and safety, employment law and change management. The program combines case study analysis with exposure to actual human resources projects and challenges.

This full-time, two-year diploma is delivered evenings and Saturday mornings. This format enables our instructors, HR professionals and specialists, to be available to teach in the program. The program is also available in a part-time and online format.

CAREER POTENTIAL

Graduates of this program work in a variety of organizational settings and in a range of capacities. Typical positions include benefits assistants, human resources advisors, corporate trainers, employee relations co-ordinators and recruiters.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Commerce degree and up to 21 credits to the Bachelor of Arts degree. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Human Resources Management certificate and diploma programs are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University, Concordia University College of Alberta and the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Mathematics 30-1 or Mathematics 30-2
3. One Group A course
4. One Group C course
5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories*

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete the math portion of the Skills Appraisal only if they do not present Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 with a minimum grade of 50 per cent or Applied Mathematics 30 with a minimum grade of 65 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

Math: Applicants must successfully complete the math portion OR complete any developmental coursework with a minimum grade of C-.

*Under Regular Admission, Skills Appraisal is only applicable to applicants under category 1.a).

2. English Language Proficiency
To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

Certificate – 30 credits (Year I)

Diploma – 60 credits (Years I and II)

YEAR I

Term I			Cr.
ENGL 111	Communications		3
HRMT 180	Human Resources Management		3
MGMT 107	Business Computing		3
MGMT 111	Financial Math		3
MGMT 122	Organizational Behaviour		3

Term II

HRMT 145	Staffing		3
HRMT 131	Compensation		3
HRMT 160	Training and Development		3
BUSN 200	Fundamentals of Business		3
LEGL 212	Employment Law		3

YEAR II

Term III			
HRMT 151	Employee and Labour Relations		3
ORGA 233	Organizational Effectiveness and Change		3
PROW 210	Advanced Business Writing		3
ACCT 111	Financial Accounting I		3
	Non Business Elective		3

Term IV

HRMT 231	Employee Benefits		3
HRMT 275	Workplace Health and Safety		3
HRMT 295	Strategic Human Resources Management		3
ORGA 314	Managing Negotiation		3
	Elective		3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY

Acting Chair

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Industrial-Organizational Psychology, CHRP.

Cindy Arcand, Cert. (NAIT)

Employee Benefits and Administration. CEBS; CHRP.

Pam Averill, BA (Alberta)

CHRP.

Allison Betton, BA (Alberta)

CHRP.

Rick Brick, MBA (Royal Roads)

Human Resource Management. CHRP. IPMA – CP.

Karen Carleton, M.Ed. (Calgary); M.Sc. (Boise State)

Karen Delaronde, BA

CHRP, CMed.

Michelle Dorval, B.Mgmt (Lethbridge)

*HRM and Labour Relations
 Human Resources Management, CHRP.*

Steve Fanjoy, BBA; BA (New Brunswick)

Economics. CPP.

Doug German, MCE (Calgary)

CHRP.

Mark Johnson, B.Com. (Alberta)

CHRP.

Jill Little, BA (Western Ontario)

GBA, CMS, CHRP.

Sandra Marin, BA (Carleton)

Psychology; CHRP.

Alison Meyer, B.HRLR (Lethbridge)

CHRP.

Gerald Mykytiuk, M.Sc. (Nova)

Administration. CHRP.

David Parkes, PhD (Fielding)

Human and Organizational Systems. CHRP.

John Rohac, MBA (Alberta)

Don Schepens, MBA (Saskatchewan)

CHRP. CCP.

Earl Shindruk, M.Th. (Dallas Theological Seminary)

Matthew Smallacombe, B.Admin. (Athabasca)

Industrial Relations; Human Resources. CHRP.

Barb Sonnenberg, RN; COHN (C); MBA (University of Cape Breton)

Jude Udedibia, MBA (Nigeria); MCE (Calgary)

Leadership and Development. CHRP.

LEGAL ASSISTANT

School of Business

MacEwan.ca/Legal

This program has been preparing students to work in legal support positions in law offices for almost 40 years. One of the primary objectives of the program is to familiarize students with the legal terms, concepts and documentation used in a legal office. Students learn theory as well as practical and procedural steps in a number of fields, including litigation, real estate, commercial transactions, administration of estates and corporate law. As well, the program introduces students to law office technology and the computer skills necessary for work in a legal environment.

Students come to the Legal Assistant program with an enthusiasm for the law, a drive to learn and a desire to play a key role in the legal process. They graduate with a strong theoretical and practical foundation that allows them to realize that goal.

Students also develop the communication skills – spoken and written – necessary for the law office. During the last term of study, students participate in a five-week field placement, which provides them with valuable practical experience in a legal setting and often leads to permanent employment. The field experience component gives students an opportunity to see first-hand how a law office functions.

If you are unable to attend university full time, the program also offers a part-time evening diploma study option.

CAREER POTENTIAL

While the primary aim of the program is to prepare graduates for work in law offices, many find employment opportunities in government or in the legal departments of large corporations. The program also prepares graduates to work in other settings, such as trust companies and real estate companies. This program is highly respected by the legal community for its ability to adapt to and meet the changing needs of the profession. For this reason, there are excellent career opportunities in Alberta.

TRANSFERABILITY

All courses completed for the Legal Assistant diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferralberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

a) Applicants must have an Alberta high school diploma (or equivalent) and have ELA 30-1 or ELA 30-2 with a minimum grade of 50 per cent.

OR

b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

ELA 30-1 or ELA 30-2

Social Studies 30-1 or 30-2

One Group B or D course

Two Group A, B or C courses

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have ELA 30-1 or ELA 30-2 with a minimum grade of 50 per cent.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of B.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of B.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to successfully complete the following:

- Keyboarding Test – Applicants must be able to type 30 words per minute or better.

PROGRAM OF STUDY**YEAR I**

Term I		Cr.
ENGL 111	Communications	3
LEGL 110	Introduction to Legal Research	3
LEGL 210	Business Law I	3
LEGL 130	Corporate Procedures	3
OADM 103	Word Processing for Legal Assistants	3

Term II

LEGL 140	Introduction to the Law Office	3
LEGL 150	Residential Real Estate Transactions	3
LEGL 160	Civil Litigation Procedures I	3
LEGL 170	Technology in the Law Office I	3
LEGL 180	Financial Procedures for the Law Office	3

YEAR II**Term III**

LEGL 215	Commercial Transactions	3
LEGL 220	Criminal Law Procedures	3
LEGL 230	Civil Litigation Procedures II	3
LEGL 240	Technology in the Law Office II	3
	Elective	3

Term IV

LEGL 260	Credit and Collection Procedures	3
LEGL 270	Estate Procedures	3
LEGL 280	Family Law Procedures	3
LEGL 290	Law Office Simulation	3
LEGL 295	Legal Fieldwork	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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FACULTY**Chair**

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Sociology; Classics

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Zachary Riavitz, Dip. (MacEwan)

Legal Assistant

Rhena St. Laurent

Elaine Wowchuk, B.Ed. (Alberta)

LIBRARY AND INFORMATION TECHNOLOGY

School of Business

MacEwan.ca/LIT

Since the Library and Information Technology program (formerly Information Management and Library Technology) started more than 40 years ago, the proliferation of information has led to a dramatic increase in the use of technology to organize, control and provide access to information resources.

Information personnel require excellent interpersonal and communication skills coupled with the ability to deal accurately with detail. They are versatile and can quickly adapt to a rapidly changing work environment. Because technology is central to this program, proficiency in the computer environment is a must.

Students in the Library and Information Technology program develop the expertise needed to organize, retrieve and manage information. Graduates are equipped with the skills necessary to work in any setting that handles information management, not just traditional libraries.

Practical and hands-on, this program exposes students to areas such as cataloguing, reference, circulation, records management, research techniques, information systems design and services to various types of library patrons. Students examine and apply database management software, indexing systems and standard library cataloguing rules and classification systems. Using a wide array of electronic databases, the Internet, social software tools, and traditional print sources, students become familiar with the broad scope of information organization and retrieval. Other courses include computer software applications, business communications and professional skills development.

CAREER POTENTIAL

The demand for qualified information specialists is growing. Graduates of this program find employment in libraries, large corporations, schools, government departments, universities, publishing houses, research organizations, consulting companies and software producers. They work as library technicians, research or library assistants for corporations, records management technicians and library software specialists, to name just a few jobs.

TRANSFERABILITY

All courses completed for the Library and Information Technology diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 30 credits of transfer credit at Athabasca University and the University of Alberta. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. One Group A course
3. One Group B course
4. One Group C course or Applied Math 30
5. One Group A, B or C course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar

Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A post-secondary Certificate, Diploma, Applied Degree or Degree.

OR

- A minimum of 18 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of B.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of B.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY**YEAR I**

Term I		Cr.
ENGL 111	Communications	3
INFM 101	Introduction to Information Resources	3
INFM 103	Reference Fundamentals	3
INFM 104	Collection Development	3
MGMT 107	Business Computing	3

Term II

ENGL 211	Business Communications	3
INFM 110	Professional Skills and Support Services	3
INFM 152	Information Services and Resources I	3
INFM 155	Organization of Information I	3
MGMT 270	Web and Database for Business	3

YEAR II**Term III**

INFM 202	Information Services and Resources II	3
INFM 205	Organization of Information II	3
INFM 208	Library Services for Children and Young Adults	3
INFM 209	Records, Information and Privacy Management	3
MGMT 122	Organizational Behaviour	3

Term IV

INFM 219	Archives and Electronic Records Management	3
INFM 255	Organization of Special Materials	3
INFM 258	Information Systems Design	3
INFM 259	Information Services Management	3
INFM 260	Field Placement	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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Robert Zylstra, M. Mus. (Alberta); MLIS (Alberta)

MASSAGE THERAPY

Faculty of Health and Community Studies

MacEwan.ca/Massage

The Massage Therapy program offers a unique blend of scientific theory and clinical practice. It offers a comprehensive clinical education that develops well-rounded massage therapists able to practice in a wide range of medical and therapeutic environments. The program teaches soft tissue manipulation techniques for the assessment and treatment of stress, pain and a variety of physical conditions. With challenging courses in anatomy, physiology, kinesiology, pathology and communication, students gain a foundation of knowledge that carries them through dynamic field placement experiences and professional practice at MacEwan University's public massage clinic.

Available through full-time and part-time study, the program prepares students to become a registered massage therapist (RMT) with a provincial association. With MacEwan University's reputation as a leader in massage education, graduates may be eligible for registration across Canada and internationally.

CAREER POTENTIAL

Massage therapy is on the leading edge of a vastly expanding market of health-related services. As massage therapy continues to gain recognition in the general population and the health care community, the profession can be seen as having high job potential, particularly with the growing trend toward self-employment. Graduates can specialize in areas that suit their lifestyles, their needs and the needs of their patients. Potential work sites for massage therapists include an office in their own home, a clinic with other massage/health care professionals, home visits, spas, sport massage in an athletic club, corporate environments and within hospital settings.

TRANSFERABILITY

Diploma graduates have a wide range of continuing education options, ranging from ongoing study in specialty areas to undergraduate and graduate study at institutes and universities across North America. Graduates of this diploma are eligible to apply for admission to the Bachelor of Health Science and General Studies programs at Thompson Rivers University.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have an Alberta high school diploma (or equivalent) and have completed one of the following with a minimum grade of 50 per cent:

- Chemistry 30
- Biology 30
- Science 30

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants who have taken MacEwan University’s Massage Therapy courses must have achieved a minimum grade of C- on each course.

Applicants are required to complete a two to three page (typewritten) career investigation report.

Conditionally accepted applicants are required to submit the following:

- Current, clear Security Clearance before the start of the first term.
- Immunization Record form meeting provincial regulations for health care workers prior to Clinical Practice III.

PROGRAM OF STUDY

YEAR I

Term I		Cr.	Min Gr.
ENGL 111	Communications	3	
MTST 108	Massage Therapy Foundations	2	C-
MTST 109	Palpation Lab	1	C-
MTST 115	Functional Survey for Massage Therapists	1	C-
MTST 120	Human Anatomy I	3	C-
MTST 125	Physiology I	3	C-
MTST 131	Techniques I	3	C-

Term II

MTST 122	Human Anatomy II	3	C-
MTST 126	Physiology II	3	C-
MTST 137	Developing Therapeutic Relationships	2	C-
MTST 142	Techniques II	3	C-
MTST 146	Body Movements	3	C-
MTST 161	Clinical Practice I	1	C-

Term III

MTST 143	Techniques III	3	C-
MTST 155	Assessment for Massage Therapists I	2	C-
MTST 162	Clinical Practice II	1	C-

YEAR II

Term IV

HLST 150	Human Disease Processes	3	C-
MTST 151	Research Literacy for Massage Therapists	1	C-
MTST 156	Assessment for Massage Therapists II	2	C-
MTST 224	Techniques IV	3	C-
MTST 260	Clinical Practice III	1	C-
MTST 273	Massage Therapy for Special Populations I	2	C-
MTST 281	Treatments and Planning I	2	C-

Term V

HLST 290	Nutrition/Pharmacological Concepts	3	C-
MTST 225	Techniques V	3	C-
MTST 261	Clinical Practice IV	1	C-
MTST 274	Massage Therapy for Special Populations II	2	C-
MTST 283	Treatments and Planning II	2	C-
MTST 286	Sport Massage	3	C-

Term VI

MTST 226	Techniques VI	3	C-
MTST 262	Clinical Practice V	1	C-
MTST 265	Business Management for Massage Therapists2		C-

OR

Business Elective		3	C-
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The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

Immunization – A student must meet the specific immunization requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

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FACULTY

Chair

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Learning and Technology. RMT.

Gail Amort-Larson, M.Sc. (Alberta)

Physical Education

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Business Administration

Jacqueline Chalifoux, B.Sc. (Alberta)

Psychology. RMT.

Pam Cushing, BA (Alberta)

Gerontology. RMT.

Dawna-Lynne Duffy, Dip. (CCMH)

Massage Therapy. RMT.

Aurel Hamran, Dip. (MacEwan)

Massage Therapy. RMT.

Sandra Macdonald, BA (Alberta)

Religious Studies; Sociology; Psychology. RMT.

Michael McFarlane, B.Sc. (Alberta)

Zoology/Biological Sciences. R.Ac.

Dana Miller, Dip. (MacEwan)

Massage Therapy. RMT.

Rowe Anne Rivet, BA (Alberta)

Education. RMT.

Matthew Rolheiser, B.Sc.; B.Ed. (Alberta)

Biology; Education

Claudia Seiler-Mutton, M.Ed. (Alberta)

Education. RN.

Sheryl Watson, Dip. (MacEwan)

Massage Therapy. RMT.

Lois Wihlidal, M.Sc. (Alberta)

Physical Therapy

Cindy Wyrozub, Dip. (MacEwan)

Massage Therapy. RMT.

MUSIC

Faculty of Fine Arts and Communications

MacEwan.ca/MusicDiploma

This two-year diploma is designed to provide students the opportunity to acquire world-class academic and performance training in jazz, rock and pop.

The course of study comprises an initial core year (two terms) of individual instrumental or vocal lessons; participation in small and large groups, including the big bands, jazz choir, guitar and showcase bands, percussion ensemble and jazz combo; improvisation skills; ear training; studies in jazz and popular music history; theory; and related performance experiences.

After successful completion of the core year, students may apply to major in composition, performance or recording arts or create their own program of study in the comprehensive major. Courses offered in these majors include those related to the chosen discipline as well as courses in professionalism, music technology, performance skill and music style development, live sound reinforcement, arranging and songwriting.

CAREER POTENTIAL

Graduates may choose from a wide range of careers in the music industry. They may become performers (instrumentalists and vocalists), accompanists, arrangers, composers, record producers and distributors, writers, copyists, teachers and sound technicians.

TECHNOLOGY INTEGRATION FOR CREATIVE LEARNING (TICL)

The Music program is committed to providing high-level training and cutting-edge technology to help students succeed professionally. Second-year students enrolled in Music Technology I, the Recording Arts major or the Composition major are required to use a Macintosh MacBook Pro laptop computer and specialized software. The university has worked closely with various software manufacturers to provide students with the tools they need through discounted pricing.

Students entering their first year of studies, regardless of their selected major, may want to consider buying into this laptop program so that they will have convenient access to important digital tools. The Apple MacBook Pro, plus its recommended software, is the platform of choice because it is taught in much of the curriculum and it is heavily used in the professional world. All of the recommended hardware and software is currently available through the MacEwan University Bookstore at preferred pricing. Software requirements are subject to change due to product upgrades. Detailed technical information is sent out to all enrolled second-year students and, by request, to interested first-year students. Contact Marcel Hamel, Technology Co-ordinator, at hamelm@macewan.ca for further information.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 24 credits to MacEwan University's Bachelor of Arts degree.

EXTERNAL TRANSFER

All courses completed for the Music programs (degree and diploma) are credit courses and may be transferable individually toward further study at other Alberta institutions. Students interested in transferring a completed diploma are advised to consult both the receiving institution regarding transfer policies and the MacEwan University Music program regarding coursework and audition preparation. Like the Music program at MacEwan University, other institutions typically base transfer on both the application of creative skills as demonstrated in an entrance audition and on an assessment of course content. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

Students with a completed diploma in this program are eligible to apply for admission and further study at Berklee College of Music (Boston, Massachusetts), the Liverpool Institute for Performing Arts (Liverpool, England), the Université de Laval (Quebec City, Quebec), University of Toronto (Toronto, Ontario), McGill University (Montreal, Quebec), and St. Francis Xavier University (Antigonish, Nova Scotia).

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have the following high school courses, with no course grade lower than 50 per cent:
 1. ELA 30-1
 2. One Group A, B or C course
 3. One Group A or C course
 4. One Group A or C course
 5. One Group A or C course or Physical Education 30

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D. Placement at READ 0089 will be recommended.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants must submit or complete the following:

- Written theory exam
- Written ear-training exam
- Audition

PROGRAM OF STUDY

YEAR I

Term I		Cr.
MUSC 101	Theory I	2
MUSC 111	Ear Training I	3
MUSC 121	History of Jazz Music	2
MUSC 131	Principal Instrument I	3
MUSC 141	Ensemble I	3
ENGL 102	Analysis and Argument	3
OR		
ENGL 111	Communications	3
Term II		
MUSC 102	Theory II	2
MUSC 112	Ear Training II	3
MUSC 122	History of Popular Music	2
MUSC 132	Principal Instrument II	3
MUSC 142	Ensemble II	3
ENGL 103	Introduction to Literature	3
OR		
	Elective (non-music)	3

Note: Inst. hours may vary in MUSC 141, 142, 243, 244; contact the chair for further information.

YEAR II

COMPOSITION MAJOR

For students who desire a well-rounded musical education with an emphasis on writing.

Term III		
MUSC 203	Arranging I	3
MUSC 205	Composition I	3
MUSC 213	Ear Training III	3
	Elective (non-music)	3
MUSC 245	General Ensemble III	3
OR		
MUSC 261	Music Technology I	3
OR		
MUSC 207	Songwriting I	3
Term IV		
MUSC 204	Arranging II	3
MUSC 206	Composition II	3
MUSC 214	Ear Training IV	3
MUSC 271	Professionalism	3
MUSC 246	General Ensemble IV*	3
OR		
MUSC 262	Music Technology II*	3
OR		
MUSC 208	Songwriting II*	3

*Note prerequisites

COMPREHENSIVE MAJOR

For students who are interested in a more diverse program of studies.

Term III		
MUSC 213	Ear Training III	3
	Elective (non-music)	3
Choose three from the following:		
MUSC 203	Arranging I	3
MUSC 207	Songwriting I	3
MUSC 245	General Ensemble III	3
MUSC 253	Live Sound Reinforcement I	3
MUSC 261	Music Technology I	3
Term IV		
MUSC 214	Ear Training IV	3
MUSC 271	Professionalism	3
Choose three from the following (note prerequisites):		
MUSC 204	Arranging II	3
MUSC 208	Songwriting II	3
MUSC 246	General Ensemble IV	3
MUSC 254	Live Sound Reinforcement II	3
MUSC 262	Music Technology II	3

MUSIC

PERFORMANCE MAJOR

For students who want to focus on performance skills. A final recital is required.

Term III

MUSC 203	Arranging I	3
MUSC 213	Ear Training III	3
MUSC 233	Principal Instrument III	3
MUSC 243	Ensemble III	3
	Elective (non-music)	3

Term IV

MUSC 204	Arranging II	3
MUSC 214	Ear Training IV	3
MUSC 234	Principal Instrument IV	3
MUSC 244	Ensemble IV	3
MUSC 271	Professionalism	3

RECORDING ARTS MAJOR

For students who wish to pursue a career in the recording industry.

Term III

MUSC 213	Ear Training III	3
MUSC 251	Studio Recording Techniques	3
MUSC 261	Music Technology I	3
	Elective (non-music)	3
MUSC 245	General Ensemble III	3

OR

MUSC 203	Arranging I	3
MUSC 253	Live Sound Reinforcement I	3

Term IV

MUSC 214	Ear Training IV	3
MUSC 252	Recording Studio Production	3
MUSC 262	Music Technology II	3
MUSC 271	Professionalism	3
MUSC 246	General Ensemble IV*	3

OR

MUSC 204	Arranging II*	3
MUSC 254	Live Sound Reinforcement II*	3

*Note prerequisites

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM OPTIONS

MacEwan University's Music Program students may produce a special project by drawing from a variety of Music Program courses and, by consent of the chair, contract to undertake studies in those areas on a self-study or guided-study basis.

They may register in one of the following courses:

MUSC 301	Special Project I
MUSC 302	Special Project II
MUSC 303	Special Project III

MacEwan University Music Program students may audition for any of the following ensembles (all 0 credit):

MUSC 190	Jazz Combo
MUSC 191	Jazz Choir
MUSC 192	Guitar Band
MUSC 193	Showcase Band
MUSC 194	Percussion Ensemble I
MUSC 195	Jazz Band
MUSC 196	Dixie Band
MUSC 197	Percussion Ensemble II

Only full-time students admitted to the Music Program may register in MUSC courses (except MUSC 100).

PROGRAM GRADUATION REGULATIONS

Progression of Studies

Students in the Music program are required to successfully complete all Music courses in Term 1 of the program of study in order to be able to progress to Term 2.

Students in the Music program are required to successfully complete all courses in Year 1 of the program of study in order to be able to progress to Year 2.

Program courses cannot be used to fulfill elective requirements.

CONTACT INFORMATION

Carolyn Graber, University Advisor
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FACULTY

Chair

Allan Gilliland, PhD (Edinburgh)

Composition

Chris Andrew, Dip. (MacEwan)

Music Performance

George Andrix, M.Mus. (Illinois)

Performance

Aaron Bailey, B. Mus. (Honours) (LIPA)

Performance

Raymond Baril, M.Mus. (Northwestern)

Conducting

Craig Brenan, EdD (Alberta)

Music Education

Bruce Cable, M.Mus. (Miami)

Choral Conducting

Graham Caddel

Roxanne Classen, M.Mus. (McGill)

Performance

Erin Craig, B.Mus. (Berklee)

Performance

Daniel Davis, M. Mus. (University of South Florida)

Performance

Sandro Dominelli, B.Mus.Ed. (Concordia)

Music

Jerrold Dubyk, M.Mus. (Rutgers)

Performance

Daniel Gervais, B. Mus. (Alberta)

Performance

Andrew Glover

Julie Golosky, M. Mus. (Alberta)

Performance

Joel Gray, Dip. (MacEwan)

Music Performance

Marcel Hamel, B.Mus. (Berklee)

Music Technology

Devin Hart, Dip. (MacEwan)

Music Performance

Sheril Hart, B.Ed. (Alberta)

Music and Art

Jim Head, M.Mus. (McGill)

Performance

Jeff Johnson, LLB (Alberta); BA (Hon) (Alberta)

Music

Robert Klakovich, PhD (SUNY)

Music History

Wilf Kozub, B.Ed. (Alberta)

Education

Connor Learmonth, B.Mus. (British Columbia)

Orchestral Instrument

Mo Lefever, Dip. (MacEwan)

Music Performance

John Mahon, MBA (Alberta)

Michael McDonald, PhD (Alberta)

Music

John McMillan, Dip. Music (MacEwan)

Performance

Matthew Parsons, Dip. (MacEwan); B.Eng. (Canterbury)

Music Recording Arts

Jamie Philp, Dip. (MacEwan)

Music Performance

William Richards, PhD (Western Ontario)

Theory

Chandelle Rimmer, B.Mus. (Berklee), M.Mus. (Boston)

Performance; Music Education

Kent Sangster, M.Mus. (Miami)

Composition

Dan Skakun, MA (CUNY)

Performance

Dorothy Speers, M.Mus. (Alberta)

Performance

John Taylor, M.Mus. (Alberta)

Performance

Rob Thompson, Dip. (MacEwan); BA (Alberta)

Music Performance

Brian Thurgood, M.Ed. (Victoria)

Education

Tom Van Seters, D.M.A. (Toronto)

Performance

Robert Walsh, B.Mus. (McGill)

Performance

Cameron Watson, M. Mus. (Western Ontario)

Performance; Composition

Rhonda Withnell, Dip. (MacEwan)

Music Performance

OCCUPATIONAL HEALTH NURSING

Faculty of Health and Community Studies

MacEwan.ca/OHN

Occupational Health Nursing (OHN) focuses on protecting workers from hazards in their work, promoting workers' health, preventing illness and injuries and placing workers in jobs suited to their physical, mental and psychosocial abilities. The broad scope of practice encompasses the application of theoretical principles in management, health assessment, health education, counselling, occupational hygiene, toxicology, program development, information management, primary care, emergency response, disability management and client advocacy.

This 30-credit program is offered via online distance delivery, which allows students to study while they maintain their personal and professional obligations. In combination with required clinical hours this program prepares graduates to write the Canadian Nurses Association (CNA) Occupational Health Nursing certification exam.

CAREER POTENTIAL

There is a broad spectrum of employment opportunities for a qualified OHN. Prospective places of employment include the manufacturing, food processing, petrochemical and mining industries, as well as health care agencies, government offices and educational institutions.

TRANSFERABILITY

All courses completed for the Occupational Health Nursing certificate are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed certificate in this program may receive up to 22 credits of transfer credit at Athabasca University. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be actively registered as a Registered Nurse in Canada or licensed as a nurse in another country, and have received a practicing permit from their professional provincial jurisdiction.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Within the first nine credits, applicants must successfully complete the following MacEwan University course (or equivalent), with a minimum grade of C-:

- ENGL 111 Communications
- OR
- ENGL 108 An Introduction to Language or Literature

PROGRAM OF STUDY

		Cr.	Min Gr.
OCCH 300	Introduction to Occupational Health Nursing	3	C-
OCCH 301	Occupational Environments	4	C-
OCCH 302	Occupational Health Screening	4	C-
OCCH 303	Field Experience in Occupational Health Nursing		C-
		2	
OCCH 304	Occupational Health Program Development	3	C-
OCCH 305	Disability Management	3	C-
OCCH 306	Trends and Issues in Occupational Health	3	C-
OCCH 307	Occupational Toxicology	3	C-
OCCH 308	Health Surveillance	3	C-
OCCH 309	Occupational Health Nursing: Final Project	2	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Program Time Limit – Exemption for the Occupational Health Nursing program

A student in Occupational Health Nursing has four years from the first day of the term of acceptance to complete all requirements to be eligible for a credential (C2075 Program Time Limits).

PROGRAM GRADUATION REGULATIONS

Active Registered Nurse License – Students must meet the specific registered nurse requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

Marilyn Romanyk, University Advisor

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FACULTY**Director and Chair****Shirley Galenza, M.Ed. (Calgary)**

Adult and Community Education. RN.

Sharon L. Chadwick, BScN, M.Sc. (Alberta)

Health Promotion, RN, COHN(c), COHN-S

Shirley Chandler, M.Sc. (McGill)

Nursing. Occupational Health RN

Janice Krushinsky, Dip. (Royal Alexandra Hospital)

Nursing; Occupational Health. RN.

Leah Milton, BN (Calgary)

Nursing; Occupational Health. RN.

Lisa Stevens-Myles, Dip. (St Lawrence)

Nursing; Occupational Health. RN.

Lynn Rogers, MN (Calgary)

Nursing; Occupational Health. Nursing. RN.

Christopher Sheppard, M.Sc. (Memorial)

Inorganic Chemistry

Lora Walker, Dip. (University of Alberta Hospital)

Nursing; Occupational Health. RN.

OFFICE ASSISTANT

School of Business

MacEwan.ca/OfficeAssist

For more than 40 years the Office Assistant program has been providing quality graduates. Today's office assistants are highly accomplished software experts who use their skills to help other staff get the most from a computerized office. In addition, office assistants are involved in managing the organizational affairs of their areas that include handling public enquiries, managing computer and paper files, organizing schedules, arranging meetings of senior staff, as well as providing strong customer service and problem-solving skills.

The Office Assistant program is ideal as a foundation for other careers or as a complement to prior training and experience. It runs for 10 months from September until June, ending with a field placement. It is a comprehensive program that offers students the opportunity to specialize in one of the following three majors:

- Administrative
- Legal
- Medical

The program is well suited for individuals with strong organizational skills, an interest in computers, a professional manner, and excellent verbal and written communication skills. Graduates are often required to work independently, so students who are positive and self-motivated do exceptionally well. The program has built a solid reputation with employers, resulting in a job placement rate near 100 per cent.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of the Office Assistant, Legal major certificate may be granted up to 30 credits to MacEwan University's Legal Assistant diploma. Graduates of the Office Assistant, Administrative major certificate may be granted up to 15 credits to MacEwan University's Business Management certificate or up to 30 credits to MacEwan University's Business Management diploma. Students are advised to consult a program advisor in the respective programs for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Office Assistant certificate (all majors) are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed certificate are eligible for admission into Year II of the Office Administration diploma at Grande Prairie, Keyano and Red Deer Colleges. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. Social Studies 30-1 or 30-2
3. One Group B or D course
4. Two Group A, B or C courses

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to achieve a placement at 30 words per minute within six errors on a five-minute keyboard test.

For Medical Major only:

- Conditionally accepted applicants are required to submit a current, clear security clearance or eligibility to apply for a pardon and no open youth record.
- Conditionally accepted applicants are required to submit an immunization record form meeting provincial regulations for health care workers.

Administrative major

The administrative major provides students with a wide range of skills covering all aspects of the office environment from word processing and accounting to office procedures and customer service. Technology is an integral part of this program – students are trained with the latest software programs as they learn how to process and manage information efficiently.

CAREER POTENTIAL

Students can expect to work as office assistants, receptionists, administrative assistants, executive assistants, personal assistants or secretaries in private companies, business and government offices, and non-profit associations. This program prepares graduates to work in many diverse areas and there are excellent career opportunities.

PROGRAM OF STUDY

Term I		Cr.
ENGL 111	Communications	3
OAAS 110	Administrative Office Procedures I	3
OAAS 111	Office Technology I	3
OADM 112	Customer Communications and Service I	3
OADM 113	Document Formatting I	3
OADM 124	Office Math Applications	1
Term II		
ACCT 100	Introduction to Accounting and Computerized Accounting Applications	3
OAAS 120	Administrative Office Procedures II	3
OAAS 121	Office Technology II	3
OAAS 127	Presentations and Web Pages	3
OADM 122	Customer Communications and Service II	3
OADM 123	Document Formatting II	3
Term III		
OAAS 130	Administrative Office Procedures III and Field Placement	3
OAAS 131	Office Technology III	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Legal major

The legal major provides core office skills and legal-specific courses for entry-level legal assistants that include legal transcription, basic legal theory and legal office procedures. The legal assistant in today's competitive market must be adept with technology, understand procedures in a law office, have a basic knowledge of law and be able to work within time limits.

CAREER POTENTIAL

Graduates work as entry-level legal assistants, transcriptionists or word processing operators in law offices, legal departments of government or private industry, or in general business offices.

PROGRAM OF STUDY

Term I		Cr.
ENGL 111	Communications	3
LEGL 100	Introduction to Law I	3
OADM 113	Document Formatting I	3
OALS 110	Legal Office Procedures I	3
OALS 111	Word Processing	3
OALS 115	Corporate Procedures in the Law Office	3
Term II		
LEGL 104	Introduction to Law II	3
OALS 112	Customer Communications and Service	3
OALS 120	Legal Office Procedures II	3
OALS 121	Integrated Office Applications	3
OALS 123	Legal Research and Technology	3
OADM 124	Office Math Applications	1
Term III		
OALS 131	Legal Transcription and Field Placement	3
OALS 132	Conveyancing Procedures in the Law Office	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Medical major

The medical major provides students with the computer and medical software skills necessary for today's health care field. Students will receive a solid foundation in medical and pharmaceutical terminology, transcription, and medical office procedures which will prepare graduates for a variety of unit clerk and medical office assistant positions.

CAREER POTENTIAL

Graduates work as unit clerks, medical office assistants, medical receptionists and transcriptionists in medical offices, clinics, hospitals and government agencies, as well as general areas such as insurance.

PROGRAM OF STUDY

Term I		Cr.
ENGL 111	Communications	3
OAMS 110	Medical Office Procedures I	3
OAMS 111	Office Technology and Skill Development I	3
OAMS 113	Medical Terminology I	3
OAMS 114	Pharmaceutical Terminology	3
OAMS 128	Office Math Applications and Basic Bookkeeping	2
Term II		
OAMS 112	Customer Communications and Service	3
OAMS 120	Medical Office Procedures II	3
OAMS 121	Office Technology and Skill II	3
OAMS 123	Medical Terminology II	3
OAMS 126	Medical Transcription	3
OAMS 127	Unit Clerk	2
Term III		
OAMS 130	Medical Office Procedures III	3
OAMS 134	Medical Major – Field Placement	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS – MEDICAL MAJOR

Progression of Studies

In order to register in Field Placement (OAMS 134), students in the Office Assistant Program, Medical major, are required to successfully complete all Terms I courses, all Term II courses and OAMS 130 and have achieved a minimum 2.0 GPA. The Office Assistant program will provide the consent to students to register in OAMS 134 if the above conditions are met. If these conditions are not met, the program will de-register students from the Field Placement (OAMS 134) as required.

CONTACT INFORMATION

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FACULTY

Chair

Belinda Panganiban, BA (Alberta)
Sociology; Psychology

Melody Cordoviz, B.Sc. (Concordia); BScN (Alberta)
RN.

Jacqueline Devlin, LLB (Calgary)

Jody Dionne, Legal Assistant Dip. (MacEwan)

Christine Griffiths, B.Ed. (Alberta)

Tracy Higgins

Jill Martin, BA

Kelly Morris, B.Ed. (Alberta)
Elementary; Language Arts

Karen Reschke, MLIS (Alberta); LLB (Saskatchewan)

Kristin Simpson, MASCL (Seton Hall)

Sheila Weisser

Elaine Wowchuk

POLICE AND INVESTIGATIONS

Faculty of Health and Community Studies

MacEwan.ca/Investigations

MacEwan.ca/Police

Investigate which of the two-year diplomas offered through the Police and Investigations program prepares you for the career of your choice: Investigative Studies or Police Studies.

Investigative Studies

To respond to society's increasing concern for security, the demand for educated personnel in both the public and private sectors of protective services continues to grow at a phenomenal rate. To meet the emerging challenges and responsibilities of this growing profession, the two-year diploma emphasizes the knowledge and skills necessary to conduct investigations and develop and implement comprehensive security programs.

Evidence of the growth in this profession is often visible. However, there also exists a less visible side of private investigations and security that includes a diverse group of specialists who engage in investigative work for banks, retail outlets, corporations and government. As the roles continue to expand and become increasingly complex, individuals must be well grounded in the law and investigative techniques and develop a broad understanding of the field.

The diploma consists of 61 credits and can be completed through full-time day or part-time evening studies. The full-time day program is completed over a two-year period, with one intake in the fall term. Part-time evening studies can begin in the fall, winter or spring/summer terms, subject to course offerings.

Admission to the program is competitive and is subject to a quota.

CAREER POTENTIAL

Investigative Studies provides a foundation for individuals seeking positions as investigators, security practitioners and management professionals. Investigators and security practitioners are found within a broad cross-section of public and private institutions and organizations. Some examples include investigators within federal, provincial and municipal government departments, sheriff's department, security consultants and private investigators. Other related career options include emergency planner, customs and immigration officer, border services officer, insurance investigator, public security peace officer, municipal bylaw enforcement officer, animal control officer, special constables, liquor and gaming inspectors, hospital security officers, maintenance enforcement officers, peace officers and transit security officers.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University's Bachelor of Applied Human Services degree and up to 30 credits to the Bachelor of Arts degree. Students are advised to consult a program advisor for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Police and Investigations, Investigative Studies Major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may be eligible to receive up to 60 credits to the Bachelor of Professional Arts in Criminal Justice at Athabasca University. For current, detailed information on individual course and certificate/diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have an Alberta high school diploma (or equivalent).

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 18 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University’s full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit a current, clear **Security Clearance** before the beginning of the intake term.

PROGRAM OF STUDY

YEAR I			Min
Term I		Cr.	Gr.
ENGL 111	Communications	3	
PSYC 104	Introductory Psychology I	3	
OR			
PSYC 100	Applied Introductory Psychology	3	
PSSC 121	Law and the Administration of Justice	3	
PSSC 132	Investigative Law	3	
PSSC 151	Security Programs and Risk Management	3	
Term II			
ENGL 211	Business Communications	3	
PSSC 133	Legal Evidence in Investigations	3	
PSSC 141	Interpersonal Skills	3	
PSSC 252	Investigations I	3	
SOCI 100	Introductory Sociology	3	C-
YEAR II			
Term III			
PSSC 152	Loss Prevention Program Management	3	
PSSC 212	Abnormal Behaviour and Crime	3	
PSSC 242	Leadership Skills	3	
PSSC 262	Integration Seminar	1	
PSSC 272	Field Placement	4	
SOCI 225	Criminology	3	C-
Term IV			
PSSC 253	Investigations II	3	
PSSC 263	Integration Seminar	1	
PSSC 273	Field Placement	4	
PSSC 293	Emergency Management	3	
SOCI 321	Youth, Crime and Society	3	

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Police Studies

With rapid societal change and evolving technology, there is a need for police officers dedicated to the community, to problem solving and to making a difference. Policing in the 21st century requires a broad base of knowledge and skill. This challenging and rewarding two-year diploma provides potential police officers with knowledge and skills in leadership techniques, policing, criminalistics, investigative techniques, criminology, law, psychology, sociology and human relations.

The diploma consists of 61 credits and can be completed through a full-time day program or part-time evening studies. The full-time day program is completed over two years, with one intake in the fall term. Part-time evening studies can begin in the fall, winter or spring/summer terms, subject to course offerings.

Admission to the program is competitive and is subject to a quota.

CAREER POTENTIAL

Graduates from Police Studies may gain employment with the RCMP, municipal police services (e.g. Edmonton Police Service, Calgary Police Service) across Canada, the CN Police, Sheriff’s Department and the Canadian Forces Military Police. Graduates must apply directly to a police service and meet its minimum standards.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 60 credits to MacEwan University’s Bachelor of Applied Human Services degree. Students are advised to consult a program advisor for the Bachelor of Applied Human Services degree for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Police and Investigations, Police Studies Major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may be eligible to receive up to 60 credits to the Bachelor of Professional Arts in Criminal Justice at Athabasca University and a block transfer of 15 credits to the Bachelor of Arts in Criminal Justice Major at Mount Royal University. For current, detailed information on individual course and certificate/diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORY OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must have an Alberta high school diploma (or equivalent) or GED diploma.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to complete the fitness test. Applicants must meet the minimum standard (rating of 1) for each fitness test component and achieve a minimum score of 16/40.

Conditionally accepted applicants are required to submit a current, clear Security Clearance before the beginning of the intake term.

PROGRAM OF STUDY

YEAR I

		Cr.	Min Gr.
Term I			
ENGL 111	Communications	3	
PSYC 104	Introductory Psychology I	3	
OR			
PSYC 100	Applied Introductory Psychology	3	
PSSC 112	Policing in Canada	3	
PSSC 121	Law and the Administration of Justice	3	
PSSC 122	Criminal Law	3	

Term II

ENGL 211	Business Communications	3	
PSSC 102	Criminal Investigation	3	
PSSC 123	Legal Evidence in Criminal Investigations	3	
PSSC 141	Interpersonal Skills	3	
SOCI 100	Introductory Sociology	3	C-

YEAR II

Term III

PSSC 203	Forensic Science	3	C-
PSSC 212	Abnormal Behaviour and Crime	3	
PSSC 242	Leadership Skills	3	
PSSC 262	Integration Seminar	1	
PSSC 272	Field Placement	4	
SOCI 225	Criminology	3	C-

Term IV

PSSC 204	Forensic Investigation	3	
PSSC 263	Integration Seminar	1	
PSSC 273	Field Placement	4	
PSSC 283	Emergency Planning and Response	3	
SOCI 321	Youth, Crime and Society	3	

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Academic Residency – Exemption for the Police and Investigations program – Both Majors

A student in Police and Investigations (Police Studies or Investigative Studies) must complete at least 30 per cent of courses through MacEwan University. Challenge examinations, transfer credit and other special assessments (for example, prior learning and recognition) are not included in the 30 per cent (C1015 Academic Residency).

PROGRAM GRADUATION REGULATIONS (BOTH MAJORS)

Security Clearance – A current, clear security clearance is required for program admission. This check must be completed no earlier than four months prior to the program start date and submitted no later than the academic document deadline.

Students are responsible for obtaining security clearance checks annually and for submitting these to the Program prior to September 1 for the duration of the program.

Students must be able to satisfy agency requirements prior to the start of each field placement.

A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

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Psychology, C. Psych

Stewart Callioux, BPA (Athabasca)

Criminal Justice

Randy Chaulk, BA (Saskatchewan); B.Ed. (Alberta)

Education

Ted Chomchuk, BA (Alberta)

Criminology

Randy Joseph, MA (Gonzaga)

Administration and Curriculum Development

Devin LaForce, B.Sc. (Alberta)

Biological Sciences

Gene Maeda

Fred Rayner, BA (Alberta)

Political Science; Economics

Bill Spinks, Dip. (MacEwan)

Police and Investigations, Police Studies

Heather Steinke-Attia, LLB (Alberta)

Law

PSYCHIATRIC NURSING

Faculty of Health and Community Studies

MacEwan.ca/PsychNursing

MacEwan University's Psychiatric Nursing diploma prepares graduates for a professional career as a registered psychiatric nurse (RPN). This 28-month program is designed for full-time studies and comprises 89 credits of coursework distributed over 2.5 academic years. The program has intakes at two sites: City Centre Campus in Edmonton and the Centennial Centre for Mental Health and Brain Injury in Ponoka.

The curriculum helps students develop the professional competencies they need to care for people experiencing mental and physical health problems. Graduates are ready to promote optimal wellness for patients/clients and provide holistic, client-centred nursing care across the lifespan. The program of study incorporates extensive theory, laboratory and clinical practice. It builds on knowledge from nursing and psychiatric nursing, as well as the biological, health and social sciences. Concentrated blocks of nursing practice experiences, scheduled in a variety of settings, are strategically positioned within each academic year.

Graduates of this program receive a diploma in Psychiatric Nursing and are eligible to write the Registered Psychiatric Nurses of Canada Examination (RPNCE), which is required for registration as an RPN. Program graduates who wish to further their studies in their chosen field may apply for admission to MacEwan University's 45-credit Bachelor of Psychiatric Nursing degree.

CAREER POTENTIAL

RPNs play an integral role as members of the inter-professional health care team. They are employed in such areas as community mental health, acute and sub-acute psychiatry, palliative care, rehabilitation, continuing care, correctional services, crisis intervention, addictions and substance abuse, education, research and private practice. Psychiatric nurses bring an important mental health perspective to the delivery of health services through their employment in such roles as staff psychiatric nurses, addictions counsellors, therapists, community mental health workers, case managers, educators, administrators, researchers and self-employed practitioners. Psychiatric nursing is recognized as a distinct profession in the Yukon, throughout the Western Canadian provinces and in numerous other countries.

TRANSFERABILITY

All courses completed for the Psychiatric Nursing diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Program graduates may choose to pursue a degree in mental health or a related field. The program is designed to incorporate university-transferable coursework applicable to a baccalaureate degree. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Biology 30
3. Chemistry 30 or Science 30
4. Mathematics 30-1 or Mathematics 30-2 or Mathematics 31
5. One Group A, B or C course

Note:

- Applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions.

Applicants with nine to 23 university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Biology 30
3. Chemistry 30 or Science 30
4. Mathematics 30-1 or Mathematics 30-2 or Mathematics 31

Note:

- For Mature Admission only, another Group C course grade could be used to replace the Mathematics 30-1 or Mathematics 30-2 or Mathematics 31 grade in the calculation of the competitive average.
- Applicants must have completed the appropriate high school courses or present university transferable post-secondary substitutions.

Applicants with nine to 23 university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
 Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

- A minimum of 24 credits of university transferable coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale and must have completed the required core courses listed under the Regular or Mature Admission category.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University’s full-time calendar or online at: MacEwan.ca/ELP

Applicants must meet university level requirements for English language proficiency.

2. Spoken English Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who speak English as a second language – regardless of citizenship – are required to submit official documents such as high school, post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University’s full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who have had one unsatisfactory academic record must meet the admission requirements under the Previous Post-Secondary Work admission category

Applicants who have two or more unsatisfactory academic records from any post-secondary program or institution will not be considered for admission or re-admission to the Program. For the purpose of admission or re-admission, an unsatisfactory record is defined as a transcript with the notation ‘required to withdraw’ or equivalent.

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to submit: a current, clear **Security Clearance** for working with vulnerable populations by the academic document deadline. Having a pardon in progress does not meet the admission requirement for a clear security clearance.

Conditionally accepted applicants who have had a break in the continuity of their nursing program or who completed a portion of a nursing program through another institution may have to meet additional course requirements to establish course currency and/or course equivalence.

PROGRAM OF STUDY

YEAR I		Cr.	Min Gr.
Term I			
HLSC 120	Human Anatomy	3	C-
HLSC 126	Human Physiology I	3	C-
HLST 154	Professional Communication	3	C-
HLST 159	Health Foundations	3	C-
NURS 150	The Discipline of Psychiatric Nursing	3	C-
PSYC 104	Introductory Psychology I	3	C-
Term II			
ENGL 102	Analysis and Argument	3	C-
HLSC 124	Microbiology for Health Professionals	3	C-
HLSC 128	Human Physiology II	3	C-
PNRS 152	Foundations in Nursing Practice	6	C-
PSYC 105	Introductory Psychology II	3	C-
Term III			
PNRS 155	Mental Health Nursing I	4	C-
YEAR II			
Term IV			
HLSC 220	Pharmacotherapeutics for Health Professionals	3	C-
HLSC 222	Alterations in Health Across the Lifespan	3	C-
NURS 251	Nursing Care, Diverse Populations	4	C-
NURS 252	Health Assessment Across the Lifespan	4	C-
PNRS 252	Mental Health Nursing II	4	C-
Term V			
NURS 253	Nursing Practice, Diverse Populations I	5	C-
NURS 255	Nursing Practice, Diverse Populations II	5	C-
PNRS 255	Psychiatric Nursing Practice, Adult Populations	5	C-
Term VI			
PNRS 259	Psychiatric Nursing Practice, Special Populations	5	C-
YEAR III			
Term VII			
PNRS 352	Mental Health Nursing III	4	C-
PNRS 355	Clinical Preceptorship	7	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Program Time Limit – Exemption for the Psychiatric Nursing diploma program

A student in Psychiatric Nursing has four years from the first day of the term of acceptance to complete all requirements to be eligible for a credential (C2075 Program Time Limits).

PROGRAM GRADUATION REGULATIONS

Progression of Studies

Course registration is required for attendance in all program courses. Students who have had a break in the continuity of their program may have additional course requirements to establish course currency.

Students are responsible for ensuring they meet the prerequisite and/or co-requisite requirements as noted on program courses. In accordance with policy C2070 Academic Standing, a student who fails to complete a prerequisite course designated as being required for progression in the program (or for program completion) may be Required to Withdraw from the program.

Professional Code of Conduct

Students must adhere to the Registered Psychiatric Nurses of Canada (RPNC) code of ethics, the professional code of conduct and the confidentiality agreements signed with MacEwan University and clinical placement/other agencies.

Regulations Governing Clinical Courses

Students must achieve satisfactory performance in all clinical courses in accordance with the course/clinical criteria. Clinical course hours may include days, evenings, nights and weekends. Students are to arrange their own transportation for required program activities and any costs incurred for meals, travel and accommodation are the student's responsibility. Students will require daily access to a vehicle for any practice experience not accessible through public transportation. Required nursing practice placements will generally be within a 150 kilometer radius of the program site.

Students must have completed all prerequisite courses as well as all program and agency pre-clinical requirements prior to the start of any clinical course. Students cannot be in attendance at clinical agencies as a MacEwan University psychiatric nursing student except at times and locations authorized by the clinical course instructor for the course in which the student is currently enrolled. Students must comply with Policy C2060 Work Integrated Learning regarding clinical and/or nursing practice placements.

In accordance with policy C2060 Work Integrated Learning, the university reserves the right, at any point during the clinical placement, to remove a student from the clinical placement for serious performance issues (i.e., engaging in behaviour that places the client and/or others at risk or that is contrary to the professional or safety requirements of the placement). In such cases and with concurrence of the dean, the student will be assigned a grade of F in the course. Although the decision may be appealed according to policy E3103 Appeals, the student will not be permitted to remain in the clinical placement during the appeal.

Security Clearance

A current, clear security clearance/police information check (PIC) for working with vulnerable populations is required for program admission. This check must be completed no earlier than 90 days prior to the program start date and submitted no later than the academic document deadline. Having a pardon in progress does not meet the admission requirement for a clear security clearance.

Students are responsible for obtaining a security clearance check/PIC at intervals specified by clinical agencies and for making these available, upon request, to their clinical agency representative. Students may also be required to obtain child welfare checks for some clinical placements. Students must be able to satisfy agency requirements prior to the start of clinical placements. Students whose security clearance/PIC status changes following program admission must self-report this change in status; this may compromise their ability to complete the program requirements as they may be denied required clinical placements and, therefore, be unable to meet graduation requirements.

Program Standards

Students admitted to this program are presumed to be capable of fulfilling the academic requirements of their program with, if applicable, provision of reasonable accommodation. The reasonable accommodation of students with disabilities shall not require the University to lower its standards, academic or otherwise, nor shall it relieve a student of the responsibility to develop and demonstrate the essential skills and competencies expected of all students pursuing this program (Policy E3400, Students with Disabilities).

Immunization Status

Program students may be required to care for patients who have infectious diseases such as Hepatitis B and those with other blood-borne pathogens when assigned to their care. Students must be able to meet agency requirements for immunizations prior to the start of all clinical or practice placement courses. Current immunization against specified communicable diseases is required as a prerequisite for practice placements and thus for continued enrollment in the program.

N95 Mask

Program students must be fitted for an N95 mask as a prerequisite for clinical experiences, and refitted in accordance with health authority requirements. It is the responsibility of the student to meet the required timelines for mask fitting.

Basic Life Support Certification

A current Health Care Provider Level C Basic Life Support (BLS) certificate is required prior to the start of all clinical courses. The BLS certification must be for Health Care Providers and include one and two person rescuers (adult, infant, child), bag-valve-masks, and automated external defibrillation (AED). BLS certification must be updated every 12 months to meet this requirement, with no grace period provided for the clinical courses.

Agency-Specific Certifications

Program students may be required to complete additional agency-specific certifications as a prerequisite for clinical experiences.

CONTACT INFORMATION

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RPh.

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Leadership. RN.

Randi Ziorio, BScPN (Douglas)

Psychiatric Nursing, RPN.

PUBLIC RELATIONS

School of Business

MacEwan.ca/PR

The Public Relations diploma offers a unique opportunity for people with previous post-secondary education to ready themselves for an exciting new career in communications in less than a year.

Public relations is a vibrant, dynamic field in the business environment, simply because organizations are being challenged by their publics – clients, shareholders, communities, employees – to do a better job of communicating.

This program has an excellent, nationwide reputation in the business community. It focuses on training students to be functional, entry-level practitioners the minute they leave the program. While theory receives the necessary attention to develop the students' understanding of the "big picture" and the potential for growth, the primary goal of the program is to give students the practical tools and skills to make an immediate, positive contribution.

Critical-thinking skills, problem-solving ability, creativity and the ability to rise to a challenge are all valuable assets in this fast-paced program. Group work is extensive and students must work effectively in a team setting. Students should have excellent language skills and be prepared to excel in writing.

The full-time program begins in the fall and consists of 35 credits over three terms. Students are required to complete a two-month practicum in the spring term.

Part-time study is available with September, January and May start dates. Students may complete up to two courses through Open Studies prior to official program application.

CAREER POTENTIAL

Graduates find employment in all levels of government, education and health-related organizations, professional associations, resource sectors, private companies, not-for-profit, media – just about any organization dedicated to strategic, timely and relevant communication.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and ladder opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 63 credits to MacEwan University's Bachelor of Communication Studies degree. Students are advised to consult a program advisor for the Bachelor of Communications Studies degree for specific admission requirements.

EXTERNAL TRANSFER

All courses completed for the Public Relations diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 30 credits of transfer credit towards the Bachelor of Professional Arts in Communication Studies at Athabasca University. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORY OF ADMISSION

Applicants may be admitted to the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum of 30 post-secondary credits, including a post-secondary English course.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

2. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants must pass the Program's English Entrance Exam, with a minimum grade of 70 per cent.

PROGRAM OF STUDY

		Cr.
Term III		
BUSN 200	Fundamentals of Business	3
PREL 230	Public Relations Fundamentals and Practice	3
PREL 238	PR and Digital Media	3
PREL 245	Communications Research and Planning	3
PROW 211	Writing Fundamentals	3
Term IV		
PREL 233	Media Relations and Mass Media	3
PREL 240	Integrated Marketing Communications	3
PREL 241	Writing for PR	3
PREL 242	Internal Communications and Organizational Dynamics	3
PREL 246	Issues and Reputation Management	3
Term V		
PREL 250	Professional Practicum	5

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

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Sherrell Steele, MA (Alberta)

Communications and Technology. ABC.

Sandra Thornton, BGS (Athabasca)

Applied Arts in General Studies. APR. FCPRS.

Nikki Van Dusen, MA (Alberta)

Communications and Technology

Dan VanKeeken, BPAC (Athabasca)

Communications. ABC.

SOCIAL WORK

Faculty of Health and Community Studies

MacEwan.ca/SocialWork

At MacEwan University, social work students learn how to create meaningful change. You are the catalyst in the lives of others that helps them move forward in a positive manner. In this constantly evolving field, MacEwan University prepares students with the competency and practice skills to assess and practice in a professional social work setting.

For more than 40 years, the university has earned a reputation for graduating skilled, compassionate and professional social workers. Social workers assess and respond to human problems at both an individual and a societal level.

MacEwan University combines a strong academic approach to social work with hands-on field placements and transfer electives. Diversity and work with different cultures is integrated into all aspects of the program.

The focus on diversity produces graduates who are ready to work with every facet of society, including indigenous people, people with alternate lifestyles, and families. They are tolerant, open-minded, empathetic and committed to building strong communities.

CAREER POTENTIAL

Graduates of the program are eligible to apply to the Alberta College of Social Workers to become registered social workers (RSW). Graduates can enter the workforce immediately upon graduation or apply to continue their studies at the Bachelor of Social Work level. Graduates may choose to work in a broad range of social work related areas, including:

- services to families, children and youth
- addiction and mental health
- community health and social service agencies
- correctional services agencies
- employment assistance programs
- family counselling agencies
- health and long-term care organizations
- immigration and settlement services
- preventive social services
- non-profit community agencies
- school boards
- services to seniors

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this diploma may be granted up to 72 credits to MacEwan University's Bachelor of Child and Youth Care degree and up to 60 credits to the Bachelor of Arts degree. Students are advised to consult an advisor for these programs for specific admission requirements and required bridging courses.

EXTERNAL TRANSFER

All courses completed for the Social Work diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma are eligible to apply for entrance directly into year three of the Bachelor of Social Work program at the University of Calgary. Students may also apply to several other BSW programs including but not limited to: Fraser Valley University, Thompson Rivers University and the University of Victoria. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

a) Applicants must have an Alberta high school diploma (or equivalent), be 19 years of age or older by December 31st of the year they enter the program, and have completed ELA 30-1 with a minimum grade of 50 per cent.

OR

b) Applicants must be 19 years of age or older by December 31st of the year they enter the program, and must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1
2. Language (other than English) at the 30-level or Mathematics 30-2 or Mathematics 30-1 or One Group A, B or C course
3. One Group A or B course
4. One Group C course
5. One Group A or C course (or Group B if it was not used in #3 above)

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
 Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have completed ELA 30-1 with a minimum grade of 50 per cent.

Applicants with nine or more university-level credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
 Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed the following from a recognized institution:

- A post-secondary Certificate, Diploma, Applied Degree or Degree.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ENGL 111 with a minimum grade of C-.

Writing: Applicants must successfully complete the writing OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to submit the following to be assessed by faculty from the Social Work program:

- A resume and personal/professional profile.
- Evidence of a minimum 70 hours of relevant volunteer/work experience within the last two years.

Applicants must include three reference letters, two general and one from a volunteer or work experience supervisor.

Conditionally accepted applicants are required to submit a current, clear Security Clearance and a current, clear (no fault) Intervention Check (Children and Youth Services) by the beginning of the intake term.

PROGRAM OF STUDY

YEAR I

Term I		Cr.	Min Gr.
SOWK 101	Social Work Philosophy and Ethics	3	C-
SOWK 102	Introduction to Social Work Practice	3	C-
SOWK 105	Field Placement	4	CR
ENGL 102	Analysis and Argument	3	
PSYC 104	Introductory Psychology I	3	
SOCI 100	Introductory Sociology	3	

Term II

SOWK 110	Social Work Practice Methods I	3	C-
SOWK 111	Social Work With Families	3	
SOWK 112	Social Work With Children and Adolescents	3	
SOWK 115	Field Placement	4	CR
ENGL 103	Introduction to Literature	3	
	Arts and Science Elective (one)	3	

YEAR II

Term III

SOWK 201	Group Work	3	C-
SOWK 202	Social Work Practice Methods II	3	C-
SOWK 204	Social Policy and Anti-Oppressive Practice	3	
SOWK 205	Field Placement	4	CR
POLS 101	Introduction to Politics and Government	3	
	Arts and Science Elective (one)	3	

Term IV

SOWK 203	Mental Health, Trauma and Addictions	3	
SOWK 210	Community Practice Methods III	3	
SOWK 211	Social Work Practice Methods IV	3	
SOWK 215	Field Placement	4	CR
	Arts and Science Electives (two)	6	

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

CONTACT INFORMATION

T: 780-497-5154
 E: socialwork@macewan.ca

FACULTY

Chair

Kathaleen Quinn, MSW (Wilfrid Laurier)

Social Work. RSW.

Sandra Alton, MSW (Toronto)

Social Work. RSW.

Co-ordinator, part-time program

Derek Chewka, MSW (Calgary)

Social Work. RSW.

Marge deJong-Berg, MSW (Calgary); PhD (Alberta)

Human Ecology. RSW.

Arlene Eaton-Erikson, MSW (Dalhousie)

Social Work. RSW.

Faye Hamilton, MSW (Calgary)

Social Work. RSW.

Wendy Jebb, MSW (McMaster)

Social Work, RSW.

Alan Knowles, MSW (Calgary); PhD (Alberta)

Educational Policy Studies. RSW.

Danielle Larocque, MSW (Calgary)

Social Work. RSW.

Elizabeth McNulty, MSW (Regina); PhD (Bradford, UK)

Applied Social Sciences. RSW.

Krista Osbourne, MSW (Calgary)

Social Work, RSW.

Julia Peirce, MSW (Columbia)

Social Work, RSW.

Joby Scaria, MSW (York)

Social Work. RSW.

Lori Sigurdson, MSW (Alberta)

Social Work. RSW.

Maria Smyth, MSW (Carleton)

Social Work. RSW.

Alec Stratford, MSW (Calgary)

Social Work, RSW.

Peter Vogels, MSW (Calgary); PhD (Alberta)

Education. RSW.

Marianne Wright, MA (Calgary)

Social Work. RSW.

SPECIAL NEEDS EDUCATIONAL ASSISTANT

Faculty of Health and Community Studies

MacEwan.ca/SpecialNeeds

The Special Needs Educational Assistant program prepares graduates to assist teachers in developing and implementing appropriate instructional programs and methods within educational settings. The implementation of inclusive educational policies for students with special needs has created a strong demand for trained educational assistants. The eight-month certificate provides a solid foundation of theoretical knowledge combined with practical strategies to support classroom instructional, behavioural, and social learning of students with exceptionalities.

CAREER POTENTIAL

Educational assistants are employed as valuable members of learning teams in a variety of educational settings including pre-school early intervention programs, kindergarten through grade 12 and post-secondary programs. The demand for program graduates in the field continues to be high.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 30 credits to MacEwan University's Bachelor of Child and Youth Care degree and the Disability Studies: Leadership and Community diploma after successful completion of bridging courses.

EXTERNAL TRANSFER

All courses completed for the Special Needs Educational Assistant certificate are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed certificate in this program may receive up to 30 credits of transfer credit at Athabasca University. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must have an Alberta high school diploma (or equivalent).

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

Term I		Cr.
ENGL 111	Communications	3
TAST 101	Child and Adolescent Development	3
TAST 107	Students with Exceptionalities – Level I	3
TAST 125	Collaborative Team Practice	3
TAST 128	Assistive and Adaptive Technology	3
Term II		
TAST 102	Supporting Classroom Behaviour Management	3
TAST 103	Language Learning and Math Across the Curriculum	3
TAST 114	Specialized Skills and Practice	2
TAST 117	Students with Exceptionalities – Level II	3
TAST 129	Seminar	1
TAST 130	Practicum	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

T: 780-497-5569

Toll free: 1-888-497-4622 ext 5569

E: snea@macewan.ca

FACULTY

Chair

Jan Sundmark, EdD (Alberta)

Elementary Education

Kim Froese, B.Ed. (Lethbridge)

English

Beatrice Gursky, M.Ed. (Portland)

Leadership

Faye Hood, M.Ed. (Alberta)

Education Administration

Merle Kennedy, PhD (Alberta)

Elementary Education

Sue Kowton, B.Sc. (Alberta)

Speech Pathology and Audiology. SLP.

Theresa Pond, M.Ed. (Seattle Pacific)

Curriculum and Instruction

Debbie Royer, M.Ed (Alberta)

Policy Studies

Janie Scheidl, M.Ed. (Alberta)

School Guidance Counselling

Petra Schulz, M.Ed. (Philipps)

Special Education

Linda Scouten, M.Ed. (Alberta)

Adult Education

Mary Sullivan, M.Ed. (Alberta)

Secondary Education

THEATRE ARTS

Faculty of Fine Arts and Communications

MacEwan.ca/TheatreArts

Theatre Arts is an intense, two-year diploma with an emphasis on musical theatre actor training.

The first year is spent in studio, private coaching, and classroom instruction, mastering the basics of all three disciplines while studying theatre history, play analysis, music theory and ear training. Performance opportunities involve workshop productions for invited audiences. In the second year, studio and laboratory courses continue while students apply their training in public productions in MacEwan University's John L. Haar Theatre and Theatre Lab.

To gain admission to this program, applicants must meet the academic admission requirements and be successful at an audition, demonstrating an aptitude in all three disciplines of acting, singing and dancing. A diagnostic will assess applicants' basic skills in music theory and ear training.

CAREER POTENTIAL

Theatre Arts graduates work provincially, nationally and internationally in a variety of venues: regional theatres as well as Broadway and London's West End; Fringe festivals; dinner theatres; cruise entertainment; TV, film, video gaming and voice over work. Many self produce their own work, while others continue their studies in acting, directing or writing at other institutions.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 30 credits to MacEwan University's Bachelor of Arts degree.

EXTERNAL TRANSFER

All courses completed for the Theatre Arts diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students interested in transferring a completed diploma are advised to consult both the receiving institution regarding transfer policies and the MacEwan University Theatre Arts program regarding coursework and audition preparation. Like the Theatre Arts program at MacEwan University, other institutions typically base transfer on both the application of creative skills as demonstrated in an entrance audition and on an assessment of course content.

Students presenting a completed diploma in this program may be eligible to receive up to 20 credits to the Post-Diploma BFA (Dramatic Arts or Multidisciplinary) or 35 credits to the Pre-Post-Diploma BFA (Dramatic Arts)/BEEd programs at the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. One Group A course
2. One Group B or C course
3. One Group C or D course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of C-.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of C-.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Applicants are required to audition. Jurors will assess singing, dancing, and acting ability.

PROGRAM OF STUDY

YEAR I

		Cr.
Term I		
THAR 101	Acting Skills I	3
THAR 102	Vocal Music I	1
THAR 110	Dance Skills I	3
THAR 120	Music Theory for Music Theatre I	2
THAR 130	Ear Training for Music Theatre I	3
THAR 153	Play Analysis	3
ENGL 102	Analysis and Argument	3
OR		
ENGL 111	Communications	3
Term II		
THAR 103	Introduction to Theatre	3
THAR 109	Performer's Lab	3
THAR 115	Voice for the Stage	1
THAR 121	Music Theory for Music Theatre II	2
THAR 131	Ear Training for Music Theatre II	3
THAR 151	Acting Skills II	3
THAR 152	Vocal Music II	1
THAR 160	Dance Skills II	3
ENGL 103	Introduction to Literature	3
OR		
	Elective	3

YEAR II

Term III		
THAR 201	Acting Skills III	3
THAR 202	Vocal Music III	1
THAR 206	Performance I	2
THAR 215	Voice and Diction I	1
THAR 250	Dance Skills III	3
	Elective	3
Term IV		
THAR 216	Voice and Diction II	1
THAR 251	Acting Skills IV	3
THAR 252	Vocal Music IV	1
THAR 256	Performance II	2
THAR 260	Dance Skills IV	3
	Elective	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Only full-time students admitted to the Theatre Arts program may register in THAR courses.

PROGRAM GRADUATION REGULATIONS

Progression of Studies

Students in the Theatre Arts program are required to successfully complete all Theatre Arts courses in Term 1 of the program of study in order to be able to progress to Term 2.

Students in the Theatre Arts program are required to successfully complete all courses in Year 1 of the program of study in order to be able to progress to Year 2.

Program courses cannot be used to fulfill elective requirements.

CONTACT INFORMATION

Doreen Piehl, Instructional Assistant
T: 780-497-4393
E: theatreats@macewan.ca

FACULTY

Chair

Jim Guedo, BA (Saskatchewan)

Drama

Marianne Copithorne, BFA, MFA (Alberta)

Acting, Directing

Janice Flower, Dip. (MacEwan)

Music Performance

Dave Horak, MFA (Alberta)

Directing

Cindy Kerr, Dip. (MacEwan)

Dance

Doreen Piehl, MA (Alberta)

Drama

**Jacqueline Pooke, Licentiate Member and Examiner
(Imperial Society of Teachers of Dance); Licentiate
(Merseyside Dance and Drama Centre)**

Dance

**Jennifer Spencer, Dip. (MacEwan); Dip. (National Theatre
School)**

Theatre Arts; Acting

THEATRE PRODUCTION

Faculty of Fine Arts and Communications

MacEwan.ca/Production

The theatre profession requires skilled lighting, sound, set and costume technicians, stage managers, production managers, technical directors and other theatre professionals. Theatre Production's curriculum provides instruction and practical experience in all these disciplines. Courses in lighting, audio, stagecraft, set painting, prop making, model making, drafting, stage management and technical direction ensure that Theatre Production grads are well-equipped for employment in the entertainment industry.

Instructors who are members of the professional community provide equal parts knowledge and experience. Instruction is complemented by hands-on experience. MacEwan University's resident Music and Theatre Arts programs present an unequalled opportunity to gain wide-ranging experience as construction, management or running crew for many live productions. In addition, Theatre Production students provide production services for, and gain valuable exposure to, a variety of professional arts groups that mount productions in MacEwan University's John L. Haar Theatre.

CAREER POTENTIAL

Theatre Production graduates are employed in professional theatre, film and television, as well as in the cruise line, conference and special event industries. Graduates have played key behind-the-scenes roles at the Citadel Theatre, Winspear Centre, Alberta Theatre Projects, The Stratford Festival, Carnival Cruise Lines, Royal Winnipeg Ballet, Disney, and Rexall Place, to cite only a few examples.

TECHNOLOGY INTEGRATION FOR CREATIVE LEARNING (TICL)

Students in the Theatre Production program will need to purchase a laptop (PC preferred) and necessary software identified by the program. This initiative is designed to maximize student learning through the use of digital technology. For more information, see the program website (MacEwan.ca/Production) or contact Doreen Piehl, Instructional Assistant, at 780-497-4393 or piehld@macewan.ca.

TRANSFERABILITY

INTERNAL OPPORTUNITIES

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program with a minimum GPA of 2.0 are eligible to transfer up to 30 credits to MacEwan University's Bachelor of Arts degree.

EXTERNAL TRANSFER

All courses completed for the Theatre Production diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students interested in transferring a completed diploma are advised to consult both the receiving institution regarding transfer policies and the MacEwan University Theatre Production program regarding coursework and portfolio preparation. Like the Theatre Production program at MacEwan University, other institutions typically base transfer on both the application of creative skills as demonstrated in a portfolio presentation and on an assessment of course content.

Students presenting a completed diploma in this program may be eligible to receive up to 20 credits to the Post-Diploma BFA (Dramatic Arts or Multidisciplinary) or 35 credits to the Pre-Post-Diploma BFA (Dramatic Arts)/BEd programs at the University of Lethbridge. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

- b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:
 1. One Group A course
 2. One Group B or C course
 3. One Group C or D course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to complete Standard First Aid certification by the beginning of the intake term.

PROGRAM OF STUDY**YEAR I**

Term I		Cr.
TPPR 102	Drafting and Model Making	2
TPPR 103	Introduction to Technical Theatre	1
TPPR 108	Rigging	1
TPPR 110	Audio I	2
TPPR 111	Footings	5
TPPR 117	Practicum I	3
ENGL 111	Communications	3
Term II		
TPPR 101	Applied Theatre History	3
TPPR 104	Stagecraft I	2
TPPR 105	Lighting I	2
TPPR 106	Set Painting I	2
TPPR 107	Wardrobe I	2
TPPR 127	Practicum II	3
	Elective	3

YEAR II

Term III		
TPPR 203	Management	4
TPPR 205	Video and Projection Technology	3
TPPR 212	Prop Making I	2
TPPR 237	Practicum III	3
	Options	4

Term IV

TPPR 247	Practicum IV	3
	Elective	3
	Options	4

In Year II, Terms III and IV, students choose a minimum of 8 credits from the following options:

TPPR 201	Modern Theatre Practices	2
TPPR 202	Model Making	2
TPPR 204	Stagecraft II	2
TPPR 206	Set Painting II	1
TPPR 207	Wardrobe II	2
TPPR 210	Audio II	2
TPPR 215	Lighting II	2
TPPR 221	Technical Director	2
TPPR 222	Prop Making II	1

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

Doreen Piehl, Instructional Assistant
T: 780-497-4393
E: theatreproduction@macewan.ca

FACULTY**Acting Chair**

Melissa Cuerrier, MA (Alberta)

Drama

Geoff Bacchus, Dip. (MacEwan)

Theatre Production

James Robert Boudreau, Cert. (Ryerson)

Theatre – Technical and Production Option

Marian Brant, Dip. (NAIT)

Radio and Television Arts

David Garfinkel, PhD (Washington)

Drama

Geoffrey George, BA (Brock)

CET

George Griffiths, Dip. (MacEwan)

Design Arts

Clayton Rodney, Dip. (MacEwan)

Theatre Production

Wade Staples, Dip. (MacEwan); Dip. (MacEwan)

Music Performance; Theatre Production

Darcy Turlock, Dip. (MacEwan)

Theatre Production

THERAPIST ASSISTANT

Faculty of Health and Community Studies

MacEwan.ca/SLPA

MacEwan.ca/PTAOTA

There are two major programs of study in the two-year Therapist Assistant diploma:

- Speech Language Pathologist Assistant
- Physical Therapist Assistant/Occupational Therapist Assistant

Speech Language Pathologist Assistant major

The Speech Language Pathologist Assistant (SLPA) route provides the theoretical knowledge, skill development and practical experience required to work as an SLPA. SLPAs primarily work with children and support the implementation of treatment for communication disorders. The SLPA major is delivered at City Centre Campus and online.

CAREER POTENTIAL

SLPAs work in early education settings and in schools. People who succeed in this career enjoy working with children and are patient, flexible and creative team players. The ability to communicate in English with clear pronunciation is a requirement of employment in this field. The employment rate for graduates is currently 100 per cent.

TRANSFERABILITY

All courses completed for the Therapist Assistant, Speech Language Pathologist Assistant Major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 21 credits to the Bachelor of Health Administration program or 45 credits to the Bachelor of Science (Human Science) Post-Diploma program at Athabasca University. Students presenting a completed diploma in this program will be considered for entrance into the third year of the Bachelor of Community Rehabilitation degree at the University of Calgary. For current, detailed information on individual course and diploma transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. Social Studies 30-1
3. Two Group A, B or C courses
4. One Group A, B, C or D course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 60 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. Social Studies 30-1

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A post-secondary Certificate, Diploma, Applied Degree or Degree.

OR

- A minimum of 18 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

3. Spoken English Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

Applicants who speak English as a second language – regardless of citizenship – are required to submit official documents such as high school, post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

4. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to complete the following:

- Current, clear Security Clearance to work with 'Children and/or Vulnerable Persons (Adults and Children)' by the beginning of the intake term.
- Current Standard First Aid Certification completed by the start of term three*
- Current CPR Health Care Provider-Level AED completed by the start of term three*
- Immunization Record up-to-date by the start of term three*

Note: The ability to communicate in English with clear pronunciation is a requirement of employment in this field.

***Provisional Admission** – may be assigned to an applicant who has been offered admission to the Program in one of the above admission categories. The offer of provisional admission is based on completion of specified conditions that must be satisfied within the first year of enrolment by the date specified in the offer. Access to courses, activities, and / or field placement or clinical studies may be limited until all provisional requirements are met.

PROGRAM OF STUDY

YEAR I

Term I		Cr.	Min Gr.
HLST 101	Interpersonal Skills Development	3	C-
LING 100	Introduction to Human Language	3	
PSYC 104	Introductory Psychology I	3	
THAS 101	Normal Development of Speech, Language and Literacy	3	C-
THAS 104	Roles and Responsibilities of araprofessionals in an Educational Setting	2	C-
Term II			
ECDV 155	Curriculum II: Learning Through Play	3	
ENGL 111	Communications	3	
THAS 102	Communication Disorders	4	C-
THAS 115	Human Development	4	C-

YEAR II

Term III

TAST 102	Supporting Classroom Behaviour Management	3	
THAS 201	Therapeutic Interventions I: Articulation and Phonology	5	C-
THAS 202	Therapeutic Interventions II: Introduction to Clinical Role and Skills	3	C-
THAS 203	Field Placement I	5	CR

Term IV

THAS 213	Therapeutic Interventions III: Language	5	C-
THAS 214	Therapeutic Interventions IV: Special Populations	4	C-
THAS 215	Field Placement II	5	CR
THAS 216	Sign Language	2	C-

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

Academic Residency – Exemption for the Therapist Assistant – Speech Language Pathologist Assistant major

A student in the Therapist Assistant-Speech Language Pathologist Assistant major must complete at least 40 per cent of courses through MacEwan University. Challenge examinations, transfer credit and other special assessments (for example, prior learning and recognition) are not included in the 40 per cent (C1015 Academic Residency).

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

Immunization – A student must meet the specific immunization requirements as set out in the admission criteria prior to the start of the third term. Failure to meet the specified immunization requirements may result in a student being denied an approved field placement and, therefore, unable to meet graduation requirements.

CPR – Health Care Provider Level AED – A student must meet the specific CPR requirements prior to the start of the third term. Documentation of these requirements must be provided to the program prior to third team. Failure to meet the specified CPR requirements may result in a student being

denied an approved field placement and, therefore, unable to meet graduation requirements.

First Aid – Basic – A student must meet the specific First Aid requirements prior to the start of the third term. Documentation of these requirements must be provided to the program prior to the start of the third term. Failure to meet the specified First Aid requirements may result in a student being denied an approved field placement and, therefore, unable to meet graduation requirements.

Physical Therapist Assistant/ Occupational Therapist Assistant major

The Physical Therapist Assistant/Occupational Therapist Assistant (PTA/OTA) major prepares students to work in the fields of physical and occupational therapy, providing patient treatment interventions related to movement and function. PTAs/OTAs assist people to gain or maintain strength, flexibility and their functional status. In addition to working with people with physical health problems, they also work with people with emotional/mental health problems.

CAREER POTENTIAL

PTAs/OTAs work in hospitals, long-term care facilities, sub-acute units, rehabilitation hospitals, mental health programs, physical therapy clinics, schools and home care. To succeed in this field, people should possess patience and flexibility, as they will work with people who are under physical and emotional stress. Creativity, manual dexterity and an interest in fitness are assets, as is the ability to work in a team environment. The employment rate for graduates is currently 100 per cent.

TRANSFERABILITY

All courses completed for the Therapist Assistant, Physical Therapist Assistant/Occupational Therapist Assistant Major diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may receive up to 60 credits of transfer credit at Athabasca University and may be considered for entrance into the third year of the Bachelor of Community Rehabilitation degree at the University of Calgary. For current, detailed information on individual course and certificate transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly.

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

- ELA 30-1 or ELA 30-2
- 1. Biology 30
- 2. Chemistry 30 or Science 30
- 3. One Group A, B or C course
- 4. One Group A, B, C or D course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar
Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term. Applicants must have a minimum overall average of 60 per cent, with no course grade lower than 50 per cent, in the following high school courses:

- 1. Biology 30
- 2. Chemistry 30 or Science 30

PREVIOUS POST-SECONDARY WORK

To be evaluated through the Office of the University Registrar
Admission in this category does not imply or guarantee the transfer of any coursework and/or credential unless a block transfer agreement (internal or external) is in effect and published in the calendar by the Office of the University Registrar. In addition, transfer of coursework does not imply or guarantee that an applicant will be admitted.

Applicants must have successfully completed one of the following from a recognized institution:

- A post-secondary Certificate, Diploma, Applied Degree or Degree.

OR

- A minimum of 18 credits of post-secondary coursework with a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan's full-time calendar or online at: MacEwan.ca/ELP

3. Other Admission Criteria

To be evaluated through the Program

Applicable to all admission categories

Conditionally accepted applicants are required to complete the following:

- Current, clear Security Clearance to work with 'Children and/or Vulnerable Persons (Adults and Children)' by the beginning of the intake term.
- Current Standard First Aid Certification completed by the start of term three*
- Current CPR Health Care Provider-Level AED completed by the start of term three*
- Immunization Record up-to-date by the start of term three*

***Provisional Admission** – may be assigned to an applicant who has been offered admission to the program in one of the above admission categories. The offer of provisional admission is based on completion of specified conditions that must be satisfied within the first year of enrolment by the date specified in the offer. Access to courses, activities, and / or field placement or clinical studies may be limited until all provisional requirements are met.

PROGRAM OF STUDY

YEAR I		Cr.	Min Gr.
Term I			
HLSC 104	Applied Human Anatomy	3	C-
HLSC 105	Applied Human Physiology	6	C-
HLST 101	Interpersonal Skills Development	3	C-
THAS 103	Pathology	4	C-
Term II			
ENGL 111	Communications	3	
THAS 115	Human Development	4	C-
THAS 116	Functional Anatomy and Orthopedics	4	C-
THAS 117	Principles and Techniques of Client Contact	3	C-
YEAR II			
Term III			
THAS 220	Exercise in Physical Therapy	5	C-
THAS 221	Modalities and Acute Care Interventions in Physical Therapy	4	C-
THAS 222	Occupational Therapy in Mental Health	4	C-
THAS 223	Occupational Therapy in Physical Dysfunction	5	C-
Term IV			
THAS 210	Field Placement I	4	CR
THAS 211	Field Placement II	4	CR
THAS 212	Field Placement III	4	CR

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

PROGRAM GRADUATION REGULATIONS

Security Clearance – A student must meet the specific security clearance requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.

Immunization – A student must meet the specific immunization requirements prior to the start of the third term. Documentation of these requirements must be provided to the program by the start of the third term. Failure to meet the specified immunization requirements may result

in a student being denied an approved field placement and, therefore, unable to meet graduation requirements.

CPR – Health Care Provider Level AED – A student must meet the specific CPR requirements prior to the start of the third term. Documentation of these requirements must be provided to the program by the start of the third term. Failure to meet the specified CPR requirements may result in a student being denied an approved field placement and, therefore, unable to meet graduation requirements.

First Aid – Basic – A student must meet the specific First Aid requirements prior to the start of the third term. Documentation of these requirements must be provided to the program by the start of the third term. Failure to meet the specified First Aid requirements may result in a student being denied an approved field placement and, therefore, unable to meet graduation requirements.

CONTACT INFORMATION

Joanne Robson, University Advisor
T: 780-497-5723
Toll-free: 1-888-497-4622 ext. 5723
E: therapistassistant@macewan.ca

FACULTY

Chair

Cassie Prochnau, M.Sc.OT (Alberta)
Occupational Therapy

Cindy Bonin, B.Sc.PT (AlbertaO)
Physical Therapy

C. Jonah Eleweke, PhD (Alberta and Manchester)
Special Education; Audiology

Maureen Gates, M.Ed. (Alberta)
Speech Language Pathology

Connie Gongos, Dip. (MacEwan)
Early Childhood Development

Brenda Heffernan, MHS (Athabasca)
Physical Therapy

Jacqui Hunt, Dip. (Bristol)
Physical Therapy

Kelly Lucky, M.Sc. (Alberta)
Speech Language Pathology

Jody Marshall, M.Ed. (Alberta)
Speech Language Pathology

Robin Mazumder, M.Sc.OT (Alberta)
Occupational Therapy

Misty Pruner, B.Sc.OT (Alberta)
Occupational Therapy

Nerissa Smith, B.Sc.OT (Alberta)
Occupational Therapy

Vicki Ternes, B.Ed. (Saskatchewan)
Education

Shawna Woolley, MSLP (Alberta)
Speech Language Pathology

TRAVEL

School of Business

MacEwan.ca/Travel

This program meets the highest Canadian standards for industry education. It is fast-paced and hands-on: you will work in a computer lab with access to industry software and a live reservation system. Combine this with a one-month practicum at program's end, and you are highly employable immediately upon graduation.

You'll take an in-depth look at the world's most important tourist destinations and learn what motivates travellers to visit them. You'll also develop an understanding of the evolving travel market and the technology used to document and sell North American and international travel. In just 13 months, you'll learn the skills Canada's travel industry demands most: communications, sales techniques, customer service and automation.

To succeed in this career, you should welcome challenges and deadlines. Typically mature students fare better in this program than younger students. Communication skills, people skills and a passion for sales are essential, as are superior organizational skills and a curiosity about the world. Your personal travel experiences are a definite asset.

CAREER POTENTIAL

Educated travel professionals are in high demand. Opportunities abound in everything from adventure tours and special interest to selling leisure packages and incentive travel. Graduates work as travel consultants, reservations agents, customer service representatives, sales representatives and marketing managers. Throughout Canada and around the globe, MacEwan University grads can be found in a range of pursuits: booking scuba diving tours, escorting European coach tours and arranging honeymoons in Hawaii or safari groups to Africa.

TRANSFERABILITY

All courses completed for the Travel diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. For current, detailed information on individual course transferability, refer to the Online Alberta Transfer Guide (www.transferalberta.ca) or contact the receiving institution directly. Students presenting a completed diploma in this program may be eligible to receive up to 48 credits towards the Bachelor of Tourism Management degree at Thompson Rivers University.

This program has a 5 Star rating and is recognized by the Canadian Institute of Travel Counsellors. The completion of this diploma has Level II endorsement towards certification by the Institute. Also, this program provides students with the opportunity to earn credit toward their accreditation with the Cruise Lines International Association (CLIA).

CATEGORIES OF ADMISSION

Applicants may be admitted to one of the following:

REGULAR ADMISSION

To be evaluated through the Office of the University Registrar

1. a) Applicants must have an Alberta high school diploma (or equivalent).

OR

b) Applicants must have a minimum overall average of 65 per cent, with no course grade lower than 50 per cent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. One Group A course
3. One Group B or C course
4. One Group C or D course

MATURE ADMISSION

To be evaluated through the Office of the University Registrar

Applicants must be 20 years of age or older and have been out of full-time high school at least one year by the beginning of the intake term.

ADDITIONAL ADMISSION CRITERIA

All applicants must meet the following:

1. Skills Appraisal

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

- Unless otherwise specified, identified Skills Appraisal requirements must be completed by the beginning of the intake term.

Applicants must complete the Skills Appraisal only if they do not present ELA 30-1 with a minimum grade of 65 per cent or ELA 30-2 with a minimum grade of 75 per cent.

Applicants must complete the math portion of the Skills Appraisal only if they do not present Mathematics 20-1 or Mathematics 30-1 with a minimum grade of 65 per cent or Mathematics 30-2 with a minimum grade of 75 per cent.

Writing: Applicants must successfully complete the writing portion OR complete any developmental coursework with a minimum grade of D.

Reading: Applicants must successfully complete the reading portion OR complete any developmental coursework with a minimum grade of D.

Math: Applicants must successfully complete the math portion with a minimum grade of 70 per cent OR complete any developmental coursework with a minimum grade of D.

2. English Language Proficiency

To be evaluated through the Office of the University Registrar

Applicable to all admission categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's full-time calendar or online at: MacEwan.ca/ELP

PROGRAM OF STUDY

	Cr.
Term I	
ENGL 111 Communications	3
OADM 101 Keyboarding, Formatting and Presentations	3
TRVL 110 Airline Fares and Scheduling Concepts	3
TRVL 115 Introduction to the Travel Industry	3
TRVL 116 Destinations I	3
Term II	
ENGL 211 Business Communications	3
TRVL 120 Domestic Air Travel	3
TRVL 122 Introduction to Computerized Reservations	3
TRVL 125 Travel Documentation, Tours and Packages	3
TRVL 126 Destinations II	3
Term III	
TRVL 230 International Air Travel	3
TRVL 232 Selling Travel Products and Services	3
TRVL 233 Travel Agency Accounting	3
TRVL 236 Destinations III	3
Elective	3
Term IV	
TRVL 241 Selling and Marketing Travel	3
TRVL 242 Advanced Computer Reservations	3
TRVL 243 Suppliers	3
TRVL 244 Practicum	5
TRVL 245 The Cruise Market	3

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

CONTACT INFORMATION

Kimberly Tavares, Program Advisor
 T: 780-497-5254
 E: travel@macewan.ca

FACULTY

Chair

Belinda Panganiban, BA (Alberta)
Sociology; Psychology

Carla Lemaire, Dip. Travel Consultant (MacEwan)
CTC. MCC.

Michael Pomponio, Dip. Travel and Tourism (Humber)
CTC. MCC.

Wendy Vranas, Dip. Travel Consultant (MacEwan)
CTC. ACC.

Donna Yargeau, Dip. Travel Consultant (MacEwan)
CTC.



COLLEGE AND UNIVERSITY ENTRANCE PROGRAMMING

English as a Second Language	195
Preparation for University and College	197

ENGLISH AS A SECOND LANGUAGE

Faculty of Arts and Science

MacEwan.ca/ESL

The MacEwan English Language Institute (MELI) offers a full range of courses for learners of English as an additional language.

Core courses in reading/writing and listening/speaking are offered at seven levels of proficiency from high-beginner to English for academic purposes and preparation for post-secondary studies. Options courses target specific needs and interests including pronunciation, grammar, and academic vocabulary.

The higher levels focus on English for academic studies. They are designed for English language learners who wish to complete high school studies, continue to post-secondary studies or re-enter their professions in Canada. The lower levels focus on English communication skills needed to function successfully in the community and the classroom.

Credit programming consists of core courses, options and test preparation courses for IELTS, TOEFL and CAEL. Non-credit programming includes courses in writing, speaking and grammar, test preparation workshops and Communication Skills for Health Professionals.

Class participation, homework and regular attendance are essential parts of the language learning process. Modern computer labs provide computer-assisted instruction at all levels, and language labs provide opportunities for speaking and listening practice.

New applicants take a placement test to determine their starting level in the program.

CAREER POTENTIAL

ESL prepares students for academic upgrading, employment, college or university.

ADMISSION

Canadian Citizens and Permanent Residents

Applicants must have completed the equivalent of grade 10 either in Canada or in their native country. Students applying for government funding must have completed 1250 hours of LINC training or LINC 4.

Students under 18 years of age are not accepted except with special permission.

APPLICATION PROCESS

Core courses and options:

- Contact the ESL office for pre-screening
- Apply at www.applyalberta.ca and pay the \$70.00 non-refundable application fee. Print the receipt.
- If the applicant is not able to use the ApplyAlberta web site, applications can be made in person at City Centre Campus.
- Call the ESL office to arrange for a placement test.

Bring the receipt for the application fee to the placement test.

Test preparation and non-credit courses:

There are two ways to enroll in these courses:

1. By phone: 780-497-4000 and pay the course fee by credit card.
2. In person: Visit the ESL office, Alberta College Campus 10050 MacDonald Drive.

INTERNATIONAL APPLICANTS

ESL courses for international students are provided through MacEwan University Studies International program. For more information, visit MacEwan.ca/International. (Students studying in Canada on a study permit or other visa are considered international students).

STUDENT FINANCIAL SUPPORT

For Canadian citizens or permanent residents, funding may be available for tuition and/or living support. For more information, call 780-497-4000 or meet with a student finance/award advisor.

PROGRAM OF STUDY

Core Courses – Reading and Writing		CR
ERDW 079	Introductory Reading and Writing	5
ERDW 080	High Beginning Reading and Writing	5
ERDW 081	Intermediate Reading and Writing I	5
ERDW 082	Intermediate Reading and Writing II	5
ERDW 083	Advanced Reading and Writing I	5
ERDW 084	Advanced Reading and Writing II	5
ERDW 085	Reading and Writing for Academic Purposes	5
ENGL 086	ELP for University – Reading and Writing	5
Core Courses – Listening and Speaking		5
ESPL 079	Introductory Listening and Speaking	5
ESPL 080	High Beginning Listening and Speaking	5
ESPL 081	Intermediate Listening and Speaking I	5
ESPL 082	Intermediate Listening and Speaking II	5
ESPL 083	Advanced Listening and Speaking I	5
ESPL 084	Advanced Listening and Speaking II	5
ESPL 085	Listening and Speaking for Academic Purposes	5
ENGL 087	ELP for University – Listening and Speaking	5
Options Courses		
EOPT 060	Pronunciation I	5
EOPT 061	Pronunciation II	5
EOPT 062	Computer Skills for ESL I	5
EOPT 063	Computer Skills for ESL II	5
EOPT 064	Academic Vocabulary I	5
EOPT 065	Academic Vocabulary II	5
EOPT 066	Grammar I	5
EOPT 067	Grammar II	5
EOPT 068	Research Writing	5
EOPT 069	Studying in Canada	5

CONTACT INFORMATION

T: 780-497-4000

E: esl@macewan.ca

Co-ordinator

Dorte Weber, M.Ed. (Alberta)*TESL*

FACULTY

All MELI instructional staff have post-graduate training in Teaching English as a Second Language (TESL).

Anne Marie Brose, MA (McGill); M. Ed. (Alberta)*English, TESL***Mary Campbell, BA (Lethbridge); Post-grad Cert. (Carleton)***English, TESL***Andrea Cheuk, BA (Alberta); Grad. Dip. (Alberta)***Linguistics, TESL***Sheila Edwards, BA (Milliken); Grad. Dip. (Alberta)***Spanish, TESL***Birgitta Fishwick, ; MA (Dalhousie); M.Ed. (St. Mary's)***French, TESL***Cara Gratton, M.Ed. (Alberta)***TESL***Curt London, MA (Alberta); Grad. Dip. (Alberta)***English/TESL***Eaman Mah, M.Ed. (Alberta)***TESL***Terry McLean, M.Ed. (Alberta)***TESL***Peter Myhre, M.Ed. (Alberta)***TESL***Suzanne Oswald, M.Ed. (Alberta)***TESL***Don Strickland, B.Ed. (Alberta); Grad. Dip. (Alberta)***General/ESL; TESL*

PREPARATION FOR UNIVERSITY AND COLLEGE

Faculty of Arts and Science

MacEwan.ca/Preparation

Preparation for University and College provides a full range of core high school equivalent courses that are prerequisites for entrance to university or college programs, skills training programs, apprenticeship training or technical institutes.

CAREER POTENTIAL

Preparation for University and College is an essential first step toward the achievement of a student's career goal. This program allows most students to complete all of their prerequisites within a year and thus fast track into the program of their choice.

TRANSFERABILITY

Courses offered in this program are accepted for admission purposes by all post-secondary institutions within Alberta and Canada.

ADMISSION

Applicants must be able to read and write at a minimum level of grade 10. Applicants presenting transcripts with coursework completed more than two years ago will be required to write a placement test to determine their current academic standing and placement level in the program. Preparation for University and College does not have a mature entrance category.

HIGH SCHOOL EQUIVALENCY DIPLOMA

Preparation for University and College offers a high school equivalency diploma. In order to qualify, students must present five courses with a minimum grade of "D" at the 30-level. Three of the five courses must be completed in the Preparation for University and College program. Of the five courses required for the equivalency diploma, at least one must be in English (30-level) and one must be in mathematics (30-level). For more information, contact our office at 780-497-4029.

APPLICATION PROCESS

To apply to this program the following are necessary:

- a completed, signed application form and
- a \$70 non-refundable application fee for domestic students.

Students can either:

- apply online via the ApplyAlberta website (Visa or MasterCard)
- apply in person: download a copy of the domestic application form from our website or pick up an application form from one of our campuses. These can be dropped off at the Office of the University Registrar on City Centre Campus or any campus Information Centre.

Note: International applicants who are students studying in Canada on a Study Permit or other visa interested in taking Preparation for University and College courses, must apply to the University Studies International program at MacEwan.ca/USI.

Applicants will receive an emailed acceptance letter with their network ID and login password when their completed application and non-refundable fee have been received by the Office of the University Registrar. Applicants with a transcript or pre-requisites more than two years old must write the placement test and have a meeting with the advisor to discuss test results and career goals. Funding may be available to students to cover the cost of tuition fees and some course materials. For more information, call 780-497-4029 or the student finance/award advisor.

PROGRAM OF STUDY

	Cr.
ENGL 015 Bridge to Academic English	5
ENGL 010-1 English 10-1	5
ENGL 020-1 English 20-1	5
ENGL 020-2 English 20-2	5
ENGL 030-1 English 30-1	5
ENGL 030-2 English 30-2	5
SOST 030 Social Studies 30	5
MATH 010R Mathematics Preparation 10	5
MATH 010C Math 10 Common	5
MATH 020-1 Mathematics 20-1	5
MATH 020-2 Mathematics 20-2	5
MATH 030-1 Mathematics 30-1	5
MATH 030-2 Mathematics 30-2	5
MATH 030P Pure Math 30	5
MATH 031 Math 31	5
SCIE 010 Science 10	5
PHYS 020 Physics 20	5
PHYS 030 Physics 30	5
CHEM 020 Chemistry 20	5
CHEM 030 Chemistry 30	5
BIOL 020 Biology 20	5
BIOL 030 Biology 30	5
CMSK 011 Introduction to Computers Level I	5
CMSK 015 Introduction to Computers Level II	5

Not all courses are offered each term. Evening courses have separate start and end dates, consult the program for further details.

CONTACT INFORMATION

T: 780-497-4029

E: preparation@macewan.ca

Co-ordinator

Simrit Parmar, MA (Alberta)

Communications and Technology

Advisors

Robert Halisky, BA, B.Ed./AD (Alberta)

Naomi McIlwraith, MA (Alberta)

FACULTY

Andrew Buhr, B.Sc. (Hon.) (Alberta)

Mathematics

Michael Buhr, M.Sc. (Alberta)

Engineering

Malcolm Connell, M.Ed. (McGill)

Educational Administration

Son Doan, B.Sc.; B.Ed./AD (Alberta)

Chemistry; Secondary Education

Dwayne Jiry, B.Ed. (Alberta)

History; Secondary Education

Debra Lenton, BA; B.Ed. (Alberta)

English; Secondary Education

Donna Mckenzie, BE (Saskatchewan); B.Ed./AD (Alberta)

Engineering; Secondary Education

Richard Perechitz, M.Sc. (Calgary)

Zoology

Rod Rash, B.Ed. (Calgary)

Mathematics; Secondary Education

Martin Tucker, B.Sc.; B.Ed./AD (Alberta)

Biology; Secondary Education



COURSE SUBSTITUTIONS BY PROGRAM

This list is accurate at the time of printing but is subject to change. Please consult with an advisor in your faculty or school to ensure you have the most current information.

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
ACCOUNTING AND STRATEGIC MEASUREMENT	
ACCT 156	MGMT 122
ORGA 201	MGMT 122
STAT 141	ACCT 215
STAT 151	ACCT 215
MGTS 103	ACCT 215
ACCT 114	MGMT 107
CMPT 157	MGMT 107
ACCT 322	ACCT 218
OAAS 111 and OAAS 121	MGMT 107
ACCT 311	ACCT 111
ACCT 311	ACCT 161
ACCT 312	ACCT 161
ACCT 322	ACCT 218
FNCE 301	ACCT 255
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
PROW 210	ENGL 211
ACUPUNCTURE	
MTST 105	ACUP 106
HLSC 120	HLSC 104
NURS 105	HLSC 104
MTST 120 and MTST 122	HLSC 104
MTST 121 and MTST 122	HLSC 104
PEDS 100	HLSC 104
HLSC 122	HLSC 105
HLSC 126 and HLSC 128	HLSC 105
NURS 108	HLSC 105
MTST 125 and MTST 126	HLSC 105
PHSL 162	HLSC 105
NURS 106	HLSC 220
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
ENGL 105	ENGL 111
ENGL 108	ENGL 111
MTST 155 and MTST 156	ACUP 111
THAS 116 and THAS 220	ACUP 111
ARTS AND CULTURAL MANAGEMENT	
AGAD 103 and 127	AGAD 112
AGAD 121 and 127	AGAD 122
AGAD 129 and 130	AGAD 120
AGAD 103, 127 and 121	AGAD 232
AGAD 125	AGAD 225
AGAD 126	AGAD 226
AGAD 101	AGAD 201
ENGL 101	ENGL 111
ENGL 108	ENGL 111
ENGL 101	ENGL 102 and ENGL 103
ASIA PACIFIC MANAGEMENT	
INTB 250	INTB 200
INTB 251	INTB 200
INTB 252	INTB 200
INTB 253	INTB 200
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
BACHELOR OF APPLIED BUSINESS ADMINISTRATION – ACCOUNTING	
ACCT 227	ACCT 350
ACCT 262	ACCT 392
ACCT 361	ACCT 351
ACCT 368	ACCT 358
ACCT 369	ACCT 398
ACCT 277	ACCT 392
ACCT 388	MGTS 352

COURSE SUBSTITUTIONS BY PROGRAM

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
BACHELOR OF APPLIED HUMAN SERVICE ADMINISTRATION	
EA530.2 and EA532.2	HSAD-300
EA531.2 and EA532.2	HSAD-305
EA601.1 and EA602.1	HSAD-320
EA601.1 and EA603.1	HSAD-320
EA601.1 and EA604.1	HSAD-320
EA601.1 and EA606.1	HSAD-320
EA601.1 and EA608.1	HSAD-320
EA602.1 and EA603.1	HSAD-320
EA602.1 and EA604.1	HSAD-320
EA602.1 and EA606.1	HSAD-320
EA602.1 and EA608.1	HSAD-320
EA603.1 and EA604.1	HSAD-320
EA603.1 and EA606.1	HSAD-320
EA603.1 and EA608.1	HSAD-320
EA604.1 and EA606.1	HSAD-320
EA604.1 and EA608.1	HSAD-320
EA606.1 and EA608.1	HSAD-320
EA535.2	HSAD-320
EA536.2	HSAD-320
EA537.2	HSAD-320
EA540.2 and EA532.2	HSAD-310
EA533.2	HSAD-315
EA627.2	HSAD-315

BACHELOR OF CHILD AND YOUTH CARE	
CORR 100	CYCW 101
CORR 112	CYCW 114
ECDV 110	CYCW 100
ECDV 115	CYCW 101
ECDV 165	CYCW 101
ECDV 160	CYCW 211
MHST 101	CYCW 101
MHST 103	CYCW 100
MHST 123	CYCW 114
PSYC 223	CYCW 100
PSYC 223	CYCW 211
RPPR 103	CYCW 101
SOWK 102	CYCW 101
SOWK 110	CYCW 107
SOWK 202	CYCW 114
TAST 101	CYCW 100
TAST 107	CYCW 201
TAST 117	CYCW 201
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
BACHELOR OF COMMUNICATION STUDIES – JOURNALISM MAJOR	
ENGL 101	ENGL 102 and ENGL 103
JOUR 106	BCSC 210
JOUR 150	BCSC 211
PROW 100	BCSC 100
PROW 210	BCSC 100
PROW 211	BCSC 100
PROW 117	BCSC 102
PROW 135	BCSC 215
PROW 205	BCSC 301
PROW 316	BCSC 342

BACHELOR OF COMMUNICATION STUDIES – PROFESSIONAL COMMUNICATION MAJOR	
ENGL 101	ENGL 102 and ENGL 103
PROW 100	BCSC 100
PROW 102	BCSC 282
PROW 104	BCSC 253
PROW 115	BCSC 203
PROW 117	BCSC 102
PROW 135	BCSC 215
PROW 204	BCSC 221
PROW 205	BCSC 301
PROW 210	BCSC 100
PROW 211	BCSC 100
PROW 224	BCSC 241
PROW 226	BCSC 340
PROW 228	BCSC 440
PROW 235	BCSC 260
PROW 240	BCSC 332
PROW 250	BCSC 216
PROW 302	BCSC 202
PROW 304	BCSC 326
PROW 307	BCSC 328
PROW 308	BCSC 223
PROW 310	BCSC 343
PROW 315	BCSC 331
PROW 316	BCSC 342
PROW 317	BCSC 352
PROW 318	BCSC 441
PROW 330	BCSC 432
PROW 331	BCSC 341
PROW 335	BCSC 360
PROW 336	BCSC 361
PROW 337	BCSC 362
PROW 338	BCSC 461
PROW 343	BCSC 310

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
BACHELOR OF COMMERCE – ALL MAJORS	
ENGL 101	ENGL 102 and ENGL 103
FNCE 113	MATH 112
ACCT 268 and ACCT 218	ACCT 322
ACCT 111 and ACCT 161	ACCT 311
ACCT 211	ACCT 315
ACCT 261	ACCT 316
ORGA 233	ORGA 433

BACHELOR OF MUSIC IN JAZZ AND CONTEMPORARY POPULAR MUSIC	
ENGL 101	ENGL 102 and 103

BACHELOR OF SCIENCE IN NURSING	
NURS 108	HLSC 126 and HLSC 128
PEDS 102	HLSC 126 and HLSC 128
PHSL 162	HLSC 126 and HLSC128
HLSC 122	HLSC 126 and HLSC 128
HLST 159	HLST 152
NURS 118 and NURS 228	HLSC 126 and HLSC 128
PEDS 100	HLSC 120
PEDS 101	HLSC 126
PEDS 103	HLSC 128
ENGL 101	ENGL 108 and 3 CR open elective
ENGL 108	ENGL 102
ENGL 100	ENGL 102 and 3 CR open elective

BUSINESS MANAGEMENT	
ACCT 311	ACCT 111
AGAD 105	ACCT 111
MGTS 103	ACCT 215
STAT 141	ACCT 215
STAT 151	ACCT 215
ACCT 322	ACCT 218
MGMT 111	FNCE 113
ACCT 114	MGMT 107
AGAD 107	MGMT 107
CMPT 157	MGMT 107
OAAS 111 and OAAS 121	MGMT 107
AGAD 129 and AGAD 130	MGMT 121
ORGA 201	MGMT 121
ACCT 156	MGMT 122
ORGA 314	MGMT 126
AGAD 103	MGMT 131
MARK 301	MGMT 131
ACCT 255	MGMT 211
FNCE 301	MGMT 211
MGMT 243	MGMT 261
HRMT 220	ORGA 330
MASD 330	ORGA 330

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
MGMT 223	ORGA 330
ECON 100	ECON 101
ECON 203	ECON 101
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

BUSINESS MANAGEMENT – AVIATION MANAGEMENT MAJOR	
ACCT 311	ACCT 111
AGAD 105	ACCT 111
ACCT 322	ACCT 218
MGTS 103	ACCT 215
STAT 141	ACCT 215
STAT 151	ACCT 215
MGMT 111	FNCE 113
ACCT 114	MGMT 107
AGAD 107	MGMT 107
CMPT 157	MGMT 107
MCSP 131	MGMT 107
OAAS 111 and OAAS 121	MGMT 107
AGAD 129 and AGAD 130	MGMT 121
ORGA 201	MGMT 121
ACCT 156	MGMT 122
AGAD 103	MGMT 131
MKTG 301	MGMT 131
ACCT 255	MGMT 211
FNCE 301	MGMT 211
ECON 100	ECON 101
ECON 203	ECON 101
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

BUSINESS MANAGEMENT – INSURANCE AND RISK MANAGEMENT MAJOR	
ACCT 311	ACCT 111
AGAD 105	ACCT 111
ACCT 332	ACCT 218
ORGA 201	MGMT 121
MGMT 111	FNCE 113
ACCT 156	MGMT 122
AGAD 107	MGMT 107
CMPT 157	MGMT 107
ACCT 114	MGMT 107
OAAS 111 and 121	MGMT 107
AGAD 129 and AGAD 130	MGMT 121
AGAD 103	MGMT 131
HRMT 220	ORGA 330
MASD 330	ORGA 330

COURSE SUBSTITUTIONS BY PROGRAM

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
MGMT 223	ORGA 330
ECON 100	ECON 101
ECON 203	ECON 101
MARK 301	MGMT 131
ENGL 100	ENGL 111 or ENGL 102
ENGL 101	ENGL 111 or ENGL 102
ENGL 105	ENGL 111 or ENGL 102
ENGL 108	ENGL 111 or ENGL 102

BUSINESS MANAGEMENT – PROFESSIONAL GOLF MANAGEMENT MAJOR

MGMT 241	MGMT 243
ACCT 114	MGMT 107
AGAD 107	MGMT 107
MCSP 131	MGMT 107
CMPT 157	MGMT 107
OAAS 111 and OAAS 121	MGMT 107
ACCT 311	ACCT 111
AGAD 105	ACCT 111
ACCT 322	ACCT 218
AGAD 129 and AGAD 130	MGMT 121
ORGA 201	MGMT 121
ACCT 156	MGMT 122
AGAD 103	MGMT 131
MARK 301	MGMT 131
MGMT 243	MGMT 261
HRMT 220	ORGA 330
MASD 330	ORGA 330
MGMT 223	ORGA 330
PGCT 361	PGMT 235
PHSD 301	PGMT 230
PGMT 111 and PGMT 211 and PGMT 121	PGMT 115
GOMT 111 and GOMT 211	PGMT 125
GOMT 121 and GOMT 221	PGMT 225
PGMT 251 and PGMT 252 and GOMT 241	PGMT 215
PGMT 151 and PGMT 253	PGMT 120
ENGL 100	ENGL 111 or ENGL 102
ENGL 101	ENGL 111 or ENGL 102
ENGL 105	ENGL 111 or ENGL 102
ENGL 108	ENGL 111 or ENGL 102

CORRECTIONAL SERVICES

PSSC 141	CORR 100
RPPR103	CORR 100
MHST 101	CORR 100
SOWK 102	CORR 100
SOWK 115	CORR 214
SOWK 205	CORR 224
PSSC 272	CORR 214
CYCW 203	CORR 214
SOCI 225	CORR 110
CORR 108	CORR 118

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
SOCI 321	CORR 218
SOCI 327	CORR 104
PSSC 121	CORR 104
MHST 123	CORR 112
SOWK 110	CORR 112
CYCW 101	CORR 112
MHST 204	CORR 206
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

EARLY LEARNING AND CHILD CARE

TAST 107 and TAST 117	ECDV 255
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EMERGENCY COMMUNICATIONS AND RESPONSE

CORR 100	PSSC 141
ECDV 265 and ECDV 115	PSSC 141
RPPR 103	PSSC 141
NURS 101	PSSC 141
HLST 101	PSSC 141
CORR 104	PSSC 121
PSSC 293	ECRP 161
PSSC 283	ECRP 161
SOWK 102	PSSC 141
EN 105.3	PSSC 141
ENGL 108	ENGL 111
MHST 101	PSSC 141
CORR 100	PSSC 141
RPPR 103	PSSC 141
NURS 101	PSSC 141
HLST 101	PSSC 141
CORR 104	PSSC 121
PSSC 293	ECRP 161
PSSC 283	ECRP 161
CYCW 101 and CYCW 114	PSSC 141
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 199	ENGL 111

FINE ART

ENGL 101	ENGL 111
ENGL 108	ENGL 111

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
HEARING AID PRACTITIONER	
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
HOLISTIC HEALTH PRACTITIONER (SUSPENDED)	
PEDS 100	MTST 125
PEDS 102	MTST 126
NURS 108	MTST 125 and 126
PHSL 162	MTST 125 and 126
HLSC 122	MTST 125 and 126
HLSC 105	MTST 125 and 126
HH 500.3	HHPR 100
NURS 101	HHPR 110
HLST 101	HHPR 110
SOWK 102	HHPR 110
CYCW 101	HHPR 110
CORR 100	HHPR 110
RPPR 103	HHPR 110
TAST 105	HHPR 110
HH 501.3	HHPR 110
PSSC 141	HHPR 110
HR 101.3	HHPR 110
CJ 102.3	HHPR 110
BA 104.3	HHPR 110
LS 102.3	HHPR 110
HP 504.3	HHPR 260
HP 502.3	HHPR 270
NURS 105	MTST 125
HLSC 120	MTST 125
HLSC 104	MTST 125
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
HUMAN RESOURCES MANAGEMENT	
MGMT 223	HRMT 220
ORGA 330	HRMT 220
HRMT 110	MGMT 111
HRMT 200	HRMT 180
HRMT 210	ACCT 111
HRMT 140	HRMT 245
HRMT 240	HRMT 245
HRMT 412	HRMT 151
HRMT 314	HRMT 145
HRMT 316	HRMT 131
HRMT 318	HRMT 160
HRMT 331	HRMT 231
HRMT 475	HRMT 275
LEGL 312	LEGL 212
CMPT 157	MGMT 107
ORGA 201	MGMT 122
ACCT 156	MGMT 122
MOHR 321	MGMT 122
ACCT 311	ACCT 111
MM 101.3	MGMT 107
OAAS 111 and 121	MGMT 107
ORGA 433	ORGA 233
BUSN 201	BUSN 200
HRMT 130 and 230	HRMT 131 and HRMT 231
DMWP 104	HRMT 275
ENGL 100	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111

LEGAL ASSISTANT	
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
LEGL 120	LEGL 210

LIBRARY AND INFORMATION TECHNOLOGY	
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

COURSE SUBSTITUTIONS BY PROGRAM

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
MASSAGE THERAPY	
MTST 135	MTST 137
MTST 136	MTST 240
MTST 165	MTST 265
HLSC 126	MTST 125
HLSC 128	MTST 126
HLSC 120	MTST 122
PEDS 100	MTST 122
PEDS 101 and PEDS 200	MTST 125
PEDS 102	MTST 125
PEDS 103	MTST 126
ACUP 106	MTST 105
CORR 100	MTST 137 and MTST 240
MHST 103	MTST 140
MGMT 212	MTST 265
PEDS 206	MTST 146
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

OCCUPATIONAL HEALTH NURSING	
NE 703.3	OCCH 302

OFFICE ASSISTANT – ADMINISTRATIVE MAJOR	
MGMT 111	OADM 124
OAMS 128	OADM 124
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
MGMT 122	OAAS 110
ACCT 111	ACCT 100
ENGL 211	OADM 112

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
OFFICE ASSISTANT – LEGAL MAJOR	
MGMT 111	OADM 124
OAMS 128	OADM 124
LEGL 210	LEGL 100
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
ENGL 211	OALS 112
LEGL 150	OALS 132
LEGL 180	OADM 124
OADM 103	OALS 111

OFFICE ASSISTANT – MEDICAL MAJOR	
MGMT 111	OAMS 128
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
ENGL 211	OAMS 112

POLICE AND INVESTIGATIONS – INVESTIGATIVE STUDIES MAJOR	
PSSC 203	PSSC 253
PSSC 102	PSSC 252
CORR 100	PSSC 141
RPPR 103	PSSC 141
NURS 101	PSSC 141
HLST 101	PSSC 141
MHST 101	PSSC 141
PSSC 123	PSSC 133
PSSC 122	PSSC 132
PSSC 283	PSSC 293
CORR 104	PSSC 121
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

POLICE AND INVESTIGATIONS – POLICE STUDIES MAJOR	
PSSC 132	PSSC 122
CORR 100	PSSC 141
RPPR 103	PSSC 141
NURS 101	PSSC 141
HLST 101	PSSC 141

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
PSSC 133	PSSC 123
PSSC 293	PSSC 283
PSSC 253	PSSC 203
PSSC 252	PSSC 102
CORR 104	PSSC 121
MHST 101	PSSC 141
LS 301.3	PSSC 203
LS 401.3	PSSC 204
LS 311.3	PSSC 283
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111

PSYCHIATRIC NURSING

ENGL 108	ENGL 102
ENGL 101	ENGL 102
ENGL 100	ENGL 102
PEDS 100	HLSC 120
PEDS 101	HLSC 126
PHSL 162	HLSC 126 and 128
NURS 108	HLSC 126 and 128
HLSC 122	HLSC 126 and 128
NURS 118 and 228	HLSC 126 and 128
PEDS 102	HLSC 126 and 128
PEDS 103	HLSC 128
NURS 154	HLST 154
NURS 152	HLST 159
NURS 170	NURS 150

PUBLIC RELATIONS

PREL 231	PROW 211
BUSN 201	BUSN 200
PROW 100	PROW 211
BCSC 100	PROW 211

SOCIAL WORK

SOWK 217	SOWK 101
CORR 100	SOWK 102
CYCW 101	SOWK 102
ECDV115 and ECDV 165 and ECDV 230	SOWK 102
MHST 101	SOWK 102
PSSC 141	SOWK 102
RPPR 103	SOWK 102
NURS 101	SOWK 102
MHST 125 and MHST 205	SOWK 105
SLPA 242 and SLPA 243	SOWK 105
CYCW 112 and CYCW 209	SOWK 111
MHST 106 and MHST 122	SOWK 111

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
CYCW 100 and CYCW 211	SOWK 112
ECDV 110 and ECDV 160	SOWK 112
OPCA 205	SOWK 112
MHST 103	SOWK 112
PSYC 223	SOWK 112
TAST 101	SOWK 112
CYCW 204	SOWK 201
MHST 120 and MHST 201 and MHST 202	SOWK 203
PSYC 339	SOWK 203
ENGL 101	ENGL 102 and 103

SPECIAL NEEDS EDUCATIONAL ASSISTANT

TA111.3	TAST 101
TA111.4	TAST 101
PSYC 104	TAST 101
ECDV 160	TAST 101
ECDV 255	TAST 101
CYCW 211	TAST 101
THAS 115	TAST 101
EDPY 200	TAST 101
TA 211.2	TAST 102
TA 212.3	TAST 103
TAST 104	TAST 114
TA230.3	TAST 114
TA330.3	TAST 114
CYCW 100	TAST 114
CYCW 101	TAST 114
CYCW 108	TAST 114
CYCW 201	TAST 114
CYCW 360	TAST 114
RPPR 117	TAST 114
RPPR 119	TAST 114
ECDV 280	TAST 114
OOSC 200	TAST 114
OOSC 205	TAST 114
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
ENGL 199	ENGL 111
SOWK 102 and SOWK 110	TAST 114

THEATRE ARTS

DRMA 102	THAR 153
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COURSE SUBSTITUTIONS BY PROGRAM

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
THERAPIST ASSISTANT – PHYSICAL THERAPIST ASSISTANT/OCCUPATIONAL THERAPIST ASSISTANT MAJOR	
NURS 101	HLST 101
HLST 101	HLST 101
SOWK 102	HLST 101
CYCW 101	HLST 101
CORR 100	HLST 101
RPPR 103	HLST 101
HH 501.3	HLST 101
PSSC 141	HLST 101
HR 101.3	HLST 101
CJ 102.3	HLST 101
BA 104.3	HLST 101
INTD 105	HLST 101
NURS 105	HLSC 104
HLSC 120	HLSC 104
MTST 120 and MTST 122	HLSC 104
NURS 108	HLSC 105
PHSL 162	HLSC 105
PEDS 101 and PEDS 103	HLSC 105
HLSC 126 and HLSC128	HLSC 105
NURS 118 and NURS 228	HLSC 105
HLSC 122	HLSC 105
MTST 125 and MTST 126	HLSC 105
HH 166.0 and HH 167.0	HLSC 105
MHST 103	THAS 115
OPCA 205	THAS 115
THAS 115	THAS 115
OPCA 206	THAS 116
OPCA 207	THAS 117
PTHA 230	THAS 220
THAS 208	THAS 220
PTHA 231	THAS 221
THAS 208	THAS 221
OTHA 220 and THAS 209	THAS 222
OTHA 221	THAS 223
THAS 209	THAS 223
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
ENGL 199	ENGL 111

CREDIT EARNED IN:	MAY BE SUBSTITUTED FOR CREDIT IN PROGRAM COURSE:
THERAPIST ASSISTANT – SPEECH LANGUAGE PATHOLOGIST ASSISTANT MAJOR	
NURS 101	HLST 101
HLST 101	HLST 101
SOWK 102	HLST 101
CYCW 101	HLST 101
CORR 100	HLST 101
RPPR 103	HLST 101
HH 501.3	HLST 101
PSSC 141	HLST 101
HR 101.3	HLST 101
CJ 102.3	HLST 101
BA 104.3	HLST 101
INTD 105	HLST 101
SLPA 240	THAS 101
OPCA 103	THAS 102
MHST 103	THAS 115
OPCA 205	THAS 115
THAS 115	THAS 115
THAS 201	THAS 201
SLPA 241	THAS 202
THAS 213	THAS 213
THAS 214	THAS 214
THAS 214	THAS 216
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
ENGL 199	ENGL 111
TAST 125	TAST 100

TRAVEL	
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
MGMT 107	OADM 101



COURSE DESCRIPTIONS

The following section is a complete alphabetical listing of courses for all MacEwan University programs in this Calendar. Many of the courses are transferable to the University of Alberta and other Alberta universities, university colleges and colleges/technical institutes. For the most up-to-date transfer information, refer to the Online Alberta Transfer Guide at www.transferalberta.ca

Each MacEwan University course listed in this section has information that all students need to know. The legend provides an explanation for each element included in the course description.

LEGEND

COURSE #
↓
PSYC-104

COURSE NAME
↓
Introductory Psychology I

→ **3 Credits (45:0:0 hours)**

A survey of natural science topics in Psychology. The course covers the evolution of psychological sciences, research methods, biological psychology, consciousness, principles and development of perception, motivation, learning, and their relationship to the psychological functioning of the individual.

COURSE CREDIT(S) and HOURS
1st Number – Lecture Hours
2nd Number – Lab Hours
3rd Number – Seminar, Research and/or Workplace Learning Hours

ACCT-100**Introduction to Accounting and Computerized Accounting Applications****3 Credits (45:0:0 hours)**

This is a basic financial accounting course in which students explore the introductory principles, concepts and applications of accounting. Through an overview of the nine step accounting cycle, students demonstrate the full range of processes from the initial recording of transactions to the creation of financial statements and reports. Students record transactions manually, and then electronically using an industry standard software package(s).

ACCT-111**Financial Accounting I****3 Credits (45:0:0 hours)**

Students are introduced to fundamental accounting principles, concepts and techniques. The course provides an overview of the accounting cycle from the initial recording of transactions through to the preparation of financial statements for merchandising and service businesses that are organized as proprietorships, partnerships or corporations. Internal controls for cash, calculating and recording of payroll, sales taxes and some alternate inventory cost flow assumptions are other topics that are examined in detail.

ACCT-161**Financial Accounting II****3 Credits (45:0:0 hours)**

Students study recording and reporting issues for receivables, capital assets, current and long-term liabilities, and investments. The unique equity recording and reporting issues for partnerships and corporations are explored in detail. Preparation of the cash flow statement is introduced. Analysis of financial statement information is also included in the course.

Prerequisites: ACCT 111.

ACCT-162**Practical Tax Applications****3 Credits (45:0:0 hours)**

This hands-on course introduces students to the preparation of personal tax returns (T1) and corporate tax returns (T2), including the documentation and schedules related to T1 and T2 preparation. Students gain an understanding of the concepts underlying income tax legislation. This course also provides a brief introduction to the Goods and Services Tax (GST). The explicit use of taxation software is expected in this course.

Prerequisites: ACCT 111.

ACCT-164**Accounting Software Applications****3 Credits (45:0:0 hours)**

Students record business transactions during all steps of the accounting cycle using multiple accounting software packages (information systems). Students create financial statements, generate reports, compare multiple accounting information systems and make recommendations.

Prerequisites: MCSP 131 or MGMT 107 and ACCT 111.

ACCT-211**Financial Accounting III****3 Credits (45:0:0 hours)**

This is the first of two intermediate financial accounting courses. It provides an in-depth examination of financial accounting concepts, fundamental principles, policies, and reporting requirements for current and non-current assets. Students use their foundational knowledge to further develop their professional judgment for recording and reporting various accounting transactions related to current and non-current assets. Students learn International Financial Reporting Standards (IFRS), and Accounting Standards for Private Entities (ASPE).

Prerequisites: ACCT 161.

ACCT-214**Integrated Accounting Systems****3 Credits (45:0:0 hours)**

Students focus on two key software packages: spreadsheet applications and batch processing financial accounting software. Students build intermediate and advanced spreadsheet applications to analyze and solve business problems. Students also explore and use mid-sized financial accounting software to record batches of transactions used to prepare financial statements and reports.

Prerequisites: ACCT 161 and ACCT 164.

ACCT-215**Quantitative Decision Support****3 Credits (45:0:0 hours)**

An introduction to descriptive and inferential statistics, and the use of statistical analysis within the business environment. Manual and computer software methods are used to explore topics such as: probability distributions, sampling distributions, hypothesis tests and simple linear regression.

Prerequisites: MGMT 107.

ACCT-218**Management Accounting I****3 Credits (45:0:0 hours)**

Students gain an understanding of the managerial accounting tools used for planning, directing and controlling an organization. This course covers topics and concepts such as cost behaviour, costing methods, cost-volume-profit analysis, budgeting, relevant costs, segment reporting and performance measurement. Familiarity with spreadsheets is an asset in this course.

Prerequisites: ACCT 111.

ACCT-255**Financial Management****3 Credits (45:0:0 hours)**

This course explores the goals and decision making process of financial management. It is a study of the financial and investment decisions from the corporation's perspective which includes the valuing of financial assets, determining the cost of capital and capital structure, and managing short and long term finances.

Prerequisites: ACCT 211.

ACCT-261**Financial Accounting IV****3 Credits (45:0:0 hours)**

This is the second of two intermediate financial accounting courses. It provides an in-depth examination of financial accounting concepts, fundamental principles, policies, and reporting requirements for liabilities and shareholders' equity, complex accounting situations, and the preparation of the statement of cash flows. Students use their foundational knowledge to further develop their professional judgement in these areas as well as in the area of accounting errors and changes. Students learn International Financial Reporting Standards (IFRS) and Accounting Standards for Private Entities (ASPE).

Prerequisites: ACCT 211.

ACCT-268**Management Accounting II****3 Credits (45:0:0 hours)**

This intermediate course focuses on enhancing decision-making skills and performance evaluation. This is accomplished through an in-depth study of job-order costing, process costing and activity-based costing. In addition, techniques for planning, recording, and evaluating activities within an organization are considered. This includes cost-volume-profit analysis, variance analysis and the accompanying journal entries, variable versus absorption inventory costing, cost allocations, and capital budgeting.

Prerequisites: ACCT 218.

ACCT-275**Accounting Information Systems****3 Credits (45:0:0 hours)**

This course emphasizes the accountant's role in the design, development, implementation, operation and control of accounting information systems. Students use and interpret common documentation tools to represent, explain and analyze business processes. Students also evaluate internal control systems to assist organizations to achieve their goals, assess risks and propose effective control plans.

Prerequisites: ACCT 211, MCSP 131.

ACCT-311**Introductory Accounting****3 Credits (45:15:0 hours)**

Students are introduced to the preparation, use and interpretation of financial statements. Emphasis is on reporting to shareholders, creditors and other external decision makers. The course also includes principles and standards of balance sheet valuation, income measurements, financial disclosure, and cash flow analysis. Restricted to Bachelor of Commerce, Asia Pacific Management, Bachelor of Applied International Business and Supply Chain Management and Business Studies Minor students.

Prerequisites: ECON 102.

ACCT-312**Financial Accounting for Management****3 Credits (45:0:0 hours)**

This course is for Business Diploma graduates who are completing a Bachelor of Commerce Degree. The course covers topics not covered in previous accounting courses such as cash flow statements, the framework for financial accounting, revenue recognition, inventory and capital asset accounting; intercompany investments and financial statement analysis. **Note:** Students with credit in ACCT 311 or Accounting diploma graduates will not receive credit in ACCT 312.

Prerequisites: ACCT 111.

ACCT-315**Intermediate Financial Accounting I****3 Credits (45:0:0 hours)**

This is the first of two intermediate financial accounting courses that emphasize the preparation of financial statements for external users in accordance with Generally Accepted Accounting Principles (GAAP) which includes International Financial Reporting Standards (IFRS) and Accounting Standards for Private Enterprise (ASPE). This course focuses on a detailed analysis of accounting for assets and revenue recognition.

Prerequisites: FNCE 301, and a minimum grade of C- in ACCT 311.

ACCT-316**Intermediate Financial Accounting II****3 Credits (45:0:0 hours)**

This is the second of two intermediate financial accounting courses that emphasize the preparation of financial statements for external users in accordance with current reporting standard, International Financial Reporting Standards (IFRS) and Accounting Standards for Private Enterprise (ASPE). This course provides an in-depth examination of accounting for liabilities, owners' equity and cash flow, including accounting for complex accounting situations.

Prerequisites: Minimum grade of C- in ACCT 315.

ACCT-318**Management Accounting III****3 Credits (45:0:0 hours)**

Students focus on complex decision analysis tools to solve problems in breakeven analysis; regression analysis; linear programming; flexible budgeting; variance analysis; capital budgeting with tax consequences; cost allocations; linear analysis and simulations. Instruction will be done through lecture and by the use of computer modeling.

Prerequisites: ACCT 215 and ACCT 268.

ACCT-322**Managerial Information and Control Systems****3 Credits (45:0:0 hours)**

Students focus on how to prepare and use managerial accounting information for management decision-making. Major topics include: product costing, cost-volume-profit analysis, budgeting, and relevant costs in decision-making. Restricted to Bachelor of Commerce, Asia Pacific Management and Business Studies Minor students.

Prerequisites: ACCT 311.

ACCT-324**Intermediate Management Accounting****3 Credits (45:0:0 hours)**

Students enhance and expand upon the concepts and tools acquired in prerequisite courses aimed at costing products, services and processes and developing the accounting information required to support business decisions. Topics include cost allocation procedures in a process environment, service departments and within joint production and decision support for pricing, profit, transfer prices and capital expenditures.

Prerequisites: MGTS 312 and a minimum grade of C- in ACCT 322.

ACCT-326**Financial Statement Analysis for Non-Accountants****3 Credits (45:0:0 hours)**

Building on the knowledge of financial reporting gained in ACCT 311, the impact of GAAP and reporting standards on balance sheet valuation and income measurement is examined. The course explores the use of financial statement data, including cash flow, in making decisions such as lending, investing, and valuation. Critical analysis uncovers the limitations of financial statement data and the importance of shared responsibility for transparent and ethical financial reporting.

Prerequisites: ACCT 311. *Co-requisite:* FNCE 301.

ACCT-328**Income Tax Fundamentals****3 Credits (45:0:0 hours)**

Students build on concepts learned in introductory financial accounting and microeconomics in the study of the fundamentals of the Canadian Income Tax System. Topics covered include the identification of the sources of income and how they are taxed, the computation of net income, taxable income and taxes payable for individuals and corporations resident in Canada and the impact of income taxation on business decision-making.

Prerequisites: ACCT 311.

ACCT-350**Audit****3 Credits (45:0:0 hours)**

This course introduces students to the concepts, principles and practical applications of auditing in the business world. It covers the fundamentals of auditing objectives, analytical procedures, internal control, materiality, control risk and audit planning. Audit sampling techniques to test controls, and to provide detailed account balances are reviewed. Operational and comprehensive audit services are also examined.

Prerequisites: ACCT 211, ACCT 215, or consent of the program.

ACCT-351**Advanced Financial Accounting****3 Credits (45:0:0 hours)**

This advanced course in financial accounting covers intercorporate investments, consolidations, foreign currency transactions, partnership accounting and not-for-profit accounting.

Prerequisites: ACCT 261.

ACCT-352**Issues in Global Accounting Practice****3 Credits (45:0:0 hours)**

Globalization affects business operations and the conducting of international business transactions. This course introduces students to the major issues involved in doing business internationally, and how business is conducted within the international economic and trade systems. The course specifically examines how globalization impacts the functional areas of finance, accounting and taxation.

Prerequisites: LEGL 210 and ECON 101 and either ACCT 261 or ACCT 311.

ACCT-353**Leadership and Ethics****3 Credits (45:0:0 hours)**

Students examine the theoretical and practical aspects of leadership and ethics with a focus on ethical decision-making in business operations. Students discuss the implications of unethical business conduct and reflect on their ethical values. Students analyze case studies to develop an in-depth understanding of leadership in the workplace. Students examine different philosophical theories such as utilitarianism, duty ethics, and virtue ethics, and apply these philosophies to case studies.

Prerequisites: MGMT 122.

ACCT-358**Advanced Management Accounting****3 Credits (45:0:0 hours)**

The student examines the role that management accounting plays in motivating and assisting management in attaining organizational objectives. The course includes an in-depth look at techniques such as activity-based costing; performance evaluation (financial and non financial) incentives and decentralization. The course also includes a review of the balanced scorecard and how it assists management decision-making; how technology is helping the accountant make better business decisions; and a review of budgeting techniques.

Prerequisites: ACCT 318.

ACCT-362**Introduction to Taxation****3 Credits (45:0:0 hours)**

Students are introduced to taxation in Canada, focusing on the income taxation of individual taxpayers and an introduction to the Goods and Services tax. Topics include: General concepts and principles of income taxation and the Goods and Services tax, the computation of net income, taxable income and tax payable for individuals and the administration of income taxation. Students apply the concepts covered through problems and cases. NOTE: A student may receive credit for only one of ACCT362 and ACCT328.

Prerequisites: ACCT 311

ACCT-370**Directed Field Study Seminar****3 Credits (45:0:0 hours)**

Directed Field Studies Seminar (DFSS) bridges the gap between academic studies and practical experience. This advanced course prepares students for their Directed Field Studies thus building on the program's guiding principle of "Theory + Experience = Learning." DFSS develops theoretical understanding and field-related skills in research design and methodology, as well as critical analysis and interpretation of research literature, research studies and findings. Students also prepare for the workforce through the development of presentation skills, job search skills, resumes, cover letters and interview techniques.

Prerequisites: ACCT 261 and ACCT 318.

ACCT-371**Directed Field Study I
3 Credits (45:0:120 hours)**

In Directed Field Study (DFS) courses ACCT 371 – 378, students are required to select and research four different accounting topics over a period of eight months. Each round of DFS (371 & 372; 373 & 374; 375 & 376; 377 & 378) is of two months duration and has two parts. DFS-371 is Part-1 of the two-part DFS and begins with the student selecting a topic in conjunction with the faculty advisor and the employer from the areas of management accounting, financial accounting, auditing, accounting information systems or finance. The research topic selected must be related to the workplace activities. In this part, the student will prepare an outline of the proposed topic, select and appraise secondary research sources and compose a literature review from the selected references. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 350, ACCT 351, ACCT 358, ACCT 370 and ACCT 391.

ACCT-372**Directed Field Study II
3 Credits (45:0:120 hours)**

This course is the second part of the two-part Directed Field Study (DFS) and a continuation of DFS 371. In this part, the student will write one cohesive final report from the literature review, surveys, interviews and all other research done so far and present the final paper to other students, employers, faculty and other interested members of the community. Students also select and critique a presentation of their peers. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 371.

ACCT-373**Directed Field Study III
3 Credits (45:0:120 hours)**

In Directed Field Study (DFS) courses ACCT 371 – 378, students are required to select and research four different accounting topics over a period of eight months. Each round of DFS (371 & 372; 373 & 374; 375 & 376; 377 & 378) is of two months duration and has two parts. DFS-373 is Part-1 of the second round of two-part DFS and begins with the student selecting a topic in conjunction with the faculty advisor and the employer from the areas of management accounting, financial accounting, auditing, accounting information systems or finance. The research topic selected must be related to the workplace activities.

In this part, the student will prepare an outline of the proposed topic, select and appraise secondary research sources and compose a literature review from the selected references. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 372.

ACCT-374**Directed Field Study IV
3 Credits (45:0:120 hours)**

This course is the second part of the two-part Directed Field Study (DFS) and a continuation of DFS 373. In this part, the student will write one cohesive final report from the literature review, surveys, interviews and all other research done so far and present the final paper to other students, employers, faculty and other interested members of the community. Students also select and critique a presentation of their peers. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 373.

ACCT-375**Directed Field Study V
3 Credits (45:0:120 hours)**

In Directed Field Study (DFS) courses ACCT 371 – 378, students are required to select and research four different accounting topics over a period of eight months. Each round of DFS (371 & 372; 373 & 374; 375 & 376; 377 & 378) is of two months duration and has two parts. DFS-375 is Part-1 of the third round of two-part DFS and begins with the student selecting a topic in conjunction with the faculty advisor and the employer from the areas of management accounting, financial accounting, auditing, accounting information systems or finance. The research topic selected must be related to the workplace activities.

In this part, the student will prepare an outline of the proposed topic, select and appraise secondary research sources and compose a literature review from the selected references. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 374.

ACCT-376**Directed Field Study VI
3 Credits (45:0:120 hours)**

This course is the second part of the two-part Directed Field Study (DFS) and a continuation of DFS 375. In this part, the student will write one cohesive final report from the literature review, surveys, interviews and all other research done so far and present the final paper to other students, employers, faculty and other interested members of the community. Students also select and critique a presentation of their peers. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 375.

ACCT-377**Directed Field Study VII
3 Credits (45:0:120 hours)**

In Directed Field Study (DFS) courses ACCT 371 – 378, students are required to select and research four different accounting topics over a period of eight months. Each round of DFS (371 & 372; 373 & 374; 375 & 376; 377 & 378) is of two months duration and has two parts. DFS-377 is Part-1 of the fourth round of two-part DFS and begins with the student selecting a topic in conjunction with the faculty advisor and the employer from the areas of management accounting, financial accounting, auditing, accounting information systems or finance. The research topic selected must be related to the workplace activities.

In this part, the student will prepare an outline of the proposed topic, select and appraise secondary research sources and compose a literature review from the selected references. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 376.

ACCT-378**Directed Field Study VIII
3 Credits (45:0:120 hours)**

This course is the second part of the two-part Directed Field Study (DFS) and a continuation of DFS 377. In this part, the student will write one cohesive final report from the literature review, surveys, interviews and all other research done so far and present the final paper to other students, employers, faculty and other interested members of the community. Students also select and critique a presentation of their peers. In order to enroll in this course, students must be employed in an accounting position with a minimum of 30 hours per week.

Prerequisites: ACCT 377.

ACCT-390

Advanced Audit

3 Credits (45:0:0 hours)

This advanced audit course covers in-depth techniques and auditing procedures relevant for assets, liabilities, revenue and expense accounts. It includes the procedures for preparation of working papers and the assembly of portions of an audit file. Mini-cases and a computerized audit case supplement are included.

Prerequisites: ACCT 350.

ACCT-391

Accounting Theory

3 Credits (45:0:0 hours)

In this advanced course, students examine contemporary theory, research and practices that have shaped accounting. Topics include: the conceptual framework of accounting, linking financial information to the users, and alternative measurement methods.

Prerequisites: ACCT 211.

ACCT-392

Taxation II

3 Credits (45:0:0 hours)

Topic areas in this course include the structure of income tax legislation, the meaning of income, determination of net income (various sources), computation of taxable income and tax payable for individuals and corporations. The impact of taxation on business transactions and decision making are considered in all topic areas and an introduction to key issues in tax planning is also included.

Prerequisites: ACCT 162 and LEGL 210.

ACCT-394

Management Information Systems

3 Credits (45:0:0 hours)

Information system managers must possess the ability to perform appropriate cost/benefit analysis of IT investments, to simulate and manage organizational change and communicate IT issues to user groups. In addition to computer technology, information system managers must understand how business strategy drives information needs. The collection, manipulation, transmission, storage and presentation of management information is critical to an organization's ability to meet its goals. This course deals with these issues.

Prerequisites: ACCT 275.

ACCT-395

Advanced Finance

3 Credits (45:0:0 hours)

This course is designed to apply the tools acquired through previous studies in finance, management accounting, financial accounting and information technology, to assess financial securities and identify the risk associated with those securities.

Prerequisites: ACCT 255 and one of ACCT 215, STAT 141, STAT 151 or MGTS 312.

ACCT-398

Strategic Management

3 Credits (45:0:0 hours)

This is the capstone course of the Applied Degree in Accounting. Successful completion of this course requires students to demonstrate an in-depth knowledge of performance measurement within the corporate, business and functional levels of strategy. This includes the analysis, formulation and execution of strategic planning through the use of case studies.

Prerequisites: ACCT 351, ACCT 352, ACCT 358 and ACCT 391.

ACCT-410

Financial Accounting – Advanced

3 Credits (45:0:0 hours)

Building on concepts and tools acquired in previous coursework, students examine the complex concepts and practices of financial reporting in a variety of operating environments including publicly traded enterprises in a multinational environment. The course topics include the accounting for financial instruments, inflation, inter-corporate investments and business combinations, foreign currency, customer loyalty programs and alternative business forms. NOTE: A student may receive credit for only one of ACCT 410 and ACCT 351.

Prerequisites: Minimum grade of C- in ACCT 316.

ACCT-412

Financial Accounting Theory

3 Credits (45:0:0 hours)

Students explore major concepts in a theoretical approach to accounting. Topics include: the conceptual framework of accounting, the role of accounting in the economy, links between income and value, standard setting and other current issues. **Note:** A student may receive credit for only one of ACCT 412 and ACCT 391.

Prerequisites: Minimum grade of C- in ACCT 315.

ACCT-422

Management Accounting – Advanced

3 Credits (45:0:0 hours)

Students use concepts and tools acquired in prerequisite courses as a foundation to address senior level performance evaluation and management within the context of an organization's strategy including a critical analysis of current practices. Critical thinking and communication skills are emphasized through analysis of cases and current topics. Topics include the nature of management and management accounting system support for strategy, organizational behaviour and goal congruence including incentives and compensation, organizational design including management and management accounting systems support, financial and non-financial performance measurement systems including the alignment to strategy and financial and operational forecasting and analysis. NOTE: A student may receive credit for only one of ACCT422 and ACCT358.

Prerequisites: ORGA 201 and minimum grade of C- in ACCT 324.

ACCT-430

Accounting Information and Systems Support

3 Credits (45:0:0 hours)

Students examine accounting system needs, design, implementation and maintenance in a variety of organizational settings with the aim of providing the information necessary to support strategic initiatives and statutory reporting requirements. Students design, construct and use a computer based model to test a variety of assumptions regarding the quality of accounting information. NOTE: A student may receive credit for only one of ACCT430 and ACCT275.

Prerequisites: MSYS 200 and minimum grade of C- in ACCT 322.

ACCT-442

Auditing

3 Credits (45:0:0 hours)

This course focuses on the concepts and principles of auditing (assurance) including audit objectives, analytical procedures including sampling techniques, internal control, materiality, control risk and planning; and preparation of audit working papers. The comprehensive and systems audit approaches are also addressed.

Prerequisites: Minimum grade of C- in ACCT 315.

ACCT-462**Corporate Taxation****3 Credits (45:0:0 hours)**

Students examine the principles and concepts underlying the income taxation of corporations, including the income taxation of corporate distributions and transactions with shareholders. The course includes corporate tax planning considerations, an introduction to the income taxation of partnerships and trusts, and an introduction to corporate reorganizations. Students use complete problems and cases to apply the course concepts.

Prerequisites: ACCT 362

ACCT-497**Special Topics in Accounting****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of Accounting and Finance for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level ACCT course and consent of the department chair or designate.

ACCT-498**Independent Studies in Accounting****3 Credits (0:0:45 hours)**

In consultation with and supervised by a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of accounting. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods to arrive at warranted conclusions and outcomes that will advance accounting knowledge or practice. **Note:** This course can be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

ACUP-101**Meridian Systems and Acupuncture Points I****3 Credits (30:15:0 hours)**

During a combination of lecture, demonstrations and practice, students learn the location of acupuncture points on the lung, large intestine, stomach and spleen meridians. They will also learn the concept of meridians, channels and collaterals as well as anatomical landmarks, methods of measurement, acupuncture point energetics, indications and the Chinese name of each point.

ACUP-103**Meridian Systems and Acupuncture Points II****3 Credits (30:15:0 hours)**

During a combination of lecture, demonstrations and practice, students learn the location of acupuncture points on the heart, small intestine, urinary bladder, kidney, and pericardium meridians. They also learn the concept of meridians, channels and collaterals, as well as anatomical landmarks, methods of measurement, acupuncture point energetics, indications and the Chinese name of each point. This course is a continuation of Meridian Systems and Acupuncture Points I.

ACUP-104**Diagnostics in Traditional Chinese Medicine****3 Credits (45:0:0 hours)**

Students diagnose disorders according to the principles of TCM. Patient assessment skills used in modern Traditional Chinese Medicine, including the "Four Methods of Diagnosis", are explained and practiced.

ACUP-105**Introduction to Qi Gong and Tui Na****1 Credits (15:15:0 hours)**

Qi Gong and its value in the practice of Traditional Chinese Medicine is discussed and students are introduced to basic methods of Qi Gong which includes the traditional methods of moving and tonifying Qi. Students also become familiar with basic principles of Tui Na, a style of Chinese manipulations using non-invasive techniques for therapeutic and relaxation purposes.

ACUP-106**Medical Terminology****1 Credits (15:0:0 hours)**

Topics in this course include an introduction to the use of words and word parts as they relate to different structures of the human body and selected major body systems.

ACUP-108**Clinical Observation I****1 Credits (0:0:30 hours)**

Clinical observation offers students the opportunity to witness all facets of patient care, diagnosis and treatment. It provides a link between theoretical studies and practical clinical application. This portion of clinical observation allows the student to become familiar with all aspects of clinic operation, procedures and patient visits.

Prerequisites: ACUP 104.

ACUP-110**Meridian Systems and Acupuncture Points III****3 Credits (30:15:0 hours)**

This course continues the process of locating and learning the functions and indications of the meridian system and acupuncture points. This course covers the Triple Warmer, Gall Bladder and Liver channels as well as commonly used extra points.

ACUP-111**Diagnostics in Traditional Chinese Medicine II****3 Credits (45:15:0 hours)**

In this course, students examine the physical, anatomical and energetic aspects of meridian-based physical assessment. Students learn the therapeutic use of the tendino-muscular pathways and the divergent or distinct channels. Students also develop their palpation skills and explore its importance in clinical practice.

Prerequisites: HLSC 104, ACUP 104 and ACUP 101.

ACUP-112**Traditional Chinese Medicine Internal Therapeutics I****2 Credits (30:0:0 hours)**

This course covers the various conditions that may appear as a result of dysfunction of the digestive system and how these conditions are assessed, diagnosed and treated using the Traditional Chinese Medicine system.

Prerequisites: ACUP 101 ACUP 104 and ACUP 119.

ACUP-113

Clinical Observation and Practice I

1 Credits (0:0:60 hours)

This second clinical observation course builds upon the skills learned in Clinical Observation I. Students gradually become more involved with the patient intake process and other clinic procedures.

Prerequisites: ACUP 108.

ACUP-114

Introduction to Research Methodology

2 Credits (30:0:0 hours)

This course examines the basic concepts and methodologies that are used in modern acupuncture and Traditional Chinese Medicine research. Specific difficulties in applying a commonly used research format for evidence-based practices to the complex, unique practice of Traditional Chinese Medicine are discussed.

ACUP-115

Qi Gong and Tuina II

2 Credits (30:15:0 hours)

In this course, students build on foundational concepts, and practice more advanced techniques of Qi Gong as preparation for self discipline and mind cultivation. Tuina and Oriental body work are also covered in detail. The application of specific Tuina techniques in a wide variety of pathological conditions is explored and students learn when these techniques from Traditional Chinese Medicine are integrated in the practice of acupuncture.

Prerequisites: ACUP 105.

ACUP-116

TCM Diagnostics Lab

1 Credits (15:15:0 hours)

The distinct methods to diagnose patterns of disharmony in Traditional Chinese medicine require skills that can only be obtained with practice. During this course, students practice the TCM diagnostic procedures of tongue observation and pulse palpation. After practising these skills, students are able to make correct conclusions and interpretations of the tongue and pulse assessments.

Prerequisites: ACUP 117. *Co-requisite:* ACUP 104.

ACUP-117

Foundations of TCM

4 Credits (60:0:0 hours)

During this course, students study the Eastern philosophical ideas and thought processes that form the unique basis of Traditional Chinese Medicine. This course also explores the causes of disease and examines the theory, the role and functions of the Zang Fu and Jing-Luo systems.

ACUP-119

Foundations of TCM II

3 Credits (45:0:0 hours)

This course focuses on assessment and description of pathology based on diverse diagnostic systems that are typical to Traditional Chinese Medicine. Students learn how to differentiate disease patterns by studying theories of Zang Fu organs; Qi, blood and body fluids; eight principles; the six stages and four levels of disease; and San Jiao.

Prerequisites: ACUP 117.

ACUP-201

Extra Meridians & Microsystems

2 Credits (30:15:0 hours)

This course introduces the eight extraordinary meridians theory and acupuncture points. The application of the theory in the clinic is discussed. Also, the microsystem of the ear and scalp acupuncture are explained and practiced.

ACUP-203

Therapeutic Principles of Acupuncture Point Selection and Combination

2 Credits (30:0:0 hours)

This course covers the theoretical and practical principles that are used to formulate an acupuncture point prescription. The meaning of acupuncture point energetics and the synergy between specific points are explained. This course also covers how the acupuncturist can adjust and customize basic point combinations to the patient's actual signs, symptoms, and condition. The therapeutic mechanism of acupuncture from both the TCM and Conventional Medicine are discussed. Course topics also include risk management principles.

Prerequisites: ACUP 101, ACUP 119, ACUP 104.

ACUP-204

Traditional Chinese Medicine Internal Therapeutics II

3 Credits (45:0:0 hours)

This course covers the various conditions that may appear as a result of dysfunction of the respiratory, cardiovascular systems, as well as psychological disorders. The course also covers how these conditions are assessed, diagnosed and treated according to TCM.

Prerequisites: ACUP 101, ACUP104 and ACUP 119.

ACUP-205

Traditional Chinese Medicine Modalities I

1 Credits (15:15:0 hours)

This course introduces the various techniques used in Traditional Chinese Acupuncture such as needling, cupping, moxibustion, gua sha and explains appropriate therapeutic use of these techniques in clinical practice. The techniques of needle stimulation, such as tonification and sedation techniques, and safety and routine practices are also covered.

Prerequisites: ACUP 101.

ACUP-206

Traditional Chinese Medicine Nutrition, Lifestyle and Zhong Yao

3 Credits (45:0:0 hours)

Topics in this course include the history of Chinese nutrition, basic principles of nutrition from a Chinese energetic perspective, the use of specific foods for therapeutic purposes and the role that nutrition and lifestyle play in the overall maintenance of health in an individual. A generalized overview of the energetic properties of Chinese herbs is also discussed including an introduction to Chinese herbology.

Prerequisites: ACUP 104 and ACUP 119.

ACUP-208

Clinical Observation and Practice II

2 Credits (0:120:0 hours)

The course focuses on all facets of patient care related to noninvasive techniques and therapeutic modalities. Professional behaviour, attitudes, patient management and communication are discussed. Foundational principles of Traditional Chinese Medicine and universal safety and hygiene precautions used in the treatment of patients are applied.

Prerequisites: ACUP 113.

ACUP-209**Internal Medicine****3 Credits (45:0:0 hours)**

Students examine the pathological conditions which may affect the various systems of the body. Assessment and therapeutic principles are outlined for the digestive, circulatory, respiratory and urogenital systems. With an understanding of the disease process, western assessment and therapeutic models, students develop communication, team work and referral skills necessary when collaborating with other health care professionals.

Prerequisites: HLSC 104, HLSC 105.

ACUP-210**Traditional Chinese Medicine Modalities II****3 Credits (30:15:0 hours)**

This course builds further on the acquired skills and knowledge of acupuncture techniques that were covered in the first modalities course. More specialized techniques, such as electro acupuncture and bleeding, as well as less commonly used techniques, like plum blossom needling, will be explained, demonstrated and practiced in class.

Prerequisites: ACUP 101.

ACUP-211**Traditional Chinese Medicine Internal Therapeutics III****3 Credits (45:0:0 hours)**

This course covers the various pathological conditions that may occur in gynecology and obstetrics based on the theory of Traditional Chinese Medicine. Students learn to do a TCM assessment, diagnosis and form appropriate treatment strategies for these conditions according to the theory of Traditional Chinese Medicine.

Prerequisites: ACUP 101, ACUP 104 and ACUP 119

ACUP-213**Traditional Chinese Medicine External Therapeutics I****3 Credits (45:0:0 hours)**

This course focuses on musculoskeletal disorders including muscle pain, joint and bone pain resulting from arthritis, injuries and other reasons. For each disorder, etiology, diagnosis and treatment according to TCM are discussed. The concepts of Bi Syndrome and Wei Syndrome, including assessment, diagnosis, and treatment are also covered.

Prerequisites: ACUP 101, ACUP 104 and ACUP 119.

ACUP-214**Clinical Case Studies I****1 Credits (15:0:0 hours)**

This course is the first in a series of courses focusing on relevant clinical situations from a TCM perspective. Students present cases from their clinical experience and discuss them with the class and instructor. Students must systematically organize clinical intake data into a comprehensive diagnosis and treatment strategy.

Prerequisites: ACUP 101, ACUP 104, ACUP 119.

ACUP-215**Internship I****1 Credits (0:0:60 hours)**

In this first internship, students make an assessment and proceed with an accurate TCM diagnosis in collaboration with a supervisor. Students develop and implement treatment plans using a variety of therapeutic techniques. Students receive training in the following areas, appropriate communication with patients, professional behaviour, and proper charting.

Prerequisites: ACUP 208.

ACUP-216**Traditional Chinese Medicine External Therapeutics II****2 Credits (30:0:0 hours)**

The second course of External Therapeutics focuses on the use of TCM for neurological conditions such as Parkinson's disease, facial paralysis, trigeminal neuralgia, and proctological, dermatological disorders including hemorrhoids, urticaria, acne, dermatitis, eczema. Disorders of the mouth, eye, ear, nose and throat such as tinnitus, deafness, otitis media, tonsillitis, laryngitis, myopia and toothache are also covered. For each disorder, definition, etiology, pathology, diagnosis, differentiation and treatment according to TCM are discussed.

Prerequisites: ACUP 101, ACUP 104 AND ACUP 119.

ACUP-218**Professional Ethics and Regulations****1 Credits (15:0:0 hours)**

In this course students expand their knowledge and appreciation of issues of professional conduct. Various ethical and practice related topics are explored, including how the ideas of Asian and Western philosophers influence codes of ethics that are used for the acupuncture profession. Students also learn how acupuncturists are regulated in Canada and in Alberta.

ACUP-219**Clinical Case Studies II****2 Credits (30:0:0 hours)**

This is the second in a series of courses focusing on relevant clinical presentations. Students present cases from their clinical experience and discuss them with the class and instructor.

Prerequisites: ACUP 214.

ACUP-220**Internship II****2 Credits (0:0:140 hours)**

During the second internship, students continue to make appropriate assessments and proceed with an accurate TCM diagnosis with the assistance of the supervisor(s), ensuring that proper charting is done and contributing actively to the treatment of patients, using correct therapeutic techniques. Students gradually take more initiative in the complete treatment of the patient.

Prerequisites: ACUP 215.

ACUP-221**Traditional Chinese Medicine Internal Therapeutics IV****3 Credits (45:0:0 hours)**

This course covers urogenital disorders and male reproductive system disorders such as edema, UTI, kidney stone, prostatitis, impotence and EDS; endocrine disorders such as obesity, hyperthyroidism and hypothyroidism; auto-immune disorders and infection diseases such as fibromyalgia, chronic fatigue syndrome, AIDS, HIV, hepatitis. Also covered are pediatric disorders such as infantile diarrhea and dyspepsia, and enuresis. Students learn appropriate assessment diagnosis and treatment strategies for these disorders according to the theory of TCM.

Prerequisites: ACUP 101, ACUP 104 and ACUP 119.

ACUP-303

Internship III

2 Credits (0:0:140 hours)

During the third internship, students become more independent as they make appropriate assessments and accurate TCM diagnoses. Students are encouraged to take more initiative in the complete treatment of the patient. Supervisor(s) assist with increasingly difficult cases and more advanced treatment techniques are practiced.

Prerequisites: ACUP 220.

ACUP-304

Internship IV

2 Credits (0:0:80 hours)

This is the final clinical phase of internship where the senior intern applies all the skills necessary to work independently and successfully in an acupuncture clinic.

Prerequisites: ACUP 303.

ACUP-305

Practice Management and Professional Entry Requirements

3 Credits (45:0:0 hours)

This course prepares future professional acupuncturists for the business-related aspects of their profession. Topics covered include areas such as the planning, start-up and running of a clinic, communication skills with third parties and other health care providers, Workers' Compensation Board policies and charting, reporting, and billing issues.

ACUP-311

Acupuncture Safety Course (Clean Needle Technique)

1 Credits (15:0:0 hours)

Students learn and apply Alberta standards and international standards for hygienic acupuncture practice to protect both patients and practitioners. This course also covers specific risk management principles and practices that are relevant to the operation of an acupuncture clinic.

ACUP-312

Herbology for Acupuncturists

2 Credits (30:0:0 hours)

This course covers the basic principles of Chinese herbology and includes the study of herbs and herbal formulas, commonly prescribed to patients who visit an acupuncture clinic. The information about the herbal products is presented at an introductory level providing practical information that is essential to the acupuncturist.

Prerequisites: ACUP 119.

AGAD-100

Foundations of Arts and Cultural Management

3 Credits (45:0:0 hours)

In this course students examine critical issues and trends facing cultural managers today. Students examine the breadth and diversity of the sector, various organizing models and methods, the contributions of the sector to the Canadian economy and the role of art and culture in society. Students also examine significant historical events that influenced the development of the arts in Canada and explore the challenges inherent in balancing the needs of funders, artists and patrons.

AGAD-105

Accounting for Arts and Cultural Managers

3 Credits (45:0:0 hours)

In this course, students prepare, record and interpret financial information used in decision making. Students practice accounting procedures, prepare statements and reports for analysis and examine differences in the accounting practices of not-for-profit, charitable and for-profit arts and cultural organizations.

AGAD-107

Computer Applications in Arts Management

3 Credits (45:0:0 hours)

Students develop foundational skills in the business applications commonly used by the arts manager including the features, functions and efficiencies of spreadsheet, database, word processing, publishing and presentation software. Producing a range of management documents, students focus on readability, visual appeal, form and function, and file management in each application. Projects combine skill development with the ability to connect these applications to subsequent work in the program.

AGAD-109

Publicity and Media Relations in the Arts

3 Credits (45:0:0 hours)

In this course, students investigate the importance of publicity and media relations in the arts and cultural sector. Students research, write and edit media tools including media releases, public service announcements, media kits, photo call/op notices and media invitations. They also prepare and plan media strategies including media events, media lists, angles and pitches and develop a publicity campaign with a focus on building relationships with audiences via the media.

AGAD-112

Introduction to Audience and Resource Development

3 Credits (45:0:0 hours)

Students explore principles of marketing and fund development and examine how these concepts are used to shape communications and resource development initiatives in the cultural sector. Other topics include various methods of relationship building with audiences for a variety of resource development goals focusing on earned and contributed revenue.

AGAD-120

Managing and Leading in Arts and Culture

3 Credits (45:0:0 hours)

In this course, students study the principles of management and discuss the complexities of leading in the cultural sector. Students examine and reflect on the influences of personality type, perception, motivation and stress on interpersonal effectiveness and the impact of power, politics, change and organizational culture on the organization.

Prerequisites: AGAD 100.

AGAD-122

Applied Audience and Resource Development

3 Credits (45:0:0 hours)

In this course students research and discuss potential funding and marketing tools and strategies utilized in the cultural sector. Students also develop key messages and plan for the development and use of marketing and fund development tools in various formats and media for a variety of audiences.

Prerequisites: AGAD 112.

AGAD-123**Human Resources in Arts and Cultural Management****3 Credits (45:0:0 hours)**

In this course, students examine the differing roles of boards of directors, volunteers and paid personnel in relation to the skills and competencies of an arts manager. Emphasis is placed on the governance function of the board, and on the processes of recruitment, supervision, motivation, and evaluation for all three stakeholder groups.

AGAD-201**Advocacy in the Cultural Sector****3 Credits (45:0:0 hours)**

The focus of this course is on developing the knowledge and skills necessary to become a successful advocate in the arts and cultural sector. Students study federal, provincial and municipal cultural policies and government structures relevant to arts organizations, conduct policy related research and construct persuasive arguments and campaigns in support of the arts. Trends and emerging issues affecting arts and culture are also examined.

Prerequisites: AGAD 100

AGAD-203**Project Management in Arts and Culture****3 Credits (45:0:0 hours)**

In this course, students develop practical strategies for project planning across a range of arts and cultural contexts. Students focus on the roles and responsibilities of a project manager and the components of a comprehensive project plan including identifying the scope of the project, milestones, resources, communication needs, budget and project evaluation.

AGAD-223**Integrated Project in Arts and Cultural Management****3 Credits (45:0:0 hours)**

In this course, students design and complete a project from definition to completion. Working in teams, students collaborate with an arts or cultural organization or artist of their choice to complete a project or special event of mutual interest. Drawing on the skills developed in previous courses, students develop a project plan, execute the plan and evaluate the results.

Prerequisites: AGAD 203

AGAD-225**Performing Arts Management****3 Credits (45:0:0 hours)**

In this course students analyze the complexities of managing live performing arts including facility/operations management, front-of-house management, programming and touring. Students also describe the relationship with unions and associations, risk management strategies, technical terminology used in performance venues and emerging issues and trends in the performing arts.

AGAD-226**Museum/Gallery Management****3 Credits (45:0:0 hours)**

In this course, students examine the functional role of museums, public galleries, commercial galleries and artist-run centres, and their varied organizational structures. Students study issues and trends in collections management and develop mandates, policies and procedures, programming and exhibition plans.

AGAD-227**Managing in the Music Industry****3 Credits (45:0:0 hours)**

In this course students examine the complex role of the artist manager. Studies include an overview of the Canadian music industry, key competencies of the artist manager, contract terms and the legal language of agreements. Students also examine the manager's role in developing the artist's career, including recording and touring, and how to establish a career as a competent and ethical manager.

AGAD-230**Independent Study Project****3 Credits (45:0:0 hours)**

This course offers students the opportunity to write a major research paper in a topic of interest during their final year of study. Students enrolled in this course consult with the program chair and present a proposal with the estimated number of hours required for the paper, a list of required resources and a detailed research plan.

Prerequisites: AGAD120

AGAD-231**Field Placement****5 Credits (0:0:280 hours)**

Students complete a full-time, eight-week supervised workplace learning experience where they will apply and test their arts management skills and knowledge. Students identify, interview and choose from a wide range of potential placements and work in a variety of arts management functions including marketing, fund development, volunteer and/or event management, publicity and general arts administration.

Prerequisites: AGAD 122. *Co-requisite:* AGAD 233.

AGAD-232**Advanced Audience and Resource Development****3 Credits (45:0:0 hours)**

Students apply advanced techniques and strategies related to marketing and fund development in the cultural sector. Working with an organization in the community, students engage in audience research to identify consumer trends and audience preferences and use this information to prepare a comprehensive audience and resource development plan for the organization.

Prerequisites: AGAD 122.

AGAD-233**Integration Seminar****1 Credits (15:0:0 hours)**

Students examine and reflect upon workplace learning experiences and upon their challenges and accomplishments. Best practices and arts management principles are revisited in the context of students' real world field placement assignments. This seminar is concurrent with Field Placement.

Prerequisites: AGAD 122. *Co-requisite:* AGAD 231.

ANTH-101**Introduction to Anthropology****3 Credits (45:0:0 hours)**

This course is a general introduction to anthropology through the study of central concepts and key issues. Topics include human evolution, the appearance of culture, social organization, cultural theory, symbolic systems, and culture change.

ANTH-108**Elements of Human Linguistics****3 Credits (45:0:0 hours)**

This course provides an introduction to the principle ideas about language and communication, including laboratory exercises. Course content includes human evolution, anatomy and language development; design features and structural elements of language; language acquisition and writing systems.

ANTH-110**Gender, Age and Culture****3 Credits (45:0:0 hours)**

This course examines sex, gender and age distinctions from a biological and cross-cultural perspective. It examines how societies organize sexual differences and what it means to be a man or a woman in different cultures. The course considers the impact of sex, gender and age differences as crucial aspects of social organization and structure in the daily life of the human species.

ANTH-150**Race and Racism in the Modern World****3 Credits (45:0:0 hours)**

This course gives an anthropological perspective on how the concept of race has been used to examine biological and cultural variation among humans. Issues and topics include multiculturalism, ethnic identity, prejudice and ethnocentrism, racism, eugenics and the persistence of ethnic identity in the face of globalization. Case studies dealing with race issues in Canada and other countries are used to illustrate these concepts.

ANTH-206**Introduction to Archaeology****3 Credits (30:15:0 hours)**

This course provides a general introduction to the methods, practice and theory of prehistoric archaeology. Topics include the goals and objectives of the discipline, data collection and analysis as well as methods of interpretation. Emphasis is on methods used to reconstruct prehistoric life-ways and explain cultural development rather than a general survey of prehistory.

Prerequisites: Minimum grade of C- in a 100-level course in Anthropology or EASC 101.

ANTH-207**Introduction to Social and Cultural Anthropology****3 Credits (45:0:0 hours)**

This course provides an overview of socio-cultural anthropology, which introduces the students to the diversity of human cultures and the concepts and theoretical orientation of the cultural anthropologist. Unity and diversity in human social life are emphasized.

Prerequisites: Minimum grade of C- in a 100-level anthropology course.

ANTH-208**Introduction to Linguistic Anthropology****3 Credits (45:0:0 hours)**

This course focuses on the anthropological study of language and communication. It examines the analytical methods and theory used in linguistic anthropology.

Prerequisites: Minimum grade of C- in a 100- level course in anthropology.

ANTH-209**Introduction to Biological Anthropology****3 Credits (30:15:0 hours)**

This course introduces students to the sub-discipline of biological anthropology. Students examine the emergence of the human species and the theoretical and methodological frameworks used to understand present-day human biological variation. Topics include basic principles of evolutionary theory, human skeletal biology, comparative primate anatomy and behaviour, and hominid evolution.

Prerequisites: Minimum grade of C- in a 100- level course in anthropology.

ANTH-219**World Prehistory****3 Credits (45:0:0 hours)**

This course surveys the development of societies around the world over the last 3 million years. It begins by introducing the discipline of archaeology and the methods and techniques used to learn about the human past. Cultural sequences from various regions of the Old and New World (eg., Egypt, Mesopotamia, China, Europe, Mesoamerica, the Andes) are examined. Finally, comparisons are made between these cultural sequences to explore such topics as the origins of agriculture, the development of complex societies, human dispersals and colonization, and the long-term effects of climate change and demographic growth.

ANTH-245**Ethnography of Mediterranean Peoples****3 Credits (45:0:0 hours)**

This course investigates anthropologists' contributions to understanding Mediterranean societies and cultures. The concept of a "Mediterranean culture" is critiqued. Through cross-cultural comparison, students investigate the diversity occurring in "Mediterranean" cultures, but also shared and parallel institutions and practices. Relevant historical, geographic, and environmental factors are explored and considered in light of anthropological explanation of circum-Mediterranean cultural institutions, social organization and practices.

ANTH-246**Canadian and Circumpolar Peoples****3 Credits (45:0:0 hours)**

This course provides a comprehensive introduction to the Inuit culture of Canada and other cultures of the circumpolar region. The course includes an introduction to anthropological perspectives, research methods and cross cultural analyses as well as to the geographical and cultural boundaries that exist in the north. Various topics are covered including the impacts of climate change, re-settlement, economic growth, and health issues.

ANTH-250**North American Aboriginal Peoples****3 Credits (45:0:0 hours)**

This course is about North American Aboriginal Peoples from an anthropological perspective. The course surveys the study of North American indigenous cultures through the use of selective ethnographies. Topics covered may include oral traditions, culture areas, politics, economics, family, kinship, religion, and conflict between cultures.

ANTH-261**Peoples and Cultures of Mesoamerica****3 Credits (45:0:0 hours)**

This course is an introduction to the culture area of Mesoamerica. It examines the cultural history of the native peoples of Mesoamerica from the pre-Columbian past to the present and includes studies of contemporary native communities.

ANTH-262**Peoples and Cultures of South America****3 Credits (45:0:0 hours)**

This course is an introduction to the cultural history of the native peoples of South America. It examines the social and culture history of indigenous peoples, surveying local and regional cultural variations.

ANTH-305**Human Variation and Adaptation****3 Credits (45:0:0 hours)**

This course examines, from a biocultural perspective, the extraordinary range of human biological variation and explores the evolutionary, adaptive, behavioural, cultural and environmental influences that produce this diversity. The first half of the course examines historical perspectives on human differences and outlines our current understanding of the basic principles of evolutionary biology. The second half of the course examines how these principles have been used to explain such aspects of human variation as body size and shape, skin colour, blood chemistry, and disease. Throughout the course, the interaction of biology and culture are discussed, as well as the veracity of such contentious topics as 'race', intelligence, sex differences and genetic disorders.

Prerequisites: Minimum grade of C- in ANTH 209.

ANTH-308**Language and Culture****3 Credits (45:0:0 hours)**

This course addresses major themes and thinkers in the development of the study of language and culture in anthropology. The course explores how linguistic forms as signs come to be meaningful in various contexts of use. This requires attention to the principled study of signs at large: semiotics. The course examines the role of semiotic theory in posing and answering questions about the connections between grammar and cognition, language diversity and cultural difference, the production of social meaning in interaction, and universals and variation in language(s) and culture(s). Anthropological applications of structural theories of meaning-making to empirical data focus on how people in different cultures using different languages actually speak, to yield insights into the thought and life-worlds of others and of ourselves.

Prerequisites: Minimum grade of C- in ANTH 208.

ANTH-318**Political Anthropology****3 Credits (45:0:0 hours)**

The course examines some of the major theoretical approaches to politics and power which have emerged within Anthropology, or which have influenced anthropological writings. Employing a cross-cultural, comparative perspective, this course shows that in Western society 'politics' describes activities and institutions focused around political parties, government, and the state; within anthropology, however, the term 'politics' is linked to the idea of 'power', where power is an aspect of a broad range of relationships from the most local to the global. The course addresses issues as diverse as uncentralized politics, state formation, and the impact of global power relations on the micro-level of everyday interaction.

Prerequisites: Minimum grade of C- in ANTH 207 or ANTH 208.

ANTH-320**Archaeology of Gender****3 Credits (45:0:0 hours)**

This course examines approaches to gender in archaeological research from methodological, theoretical, and historical perspectives. The course focuses on the impact of a "gendered" archaeology against a backdrop of a more general examination of anthropological theories, gender roles, gender ideology and gender politics.

Prerequisites: Minimum grade of C- in ANTH 206 or ANTH 207.

ANTH-324**Economic Anthropology****3 Credits (45:0:0 hours)**

This course provides a comprehensive overview of the key theoretical approaches and research in economic anthropology. Employing a cross-cultural, comparative perspective, this course investigates anthropologists' studies of exchange behaviour as social, political and economic phenomena. The course is designed not only to broaden understanding of exchange in other societies, but to provide the comparative data necessary to evaluate our own forms of exchange and measures of economic well-being. Particular emphasis is placed upon a critical examination of the typologies created and employed by economic anthropologists.

Prerequisites: Minimum grade of C- in ANTH 207.

ANTH-332**Anthropology of Science****3 Credits (45:0:0 hours)**

This course investigates science as a cultural and historical product. Employing the anthropological perspective, this course investigates anthropologists' studies of science and epistemologies of science; how science is part of an ideological, social, economic and political environment. The course is designed not only to broaden understanding of science in other societies, but to provide the comparative data necessary to evaluate western understanding.

Prerequisites: Minimum grade of C- in one of the following: ANTH 206, ANTH 207 or ANTH 208.

ANTH-340**Canadian Aboriginal Issues****3 Credits (45:0:0 hours)**

This course employs an anthropological approach to analyze contemporary Canadian Aboriginal issues. Cultural theories for the analysis of patterns, processes and trends are examined. Specific topics include First Nations and Canadian politics, economics, education, religion, health, law and the arts.

Prerequisites: Minimum grade of C- in ANTH 207 or ANTH 250.

ANTH-370**Anthropology of Space and Place****3 Credits (45:0:0 hours)**

Much of anthropological data is based on notions of space and place and archaeologists invest much of their time in detailing location and arrangement of built form and material culture. This course examines the theoretical and methodological approaches to landscape, space, and place in anthropology and archaeology. Topics include the conceptualization of space, place, and landscape in anthropological and archaeological research and writing, the changing nature of concepts of landscape, and space and place as analytical frameworks for understanding past, present, and future societies and cultures. We consider three related dimensions of human spatial practice over time and space/place: experience, perception, and imagination.

Prerequisites: Minimum grade of C- in one of the following: ANTH 206, ANTH 207 or ANTH 208.

ANTH-375**Zooarchaeology****3 Credits (30:15:0 hours)**

This course is an introduction to the study of animal remains from archaeological contexts. Topics discussed include the reconstruction of environment and season of site occupation, the economic uses of animals and evidence of animal domestication, and the procedures for analyzing faunal remains and challenges in their interpretation.

Prerequisites: Minimum grade of C- in ANTH 206 or ANTH 209.

ANTH-385**Archaeology of the Americas****3 Credits (45:0:0 hours)**

This course provides a survey of select prehistoric cultures of North, Middle and South America. Topics to be discussed include the peopling of the Americas, rise of pre-Columbian civilizations and the variety of cultural adaptations in the Americas.

Prerequisites: Minimum grade of C- in ANTH 206.

ANTH-388**Artifact Analysis****3 Credits (15:30:0 hours)**

This course covers a variety of methods for analysing and interpreting items of material culture commonly recovered from archaeological contexts. Particular emphasis is placed upon understanding the technologies used to manufacture prehistoric and historic artifacts and the methods used to analyse their functions and stylistic attributes. Lab work includes exercises in qualitative and quantitative description and classification, and experiments in tool use and manufacture.

Prerequisites: Minimum grade of C- in ANTH 206.

ANTH-390**Human Osteology****3 Credits (15:30:0 hours)**

A hands-on laboratory course that offers a comprehensive study of the human skeleton, both as a dynamic, living system and as a source of information for reconstructing past human lives. During the first part of the course we cover basic skeletal biology and students learn to identify and side every human bone, a large number of fragmentary bones, and all of the major morphological features on each bone. During the second part of the course, we explore the methods used to recover human skeletal remains from archaeological and forensic contexts, and students learn to apply techniques for reconstructing past lives from skeletal remains including health and disease, biological relatedness, physical activity patterns, and estimates of age, sex and stature. Throughout the course we discuss the ethics of dealing with human remains.

Prerequisites: Minimum grade of C- in ANTH 209

ANTH-393**Cross-cultural Perspectives on Health and Healing****3 Credits (45:0:0 hours)**

This course provides an introduction to the sub-field of Medical Anthropology. Beginning with an overview of the central concepts and theoretical perspectives of medical anthropology, this course addresses the different ways in which health and illness are constructed cross-culturally, the roles of healers in different societies, and the political economy and social determinants of health and illness.

Prerequisites: Minimum grade of C- in a 100-level Anthropology course.

ANTH-394**Ethnographic Research Methods****3 Credits (45:0:0 hours)**

This course concentrates on the perspectives, qualitative methods, and research strategies employed by ethnographers. Special emphasis is placed on techniques of major ethnographic research traditions, methods of data collection, analysis of narrative or textual data, ethical issues in research and presentation of research results.

Grant writing and the use of such tools as computer software, film and other recording devices in ethnographic research are also explored. **Note:** The consent of the Department is required for Non-Anthropology majors.

Prerequisites: Minimum grade of C- in one of the following: ANTH 207 or ANTH 208.

ANTH-395**Issues in Archaeological Method and Interpretation****3 Credits (45:0:0 hours)**

As a survey of theory and practices currently used in archaeology, students study the concepts and models used for interpreting archaeological data as well as the evaluation of ethical issues regarding archaeological investigations and remains.

Prerequisites: Minimum grade of C- in ANTH 206.

ANTH-396**Archaeological Field Training****6 Credits (15:75:0 hours)**

This course provides students with an introduction to archaeological field work. Students experience all practical archaeological field techniques, including survey, excavation, laboratory analysis, cataloguing artifacts and conservation.

Prerequisites: Minimum grade of C- in ANTH 206 and consent of the department.

ANTH-397**Ethnographic Field School****6 Credits (0:60:30 hours)**

Anthropology is a broadly-based approach to understanding the human experience. Ethnographic methods approach this experience primarily, but not exclusively, through observation and participation in daily activities of communities. This course combines seminars with ethnographic research. Over the course of the field school, students will learn the steps involved in designing and executing an ethnographic research project. They will be trained in the central methods of ethnographic research and analysis. Where appropriate, allied field methods may be introduced. **Note:** Number of students accepted will change from year to year according to funds and each field school's logistics. Please note that acceptance into the field school is competitive and subject to an application process which includes a panel interview. Upon preliminary selection, all students have to attend a mandatory 15-hour pre-departure seminar and write a report. The seminar will be graded as a component of grade.

Prerequisites: Minimum grade of C- in ANTH 394 and consent of the department.

ANTH-399**Ecology Perspectives in Anthropology****3 Credits (45:0:0 hours)**

This course considers the question of human relationships to the environment as mediated through culture. To what extent and in what ways can we consider “nature” or “the environment” as socio-cultural constructions? Alternatively, to what extent and in what ways are cultures shaped by natural environments? Interdisciplinary in nature, this course brings together concerns about the production and use of knowledge regarding human social and cultural behaviour in specific environmental contexts.

Prerequisites: Minimum grade of C- in one of the following: ANTH 206, ANTH 207, ANTH 208 or ANTH 209.

ANTH-410**Humans, Climate and Culture****3 Credits (0:0:45 hours)**

This course examines the role of climate in our species' evolutionary history and conversely, human influence upon climate. Theories about the role of climate in shaping social organization and social “complexity” are addressed in light of evidence from the prehistoric record. The prehistoric and historic record of human responses to and influences upon climate will further be examined through regional and local case studies. The course concludes with a review of sociocultural institutions and practices as they relate to climate; cultural perceptions of weather and climate; cultural responses to climate change; and finally, the consequences to cultures of climate change.

Prerequisites: Minimum grade of C- in one of the following: ANTH 206 or ANTH 207, or ANTH 209 or EASC 208.

ANTH-411**Environmental Archaeology****3 Credits (0:0:45 hours)**

This course provides an overview of the techniques used in the analysis of past environments and the human interactions in these environments. Theories and methods are presented for reconstructing ancient ecosystems and assessing human transformation of these ecosystems. Case studies are used as examples.

Prerequisites: Minimum grade of C- in ANTH 206.

ANTH-415**Anthropological Theory****3 Credits (0:0:45 hours)**

This course is an overview of key trends and paradigms in anthropological theory, from classical to contemporary approaches. Using a topical or thematic approach, we consider the contributions of a number of anthropological theorists. Through the application of theoretical perspectives to case studies and ethnographies, the distinctive and mutual relationship between theory, method, and ethnographic data in anthropology is emphasized.

Prerequisites: Minimum grade of C- in ANTH 207 or ANTH 208 and any 300-level anthropology course.

ANTH-420**Culture and Globalization****3 Credits (0:0:45 hours)**

Transnational movement of money, media images, information, and people have spawned intense debates about the “global” impact of commodities, ideas, and capital on cultural and biological diversity. This course provides an anthropological consideration of globalization and its relationship to culture, modernity, tradition, diaspora, nationalism, race, class, and gender. In particular, we track the movements and reconfigurations of capital(ism), commodities, communication, and people by focusing on ethnographic analyses of such circuits.

Prerequisites: Minimum grade of C- in ANTH 207 or ANTH 208 and a 300-level anthropology course.

ANTH-421**Language and Power****3 Credits (0:0:45 hours)**

While language indexes the power relationships within a society and naturalizes them, it is also critical in the formation of social groups and struggle for power and prestige. In analyzing uses of language in a wide range of social and political contexts, the course addresses issues which include the ways language, power, hegemony and political struggle are related; the effects of nationalism on language; the role of language as a means of creating social organization and hierarchy; the relationship between minority and majority languages and cultures; and the role of the media, popular culture and literacy in contemporary linguistic and social relations.

Prerequisites: Minimum grade of C- in ANTH 208 and in one 300-level anthropology course.

ANTH-440**The Anthropology of Colonial Encounters****3 Credits (0:0:45 hours)**

This course examines the process of European contact and colonial expansion in the Americas and its long-term consequences from an anthropological perspective. Themes of the course include the historical motives involved in colonialism on the part of European and Indigenous peoples, the political and ecological effects upon cultures, and the role of colonialism in shaping the discipline of anthropology.

Prerequisites: Minimum grade of C- in one of ANTH 206 or ANTH 207 and one of ANTH 246, ANTH 250, ANTH 261 or ANTH 262.

ANTH-481**History of Archaeological Theory****3 Credits (0:0:45 hours)**

This course provides in-depth analysis of the evolution of archaeological theory from early antiquarianism to current ideas and practices.

Prerequisites: Minimum grade of C- in either ANTH 206 or ANTH 209 and a 300-level anthropology course.

ANTH-486**Archaeology of Death****3 Credits (0:0:45 hours)**

This course considers the role of mortuary evidence in facilitating understanding of past cultures. By examining numerous case studies, the course draws on a variety of anthropological and archaeological frameworks to explore how people treat their dead and what this can tell us about both the dead and the living.

Prerequisites: Minimum grade of C- in ANTH 206 or ANTH 209 and a 300-level anthropology course.

ANTH-497**Topics in Anthropology****3 Credits (0:0:45 hours)**

This is a seminar course for students interested in advanced study of specialized areas of anthropology. This course is devoted to the detailed study of a single theme – particularly themes of contemporary relevance or debate – and it will rotate among the subfields in anthropology.

Prerequisites: Minimum grade of C- in one of ANTH 206, ANTH 207, ANTH 208, or ANTH 209 and a minimum grade of C- in any 300-level anthropology course.

ANTH-498**Individual Study****3 Credits (0:0:45 hours)**

This individual study course provides senior students with an opportunity to explore a research topic in greater detail than is otherwise possible at the undergraduate level. The student works in consultation with and under the supervision of a member of the department with the requisite expertise. An individual study course includes directed reading and library research, and/or field or laboratory research followed by a public presentation of that research. Students may opt to execute research proposed through a prior independent study course and prepare a research paper to publication standards.

Prerequisite: Consent of the department.

ARTE-101**Art History I****3 Credits (45:0:0 hours)**

This course provides an introduction to the history of Western art and architecture from the prehistoric period to the end of the Early Renaissance. Relevant art historical methodologies are introduced, and selected works are examined within the framework of a contextual and formal analysis.

ARTE-102**Art History II****3 Credits (45:0:0 hours)**

This course provides an introduction to the history of Western art and architecture from the Renaissance to the mid-nineteenth century. Relevant art historical methodologies are introduced, and selected works are examined within the framework of a contextual and formal analysis.

ARTE-110**Drawing I****4 Credits (30:60:0 hours)**

In this course students are introduced to the elements and principles of drawing. Students develop foundational skills working with traditional mediums such as charcoal, graphite, ink wash and conté. Studies include achromatic value scales, perspective, gesture, contour and tonal descriptions. Additionally, students are challenged to innovate with new drawing media, marks and methods, and develop analytical skills to critique their work. Attendance at visiting artist lectures and art exhibitions outside of scheduled class hours may be required.

ARTE-111**Design I****5 Credits (30:90:0 hours)**

This course provides an intensive introduction to the visual language: its theories and vocabulary. Students work with two dimensional form to study the structures and principles of composition, principles of illusionistic space, visual dynamics and colour theory. Mediums and materials include acrylic paint, photo collage and achromatic papers. The critique practice is introduced. Development of problem solving skills, communication skills and productive work habits are emphasized. Attendance at visiting artist lectures and art exhibitions outside of scheduled class hours may be required.

ARTE-120**Drawing II****4 Credits (30:60:0 hours)**

This course further develops the principles introduced in Drawing I. Sustained tonal drawing, life drawing, lens-based technologies and drawing installation are introduced. Emphasis is on observational drawing skills and a broadening of the definition of “drawing”. Students may be required to attend visiting artist lectures or art exhibitions outside of scheduled class hours.

Prerequisites: Minimum grade of C- in ARTE 110.

ARTE-121**Design II****4 Credits (30:60:0 hours)**

This course provides an in-depth study of the visual language. Working primarily with paint on board, assignments are designed to stimulate analytical and creative thinking. Problem solving skills and productive work habits are emphasized. Attendance at visiting artist lectures and art exhibitions outside of scheduled class hours may be required.

Prerequisites: Minimum grade of C- in ARTE 111.

ARTE-123**Sculpture I****3 Credits (15:45:0 hours)**

This is an introductory 3D studio-based course on the concepts, materials and techniques of traditional and contemporary sculpture. Students study various forms of 3-dimensional artwork that may include abstraction, the figure, mixed media and installation/new genres.

ARTE-202**Art History III****3 Credits (45:0:0 hours)**

Beginning with the foundations of modernism in the mid-nineteenth century, this course examines the major movements in art, architecture, photography and design developed in Europe and North America up to the later part of the twentieth century. Relevant art historical methodologies are introduced, and selected works are examined within the framework of a contextual and formal analysis.

ARTE-203**Issues in Contemporary Art****3 Credits (45:0:0 hours)**

Issues in Contemporary Art is the study and discussion of art produced after WWII in the cultural, political, economic and theoretical contexts of visual culture. Students explore key issues through analysis of selected artists, art works and movements which make up the contemporary art scene.

Prerequisites: Minimum grade of C- in ARTE 202.

ARTE-214**History of Photography****3 Credits (45:0:0 hours)**

This course surveys the technological, social and cultural histories of photography from its origins in the early 19th-century to the 21st-century. Students consider the impact of photography on a variety of fields, including portraiture, science, colonial exploration, anthropology, sociology, criminology, journalism and the fine arts. While familiarizing students with influential photographers and iconic photographs of the 19th-, 20th- and 21st-centuries, this course also introduces students to the scholarly discourse around historical and current uses of photographic images.

ARTE-230**Drawing III****4 Credits (30:45:0 hours)**

Drawing III provides an in-depth study of the subjects, mediums and techniques examined in Drawing II. Colour drawing media is introduced. Emphasis is on refining skills in observation and representation. Students may be required to attend visiting artist lectures and art exhibitions outside of scheduled class hours.

Prerequisites: Minimum grade of C- in ARTE 120 or consent of the program.

ARTE-231**Painting****8 Credits (60:120:0 hours)**

In this course, students are introduced to broad concepts and methodologies of contemporary painting. Studio work is supplemented by critical research, lab and outdoor work, group critiques, and lectures/discussion related to recent and historical painting. Acrylic paint media, mixed media, digital grounds, and various substrates will be explored. Students are required to attend some off-site lectures and art exhibitions outside of scheduled class hours.

Prerequisites: Minimum grade of C- in ARTE 121.

ARTE-240**Drawing IV****4 Credits (30:45:0 hours)**

Drawing IV continues with the study of the concepts examined in Drawing III; however, emphasis is on the development of personal concepts and the exploration of innovative mediums and methods. Students may be required to attend visiting artist lectures and art exhibitions outside of scheduled class hours.

Prerequisite: Minimum grade of C- in ARTE 230.

ARTE-241**Intermedia****8 Credits (70:110:0 hours)**

In this course, students work with various media as well as with new combinations of traditional materials. Within Intermedia, it is possible to explore virtually any type of media or material that serves to complete a concept: sculpture, installation, audio, video, photo works, performance art, outdoor practice, lens-based or digital technologies, digital video, and digital image manipulation. Students are required to attend some off-site lectures and art exhibitions outside of scheduled class hours.

Prerequisites: Minimum grade of C- in ARTE 203 and VCPH 100.

ARTE-314**Thinking Photography****3 Credits (45:0:0 hours)**

To 'think photography' is to consider how photographs convey meaning and influence social and cultural practices. In this course, students debate photographic theory about the nature and function of photographic images. Also, students examine a range of photographic practices, both current and historical, and discuss documentary photography, photojournalism, advertising, scientific photography, sociological and anthropological uses of photography, art photography and personal photography.

ASTR-120**Astronomy of the Solar System****3 Credits (45:0:0 hours)**

Students examine the origin, evolution and nature of our solar system. The methods of astronomy and space science are discussed in terms of basic physical and mathematical principles, including the laws of gravity and orbital motion. Students become acquainted with the search for extrasolar planets and extraterrestrial life. Telescopes and other tools of astronomy are described, and students are given the opportunity to gain observing experience through simple observing exercises using telescopes. *Prerequisites:* Mathematics 30-1.

ASTR-122**The Astronomy of Stars and Galaxies****3 Credits (45:0:0 hours)**

Students examine the origin, evolution and nature of stars, galaxies and the universe as a whole. The methods of astronomy are discussed based on simple physical and mathematical principles related to the nature of gravity and light, including parallax, the inverse square law, Stefan-Boltzmann law, Doppler shift, and the laws of Newton and Kepler. Students study the big bang theory and structure and formation of the universe. Students are given the opportunity to gain observing experience through simple observing exercises using telescopes.

Prerequisites: Math 30-1.

BCSC-100**Grammar and Composition Foundations****3 Credits (45:0:0 hours)**

In this course, students learn how to write with clarity and precision, and to communicate successfully with a variety of audiences. Building on an understanding of traditional grammar, students examine the relationship between language structures and the expression of an author's intentions. By studying various writers and genres, students learn to identify and manipulate sentence elements to produce clarity, drama, power and other rhetorical effects. They also consider how media, technology and culture are influencing language and writing in general and grammar in particular.

BCSC-101**Communication and Human Interaction****3 Credits (45:0:0 hours)**

This course introduces students to basic concepts and principles of human communication and interaction. It includes an examination of processes of communication in three common communication settings: interpersonal relationships, group gatherings and public gatherings. Other topics to be covered include nonverbal communication, listening, and public speaking.

BCSC-102**Introduction to Visual Communication****3 Credits (45:0:0 hours)**

In this course, students communicate using visuals. Evaluating historical and contemporary examples of visual communication, students assess the meaning and impact of visual design. Students identify elements of visual communication design and evaluate their effect on message creation and interpretation. They develop skill in the basic functions of key digital applications widely used today for creating and combining text, photos and graphics files. Students leave the course with the knowledge and digital skills needed to start collaborating on communication projects.

BCSC-200**Communication Theory****3 Credits (45:0:0 hours)**

Students survey major theoretical perspectives and contemporary research in communication. The course examines historical and current political, social and economic contexts in the study of communication, including the contributions of Canadian thinkers. Theory is demystified, and students develop an appreciation of the intellectual traditions in communication research through the study of key concepts, models and issues.

BCSC-202**Online Communication and Information Architecture****3 Credits (45:0:0 hours)**

Online publication is changing the way journalists and communicators engage their audiences. From self-publication tools to social media, students examine and experience how communications professionals use various forms of online publication to achieve a wide variety of goals. The course connects traditional mass media to the practices and issues of emerging technologies and tools. Students are introduced to information architecture through user behaviours and site features.

Prerequisites: BCSC 102.

BCSC-203**Introduction to Research Methods****3 Credits (45:0:0 hours)**

This course introduces quantitative and qualitative research methods including empirical research, ethnography, narrative analysis, phenomenology, and grounded theory within the context of communication research questions. Specifically, students learn to evaluate secondary sources, gather accurate and meaningful information from primary sources through methods such as surveys, and examine the concepts of reliability, validity, generalizability, and professional ethics. In a collaborative project, they interpret and report the data they gathered from primary sources.

Prerequisites: ENGL 102

BCSC-210**Introduction to News Reporting****3 Credits (45:0:0 hours)**

This course introduces the practice of news reporting and the principles of writing a news story. Students focus on the reporter's core skills and abilities: story development and research, the interview, verifying facts, handling quotations and writing for publication in the variety of contemporary news media. The standards of accuracy, fairness, balance and journalistic responsibility are emphasized. Discussions include the role of the journalist as a purveyor of news and an arbiter of social issues, and the rapidly changing face of the news business.

Prerequisites: BCSC 100.

BCSC-211**News Production Process****3 Credits (45:0:0 hours)**

This course examines the aesthetics and design principles of news production for both print, online and other publications. A central focus throughout the course is the ways in which new technologies are transforming news reporting and publishing and the opportunities and challenges arising from these new technologies. Working in a hands-on learning environment, students prepare stories for publication in a number of mediums, paying particular attention to how a story changes as it migrates to different platforms. The impact of clear writing, effective visual and multimedia elements will also be explored.

Prerequisites: BCSC 102 and BCSC 210.

BCSC-215**Applied Communications****3 Credits (45:0:0 hours)**

In this course, students learn to use the tools and resources necessary to copyedit and proofread according to prescribed professional standards. Students learn to distinguish proofreading from copyediting, increase the speed and accuracy of their editing, and select and follow a style guide for a particular project. They also examine some of the larger issues in editing: authorial intention versus editorial responsibility, in-house versus freelance employment, copyright, professional conduct and ethics, and the importance of deadlines in the publishing process.

Prerequisites: BCSC 100.

BCSC-216**Professional Communication****3 Credits (45:0:0 hours)**

Professional communication is a new and evolving field that considers information and the way it is created, distributed, managed and consumed. In this course, students learn and apply the theories of professional communication. They analyze information and develop strategies and techniques for internal and external communication. Considering print and oral formats but with a focus on digital formats, students plan, execute, and evaluate communication, then adapt their practice to meet dynamic and evolving organizational or institutional needs. Recent trends will be considered, contributing to students' understanding of the context of professional communication. Throughout, students explore what constitutes professionalism and ethical practice in the context of contemporary professional communications.

Prerequisites: BCSC 253.

BCSC-221**Writing to be Heard****3 Credits (45:0:0 hours)**

In this course, students learn to write for the ear. They closely examine speeches and presentations for key messages and persuasive technique, then prepare and deliver a presentation or speech. Theories of writing and listening are applied as students determine communication objectives, write and rehearse a speech or presentation that engages, inspires and motivates an audience. By the end of this course, they offer constructive, critical analysis of the content and delivery of a speech or a presentation.

Prerequisites: Minimum grade of C- in BCSC 100.

BCSC-223**Introduction to Screenwriting****3 Credits (45:0:0 hours)**

Students are introduced to writing for film, television and video productions. Screenwriting genres are examined and students work with essential elements of a screenplay such as theme, character, story structure, dramatic objectives, conflict and resolution, scene creation and sequencing, the relationship between audio and video elements, and screenplay formatting. Each student presents a key concept in screenwriting and script analysis, and students exchange feedback in a workshop simulation of the working environment of a story department in a production studio.

Prerequisite: Minimum grade of C- in BCSC 100.

BCSC-241**Introduction to Technical Communication****3 Credits (45:0:0 hours)**

This course introduces students to the many professional contexts in which technical communicators practise. By considering various elements of technical communication and communication theory, students learn and practise adapting specialized information for global audiences, and expert and non-expert audiences. Students also examine professional ethics required of technical communicators and the potential consequences of unethical practice.

Prerequisites: BCSC 200.

BCSC-253**Classical and Modern Rhetoric****3 Credits (45:0:0 hours)**

Students use tools of persuasion to build arguments on a variety of topics. They learn to construct written arguments and arrange those arguments in effective and appropriate patterns. Looking at persuasive techniques going back to the Ancient Greeks, students search for and evaluate similar strategies in contemporary texts. By the end of this course, they understand the ethical, aesthetic and political dimensions of persuasion.

Prerequisites: Minimum grade of C- in BCSC 100.

BCSC-260**Substantive and Structural Editing****3 Credits (45:0:0 hours)**

In this course, students examine the objectives and techniques of stylistic, substantive, and structural editing by working through large, complex projects. Throughout the course, students engage with editorial and rhetorical theory, refining their editorial skills and applying independent critical analysis to scenarios involving print and online publishing.

Prerequisites: BCSC 215 or PROW 135.

BCSC-282**Short Written Forms****3 Credits (45:0:0 hours)**

In this course, students expand their creativity and problem-solving skills to address writing and editing contexts requiring tightly written prose. They develop potent samples for a variety of audiences and purposes, relying on accurate and effective audience analysis, diction, structure, tone and form. Students learn to produce tight, effective prose that communicates in few words with great power.

Prerequisites: Minimum grade of C- in BCSC 100.

BCSC-301**Communication Law****3 Credits (45:0:0 hours)**

Contemporary law and communication technologies have significantly affected how information gets to the public: how information is produced, paid for, presented and circulated. In this course, students examine the influence of media convergence on communication law and the effects of public policy on the development and use of technology and media. Although modern communication has no borders, this course emphasizes Canadian laws within a global context.

Prerequisites: BCSC 200.

BCSC-302**Multimedia Authoring****3 Credits (45:0:0 hours)**

In today's rapidly changing media convergence environment, professional communicators are increasingly required to author texts in multiple forms for multiple audiences. Building on BCSC 202, this course emphasizes the authoring of texts for a variety of forms, audiences, channels, and purposes. Projects include work with visual, audio, and verbal content, drawing on communications fundamentals applied effectively and ethically across a global, multi-channel environment.

Prerequisites: Minimum grade of C- in BCSC 202.

BCSC-306**Ethical Practice and Portfolio****3 Credits (45:0:0 hours)**

This course examines common ethical and practical considerations as students prepare to enter the workplace. Students reflect on the knowledge and skills they have gained in their classroom study and explore their readiness to work. They then apply their skills and interests to identify employment opportunities and develop employment materials. The ultimate goal of the course is to develop a portfolio to present to internship employers.

Prerequisites: BCSC 301.

BCSC-310**Strategic Communication Planning****3 Credits (45:0:0 hours)**

In this course, students gain critical information, insights and skills in strategic communication research and planning. They learn to apply research and planning skills in solving communication issues or problems. They also learn how to apply S.O.P. (analyzing situation, organization, and the public) as part of the strategic communication planning process. Students gain practical experience in developing and crafting key messages as well as producing formal strategic communication plans that are vital to advancing organizational and institutional interests and goals.

Prerequisites: Minimum grade of C- in BCSC 203.

BCSC-311**Online Journalism****3 Credits (45:0:0 hours)**

This course examines the production of knowledge within the field of online journalism. It builds on students' experience of creating online news in other courses and compares it with the challenges and realities of professional journalists around the world. Students examine the production processes in newsrooms and the evolving impact of technological developments on those processes such as verification of fact and inclusion of user-generated content. They examine the ideals and values of journalism and contrast them with actual journalistic practices, questioning whether those practices reinforce dominant cultural/social/political/economic influence.

Prerequisites: Minimum grade of C- in BCSC 210 and BCSC 211.

BCSC-312**Multimedia News Production****3 Credits (45:0:0 hours)**

This course introduces students to the best practices and principles of multimedia news production. Students create interactive stories and engaging online news features under deadline and working in a convergent newsroom environment. They analyze online readership behaviours to design user-friendly multimedia news products. They also manage and deploy user-generated content.

Prerequisites: Minimum grade of C- in BCSC 311.

BCSC-313**Advanced News Reporting****3 Credits (45:0:0 hours)**

Building on the fundamentals of news reporting, this course emphasizes thorough research, effective interviewing, and clear, concise writing as the foundation of good news production. Students confront increasingly challenging story assignments as they take their ideas from pitch to production for online or print media. The course will also emphasize new ways of multimedia storytelling and community engagement, using social media such as Twitter, Facebook and blogging. Journalistic ethical standards are examined in complex, real-world case studies.

Prerequisites: BCSC 210.

BCSC-320**Canadian Press and Society****3 Credits (45:0:0 hours)**

This course focuses on the evolution and current state of media and journalism in Canada. Students explore how newspapers, magazines, radio and television developed. They also evaluate and analyze the influence of digitization and new media on journalism. The symbiotic relationship between media and society is analyzed as students examine themes such as investigative journalism, women and the media, First Peoples media, the influence of advertising and 'infotainment'.

Prerequisites: BCSC 200.

BCSC-322**Interviewing Techniques****3 Credits (45:0:0 hours)**

In this course, students hone their interviewing skills and gain self-confidence through assignments of increasing complexity. Of central import is to instill in the student a sense of professionalism and proper interview etiquette. Topics include pre-interview planning and research, types of interviews, interview principles and techniques, choosing and attributing sources, and producing interviews for multimedia platforms. Legal and ethical responsibilities of a journalist are also covered.

Prerequisites: BCSC 210.

BCSC-323**Photojournalism****3 Credits (45:0:0 hours)**

Journalism includes the special talents of photojournalism, telling the news story through compelling and meaning-filled images. This course focusses on the photojournalist's research into and interpretation of the news story, planning and taking of photographs. On completion of this course, students are able to engage a reader and arouse emotion as they combine the reporter's skill and photographic technique with creative effort to report the news through a journalistic lens.

Prerequisites: BCSC 210.

BCSC-324**Arts and Culture Reporting****3 Credits (45:0:0 hours)**

Students prepare to be analysts of arts and culture presentations and focus on constructing authoritative and fair evaluative judgements. Students continue to deepen their journalistic competencies, including research methods, interview skills, and narrative writing. During this course, students are encouraged to expand their knowledge of and areas of interests in the arts and culture.

Prerequisites: Minimum grade of C- in BCSC 210.

BCSC-325**Radio News and Documentaries****3 Credits (45:0:0 hours)**

This course explores narrative construction in a variety of radio story formats in news and current affairs, including documentary. Students examine sound theory, paying close attention to how sound constructs meaning for the listening audience. They develop competencies in professional and technical skills unique to the medium, including radio interviewing skills, broadcast writing conventions, audio recording and editing, voice delivery, news and radio show lineup, and podcasting practices.

Prerequisites: Minimum grade of C- in BCSC 210.

BCSC-326**Rhetoric of Popular Culture****3 Credits (45:0:0 hours)**

Students critique popular culture as a form of rhetoric, deconstructing its arguments and their social and commercial effects. They apply rhetorical theory in major pop culture contexts and investigate the effects of current media and communications convergence on the forms and content of popular culture. The course contrasts pop culture derived from mainstream and alternative media, and examines hierarchies of cultural forms, assessing the significant of "high" and "low" culture. Ultimately, students develop the ability to overlay rhetorical principles onto pop culture media to create powerful tools for change and control.

Prerequisites: BCSC 253.

BCSC-328**Documentary Screenwriting****3 Credits (45:0:0 hours)**

This course focuses on the theory and practice of writing documentary screenplays, and the history of this genre. Students examine historical and contemporary documentaries, emphasizing Canadian productions and their influence on the documentary form. Students also consider the ethical decisions requiring filmmakers to align their messages with information, fact and reality. A brief survey of treatments and functions of a documentary (such as training and education, political, social activist, and cultural and art-house films and videos) provides the foundation for a story idea and treatment, industry-standard outline and professional shooting script that students will develop in this course.

Prerequisites: Minimum grade of C- in BCSC 223.

BCSC-330**Intermediate Strategic Communication****3 Credits (45:0:0 hours)**

This course focuses on the implementation phase of a strategic communication project or campaign with an emphasis on tactics. Using case studies as a foundation, students examine an organization's goals and propose a communications plan to ensure communication effectiveness. Students explore a range of communication tools, both conventional and emerging, and reflect on the implementation process from the perspective of various communication theories.

Prerequisites: Minimum grade of C- in BCSC 310.

BCSC-331**Corporate Narrative****3 Credits (45:0:0 hours)**

In this course, students examine the types of corporate 'storytelling' with a strategic role and function in communications planning. This course focuses on the early stages of strategic process including research, goal setting, objectives and creative risk taking. As students examine organizational narrative and develop the ability to identify and capture memorable, innovative and effective stories, they will translate stories into design and media concepts, including audio/visual, multimedia, reports, newsletters, social media and presentations for the organization's audiences.

Prerequisites: BCSC 216.

BCSC-332**Writing and Publishing Prose I****3 Credits (45:0:0 hours)**

Students develop knowledge of the theory and skills in the practice of writing prose for publication. In this course, students read and write widely in prose forms and genres. The emphasis is on literary forms, specifically fiction and creative nonfiction. Students develop the know-how to publish their work in recognized national and international publications.

Prerequisites: Minimum grade of B- in ENGL 103 and BCSC 100.

BCSC-340**Technical Communication for Digital Applications****3 Credits (45:0:0 hours)**

In this course, students become familiar with software development processes and learn about technical communication documentation for custom digital applications and commercial software. Students determine the characteristics of successful documentation for digital applications, including procedural, tutorial, and reference materials for internal and external audiences, and online user assistance such as help, guided tours, and in-depth articles. They examine options in methodology, with an emphasis on task orientation, and discuss how the fast-changing and multi-platform nature of this field affects their tasks. Students replicate a full digital application documentation project cycle, organizing a development team, producing a documentation plan including user analysis, assessing the effectiveness of their documentation through usability tests, creating and presenting a prototype print version, and developing appropriate online user assistance functions.

Prerequisites: Minimum grade of C- in BCSC 241.

BCSC-341**Literary Journalism****3 Credits (45:0:0 hours)**

Students delve into the art form of literary journalism, reading historical and contemporary examples as well as essays on the craft by contemporary practitioners. Through their readings, students recognize that the engine of literary journalism is the journey, which drives the process of research and informs the content and structure of the narrative. Students analyze the genre's definitive characteristics and practice its techniques, and as they do so, grapple with the ethical issues inherent to bringing traditional journalism and creative writing together. Students also examine the value and future of literary journalism in an age of the 24-hour news cycle and sound bites.

Prerequisites: Minimum grade of C- in BCSC 210 or BCSC 253.

BCSC-342**Writing for Periodicals****3 Credits (45:0:0 hours)**

Whether in print or online, the editorial content of periodicals comprises various forms of articles. Students learn the forms and ingredients of articles written for newspapers, magazines, and newsletters in local, regional, and national contexts. Starting with editorial and readership analysis, students embark on the article-writing process: they shape topics into story ideas, identify appropriate primary sources, carry out interviews, and incorporate the formal elements of article writing into publishable copy. Students also consider the market for print and online periodicals in both a Canadian and a North American context, examine the effects of media ownership on magazine publishing, and, throughout the course, examine the ethical issues that arise in the periodical industry.

Prerequisites: Minimum grade of C- in BCSC 210 or BCSC 253.

BCSC-343**Introducing Creative Nonfiction****3 Credits (45:0:0 hours)**

In creative nonfiction, writing the human experience meets art and truth. In this course, students examine the literary forms of creative nonfiction, including the personal essay, literary diaries, and memoir, and the sub-genres of creative nonfiction, including literary travel writing, nature writing, science writing, and cultural criticism. Students also look at current and emerging trends in the genre. By reading extensively and broadly, analyzing what they read with a particular focus on the theory and craft of writing creative nonfiction, students gain a broad understanding of what is sometimes known as the fourth genre.

Prerequisites: Minimum grade of B- in BCSC 332

BCSC-352**The Media and the Message****3 Credits (45:0:0 hours)**

Students learn to serve as a bridge between an organization's messages and the demands of the media. First identifying issues that create positive and negative consequences for an organization, students then learn strategies to produce favourable media coverage. They create pitches and stories to attract print, television, radio and web interest resulting in local, national and international circulation. By the end of this course, they are able to coach corporate spokespeople and to maintain mutually beneficial partnerships with media.

Prerequisites: Minimum grade of C- in BCSC 100.

BCSC-360**Magazine Editing****3 Credits (45:0:0 hours)**

Building on skills learned in previous editing courses, students have an opportunity to model professional practice in the planning, execution, and production of a magazine that will be published by the School of Communications. As members of an editorial board, they set editorial policy, calendars, plots, timelines, and costing; determine style guides, recurring elements, and publication standards; and manage external contractors, print production, and distribution. Throughout the course, students refine their abilities to apply their creative processes in a team setting and provide constructive criticism of their own and others' work.

Prerequisites: BCSC 260.

BCSC-361**Book Editing****3 Credits (45:0:0 hours)**

In this course, students develop as editors by investigating the field of book editing. They consider the evolution of North American book culture and contrast it with that of other Western societies. Students analyze current issues in book editing as they examine the processes of publishing a book, from manuscript acquisition and development to purchase in a bookstore or on a website, with a focus on the Canadian publishing context. Throughout the course, they continue to improve their editing knowledge, judgment, and skills through readings, discussions, exercises, written assignments, and guest speakers.

Prerequisites: BCSC 260.

BCSC-362**Print Culture Studies****3 Credits (45:0:0 hours)**

In this course, students survey the development of print-based communications and critically analyze the cultural context of newspapers, magazines, and books as material objects. Students examine the history of print technologies, the rise of a literate marketplace through mass education and the concomitant rise of professional writers to serve that audience, the structure of cultural classes, and the possible disappearance of print in a global society that is embracing digital media and encouraging communications convergence.

Prerequisites: BCSC 200.

BCSC-398**Professional Field Placement****3 Credits (0:0:160 hours)**

Students gain work experience in tasks and assignments typical of an entry-level journalist or professional communicator. Under the guidance of a faculty supervisor, students apply the knowledge and skills they have acquired in their first three years of study to a work situation. The field placement is a crucial component of the program, integrating theory and practice and demonstrating the values and attitudes acquired through classroom study.

Prerequisites: Minimum grade of C- in BCSC 306.

BCSC-400**Intercultural Communication****3 Credits (45:0:0 hours)**

This course is designed to examine the principles and processes of communicating from one culture to another. Students will identify and assess the major challenges presented by intercultural interactions both at home and abroad. These challenges include developing cultural awareness, cultural sensitivity, and intercultural communication competence. Students will apply what they have learned in developing strategies and skills to communicate effectively with people from other cultures, a capability that is critical in the increasingly culturally diverse workplace and globalized society.

Prerequisites: BCSC 200.

BCSC-411**Advanced Research Methods****3 Credits (45:0:0 hours)**

In this course, students build on skills and knowledge acquired in the introductory research course and expand their applied knowledge of quantitative and qualitative research. The course covers at a senior level the principles and ethics of scientific inquiry, hypothesis construction, research design, data collection, sampling, interpretation of statistics, ethnographic research, and evaluation of results. Students collaboratively plan and deliver one group research project, as well as design and deliver one individual research project.

Prerequisites: Minimum grade of C- in BCSC 203.

BCSC-415**Global Media Systems****3 Credits (45:0:0 hours)**

In this course, students survey media 'systems' hailing from various countries. Such systems include business sectors, communication technologies, government policies, and ideologies. Particular attention is paid to Canadian institutional strategies and audience receptions, as these operate at global scales or within global contexts. Students analyze mutual influences between global media and related contemporary developments – from cultural trends and political events to economic and technological changes. Students direct special focus at tensions between globalization and national/local concerns, so as to determine how these interrelationships play out in today's mass-media messaging and manoeuvring.

Prerequisites: BCSC 320.

BCSC-417**Professional Practice****3 Credits (45:0:0 hours)**

Building on the field placement, this course invites students to explore and reflect on aspects of professional practice. Students apply critical analysis skills to develop self-awareness of their identities as professional communicators. They compare and contrast key aspects of professional identity with a focus on interpersonal effectiveness and examine theories of collaboration and principles of leadership. Finally, they examine an issue of professional practice and are encouraged to prepare their findings for presentation or publication.

Prerequisites: BCSC 398.

BCSC-420**Beat Reporting****3 Credits (45:0:0 hours)**

Students examine the beat reporter's role to cover an assigned area and produce accurate, balanced and fair stories of varying complexity. This course emphasizes a range of writing including hard news, features and columns. Blogging, which plays an integral role in beat coverage, is also emphasized. Students learn to recognize which of their journalistic tools are best to tell a story, and to use those tools to do so; this concept includes, but is not limited to, a traditional written story, video, audio or other multimedia presentations, live blogging or data visualization. Students explore the need to develop a network of sources while maintaining professionalism and independence.

Prerequisites: Minimum grade of C- in BCSC 313.

BCSC-421**Advanced Online Journalism****3 Credits (45:0:0 hours)**

This course extends the student's experience of news gathering, writing and production of stories and features published online. Students are engaged in critical discourse and they focus on 'enterprise skills' to meet the changing circumstances of online journalism. Students examine theoretical frameworks for technological innovation in the field of communication, and through teamwork, they propose solutions and innovations to the challenges of the contemporary newsroom.

Prerequisites: Minimum grade of C- in BCSC 311.

BCSC-422**Advanced Reporting and Writing: The Feature****3 Credits (45:0:0 hours)**

This course focuses on long-form narrative journalism. Students identify and develop solid feature story ideas ranging from the short newspaper "page brightener" to the in-depth narrative. They experiment with various techniques of literary journalism to build engaging narratives that are emotionally and intellectually compelling. *Prerequisites:* Minimum grade of B- in BCSC 313 and consent of the instructor upon review of portfolio. Not to be taken for credit by students who have successfully completed BCSC 341 or BCSC 342.

BCSC-423**Broadcast News Current Affairs****3 Credits (45:0:0 hours)**

In this course students re-purpose their reporting skills to create visually compelling stories for a variety of platforms, including television news, public affairs programs and social media channels. Storytelling that incorporates video broadcast elements requires a dramatically different approach to reporting than a story in print. Critically examining the opportunities and limitations of the medium, particularly as a conveyer of social issues, students examine industry values, standards and assumptions implicit in decisions made concerning digital news content. They also gain familiarity with techniques of shooting, writing, editing and producing digital news for visual channels.

Prerequisites: BCSC 313.

BCSC-424**Reporting on Canadian Politics****3 Credits (45:0:0 hours)**

This course offers a twofold approach to Canadian political reporting, focusing on both the processes and institutions of government and on journalistic methods to cover politics at all levels. Students learn how the Canadian government operates at the federal, provincial and municipal levels and discuss the role of political parties, elections and the electoral system, interest groups and legislative and executive branches of government. In examining the often symbiotic relationship between politicians and media, they analyze the ways in which governments and journalists interact to produce today's news. The role of the journalist as a democratic watchdog is emphasized. This course addresses the question of whether reporters can cover a political beat effectively, impartially and ethically. Students produce news reports and also consider new forms of political reporting such as blogging, which enable journalists to facilitate public discourse.

Prerequisites: Minimum grade of C- in BCSC 313.

BCSC-425**Investigative Journalism****3 Credits (45:0:0 hours)**

Investigative journalism requires patience, resourcefulness, clear thinking, meticulous attention to detail and a dogged determination to uncover the truth. This course examines the importance of, and risks associated with, investigative reporting in democratic societies such as Canada. Students focus on how to start and sustain a prolonged investigation, investigative interviewing, researching public records, the pros and cons of anonymous sources and filing access to information requests.

Prerequisites: Minimum grade of C- in BCSC 313.

BCSC-426**Advanced Seminar in Journalism****3 Credits (45:0:0 hours)**

This seminar engages students in an in-depth and focused study of a significant topic or issue in journalism. Course content varies each year depending on contemporary concerns and interest of faculty as well as students. The seminar topic is announced prior to registration. As an outcome of the course, students are able to demonstrate application of practical and/or theoretical knowledge of the field through a project or a research paper. This course will be especially helpful to senior students wishing to pursue graduate studies.

Prerequisites: Minimum of C- in two of the following: BCSC 312, BCSC 313, BCSC 320, BCSC 322, BCSC 323, BCSC 324, BCSC 423, BCSC 415, BCSC 425.

BCSC-430**Advanced Strategic Communication****3 Credits (45:0:0 hours)**

In this course, students examine communication theory in the context of complex communications practice. Students advance their research, organizational analysis, and rhetorical skills in the evaluation of a real-world communication campaign. Depth of analysis and academic insight are emphasized. Ultimately, students make and defend original assessments and recommendations about communication effectiveness.

Prerequisites: Minimum grade of C- in BCSC 330.

BCSC-431**Advanced Seminar in Strategic Communication****3 Credits (45:0:0 hours)**

This seminar engages students in an in-depth and focused study of a significant topic or issue in strategic communication. Course content varies each year depending on contemporary concerns and interest of faculty as well as students. The seminar topic is announced prior to registration. As an outcome of the course, students are able to demonstrate application of practical and theoretical knowledge of the field through a project or research paper. This course is especially helpful to senior students wishing to pursue graduate studies.

Prerequisites: Minimum grade of C- in BCSC 430.

BCSC-432**Writing and Publishing Prose II****3 Credits (45:0:0 hours)**

This course builds on students' work in BCSC 332 and is intended for students with strong interest and demonstrated skills in creative prose. The emphasis is on literary forms, specifically literary fiction and creative nonfiction. This course provides an intensive workshop experience and culminates with the production of a polished portfolio of work ready for submission to publishers.

Prerequisites: Minimum grade of B- in BCSC 332 and portfolio review.

BCSC-440**Technical Communication: Safety Standards and Policies****3 Credits (45:0:0 hours)**

In this course, students survey industries that rely heavily on safety documentation, and consider the role of policies, practices, and procedures in creating a safety culture. They analyze safety processes and documentation and discuss the role of the three levels of safety controls to mitigate hazards. Students consider ethics and track the evolution of safety in industry. They review the safety- and engineering-related laws and standards in Canadian and international jurisdictions and determine how to locate pertinent safety regulations and standards for a specific topic. They assess methods for creating or revising documentation for safe work policies, practices, and procedures; safety orientations and training; emergency preparedness and response; quality assurance and control; and securing certificates of recognition from certifying safety partnerships.

Prerequisites: Minimum grade of C- in BCSC 340.

BCSC-441**Technical Communication for Policy Writing****3 Credits (45:0:0 hours)**

Policies act as the rudder steering the people and processes of organizations and government agencies toward their stated goals. Technical communication can be the key to ensuring that these documents are clear and effective and encourage compliance. Students in this course describe the differences among policies, practices, and procedures and identify the characteristics of written goals that are implementable and measurable. They look at the legislation and regulations often related to policies, and address the effect of globalization on policy writing. Through critical analysis of samples of policies and human resource handbooks, students learn to anticipate potential consequences of policy wording, including the impact on organization culture. They also identify the role of policies and goals in defining responsibilities, coping with organizational change, and treating sensitive issues in human resources.

Prerequisites: Minimum grade of C- in BCSC 340.

BCSC-452**Advanced Seminar in Technical Communication****3 Credits (45:0:0 hours)**

This seminar engages students in an in-depth and focused study of a significant topic or issue in technical communication. Course content varies each year depending on contemporary concerns and interest of faculty as well as students. The seminar topic is announced prior to registration. As an outcome of the course, students are able to demonstrate application of practical and/or theoretical knowledge of the field through a project or research paper. This course is especially helpful to senior students wishing to pursue graduate studies.

Prerequisites: Minimum grade of C- in two of the following: BCSC 340, BCSC 440, BCSC 441, BCSC 411.

BCSC-461**Publication Editing and Management****3 Credits (45:0:0 hours)**

This course examines production processes, which are the hub of publishing activity. The work of editors, designers, marketers and managers intersects in production, and the focus of this course is on production at a time of transition as publishers weigh print and electronic options. Students develop their creativity and problem-solving skills as they prepare specifications, source suppliers, compile costing sheets, buy print, develop schedules, and evaluate quality. They benefit from interacting with industry materials, technologies, and experts in the classroom and on field trips.

Prerequisites: BCSC 260.

BCSC-462**Advanced Seminar in Editing and Publishing****3 Credits (45:0:0 hours)**

This seminar engages students in an in-depth and focused study of a significant topic or issue in editing and publishing. Course content varies each year depending on contemporary concerns and interest of faculty as well as students. The seminar topic is announced prior to registration. As an outcome of the course, students are able to demonstrate application of practical and theoretical knowledge of the field through a project or research paper. This course is especially helpful to senior students wishing to pursue graduate studies.

Prerequisites: Minimum grade of C- in at least two of the following courses: BCSC 260, BCSC 360, BCSC 361, BCSC 362, BCSC 461.

BICM-200**Introductory Biochemistry****3 Credits (45:0:0 hours)**

Biochemistry is the study of the chemistry of life. This course introduces students to the complexities of the cellular environment and its impact on the chemical reactions that occur in the cell. Structural and functional aspects of proteins (both enzymatic and non-enzymatic) and nucleic acids are examined. The course also introduces intermediary metabolism, focusing on carbohydrate metabolism.

Emphasis is on free energy changes associated with these processes, their regulation, and integration. **Note:** This course cannot be taken for credit if credit has already been obtained in BICM 203 or BICM 205.

Prerequisites: Minimum grade of C- in BIOL 107 and CHEM 101 and CHEM 261.

BICM-320**Structure and Function of Biomolecules****3 Credits (45:0:0 hours)**

This course illustrates the relationship between structure and function in biological molecules. The structure of proteins is discussed with selected examples to illustrate protein function. Mechanisms of enzymatic catalysis are presented with an emphasis on kinetics and regulatory mechanisms. Structural and functional aspects of carbohydrates and lipids are presented, with reference to glycobiology, biological membranes and mechanisms of transport. Experimental methods used to study proteins, carbohydrates and lipids are introduced.

Prerequisites: Minimum grade of C- in BICM 200 and CHEM 102 and in CHEM 263.

BICM-330**Nucleic Acid Chemistry and Molecular Biology****3 Credits (45:0:0 hours)**

This course provides a comprehensive introduction to the biochemistry of nucleic acids. The structure, function and metabolism of nucleotides are considered. Nucleic acids and chromosomes are examined at their structural level. The molecular mechanisms of both DNA and RNA metabolism are discussed with particular attention to replication, DNA repair, recombination, transcription, reverse transcription, translation, and protein targeting. Emphasis will be placed on the integration and regulation of these processes. **Note:** This course cannot be taken for credit if credit has already been obtained for BICM 205.

Prerequisites: Minimum grade of C- in BICM 200 and CHEM 102 and in either CHEM 163 or CHEM 263.

BIOL-020**Biology 20****5 Credits (90:0:0 hours)**

Biology 20 is equivalent to Alberta Learning's Biology 20. The course deals with major concepts of systems, equilibrium, energy and matter. The major topics include cell dynamics, cellular pathways, the biosphere, cellular matter and energy flow, matter and energy exchange in ecosystems, and matter and energy exchange by the human organism. *Prerequisites:* SCIE 010 or equivalent.

BIOL-030**Biology 30****5 Credits (90:0:0 hours)**

Biology 30 is equivalent to Alberta Learning's Biology 30. The course concentrates on many aspects of the human body – its function and maintenance. The major topics include the nervous system, hormones and controls, reproduction and human development, cell division and classical genetics, heredity and molecular genetics, population dynamics and populations and communities. *Prerequisite:* BIOL 20 or equivalent or consent of the department.

BIOL-101**Biology of Human Concern****3 Credits (45:0:0 hours)**

This course enables students to study and discuss various topics in biology that are of current concern. Topics may include, but not be limited to: scientific method and critical thinking, genetics, biotechnology, cancer, immunology, and human infectious diseases.

BIOL-102**Nutrition and the Body****3 Credits (45:0:0 hours)**

This course is designed to develop both content knowledge and critical thinking in basic nutrition. Physiological processes and how these are affected by various nutrients are considered. Possible topics include energy balance (weight loss and gain), the influence of nutrition on chronic disease and physical fitness.

BIOL-103**Humans and Their Environment****3 Credits (45:0:0 hours)**

This course provides a general overview of global and local environmental problems which have accompanied the evolution of the human species and identifies the principal areas in which critical decisions are now required if humanity is to survive. Detailed case studies on a number of specific environmental topics comparing Canada (a developed country) with a developing country are presented. **Note:** This course is intended for students that will not be majoring in ecology or environmental science.

BIOL-107**Introduction to Cell Biology****3 Credits (45:36:0 hours)**

The smallest unit of life is the cell. This course provides an introduction to the biology of the cell. Major topics include the chemical composition of cells, characterization of prokaryotic and eukaryotic cells at both a structural and functional level, and energy transfer within the cell. The evidence leading to the elucidation of DNA as the genetic material is examined as are the processes which govern the flow of genetic information in the cell. **Note:** BIOL 107 and BIOL 108 may be taken in either order. *Prerequisites:* Biology 30 and Chemistry 30.

BIOL-108**Organisms in Their Environment****3 Credits (45:36:0 hours)**

From the origin of life on earth through the evolution of prokaryotic and eukaryotic organisms this course examines the diversity of life on earth. Using a phyletic approach to classification, the major taxonomic groups of organisms are introduced. These include prokaryotes, numerous protists, plants, fungi, and animals. Features that adapt these organisms to their environment are emphasized using Darwinian evolution as the underlying principle. **Note:** BIOL 108 and BIOL 107 may be taken in either order. *Prerequisites:* Biology 30.

BIOL-201**Eukaryotic Cellular Biology I****3 Credits (45:0:0 hours)**

This course provides an overview of the eukaryotic cell with a detailed dissection of selected aspects at the structural and functional levels. Emphasis is on protein targeting and transport within endomembrane and non-endomembrane systems, endocytotic and exocytotic pathways, cellular signaling pathways, biological membranes, and the cytoskeleton. Primary and review literature is used to elucidate cellular processes and advances in cell biology.

Prerequisites: Minimum grade of C- in BIOL 107 and in any 100-level CHEM.

BIOL-205**Principles of Molecular Biology****3 Credits (45:36:0 hours)**

This course provides an introduction to the molecular mechanisms for the propagation and expression of the genome in both prokaryotic and eukaryotic systems. The application of modern molecular biological techniques to the study of gene structure, function and regulation are discussed. Basic techniques in molecular biology are introduced in the laboratory.

Prerequisites: Minimum grade of C- in BIOL 107.

BIOL-207**Principles of Genetics****3 Credits (45:36:0 hours)**

This course provides an introduction to the fundamental principles of inheritance through an examination of transmission, distribution, arrangement, and alteration of genetic information. Topics include the structure of the genetic material, mutational processes, Mendelian inheritance, extensions to Mendelian inheritance, genetic linkage and linkage mapping, recombination and changes in chromosome structure. The emphasis throughout is on application of concepts to solve problems.

Prerequisites: Minimum grade of C- BIOL 107.

BIOL-208**Principles of Ecology****3 Credits (45:36:0 hours)**

Ecology is the study of the interactions between organisms and their environment. These include interactions at the individual, population, community, and ecosystem levels. Topics presented include: abiotic and biotic factors that form an organism's environment, models of population growth and factors controlling growth, competition and predator-prey interactions in communities, energy flow and nutrient cycling in ecosystems. Laboratories emphasize collection, analysis, interpretation, and communication of ecological data.

Prerequisites: Minimum grade of C- in BIOL 108.

BIOL-211**Introduction to Microbiology****3 Credits (45:36:0 hours)**

This course deals with the cell structure and physiology of microorganisms. Major topic areas include the structural and functional characterization of microbial groups, the metabolic diversity of microbes, factors affecting microbial growth, and environmental sensing and response of microbes. Throughout the course, examples of economically and medically important applications of microbes are used to illustrate major concepts. Laboratory exercises introduce students to common microbiological techniques used in environmental microbiology, molecular microbiology, and microbial biotechnology.

Prerequisites: Minimum grade of C- in BIOL 207 and in any 100-level CHEM course.

BIOL-300**Eukaryotic Cellular Biology II****3 Credits (45:36:0 hours)**

This course is a continuation of the structural and functional analysis of eukaryotic cells initiated in Biology 201. Emphasis is on understanding and applying the tools and techniques used by cell biologists to investigate cellular processes at both theoretical and practical levels. Regulation of the cell cycle, tissue formation and intercellular junctions, cellular differentiation and death, and cancer mechanisms are discussed.

Prerequisites: Minimum grade of C- in BIOL 201 and BIOL 205.

BIOL-310**Freshwater Ecology****3 Credits (45:36:0 hours)**

This course examines the adaptations and ecological roles of bacteria, fungi, plants, protists, and animals that inhabit streams, rivers, ponds, and lakes. Abiotic and biotic interactions that contribute to freshwater ecology are discussed. Discussions will emphasize, but not be limited to, Alberta environments. The laboratory exposes students to a number of empirical techniques commonly used in studying and measuring ecological processes in aquatic systems.

Prerequisites: Minimum grade of C- in BIOL 208.

BIOL-312**Terrestrial Ecology****3 Credits (45:36:0 hours)**

This course examines the abiotic and biotic interactions that contribute to the structure and functioning of terrestrial ecosystems and landscapes. Principles of ecosystem and landscape ecology will be discussed. Topics include: soils, energy and nutrient cycling, plant productivity, climate patterns and impacts, and causes and consequences of landscape structure. Discussions will emphasize, but not be limited to, Alberta environments. The laboratory focuses on a range of techniques used in studying and measuring ecological processes in terrestrial systems, and the critical evaluation, analysis and effective communication of ecological information.

Prerequisites: Minimum grade of C- in BIOL 208.

BIOL-313**Animal Developmental Biology****3 Credits (45:36:0 hours)**

Students explore how molecular and cellular mechanisms work together to drive the development of vertebrate and invertebrate animals. Discussion topics include gene regulation and expression related to ontogeny. The laboratory focuses on quantifying these mechanisms and explores animal models of development.

Prerequisites: Minimum grade of C- in BIOL 201 and in BIOL 205.

BIOL-314**Population Ecology****3 Credits (45:36:0 hours)**

This course offers an in depth examination of the central principles of population ecology and current practical applications in species conservation and management. Topics include population demographics and dynamics; population structure; life history strategies; interspecific interactions; and applications to species harvesting, control, conservation and recovery. The laboratory focuses on quantitative field, lab and computer simulation techniques commonly used to estimate and model population parameters and dynamics.

Prerequisites: Minimum grade of C- in BIOL 208 and in any one of MATH 113, MATH 114, MATH 120, or MATH 125.

BIOL-315**History of Biology****3 Credits (45:0:13 hours)**

This course traces the scientific foundations of biological discovery from the ancient Greeks to the present. The course presents the origins and evolution of modern concepts in biology and will introduce students to the people that were largely responsible for these ideas. The course involves a major written component involving critical evaluation of biological literature, an oral presentation and peer work. Students are expected to actively participate in class discussions.

Prerequisites: Minimum grade of C- in any 200-level Biological Sciences course. *Co-requisites:* Any 300-level Biological Sciences course.

BIOL-321**Mechanisms of Evolution****3 Credits (45:0:0 hours)**

This course introduces the major principles of biological evolution including micro and macroevolutionary processes. Students gain a basic understanding of population genetics, variation, natural selection, adaptation, coevolution, speciation, and extinction.

Prerequisites: Minimum grade of C- in BIOL 108 and BIOL 207.

BIOL-337**Biostatistics and Research Design****3 Credits (45:36:0 hours)**

This course introduces students to the methods and steps used in biological experimental design, data collection, organization, analysis, and presentation of biological data. Evaluation of different sampling designs and the benefits and limitations of various data types for testing biological hypotheses are discussed. A wide variety of statistical tests are compared and contrasted. Laboratory activities illustrate how database, spreadsheets, and statistical software are used in data analysis.

Prerequisites: Minimum grade of C- in any 200-level Biological Sciences course and STAT 151.

BIOL-361**Marine Biology****3 Credits (45:36:0 hours)**

This course provides an introduction to the adaptations of organisms that live in various marine habitats. The essential physical features of the marine environment are considered as well as overviews of the diversity of marine prokaryotes, protists, plants, and animals. The community ecology of marine organisms and the threats to and human impacts on oceans are discussed. The laboratory emphasizes the identification of a variety of marine organisms and includes an optional field trip to a coastal area. **Note:** ZOO 250 is strongly recommended.

Prerequisites: Minimum grade of C- in BIOL 208.

BIOL-365**Tropical Rainforest Ecology****3 Credits (20:70:0 hours)**

This course provides an introduction to the biodiversity and ecology of organisms found in the world's most biologically rich ecosystem, the tropical rainforest. The physical and biotic forces that contribute to this incredible diversity are investigated, and the most serious threats to the conservation of the tropical rainforest ecosystem are explored. The course includes a field trip to the Tiputini Biodiversity Station in the lowland rainforest of eastern Ecuador, a visit to a high-elevation cloud forest in the Andes, and travel to other biological and cultural sites in Ecuador.

Prerequisites: Minimum grade of C- in BIOL 208 and consent of the department.

BIOL-367**Conservation Biology****3 Credits (45:0:0 hours)**

This course introduces the principles of conservation biology with an emphasis on ecological processes operating at population, community, and ecosystem levels of organization. Threats to biological diversity, ranging from species introductions to habitat destruction will be discussed along with conservation solutions ranging from the design of protected areas through conservation legislation. The course involves a major oral presentation and peer work. Students are expected to actively participate in class discussions.

Prerequisites: Minimum grade of C- in BIOL 208.

BIOL-371**Animal Behaviour****3 Credits (45:36:0 hours)**

This course provides students with a biological and ecological approach to the general question of "how and why animals behave as they do." The primary focus is on the biological and evolutionary processes that shape behaviour in general. An additional important objective is to clearly differentiate between proximate and ultimate explanations of behaviour.

Prerequisites: Minimum grade of C- in BIOL 208 or in PSYC 373 with consent of the department.

BIOL-385**Wildlife Forensics****3 Credits (45:36:0 hours)**

This course examines the use of molecular biology and other biological techniques in wildlife forensics. Genetic markers and the technologies employed to characterize them are discussed. Emphasis is on the questions, as they pertain to wildlife management, that can be addressed through the application of DNA-based and other biological methods. Extensive use is made of scientific literature to illustrate specific examples of the value and usefulness of wildlife forensics in wildlife conservation and management.

Prerequisites: Minimum grade of C- in BIOL 207 and ZOO 225.

BIOL-410**Techniques in Field Ecology****3 Credits (0:90:0 hours)**

This course provides students with experience in designing an ecological research project and collecting biological information in a field setting. Students will gain skills in a range of field techniques and research design methods commonly used to study various biota in terrestrial, freshwater, and/or wetland ecosystems. Students will be expected to collect, analyze, and communicate field data using various methods, critically evaluate the field techniques, and design and carry out an independent research project culminating in a final scientific paper.

Prerequisites: Minimum grade of C- in BIOL 337 and in at least one of BIOL 310, BIOL 312, BIOL 314, or BIOL 371.

BIOL-492**Field Placement****3 Credits (0:0:45 hours)**

This course offers students experience in a biological laboratory and/or a field setting. Supervised by a cooperating agency, organization, or institution, in conjunction with a faculty member, students will apply their knowledge and skills to practical assignments in a specific area of biological sciences. **Note:** This course is intended for students in the final year of their degree. Enrolment is dependent on the availability of appropriate field placements. This course may be taken up to two times.

Prerequisites: Minimum grade of B- in a 300- level Biological Sciences course relevant to the field placement.

BIOL-495**Special Topics****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in Biological Sciences. Topics covered vary with the interests of students and faculty. Students should consult with faculty members in the Department of Biological Sciences for details regarding current offerings. **Note:** This course is intended for students in the final year of their degree. This course may be taken up to two times.

Prerequisites: Minimum grade of B- in 300-level Biological Sciences relevant to the special topic.

BIOL-498**Independent Research****3 Credits (0:72:0 hours)**

In this course, students plan, conduct, and communicate the results of an independent research project in Biological Sciences under the direction of a faculty supervisor. Registration will be contingent on the student having made prior arrangements with a faculty member willing to supervise the research. **Note:** This course is intended for students in the final year of their degree. This course may be taken up to two times.

Prerequisites: Minimum grade of B- in 300-level Biological Sciences relevant to the proposed research.

BOTN-205**Fundamentals of Plant Biology****3 Credits (45:36:0 hours)**

This course is an overview of the biodiversity of organisms in the Plant Kingdom (bryophytes, seedless vascular plants, gymnosperms and angiosperms). The course examines plant development and anatomy with a focus on vascular plants. Emphasis throughout the course is on the relationship between form and functional adaptations. Relationships between and among plants and other types of organisms including fungi are examined. Additional areas of plant research are introduced.

Prerequisites: Minimum grade of C- in BIOL 108.

BUSN-200**Fundamentals of Business****3 Credits (45:0:0 hours)**

This course is an overview of the functional areas of business, such as marketing, operations, accounting, finance, information technology and general management. Topics include small business management, ethics, government and international business. Students prepare and present a basic group business plan. Restricted to students in MacEwan University's Public Relations program and the Human Resources Management program. Chair approval is required for any other student.

BUSN-201**Introduction to Sustainable Business****3 Credits (30:0:15 hours)**

This is an interdisciplinary cornerstone course, based on the premise that responsible leadership and effective management requires an understanding of business and its substantive disciplines, how a sustainable business is run and how emerging issues in business can be addressed from a sustainability perspective.

BUSN-210**Special Topics in Business****3 Credits (0:0:45 hours)**

Students explore a designated topic in Business Studies, allowing them an opportunity to reflect and present findings on an activity or project in which they have undertaken within the School of Business. A contract between the student(s) and the instructor outlines the objectives, process and criteria for evaluation. Chair approval is required for registration. This course is only open to students in the School of Business who have completed at least 30 credits.

BUSN-330**Project Management****3 Credits (45:0:0 hours)**

Students learn the theory and practice of project management through the phases of initiating, planning, executing, monitoring and controlling, and closing. Students examine how the project management knowledge areas (scope, time, cost, quality, human resources, communications, risk, procurement, and integration) have an impact on projects. Students consider the complexities of international projects and analyze the Project Management Institute's (PMI) Member Code of Ethics and Standards of Conduct. They apply their project management skills in a group project.

Prerequisites: BUSN 201 or MGMT 121.

BUSN-401**New Venture Financing and Creation****3 Credits (45:0:0 hours)**

Students acquire the basic knowledge required to plan, start and finance a new business venture. Students learn how to transform a business idea into a business proposal by designing a business plan that addresses key questions such as: identifying business opportunities, valuing a business proposal with emphasis on the venture capital method, mobilizing resources through estimating financial needs; and finally, raising new capital. Additional topics include the dynamics of the venture capital industry; angel capitalists and their importance in promoting the creation of new firms; and corporate entrepreneurship. *Prerequisites:* FNCE 301, ACCT 322, LEGL 210. LEGL 210 may be taken as either a prerequisite or co-requisite.

BUSN-450**Strategic Management****3 Credits (45:0:0 hours)**

This is an inter-disciplinary course within the Bachelor of Commerce Degree. Through review of scholarly journals and analysis of case study, students integrate prerequisite learning during the formulation and implementation of strategy within a variety of contexts. In addition, students research, analyze, evaluate and develop models to explain the purpose of the firm, the effect of social and environmental externalities, and information system support for strategy including the design and implementation of performance metric systems. This course is intended to be taken in the final year of the Bachelor of Commerce program. *Prerequisites:* ACCT 322, FNCE 301, MARK 301, ORGA 316 and MGTS 352.

CHEM-020**Chemistry 20****5 Credits (90:0:0 hours)**

The material covered in this course is equivalent to Alberta Learning's Chemistry 20. Topics include matter as solutions (acids, bases and gases), quantitative relationships in chemical changes, chemical bonding in matter and the diversity of matter (organic chemistry). *Prerequisite:* Science 10 or equivalent.

CHEM-030**Chemistry 30****5 Credits (90:0:0 hours)**

The material covered in this course is equivalent to Alberta Learning's Chemistry 30. Topics include basic concepts of chemistry, atoms, molecules and ions, stoichiometry, oxidation/ reduction reactions, electrochemistry, acids and bases, chemical energetics, nuclear chemistry and chemical kinetics. *Prerequisites:* Chemistry 20 or equivalent.

CHEM-101**Introductory University Chemistry I****3 Credits (60:36:0 hours)**

This course serves as a foundation for all subsequent chemistry courses. Atomic properties as they relate to the periodic table are considered, along with quantum mechanics for hydrogen-like orbitals and electron configurations. The course provides an introduction to bonding theories as they apply to the stability, molecular geometry and intermolecular interactions of atomic, ionic and molecular species. Topics include chemical nomenclature, stoichiometry, classification of chemical reactivity, gases (both ideal and real) and chemical kinetics. **Note:** Credit may be obtained in only one of CHEM 101 or CHME 103. *Prerequisites:* Chemistry 30.

CHEM-102**Introductory University Chemistry II****3 Credits (60:36:0 hours)**

This course emphasizes the importance of chemical equilibrium as it applies to gases, acids and bases, solubility and precipitation reactions and complex ion formation. Also studied are thermochemistry (heat, work, enthalpy and internal energy), thermodynamics (spontaneity, entropy, free energy), and electrochemistry (balancing redox reactions, calculating standard and non-standard cell potentials), with emphasis on some practical applications related to batteries, corrosion and industrial processes. A special topic, selected by the instructor, is covered if time permits. **Note:** Credit may only be obtained in one of CHEM 102 or CHME 105.

Prerequisites: Minimum grade of C- in CHEM 101.

CHEM-211**Analytical Chemistry I****3 Credits (45:48:0 hours)**

This course surveys the principles, methods, and experimental applications of classical analytical chemistry, emphasizing solution phase equilibria, titrimetry, volumetric laboratory skills, and the evaluation of experimental data. This course includes examples of organic and inorganic analysis.

Prerequisites: Minimum grade of C- in CHEM 102 or CHME 105.

CHEM-213**Analytical Chemistry II****3 Credits (45:48:0 hours)**

This course emphasizes the principles, methods, and experimental applications of separation techniques, atomic and molecular spectrometry, electrochemistry, and evaluation of experimental data. It also includes examples of organic and inorganic analysis and use of the analytical chemistry literature.

Prerequisites: Minimum grade of C- in CHEM 211.

CHEM-232**Inorganic Chemistry****3 Credits (45:0:0 hours)**

This course examines the bonding models used for inorganic compounds (main group and transition metal elements). Reactivity patterns of inorganic compounds are considered to gain an understanding of the role of thermodynamics and kinetics in their preparation and reactivity. Physical methods that are used to characterize inorganic compounds are discussed. The relevance and importance of inorganic compounds in the environment, industry and biology are emphasized.

Prerequisites: Minimum grade of C- in CHEM 102.

CHEM-241**Biophysical Chemistry****3 Credits (45:36:0 hours)**

This course applies the fundamentals of physical chemistry to the life sciences. The course centres on the principles and methods employed (i) to perform the material and energy balances in biophysical and biochemical processes, and (ii) to determine the general conditions that govern the self-organization of matter in the steady state and that contribute to maintain homeostasis. This course provides the framework for understanding the bulk properties and transitions of pure matter and its mixtures; phenomena at the surface; transformations and transactions of matter and energy, storage of electric charge; systems' response to change in external and internal conditions; as well as physical, chemical and electrochemical equilibria. **Note:** Completion of BIOL 107 prior to taking CHEM 241 is recommended.

Prerequisites: Minimum grade of C- in CHEM 102 and in one of MATH 113 or MATH 114.

CHEM-252**Introductory Forensic Science****3 Credits (45:18:0 hours)**

This course provides an introduction to crime scene investigations, forensic science, and forensic chemistry. The main focus of the course is on the scientific basis for the analysis and interpretation of crime scene evidence. The methods of analysis for common types of forensic evidence, including fingerprints, DNA, questioned documents, and trace-contact evidence, will be discussed in terms of the information they can and cannot provide, as well as the scope and limitations of these methods. Laboratory quality control, processing, evaluation, interpretation, and reporting of analytical laboratory results will also be discussed. Students will gain hands-on experience in the use of a range of analytical techniques in the laboratory through the examination of simulated crime scene evidence.

Prerequisites: Minimum grade of C- in CHEM 102.

CHEM-261**Organic Chemistry I****3 Credits (45:36:0 hours)**

This course covers the molecular structure and reactivity of organic compounds based on their functional groups and is intended for students who have obtained at least three credits in Introductory University Chemistry. The course provides an introduction to nomenclature, three dimensional structure and physical properties of organic compounds as well as reaction mechanisms and infrared spectroscopy. Although most organic functional groups are discussed, the focus is on the chemistry of alkanes, alkenes, alkynes and alkyl halides. Mechanisms of nucleophilic substitution and elimination reactions of alkyl halides are discussed. **Note:** Credit can only be obtained in one of CHEM 161 or CHEM 164 or CHEM 261.

Prerequisites: Minimum grade of C- in CHEM 101 or in CHME 103, or greater than 90 per cent in Chemistry 30.

CHEM-263**Organic Chemistry II****3 Credits (45:36:0 hours)**

The nomenclature, structure, physical properties, synthesis and selected reactions of the basic functional groups in organic chemistry are discussed. Functional groups covered include alkenes, alkynes, aromatic compounds, alcohols, phenols, ethers, aldehydes, ketones, amines, carboxylic acids and carboxylic acid derivatives. The presence of these functional groups in natural products is emphasized. The application of spectroscopic methods for structure determination in simple organic molecules is discussed.

Prerequisites: Minimum grade of C- in CHEM 164 or CHEM 261.

CHEM-270**Environmental Chemistry****3 Credits (45:36:0 hours)**

In this course, methods used to identify and quantitatively determine the levels of pollutants in different environmental matrices will be described. Appropriate sampling methods, sample preparation and analysis using various classical and instrumental analytical techniques will be studied. In addition, important environmental issues facing our modern society, including climate change, the loss of the ozone layer and the end of fossil fuels are discussed.

Prerequisites: Minimum grade of C- in CHEM 102.

CHEM-291**Applied Spectroscopy****3 Credits (45:24:0 hours)**

This course focuses on the practical aspects of preparing samples for analysis, collecting and analyzing data, and characterizing organic, inorganic and biological compounds. Methods are explored from a theoretical and practical perspective and include X-ray crystallography, ultraviolet-visible spectroscopy, infrared spectroscopy, mass spectrometry, and nuclear magnetic resonance.

Prerequisites: Minimum grade of C- in CHEM 231 or CHEM 261.

CHEM-311**Advanced Chemical Analysis****3 Credits (45:48:0 hours)**

This course discusses instrumentation and analytical applications of spectroscopic, chromatographic and electroanalytical methods. The theory governing each analytical technique and its advantages and disadvantages are discussed. Emphasis is placed on choosing the appropriate method for a particular analysis.

Prerequisites: Minimum grade of C- in any one of CHEM 213, CHEM 270 or CHEM 353.

CHEM-333**Organometallic Chemistry****3 Credits (45:36:0 hours)**

This course surveys the basic principles of the organometallic chemistry as they apply to metals of the d-block elements and main group metals. Topics include a survey of ligands and coordination chemistry/geometry of transition metals and main group metals. The properties and reactions of organometallic complexes, and applications of organotransition metal compounds in catalysis, organic synthesis, bioinorganic chemistry and medicinal chemistry are reviewed.

Prerequisites: Minimum grade of C- in CHEM 231 or CHEM 233.

CHEM-353**Forensic Chemistry****3 Credits (45:24:0 hours)**

This course examines the theory and practice of forensic chemistry. Forensic Chemistry begins with an overview of the structure and function of forensic chemistry laboratory services, and addresses the key issues of cross-contamination, continuity and integrity of exhibits, and laboratory quality control and quality assurance, in the legal context in which forensic chemistry is conducted. The evaluation, interpretation and reporting of scientific data, including the use of Bayesian statistics, is explored in the legal context along with the key role of the expert witness. The forensic examination of a wide range of sample types, including fingerprints, questioned documents, textile fibres, illicit drugs, poisons, oil spills, firearms, gunshot residue, fire accelerants, explosives and chemical warfare agents, is discussed in terms of chemical analysis for detection, comparison and identification. The theory of analytical techniques such as GC, HPLC, GC-MS, LC-MS, FTIR, AAS and SEM-EDX, along with their scopes and limitations is embedded in this discussion. The practical application of these techniques is considered with reference to appropriate examples and forensic case studies. This is further reinforced in the laboratory, where students will gain further hands-on experience of the use of a range of analytical techniques in the investigation of simulated crime scenarios.

Prerequisites: Minimum grade of C- in CHEM 211 or CHEM 252.

CHEM-362**Advanced Organic Chemistry****3 Credits (45:48:0 hours)**

This course is designed to build upon the concepts introduced in Chemistry 261 and Chemistry 263, offering a more advanced and sophisticated insight into the physical properties and chemical reactions of organic compounds. A focal point is the chemistry of carbonyl compounds. Mechanistic and multi-step synthesis approaches are emphasized.

Prerequisites: Minimum grade of C- in CHEM 263.

CHEM-364**Introduction to Medicinal Chemistry****3 Credits (45:0:0 hours)**

Students will be introduced to pharmaceutical drug discovery and the pivotal role played by chemistry. The principles and processes involved in modern drug design and development are presented and, throughout, are emphasized by reference to compounds in current clinical usage. Particular emphasis is placed on cancer therapeutics and antiviral agents. Recent advances in the use of computational and combinatorial chemistry in drug design are discussed.

Prerequisites: Minimum grade of C- in CHEM 261.

CHEM-370**Advanced Environmental Chemistry****3 Credits (45:36:0 hours)**

This course will present an advanced study of anthropogenic pollutants in the environment. Fate and transport processes of legacy and emerging anthropogenic pollutants will be discussed on both a local and global scale. Important physio-chemical processes will be discussed, including partitioning, hydrolysis, photolysis and biotransformation. Modern environmental techniques used to determine sources of pollutants in the environment, including stable isotope analysis chemical fingerprinting and transport modelling will also be covered. In the laboratory, students will gain hands on experience with the techniques used to determine the environmental fates of pollutants via investigations of their physio-chemical properties.

Prerequisites: Minimum grade of C- in CHEM 270.

CHEM-495**Special Topics****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics in chemistry. Topics covered vary with the interests of students and faculty. Students should consult with faculty members in the Department of Physical Sciences for details regarding current offerings. **Note:** This course is intended for students in the final year of their degree. This course may be taken up to two times for credit.

Prerequisites: Minimum grade of B- in a 300-level chemistry course and permission of the department.

CHEM-498**Independent Research****3 Credits (0:72:0 hours)**

In this course, students will plan, execute and report the results of an independent research project in chemistry under the direction of a faculty supervisor. To be granted enrollment in the course, the student must have made prior arrangements with a faculty member willing to supervise the research project. **Note:** This course is intended for students in the final year of their degree. This course can be taken twice for credit. *Prerequisites:* Minimum grade of a B- in a 300-level chemistry course relevant to the proposed research.

CHIN-101**Introductory Chinese I****3 Credits (75:0:0 hours)**

This introductory course is for students with little or no background in Mandarin Chinese. It introduces the four tones and the sounds of Mandarin, an introductory series of sentence patterns and grammatical concepts, as well as a basic comparison between Mandarin and English. The four language skills of oral/aural comprehension, speaking, reading and writing are emphasized. In addition, students learn approximately 175 characters, and become acquainted with some general aspects of Chinese culture in Chinese speaking countries. **Note:** Students with native or near-native proficiency in Mandarin Chinese or any of the regional dialects of Chinese cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Chinese 30, 35 or equivalent cannot receive credit for this course.

CHIN-102**Introductory Chinese II****3 Credits (75:0:0 hours)**

This course is a continuation of CHIN 101. Students continue to acquire the four language skills of oral/aural comprehension, speaking, reading and writing in Mandarin Chinese and broaden their cultural knowledge of the Chinese-speaking world. An additional 200 characters will be learned, and a more challenging set of introductory grammatical structure built upon the structures and forms acquired in CHIN 101 will be introduced. **Note:** Students with native or near-native proficiency in Mandarin Chinese or any of the regional dialects of Chinese cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Chinese 30, 35 or equivalent cannot receive credit for this course.

Prerequisites: Minimum grade of C- in CHIN 101.

CHIN-201**Introductory Chinese III****3 Credits (75:0:0 hours)**

This course is designed for students who have completed CHIN 102 or equivalent. Students further develop their oral/aural comprehension skills at the intermediate level of Mandarin Chinese. As well, they continue to develop reading and writing skills with approximately 200 characters. In addition, students continue to improve their understanding of various aspects of Chinese culture. **Note:** Students with native proficiency in Mandarin Chinese or any of the regional dialects of Chinese cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with Chinese 30 should consult the department. *Prerequisites:* Minimum grade of C- in CHIN 102.

CHIN-202**Introductory Chinese IV****3 Credits (75:0:0 hours)**

This course is a continuation of CHIN 201. Students gain further fluency in oral/aural comprehension at the intermediate level of Mandarin Chinese, as well as continue to develop reading and writing skills of approximately 350 characters. In addition, students continue to improve their understanding of various aspects of Chinese culture. **Note:** Students with native proficiency in Mandarin Chinese or any of the regional dialects of Chinese cannot take this course. Heritage speaker must consult the department prior to registration. *Prerequisites:* Minimum grade of C- in CHIN 201.

CHME-103**Introductory University Chemistry I for Engineers****4.3 Credits (45:18:15 hours)**

This course serves as a foundation for all subsequent chemistry courses. Atomic properties as they relate to the periodic table are considered, along with quantum mechanics for hydrogen-like orbitals and electron configurations. The course provides an introduction to bonding theories as they apply to the stability, molecular geometry and intermolecular interactions of atomic, ionic and molecular species. Topics include chemical nomenclature, stoichiometry, classification of chemical reactivity, gases (both ideal and real) and chemical kinetics. **Note:** Credit may only be obtained in one of CHEM 101 or CHME 103. *Prerequisites:* Chemistry 30.

CHME-105**Introductory University Chemistry II for Engineers****3.8 Credits (45:18:15 hours)**

This course emphasizes the importance of chemical equilibrium as it applies to gases, acids and bases, solubility and precipitation reactions and complex ion formation. Also studied are thermochemistry (heat, work, enthalpy and internal energy), thermodynamics (spontaneity, entropy, free energy), electrochemistry (balancing redox reactions, calculating standard and non-standard cell potentials) with emphasis on some practical applications related to batteries, corrosion and industrial processes. A special topic, selected by the instructor, is covered when time permits. **Note:** Credit may only be obtained in one of CHEM 102 or CHME 105. *Prerequisites:* Minimum grade of C- in CHME 103.

CLAS-102**Greek and Roman Mythology****3 Credits (45:0:0 hours)**

In this survey course, students learn the most significant myths and sagas of Greece and Rome. Selected readings from ancient literature and illustrations from Classical art emphasize the cultural, historical and religious contexts of the myths within ancient society. The continuing influences of the myths as a source of inspiration for some of the major themes in Western art and culture for two millennia are discussed. The course also examines ancient and modern theories and interpretations of the myths.

CLAS-110**Early World History****3 Credits (45:0:0 hours)**

In this survey course, students learn world history from the beginning of written records through to the end of the sixth century AD. The course covers the emergence and development of civilizations in the Near East, Persia, India, China and the Mediterranean, with particular emphasis on Egypt, Greece, and Rome. Students are introduced to the major events of Greek and Roman history, and they compare developments in Greek and Roman civilizations with those in the Near East, Persia, India and China.

CLAS-210**Survey of Greek and Roman History****3 Credits (45:0:0 hours)**

In this course, students study the major events, figures, and trends in Greek and Roman history. The course surveys ancient history between the eighth century BC and the fourth century AD.

CLAS-221**Literature of Greece and Rome****3 Credits (45:0:0 hours)**

This intermediate survey course introduces students to the detailed study of major works from Greek and Latin literature in English translation. Students read and interpret epic poems, prose, lyric poetry and dramatic plays in their cultural, historical and literary contexts. Students are introduced to the general moral, aesthetic and social values of the Greeks and Romans through their literature.

CLAS-252**Ancient Art and Architecture****3 Credits (45:0:0 hours)**

This course surveys the most important artwork and architectural monuments created in Greece and Rome. Through the evidence of archaeological finds, students study the earliest examples of art in sculpture, pottery and painting as well as the beginnings of urban and monumental architecture in Greece. Students examine the development of these and innovations upon these in the Roman and Byzantine periods. They also consider the legacy of ancient art and architecture on western civilization.

CLAS-261**Women in the Ancient World****3 Credits (45:0:0 hours)**

This course surveys the changing status of women in the Graeco-Roman world, ranging historically from the second millennium BC to the fourth century AD. Students examine the portrayals of women in literary and historical documents to assess women's roles in family life, marriage customs, religious cults, and legal problems. Students analyze the abundant representations of women by men and the few surviving representations of women by other women in literary, epigraphic and artistic evidence.

CLAS-270**Greek Civilization****3 Credits (45:0:0 hours)**

This course is an introduction to Greek cultural history illustrated by reference to contemporaneous literature and artefacts, as well as archaeological discoveries. Students study the origins of Greek culture in the Bronze Age and its development through the Archaic and Classical Periods, especially in fifth-century Athens. Students also consider the effects of Alexander the Great's campaigns on Greek culture during the Hellenistic Period.

CLAS-271**Roman Civilization****3 Credits (45:0:0 hours)**

This course is an introduction to Roman cultural history illustrated by reference to contemporary literature and artefacts, as well as archaeological discoveries. Students study the origins of Roman culture in Bronze Age Italy and its growth through the first millennium BC. Students also consider the rise and fall of the Roman Empire.

CLAS-272**Byzantine Civilization****3 Credits (45:0:0 hours)**

This course is an introduction to the culture, literature, art and history of the Byzantine (or Eastern Roman) Empire, during the period from the foundation of Constantinople in AD 324 to the Ottoman conquest of the city in AD 1453. Topics covered include government, family, religion, law, education, philosophy and entertainment; all presented in their historical context. Students also consider Byzantine literature, history and art, and the role of Byzantine scholars, artists and rulers in preserving many of the cultural achievements of the Greeks and Romans through the barbarian invasions which put an end to the Roman Empire in the west in AD 476.

CLAS-305**Comparative Mythology****3 Credits (45:0:0 hours)**

In this course, students compare Greek and Roman mythology to other world mythologies such as Norse or Native American myth. One or more bodies of mythology are selected for particular attention in each offering of the course. Students identify the common features shared by different bodies of myth, as well as important differences and their significance. Students also examine a number of explanatory theories of myth and their application to specific problems.

Prerequisites: Minimum grade of C- in CLAS 102.

CLAS-310**Archaic and Classical Greece****3 Credits (45:0:0 hours)**

This course examines key events in ancient Greek history from the late Bronze Age down to the conflict for supremacy in Greece between Athens and Sparta at the end of the fifth century BC. Students consider the emergence of the Greek people onto the historical stage and the development of individual Greek states and a collective Greek identity through analysis of primary source material. Students also examine and critique secondary discussions and interpretations of key events and the major primary sources.

Prerequisites: Minimum grade of C- in CLAS 110.

CLAS-311**Roman Republic History****3 Credits (45:0:0 hours)**

This intermediate-level course examines some of the major themes in the history of the Roman Republic down to the civil wars of the first century (from approximately 500-30 BC), describing Rome's interactions with other Italian cities and with the entire Mediterranean area. Students examine the expansion of the city's political, economic, cultural and social influence in Italy and the Mediterranean. Students also analyze the reasons for the emergence of the Roman Empire. Primary and secondary sources are studied throughout.

Prerequisites: Minimum grade of C- in CLAS 110 or CLAS 271.

CLAS-312**Hellenistic and Roman Greece****3 Credits (45:0:0 hours)**

This course examines key events in ancient Greek history after the conclusion of the Peloponnesian War until the second century AD. Students consider the political and social relations of Greek cities, leagues and kingdoms with one another and their responses to foreign rule with particular attention to the impact of Rome on the eastern Mediterranean. Through analysis of primary sources, students also examine and critique secondary discussions of key events and the major primary sources.

Prerequisites: Minimum grade of C- in CLAS 110.

CLAS-313**Roman Imperial History****3 Credits (45:0:0 hours)**

This intermediate-level course examines some of the major themes in Roman imperial history from the mid-first century to the emergence of the Tetrarchy in the late third century AD, describing the rise of the Roman Empire and its interactions with neighbouring peoples and states. Students consider the political and military factors of the creation and maintenance of the Roman Empire, examining the interactions of the Romans with the peoples conquered by them, particularly the Greeks, through analysis of primary and secondary source material.

Prerequisites: Minimum grade of C- in CLAS 110 or CLAS 271.

CLAS-320**Greek Literature in Translation****3 Credits (45:0:0 hours)**

This course discusses Greek verse and prose in the era from Homer to late antiquity. Each offering of the course concentrates on a specific significant genre, theme, or period and varies from year to year. Students examine the works read in their social, cultural, intellectual, and historical contexts, and apply various theoretical and comparative models to the texts.

Prerequisites: Minimum grade of C- in CLAS 221 or CLAS 270.

CLAS-321**Latin Literature****3 Credits (45:0:0 hours)**

This course discusses Latin verse and prose from the Republic to late antiquity. Each offering of the course concentrates on a specific significant genre, theme, or period chosen at the instructor's discretion. Students examine the works read in their social, cultural, intellectual, and historical contexts, and apply various theoretical and comparative models to the texts.

Prerequisites: Minimum grade of C- in CLAS 221 or CLAS 271.

CLAS-333**Greek and Roman Religion****3 Credits (45:0:0 hours)**

In this course students analyze the religious beliefs and cult practices of the Greeks and Romans. The course integrates literary evidence, artwork and archeological material to examine the influence and role of religion on social, cultural and intellectual life in Greece and Rome. The role of temples, sanctuaries, priesthoods, festivals, sacrifices and rituals is also discussed. Personal religion is also considered in mystery cults.

Prerequisites: Minimum grade of C- in a 200-level Classics course.

CLAS-352**Art of Periclean Athens****3 Credits (45:0:0 hours)**

This course examines the art and architecture of fifth century Athens (between the Persian invasions and the end of the Peloponnesian War). Students consider the role of Pericles in shaping the appearance and idea of Athens, situating the material remains of the Periclean Age in their historical, social and cultural contexts.

Prerequisites: Minimum grade of C- in CLAS 252 or CLAS 270.

CLAS-353**Art of Augustan Rome****3 Credits (45:0:0 hours)**

This course examines the artistic, religious and historical trends of ancient Rome during the Augustan Age as manifested in the art and architectural monuments of the city and empire. Students also examine primary literature in order to understand the social and cultural milieu of the late Roman Republic and early Roman Empire. Students with credit in CLAS 354 cannot receive credit in CLAS 353.

Prerequisites: Minimum grade of C- in CLAS 252 or CLAS 271.

CLAS-355**Life and Culture in Ancient Rome****6 Credits (90:0:0 hours)**

In this senior-level course, students study Roman society, history and culture in Rome. Students read accounts of Rome, its art and its architecture, and study the archaeological remains of the ancient city, from a historical, cultural and architectural perspective. Students examine sites and monuments from three distinct phases of Roman history: the Republican period, the early Empire and the Christian empire. The course runs for 21 days in Rome, during which the students attend lectures of two professors in situ. **Note:** Tuition and fees for this course cover the expenses of room and board; students are responsible for their own airfares. *Prerequisites:* Consent of the Department. Students with credit in CLAS 110, CLAS 252 or CLAS 271 will be given preference.

CLAS-356**Myth in Classical Art****3 Credits (45:0:0 hours)**

This course explores the telling and use of myth in the visual art of ancient Greece and Rome. Students examine various art forms that serve as visual narratives, including pottery, sculpture, and coin types, among others. Students also explore political and ideological uses (and re-uses) of myth in art and the ways in which the artistic exposition of particular myths changed throughout Classical Antiquity.

Prerequisites: Minimum grade of C- in CLAS 102 or CLAS 252.

CLAS-361**Ancient Family****3 Credits (45:0:0 hours)**

This senior level course in ancient social history focuses on in-depth analysis of the ancient Greek and Roman families in their historical and cultural contexts. Students consider the Graeco-Roman family in comparison to Near Eastern and Egyptian antecedents. The nuclear and extended families are emphasized, as are interventions in the family through law.

Prerequisites: Minimum grade of C- in any 100- or 200-level classics course.

CLTR-103**Culture and Thought in China and Japan****1 Credits (15:0:0 hours)**

Students examine the philosophical foundation of the dominant cultures in China and Japan. Students study the influence of these philosophies on linguistic structure, religion, organizations, social environment and rules governing people's behaviour. Students also learn the impact of the philosophical ways of thinking on business management and organizational behaviour.

CMPT-101**Introduction to Computing I****3 Credits (45:36:0 hours)**

This course provides a breadth-first introductory treatment of concepts in computing science for students with little or no programming background. Topics include data representation, machine architecture, and operating systems; algorithms, their properties, and the control constructs of sequence, selection and repetition; and the notions of data type and operations on data types in low-level and high-level programming languages. Students do introductory programming for a portion of the course. **Note:** Students with no previous computing experience should enroll in CMPT 101 instead of CMPT 103. Credit cannot be obtained for CMPT 101 if credit has already been granted for CMPT 103.

CMPT-103**Introduction to Computing II****3 Credits (45:36:0 hours)**

This course continues the overview of computing science concepts that was started in CMPT 101. Topics include representation of compound data using abstraction, programming languages, and modularity; algorithms that use these data structures; and networks with the TCP/IP model and client/server architecture. Students continue with the syntax of a high-level programming language: functions, arrays, and user-defined data types. **Note:** Credit can only be obtained in one of CMPT 103 or CMPT 114.

Prerequisites: Minimum grade of C- in CMPT 101 or three credits of intermediate CSE including CSE 2120.

CMPT-104**Introductory Computer Literacy****3 Credits (45:0:0 hours)**

This general introduction to computers focuses on how computers operate and their application in our society. Curriculum introduces the information system, data, software, hardware, connectivity, the system unit, secondary storage and the Internet and the Web. The practical component includes hands on experience using the microcomputer using common productivity tools such as Microsoft Word, Excel, PowerPoint, Internet tools and Web Page creation.

CMPT-114**Introduction to Computing Science****3 Credits (45:36:0 hours)**

This course is an introduction to solving computing science problems by writing computer programs in a high-level language called Java. Students are introduced to objects and values, messages and methods, control structures, and simple containers. There is a discussion of elementary algorithms and software engineering techniques for constructing elegant and robust solutions to problems. **Note:** Credit can only be obtained in one of CMPT 114 or CMPT 103. Students with no previous computing experience should register in CMPT 101 before CMPT 114. *Prerequisites:* MATH 030P or MATH 30-1.

CMPT-115**Programming with Data Structures****3 Credits (45:36:0 hours)**

This course is a study of dynamic data structures (e.g., sets, lists, stacks, queues, dictionaries) and their associated algorithms (e.g., traversal, sorting, searching, element addition and removal) using Java. It includes an introduction to recursive references and algorithms as well as more advanced programming language techniques, including inheritance and exceptions. **Note:** Credit can only be obtained in one of CMPT 115 or CMPT 200.

Prerequisites: Minimum grade of C- in CMPT 114.

CMPT-157**Introduction to Computing for Business****3 Credits (45:36:0 hours)**

This course provides an overview of management information systems (MIS) and introduces students to applications of technology within a business context. These applications include database processing, e-commerce, and decision support systems. Social, legal, and ethical issues are considered. The laboratory component has the student making use of Excel and Access to support business processes and decisions. **Note:** Restricted to students in the Bachelor of Commerce and Asia Pacific Management programs.

CMPT-200**Data Structures and Their Algorithms****3 Credits (45:36:0 hours)**

This course continues the study of dynamic data structures (e.g., lists, stacks, queues, trees, and dictionaries) and associated algorithms (e.g., traversal, sorting, searching, element addition and removal). Recursion is covered and some of the basic ideas of object-oriented programming, such as classes and objects, are introduced. Basic paradigms in program design and software engineering are discussed. In addition to the implementation of these data structures, the laboratory introduces the student to a Unix-like development environment. **Note:** Credit can only be obtained in one of CMPT 115 or CMPT 200.

Prerequisites: Minimum grade of C- in CMPT 103 or a minimum grade of C- in both CMPT 101 and CMPT 114.

CMPT-201**Practical Programming Methodology****3 Credits (45:36:0 hours)**

This course provides an introduction to the principles, methods, tools and practices of the professional programmer. The lectures focus on best practices in software development and the fundamental principles of software engineering. The laboratories offer an intensive apprenticeship to the aspiring software developer. Students use C, C++, and software development tools of the Unix environment.

Prerequisites: Minimum grade of C- in CMPT 115 or CMPT 200.

CMPT-204**Algorithms I****3 Credits (45:0:15 hours)**

This is a first course on algorithm design and analysis with an emphasis on fundamentals of searching, sorting and graph algorithms. Examples of methodologies considered include divide and conquer, dynamic programming, and greedy methods, together with analysis techniques to estimate program efficiency.

Prerequisites: Minimum grade of C- in CMPT 115 or CMPT 200 and CMPT 272 or MATH 200 and MATH 113 or MATH 114.

CMPT-220**Unix, Scripting, and Other Tools****3 Credits (45:24:0 hours)**

The student is introduced to a Unix-like operating system along with some of its important design features, such as processes, pipes, and the I/O model. Some of the basic tools and methodologies are discussed, including shell scripts, editors, and standard utilities. Various open source tools are surveyed.

Prerequisites: Minimum grade of C- in CMPT 103 or CMPT 114.

CMPT-229**Computer Organization and Architecture****3 Credits (45:36:0 hours)**

This course provides a general introduction to number representation, the architecture and organization concepts of von Neumann machines, assembly level programming, exception handling, peripheral programming, floating point computations, and memory management.

Prerequisites: Minimum grade of C- in CMPT 103 or CMPT 115.

Co-requisite: CMPT 200 or CMPT 201.

CMPT-230**Introduction to Computer Games****3 Credits (45:0:0 hours)**

This course is an introduction to various aspects of computer game design and marketing. It focuses on the history of computer games, computer game markets, evaluation of computer games, creation and testing of interactive narratives, and game interface design. The course includes a final capstone design for an interactive (narrative) game.

Note: This course has a significant writing component; students are advised to take ENGL 102 (or equivalent) prior to taking this course.

Prerequisites: Minimum grade of C- in any CMPT or ENGL course or in either PSYC 104 or PSYC 105.

CMPT-250**Introduction to Human Computer Interaction****3 Credits (45:24:0 hours)**

This course introduces students to key concepts of effective user interface design and stresses the importance of good interfaces and the relationship of user interface design to human-computer interaction (HCI). An introduction to cognition and human information processing is presented. Other topics include interface quality and methods of evaluation, interface design examples, dimensions of interface variability, I/O devices, dialogue genre, dialogue tools and techniques, user-centred design and task analysis, and communication and collaboration. The seminar is conducted in a computer lab and allows the students to investigate the concepts discussed in lecture with an emphasis on evaluation and specification and not on implementation.

Note: In addition to the prerequisites, it is recommended that students taking this course have completed another computing science course or an introductory course in psychology, sociology, or anthropology. This course draws upon concepts from all of these areas.

Prerequisites: Minimum grade of C- in CMPT 101 or CMPT 103 or CMPT 114.

CMPT-272**Formal Systems and Logic****3 Credits (45:36:15 hours)**

This course provides an introduction to the tools of set theory, logic, and induction, and their use in the practice of reasoning about algorithms and programs. Topics include basic set theory, the notion of a function, counting, propositional and predicate logic and their proof systems, inductive definitions and proofs by induction, and program specification and correctness.

Prerequisites: Minimum grade of C- in CMPT 101 or CMPT 114.

CMPT-280**Introduction to Computer Security****3 Credits (45:0:15 hours)**

Students will be introduced to computer and network security and the underlying concepts of confidentiality, integrity, and availability. Topics include common cyberattacks, identifying vulnerabilities and defending against attacks, and approaches to creating secure systems. Students will also work with some of the tools available to security administrators.

Prerequisites: Minimum grade of C- in CMPT 200.

CMPT-291**Introduction to Relational Databases****3 Credits (45:36:0 hours)**

The course covers basic concepts in computer data organization and information processing, the entity-relationship model, the relational model, SQL, and other relational query languages. Other topics include storage architecture, physical organization of data, and access methods for relational data.

Prerequisites: Minimum grade of C- in CMPT 103 or CMPT 114.

Co-requisites: CMPT 115 or CMPT 200.

CMPT-305**Introduction to Object-Oriented Programming****3 Credits (45:36:0 hours)**

In this course, students study the object-oriented programming (OOP) paradigm. The components of object-oriented programming are encapsulation, inheritance, and polymorphism. Students use some of the well established design patterns that recur in many non-trivial software systems. The last component of this course is event-driven programming. **Note:** Credit in CMPT 250 is recommended but not required.

Prerequisites: Minimum grade of C- in CMPT 200 or in CMPT 115 and in one other 200-level CMPT course.

CMPT-306**Non-Procedural Programming Languages****3 Credits (45:36:0 hours)**

This course examines various programming languages other than the standard third generation languages such as C++ and Java. This course considers a functional language (Lisp) and a logic language (Prolog). The underlying theories of lambda calculus (Lisp) and predicate logic (Prolog) are also studied. A limited number of applications to Artificial Intelligence are considered for both languages. This course also may examine additional interpreted languages. **Note:** CMPT 272 is recommended, but not required.

Prerequisites: Minimum grade of C- in CMPT 200 or CMPT 115 and another 200-level CMPT course.

CMPT-310**Computers and Society****3 Credits (45:0:0 hours)**

This hybrid course explores the social, legal and ethical issues arising in the wake of computer technology, especially those concerning self, community, environment, education, work and democracy. Topics include cyberethics; freedom and information; privacy and security; intellectual property; information technology and the future; social responsibility. **Note:** This is a third year course. It is recommended that students taking this course have at least 48 earned credits in their program of study.

Prerequisites: Minimum grade of C- in any 200- level course.

CMPT-311**Phenomenon of Technology****3 Credits (45:0:0 hours)**

This hybrid course explores the role and significance of technology in our daily lives through a variety of theoretical and research frameworks and methods, including media ecology, phenomenology, STS (science, technology and society) studies, and human-computer interaction research.

Prerequisites: Minimum grade of C- in any 200-level course. **Note:** this is a third year course. It is recommended that students taking this course have at least 48 credits in their program of study.

CMPT-315**Web-Centric Computing and eCommerce****3 Credits (45:36:0 hours)**

Web-centric computing is the creation of applications that involve the Internet as a fundamental feature in their operation. The course introduces concepts such as JSPs, servlets, JavaBeans, web application architectures (page-centric vs dispatcher), XML filters and web application security. These techniques are then applied to the concepts of eCommerce including session management, B2B (business-to-business) protocols, multi-tiered architecture and online database connectivity tools.

Prerequisites: Minimum grade of C- in CMPT 291 and CMPT 305.

CMPT-330**Introduction to Real Time Gaming****3 Credits (45:36:0 hours)**

This course introduces the basic concepts of 2D and 2.5D game writing. Students learn the techniques to handle 2D sprite animation, 2D and 2.5D layout, collision detection, timer-based object motion as well as the basics of human computer interface as it applies to this style of computer games. Students are also introduced to some simple methods for creating sprite artificial intelligence in this style of game. Students are expected to create several small games over the term as well as produce a major project by term end.

Prerequisites: Minimum grade of C- in CMPT 230 and in either of CMPT 115 or CMPT 200. *Co-requisite:* CMPT 305.

CMPT-340**Introduction to Numerical Methods****3 Credits (45:36:15 hours)**

This course provides an overview of computational methods for solving problems in linear algebra, non-linear equations, interpolation and approximation, and integration. Computer arithmetic and errors are discussed. The aim is to teach students the proper use of mathematical subroutine packages currently available in computer libraries.

Prerequisites: Minimum grade of C- in CMPT 200, MATH 120 and MATH 214.

CMPT-350**Human Computer Interaction – Interactive Systems****3 Credits (45:36:0 hours)**

This course continues the examination of human computer interaction (HCI) that was begun in CMPT 250, but with the emphasis moving to the implementation of effective interfaces. Topics include graphical user interface (GUI) tool kits, specification of interaction and presentation, prototyping techniques and tools in human centered development, GUI design and implementation, and HCI aspects of multimedia systems.

Prerequisites: Minimum grade of C- in CMPT 250 and CMPT 305.

CMPT-351**Human Computer Interaction: Usability****3 Credits (45:36:0 hours)**

This course extends the theory and practice of usability introduced in CMPT 250 with a focus on the formal evaluation of user interfaces. Usability methodologies are applied to the practice of evaluating systems such as web sites, software applications, mobile technologies, or any user-operated device.

Prerequisites: Minimum grade of C- in CMPT 250.

CMPT-355**Introduction to Artificial Intelligence****3 Credits (45:36:0 hours)**

This course provides an introduction to Artificial Intelligence (AI). AI is the study of how human intelligence can be imitated by computer programs. The course presents a survey of the concepts and applications of AI – such as: intelligent agents, knowledge representation, state-space search, expert systems and shells, natural language processing, propositional logic, learning and cognitive models. Some of the AI techniques will be implemented using both procedural and non-procedural languages (Prolog and LISP). **Note:** Students should be able to program in a high level programming language that allows explicit access to the underlying memory model. C and C++ are acceptable languages.

Prerequisites: Minimum grade of C- in two 200-level CMPT courses.

CMPT-360**Introduction to Operating Systems****3 Credits (45:36:0 hours)**

This course introduces the fundamentals of operating systems. Topics include scheduling, memory management, concurrency, security and protection, device management, and file systems. The laboratory component involves both the investigation of these concepts in current operating systems as well as their design and implementation.

Prerequisites: Minimum grade of C- in CMPT 200 and in one other 200-level CMPT course.

CMPT-361**Introduction to Networks****3 Credits (45:36:0 hours)**

This course introduces the basics of networking with a focus on computer networks. Topics include network architectures, protocols, client-server programming, security, and network management. A selection of material from data compression and decompression and multimedia data technologies are also discussed.

Prerequisites: Minimum grade of C- in CMPT 200 and in one other 200-level CMPT course.

CMPT-362**Operating Systems II****3 Credits (45:36:0 hours)**

This course continues the study of operating systems introduced in CMPT 360. Topics include security and protection, device management, and file systems. The laboratory is oriented toward design and implementation of the concepts covered in the lecture.

Note: CMPT 229 is recommended.

Prerequisites: Minimum grade of C- in CMPT 201 and CMPT 360.

CMPT-364**Net Centric Computing II****3 Credits (45:36:0 hours)**

This course continues the study of net centric computing introduced in CMPT 360. Topics include security, network management, data compression and decompression, and multimedia data technologies. The laboratory is oriented toward design and implementation of the concepts covered in the lecture.

Prerequisites: Minimum grade of C- in the following: CMPT 360, and CMPT 201 or CMPT 305, and CMPT 272 or MATH 200, and STAT 141 or STAT 151.

CMPT-370**Introduction to Computer Graphics****3 Credits (45:36:0 hours)**

This course introduces students to many important principles and techniques that are useful for creating 2D and 3D computer graphics applications. This course provides students with sufficient background to write substantial computer graphics applications. Topics include coordinate systems, homogeneous transformations (rotating, translating, scaling), viewing, object modeling, texture mapped rendering, illumination, ray-tracing, hidden line and surface elimination. Other topics are camera control, collision detection and animation. **Note:** It is recommended that students have MATH 120 or MATH 125.

Prerequisites: Minimum grade of C- in CMPT-201.

CMPT-385**Introduction to Database Concepts Using ACCESS****3 Credits (45:36:0 hours)**

This course is an introduction to how databases are designed and tested. The course begins by familiarizing the student with entity-relationships (ER). In the implementation stage, the course shifts focus to converting designs into working ACCESS databases that use Visual Basic (VB) to enhance the functionality of the ACCESS database engine.

Note: Credit can only be obtained in one of CMPT 385 or CMPT 291.

Prerequisites: Minimum grade of C- in CMPT 103 or CMPT 114 and minimum of C- in any 200-level CMPT.

CMPT-391**Database Management Systems****3 Credits (45:36:0 hours)**

This is the second course in database management systems. Topics include database design, normalization theory, transaction management, query processing, and query optimization. Database support for special data types such as multimedia, spatial data, and XML documents is considered. Support for complex applications and data analysis is also covered.

Prerequisites: Minimum grade of C- in CMPT 291.

CMPT-395**Introduction to Software Engineering****3 Credits (45:36:0 hours)**

This course is an introduction to the fundamental concepts of software engineering. Topics include software design and analysis, software process, requirements, design patterns and testing. Team management is considered in both the lecture and in the laboratory through the use of team projects.

Prerequisites: Minimum grade of C- in CMPT 200 and in two of the following: CMPT 201, CMPT 204, CMPT 220, CMPT 229, CMPT 250, or CMPT 291.

CMPT-399**Topics in Computer Science****3 Credits (45:36:0 hours)**

In this course, students examine one or two topics in computer science. Topics will vary from year to year, but will typically build upon material students will have seen in the second year of their studies. Consultation with the department is required prior to registration. **Note:** This course may be taken multiple times for credit. *Prerequisite:* Consent of the department.

CMPT-430**3D Game Development and Artificial Intelligence****3 Credits (45:36:0 hours)**

Modern game engines provide basic components such as animation and physics but to create a good game, the developer needs to provide functionality beyond the basics. This course will focus non-basic features such as camera control and game search/tracking heuristics. For the major project students will develop a portion of a game level using an existing commercial game engine. **Note:** CMPT 370 is recommended.

Prerequisites: Minimum grade of C- in both CMPT 330 and CMPT 305.

CMPT-491**Datamining and Advanced Database Topics****3 Credits (45:36:0 hours)**

In this course students will learn different topics in databases such as stored procedures and triggers, databases security, optimizing databases and queries. It also covers basic data mining intelligent tools such as association rules, classifications, clustering, and data warehousing. Information retrieval concepts are also included in this course.

Prerequisites: Minimum grade of C- in CMPT 291 and in a 300-level CMPT course.

CMPT-496**Individual Project****3 Credits (0:0:60 hours)**

In this course, students plan, conduct, and communicate the results of an independent project in Computer Science under the direction of a faculty supervisor. Registration is contingent on the student having made prior arrangements with a faculty member willing to supervise the project. **Note:** This course is intended for students in the final year of their degree. This course may be taken twice for credit.

Prerequisites: Minimum grade of C in CMPT 395 and consent of the department.

CMPT-498**Team Project****3 Credits (0:0:60 hours)**

In this course, students plan, conduct, and communicate the results of a team project in Computer Science under the direction of a faculty supervisor. Registration is contingent on the student team having made prior arrangements with a faculty member willing to supervise the project. **Note:** This course is intended for students in the final year of their degree. This course may be taken twice for credit.

Prerequisites: Minimum grade of C in CMPT 395 and consent of the department.

CMPT-499**Topics in Computer Science****3 Credits (45:0:0 hours)**

In this course, students examine a topic of specialization in computer science. Topics will vary from year to year. Consultation with the department is required prior to registration. **Note:** This course may be taken multiple times for credit. *Prerequisite:* Consent of the department.

CMSK-011**Computers Level I****5 Credits (0:75:0 hours)**

Computers Level I is a beginner level computer applications course. The purpose of this course is to provide students with the skills to use a word processing and a spreadsheet program. The emphasis is on skills that can be used in further studies such as preparing reports and essays and researching via the Internet. Students work with Microsoft Office (Word and Excel) in a Windows environment. Topics covered include: basic computer literacy, keyboarding skills, word processing, spreadsheets, email and Internet.

CMSK-015**Computers Level II****5 Credits (0:75:0 hours)**

This course is intended to continue to develop the computer skills that a student needs in order to do his/her course work. Word processing skills are practiced in order to create simple and complex documents. Students learn to annotate and cite references using the MLA and APA formats. Spreadsheets are used to organize data and draw graphs. Internet activities focus on locating and retrieving information in various forms. The course uses e-mail, Internet Explorer, Windows and Microsoft Office components: PowerPoint, Word, Excel, and Access. The course includes 15 hours of lab time to complete projects.

Prerequisite: CMSK 011 or a comparable range of experience.

COMP-102**World Literature to the 17th Century****3 Credits (45:0:0 hours)**

This course focuses on analyzing and comparing major works of world literature from antiquity to the early seventeenth century. Reflecting the depth and diversity of various civilizations, the texts in this course are studied in English translations. The course is designed to cultivate the students' appreciation for serious literary works within a global, comparative context and to encourage their love of reading. As well, it aims to enrich the students' awareness of other cultures and literary traditions and to enhance the ethos of tolerance, acceptance, and respect for others.

COMP-103**World Literature from the 17th Century to the Present****3 Credits (45:0:0 hours)**

This course is a sequel to COMP 102. It focuses on analyzing and comparing major works of world literature from the early seventeenth century to the present. Using the skills and knowledge they have gained in COMP 102, students in COMP 103 explore plays, poems, novels, and stories written between the seventeenth century and the present by renowned international writers. **Note:** COMP 102/103 satisfy 6 literacy credits in the Bachelor of Arts Degree.

Prerequisites: Minimum grade of C- in COMP 102.

COOP-290**Co-op Pre-Employment Seminar****0 Credits (0:0:15 hours)**

Students prepare for the work integrated learning (WIL) component of their program by focusing on cooperative education guidelines and requirements. Students prepare for their job search by writing employment related documents such as career plans, resumes and cover letters. Employment search techniques, networking strategies and interview skills are developed. In addition, students discuss workplace issues such as office protocol, professionalism, and conflict resolution. *Prerequisite or Co-requisite:* BUSN 201.

COOP-295**Co-operative Education: First Work Experience****0 Credits (0:0:480 hours)**

Students gain discipline-related practical work experience and investigate their chosen career. Students must perform a minimum of 480 work hours in a full-time job approved by the program.

Prerequisites: COOP 290.

COOP-395**Co-Operative Education: Second Work Experience****0 Credits (0:0:480 hours)**

Students gain further discipline-related practical work experience and study workplace process in relation to their field. Students must perform a minimum of 480 work hours in a full-time job approved by the program.

Prerequisites: COOP 295.

COOP-495**Co-Operative Education: Third Work Experience****0 Credits (0:0:480 hours)**

Students gain further discipline-related practical work experience and apply academic knowledge in relation to their field. Students must perform a minimum of 480 work hours in a full-time job approved by the program. This course may be combined with a second work experience to form a two-term work experience with the same employer.

Prerequisites: COOP 395.

CORR-100**Human Relations****3 Credits (45:0:0 hours)**

The course assists students to become aware of the process of communication and the way in which it can be improved. Interpersonal communication skills are emphasized together with the awareness of self, the impact of self upon others and the relationship of these skills to the work of the corrections/criminal justice professional.

CORR-102**Foundations of Criminal Law****3 Credits (45:0:0 hours)**

Students study criminal law as it relates to the function of the corrections/criminal justice worker. The origin and development of Canada's legal system is examined, and students study current legislation including the Criminal Code, the Alberta Corrections Act, the Corrections and Conditional Release Act, the Youth Criminal Justice Act and the Canadian Charter of Rights and Freedoms. Particular attention is given to the Canadian judicial system.

CORR-104**Criminal Justice System****3 Credits (45:0:0 hours)**

This course provides an overview of the criminal justice system as it operates in Canada, from the commission of a crime to the termination of the sentence given to an offender. Included is an examination of the police, courts and correctional programs, including probation, fine options, community service orders, conditional sentences, incarceration and conditional release. A review of criminal justice history and philosophy, with a particular focus on correctional practice, is presented.

CORR-110**Introductory Criminology****3 Credits (45:0:0 hours)**

This is an introductory course in criminology that examines the development of criminological thought, theories of crime causation from varying perspectives, the concepts of crime and delinquent behaviour, the public understanding of and reaction to crime, and the methods by which crime is measured.

CORR-112**Correctional Interviewing****3 Credits (45:0:0 hours)**

This course is aimed at increasing the student's helping skills in order to work effectively in a corrections/criminal justice environment. Specific interviewing skills are taught including relationship building, active listening and attending, client observation and empathy. Assessment skills and information management/record keeping are also presented. Students have an opportunity to assess their own values and ethics within the context of the helping relationship.

CORR-114**Field Placement I****2 Credits (0:0:120 hours)**

Field placements constitute the practical component of the program and they provide an opportunity for the integration of theory and practice. The purpose of the first year placement is to provide students with the opportunity to develop and demonstrate professional competencies based on the knowledge, skills and values learned in the program courses.

CORR-116**Integration Seminar I****1 Credits (0:0:30 hours)**

Integration Seminar provides an opportunity for students to share their field placement experiences, to identify and discuss current issues and to apply and integrate course material with placement activities. Students focus on professional practice skills such as leadership, ethical decision making and advocacy. This seminar is taken concurrently with CORR 214 Field Placement II.

Prerequisites: CORR 114. *Co-requisite:* CORR 214.

CORR-118

Introduction to Corrections

3 Credits (45:0:0 hours)

This course examines Canadian correctional systems, policies and practices including those provided by federal, provincial and non-governmental agencies. Topic areas include a brief history of corrections, differing perspectives on punishment and correctional intervention, community and prison based correctional programming, operational effectiveness and future trends in correctional policy and practice. International approaches to correctional programming are also presented.

CORR-120

Restorative Justice

3 Credits (45:0:0 hours)

Students explore and analyze the key principles and assumptions of restorative justice. The course contrasts restorative and retributive justice models, and provides an introduction to current and emerging practices in the Canadian criminal justice system including conferencing, victim/offender reconciliation programs, and mediation and peacemaking circles. International examples of alternative dispute resolution are also discussed.

CORR-202

Diversity Issues in Criminal Justice

3 Credits (45:0:0 hours)

In this course, students examine a range of diversity issues including, but not limited to, gender, language, religion and culture within the context of the Canadian criminal justice system. Particular emphasis is placed on Aboriginal history and cultural traditions. Students learn how to work respectfully and ethically with people from diverse backgrounds, and ways to incorporate this awareness into their professional practice.

CORR-206

Addiction in the Criminal Justice System

2 Credits (30:0:0 hours)

This course covers common psychoactive drugs, drug-use patterns, intervention strategies and current best practices in treatment and recovery. Students learn about key strategies in screening, assessment and referral, and concepts including prevention, health promotion and harm reduction. Changing political and social attitudes regarding addictions are also explored.

CORR-208

Selected Issues

3 Credits (45:0:0 hours)

This course exposes students to theory and practice in established and emerging areas of Canadian corrections and criminal justice. Topics may include mental health/illness issues, gangs, victim advocacy and special needs offender populations including long term offenders, aging offenders, sex offenders and white collar criminals.

CORR-210

Correctional Methods and Practice

3 Credits (45:0:0 hours)

This course provides students with an examination of the principles, values and effectiveness of correctional programming in both community and institutional settings. Case management strategies including investigation, classification, documentation, supervision and intervention are emphasized. The role and responsibility of the corrections/criminal justice professional are also presented and discussed. Case studies are employed to give students practical experience.

CORR-212

Correctional Counselling

4 Credits (60:0:0 hours)

This course builds on the concepts and skills acquired in CORR 112 Correctional Interviewing. Using the case study method, students learn about and apply a variety of counselling methods and techniques including problem-solving, cognitive behavioural therapy, solution focused/motivational approaches and group counselling skills. As well, an overview of strategies to work effectively with special needs offender populations including youth, violent offenders and offenders with mental health issues is presented
Prerequisites: CORR 112.

CORR-214

Field Placement II

4 Credits (0:0:240 hours)

Field placements constitute the practical component of the program, and provide the opportunity for the integration of theory and practice. The purpose of placements is to provide students, within the context of specific field settings, the opportunity to develop and demonstrate professional practice at an intermediate level based on the knowledge, skills and values taught in program courses. This placement is taken concurrently with CORR 116 Integration Seminar I.
Prerequisites: CORR 114. *Co-requisite:* CORR 216.

CORR-216

Integration Seminar II

1 Credits (0:0:30 hours)

Integration Seminar provides an opportunity for students to share their experiences in field placement, to identify and discuss current issues and to apply and integrate course material with placement activities. Students focus on professional practice skills and career development strategies such as job search techniques, resume preparation, interviews and networking. The seminar is taken concurrently with CORR 224 Field Placement III.
Prerequisites: CORR 214 and CORR 116. *Co-requisite:* CORR 224.

CORR-218

Youth and Crime

3 Credits (45:0:0 hours)

This course provides a study of the social and legal influences on young people involved in criminal behaviour. The emphasis is on a detailed explanation of the Youth Criminal Justice Act as well as an exploration of the role of the police, courts, correctional agencies and the community in responding to youth crime. International approaches to dealing with youth crime are also examined.

CORR-224

Field Placement III

4 Credits (0:0:240 hours)

Field placements constitute the practical component of the program, and provide the opportunity for the integration of theory and practice. This placement is taken concurrently with CORR 216 Integration Seminar II. The purpose of placements is to provide students, within the context of specific field settings, the opportunity to develop and demonstrate advanced professional practice based on the knowledge, skills and values learned in program courses.
Prerequisites: CORR 214 and CORR 116. *Co-requisite:* CORR 216.

CYCW-100**Adolescent Development****3 Credits (45:0:0 hours)**

Students begin to examine developmental theory and patterns typical of late childhood and adolescence. Psychosocial development, cognition, spirituality and moral judgment, and physiology, including sexuality are explored. Environmental influences and typical patterns of adolescent behaviour are also considered. Students develop insight into their own style of relating to youth as influenced by their experiences as a young person. Students also acquire frameworks for helping families support youth with normal developmental tasks and fostering resilience in their young people.

CYCW-101**Helping Skills****3 Credits (45:0:0 hours)**

Students are introduced to the skills of effective relationship building with youth and families. The role of the child and youth care professional in the helping process is also explored. Students practice and demonstrate effective individual counselling skills, from a developmental model of counselling.

CYCW-102**Integration Seminar****1 Credits (0:0:30 hours)**

Students discuss field placement experiences and apply theory and skills from program course work. Professional and ethical conduct in relation to field experience is a focus. Students practice the skills of group work, communication, and leadership at a basic level.

Co-requisite: CYCW 103.

CYCW-103**Field Placement****2 Credits (0:0:120 hours)**

Students are introduced to the roles and responsibilities of a child and youth care practitioner through field placement. Students participate in therapeutic routines and activities in a work integrated learning environment. This workplace experience fosters the student's ability to develop an ethical helping relationship and to work on a team of child and youth care professionals in a school, residential, or community program. *Co-requisite:* CYCW 102.

CYCW-104**Activity Programming****2 Credits (15:30:0 hours)**

This experiential course is designed to equip students with the attitudes, conceptual frameworks and skills to develop, lead and evaluate therapeutic activities for children, youth and families.

CYCW-106**The Child and Youth Care Professional****3 Credits (45:0:0 hours)**

Students explore the professional and ethical tasks of a child and youth care practitioner and the challenges of being a member of this profession. An overview of the needs of youth, the types of agencies providing service and the legal system governing children and youth in Canada is studied.

CYCW-107**Child and Youth Care Practice****3 Credits (45:0:0 hours)**

This course serves as an introduction to the distinctive domains of Child and Youth Care (CYC) practice. The basic philosophy permeating this course is that there is a set of attitudes, specific knowledge, skills and proficiencies that are uniquely those of the competent CYC practitioner. Areas covered include: relational-centred practice, the therapeutic milieu, understanding diversity and issues of social justice, strength-based intervention, models of planned change, ecological systems perspective, attachment theory, and ethics. Students are also introduced to the concept of praxis as a conceptual tool to think critically about the knowing, doing, and being of CYC practice.

CYCW-108**Special Topics in Child and Youth Care****2 Credits (30:0:0 hours)**

Students are introduced to special topics of significance for the prospective Child and Youth Care Worker; in particular, diversity/cross-cultural awareness and substance abuse issues.

CYCW-110**Integration Seminar****1 Credits (0:0:30 hours)**

Students discuss field placement experiences and apply theory and skills from program course work to practice. Professional and ethical conduct in relation to field experience is a focus. Students practice the skills of group work, communication, and leadership at an intermediate level.

Prerequisites: CYCW 102. *Co-requisite:* CYCW 111.

CYCW-111**Field Placement****2 Credits (0:0:120 hours)**

Through continuing participation and co-leadership in routines and activities, this second placement further develops the core skills of a competent child and youth care practitioner. Students advance their skill and knowledge by focusing on relationship as a therapeutic tool. Students are expected to demonstrate creativity in planning activities, to be more independent problem solvers, and to show initiative.

Prerequisites: CYCW 102 and CYCW 103. *Co-requisite:* CYCW 110.

CYCW-112**Family Dynamics****2 Credits (30:0:0 hours)**

Students examine the family as a system within a broader ecological systems context. Students begin with an overview of basic family systems theory and then focus on the application of this core knowledge to their own family of origin. Through this self-study approach, students recognize and explore issues that may affect their ability to work with at-risk youth and families.

CYCW-114**Individual Counselling****3 Credits (45:0:0 hours)**

Students continue to study the developmental model of individual counselling. Specific skills are taught that allow students to assist youth and adult clients in fully exploring and clarifying problem situations and missed opportunities in their lives; and to challenge their limited perspectives and access personal strengths, competencies and capabilities. Students are introduced to the solution-focused approach to helping, life space counselling, and spirituality in the helping process.

Prerequisites: CYCW 101.

CYCW-200**Child/Youth Care Methods I****3 Credits (45:0:0 hours)**

Students explore competency-based approaches to working with children, youth and their families that can be used in a variety of settings. Developmental theory is reviewed and applied to youth. Principles of effective behaviour management are learned and applied to the development of short-term behaviour plans. Preliminary skills for the creation of intervention strategies and service plans for youth and families are practiced. Students explore an overall framework that enhances their developing attitudes and skills in working effectively with youth and families.

Prerequisites: CYCW 107.**CYCW-201****Child and Youth Care Practice in Mental Health****3 Credits (45:0:0 hours)**

Students explore a range of childhood and adolescent mental health issues. The causes, symptoms and treatment of commonly diagnosed physical/organic, social, emotional and behavioural disorders are considered. Students examine a range of disturbances from a strength-based and family perspective, in terms of both assessment and management. Participants access their own resources and resiliencies as they address issues that are traumatic for self and clients. The role of the Child and Youth Care Worker in settings providing mental health services is examined.

CYCW-202**Integration Seminar****1 Credits (0:0:30 hours)**

Students discuss field placement experiences and apply theories, knowledge and skills from second year course work to their Child and Youth Care field placement practice. Students practice group work skills in seminar sessions. Students explore the notion of “caring for the caregiver,” designing and applying self-care strategies to themselves as helping professionals.

Prerequisites: CYCW 110 and CYCW 111. *Co-requisite:* CYCW 203.**CYCW-203****Field Placement****4 Credits (0:0:240 hours)**

Students work in challenging child and youth care settings, with a focus on supporting youth and families to make effective change in their lives. In group care, family-based, or specialized community programs, students demonstrate individual counseling, life-space teaching, activity programming, and crisis intervention, along with the core competencies of relationship building, behaviour management, report writing and team work.

Prerequisites: CYCW 110 and CYCW 111. *Co-requisite:* CYCW 202.**CYCW-204****Group Work****3 Credits (45:0:0 hours)**

Students explore the role of groups in the treatment process for children, youth and families in child and youth care contexts. Students extend individual counselling skills into group work practice in the life space. Students apply group facilitation skills in the classroom.

Prerequisites: CYCW 114.**CYCW-205****Issues in Family Work****3 Credits (45:0:0 hours)**

Students are introduced to conceptual frameworks to assess dysfunctional family systems and understand contemporary issues facing today's families. The perspective of family resilience is integrated with family developmental theory as a conceptual map to guide family intervention. Theoretical models of support programs and services available to families are also analyzed. Critical thinking is emphasized in relation to entry-level competencies in child and youth care.

Prerequisites: CYCW 112.**CYCW-206****Child/Youth Care Methods II****3 Credits (45:0:0 hours)**

Students explore the process of altering the story about “self” which is held by the child, youth, and his/her family through the application of therapeutic interventions such as cognitive behavioural therapy and attachment-focused interventions and use of expressive therapies including creative journaling, music, play, drama, and bibliotherapy. There is a focus on aggressive youth and crisis intervention as well as the ethical considerations for child and youth care practitioners.

Prerequisites: CYCW 200.**CYCW-207****Integration Seminar****1 Credits (0:0:30 hours)**

Students discuss field placement experiences and apply information and skills from course work completed. In this fourth seminar, students practice advanced group work skills and also engage in essential job search activities.

Prerequisites: CYCW 202 and CYCW 203. *Co-requisite:* CYCW 208.**CYCW-208****Field Placement****4 Credits (0:0:240 hours)**

Students practice required entry-level competencies of a child and youth care worker. In group care, family-based or specialized community programs for youth and their families, the student demonstrates the competencies of service planning, implementation and evaluation within a service team.

Prerequisites: CYCW 202 and CYCW 203. *Co-requisite:* CYCW 207.**CYCW-209****Family Support and Intervention****2 Credits (30:0:0 hours)**

Family assessment and intervention skills required to work in the life space are a major focus of this course. Activity based and solution-focused family interventions are applied.

Prerequisites: CYCW 205.**CYCW-211****Development Across the Lifespan****3 Credits (45:0:0 hours)**

Students examine major developmental milestones and challenges across the lifespan, beginning at conception and ending with death and dying. Students explore various theoretical perspectives, and relevant research at all developmental stages. Students describe and apply the lifespan perspective to child and youth care practice with children, youth and families.

Prerequisites: CYCW 100.

CYCW-302**Advanced Child and Youth Care Practice I: Linking Theory, Self and Ethics****3 Credits (45:0:0 hours)**

This in-depth course examines professional child and youth care practice and integration of theory, self, and ethical practice by focusing on the major theoretical change frameworks and their associated philosophies, goals, strategies and techniques. Students are challenged to identify their unique life-position lenses, that is, how based on early life experiences, they position themselves in relation to others and see the world and their place in it. Their life-position lenses are considered in relation to various theoretical change models, and students explore, develop and integrate their own theoretical orientations and perspectives on change. Emphasis is placed on developing one's on-going self awareness, critical thinking abilities, and purposeful ethical Child and Youth Care practice.

CYCW-303**Advanced Child and Youth Care Practice II: Relational-Centred Case Planning****3 Credits (45:0:0 hours)**

This course on inquiry into Relational-Centred Planning seeks to engage students in the complexity of assessment and planning from a relational-centred perspective. Students explore the core premises of relational-centered practice and demonstrate their relational skills and capabilities through critical self-reflection. This course also prepares students to engage in evidence-based inquiry within the theoretical underpinnings of relational-centred planning.

CYCW-339**Applying Developmental Theory in Child and Youth Care Practice I****3 Credits (45:0:0 hours)**

Students consider the implications of contemporary perspectives on traditional developmental theory and research for advanced Child and Youth care practice. Emphasis is placed on the development of self and relationships in the contexts of the family, school, community, and client/worker relationship. The themes of resilience and diversity and their effects on development are explored. Students apply developmental perspectives to their own life experiences as these relate to their work with youth and families.

CYCW-340**Applying Developmental Theory in CYC Practice II: Advanced Application****3 Credits (45:0:0 hours)**

This in-depth course focuses on developmental and contemporary theories in relation to Child and Youth Care contexts and professional practice within current and historical socio-political climates. Emphasis is placed on the intersections of diversity in relation to social justice issues in global, national and local contexts including Child and Youth Care practice environments. Students apply theoretical perspectives to their own life experiences on a personal level as well as a professional level as related to their work with children, youth and families.

CYCW-350**Law and Social Services****3 Credits (45:0:0 hours)**

This course provides students with a basic introduction to law and legal issues in the child welfare system. The child and youth care role requires increasing knowledge of the law and awareness of ethical and legal obligations for the professional child and youth care practitioner. Throughout the course, consideration is given to the function of law as an institution and the role of law as an expression of social policy. The course instills an awareness of legal principles and the rights of clients, and the responsibility of social services staff to uphold these rights. The course provides a knowledge base in family and child protection law, civil liberties, court procedures and hearings, and evidence-giving skills.

CYCW-360**Abuse and Neglect****3 Credits (45:0:0 hours)**

Students explore their own values and attitudes toward abuse and neglect and critically examine theory and research relating to child and family abuse and neglect. Definitions of abuse and neglect are explored across different historical and cultural contexts. Students learn the causes, indicators, dynamics, and consequences of abuse and neglect for individuals, families and communities. Students prepare to recognize, assess, respond, and intervene competently in situations of abuse and neglect as they arise in their child and youth care field placement, workplace or community.

CYCW-361**Substance Abuse****3 Credits (45:0:0 hours)**

Students analyze and compare theories, principles, systems, issues, and the interventions in the field of alcohol and substance abuse as they pertain to Child and Youth Care practice with children, youth, families, and communities. Students explore their personal beliefs, values, and ethics regarding both substance abuse and how change occurs. They consider how these beliefs, values and ethics may impact their work with clients.

CYCW-411**Advanced Field Placement I****3 Credits (0:0:150 hours)**

In this supervised field placement, students focus on a specific area of practice and on locating their placement setting in terms of its social context. Relevant legislation and social policy are examined and the impact of these on agency policy and practice is explored. Students examine agency mission, structure, professional roles, and service delivery model of their placement setting, and evaluate how these elements relate to the needs of the clients being serviced. Students critically assess their professional values, ethics and practice.

CYCW-412**Advanced Field Placement II****3 Credits (0:0:150 hours)**

In this field placement, service planning, assessment skills, intervention strategies, evaluation skills and/or project planning and delivery skills are applied at an advanced level. Students integrate current Child and Youth Care theory and research into their practice. Professional values and ethical practice are critically analyzed. Students are challenged to develop and articulate their own professional identity. Students access the expertise of other professionals and function as partners in the workplace and on service teams.

CYCW-423**Child and Youth Care Research****3 Credits (45:0:0 hours)**

Students are introduced to the principles of the scientific method of inquiry and the skills necessary to design and implement a course-based research project. Within an applied research context, students are introduced to the major research paradigms (positivism, interpretivism, and critical science) and strategies of inquiry (qualitative, quantitative, and mixed method). Students select a topic of interest, frame a researchable question, map-out a literature review plan, design a sample strategy, collect and analyze data, and showcase their projects in a poster session.

CYCW-425**Quantitative and Qualitative Analysis****3 Credits (45:0:0 hours)**

Students examine statistics as a set of tools and techniques used to organize, describe and interpret information. The strengths and weaknesses of statistical analysis as one component of the research methodology are appraised. Statistical techniques discussed include measures of central tendency, correlation coefficients, normal distributions, t-tests and analysis of variance. Introduction to quantitative research design includes but is not be limited to concepts such as statistical significance, sample size, reliability, variance and research design. Collection and analysis of qualitative research data is also introduced, and the relevance of this approach to child and youth care practice and research is explored.

CYCW-465**Advanced Child and Youth Care Practice with Community Groups****3 Credits (45:0:0 hours)**

Child and Youth care is an increasingly complex work environment. Students investigate some of these complexities from a Child and Youth care perspective. Students further develop their skills and knowledge about working with and in communities. Emphasis is placed on conceptualizing and analyzing effective community practice skills and the ability to work in complex environments. These skills include collaboration, community-based approaches and working as a member of a multi-disciplinary team. Exploring the concept of advocacy, including the differences between self, individual and systemic advocacy, for the children, youth and families served continues to be important. Aspects of supervision and management from a Child and Youth care perspective are explored and applied to practice situations.

CYCW-466**Advanced Child and Youth Care Practice With Families****3 Credits (45:0:0 hours)**

Students learn about current conceptual frameworks and models for understanding family functioning and parenting. Family assessment methodologies and interventions which are appropriate to Child and Youth Care settings are studied. This course builds on existing theories of family functioning and intervention strategies to create a Child and Youth Care theory and approach to working with families.

CYCW-474**Advanced Child and Youth Care Practice With Individuals****3 Credits (45:0:0 hours)**

Students focus on advanced skills and frameworks for Child and Youth Care practice with individuals. Using a relational perspective, students integrate and apply a range of theories for counselling individual children, youth, and family members including: life-space counselling, resiliency based and solution focused interview approaches, and the developmental model of counselling. Spirituality and cross-cultural issues are considered as they relate to counselling individuals. Students examine literature and research relevant to counselling in Child and Youth Care practice.

DESN-100**Drawing for Communication****3 Credits (30:30:0 hours)**

This course fosters creative thinking through brainstorming, rapid visualization, sketching and storyboarding. Design concept and ideation are emphasized as students are challenged to express original ideas on paper. Students develop a visual vocabulary for the exploration and representation of ideas through the study of line, gesture, media and mark-making, observational exercises and other drawing techniques.

DESN-101**Drawing****3 Credits (15:45:0 hours)**

Students apply the principles of linear perspective and structural analysis to represent observed subjects. With a focus on the formal principles of pictorial composition, students investigate the expressive potential of drawing and are introduced to the representation of human figure.

Prerequisites: DESN 100.

DESN-110**Design Studio I: Visual Organization, Composition and Visual Language****3 Credits (30:30:0 hours)**

This course introduces the foundational elements and principles of two- and three-dimensional design as they relate to visual communication. Design process and problem solving through project-based studies are emphasized as students acquire the fundamentals of visual language, composition and colour. This course also introduces students to the principles of visual communication theory and selected aspects of the history of two- and three-dimensional design.

DESN-120**Introduction to Design Software****3 Credits (30:30:0 hours)**

This course introduces the digital work environment of a visual communication designer. Students develop a foundation of software skills while attending to best practices of reliable organizational and file management habits, suitability of software application for a variety of production outcomes and technology problem solving skills.

DESN-150**Image Structure and Meaning****3 Credits (30:30:0 hours)**

Students develop visual sensitivity through the creation of static and dynamic images using photography and video. Composition, framing, viewpoint and use of light are studied and practiced as students visually explore the world around them. Students research a range of subject matter in order to develop a message as well as compose, shoot and edit photographs and video. Special consideration is given to the relationship between composition and communicative value. This course also introduces students to the basic principles of communication theory and selected aspects of the history of the lens arts.

DESN-200**Drawing for Illustration****3 Credits (30:30:0 hours)**

Students explore the communicative potential of illustration as a visual medium. The human figure, natural and manufactured forms are rendered through traditional illustration techniques. Through creative, aesthetic and expressive choices, students are challenged to resolve the illustration of visual concepts.

Prerequisites: DESN 101.

DESN-210**Design Studio II: Intradisciplinary Design Projects****6 Credits (60:60:0 hours)**

With a focus on concept development, this course explores, in an intradisciplinary context, the multiple specialty areas within the discipline of visual communication design. Special consideration is given to adaptability of message to audience, media and context of use. The role of the designer, design research and process, and project management are emphasized in a project-based context, as students are challenged to develop original concepts, sound rationales and formal solutions to real-life design problems. Principles of visual communication theory and visual rhetoric are introduced, along with selected aspects of the history of design.

Prerequisites: DESN 100, DESN 110, DESN 120, DESN 150.

DESN-230**Typography I****3 Credits (30:30:0 hours)**

Students are introduced to the history and development of letterforms, the typographic system and the use of typography as it relates to visual communication design. Terminology, systems of measurement, type families and classification are explored, while students study the structure and use of letterforms, words and sentences for expressive purposes. In a project-based context, there is special emphasis on the fundamentals of legibility, readability and hierarchies of information, as students create posters, logotypes and basic layouts.

Prerequisites: DESN 100, DESN 110, DESN 120.

DESN-240**Introduction to Web Design and Development****3 Credits (30:30:0 hours)**

Students apply typographic, layout, and design skills in the creation of visual interface designs for web pages. Students learn to recognize audience behaviors, translate behaviors into user goals and tasks, and incorporate these tasks into visual interface designs. Static interface designs are translated into functioning web pages using computer coding such as HyperText Markup Language (HTML) and Cascading Style Sheets (CSS). While developing creative and technical skills in the medium, students design and manage web projects from conceptualization to completion and delivery.

Prerequisites: DESN 210, DESN 230.

DESN-250**Introduction to Photography****3 Credits (30:30:0 hours)**

Using a DSLR camera and accessories, students explore photography as a tool of communication. Through the practice of photographic techniques, students develop the photographer's sensibilities for composition, exposure, lighting and camera operation. Creative decisions, both technical and aesthetic, are emphasized. Master photographers are studied to inspire and develop a critical vocabulary.

Prerequisites: DESN 120.

DESN-251**Applied Photographic Design****3 Credits (15:45:0 hours)**

Students explore advertising and editorial photography as an integral component of visual communication in design. Students build upon prior courses to employ creative process and advanced camera techniques in the creation of compelling photographic imagery.

Prerequisites: DESN 250.

DESN-252**Digital Imaging****3 Credits (30:30:0 hours)**

Students use digital imaging techniques to influence the communicative impact of an image. Industry standard software is used to process and create images while employing current digital workflow practice.

DESN-260**Introduction to Videography****3 Credits (30:30:0 hours)**

This course introduces the process of video acquisition production. Emphasis is placed on the communicative possibilities achieved through the shooting and editing process in the creation of short video projects. In a hands-on learning environment, students use a video camcorder, record and edit motion and audio segments learning how sound and visual editing techniques affect perception and meaning.

Prerequisites: DESN 150.

DESN-261**Motion Graphics I****3 Credits (30:30:0 hours)**

Students create visual narratives with motion typography and animation. The principles of motion, time, colour, sound and space are explored as students learn to apply the tools and techniques of the motion graphics designer to creative animated visual sequences.

Prerequisites: DESN 260; DESN 330.

DESN-270**The History of Design and Material Culture Through the 18th Century****3 Credits (45:0:0 hours)**

This survey course introduces the socio-cultural and stylistic movements of design and material culture from prehistory through the 18th century. Students are introduced to the vocabulary of art, design and material culture focusing on the contexts of production, consumption, value and meaning. Artifacts of western and non-European culture including art, architecture, furniture, products, interior design, clothing, and visual communication design are examined in the socio-cultural context of design history.

DESN-271**The History of Material Culture and Design From the 18th Century****3 Credits (45:0:0 hours)**

This course introduces students to the history of Modern design and material culture. Students will examine the relationship between visual and material culture and major socio-economic and cultural formations of modernity such as industrialization, mass production, mass media, urbanization, technology, progress, consumption and lifestyle. Artifacts of western and non-European culture including art, architecture, furniture, products, interior design, clothing, and visual communication design are examined in the context of design history.

Prerequisites: DESN 270.**DESN-310****Design Studio III****3 Credits (30:30:0 hours)**

With a focus on concept development, students explore communication theory-in-practice. There is a special emphasis on content, context and audience; messages that inform, instruct and persuade; and, the ideation stage of the design process. Students are challenged to stretch their creative capacity and go beyond the common-place in order to conceive, execute and present original solutions to complex design problems.

Prerequisites: DESN 210.**DESN-311****Corporate Identity Design and Branding****3 Credits (30:30:0 hours)**

Students explore the principles of product and corporate identity and the visual communication of comprehensive brand experiences through the examination of brand positioning processes and brand case studies. With an emphasis on design process, students create and execute a range of brand identity programs, developing a consistent and appropriate visual voice for multiple applications.

Prerequisites: DESN 310, DESN 330.**DESN-313****Information Design****3 Credits (15:45:0 hours)**

Students examine the processes by which complex information can be organized and presented visually so that it is understandable and useful to the viewer. The design of diagrams, symbols, charts, infographics, and orientation systems are explored with a special emphasis on information analysis, architecture and visualization for print, digital and interactive displays.

Prerequisites: DESN 330.**DESN-316****Branded Environments****3 Credits (30:30:0 hours)**

This course explores brand identity when it is visually and spatially applied to the built environment. Students extend the audience's experience of a brand into three dimensions through the use of visual and sensory cues, including environmental graphics, signage, identity systems and finish materials selection.

Prerequisites: Minimum grade of C+ in DESN 311.**DESN-317****Publication Design****3 Credits (15:45:0 hours)**

In this advanced course, students examine and compare the anatomy and overall design characteristics of editorial publications, catalogues, and books with a focus on audience, style, format and organization. Students experience the publication process, from initial client meetings to final production. Working alone and in teams, students develop and defend solutions that address the communication needs of these varied publication types, while planning and adhering to industry standards of production workflow.

Prerequisites: DESN 310; DESN 330.**DESN-330****Typography II****3 Credits (30:30:0 hours)**

This course explores typography as an essential element of visual communication design. Students apply the principles of typographic selection, application and organization to text-based content and information. This course advances knowledge of the complex interrelationship of text, context, image, audience and function while considering factors of format, visual hierarchy, legibility, typographic systems and colour. These subjects are explored through a variety of publication types including magazine design, annual reports and catalogues. Students also further develop software skills related to the design and production of projects in various formats and media.

Prerequisites: DESN 230.**DESN-361****Motion Graphics II****3 Credits (30:30:0 hours)**

This course examines advanced topics and practices in motion graphics production. Students explore the communicative potential of motion graphics in a project-based context. There is special emphasis on concept development, asset management and motion branding. Students also explore animation techniques including code-driven animation.

Prerequisites: DESN 261.**DESN-391****Internship****3 Credits (0:0:120 hours)**

The opportunity to establish working relationships and observe the real-world workplace is central to this course as students experience the pace and demands of a design agency or communications department. Working under the supervision of a professional practicing designer, students apply the skills learned in course work and demonstrate the techniques, methods, and problem solving expected of a professional designer.

Prerequisites: Minimum grade of B- in DESN 310 and DESN 311.

DMWP-100**Essential Anatomy and Physiology****3 Credits (45:0:0 hours)**

The structure and function of the normal human body are examined. The respiratory, cardiovascular, gastrointestinal, genitourinary, nervous, reproductive, musculoskeletal, integumentary, lymphatic, hematological, immune/inflammatory, special sense organs and endocrine systems are explored. Terminology particular to description and organization of human anatomy is introduced. Students acquire medical terminology necessary to communicate information in a disability management environment and to understand medical documentation.

DMWP-102**Medical and Pharmaceutical Concepts****3 Credits (45:0:0 hours)**

A wide range of medical and pharmaceutical topics that the disability management practitioner may be exposed to via medical documentation, discussions with healthcare professionals, and the disabled or ill individual are addressed. Basic medical and pharmaceutical terminology are introduced to enable students to read medical reports and engage in conversations related to return to work management. Common diagnostic and clinical procedures pertinent to cardiovascular, respiratory, digestive, genitourinary, reproductive, nervous, musculoskeletal, integumentary and endocrine systems are also examined. Students investigate common pharmaceutical, non-pharmacological, and complementary therapies utilized to treat various common conditions so that they better understand reports and discussions on these topics. Mental health issues, psychosocial factors, and their impact on the return to work process, are appraised. As a component of the practitioner's role, health and wellness concepts are emphasized in assisting an individual's journey during the return to work process.

DMWP-104**Introduction to Disability Management****3 Credits (45:0:0 hours)**

The concepts, principles, models, and stakeholder roles relevant to the field of disability management are examined. The social, vocational and financial components of a disability management program are identified. The key aspects of a disability management program are presented, as well as industry-based application techniques. Trends and issues within the specialty field are addressed. Students will explore their professional responsibilities, the value of this field, and the growing demand for competent disability management practitioners.

DMWP-110**Ethics and Professionalism in Disability Management****3 Credits (45:0:0 hours)**

Standards of practice for consensus-based disability management are focused upon in this course. Students examine ethics, values and principles related to disability management practice settings. Analysis of various ethical and professional issues of the disability management practitioner is emphasized. Opportunities for professional growth and networking are addressed.

Prerequisites: DMWP 104.

DMWP-112**Health, Social and Legislative Foundations****3 Credits (45:0:0 hours)**

Students examine legislation relevant to the workplace, such as employment standards, privacy legislation, labour relations, human rights, occupational health and safety, workers compensation legislation, and their impact on disability management practices. The evolution of work and the relationship of compensation, benefits, and return to work planning within disability management are addressed. Occupational health and safety issues and trends in the workplace are analyzed. Students identify occupational hazards and lifestyle issues, and discuss their impact on the worker and the disability management program.

DMWP-114**Conflict and Crisis Management in Return To Work****3 Credits (45:0:0 hours)**

Students are introduced to a framework for conflict resolution in disability management. Introduction to an interest-based conflict resolution process guides the learner to assess their personal conflict resolution style and to determine the impact of various communication skills, emotions and grief during conflict and crisis situations. Group productivity and effectiveness are discussed within the context of managing difficult situations. The application of mediation, negotiation, facilitation and interview skills are addressed. Strategies to diffuse volatile situations in relation to the return-to-work process are examined.

Prerequisites: INTD 105.

DMWP-116**Return to Work Management****3 Credits (45:0:0 hours)**

The process to accommodate ill or injured employees is the focus of this course. Students utilize a consensus-based model to develop, implement and evaluate return to work plans or programs for employees (including returning older workers, women and various cultural groups). Cost/benefit analysis, benchmarking, auditing, and the preparation of a business plan for a disability management program are examined. The management of difficult disability cases is explored by students. Also addressed are the roles and responsibilities of case managers. Various models and processes of case management are examined as they apply within return to work coordination and disability management.

Prerequisite: DMWP 104.

DMWP-118**Field Placement I****3 Credits (15:0:100 hours)**

A supervised application of the disability management program concepts occurs in an occupational setting. Through self-determined goals, the student designs and completes a project utilizing the application of disability management theory, and practice standards in the delivery of consensus-building disability management. Following a relevant literature review, the student develops a comprehensive return to work plan for an employee of the field placement organization. Students function as a member of the team, working within legal, ethical, professional, and organizational parameters.

Prerequisite: DMWP 116.

DRMA-102

Play Analysis

3 Credits (45:0:0 hours)

Although it explores the influence of drama as theatre, Drama 102 concentrates on the critical analysis of the dramatic text. Through the study of scripts representing major historical periods when drama significantly influenced society, students become aware of the basic elements of dramatic structure. Students are introduced to a multiplicity of perspectives of play analysis (director, designer, dramaturge, actor, and critic). The influence of drama on contemporary society is part of this exploration. Students are required to attend and study at least two productions during the current term.

DRMA-149

Introduction to Dramatic Process

3 Credits (0:78:0 hours)

This course is designed for students with little or no previous experience in drama and therefore introduces students to the process of acting and dramatic form. By improving their improvisational techniques in the disciplines of speech and movement, students develop an increased awareness of the art of drama in relationship with the process of the actor. The class focus is on concentration and group dynamics; there is no scripted work. Attendance is essential.

DRMA-247

Introduction to Oral Communication

3 Credits (0:78:0 hours)

This course helps students improve their oral communication and oral interpretation. It includes voice production appropriate for public speaking and for literary interpretation of prose, poetry, and drama. The course begins with how the voice is produced and progresses with various specifics of prose and poetry, scripted and improvisational speaking, and the effective delivery of dramatic literature (reader's theatre and theatrical monologues). The course concentrates on individual student presentations of both original and scripted material.

DSLCL-214

Seminar I

1 Credits (0:0:15 hours)

Students discuss field placement experiences and have the opportunity to reflect on the application of theory to practice. Grounded in evidence based practice, the importance of professional and ethical conduct within a team structure are explored and developed. Students begin to develop the skills and attitudes of a reflective practitioner. Basic multimedia presentation skills are learned as a means to communicate information. The process of developing professional portfolios is initiated.

Prerequisites or Co-requisites: DSLC 215, DSLC 216, DSLC 217, DSLC 218, DSLC 219.

DSLCL-215

Field Placement I

2 Credits (0:0:120 hours)

In this supervised field placement, students apply and enhance their skills and knowledge in person directed practice, family support, facilitating learning, and advocacy and activism. Students integrate current disability studies theory and research into their practice. Ethical and values based practice are applied and critically analyzed. Students access the expertise of supervisors, peers, families, and individuals they support in order to function as an effective team member.

Prerequisites or Co-requisites: DSLC 214, DSLC 216, DSLC 217, DSLC 218, DSLC 219.

DSLCL-216

Person Directed Practice

3 Credits (45:0:0 hours)

Students develop person directed practices that focus on strengths, gifts, relationships, and community connection in supporting people with disabilities to have meaningful lives of their choosing. Students learn to facilitate person directed plans that support positive outcomes for individuals with disabilities. Students select and apply planning approaches that incorporate the practices of inclusion, empowerment, and individualization in the planning process.

DSLCL-217

Family Support

3 Credits (45:0:0 hours)

Theoretical approaches to understanding family systems, considering the psychological, social, and cultural factors affecting families, are discussed. Students explore the importance of the family as it responds to and impacts upon members with disabilities. Approaches to identifying and supporting diverse family strengths and needs are examined and applied to communication, support, and professional boundary issues that may arise when working in family homes.

DSLCL-218

Advocacy and Activism

2 Credits (30:0:0 hours)

Advocacy and social activism are important processes that support people with disabilities in achieving equal citizenship. Personal, cultural, and structural oppression are examined as the means by which people with developmental disabilities are excluded from equal citizenship. Students develop a working knowledge of advocacy and social movement theory, as well as human rights legislation as foundations for empowerment work. Students examine current techniques and approaches in supporting self-advocates who are working within and outside of systems to effect change in order to achieve lives of equality and full inclusion. Students learn to work within a critical ethical framework as they develop their role as an ally.

DSLCL-219

Positive Approaches to Learning

3 Credits (45:0:0 hours)

The shift from person centred to person directed planning is evident in the disability service sector. As part of a self-directed plan, individuals with developmental disabilities are encouraged to identify personal learning goals. Students are introduced to adult development and learning, processes of formal and informal assessment, and interpretation of assessment reports as part of supporting individuals with disabilities to meet their personal learning goals. Teaching strategies that support individual skills development are developed. Methods to evaluate the effectiveness of the teaching strategies are explored.

DSLCL-223**Positive Behaviour Support****2 Credits (30:0:0 hours)**

Positive behaviour supports refers to innovative ways of supporting individuals with complex needs so that they can lead lives of belonging and meaning. Students develop creative supports based on a deep understanding of the person and his or her unique challenges, such as the impact of disability, addictions, mental health concerns, conflict with the law, and history of trauma. Students acquire a solid foundation of functional assessment approaches and strategies used in the disability service sector. The knowledge and skills are used as a foundation for students to develop, implement and evaluate positive support plans. Students also learn strategies required to manage critical incident and crisis situations.

DSLCL-225**Personal Care and Wellness****3 Credits (30:30:0 hours)**

Students examine practices that promote healthy living and wellness for individuals with developmental disabilities including individuals with complex health needs. Students integrate theory and skills related to health promotion measures that contribute to optimal quality of life in terms of social, emotional, occupational, spiritual, mental, environmental, and physical health across the life span for individuals with developmental disabilities. Students create wellness plans and develop knowledge and skills in nutrition; tube feeding; seating, lifting, carrying and transferring procedures; and wheelchair maintenance. Students are required to demonstrate competencies in medication administration, universal health precautions, feeding, and wheelchair safety and maintenance.

DSLCL-226**Approaches to Building Community****3 Credits (45:0:0 hours)**

Students examine the concepts of community building and development, and apply them to the practice of supporting people with disabilities. Students learn how community capacity and strong community connections enable the people they support to live lives of meaning, connection, and contribution.

DSLCL-227**Supervision and Organizational Leadership****3 Credits (45:0:0 hours)**

Students examine the importance of strategic planning as a way to guide organizations within the disability service sector. Students explore various theories of management, leadership, and supervision and the skills required to effectively manage teams and organizations, and facilitate organizational change. Strategies to foster diversity and inclusion are also examined along with issues unique to the disability service sector.

DSLCL-229**Seminar II****1 Credits (0:0:15 hours)**

Grounded in evidence based practice, professional and ethical conduct within a team structure are demonstrated. Students demonstrate advanced skills and attitudes of a reflective practitioner. Students discuss field placement experiences and have the opportunity to reflect on the application of theory to practice. Students create and present multimedia presentations. Comprehensive professional portfolios are completed and job search processes are practiced.

Prerequisites: DSLCL 214, DSLCL 215. *Co- or prerequisites:* DSLCL 223, DSLCL 225, DSLCL 226, DSLCL 227, DSLCL 230.

DSLCL-230**Field Placement I****3 Credits (0:0:180 hours)**

In this supervised field placement, students apply and enhance their skills and knowledge in community building, organizational leadership and supervision, providing positive behavioural support, providing personal care and promoting wellness. Students integrate current disability studies theory and research into their practice. Ethical and values based practice are applied and critically analyzed. Students access the expertise of supervisors, practitioners, families and individuals they support in order to function as an effective team member. Students develop their professional identity and focus of future practice.

Prerequisites: DSLCL 214, DSLCL 215. *Co- or prerequisites:* DSLCL 223, DSLCL 225, DSLCL 226, DSLCL 227, DSLCL 229.

EASCL-101**Introduction to Physical Science****3 Credits (45:36:0 hours)**

This course provides an introduction to the origin of the Earth and solar system, the concept of geological time, and the identification of minerals and rocks. The theory of plate tectonics and the resulting structural features of the Earth are covered. Surface weathering processes and principles of geomorphology are described. **Note:** Credit can only be obtained for one of EASCL 100 and EASCL 101.

EASCL-102**Introduction to Environmental Earth Science****3 Credits (45:36:0 hours)**

In this course, the global energy budget and major energy pathways, the Earth's patterns of weather systems and their impact on temperature, precipitation, moisture and winds are covered. Atmospheric and oceanic circulation systems and their effect on the global environmental system are discussed. Components of the atmosphere and their interactions to create weather and climate are also topics dealt with in this course. The hydrologic cycle and local water balance calculations are examined. Biological ecology and global biomes are examined. **NOTE:** Credit can only be obtained for one of EASCL 100 and EASCL 102.

EASCL-103**Historical Geology****3 Credits (45:36:0 hours)**

This course provides a study of the geologic history of the Earth from the development of the solar system to the present. The role of geochronology, stratigraphy, sedimentary and structural geology, as well as aspects of plate tectonics in paleontology are discussed. The origin and evolution of life are explored, along with an examination of fossilization. A time-sequence analysis of the Earth's geologic past is performed using the development and movement of continents, orogenies, changes in sea-level and the appearance and evolution of life through fossils. The focus will be on the North American continent. **NOTE:** Credit can only be obtained for one of EASCL 103 and EASCL 105
Prerequisites: Minimum grade of C- in EASCL 101.

EASC-206**Geology of the Solar System****3 Credits (45:0:0 hours)**

This course demonstrates how information gleaned from both manned and robotic space missions, as well as astromaterials available for direct study, are used to gain an understanding of the geology of our Solar System. Geological processes that were, and continue to be, active in the Solar System are examined with a special emphasis on impact cratering. The similarities and differences in the geology of planets, how these relate to the origin and evolution of the Solar System, and their implications for the search for life are also investigated.

Prerequisites: Minimum grade of C- in one of EASC 100, EASC 101 or in ASTR 120.

EASC-208**Introduction to Global Change****3 Credits (45:0:0 hours)**

This course examines the natural and human-generated causes of global scale environmental change. Included are the roles of the atmosphere, oceans, biosphere and cryosphere in the processes of environmental change and as monitors of that change. Relationships between levels of technology and development, and the character of environmental change associated with human activity are investigated.

Prerequisites: Minimum grade of C- in EASC 102.

EASC-209**Geology of Western Canada and the National and Provincial Parks****3 Credits (45:0:0 hours)**

This course presents an overview of the geology and landscapes of Western Canada. The exposed rock of the prairie and mountain parks of Alberta and British Columbia are discussed within a regional geological context and examples from parks such as Yoho, Banff, Jasper, Dinosaur, and Kananaskis are featured. Geological processes of mountain building and past and present landscape evolution are emphasized.

Prerequisites: Minimum grade of C- in EASC 100 or in EASC 101.

EASC-219**Mineralogy****3 Credits (45:36:0 hours)**

This course employs a theory and lab-oriented approach to understanding mineralogy. Topics include mineral origin and formation, classification and crystallography. Hands-on mineral identification will be undertaken in the labs with a focus on major rock forming minerals, such as the silicates. The opportunity to examine rare meteorites in thin section will also be provided. Students will be assigned their own petrographic microscope for use during the term, with an additional lab designed to utilize the Raman microscopy. A field trip to the Royal Alberta Museum will be conducted during the term.

Prerequisites: Minimum grade of C- in EASC 105 or in EASC 103.

EASC-221**Introduction to Geographic Information Systems and Remote Sensing****3 Credits (45:36:0 hours)**

This course provides a theoretical and practical introduction to Geographic Information Systems (GIS) and remote sensing as applied to the geological sciences. Lectures combine an overview of the general principles of GIS and remote sensing with a theoretical treatment of the nature and analytical use of spatial information. Labs impart the technical aspects through hands-on experience with appropriate software.

Prerequisites: Minimum grade of C- in one of EASC 100, EASC 101 or in ANTH 206.

EASC-225**Introduction to Geomorphology****3 Credits (45:36:0 hours)**

This course employs a process-oriented approach to gain an understanding of geomorphology. Fluvial, glacial and periglacial slope, and aeolian landforms are examined. Special emphasis is placed on the landscape of Alberta and the geomorphology of the late Cenozoic, especially of the Quaternary Period. Fieldwork is required.

Prerequisites: Minimum grade of C- in EASC 100 or EASC 101.

EASC-226**Introduction to Soil Science****3 Credits (45:36:0 hours)**

This course examines the fundamental aspects of soil formation and soil occurrence in natural landscapes. Physical, chemical, mineralogical, and biological properties of soils are emphasized, and how these properties relate to plant growth and environmental quality. Identification of soils is practiced and estimates of their performances in both natural and agricultural ecosystems are analyzed. **Note:** A 100-level chemistry course is strongly recommended.

Prerequisites: Minimum grade of C- in EASC 100, EASC 101, EASC 102 or ANTH 206.

EASC-230**Invertebrate Paleontology****3 Credits (45:36:0 hours)**

This course addresses principles and problems associated with paleontology in areas such as evolution, mass extinction, paleoecology, functional morphology, biogeography and biostratigraphy. There is a systematic coverage of invertebrate fossils, including microfossils, Porifera, Cnidaria, Brachiopoda, Bryozoa, Mollusca, Echinodermata and Arthropoda. Labs promote recognition of fossils and their attributes.

Prerequisites: Minimum grade of C- in EASC 103 or EASC 105.

EASC-238**Geology of Natural Resources****3 Credits (45:0:0 hours)**

This course consists of the geological study of the major types of economically important metallic and nonmetallic ore minerals and energy resources. Basic processes which form and concentrate these materials in the Earth are examined. Various methods of exploration and mining of the resources are detailed. Alberta's coal and petroleum resources are emphasized. Environmental effects of the production and use of mineral and energy resources are discussed.

Prerequisites: Minimum grade of C- in EASC 100 or in EASC 101.

EASC-270**The Atmosphere****3 Credits (45:0:0 hours)**

This course provides an introduction to weather and climate with a descriptive, rather than a mathematical approach. Topics include the composition and structure of the atmosphere, temperature, pressure, circulation, humidity, instability and storm systems. Weather forecasting methods and global climatic change are also discussed.

Prerequisites: Minimum grade of C- in any 100-level Physical or Biological Sciences course.

EASC-294**Resources and the Environment****3 Credits (45:0:0 hours)**

This course examines the many environmental and sustainability issues related to both renewable and non-renewable resource development and extraction. The focus of the course is how humans exploit natural resources and challenges this presents to environmental sustainability.

Prerequisites: Minimum grade of C- in any 100-level Physical Science course or in BIOL 107 or in BIOL 108.

EASC-320**Introduction to Geochemistry****3 Credits (45:36:0 hours)**

This course provides an introduction to the interdisciplinary science of geochemistry. The first part of the course examines our home planet from a geochemical perspective and includes formation of the Earth and our solar system, the origin of the elements and their distribution within the Earth, and evolution of the crust, mantle and core. An introduction to the essential geochemical tools of thermodynamics and kinetics, isotope geochemistry and trace element geochemistry is also provided. The second part of the course examines the geochemistry of igneous, sedimentary and metamorphic rocks and will cover topics as diverse as the melting and crystallization of rocks to the contamination of our water supplies and the stability of carbonates in our oceans.

Prerequisites: Minimum grade of C- in EASC 224 and CHEM 102.

EASC-324**Quaternary Environments****3 Credits (45:36:0 hours)**

This course offers an introduction to the Quaternary Period. It provides a broader context for studying modern environmental phenomena and delivers an overview of the key techniques and proxies used in reconstructing Quaternary environmental histories. The course situates the Quaternary within a broad history of Earth's climate, discussing Quaternary glaciations and conditions during and since the last Ice Age in detail. This course also reviews the methodologies used to reconstruct past conditions, focusing on how these methods are used as windows into the past. The course concludes with the detailed examination of several Canadian case studies using the latest research and environmental reconstructions, such as (but not restricted to) the glaciation and deglaciation of Alberta; Quaternary environmental change in the Canadian Arctic Archipelago; and the paleoenvironments of Beringia. The laboratory classes give hands-on experience with basic environmental reconstruction methodologies.

Prerequisites: Minimum grade of C- in EASC 208 or EASC 225 or ANTH 206.

EASC-334**Planetary Surface Imaging****3 Credits (45:36:0 hours)**

Satellite imagery is being used more and more frequently to assess everything from oil spills to fire hazards, from mining potential to archaeology, from water on Mars to methane lakes on Titan. In this course, students will learn to interpret images from several different satellite and airborne instruments for applications in geology, environmental studies, urban planning, mining, archaeology, forestry, and planetary science.

Prerequisites: Minimum grade of C- in any 200-level EASC course or ANTH 206.

EASC-373**Anthropogenic Global Warming****3 Credits (45:0:0 hours)**

This course provides an advanced examination of the natural physical processes that have driven the global climate system in the past and present. It focuses in particular on how humans are interfering with the climate system and the potential future consequences. It further provides an introduction to simple on-line computer models of the climate system.

Prerequisites: Minimum grade of C- in EASC 208 or EASC 270.

EASC-374**Sustainable Energy Development****3 Credits (45:0:0 hours)**

This course provides an advanced examination of the concept of sustainable energy development. The focus is on energy development in a broad global and socio-economic context, specific clean energy technologies, and societal challenges related to creating a shift to a more sustainable energy mix. **Note:** PHYS 261 and EASC 373 are recommended.

Prerequisites: Minimum grade of C- in EASC 208.

EASC-375**Paleoclimatology****3 Credits (45:0:0 hours)**

This course provides an extensive overview of the methods used in paleoclimate research and an in-depth examination of important climate events since the Late Proterozoic, with a concentration on the Late Mesozoic and Cenozoic. Aspects of creating paleoclimate reconstructions, climate effects on geological and biological processes, and the modelling of present climate and extrapolation to past and future climates are emphasized.

Prerequisites: Minimum grade of C- in EASC 208.

EASC-495**Special Topics****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics in Earth and Planetary Science. Topics covered vary with the interests of students and faculty. Students should consult with faculty members in the Earth and Planetary Science area for details regarding current offerings. **Note:** this course is intended for students in the final year of their degree. This course may be taken twice for credit.

Prerequisites: Minimum grade of B- in a 300-level Earth and Planetary Science course and permission of the department.

EASC-498**Independent Research****3 Credits (0:72:0 hours)**

In this course, students will plan, execute and report the results of an independent research project in chemistry under the direction of a faculty supervisor. To be granted enrollment in the course, the student must have made prior arrangements with a faculty member willing to supervise the research project. **Note:** This course is intended for students in the final year of their degree. This course can be taken twice for credit. *Prerequisites:* A minimum grade of B- in a 300-level Earth and Planetary Science course relevant to the proposed research.

ECDV-101**Healthy Environments for Early Learning and Care****3 Credits (45:0:0 hours)**

In this introductory course, students explore the components of quality early childhood settings. Attention is paid to relevant legislation, regulation, standards and appropriate practices in environments for young children. Selected types of programs for early learning and care are examined. The role of the early childhood educator in creating healthy safe environments for children and their families is discussed. Students reflect on the personal attributes of the early childhood professional.

ECDV-102**Curriculum I: Creative Expression in Early Learning and Care****3 Credits (45:10:0 hours)**

Students explore the creative curriculum in programs for early learning and care. They select, plan and implement creative experiences to support the development of literacy, numeracy/math, art, music and dramatic play. Age and developmentally appropriate curriculum and planning concepts including planning for child centred play experience are introduced. The importance of aesthetics in an early learning environment is introduced. The early learning teacher's role and the child's role in curriculum development are explored. Students collect and use resources to support the creative curriculum in early childhood settings.

ECDV-110**Child Development I****3 Credits (45:0:0 hours)**

In conjunction with ECDV 160, this course provides the students a basic understanding of the growth and development of young children. The focus is on developing a sensitivity to children and the world in which they live, based on historical and current perspectives. Course content includes current and emergent theories and their influence on creating a developmental framework for understanding the study of children. The impact of diversity, culture and lifestyle on child rearing and identity formation is discussed. Students use techniques for observing children's behaviours and documenting developmental outcomes.

ECDV-115**Communications I: Interpersonal Competencies****2 Credits (30:0:0 hours)**

This is the first of three courses in an integrated communications stream that support students' personal and professional development. Focus is on identity information as affected by socialization processes, diversity issues and the role of culture for children and adults. An introduction to developing team concepts and team processes with a view to developing skills in nurturing positive interactions is considered. An emphasis is placed on developing safe, supportive verbal and emotional environments for successful learning for children and adults. A theoretical base for communication is introduced.

ECDV-120**Field Placement I****3 Credits (0:0:200 hours)**

This is the first of four field placement courses designed to support the student's progressive development of skills. Field placement provides students with the opportunity to blend theory from classes with practice in early childhood settings. Students are mentored by a university field placement coordinator. Students are assessed in the following categories: professional suitability, participation and performance, and play and curriculum experiences. The focus in this first field placement is on focused observation of, and thoughtful interaction in, children's play and learning; on developing beginning skills in planning, and on demonstrating professional attitudes by being responsible, cooperative and thoughtful.

Prerequisites: ECDV 101, ECDV 102, ECDV 110 and ECDV 115.*Co-requisite:* ECDV 125.**ECDV-125****Integration Seminar I****1 Credits (0:0:15 hours)**

This course provides an opportunity to reflect on professional practice with peers under the guidance of an instructor. Field placement issues are discussed and class learning in Term I is integrated with practical field experiences. Seminar focuses on recognized early learning and care practice across a broad range of early childhood programs. It also provides an opportunity to discuss issues and explore topics in early learning and care. Seminar engages students at a variety of practice levels. Students come to an integrated grouping in seminar with different experiences in field placement.

Prerequisites: ECDV 101, ECDV 102, ECDV 110, ECDV 115.*Co-requisite:* ECDV 120.**ECDV-155****Curriculum II: Learning Through Play****3 Credits (45:10:0 hours)**

In this course, students explore the nature and development of play in the lives of children. Students learn how to research, organize and prepare meaningful and aesthetic play experiences and play spaces to enhance learning and development in early learning and care settings. Through active exploration, students gain a personal appreciation of the value and functions of play, an understanding of the importance of organization and presentation of materials for play, and their role as adult facilitators. A primary focus is working with preschool children. *Prerequisites:* ECDV 101, ECDV 102, ECDV 110, ECDV 115, ECDV 120, ECDV 125, and ENGL 111 or consent of the department.

ECDV-160**Child Development II****3 Credits (45:0:0 hours)**

In conjunction with ECDV 110, the course provides students with a basic understanding of the growth and development of young children. The focus is on recognizing typical milestones across all developmental domains, and building on theories of child development presented in ECDV 110. Diversity issues are discussed. Observation techniques are used to document children's development and to make recommendations for programming. Students discuss how cultural values impact child rearing practices. The effects of abuse and resilience in development are discussed.

Prerequisites: ECDV 101, ECDV 102, ECDV 115, ECDV 120, ECDV 125. Minimum grade of C in ECDV 110.

ECDV-165**Communications II: A Constructivist Approach to Child Guidance****3 Credits (45:0:0 hours)**

This is the second of three courses in an integrated communications stream that support students' personal and professional development. There is focus on developing skills and strategies for guiding children's behaviour in developmentally responsive and supportive ways.

Knowledge of child development assists students to understand the issues and techniques presented, and the importance of fostering a strong sense of self and identity. The difference between discipline and guidance is discussed. Students have opportunities to practice communication and guidance skills that support positive interactions with children. Strategies for supporting children with challenging behaviours are introduced.

Prerequisites: ECDV 101, ECDV 102, ECDV 110, ECDV 115, ECDV 120, ECDV 125. *Co-requisite:* ECDV 160.

ECDV-170**Field Placement II****3 Credits (0:0:200 hours)**

This is the second of four field placement courses designed to support the student's progressive development of skills. Field placement provides the student with the opportunity to blend theory from classes with practice in early childhood settings. The student is mentored by a university field placement coordinator. Students are assessed in the following categories: professional suitability, participation and performance, and play and curriculum experiences. In this field placement, students begin to demonstrate effective communication skills and guidance strategies with young children, and continue to develop skills for observing children and planning for safe and interest based play experiences to meet individual and group needs.

Prerequisites: ECDV 155, ECDV 160, ECDV 165 and ECDV 210, plus a minimum grade of C in ECDV 120 and ECDV 125. *Co-requisite:* ECDV 175.

ECDV-175**Integration Seminar II****1 Credits (0:0:15 hours)**

This course provides an opportunity to reflect on professional practice with peers under the guidance of an instructor. Field placement issues are discussed and class learning in Term II is integrated with practical field experiences. Seminar focuses on recognized early learning and care practices across a broad range of early childhood programs. It also provides an opportunity to discuss issues and explore topics in early learning and care. Seminar engages students at a variety of practice levels. Students come to an integrated grouping in seminar with different experiences in field placement.

Prerequisites: ECDV 155, ECDV 160, ECDV 165 and ECDV 210 plus a minimum grade of C in ECDV 120 and ECDV 125. *Co-requisite:* ECDV 170.

ECDV-201**Curriculum III: Planning for Early Learning and Care****3 Credits (45:10:0 hours)**

This course focuses on the principles of constructivism, emergent curriculum and inclusive planning in early learning and care environments. Students gain an understanding of, and practice in using a planning cycle for play-based early learning experiences that integrate literacy, numeracy, social studies, science and fine arts. Students document children's learning. Collection and use of resources for planning are emphasized.

Prerequisites: ECDV 155, ECDV 160, ECDV 165, ECDV 170, ECDV 175 and ECDV 210.

ECDV-210**Family-Centered Practice****2 Credits (30:0:0 hours)**

Students learn to understand and support the diverse range of families. Students are encouraged to explore their own family experience as a starting point for understanding the diversity of family values, beliefs, lifestyles and needs. The course draws on theory in family dynamics, family systems and communications.

Prerequisites: ECDV 101, ECDV 102, ECDV 110, ECDV 115, ECDV 120, ECDV 125 and ENGL 111.

ECDV-220**Field Placement III****3 Credits (0:0:200 hours)**

This is the third of four field placement courses designed to support the student's progressive development of skills. Field placement provides the student with the opportunity to blend theory from classes with practice in early childhood settings. The student is mentored by university field placement coordinator. Students are assessed in the following categories: professional suitability, participation and performance, and play and curriculum experiences. In this field placement, students focus on developing relationships with families, increased responsibility for the daily functioning of the program including more in-depth planning and observation skills, and demonstrate a commitment to professional growth.

Prerequisites: ECDV 201, ECDV 230, ECDV 260 and ECDV 280 plus a minimum grade of C in ECDV 170 and ECDV 175. *Co-requisite:* ECDV 225.

ECDV-225**Integration Seminar III****1 Credits (0:0:15 hours)**

This course provides an opportunity to reflect on professional practice with peers under the guidance of an instructor. Field placement issues are discussed and class learning in Term III is integrated with practical field experiences. Seminar focuses on recognized early learning and care practice across a broad range of early childhood programs. It also provides an opportunity to discuss issues and explore topics in early learning and care. Seminar engages students at a variety of practice levels. Students come to an integrated grouping in seminar with different experiences in field placement.

Prerequisites: ECDV 201, ECDV 230, ECDV 260 and ECDV 280 plus a minimum grade of C in ECDV 170 and ECDV 175. *Co-requisite:* ECDV 220.

ECDV-230**Communications III: Working in Professional Teams****2 Credits (30:0:0 hours)**

This is the third of three courses designed to support personal and professional communication skills. Students gain an understanding of the nature of professional teams and the skills required for successful practice in teams. Context based learning assists the student to apply theory, and develop skills and strategies in working with families and in interdisciplinary and workplace teams. A focus on values, ethics and diversity issues guides discussion of effective problem solving models.

Prerequisites: ECDV 155, ECDV 160, ECDV 210, ECDV 170 and ECDV 175. Minimum grade of C in ECDV 165.

ECDV-250**Foundations of Early Childhood****2 Credits (30:0:0 hours)**

Students look at current issues in the field of early childhood development from the view of a reflective practitioner. The course focuses on selected historical philosophers and educators who have shaped present early childhood theory, practice, materials/equipment, and who raised issues still relevant. Contemporary models of early childhood programs and the role of research are examined. Students review a code of ethics and apply it to their practice with families and children. Professional resources, further education and professional associations are presented to assist students in establishing a professional development plan.

Prerequisites: ECDV 201, ECDV 220, ECDV 225, ECDV 230, ECDV 260 and ECDV 280.

ECDV-255**Child Development III****3 Credits (45:0:0 hours)**

Child Development III extends the principles of Child Development I and II. This course provides students with opportunities to identify and examine the needs of children with developmental challenges, with attention to inclusive principles. Students have regular opportunities to observe and relate to a child with delays or deviations in development. The course is an introduction to the field of exceptionality and is designed to heighten awareness rather than train specialists.

Prerequisites: ECDV 201, ECDV 220, ECDV 225, ECDV 230, ECDV 260 and ECDV 280.

ECDV-260**Family and Community Issues****3 Credits (45:0:0 hours)**

This course looks at the family from a societal perspective, with the intention of deepening participants' understanding of the families with whom they will be working and their awareness of issues concerning families. The focus is on the ecology of the family with particular emphasis on family policy, economic issues and the social safety net, power and violence, gender issues, children's rights/parent's rights and advocacy. Capacity building and strengths based approaches are presented as strategies to support families and develop resiliency.

Prerequisites: ECDV 155, ECDV 160, ECDV 165, ECDV 170, ECDV 175, ECDV 210.

ECDV-270**Field Placement IV****3 Credits (0:0:200 hours)**

This is the fourth of four field placement courses designed to support the student's progressive development of skills. Field placement provides the student with the opportunity to blend theory from classes with practice in early childhood settings. The student is mentored by a university field placement coordinator. Students are assessed in the following categories: professional suitability, participation and performance, and play and curriculum experiences. In this final field placement, students apply early childhood best practice knowledge to support children's learning and development. The student will be prepared for entry to professional practice.

Prerequisites: ECDV 250, ECDV 255, ECDV 285 and OOSC 200 plus a minimum grade of C in ECDV 220 and ECDV 225. *Co-requisite:* ECDV 275.

ECDV-275**Integration Seminar IV****1 Credits (0:0:15 hours)**

This course provides an opportunity to reflect on professional practice with peers under the guidance of an instructor. Students bring experience in different field placement settings to group discussion in seminar. Field placement issues are discussed and class learning in Term IV is integrated with practical field experiences. Seminar focuses on recognized early learning and care practice across a broad range of early childhood programs. It also provides an opportunity to discuss issues and explore topics in early learning and care.

Prerequisites: ECDV 250, ECDV 255, ECDV 285 and OOSC 200 plus a minimum grade of C in ECDV 220 and ECDV 225. *Co-requisite:* ECDV 270.

ECDV-280**Infant and Toddler Care and Development****3 Credits (45:0:0 hours)**

In this course, students review developmental stages and milestones for infants and toddlers. Implications of current neurodevelopmental research on early learning and care settings are discussed. The importance of responsive and caring interactions and the adult's role in planning and providing play and learning environments and experiences is addressed. Students develop strategies for supporting families and respecting diversity. Students gain an understanding of their roles in supporting infant and toddler social and emotional development.

Prerequisites: ECDV 155, ECDV 160, ECDV 165, ECDV 210, ECDV 170 and ECDV 175.

ECDV-285**Curriculum IV: Theories of Early Learning****3 Credits (45:0:0 hours)**

Building on previous curriculum courses, this course emphasizes theories and curriculum models for early learning and care that arise from a constructivist framework. Reflective practice extends the understanding of the professional's role in planning for early learning based on theoretical perspectives and an understanding of the importance of diversity and inclusion. Students explore a range of early learning assessment tools, techniques and practices.

Prerequisites: ECDV 201, ECDV 230, ECDV 260, ECDV 280, ECDV 220, ECDV 225.

ECON-101**Introduction to Microeconomics****3 Credits (45:0:0 hours)**

This course will provide an introductory investigation to supply and demand analysis: the theory of production, costs, and price determination under competitive and non-competitive market conditions. Emphasis is given to the Canadian economy.

ECON-102**Introduction to Macroeconomics****3 Credits (45:0:0 hours)**

This course provides an introductory investigation of national income determination, the monetary and banking system and elementary fiscal monetary policies. Contemporary problems of unemployment, inflation, economic growth, exchange rates and international trade are analysed. Wherever possible, emphasis is given to Canadian problems.

Prerequisites: Minimum grade of C- in ECON 101 or consent of the department.

ECON-212**Economic Aspects of the European Union****3 Credits (45:0:0 hours)**

This course focuses on the study of economic policies in the European Union (EU). Though the ideas of trade liberalization and economic integration are as old as economics itself, the ongoing process of integrating Europe is one of the most exciting experiences in human history. The European experience of market integration is a unique opportunity to learn how the process works and what the dangers of it are. This course concerns economic aspects of integration, while holding references to the history and institutions of the European Union at a minimum.

Prerequisites: Minimum grade of C- in ECON 101 and ECON 102.

ECON-213**An Introduction to the Economics of Developing Countries****3 Credits (45:0:0 hours)**

This is a survey of the major approaches to, and the problems of, economic development in the less developed countries with particular emphasis on issues relating to savings and investment, income distribution, employment and population growth, and trade and aid.

Prerequisites: Minimum grade of C- in ECON 101 and ECON 102.

ECON-281**Intermediate Microeconomics****3 Credits (45:0:0 hours)**

Microeconomics aims at explaining phenomena such as changes in relative prices, but it is much more than that: it provides methods for making educated decisions in our day-to-day lives. To that end, it uses a set of principles, a reasoning framework, and a few mathematical models expressed in functions, equations, and graphs. Knowledge of algebra at a high-school level is strongly recommended.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-282**Intermediate Macroeconomics****3 Credits (45:0:0 hours)**

Students will explore topics such as models of price, interest rate, output, and employment determination; the impact of fiscal, monetary, and supply shocks; open economy macroeconomics with fixed and flexible exchange rates, and prices as well as international capital mobility.

Prerequisites: Minimum grade of C- in ECON 101 and ECON 102.

ECON-290**Economics at Work: Reasoning and Writing in Economics****3 Credits (45:0:0 hours)**

Students review the tools of economic reasoning and use them to analyze a variety of micro- or macro-economic issues from an individual's perspective. Instruction emphasizes high student engagement both in class and with home assignments. Reading and writing economics materials are both means and ends of this course.

Prerequisites: Minimum grade of C- in 6 ECON credits.

ECON-299**Quantitative Methods in Economics****3 Credits (45:0:0 hours)**

An introduction to the use of mathematical and statistical methods in economics. Economic problems serve for exercises and examples of how such methods can be used. **Note:** This course is designed for students in the Economics major. Students in a program other than the Economics major require the consent of the department prior to registration. Offered in the Fall semester of each year.

Prerequisites: Minimum grade of C- in ECON 101, STAT 141 or STAT 151 and MATH 113 or MATH 114.

ECON-319**Contemporary Canadian Economic Issues****3 Credits (45:0:0 hours)**

This course examines the development of the Canadian Economy since 1945 in relation to macroeconomic performance, trade liberalization, endowment of natural resources, industrial policies, social policy and regional development. The evolution and the role of public policy in Canada are discussed.

Prerequisites: Minimum grade of C- in ECON 101 and ECON 102.

ECON-323**International Economics****3 Credits (45:0:0 hours)**

This course examines the principles underlying the international economy in both trade and finance. Emphasis is placed on the determination of trade patterns, comparative advantage, trade and tariffs, and the macroeconomic effects of exchange rate changes. **Note:** Students who have taken ECON 421 or ECON 422 for credit cannot receive credit for this course.

Prerequisites: Minimum grade of C- in ECON 102.

ECON-335**Urban Economics****3 Credits (45:0:0 hours)**

This course explores how economic forces influence development of cities in the spatial, social and economic dimensions, cause cities to grow or shrink, affect urban problems such as poverty, crime and congestion, make urban housing markets to work, and shape taxation and spending policies of governments.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-341**Money and Banking****3 Credits (45:0:0 hours)**

An analysis of the role of money and credit in the exchange process; the savings – investment process; commercial banking; financial intermediaries; financial markets; central banking and regulations of financial institutions.

Prerequisites: Minimum grade of C- in ECON 102.

ECON-350**Economics of Public Expenditure****3 Credits (45:0:0 hours)**

This course analyzes public expenditure policies and other issues involved in the provision of public services. The key topics include: public goods, externalities, public choice, fiscal federalism, healthcare, education, and public pensions.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-353**Taxation Policy and Structure****3 Credits (45:0:0 hours)**

This course is designed to introduce students to the basic structure of a tax system and various tax policy issues. Particular attention is paid to the Canadian tax structure and its role in attaining certain goals of society. The key concepts in this course include tax incidence, economic effects of taxes, and tax policy design.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-355**Economics of Project Evaluation****3 Credits (45:0:0 hours)**

This course covers the use of cost-benefit analysis and other economic methods in evaluating private and public investment projects with examples from transportation, river basin management, electrical generation, and oil and gas.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-365**Resource Economics****3 Credits (45:0:0 hours)**

This course examines the issues involved in the production of exhaustible and renewable natural resources, including exploration, extraction, and taxation; scarcity and pricing; contemporary Canadian resource policy issues.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-366**Energy Economics****3 Credits (45:0:0 hours)**

This course examines the economics of producing and consuming energy: pricing, role in economic growth; energy sources and markets; the role of government; regulation and other energy policy issues.

Prerequisites: Minimum grade of C- in ECON 101 and ECON 102.

ECON-369**Economics of the Environment****3 Credits (45:0:0 hours)**

This course examines economic growth and the deterioration of the environment; types and causes of environmental deterioration; theory, policy, and measurement relating to environmental deterioration; and current Canadian environmental topics.

Prerequisites: Minimum grade of C- in ECON 101.

ECON-373**Industrial Organization****3 Credits (45:0:0 hours)**

This course is a survey of the behaviour and performance of firms in different market structures and discussion of public policy toward the different structures.

Prerequisites: Minimum grade of C- in ECON 281.

ECON-384**Intermediate Microeconomics Theory II****3 Credits (45:0:0 hours)**

Designed for Economics majors and Honours Economics students, this course examines extensions and applications of microeconomic theory: intertemporal choice, risk, uncertainty and expected utility; oligopoly and game theory; externalities, public goods, adverse selection, moral hazard, and asymmetric information; general equilibrium.

Prerequisites: Minimum grade of C- in ECON 281 and MATH 113 or equivalent.

ECON-385**Macroeconomic Theory****3 Credits (45:0:0 hours)**

Building on Intermediate Macroeconomics, students examine government budget constraint and public debt; neoclassical growth theories; theories of aggregate consumption; investment, money demand and money supply.

Prerequisites: Minimum grade of C- in ECON 281 and ECON 282.

ECON-389**Mathematical Economics****3 Credits (45:0:0 hours)**

This course focuses on mathematical techniques used to set and solve economic problems. Topics include principles and applications of total and partial differentiation, comparative static analysis, constrained and unconstrained optimization, linear inequalities, convexity, programming, other mathematical theories of interest in modern economics.

Prerequisites: Minimum grade of C- in ECON 281, ECON 282, MATH 113 and MATH 120.

ECON-399**Introductory Econometrics****3 Credits (22.5:22.5:0 hours)**

This course provides an elementary treatment of the major topics in econometrics with emphasis on applied regression methods. **Note:** Students with credit in AREC 313 or ECON 408 or MGTSC 413 or MGTSC 414 or MGTSC 417 or MGTSC 419 or STAT 341 may not take ECON 399.

Prerequisites: Minimum grade of C- in ECON 281 and ECON 299.

ECON-401**Field Placement****3 Credits (0:0:45 hours)**

In this course, the students are assigned to a public, private, or non-profit organization where they apply their knowledge and skills in research, evaluation, management or analytical aspects of a project.

Note: This course does not fulfill the 400-level requirement for the major and minor.

Prerequisites: Minimum grade of C- in ECON 299 and consent of the department.

ECON-403**Individual Study****3 Credits (0:0:45 hours)**

This course permits a senior-level student to work with an instructor to explore a specific economic topic in depth through directed reading and research using primary and secondary sources.

Prerequisites: A minimum grade of C- in ECON 281 and ECON 282 and ECON 299 and consent of the department.

ECON-414**Development Economics****3 Credits (45:0:0 hours)**

This course focuses on economic models of growth and development in developing countries. Topics include the role of agriculture, industry, finance, and trade in structural transformation of developing countries as well as the various approaches to development planning.

Prerequisites: Minimum grade of C- in ECON 281 and ECON 282.

ECON-421**International Trade****3 Credits (45:0:0 hours)**

This course examines international trade theory and policy at a more advanced level and is intended for students majoring in Economics. Topics include: nature and relevance of international trade; early trade doctrines; the theory of comparative advantage; classical and modern approaches and empirical evidence of them; new approaches to the pure theory of international trade; economic growth and international trade; market imperfections and trade; commercial policy; economic integration and the gains from trade.

Prerequisites: Minimum grade of C- in ECON 281 and MATH 113.

ECON-422**International Payments****3 Credits (45:0:0 hours)**

This course examines these macroeconomic topics: the types of international transactions, macroeconomics in an open economy, exchange rates, balance of payments adjustments, and issues within the international monetary system.

Prerequisites: Minimum grade of C- in ECON 281, ECON 282 and MATH 113 or equivalent.

ECON-441**Monetary Theory and Policy****3 Credits (45:0:0 hours)**

In this course, students examine formal modeling of money and recent developments in monetary economics, including inflation tax and the optimum quantity of money. Key topics include term structure of interest rates, money and economic activity, rules versus discretion in monetary policy, and the role of financial deregulation.

Prerequisites: Minimum grade of C- in ECON 281, ECON 282 and MATH 113.

ECON-442**The Economics of Financial Markets****3 Credits (45:0:0 hours)**

The central topics covered in this course include the measurements of risk, hedging and speculation, market microstructure, asset pricing and market equilibrium.

Prerequisites: Minimum grade of C- in ECON 281, STAT 141 or equivalent, and MATH 113 or equivalent.

ECON-467**Environmental and Natural Resource Policy****3 Credits (45:0:0 hours)**

This course focuses on the relationships between economics and environmental and natural resource law; domestic and global policy issues related to environmental, renewable and non-renewable resources.

Prerequisites: Minimum grade of C- in MATH 113, ECON 281 and ECON 365 or ECON 366 or ECON 369.

ECON-481**Advanced Microeconomic Theory****3 Credits (45:0:0 hours)**

This honours level course is an advanced microeconomics study of producer and consumer theory, general equilibrium and welfare economics, and selected topics.

Prerequisites: Minimum grade of C- in ECON 384 and ECON 389 or consent of the department.

ECON-482**Advanced Macroeconomic Theory****3 Credits (45:0:0 hours)**

This course explores modern macroeconomic theory including theories of business cycles and growth, microfoundations of macro models, government budget constraints, expectations formation, the open economy and representative agent optimizing models.

Prerequisites: Minimum grade of C- in ECON 384 and ECON 385.

ECON-490**Economic Research: A Capstone Seminar****3 Credits (0:0:45 hours)**

Students use their theoretical and quantitative knowledge to investigate in depth a specified economic issue. In a structured environment, they learn how to identify a research topic, how to formulate and defend a thesis, and how to write and present a research report. They also practice how to formally discuss other researchers' work based on a thorough study of a peer's preliminary results. Besides preparing a research paper, the course ends with a final exam evaluating a student's understanding of the logic of economics.

Prerequisites: Minimum grade of C- in ECON 399.

ECON-499**Applied Econometrics****3 Credits (22.5:22.5:0 hours)**

This course covers topics that are beyond the scope of ECON 399, such as panel data models, instrumental variables, limited dependent variables, and simultaneous equations. The learning method is substantially based on computer lab work. The theory behind each econometric method studied in this course is provided only as much as necessary for the sound understanding of the respective method.

Prerequisites: Minimum grade of C- in ECON 399.

ECRP-131**Call Processing/Radio Communications****3 Credits (45:30:0 hours)**

Students examine the basics of call processing and radio communications. The course includes theory, technical language, and the application of equipment used in emergency and non-emergency communication centres. Students practice call-taking, radio communications, and dispatching skills. *Co-requisite:* ECRP 141.

ECRP-141**Emergency Communications I****3 Credits (45:30:0 hours)**

The theory and techniques of call taking and dispatching as applied to police, fire, and medical communications are examined. The role of the emergency communicator in a mission critical environment is discussed. A focus on managing resources and callers is included. Skills in call taking and dispatching are practiced through role playing and simulated laboratory experiences.

Prerequisites: ECRP 131. May also be taken as a Co-requisite.

ECRP-151**Emergency Communications II****3 Credits (45:30:0 hours)**

Theory and techniques of call taking and dispatching as applied to police, fire, and medical emergency communications are examined in detail. An overview of the history and organizational structure of police, fire and medical services as well as the interrelationship of these services in responding to a critical incident is examined. An emphasis on deployment principles and protocols is included. Skills are developed in call taking and dispatching of multiple incidents through role playing and simulated laboratory experiences.

Prerequisites: ECRP 141.

ECRP-161**Emergency Planning****2 Credits (30:0:0 hours)**

This course focuses on the stages involved in planning, preparation, and management of a response to an emergency, disaster, or crisis situation with emphasis on the role of the emergency communicator. Natural and man-made disasters, risk analysis, and emergency management plans are examined.

ECRP-171**Field Placement****2 Credits (0:0:100 hours)**

This course provides the student with related practical field experiences. The placement offers the unique opportunity to observe and participate in a variety of learning activities related to the field.

Co-requisite: ECRP 172.

ECRP-172**Integration Seminar****1 Credits (15:0:0 hours)**

This course integrates theory and practice by linking the knowledge, skills, and values gained in the classroom through discussions of issues experienced in the field placement. The focus is on professional practice, ethical decision making and work expectations in a team environment. Integration seminar is taken concurrently with ECRP 171 – Field Placement. *Co-requisite:* ECRP 171.

ECRP-181**Document Processing in Emergency Communications****1 Credits (15:30:0 hours)**

Students explore the variety of tools, documents and reports commonly used within an emergency communications centre. Students create, format and use various documents and reports such as call logs and protocols. Quality improvement and quality assurance tools utilized within a communications centre are examined.

EDFX-200**Introduction to the Profession of Teaching****3 Credits (45:0:0 hours)**

This course explores the complex roles of teachers as professionals in contemporary schools. Through classroom experiences, students become familiar with the scope and expectations of the role of the teacher and the framework within which teachers work.

EDIT-202**Technology Tools for Teaching and Learning****3 Credits (45:36:0 hours)**

Provides undergraduate Education students with the basic skills for using the most common information technology tools currently applied in schools. The types of tools include Internet tools, digital media processing, multimedia/hypermedia presentations, spreadsheets and databases. The course offers a number of advanced modules dealing with more complex topics in these areas plus additional tools such as those for editing digital video and sound. **Note:** Students cannot take this course if they have received credit in EDPY 202, EDPY 302, EDPY 485 or EDIT 485. Students are encouraged to register in this course as early in their program as possible. *Prerequisites:* Basic computer skills within a MacIntosh or MS Windows environment including word processing, e-mail and use of a Web browser.

EDPY-200**Educational Psychology for Teaching****3 Credits (45:0:0 hours)**

This course deals with the teaching-learning process and student behaviour. It includes theory, research, and illustrations, all dealing with the classroom application of psychological principles. Topics typically covered are student development, student learning and instruction, individual and group differences in student abilities, and student motivation. The course presents the basic principles of effective teaching and learning using a balanced theoretical orientation.

EDUC-211**Aboriginal Education and the Context for Professional Engagement****3 Credits (45:0:0 hours)**

In this course, pre-service teachers continue to develop their knowledge of Aboriginal peoples' histories, educational experiences and knowledge systems, particularly in terms of the implications for the professional roles and obligations of teachers. Pre-service teachers engage in a learning process of self-and-other awareness and are supported by Aboriginal educators and Elders. Through a process of inquiry, students focus on historic and current events that impact the relationships between Canada and Aboriginal peoples and connect those events to the social and educational issues facing Aboriginal people and educators of today. Students begin to understand themselves and their personal and social histories in relation to those of Aboriginal peoples, considering the ways in which this deepening understanding will impact their teaching practices.

ENCP-100**Computer Programming for Engineers****3.8 Credits (45:36:0 hours)**

This course covers the fundamentals of computer programming with emphasis on solving engineering problems. Topics include: MATLAB language syntax data types, statements, arrays, control structures, loops, functions, data structures, and files. **Note:** This course is restricted to Engineering students.

Prerequisite: UT Engineering students only.

ENGG-100**Orientation to the Engineering Profession I****1 Credits (15:0:0 hours)**

This course provides an introduction to engineering disciplines and the engineering profession. Topics explored include engineering disciplines, study skills, cooperative education, work opportunities, engineering and society. Several written assignments are required to assist in developing the students' communication skills.

ENGG-101**Orientation to the Engineering Profession II****1 Credits (15:0:0 hours)**

This course provides an introduction to the engineering profession and its challenges. Career fields, professional responsibilities of the engineer, ethics, the history and the development of the engineering profession are explored. Several written assignments are required to assist in developing the student's communication skills. **Note:** Restricted to Engineering students.

ENGG-130**Engineering Mechanics****4 Credits (45:30:0 hours)**

Equilibrium of planar systems is presented in this course. The course also provides an introduction to the analysis of statically determinate trusses and frames, explores the concept of friction, and introduces the concept of centroids and centres of gravity. Topics also include forces and moments in beams and second moments of area. **Note:** Restricted to Engineering students. *Prerequisites:* Pure Mathematics 30, Mathematics 31, Physics 30. *Co-requisite:* MATH 100.

ENGL-010-1**English 10-1****5 Credits (90:0:0 hours)**

This course is an introductory academic stream study in the following: the short story, the essay, the novel, modern drama, Shakespearean drama, poetry, language skills including reading, writing, representation, speaking, listening and viewing. Critical and interpretative skills are emphasized through the understanding and appreciation of literature. This course is equivalent to Alberta Learning's English 10-1. *Prerequisites:* Grade 9 Language Arts or equivalent.

ENGL-010-2**English 10-2****5 Credits (90:0:0 hours)**

English 10-2 is an introductory non-academic stream course. It focuses on the study of literature and emphasizes the development of language skills including reading, speaking, writing, listening, viewing and representing. This course emphasizes development of oral and written communication skills, reading for enjoyment and personal growth, and language skills for the everyday world. Basic grammar and sentence building are reviewed. This course is equivalent to Alberta Learning's English 10-2. *Prerequisites:* Grade 9 Language Arts or equivalent.

ENGL-015**Bridge to Academic English****5 Credits (90:0:0 hours)**

The Bridge to Academic English course is a literature based reading and writing course designed to prepare students for the secondary academic English program. Its focus is to strengthen reading competency, both literal and inferential, and to build composition skills required for responding to literature and for other functional writing. The course also encourages students to develop oral skills through short presentations. This course is intended for both learners of English as a second language and for other students who require a foundation on which to build skills for success in future academic programs. *Prerequisites:* English as a Second Language, Intermediate; English 9 or equivalent.

ENGL-020-1**English 20-1****5 Credits (90:0:0 hours)**

This course builds upon the skills and concepts developed in English 10-1. Emphasis is placed on analytical skills through the detailed study of literature, including: the short story, the essay, the novel, modern drama, Shakespearean drama, and poetry. This course is equivalent to Alberta Learning's English 20-1. *Prerequisites:* ENGL 010-1 or equivalent.

ENGL-020-2**English 20-2****5 Credits (90:0:0 hours)**

English 20-2 is an intermediate non-academic stream study of literature emphasizing the development of language skills including reading, speaking, writing, listening, viewing, and representing. This course is equivalent to Alberta Learning's English 20-2. *Prerequisites:* ENGL 010-2 or equivalent.

ENGL-030-1**Senior Academic English****5 Credits (90:0:0 hours)**

The goals of English 30-1 are to provide an advanced study in the academic stream of literature. This study includes the following genres: the short story, the essay, the novel, Shakespearean drama, poetry and either a modern drama or a film study. Language arts skills, including reading, writing, speaking, viewing, listening and representing, are covered with the literature in thematic units. Intensive analytical and interpretive skills are emphasized along with the refinement of formal writing skills. *Prerequisites:* ENGL 020-1 or equivalent.

ENGL-030-2**Senior Non-Academic English****5 Credits (90:0:0 hours)**

The goals of English 30-2 are to provide an advanced study in the non-academic stream of literature. This study includes the following genres: the short story, the essay, drama, film, poetry and the novel. Language art skills, including reading, writing, speaking, listening, viewing and representing, are emphasized. A variety of literature is studied in thematic units. As well, a unit focuses on employment skills. Primary focus in this course is placed on comprehensive and clear communication. *Prerequisites:* ENGL 020-2 or equivalent.

ENGL-086**University ELP-Reading/Writing****5 Credits (105:0:0 hours)**

This course is intended to provide intensive English reading and writing preparation for post secondary studies. The course challenges the advanced student to complete authentic assignments and master advanced level material in English. An integrated approach is used in which students practice reading and writing skills. Independent thinking is encouraged through questions for analysis following readings. The focus of the course is on a wide range of academic content and extensive practice in English. Test taking strategies and study skills are also included. Information is presented to students in forms that challenge their language abilities. As in university courses, readings present problems and competing points of view. Students are asked to work with and analyze ideas and to use communication of these ideas as a means of improving their English. *Prerequisites:* TOEFL ibt 70, or TOEFL CB 197, or CAEL 60, or IELTS 5.5 or Minimum grade of B- in ERDW 084 and ESPL 083 or equivalent score on the placement test.

ENGL-087**ELP for University – Listening and Speaking****5 Credits (105:0:0 hours)**

ELP for University – Listening and Speaking is intended to provide intensive English listening and speaking preparation for post secondary studies. The course challenges the advanced student to listen to authentic lectures, documentaries and other high level material in English. Independent thinking is encouraged through questions for analysis following lectures. The focus of the course is on a wide range of academic content and extensive practice in English. Information is presented to students in forms that challenge their language abilities. The information is often intentionally controversial in order to stimulate discussion. As in university courses, lectures present problems and competing points of view. Students are asked to work with and analyze ideas and to use communication of these ideas as a means of improving their oral English skills. *Prerequisites:* TOEFL ibt 70, or TOEFL CB 197, or CAEL 60, or IELTS 5.5 or Minimum grade of B- in ESPL 084 and ERDW 083 or equivalent score on the placement test.

ENGL-102**Analysis and Argument****3 Credits (45:0:0 hours)**

This course helps students to develop the academic writing skills they use throughout their university studies. The essay is the most important genre in this course, but students may also study works from other genres. By analyzing, summarizing, synthesizing, and critiquing a variety of texts, students learn how to develop their own analyses and arguments with appropriate and correctly documented primary and secondary sources. A thorough review of grammar and sentence structure is a key component of this course. **Note:** Students should not register in more than one first-year English course per term.

ENGL-103**Introduction to Literature****3 Credits (45:0:0 hours)**

Building on the writing skills students developed in ENGL 102: Analysis and Argument, ENGL 103 introduces students to a range of works within at least three literary genres. In addition to a minimum of one play, novel, or novella, students analyze works from other literary genres such as short stories and poetry. ENGL 103 covers the basics of literary analysis and research. **Notes:** Students cannot receive credit for both English 103 and English 133. Students should not register in more than one first-year English course per term.

Prerequisites: Minimum grade of C- in ENGL 102.

ENGL-108**Introduction to Language and Literature****3 Credits (45:0:0 hours)**

This course combines instruction in writing with the study of the essay and the short story. Students may also study other forms of literature such as articles, poems, and drama. This course aims to increase students' appreciation of literature and to give them practice in academic writing. This course is not to be taken by students in Arts, Science, or Education. **Note:** Students should not register in more than one first-year English course per term.

ENGL-111**Communications****3 Credits (45:0:0 hours)**

This course aims to help students improve all their communication skills: writing, reading, speaking, and listening. The main emphasis, however, is on writing skills. Students write an expository and a persuasive essay, summarize written text, and apply principles of clear and correct writing to their own compositions. Students learn research and documentation strategies and strengthen and expand their writing skills so that they can write more effectively for a variety of audiences and purposes. Students may choose from a number of delivery options that include classroom and online sections. **Notes:** 1) This course is for students in Certificate and Diploma programs; 2) Students should not register in more than one first-year English course per term. 3) This course cannot be used to meet the requirements of the BA or BSc degrees.

ENGL-132**Discovering Tradition: English Literature from its Beginnings to 1660****3 Credits (45:0:0 hours)**

This course demonstrates the development and flourishing of British literature from its very beginnings in the Old English period to the Restoration, introducing students to representative works and authors of the major periods of British literature up to the mid-seventeenth century. Because ENGL 132 and ENGL 133 provide students with a solid foundation in the history and development of English literature and lay the foundation for the further academic study of literature, they are strongly recommended for students intending to major or minor in English. English 132 and 133 satisfy 6 literacy credits for the Bachelor of Arts Degree. **Note:** Students should not register in more than one first-year English course per term.

ENGL-133**Discovering Modernity: English Literature from 1660 to the Present****3 Credits (45:0:0 hours)**

This course is a continuation of ENGL 132, covering the major works and authors in British literature from the seventeenth century to the present, illustrating the variety and complexity of this literature during centuries of rapid growth and change. Because ENGL 132 and ENGL 133 provide students with a solid foundation in the history and development of English literature and lay the foundation for the further academic study of literature, they are strongly recommended for students intending to major or minor in English. English 132/133 satisfies 6 literacy credits for the Bachelor of Arts Degree. **Notes:** Students cannot receive credit for both English 133 and English 103. Students should not register in more than one first-year English course per term.

Prerequisites: Minimum grade of C- in ENGL 132.

ENGL-199**Writing for Engineers****3 Credits (45:0:0 hours)**

This course is designed to develop the student's ability to write expository, analytical, technical, and persuasive prose. Instruction and practice are integrated with the study of prose models drawn from modern essayists. A review of basic grammar is included. **Note:** This course is restricted to students in University Transfer Engineering. *Prerequisites:* Acceptance into the Engineering Transfer Program.

ENGL-205**Traditions in English Rhetoric****3 Credits (45:0:0 hours)**

Rhetoric is fundamental to the study of literature and criticism and to the practice of writing. English 205 includes the traditional types of arguments, but it places more emphasis on a selection of key texts in the discipline of rhetoric. Thus as students move from historical to contemporary rhetorical texts, they gain a solid foundation in the history, theory, and practice of rhetoric in English. Students strengthen their writing skills, especially in academic discourse, but the writing component of this course is secondary to the study of literature. *Prerequisites:* Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-207**Studies in Modern English Language****3 Credits (45:0:0 hours)**

In this course, students study various aspects of Modern English, a language in constant and exciting flux, governed by systems we often know intuitively but cannot always explain. Students learn about the systems that govern the way we write, though it should be noted that this is not a remedial grammar course. Rather, students gain a deeper understanding of the modern English language and hone their own writing style by studying grammar and style in a variety of contexts. *Prerequisites:* Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-211**Business Communications****3 Credits (45:0:0 hours)**

This course focuses on effective problem-solving approaches in business writing. Letters, memos, emails, and reports, often presented in case study formats, aid in developing expertise in gathering and analyzing data, writing with a clear sense of purpose, and writing with a reader's needs clearly in mind. Although the principles of clear, concise business communication are covered, the main emphasis is on practical applications of these concepts. **Note:** This course is for students in Certificate and Diploma programs. *Prerequisites:* ENGL 111.

ENGL-214**Creative Writing****3 Credits (45:0:0 hours)**

This is a workshop course, designed to encourage students to experiment with a variety of forms and styles of short fiction and poetry. The focus is on helping each student to produce a polished portfolio of creative work. This enterprise is accomplished within a context of learning about the nature of creativity and the craft of writing. Students will study the work of established writers and participate in giving and receiving constructive feedback in a collegial workshop setting. **Note:** This course is for students in career programs.

ENGL-219**Readings-Speculative Fiction****3 Credits (45:0:0 hours)**

This course introduces students to a representative sampling of science fiction and fantasy. Students will examine the way these two genres emerge from the broader category of speculative fiction in the late nineteenth century and then develop into a host of subgenres during the twentieth and twenty-first. From classics in early science fiction and fantasy to contemporary cyberpunk and steampunk, the course explores the style and function of fiction that speculates on worlds both possible and impossible.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-240**The Bible in Literature****3 Credits (45:0:0 hours)**

From the Middle Ages to the present, writers have incorporated allusions to both the Hebrew Bible and New Testament to enrich their texts. A grasp of the significance of these allusions deepens a reader's understanding and appreciation of many of the major works in English literature. This course focuses on prominent texts in the Bible such as Genesis, the Book of Job, Ecclesiastes, the Gospels, Revelations, and selected psalms and proverbs.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-267**Literary Theory****3 Credits (45:0:0 hours)**

This course introduces students to a variety of theoretical discussions about literature, culture, and aesthetic practice – from Platonism, existentialism, and formalism to Marxism, structuralism, deconstruction, and feminism. While a portion of the class concerns the historical roots of literary and cultural theory, the major focus is twentieth and twenty-first century “theory” and its application to the study of literature. Students thus examine the various recurrent themes, or problems, that continue to be debated in literary and cultural studies such as the autonomy of the artist/author, the nature of aesthetic value, the relationship between text and context, the arbitrariness of the sign, the definition of the sublime, the establishment of literary “canons”.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-282**Introduction to the Short Story****3 Credits (45:0:0 hours)**

This course is an introduction to the main generic elements of the short story. Students read a selection of stories from the mid-nineteenth through early twenty-first centuries and are introduced to the basics of narrative theory. Students also learn how to write analytically about fiction. **Note:** Not to be taken by students with credit in the former English 206.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-283**Introduction to the Novel****3 Credits (45:0:0 hours)**

In this course, students study the main generic elements of the novel in English. Students read landmark novels from the eighteenth through twenty-first centuries and are introduced to the basics of narrative theory. Students also learn how to write analytically about novels.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-284**Introduction to Drama****3 Credits (45:0:0 hours)**

In this course, students read a selection of plays from the last two and a half thousand years. This is a genre course in drama, introducing students to the diverse forms of dramatic literature (mostly from the Western canon) and to a number of major playwrights. The course focuses on elements of dramatic structure, aesthetics, and genre, within the context of theatre history and cultural history more broadly. Students will learn how to write analytically about plays and playwrights.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-285**Introduction to Poetry****3 Credits (45:0:0 hours)**

In this course, students read a selection of mostly short English poems from the last thousand years. This is a genre course in poetry; it approaches the very broad and historically malleable genre of poetry through the basic elements of poetic language and form. Students also learn how to write analytically about poems. **Note:** Not to be taken by students with credit in the former English 293.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-286**Introduction to Literary Non-Fiction****3 Credits (45:0:0 hours)**

In this course students study various forms of literary non-fiction, such as the memoir, the personal/familiar essay, biography, travel literature, and literary journalism. Selected works are drawn from across a range of national literatures and time periods, with an emphasis on modern texts. Students are introduced to the basics of narrative theory and key theoretical issues related to literary non-fiction. Students also learn how to write analytically about literary non-fiction.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-295**Introduction to Creative Writing****3 Credits (45:0:0 hours)**

This course introduces students to writing in three genres. Usually, these will be literary nonfiction, fiction, and poetry, but at the discretion of the instructor, play/scriptwriting may substitute for one of these. Students build on the writing and analytical skills developed in first-year university English courses and learn about creative writing by both reading literature and attempting to write it. They analyze work by established writers, learn about the nature of creativity, and practice the craft of writing. They examine and employ common structures used by creative writers, learn and experience the fact that revision is the core of successful creative writing, and develop a broader understanding and appreciation for literature through their attempts to write it. **Note:** This course is restricted to students in degree programs. *Prerequisites:* Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-297**Academic Essay Writing****3 Credits (45:0:0 hours)**

ENGL 297 aims to increase students' ability to write and understand non-fiction expository prose, including academic writing. Students study style and rhetoric, the relationship between form and content, the theory and practice of composition, and the processes of revision to improve their academic writing skills. This is not a remedial course in grammar or in basic essay writing skills, though there may be some review of these matters; rather, the class focuses on honing students' expository writing and critical reading, writing, and analytical skills. Revising, editing, and essay workshopping may constitute a significant component of class time. While specific writing assignments may vary from section to section, all students write a total of 6000 words, including at least one in-class essay. A major research assignment may also be included. There is no final examination. **Note:** Not to be taken by students with credit in ENGL 299.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-299**Academic Essay Writing for Education Students****3 Credits (45:0:0 hours)**

ENGL 299 is designed to increase Education-bound students' ability to write and analyze non-fiction expository prose, including academic writing. Readings and topics are chosen with the interests and needs of Education-bound students in mind. The course focuses on the study of style and rhetoric and their application to students' writing and on the relationship between content and form in non-fiction writing. This is not a remedial course in grammar or writing, though there may be some review of these matters; rather the class focuses on honing students' expository writing and critical reading, writing, and analytical skills. Both in and out of class, students write a total of at least 6,000 words. Students write at least one in-class essay. There is no final exam. **Note:** Not to be taken by students with credit in English 297.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-307**The History of the English Language****3 Credits (45:0:0 hours)**

This course traces the history of English from its ancient Indo-European and Germanic roots to the Early Modern Period. By examining representative texts from Old, Middle, and Early Modern English, students learn how English spelling, pronunciation, grammar, vocabulary, and syntax have evolved.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-319**Earlier Medieval English Literature****3 Credits (45:0:0 hours)**

This course examines the poetry and prose of one of the richest and most dynamic periods of English literature. Spanning the seventh to thirteenth centuries, the course examines a wide variety of literary forms in the Anglo-Saxon, Anglo-Norman, and early Middle English periods. Beginning with the evocative rhythms of Old English poetry and prose and the epic world of Beowulf, tracing the growth of Arthurian legend, and exploring the subtleties and humour of early Middle English lyric and romance, students see how the themes and forms from this period have reverberated throughout English literature and inspired countless writers down to our own time, including Tolkien and Lewis. Students read most of the works in translation, although some thirteenth century works may be read in the original.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-320**Later Middle English Literature****3 Credits (45:0:0 hours)**

This course focuses on the literature of fourteenth and fifteenth-century England by examining a selection of poetry, prose and drama from one of the richest periods of English literature. From tales of chivalry, Arthurian adventure, and romance to religious mysticism; from lyrical love poetry to witty satire and bawdy humour, this period has near-unrivalled diversity and depth and is crucial for understanding much of how English literature develops in subsequent centuries. Students read the works in the original Middle English. **Note:** Not to be taken by students with credit in the former English 224.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-322**Medieval Drama****3 Credits (45:0:0 hours)**

Bearing in mind both theoretical and pragmatic concerns, this study of drama from the Middle Ages examines a variety of early English dramatic texts, from biblical plays and early moral interludes to the university and humanist drama that heralded the arrival of commercial theatre in London. In addition to reading the plays from a theoretical perspective, the course pays particular attention to the experiences of watching and performing these complex and demanding works. While considering the interaction of plays with the audience, and exploring the staging or performance of this drama which often conjoins sacred and profane, comic and tragic elements, another important focus of the course is the development of critical skills through close reading to be expressed in various writing assignments.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-324**Chaucer****3 Credits (45:0:0 hours)**

This course focuses on the works of Geoffrey Chaucer, one of the greatest poets in English literature. Chaucer's place in English literature is central; his poetry in its rich diversity has influenced writers in English from Shakespeare to Tolkien. The Canterbury Tales are justly considered his masterpiece, but just as accomplished and equally influential are the early dream visions and the great love poem Troilus and Criseyde. Despite the passage of time, Chaucer's works in their humour, compassion, and beauty remain fresh, accessible, and, in many ways, surprisingly contemporary.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-336**Studies in Shakespeare****3 Credits (45:0:0 hours)**

This course introduces students to the range and depth of Shakespeare's drama through the attentive reading of a variety of plays. Comedies, histories, tragedies, and romances allow students to understand Shakespeare's thought and the dramatic genres in which he wrote. **Note:** Not to be taken by students with credit in the former English 239 or 338.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-337**English Renaissance Drama****3 Credits (45:0:0 hours)**

This course focuses on the drama of Shakespeare's contemporaries. The English Renaissance was a golden age for the history of drama. Many of the dramatists of the period produced plays that equal of all but the best of Shakespeare. The course includes plays from the works of such dramatists as Christopher Marlowe, Ben Jonson, Thomas Middleton, John Webster, and John Ford.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-339**Further Studies in Shakespeare****3 Credits (45:0:0 hours)**

This course introduces students to the study of a particular theme or genre of Shakespeare's drama through the attentive reading of seven to nine plays. Shakespeare's non-dramatic poetry may also be included. **Note:** Students cannot receive credit in both ENGL 338 and ENGL 339.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-341**Augustan Prose and Poetry****3 Credits (45:0:0 hours)**

Students study the authors, works, and genres that were predominant in the Augustan Age and broader Neoclassical Period, between 1660 and 1785. This course includes a selection of drama, fiction, essays, and poetry by eighteenth-century writers such as John Dryden, Alexander Pope, Jonathan Swift, Lady Mary Wortley Montagu, and Samuel Johnson.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-342**The Rise of the British Novel****3 Credits (45:0:0 hours)**

This course explores the rise of the novel as a literary form in Britain in the eighteenth century. Students study a representative selection of novels written in Britain during the period when the novel evolved into a dominant literary form in English. This course tracks the growth and shifting perceptions of this “new” genre, from its beginnings in the late seventeenth century up to the Romantic Period.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-343**Eighteenth-Century Drama****3 Credits (45:0:0 hours)**

Considering both the writing and performance of plays from 1660 when the theatres were re-opened, this course explores the historical and political contexts of drama in the long eighteenth century. Students focus on representative selections of eighteenth-century drama as they consider the role of drama in shaping and responding to ideas and culture. This course also includes the study of staging problems, developments and practices during this period of British drama.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-345**English Rhetoric 1660-1800****3 Credits (45:0:0 hours)**

This study of English rhetoric from the long eighteenth century focuses on the functions of style embodied in the complexities of grammar, as conceived by rhetoricians of the period and by contemporary theorists. While considering the period’s notable epistolary and satirical forms, this course examines the rhetorical uses which the genres of prose served. These include construction of audience and readers, of gender, class and social hierarchy, and of national and imperial identity. This course attends to classification of rhetorical prose styles, while stressing the instrumentality of prose in imperial, scientific, agrarian, and industrial contexts.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-348**Milton****3 Credits (45:0:0 hours)**

This course examines the achievements of John Milton, in both prose and in verse. The course primarily focuses on the major works of Milton: *Paradise Lost*, *Paradise Regained*, and *Samson Agonistes*, but it also examines a select number of Milton’s minor poems and prose works.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-349**Eighteenth Century Poetry****3 Credits (45:0:0 hours)**

This course examines the poetry of the eighteenth century. Samuel Johnson’s description of the 18th-century poetic mind as “active, ambitious, and adventurous, always investigating” marks the poetry of the period as appetitive. This poetry enacts an urge to reach out and grab the world--trading in and colonizing rich spaces of the other. While audacity is the crowning poetic accomplishment, liberty, adventure and experiment are central principles of the period’s poets, whose works evinced the exuberance of a nation publicizing itself in all its comic, heroic, political diversity.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-350**British Romantic Poetry****3 Credits (45:0:0 hours)**

Conventionally book-ended by the French Revolution in 1789 and the beginnings of modern democratic reform in 1832, the Romantic period in Britain was a time of intense social and political upheaval. This course acquaints students with the diverse poetry of the period in relation to its complex and volatile literary, intellectual and historical contexts.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-352**The Early Victorian Period****3 Credits (45:0:0 hours)**

In the literature of this earlier Victorian period marked by energetic and momentous change, writers conveyed a multitude of doubts about religious faith and changing gender roles, while also voicing moral quandaries about class privilege and imperial rule. This course explores selected fiction, poetry, and non-fiction (from about 1832 to 1870) in the context of the dominant ideological concerns which show Victorians as self-consciously modern and engaged in vigorous self-scrutiny.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-353**The Later Victorian Period****3 Credits (45:0:0 hours)**

This course focuses on the late nineteenth-century reaction to the aesthetic, religious, and sexual mores of the preceding “high” Victorian period. The closing century’s apocalyptic tenor finds expression in metaphors and themes of the period’s literature, concerns embodied discursively in response to the New Imperialism, the New Woman, and the Aesthete or Decadent. The course looks at selected fiction, poetry, and non-fiction (from about 1860-1900) in the context of contemporary cultural anxieties about social upheaval, gender crisis, and moral turmoil, the dialectic of change enacted in Pre-Raphaelitism and the Aesthetic and Decadent movements of the 1890s.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-358**American Literature 1845-1900****3 Credits (45:0:0 hours)**

This course is a study of representative literary texts from the period by a variety of major authors. Novels, poetry and essays are represented. Authors include some of the following: E.A. Poe, R.W. Emerson, Margaret Fuller, Henry Thoreau, Nathaniel Hawthorne, Herman Melville, Harriet Beecher Stowe, Walt Whitman, Fanny Fern, J.W. De Forest, Emily Dickinson, Henry James, William Dean Howells, Mark Twain, Henry Adams, Kate Chopin, Stephen Crane, Frank Norris, and Paul Laurence Dunbar.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-361**American Literature 1900 – 1945****3 Credits (45:0:0 hours)**

This course is a study of representative literary texts from the period by a variety of authors. The works are analyzed closely and placed within their historical and cultural context. Authors studied in this course include some of the following: Anderson, Dreiser, Eliot, Faulkner, Fitzgerald, Hemingway, Hughes, Hurston, James, Lewis, Moore, Norris, Porter, Pound, Stein, and Wharton.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-362**American Literature From 1945****3 Credits (45:0:0 hours)**

In this course students study representative texts from major American writers of the period, including stories, novels, poems, and plays. The study of these texts focuses both on innovations and on the persistence of traditional American genres – comedy, the jeremiad, the historical novel – in a rapidly changing social, cultural and ideological environment. The course examines authors such as Salinger, Ellison, Bellow, O'Connor, Mailer, Ginsberg, Bishop, Updike, Rich, Barth, Roth, Pynchon, Barthelme, Beattie, Doctorow, Walker, Ford, DeLillo, Dove, McCarthy, Morrison, Erdrich, Proulx, Mamet, Foer, and Jones.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-363**20th-Century American Dramatic Literature****3 Credits (45:0:0 hours)**

This course covers the principal movements and seminal playwrights of the twentieth-century American theatre and offers a history of the development of the modern American stage. It also interrogates the relationship between the theatre of the United States and European literary and dramatic traditions of various kinds. Engaging with playwrights' responses to the particular cultural conditions of American life, the course focuses on dramatic expressions of the tensions underlying American society. The liberal ideology of American constitutionalism and the pressures to which it has been subject will be of recurrent concern, as will the stage presence of the numerous minority cultures who have contributed both to the richness of American culture and its drama.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-364**The Modernist Novel: Texts and Contexts****3 Credits (45:0:0 hours)**

This course explores selected writings by a single major modernist author—such as Joseph Conrad, William Faulkner, F. Scott Fitzgerald, E. M. Forster, Ernest Hemingway, Henry James, James Joyce, D. H. Lawrence, and Virginia Woolf—and either the contexts in which they were written or later texts written in light of the author's influence.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-365**British and Anglo Modernist Novels****3 Credits (45:0:0 hours)**

This course involves a close study of representative British and Anglophone novels written between 1900 and 1950. Covering writers such as Mulk Raj Anand, Elizabeth Bowen, Joseph Conrad, Ford Madox Ford, E. M. Forster, Henry Green, Christopher Isherwood, Henry James, James Joyce, D. H. Lawrence, Flann O'Brien, Dorothy Richardson, Jean Rhys, Evelyn Waugh, and Virginia Woolf, this course examines early twentieth-century British and Anglophone novels' engagements with the cultural, social, political, scientific, and technological changes of the modernist period.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-366**Contemporary British Literature and Culture****3 Credits (45:0:0 hours)**

This course surveys representative British fiction, drama and poetry written from 1950 to the present. By exploring the literary, cultural, political, and social context that informs British writers since the Second World War, students learn how a variety of authors through a variety of genres respond to and contribute to postmodernism and postcolonial experience.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-367**20th-Century British Dramatic Literature****3 Credits (45:0:0 hours)**

This course covers the principal movements and seminal playwrights of the twentieth-century British theatre and offers a history of the development of the modern British stage, beginning in the 1890s. Students encounter a number of dramatists' responses to the cultural conditions and the politics of twentieth-century Britain and analyze from a literary perspective a variety of dramatic texts that reflect a wide spectrum of aesthetic intentions and ideological concerns.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-373**Canadian Literature to 1925****3 Credits (45:0:0 hours)**

This course presents a critical study of selected works of Canadian literature from its beginnings to 1925. Included are popular genres of the day, such as the travel journal, as well as works now canonized as the period's touchstones of literary excellence. Aboriginal myths and legends may be covered, along with various works of cultural significance from the cultures of exploration, pioneering, settlement, and nation-building. Works selected demonstrate the interplay among literary, cultural, and political discourses. Some texts are studied because they represent the "pastness of the past." Others are studied because they represent re-interpretations of the culture and literature of this period.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-374**Canadian Literature 1925-1960****3 Credits (45:0:0 hours)**

This course focuses on Canada's culture and literature in this formative period. While the adversities of two world wars and the "ten lost years" of the Great Depression gave birth to our contemporary social services, our literature moved on from Victorian confines to liberating modernist concerns with myth, form, intellect, and the social outsider. Identity politics of gender, race, and class found literary expression as the country moved from a colonial reverence for the British as the "Master Race" to an acceptance of otherness created by new economic opportunities and successive waves of immigration.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-376**Canadian Literature Since 1960****3 Credits (45:0:0 hours)**

This course covers key developments in Canadian culture and literary works during this period when our literature came of age. Major authors achieved international acclaim, a rich diversity emerged in literary themes and forms, and marginalized narratives of class, race, gender, and the environment moved to the literary centre. These developments occurred against the backdrop of the maturing of Canada into one of the globe's most peaceful and economically stable multicultural nations.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-377**Modern Canadian Drama****3 Credits (45:0:0 hours)**

This course examines modern Canadian drama in English from 1945, focusing on how a number of prominent plays have articulated many aspects of the rapidly diversifying Canadian culture, particularly since the late 1980s. Several plays interrogate major events in Canadian or European cultural history, plumbing the past for knowledge of the present. The plays are analyzed mainly as works of literature, though some attention is given to their adaptations for stage and film. In all, eight to twelve plays are covered.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-381**Post-Colonial African Literature****3 Credits (45:0:0 hours)**

This course focuses on literary works, in several genres, produced by African men and women writers, representing various regions, perspectives, and cultural affiliations. The texts studied reflect the depth, complexity, and technical diversity of literature produced in Africa in the post-colonial period. While most of the texts are written in English, the syllabus may include translations of works written in languages such as Arabic, Kikuyu, Swahili, French, or Spanish.
Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-385**Middle Eastern Narratives****3 Credits (45:0:0 hours)**

This course involves an in-depth study of the literature of the Middle East through examining remarkable major works, most of which are written in English, that reflect this vital region's vibrant cultural heritage, diverse perspectives, and distinct aesthetic and linguistic expressions. As well, the course illustrates the striking richness of idiom, imagery, and symbolism that these writers inject into the English language, being the lingua franca of the age of globalization.
Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-389**Classics of Children's Literature in English****3 Credits (45:0:0 hours)**

This course is a survey of important texts in children's literature in English. It examines current and historical attitudes towards children and explores how the literature reflects, reacts, or comments upon these attitudes. It also introduces students to the development of children's literature and to significant works in the nineteenth, twentieth and twenty-first centuries. Finally, the course introduces students to scholarly trends in children's literature and develops students' ability to read children's literature critically.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-390**The Folktale and Children's Literature****3 Credits (45:0:0 hours)**

This course examines folk and fairy tales from a variety of traditions in relation to contemporary retellings for children, focusing on how traditional tales from the eighteenth and nineteenth centuries have been rewritten and re-imagined in both contemporary retellings and metafictional fantasies of the twentieth and twenty-first centuries. The course develops students' ability to read folk and fairy tales critically in the context of their contemporary counterparts and the accompanying scholarship.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-391**Theories of Culture and Media****3 Credits (45:0:0 hours)**

This course focuses on theories of culture and media, and the ways these theories inform the practice of literary production and study. Students are exposed to a broad range of primary texts by influential theorists—e.g. Plato, Aristotle, Marx, Freud, McLuhan, Foucault, Jameson, Hayles, and Zizek. The course is both an historical survey of influential theoretical texts and an introduction to theory as a tool for literary interpretation. Students encounter and examine the various recurrent themes or problems that define media and cultural studies; from the cultural function of representative art to the narrative possibilities of hypertext and electronic media. **Note:** Like ENGL 392, 393, and 394, this course satisfies the Department of English's Theory requirement.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level English courses, including at least one of ENGL 282, 283, 284, 285, 286, 206, 293, or 296.

ENGL-392**Theories of Race and Gender****3 Credits (45:0:0 hours)**

This course focuses on theories of race and gender and the way those theories inform the production and study of literary arts. Beginning with some of the earliest debates about gender, race, and identity formation, the course exposes students to a wide range of diverse and divergent primary texts by influential theorists – e.g. Gorgias, de Pizan, Wollstonecraft, De Bois, Woolf, Fanon, and Haraway. This course is both an historical survey of influential theoretical texts and an introduction to theory as a tool for literary interpretation. Students encounter and examine the various recurrent themes, or topics of debate, in gender and race studies: from the institution and history of patriarchy to the egalitarian promise of posthumanism and cybernetics. **Note:** Like English 391, 393, and 394, this course satisfies the Department of English's Theory requirement.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level English courses, including at least one of English 282, 283, 284, 285, 286, 206 293, or 296.

ENGL-393**Theories of Rhetoric and Language****3 Credits (45:0:0 hours)**

This course focuses on theories of Rhetoric and Language and the way those theories inform the production and study of literary arts. Beginning with some of the earliest definitions of and debates about rhetoric (along with the function, power, and limits of language), the course exposes students to a wide range of diverse and divergent primary texts by influential theorists – e.g. Aristotle, Longinus, Augustine, Saussure, Austin, Burke, Derrida, and Cixous. This course is both an historical survey of influential theoretical texts and an introduction to theory as a tool for literary interpretation. Students encounter and examine the various recurrent themes, or problems, that define theoretical investigations of rhetoric and language: from the relation between utterance and intention to the arbitrary nature of the sign. **Note:** Like Engl 391, 392, and 394, this course satisfies the Department of English's Theory requirement.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level English courses, including at least one of English 282, 283, 284, 286, 206, 293, or 296.

ENGL-394**Theories of Writing and Poetics****3 Credits (45:0:0 hours)**

This course focuses on theories developed by creative writers about the process and function of literary practice. Beginning with some of the earliest rationalizations and definitions of the literary arts, the course exposes students to a wide range of manifestos, defences, apologies, and treatises by influential writers – e.g. Horace, Dryden, Coleridge, Poe, Stein, Woolf, Eliot, Achebe, and Barth. This course is both an historical survey of influential theoretical texts and an introduction to theory as a tool for literary interpretation. Students encounter and examine the various recurrent themes, or problems, that underlie the literary artist's conception of his or her own artistic practice: from the social function and/or justification of literature to the rules and restrictions of prosody.

Prerequisites: Minimum grade of C- in 6 credits of 200 or 300 level English course, including at least one of English 282, 283, 284, 285, 286, 206, 293 or 296.

ENGL-395**Writing Poetry****3 Credits (45:0:0 hours)**

English 395 is an introductory course in the art of writing poetry. Students are expected to read widely, to apply poetic theory to their own work, and to write poems in a variety of genres. This course is conducted as a workshop in which students' original work is the basis for class discussion. It is recommended (though not required) that students take English 295 before enrolling in this course. **Note:** Not to be taken by students with credit in the former English 294.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-397**Writing a Sense of Place: Setting****3 Credits (45:0:0 hours)**

This creative writing course focuses on the importance of setting and the evocation of "place." By comparing literature in which setting is central, particularly that set on the Prairies against international works, students examine the work of established writers known for their particular use of setting, and learn how their own landscapes can be translated into evocative literature, how the seemingly mundane can be made exotic, just as the exotic can be made mundane. Students examine the history of setting in literature and the different ways it has been and is currently used: as scenery, atmosphere, character, metaphor, theme. By specifically exploring Prairie literature in the wider context of world literature, students come to understand how all writers evoke a sense of place and why it is a crucial element in all writing. Most importantly, students discover that their own "unexotic" landscapes are just as potentially rich and unique as anywhere else in the world. It is recommended (though not required) that students take English 295 before taking this course.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-399**Writing Literary Non-Fiction****3 Credits (45:0:0 hours)**

This course introduces students to the area of non-fiction prose writing sometimes known as “literary non-fiction” or “literary journalism” or even “creative non-fiction.” A good literary non-fiction piece is more than just a reporting of facts (though it does involve careful, thorough research that may include interviewing). Literary non-fiction, unlike most other genres of non-fiction, harnesses narrative rhythm and structure. The literary non-fiction writer is free to give expression to a distinctive style, and to interpret the meaning of events from his or her own narrative perspective. Students will practice prose writing skills of this sort, read the works of major twentieth century practitioners, and learn about existing venues for publication of literary non-fiction. Over the semester, each student will write and revise a feature-length non-fiction article of his or her own.

Prerequisites: Minimum grade of C- in 6 credits of 100 level University English except ENGL 108, ENGL 111 and ENGL 199.

ENGL-401**Studies in Genres****3 Credits (0:0:45 hours)**

This course gives students the opportunity to focus on a single genre or to compare two or more genres. Because genre is such a fluid term, the works studied and approach to genre depends in any given year on the interests and expertise of the instructor. The course could, for example, focus on a specific type of poem, such as the sonnet or the dramatic monologue, on a specific type of novel such as the Gothic novel or the Bildungsroman, on a specific type of drama, such as Restoration Comedy, or on a specific type of non-fiction, such as the essay or biography. Alternatively, students could focus on a genre such as satire and study a variety of types of satiric literature that could include poems, essays, stories, novels, and drama.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-402**Studies in Authors****3 Credits (0:0:45 hours)**

This course focuses on the works of a single author. In any given year, the author studied and the approach to the works depends on the interests and expertise of the instructor. Through a close examination of the works of a single author, students get a better sense of the social and cultural context in which the author lived and worked. Students also strengthen their knowledge of how the central ideas and techniques of the author developed and changed.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-403**Honours Thesis Project****3 Credits (0:0:45 hours)**

This course gives fourth-year English Honours students the opportunity to write a substantial research paper of 5000-7500 words and to deliver a conference-length version of that paper before an audience in a formal setting. Students will have regular consultations with their supervisor during this project, usually once per week during the term or twelve hours total. **Note:** English 403 is a degree requirement for Honours English students. Students must be in the final year of an Honours English program or obtain consent from the Chair of the Department of English.

ENGL-404**Further Studies in Creative Writing****3 Credits (0:0:45 hours)**

This workshop course is designed to give students an opportunity to expand their abilities as creative writers. Students write in an assigned genre such as poetry, the short story, narrative non-fiction, play-writing, or the graphic novel, working independently to develop and strengthen their creative writing skills and techniques. Students should be prepared to submit several pieces of their own work for group discussion over the term and to prepare at least one piece for possible publication. By the end of the course, every student should have a substantial portfolio. **Note:** It is highly recommended that students take a 200 and/or 300-level writing course before enrolling in English 404.

Prerequisites: A minimum grade of C- in 12 credits of 200 or 300-level English courses, a portfolio of work, and the consent of the instructor.

ENGL-481**Post-Colonial Theory and Practice****3 Credits (45:0:0 hours)**

This course surveys the key works in post-colonial theory, validating the status of post-colonial literature as a vibrant segment of contemporary writing in English. Seminal thinkers and significant scholars such as Frantz Fanon, Edward Said, Aime Cesaire, Gayatri Chakravorty Spivak, and Robert Young are covered. Post-colonial theory is meaningfully used as a tool for in-depth analysis of major primary texts, representing various regions, political perspectives, and cultural affiliations. While most of the works studied are written in English, post-colonial texts translated into English may be included. Authors such as Chinua Achebe, Salman Rushdie, Nadine Gordimer, Arundhati Roy, V.S. Naipaul, and Ahdaf Soueif are studied.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-489**Literary Themes, Traditions, and Phenomena****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study works that deal with a single theme, such as the outsider or decadence; or works that exemplify a single tradition, such as naturalism or the Arthurian tradition; or works that exemplify a particular phenomenon, such as imagism or literary forgeries.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-491**Early and Later Middle English****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more detail one or more authors and/or genres of Early and Later Middle English. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author(s) studied and the approach to the works depends on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-492**Elizabethan/17th C Literature****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more depth and detail one or more authors and/or genres of Elizabethan and seventeenth century literature. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author(s) studied and the approach to the works depends on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-493**Restoration/Eighteenth Century Literature****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more depth and detail one or more authors and/or genres of Restoration and eighteenth century literature. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author(s) studied and the approach to the works depends on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C – in 12 credits of 200- or 300-level English courses.

ENGL-494**Nineteenth Century Literature****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more depth and detail one or more authors and/or genres of nineteenth century literature. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author(s) studied and the approach to the works depends on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C – in 12 credits of 200- or 300-level English courses.

ENGL-495**Twentieth Century Literature****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more depth and detail one or more authors and/or genres of twentieth-century literature. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author(s) studied and the approach to the works depend on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300- level English courses.

ENGL-496**Intersections: Theory/Culture****3 Credits (0:0:45 hours)**

Focused on the ways in which critical theory exposes, critiques, and/or participates in literary and cultural movements, this course provides students with the opportunity to study critical theory within the context of the cultural trends it defines and exemplifies. Sections could be organized around any number of topics, including (but not limited to) the rise and fall of deconstruction, the death of the author, communal individuality, hypertext and post humanity, race and performativity, literary Marxism, the text and the unconscious, discourse and power, postmodern subjectivities, and the ethical turn.

Prerequisites: Minimum grade of C- in ENGL 267 and in 9 credits of 200- or 300-level English courses.

ENGL-497**Twenty-First Century Literature****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more depth and detail one or more authors and/or genres of twenty-first century literature. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author/s studied and the approach to the works depend on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENGL-498**Studies in Canadian Literature****3 Credits (0:0:45 hours)**

This course gives students the opportunity to study in more depth and detail one or more authors and/or genres of Canadian literature. Students have the opportunity to design and undertake independent research, write a major paper, lead seminar discussions, and strengthen their grasp of theoretical concepts relevant to literature written during this period. In any given year, the author(s) studied and the approach to the works depends on the expertise of the instructor. For detailed information about the current course offering, please consult the English Department.

Prerequisites: Minimum grade of C- in 12 credits of 200- or 300-level English courses.

ENPH-131**Mechanics****4.3 Credits (45:18:15 hours)**

This is a calculus based course intended for engineering students. It is an introduction to the kinematics and dynamics of particles. Topics include kinematics, dynamics, systems of particles, work and energy, linear momentum, rotational motion, angular momentum, gravitation and an introduction to the dynamics of rigid bodies. **Note:** Restricted to engineering students. Credit can be obtained in only one of PHYS 108, PHYS 124, PHYS 144 or ENPH 131.

Prerequisites: Minimum grade of C- in MATH 100 and ENGG 130.

Co-requisites: MATH 101 and PHYS 130. Restricted to UT Engineering students.

EOPT-060**Pronunciation I****5 Credits (105:0:0 hours)**

Pronunciation I is intended for students at the high beginning to low intermediate level. The course covers segments, word stress, intonation in statements and questions, contractions and linking, as well as strategies for comprehensibility and checking for comprehension. A variety of speaking tasks ranging from informal to formal presentations give students an opportunity to develop confidence and fluency.

Prerequisites: Placement testing.

EOPT-061**Pronunciation II****5 Credits (105:0:0 hours)**

Pronunciation II is intended for students at the high intermediate to advanced level. The course covers the concept of timed stress, specific types of stress, pausing, and intonation rules in various acts of speech, as well as strategies for comprehensibility and checking for comprehension. A variety of speaking tasks ranging from informal to formal presentations give students an opportunity to refine their oral English. *Prerequisites:* ERDW 083 and ESPL 083 or equivalent score on the placement test.

EOPT-062**Computer Skills For ESL I****5 Credits (105:0:0 hours)**

Computer Skills for ESL I is for the beginning computer user. The course teaches the basic competencies to start using the computer as a language learning tool. Basic competence in a Windows environment, word processing and Internet use are covered in this course. Students learn how to use language learning software, how to access free language learning web sites, and how to use learning management software such as Blackboard or Moodle. *Prerequisites:* Placement testing.

EOPT-063**Computer Skills For ESL II****5 Credits (105:0:0 hours)**

Computer Skills for ESL II covers intermediate computer skills for language learning. Word, Excel, PowerPoint and databases are covered as well as more advanced Internet searches, deep net searches and evaluating web sites. Students complete language learning activities that require the use of computer applications and software. *Prerequisites:* Minimum grade of B- in ERDW 082 and ESPL 082 or equivalent on the placement test.

EOPT-064**Academic Vocabulary I****5 Credits (105:0:0 hours)**

Academic Vocabulary I is intended for students at the intermediate level who need to expand their academic vocabulary for further studies. It introduces the 400 most frequently used word families from the Academic Word List (not all of which will be new to the students). A variety of activities and strategies are used to help students integrate new vocabulary into their daily language use. *Prerequisites:* Placement testing.

EOPT-065**Academic Vocabulary II****5 Credits (105:0:0 hours)**

Academic Vocabulary II is intended for students at the advanced level who need to expand their academic vocabulary in preparation for further study. It introduces 400 word families from the Academic Word List. A variety of strategies and activities are used to help students integrate the new vocabulary into their daily language use. *Prerequisites:* Minimum grade of B- in ERDW 083 and ESPL 082 or equivalent score on the placement test.

EOPT-066**Grammar I****5 Credits (105:0:0 hours)**

Grammar I is intended for students at the low intermediate to intermediate level. It covers simple and progressive tenses, declarative, negative and interrogative sentences, word forms/word families and word order in simple, compound and some complex sentences. Students learn to use correct grammatical forms in both spoken and written English. *Prerequisites:* ERDW 080 or equivalent reading and writing score on the placement test.

EOPT-067**Grammar II****5 Credits (105:0:0 hours)**

Grammar II is intended for the high intermediate to advanced student. It covers complex sentences, clauses and phrases, passives and perfect tenses. Word order and correct word forms in complex structures will be emphasized. *Prerequisites:* Minimum grade of B- in ERDW 082 or EOPT 066 or equivalent on the placement test.

EOPT-068**Research Writing****5 Credits (105:0:0 hours)**

This course prepares advanced level ESL students for post-secondary studies by taking them through all the stages of writing a research essay from topic development through writing, referencing and presenting the paper. The research component focuses on the university's library databases and other resources. *Prerequisites:* ERDW 083 or equivalent on the placement test.

EOPT-069**Studying in Canada****5 Credits (105:0:0 hours)**

Studying in Canada is an orientation course for new international students of ESL at the beginner level. The course covers academic and practical aspects of living and studying in Canada, such as strategies for academic success in Canada, nutrition, health and culture shock, shopping, banking, housing, and community engagement. *Prerequisites:* Placement Testing.

ERDW-079**Introductory Reading and Writing****5 Credits (105:0:0 hours)**

Introductory Reading and Writing is intended for the learner with little background in English. It includes the development of basic reading and writing skills in English: reading short paragraphs on familiar topics, writing basic sentences on familiar topics and developing basic vocabulary. *Prerequisites:* Literate in the Roman alphabet, grade ten or equivalent first language education, appropriate score on the placement test.

ERDW-080**High Beginning Reading and Writing****5 Credits (105:0:0 hours)**

High Beginning Reading and Writing is intended for students at the high beginner level. It builds on the skills acquired in ERDW 079. The course covers basic English vocabulary and sentence structure, along with improved reading comprehension of modified text on familiar topics. *Prerequisites:* Minimum grade of B- in ERDW 079 and ESPL 079 or equivalent score on the placement test.

ERDW-081**Intermediate Reading and Writing I****5 Credits (105:0:0 hours)**

Intermediate Reading and Writing I allows the students to develop reading skills through reading adapted text at the low intermediate level. They write with improved fluency and grammatical accuracy and prepare for further study. High frequency vocabulary from the Academic Word List is introduced. *Prerequisites:* Minimum grade of B- in ERDW 080 and ESPL 079 or equivalent score on the placement test.

ERDW-082**Intermediate Reading and Writing II****5 Credits (105:0:0 hours)**

Intermediate Academic Reading and Writing II introduces short narratives on common topics of interest. Students learn to scan for details and interpret maps and tables. Students also learn to take notes, organize information and use reference sources such as dictionaries. More vocabulary from the Academic Word List is introduced. Students write paragraphs and summaries. *Prerequisites:* Minimum grade of B- in ERDW 081 and ESPL 080 or equivalent score on the placement test.

ERDW-083**Advanced Reading and Writing I****5 Credits (105:0:0 hours)**

Advanced Reading and Writing I is intended to help students develop the reading and writing skills required to succeed in post-secondary education. The following reading skills are covered: skimming, scanning, predicting and summarizing. Paragraph and essay writing is covered in conjunction with a review of grammar. Most of the Academic Word List is introduced. *Prerequisites:* Minimum grade B- in ERDW 082 and ESPL 081 or equivalent score on the placement test.

ERDW-084**Advanced Reading and Writing II****5 Credits (105:0:0 hours)**

In Advanced Reading and Writing II, students develop reading and writing skills to a level which ensures their comprehension and interpretation of complex English texts and vocabulary. Grammatical accuracy is emphasized. Students are expected to practice note-taking and write summaries, essays and reports in a logical, well-organized manner. News items are analyzed for fact and opinion. Speed reading is also introduced. Academic vocabulary is enhanced and put into practice. *Prerequisites:* Minimum grade of B- in ERDW 083 and ESPL 082 or equivalent score on the placement test.

ERDW-085**Reading and Writing for Academic Purposes****5 Credits (105:0:0 hours)**

Reading and Writing for Academic Purposes is intended for students who require an academic level of English reading and writing for re-entry into a profession, entry into a high school upgrading program or entry into post-secondary education. Students access material and topics at a post-secondary and professional level. The course includes discussion and analysis of literary works in conjunction with the development of critical thinking skills and clarity of expression. Charts, graphs and non-fiction are studied and interpreted for content, opinion, bias and writing style. *Prerequisites:* Minimum grade of B- in ERDW 084 and ESPL 083 or equivalent score on the placement test.

ESLG-070**Preparation for the CAEL Assessment****5 Credits (90:0:0 hours)**

CAEL Preparation provides ESL learners with the opportunity to become familiar with the CAEL Assessment format, to improve specific examination skills and strategies, and to improve abilities in English listening comprehension, reading comprehension, essay writing and speaking. *Prerequisites:* iBT TOEFL 60, IELTS 4.5, CAEL 50.

ESPL-079**Introductory Listening and Speaking****5 Credits (105:0:0 hours)**

Introductory Listening and Speaking is for the learner with little or no oral English. It includes the development of basic oral comprehension and expression in English. It emphasizes the development of speaking and listening tasks required for integration into community life. *Prerequisites:* Placement Testing.

ESPL-080**High Beginning Listening & Speaking****5 Credits (105:0:0 hours)**

High Beginning Listening and Speaking is intended for learners who require general English listening and speaking ability at the high beginner level. Students build upon the skills acquired in ESLS 079. They develop basic and informal speaking and listening skills, in addition to basic English vocabulary and sentence structure. *Prerequisites:* Minimum grade of B- in ESPL 079 and ERDW 079 or equivalent score on the placement test.

ESPL-081**Intermediate Speaking and Listening I****5 Credits (105:0:0 hours)**

Intermediate Listening and Speaking I develops a level of oral fluency in English that allows students to be successful if they choose to pursue further academic studies. New vocabulary and sentence structures are practiced to encourage incorporation into the students' daily language use. New and interesting topics are introduced which provide a medium for learning to make requests, to give and understand directions and instructions, to ask for clarification and to talk about what they have learned. *Prerequisites:* Minimum grade of B- in ESPL 080 and ERDW 079 or equivalent score on the placement test.

ESPL-082**Intermediate Listening and Speaking II****5 Credits (105:0:0 hours)**

Intermediate Listening and Speaking II places emphasis on greater clarity of oral expression, the ability to comprehend oral instructions and messages, and the ability to paraphrase. Expansion of vocabulary and continuing development of accuracy in speaking tasks is essential at this level. *Prerequisites:* Minimum grade of B- in ESPL 081 and ERDW 080 or equivalent score on the placement test.

ESPL-083**Advanced Speaking and Listening I****5 Credits (105:0:0 hours)**

In Advanced Listening and Speaking I, students develop a variety of oral skills required to complete post-secondary coursework successfully. Students participate in discussions based on reading or listening assignments and give short oral presentations. Grammatical accuracy in speaking is emphasized. Pronunciation/intelligibility strategies are addressed as required. *Prerequisites:* Minimum grade B- in ESPL 082 and ERDW 081 or equivalent score on the placement test.

ESPL-084**Advanced Speaking and Listening II****5 Credits (105:0:0 hours)**

In Advanced Speaking and Listening II, students develop their listening skills to be able to comprehend complex academic material such as university level lectures. Students are expected to participate in group discussions on highly complex topics, prepare and deliver well-researched oral presentations supported by PowerPoint presentations or other visual support. Grammatical accuracy and breadth of vocabulary are emphasized. *Prerequisites:* Minimum grade of B- in ESPL 083 and ERDW 082 or equivalent score on the placement test.

ESPL-085**Listening and Speaking for Academic Purposes****5 Credits (105:0:0 hours)**

Listening and Speaking for Academic Purposes is intended for students who require academic level oral comprehension and fluency for post-secondary studies or high school upgrading. The course includes discussion and analysis of lecture and other high level listening material. A high degree of oral fluency with clear expression of complex ideas is expected in the course. Formal presentation skills are also developed. *Prerequisites:* Minimum grade of B- in ESPL 084 and ERDW 083 or equivalent score on the placement test.

FNCE-113**Intro to Quantitative Decision****3 Credits (45:0:0 hours)**

Students are introduced to quantitative techniques commonly used in managerial decision-making. Students focus on the applications of these techniques to major decision-making areas of business including accounting, economics, finance, insurance, marketing, management, supply chain, and human resources. Topics include: the use of ratios, proportions, percents, and equations to solve business problems, simple and compound interest, analysis and interpretation of the time value of money, progressions and their applications in finance, linear programming and optimization, and break-even analysis.

FNCE-301**Introductory Finance****3 Credits (45:0:0 hours)**

Students are introduced to corporate financial decision-making concepts, tools and models for financial analysis. Financial policies are examined with a view to maximizing the value of the firm. Topics include financial markets, debt and equity financing, market efficiency, models for valuing stocks, bonds, risk measures, risk reduction, dividend policy, capital budgeting, and the valuation and selection of assets.

Prerequisites: ACCT 311 and MGTS 103 or STAT 151.

FNCE-404**International Finance****3 Credits (45:0:0 hours)**

This course covers the concepts of international financial management in global business. Students learn how the foreign exchange and global financial markets operate, how currency risks and international financial investments can be managed, and how international trade may be financed. The key topics covered in this course include workings of the foreign exchange market, determination of foreign exchange rates, the forward exchange market, currency options, covered interest investment, the Eurocurrency market, methods of global debt financing, currency and interest rate swaps, and various methods of trade finance.

Prerequisites: FNCE 301.

FNCE-406**Valuation and Investment Decision****3 Credits (45:0:0 hours)**

This course provides students applied knowledge on project and enterprise valuation. Students learn how to conduct a complete project evaluation and enterprise valuation. The course has an integrated approach to valuation as it considers the relevant risks of the project and the mechanisms to hedge these risks; the financing decisions associated with the investment and its impact on firm value; and, the use of different valuation techniques (DCF, real options, comparables). The course is aimed at showing students the latest valuation practices used in the industry by illustrating the valuation principles in the context of realistic situations.

Prerequisites: FNCE 301 AND ACCT 322.

FNCE-498**Independent Studies in Finance****3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of finance. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods to arrive at warranted conclusions and outcomes that will advance finance knowledge or practice or create meaningful results. **Note:** This course may be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

FREN-111**Introductory French I****3 Credits (75:0:0 hours)**

This is a course for students with little or no previous background in French. Students learn basic French grammatical structures and a wide variety of vocabulary. Oral comprehension, speaking, reading and writing are all emphasized, and students are introduced to aspects of the French-speaking world. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in French 20 or equivalent cannot receive credit for this course.

FREN-112**Introductory French II****3 Credits (75:0:0 hours)**

In this sequel to FREN 111, students continue to develop their skills in oral comprehension, speaking, reading and writing, as well as their understanding of the French-speaking world. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in French 30 or equivalent cannot receive credit for this course.

Prerequisites: Minimum grade of C- in FREN 111 or successful completion of French 20 or equivalent.

FREN-211**Intermediate French I****3 Credits (75:0:0 hours)**

This course aims to strengthen the students' speaking, listening, reading and writing skills. It includes an extensive grammar review, and a cultural overview of the French-speaking world. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in French Language Arts 30 or equivalent cannot receive credit in this course.

Prerequisites: Minimum grade of C- in FREN 112 or successful completion of French 30 or equivalent.

FREN-212**Intermediate French II****3 Credits (75:0:0 hours)**

In this sequel to FREN 211, students continue to develop their speaking, listening, reading and writing skills and to expand their knowledge of grammar and culture of the French-speaking world. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in FREN 211.

FREN-297**Advanced French I****3 Credits (60:15:0 hours)**

This course aims to improve the students' oral communication and writing skills. Through practice in discussions and compositions based on themes from readings and films, students also expand their knowledge of vocabulary and grammar. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in FREN 212, successful completion of French Language Arts 30, or advanced placement.

FREN-298**Advanced French II****3 Credits (60:15:0 hours)**

In this sequel to FREN 297, students continue to improve their oral communication and writing skills and to expand their knowledge of vocabulary and grammar through practice in discussions and compositions. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in FREN 297.

FREN-321**French Culture and Civilization****3 Credits (45:0:0 hours)**

This course, taught in French, examines the main cultural characteristics of France through reading and discussion about French civilization. Emphasis is placed on historical events, philosophy, literature, and arts in France from late antiquity to modern times.

Prerequisites: Minimum grade of C- in FREN 298.

FREN-331**Advanced French Composition****3 Credits (45:0:0 hours)**

Taught in French, this course examines the practices of informal, formal and scholarly writing used in contemporary written French. The course objective is to refine students' writing skills by teaching them techniques and strategies for different types of writing while emphasizing how grammatical content and lexicon affect the expression of ideas.

Prerequisites: Minimum grade of C- in FREN 298 or advanced placement.

FREN-341**Introduction to Translation****3 Credits (45:0:0 hours)**

This course is an introduction to the theory and practice of translation. It offers an overview of the theoretical concepts and strategies involved in translating from English to French, and provides translation practice with a variety of texts.

Prerequisites: Minimum grade of C- in FREN 298 or advanced placement.

FREN-351**French Foundational Fiction****3 Credits (45:0:0 hours)**

A survey of French literature from its inception to the 20th century, this course examines selected works (prose, poetry and theatre) of France's major writers, periods and principle literary movements. Authors and their works are studied within their historical and cultural context to better understand their impact on and contribution to the development and evolution of French literature and the history of ideas. This course is conducted in French.

Prerequisites: Minimum grade of C- in FREN 298 or advanced placement.

FREN-352**Enlightenment Literature****3 Credits (45:0:0 hours)**

This course is taught in French. Students examine French Literature produced during the age of Enlightenment up to the French Revolution. The readings cover the innovations of the Enlightenment and the political and social crises which ended the Ancien Régime. Students question the prejudices, superstitions, corruption and hierarchies of the period in exemplary literary texts.

Prerequisites: Minimum grade of C- in FREN 298.

FREN-353**French Theatre****3 Credits (45:0:0 hours)**

This course is taught in French. In this course students read and discuss French plays from dramatists of the seventeenth century to modern era. Students study social, political, historical and cultural contexts of the plays. Representations of class, gender, and the role of language are also considered. This course approaches theatre as text, dramaturgy, spectacle, and role-playing.

Prerequisites: Minimum grade of C- in FREN 298.

GENE-317**Genetics and Society****3 Credits (45:0:15 hours)**

This course examines select advances in genetics and molecular biology and their impact on society. Social, legal, political and ethical aspects are discussed, emphasizing a Canadian perspective. Contemporary issues related to these fields are examined in a historical context including reflection on potential implications for the future.

Prerequisites: Minimum grade of C- in BIOL 207.

GENE-369**Genetic Analysis of Bacteria****3 Credits (45:0:15 hours)**

This course provides an extensive survey of the principles of bacterial genetics, and the role bacteria and bacteriophages have played in the development of molecular genetics. Major topics include mechanisms of genetic exchange and genome plasticity in bacteria, and the properties of lytic and lysogenic bacteriophages. Key concepts are applied to experimental strategies for genetic mapping and mutational analysis. **Note:** Credit can only be obtained in one of GENE 270 or GENE 369.

Prerequisites: Minimum grade of C- in BIOL 205 and in BIOL 207.

GENE-370**Genetic Analysis of Eukaryotes****3 Credits (45:0:15 hours)**

This course provides a survey of genetic analysis in select model eukaryotes. Strategies involving both classical genetic approaches and molecular methods for genetic screens, mutational analysis, and probing gene function in eukaryotes are presented.

Prerequisites: Minimum grade of C- in BIOL 205 and in BIOL 207.

GENE-400**Genome Organization****3 Credits (45:36:0 hours)**

This course is an introduction to the field of genomics. The organization and expression of the genetic material in both simple and complex model systems are examined. Genomic techniques including sequencing, microarray analysis, proteomics and bioinformatics are discussed. Attention is paid to the application of genomics to understanding biological phenomena.

Prerequisites: Minimum grade of C- in GENE 369 and in GENE 370.

GENE-404**Genetic Regulatory Mechanisms****3 Credits (45:0:15 hours)**

This course examines the molecular biology of the processes by which genes are expressed as the cellular phenotype. Emphasis is placed on similarities and differences between regulatory mechanisms in prokaryotes and eukaryotes. Transcriptional, post-transcriptional, translational and post-translational regulatory mechanisms are discussed.

Prerequisites: Minimum grade of C- in GENE 369 and in GENE 370.

GENE-418**Human Genetics****3 Credits (45:0:15 hours)**

This course examines the principles and methods of genetics as they relate to humans as individuals and in populations. Classical and modern approaches used in the identification and analysis of Mendelian, complex and chromosomal disorders are discussed with the contextual emphasis on the relationship between basic science and human disease. The relevance of advances in these areas of human genetics to the diagnosis and treatment of genetic diseases is examined.

Prerequisites: Minimum grade of C- in GENE 370.

GENE-420A**Techniques in Molecular Biology I****3 Credits (0:72:0 hours)**

This is the first half of a full year laboratory course in modern molecular, biochemical and cell biology techniques with an emphasis on the isolation, analysis, characterization and expression of genes and gene products. An understanding of the theory and application of experimental methods, and skills in the analysis and presentation of experimental data is developed through work in a realistic research setting. Students must complete both GENE 420A and GENE 420B in the Fall and Winter terms respectively of the same academic year.

Prerequisites: Minimum grade of C- in GENE 369 and in GENE 370.

GENE-420B**Techniques in Molecular Biology II****3 Credits (0:72:0 hours)**

This is a full year laboratory course in modern molecular, biochemical and cell biology techniques with an emphasis on the isolation, analysis, characterization and expression of genes and gene products. An understanding of the theory and application of experimental methods, and skills in the analysis and presentation of experimental data is developed through work in a realistic research setting. Students must complete both GENE 420A and GENE 420B in the Fall and Winter terms respectively of the same academic year.

Prerequisites: Completion of GENE 420A in the Fall term of the same academic year.

GERM-111**Introductory German I****3 Credits (75:0:0 hours)**

German 111 is an introductory course for students with limited or no previous knowledge of German. It introduces the sounds of the language, an introductory suite of grammatical structures, tenses and concepts, an essential vocabulary set, as well as a basic linguistic comparison between English and German. Students develop an introductory level of oral/aural comprehension, expression, reading and writing skills. General aspects of geography, history and culture in German-speaking countries are also introduced. **Note:** Students with native or near-native proficiency in German cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in German 30, 35 or GERM 100 or equivalent cannot receive credit for this course.

GERM-112**Introductory German II****3 Credits (75:0:0 hours)**

This course is a continuation of GERM 111 in which students improve the four language skills of listening, speaking, reading and writing, and broaden their cultural awareness of the German-speaking world. An additional and more challenging set of introductory grammatical structures builds upon the structures and forms acquired in German 111, and vocabulary is expanded to include a wider range of situations. **Note:** Students with native or near-native proficiency in German cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in German 30, 35 or GERM 100 or equivalent cannot receive credit for this course.

Prerequisites: Minimum grade of C- in GERM 111.

GERM-211**Intermediate German I****3 Credits (75:0:0 hours)**

This course is designed to develop and strengthen oral comprehension, expression, reading and writing skills acquired in beginner-level courses through the use of authentic written, oral and visual materials. **Note:** Students with native proficiency in German cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in GERM 112 or successful completion of German 30 or 35.

GERM-212**Intermediate German II****3 Credits (75:0:0 hours)**

This course is a continuation of GERM 211 and is designed to further develop and strengthen oral comprehension, expression, reading and writing skills acquired in GERM 211 through the use of authentic written, oral and visual materials. **Note:** Students with native proficiency in German cannot take this course. Heritage speakers must consult the department prior to registration.

Prerequisites: Minimum grade of C- in GERM 211.

GOMT-211**Working With Boards and Committees****1 Credits (15:0:0 hours)**

This course enables participants to work more effectively with boards and committees. Various aspects of the structure, roles and administration processes that characterize board-governed, non-profit organizations are examined.

GOMT-221**Food and Beverage Operations II****2 Credits (30:0:0 hours)**

This second level food and beverage course examines the management requirements of successful food and beverage facilities.

Prerequisites: GOMT-121

GREK-101**Introductory Greek I****3 Credits (75:0:0 hours)**

This course introduces students to Classical Greek in the ancient tradition. The students learn the Greek alphabet and elements of Greek Grammar. Simple Greek texts are read and translated. **Note:** Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Greek 30 or 35 cannot receive credit for this course.

GREK-102**Introductory Greek II****3 Credits (75:0:0 hours)**

This course is a continuation of GREK 101. Students continue to study the elements of Classical Greek grammar, to acquire additional vocabulary and to read and translate simple texts. **Note:** Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Greek 30 or 35 cannot receive credit for this course.

Prerequisites: Minimum grade of C- in GREK 101.

HAPR-101**Bioacoustics of Human Hearing****3 Credits (45:0:0 hours)**

In this foundational course students learn how a normal auditory system functions, as a basis for working with people with hearing loss. Students learn about the acoustic and psychoacoustic properties of sound and how sound is measured, learn about the anatomy of the entire auditory system from the outer ear to the auditory cortex in the brain, and apply their knowledge of acoustics to the physiology of how sound is processed from entering the outer ear to being perceived as sound. Part-time HAPR students must take HAPR 101 in the student's first fall term in the HAPR program.

HAPR-102**Hearing Testing I****2 Credits (30:15:0 hours)**

Students experience simulated hearing loss and learn about the need for hearing testing. Students are provided with an overview of the hearing testing process, learn to use basic hearing testing equipment, and learn to use the standard forms that are used for reporting hearing test results. Students also learn about appropriate test environments and infection control measures, and how to maintain and troubleshoot hearing testing equipment. Through hands-on learning and reflective practice, students evaluate testing environments, explore audiometers, apply appropriate infection control measures, and complete calibration and troubleshooting activities. Part-time HAPR students must take HAPR 101 prior to HAPR 102, if HAPR 101 and HAPR 102 are not taken in the same term.

HAPR-103**Hearing Instrument Technology I****4 Credits (45:30:0 hours)**

Students learn about the basic components and characteristics of hearing aids, earmolds, and assistive devices, how to formally and informally evaluate hearing aid function, and how to care for and maintain hearing aids. Through hands-on learning and reflective practice, students familiarize themselves with hearing aids and earmolds, assess hearing aid function, discuss hearing aid troubleshooting, minor repairs and modifications, make ear impressions, and apply appropriate infection control measures when working with hearing aids and earmolds. Part-time HAPR students must take HAPR 101 prior to HAPR 103, if HAPR 101 and HAPR 103 are not taken in the same term.

HAPR-104**The Aging Client****3 Credits (45:0:0 hours)**

Students explore the psychological, social and physical aspects of normal aging, and how the demographics of an aging population influence and impact society. Personal values and attitudes as well as those evident in government policies, community planning, and the health care delivery system are also examined.

HAPR-105**Customer Relations and Communications****3 Credits (45:0:0 hours)**

This course introduces students to the interpersonal skills required for providing high quality service to adult clients who have hearing loss. Students learn about the communication skills necessary for initiating and maintaining positive relationships, the impact of personality types on interpersonal communication, and management of interpersonal relationships. Students also examine their own communication skills, learn communication concepts, and develop and practice the specific interpersonal communication and customer relations skills required for success as a hearing aid practitioner.

HAPR-108**Business Management****3 Credits (45:0:0 hours)**

This course introduces students to the various administrative functions required to establish and manage a hearing aid dispensing practice. Students learn how and why small businesses are successful in Canada. Students also conduct market research and develop marketing plans, learn about business operations and costs, and develop business and financial plans.

HAPR-110**Hearing Disorders****2 Credits (30:0:0 hours)**

Students learn to interpret and classify the results of hearing testing. Students also learn about hearing disorders and medical conditions, and their associated hearing test results. **Note:** This course is taken concurrently with HAPR 111 (Hearing Testing II).

Prerequisites: HAPR 102 and a minimum grade of C- in HAPR 101.

HAPR-111**Hearing Testing II****4 Credits (45:30:0 hours)**

Students learn about case history interviews, otoscopic examinations, air and bone conduction pure-tone tests, speech tests, and masking procedures. Students also learn to interpret test results and make recommendations to clients. Through hands-on learning and reflective practice, students complete and record the results of case history interviews, otoscopic examinations, and the basic battery of hearing tests, while using industry-standard infection control measures. **Note:** This course is taken concurrently with HAPR 110 (Hearing Disorders). *Prerequisites:* HAPR 102 and Minimum C- in HAPR 101. *Co-requisites:* HAPR 110.

HAPR-112**Professional Responsibilities****3 Credits (45:0:0 hours)**

This course introduces students to the scope of practice for hearing aid practitioners, and the personal and business professionalism and ethics required for success as a hearing aid practitioner.

HAPR-114**Professional Practice****4 Credits (0:90:15 hours)**

In this intensive hands-on course, students integrate knowledge and skills learned in all first-year program courses to practice, reflect upon, and demonstrate mastery of completing basic hearing tests, making ear impressions, and working with hearing aids.

Prerequisites: Minimum grade of C- in HAPR 103, HAPR 105, HAPR 110 and HAPR 111.

HAPR-201**Interviewing and Counselling****3 Credits (45:0:0 hours)**

Students are introduced to interviewing and counseling practices and procedures required for supporting clients in accepting and coping with hearing loss, and adjusting to and using hearing aids successfully.

HAPR-202**Aural Rehabilitation I****3 Credits (45:0:0 hours)**

In this introductory course, students learn about health promotion and the use of a team approach to providing hearing health care services and support to adults with hearing loss.

HAPR-203**Hearing Instrument Technology II****4 Credits (45:30:0 hours)**

The major focus of this course is on hearing aid programming and verification of hearing aid fittings, in preparation for fitting hearing aids. In the theory portion of the course, students learn about programming software for hearing aids, real ear measurements for verifying hearing aid fittings, completing and interpreting the results of soundfield testing, advanced hearing aid features and hearing aid troubleshooting. Through hands-on learning and reflective practice, students learn to program hearing aids, and verify hearing aid fittings with the use of real-ear measurement systems, while using industry-standard infection control measures.

Prerequisites: Minimum grade of C- in HAPR 114.

HAPR-204**Hearing Testing III****2 Credits (15:30:0 hours)**

In the theory portion of this final hearing testing course, students learn about immittance testing, special tests, test modifications, referral letters to physicians, and review the entire hearing testing process. In the mandatory lab at MacEwan University in Edmonton, students complete immittance testing, practice completing the standard test battery, complete a practical exam consisting of a full hearing test with a client, write referral letters to physicians, and discuss special tests that are not considered part of the standard test battery. **Note:** This course is taken concurrently with HAPR 211 (Hearing Instrument Technology III).

Prerequisites: Minimum grade of C- in HAPR 114. *Co-requisites:* HAPR 211.

HAPR-210**Aural Rehabilitation II****3 Credits (45:0:0 hours)**

In this final aural rehabilitation course, students learn to incorporate aural rehabilitation and communication strategies into practice with individuals and groups, with a specific focus on the older population.

Prerequisites: HAPR 202.

HAPR-211**Hearing Instrument Technology III****4 Credits (45:30:0 hours)**

In the theory portion of this final hearing instrument technology course, students learn to select and order appropriate hearing aids for adult clients, to support clients when they first receive their hearing aids and on an ongoing basis, and to evaluate the success of hearing aid fittings. In the mandatory lab at MacEwan University in Edmonton, students review the characteristics of current hearing aids and fitting software, learn about specific hearing aids and fitting software used by professionals in hearing aid dispensing clinics, and review procedures that clients and hearing aid practitioners complete in order for clients to obtain and use hearing aids. **Note:** This course is taken concurrently with HAPR 204 (Hearing Testing III).

Prerequisites: HAPR 203. *Co-requisites:* HAPR 204.

HAPR-212**Field Placement****4 Credits (0:0:210 hours)**

Students integrate knowledge and skills from all previous program courses as they complete seminar activities and work with clients in hearing aid dispensing clinics, under the direct supervision of experienced hearing aid dispensing professionals.

Prerequisites: Minimum grade of C- in HAPR 104, HAPR 108, HAPR 112, HAPR 201, HAPR 204, HAPR 210, and HAPR 211.

HEED-110**Personal Health and Well Being****3 Credits (45:0:0 hours)**

This course is an introduction to the general concepts of health promotion, wellness, health education and current health issues. It provides an individual-based analysis of personal health issues with an emphasis on planning and managing one's own lifestyle to enhance health and well-being. Emphasis is on planning and managing one's own lifestyle for health and well-being within the context of the current health care system.

HHPR-100**The Multidimensional Being – Part I****2 Credits (30:0:0 hours)**

Within a context-based learning environment, knowledge about human functioning from a multi-dimensional perspective (psychological, physiological, bio-energetic, spiritual and socio-cultural) is examined. Client scenarios focus on the integration of knowledge and skills in the preparation of relevant, safe, appropriate and client-centred plans of care. Client health challenges are explored from a holistic paradigm. *Prerequisites:* MHST 126, HHPR 110, HHPR 130, HHPR 160, clinical specialty (one of the following: HHPR 250, HHPR 252, HHPR 253, HHPR 254, HHPR 255, HHPR 256, HHPR 257). *Co-requisite:* HHPR 190.

HHPR-110**Therapeutic Relationships****2 Credits (15:30:0 hours)**

This course focuses on effective interpersonal roles and relationships. Students have the opportunity to explore their own personal communication style and critique this. Opportunity is provided to practice effective communication skills in a structured setting.

HHPR-130**Awakening the Inner Healer: Self-Healing Practices – Part I****3 Credits (45:0:0 hours)**

Theory, research, and skill development for the self-healing practices are discussed as they address the physical, mental, emotional/psychological and spiritual dimensions. A variety of self-healing practices for client care are examined. Students are actively involved in practicing self healing techniques.

HHPR-160**Counselling and Teaching****3 Credits (30:30:0 hours)**

Teaching and counselling roles, within the scope of practice for holistic health practitioners, are examined. Basic theoretical foundations and principles of counselling and teaching are introduced and practiced within structured settings. Addressed are the process of assessment, planning, implementation and evaluation in the teaching and learning experience. Students integrate advanced communication skills during interviews and teaching presentations. Challenges within various situations are explored.

Prerequisites: HHPR 110.

HHPR-190**Health and Healing: Unitary Person Assessment****4 Credits (30:60:0 hours)**

A variety of holistic assessment strategies are explored. Students determine client strengths and areas for growth within the context of their assessment strategies. Appropriate complementary practices and self-care strategies are examined. Interview skills are applied in the practice of these skills in a lab setting.

Prerequisites: MTST 126, HHPR 130, HHPR 160 and clinical specialty #1 (one of the following: HHPR 250, HHPR 252, HHPR 253, HHPR 254, HHPR 255, HHPR 256, HHPR 257).

HHPR-200**Establishing a Collaborative Practice****3 Credits (45:0:0 hours)**

Skills required for starting a holistic health business are explored. Developing a business plan, marketing one's business, writing a proposal, networking, resume writing, ethical and legal implications, use of technology and establishing a healing environment are addressed.

Prerequisites: Clinical Specialty #1 (one of the following: HHPR 250, HHPR 252, HHPR 253, HHPR 254, HHPR 256, HHPR 257).
Co-requisites: Clinical specialty #2 (one of the following: HHPR 250, HHPR 252, HHPR 253, HHPR 254, HHPR 255, HHPR 256, HHPR 257).

HHPR-240**Clinical Internship****3 Credits (0:30:120 hours)**

During this placement experience, students work in practice settings as Holistic Health Practitioner students. Students are partnered with a holistic health practitioner who acts as a supervisor and mentor. The placement provides an opportunity for students to integrate all aspects of the program, develop role definitions for their future practice, and utilize entrepreneurship skills in practice settings. Integration labs provide students with opportunities to discuss practicum experiences and practice issues encountered in their placement. Students explore and develop a sense of self as a holistic practitioner, and in doing so, are able to articulate a personal philosophy for their future holistic practice.

Prerequisites: HHPR 260, HHPR 280, Clinical specialty #1 & #2 (two of the following: HHPR 250, 251, 252, 253, 254, 255, 256, 257).
Co-requisites: Clinical specialty #3 (one of the following not previously taken: HHPR 250, 251, 252, 253, 254, 255, 256, 257).

HHPR-250**Acupressure****8 Credits (90:28:60 hours)**

Students are introduced to the fundamental theory of acupressure via traditional Chinese medicine. The principles of diagnosis and treatment, and acupressure techniques are examined. Special attention is paid to the accurate determination of acu-points and meridian locations and their usage in treating various common disorders. Acupressure concepts are applied to individuals in the student's practical experience.

Prerequisites: HHPR 110. Prerequisite or co-requisite: MTST 126.

HHPR-251**Flower Essences****8 Credits (90:28:60 hours)**

Students are introduced to the value, philosophy and theories related to flower essences. Thematic descriptions of the properties of North American flower essences and English healing herbs; methods for selecting and combining essences, and preparing dosage bottles are the focus of this course. Personal exploration of the effect of essence on self and clients is provided within clinics. Some specific skill areas addressed include: essence selection, essence preparation, preparation of mixed remedies, client assessment, and documentation. Ethical and legal issues related to establishing a practice are explored.

Prerequisites: HHPR 110.

HHPR-252**Herbology****8 Credits (90:28:60 hours)**

Herbal history and its relation to health and disease models are introduced. The characteristics of medicinal plant species including their anatomy, physiology, and nomenclature are addressed. The functions and interactions of over 100 individual herbs are discussed. Students examine therapeutic uses within various body systems. Plant constituents and their utilization are addressed within a holistic approach. Case studies and field trips provide opportunities for the student to identify plant species and practice herbology.

Prerequisites: MTST 126, HHPR 110.

HHPR-253**Reflexology****8 Credits (90:28:60 hours)**

This course focuses on the foundational assessment of the hands and feet from a reflexology perspective. Basic reflex points for the hands and feet, and the relationship between acupuncture meridians and reflex points, are addressed and practiced. Employment of safe practice by a reflexologist is reinforced throughout the course. Students explore how reflexology can support the health and well-being of clients through examination of various theories, models and approaches.

Prerequisites: HHPR 110.

HHPR-254**Reiki****8 Credits (90:28:60 hours)**

This course introduces students to Reiki, a technique for healing and stress reduction that uses Universal Life Force energy. The course includes initiation to Reiki at the First Degree, Second Degree, and Advanced levels; instructions on how to use this energy; opportunities to use this energy; and spiritual-physical practices to enhance the flow of Universal Energy for Reiki and other energy modalities. *Co-requisite:* HHPR 110.

HHPR-255**Touch for Health****8 Credits (90:28:60 hours)**

Touch for Health educates practitioners in the techniques of specialized kinesiology, which combines muscle testing and the Chinese meridian system. In this way, the practitioner can identify blockages in a person's energy field and allow the innate intelligence of the person's body to dictate the best corrective procedure. These corrections vary from person to person and may involve pain relief techniques, working with emotional issues, balancing with colour or sound, testing for nutritional requirements or possible food sensitivities, as well as wide range of other techniques specific to the person's individual needs. *Co-requisite:* HHPR 110.

HHPR-256**Neurolinguistic Programming****8 Credits (90:28:60 hours)**

The art and science of Neurolinguistic Programming (NLP) skills and techniques are introduced to the holistic health practitioner student through a discussion of its history, definitions and various foundational models. The observations, attitudes and skills of NLP provide the student with ways to identify and change habitual thinking patterns, unproductive attitudes, beliefs and behaviours of self and others in order to successfully fulfill personal goals. Communication skills of successful people are examined.

Prerequisites: HHPR 110.

HHPR-257**Holistic Nutrition****8 Credits (90:28:60 hours)**

This course introduces students to the use of whole foods for health maintenance and disease prevention. Students learn how to identify easily recognizable signs and symptoms of nutritional imbalance in themselves and others. Information on therapeutic food choices and when to refer to other health care professionals is discussed.

Prerequisites: HHPR 110 and MTST 125. *Co-requisite:* MTST 126.

HHPR-260**The Multidimensional Being-Part II****2 Credits (30:0:0 hours)**

Within a context based learning environment, students demonstrate their ability to integrate knowledge and skills about human functioning from psychological, physiological, emotional, bio-energetic, spiritual and socio-cultural perspective. Through client scenarios, an integration of knowledge and skills of program courses prepares students to develop relevant, safe, client centered plans of care.

Prerequisites: HHPR 100, HHPR 190, HHPR 200, HHPR 270 and clinical specialty #1 and #2 (two of the following: HHPR 250, HHPR 251, HHPR 252, HHPR 253, HHPR 254, HHPR 255, HHPR 256, HHPR 257)

HHPR-270**Introduction to Complementary/ Alternative Modalities****2 Credits (30:0:0 hours)**

A variety of complementary/alternative healing modalities, their theoretical and/or philosophical foundations, practice and research are explored. Practitioners from the community discuss their specific practices and how they promote the health and well-being of clients. Students examine the process and necessity of referral to other practitioners in holistic health practice.

HHPR-280**Awakening the Inner Healer: Self-Healing Practices II****3 Credits (45:0:0 hours)**

Students continue to build upon their repertoire of self healing practices. Theory, research and skill development for the self-healing practices are further analyzed. Self-healing practices that address the dimensions of physical, mental, emotional/psychological, and spiritual are explored. Students experience a variety of self-healing practices that could be incorporated into their own lives and into the care of their clients.

Prerequisites: HHPR 130.

HIST-100**Introduction to History****3 Credits (45:0:0 hours)**

This course introduces students to the practice of history and the methods by which historians research and think about the past using selected topics in world history as a foundation for study. In learning about each topic, students are encouraged, through practical exercises and assessment strategies, to think historically and to acquire the essential research skills which underpin history as a discipline. As well, questions are asked about the quality and authenticity of sources, the nature of historical causation, and the role of the historian in the evaluation and interpretation of evidence. Overall, this course is designed to hone students' critical abilities, interpretive skills, writing abilities and to stimulate intellectual curiosity through analysis of selected world history topics.

HIST-101**Foundations of the Modern World before c.1500 C.E.****3 Credits (45:0:0 hours)**

This course introduces students to what historians call the 'modern' world in the period between c.500 and 1500 C.E. The underlying theme of the course is that this period has seen an increasing interconnectedness between human societies, leading to the globalised world in which we live. Students study topics such as trade patterns, intellectual exchange, religious movements, health, wellness and the environment, state and empire building, war, conquest and diplomacy, and the spread of disease, goods and ideas. They learn to understand the processes that increased global interaction, both voluntary and forced, and spawned conflicts, both economic and political.

HIST-102**Foundations of the Modern World from 1500 C.E. to the Present****3 Credits (45:0:0 hours)**

This course introduces students to what historians call the 'modern' world in the period from the sixteenth century to the present. The underlying theme of the course is that this period has seen an increasing interconnectedness between human societies, leading to the globalised world in which we live. Students study topics such as trade patterns, colonialism, imperial expansion and contraction, religious, artistic and intellectual change, the immense socio-economic transformation springing from industrialisation, and modern ideologies like liberalism, socialism, nationalism and racism. They learn to understand the processes that increased global interaction, both voluntary and forced, and spawned conflicts, both economic and political.

HIST-205**Medieval Europe****3 Credits (45:0:0 hours)**

This course introduces the student to the important events, developments and themes in medieval European history from Charlemagne to the Black Death. Discussion of social and political topics such as feudalism and manorialism, growth of legal systems, political theory and the rise of medieval states, the Crusades, medieval warfare, and the Holy Roman Empire are connected to cultural and intellectual themes related to Muslims in Iberia, urbanization, reform of the Catholic Church, and the rise of universities.

HIST-209**Early Modern European History****3 Credits (45:0:0 hours)**

This course is a survey of European history from the Renaissance to Napoleon. Often seen as one of the most dynamic periods in European history, early modern Europe experienced rapid social, cultural, political and economic change that created new opportunities and challenges for every level of European society. In this course, students consider the evolving economy and society, the basic facts of life for the majority of Europe's peoples. They learn how the religious and intellectual unity of western culture fragmented and dissolved under the impact of new ideas and examine the nature of politics, the rise and fall of empires and the emergence of nation states.

HIST-210**Modern European History: 1789 – Present****3 Credits (45:0:0 hours)**

This course is a survey of European history from the French Revolution to the present. As such it is also, however, a history of the wider world affected by the “European ascendancy” of the nineteenth century, and whose cataclysmic destruction has shaped much of the twentieth. The course starts with the twin upheavals of the French and Industrial Revolutions, charts the political and socio-economic fallout from these in the shape of new ideologies, new nation-states and new social classes, and shows how European imperialism transformed the globe down to 1914. The course then analyses the self-destruction of the old European order in two world wars, the emergence of a continent physically but also psychologically divided by the Cold War, and the revolutionary developments which, since 1989, have permitted these two halves of Europe to re-converge, a process complicated to this day by the bitter legacies of the past.

HIST-211**The British Isles: 1450-1714****3 Credits (45:0:0 hours)**

This survey course explores some of the major themes in the history of the British Isles and the experiences of its people in a period that witnessed the growth of the nation state, the Protestant Reformation, the English Civil War and the Glorious Revolution. By examining the social, cultural, political and intellectual developments of the period, this course explores the increasingly interconnected histories of the peoples of Scotland, Ireland, Wales and England. The topics, themes and focus will depend on the instructor leading the course.

HIST-212**Britain 1689-1914****3 Credits (45:0:0 hours)**

Between 1689 and 1914, Britain achieved political stability, created a constitutional monarchy and widened the franchise to include the common people. Britain successfully faced the external challenges of the Seven Years War, the American Revolution and the Napoleonic wars and entered into a new phase of imperialist activity in Africa and Asia. It struggled with the challenges posed by urbanization, the industrial revolution, and the social problems these engendered. The middle class came to prominence and family and gender roles were transformed. This survey course examines the major events and developments in the history of Britain in this exciting period with the specific topics in any year selected by the instructor.

HIST-213**Eastern Europe: 1900-Present****3 Credits (45:0:0 hours)**

This course is a survey of East European history from the turn of the twentieth century, comprising a belt of states from Finland to Greece, and from today's Czech Republic to the Ukraine. The course explores how these “lands between” have dealt with a legacy of economic and political backwardness; how they have been manipulated by the regional hegemony, Germany and Russia, serving in the process as a laboratory for the most destructive ideologies of the twentieth century; and how the effect of four decades of Communism, in particular, has deepened the region's backwardness so that, even in the post-Communist period, Eastern Europe's disparities continue to make it a fertile breeding-ground for nationalism and political extremism.

HIST-250**American History to 1865****3 Credits (45:0:0 hours)**

This course is a survey of American history to the Civil War. Beginning with the early colonial ventures in Virginia and New England, the course traces the development and expansion of the American federation through the War of Independence, the Mexican-American war, and the Civil War. The American political experiment with constitutional democracy and the development of the party system are examined. The course also identifies and examines important social issues including the treatment of Aboriginal people, slavery and the rights of women.

HIST-251**American History Since 1865****3 Credits (45:0:0 hours)**

This course is a survey of American history since the Civil War. Beginning with Reconstruction, this course traces the social, political, and economic transformation of America as it developed into a global superpower. The industrial and consumer-based society forms the backdrop for the political, social, and geo-political changes: from populism and progressivism to the Reagan revolution, xenophobia to civil rights, isolationism to the Iraq War.

HIST-260**History of Canada to 1867****3 Credits (45:0:0 hours)**

This course surveys Canadian history before 1867. Attention is given to both the French and English empires, the conflicts that occurred, and the social and political development of the colonies. Special consideration is given to the interactions between these imperial and colonial societies and Aboriginal people. The expansion of the European empires to the Pacific coast is also covered. The course concludes with the Confederation process in British North America.

HIST-261**History of Canada Since 1867****3 Credits (45:0:0 hours)**

This course surveys Canadian history since 1867. It examines the people, forces and events that have shaped the history of this country, its society, its institutions and its identity. This course provides not only a foundation for further study in Canadian history but also the knowledge necessary for effective citizenship.

HIST-281**Asia Since A.D. 1500****3 Credits (45:0:0 hours)**

This course is a survey of Asian history since 1500. The focus is on East Asia, including China and Japan, with complementary sections on Southeastern and Southern Asia. The emphasis is on the socio-cultural, economic, and political history of the region as well as relations with other countries and empires in the global community.

HIST-282**History of Modern Japan****3 Credits (45:0:0 hours)**

This course presents a survey of modern Japanese history beginning with the Meiji Restoration in 1868. Focusing on the major political, social, economic, military, and diplomatic themes, Japan's evolution as a modern state will be examined. Major topics may include the birth of liberal democracy, imperialism and empire, militarism, the Pacific War, and Japan's postwar rise as an economic superpower.

HIST-291**Topics in Political and International History****3 Credits (45:0:0 hours)**

This intermediate-level course surveys political and international world history with a focus on a particular conceptual topic. The topics are broad-based themes which have political or international consequences; the time period of study may vary from the late middle ages to the present. Examples of topics that might be covered are warfare, state formation and nation-building, the exercise of imperialism both formal and informal, global trade, or the development of political ideologies like liberalism, nationalism and socialism.

HIST-292**History of Women in Europe and North America****3 Credits (45:0:0 hours)**

Women's history focuses on the experiences of women in the past but it is more than that. It addresses questions of roles and expectations, issues and challenges, ambitions and contributions. Starting from an evaluation of how scholars have conceptualized women and gender, this course examines the history of women in a particular period and geographic area selected by the instructor. Using contemporary feminist theories that construct gender, this course seeks to enhance the student's understanding of how prescriptions and customs of womanhood, socially bounded and culturally constructed, shaped the day to day lives of both elite and labouring women in historical periods since the middle ages.

HIST-294**History of Science and Technology****3 Credits (45:0:0 hours)**

This course surveys important themes, traditions, people and institutions of Western science, technology and medicine. It familiarizes students with an important aspect of European/Western culture and serves as an introduction to the history of science and technology. This course emphasizes how individuals and societies have understood and explained the natural world and their place in it, and how they have approached and justified the investigation of that world.

HIST-300**Making History: Theory and Methods in History****3 Credits (30:0:15 hours)**

History is an academic discipline whose practitioners make a systematic study of the complexity, variety, and change of human ideas, behaviours, and actions across time. Historians gather, assess, analyze, and organize information to create knowledge about the past. This course examines the process of making history. It includes discussions about both the nature of historical evidence and the methods historians use. It also introduces students to basic questions and issues concerning the nature of our knowledge of the past.

Prerequisites: Minimum grade of C- in HIST 100 or 6 credits of senior history.

HIST-301**Topics in World History****3 Credits (45:0:0 hours)**

This course is an intermediate level course that examines world history through detailed study of a particular topic. The topic in any given year is determined by the instructor. Examples of topics include, but are not limited to, broad-based themes such as environmental issues or the status of women, or specialized topics such as the impact of conflict, disease or slavery.

Prerequisites: Minimum grade of C- in one of HIST 110, HIST 111 or HIST 112.

HIST-307**Renaissance Europe****3 Credits (45:0:0 hours)**

This course concentrates upon the intellectual, cultural and social changes confronting European society between 1350 and 1550. It examines the elites who fostered the high culture of the Renaissance, as well as the common men and women who experienced the socio-economic changes in European society during this period. The topics covered include such varied concepts as humanism, art and architecture, marriage, governance, religious life, and warfare.

Prerequisites: Minimum grade of C- in one of HIST 100, HIST 110, HIST 205, or HIST 209.

HIST-308**Europe in the Age of Reformation****3 Credits (45:0:0 hours)**

This intermediate-level course explores some of the major themes in the history of the European Reformations from the fifteenth century through to the end of the sixteenth century. In particular, students investigate the origins and consequences of the Protestant and Catholic Reformations in sixteenth-century Europe. This course focuses predominantly on the religious, social, cultural and intellectual developments of this period; however, some attention is paid to the economic and political environment surrounding these important movements.

Prerequisites: Minimum grade of C- in a 100- or 200-level history course.

HIST-309**Crime and Society in Early Modern Europe****3 Credits (45:0:0 hours)**

This intermediate-level course investigates some of the major themes in the social history of Early Modern Europe from the onset of the Black Death to the Enlightenment. Students focus on the shifts in social, political, economic, and cultural attitudes that ushered in new ideas on crime and regulation, poverty and social discipline. Lecture topics and assigned reading materials describe how these ideas affected the peoples of Western Europe and contributed to a variety of ways individuals and groups experienced inclusion and exclusion in their communities.

Prerequisites: Minimum grade of C- in one of HIST 111, HIST 209, HIST 307 or HIST 308.

HIST-310**Nationalism vs. Empire: The European Multinational Empires 1804-1918****3 Credits (45:0:0 hours)**

This intermediate level course investigates the four great multinational empires of Europe in the 'long' nineteenth century: the Habsburg Monarchy, the Russian and Ottoman Empires, and Prussia and its successor, the German Empire. Students consider the problems that emergence of nationalism posed in all these states, the ways in which each attempted to deal with nationalism, ranging from repression to containment to appeasement, and the conflicts culminating in the First World War that resulted in their collective break-up.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-311**The Social History of Britain****3 Credits (45:0:0 hours)**

This intermediate level course examines the social history of Britain: the lives of its people, both grand and humble. We explore families, courtship and marriage, work and play, gender roles, religion and superstition, crime and punishment, class relations, local and regional identities, poverty and poor relief. Specific topics will vary depending on the individual instructor.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-312**Scotland from MacBeth to the Union (1707)****3 Credits (45:0:0 hours)**

This course investigates the important events, developments and themes in Scottish history before the Union with England in 1707. The course explores Scotland's unique blend of Gaelic, English and Norman traditions in the Middle Ages, its 'pure and trew' Reformation in the sixteenth century, and its attempt to stand independent in the face of English imperialism. The course emphasizes political and social developments, while providing significant coverage to intellectual, religious, economic and cultural themes.

Prerequisites: Minimum grade of C- in one of HIST 100, HIST 205, HIST 209 or HIST 211.

HIST-338**Britain as a World Power****3 Credits (45:0:0 hours)**

Britain held a position of world dominance from the eighteenth century until the world wars of the twentieth century. It acquired a worldwide empire, sometimes deliberately, but often haphazardly. Britain administered its empire in a variety of ways, sometimes indirectly through local rulers, sometimes quite directly. In this course, students examine Britain's rise as an imperial nation and its relations with other European nations, as well as the process of its decline both as an imperial and a European power.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-340**Diplomacy, War and Conflict in the 20th Century****3 Credits (45:0:0 hours)**

This intermediate-level course investigates the origins and consequences of the major military conflicts of the twentieth century. The course covers the Great War, the Second World War and the Cold War, as well as the national wars of independence in Asia and Africa, the war for Jammu and Kashmir, the Arab-Israeli conflicts of the Middle East, the Vietnam War and the Gulf War.

Prerequisites: Minimum grade of C- in any 100 or 200-level history course.

HIST-341**Fascism in Europe 1918-1945****3 Credits (45:0:0 hours)**

This intermediate level course investigates the phenomenon of fascism in inter-war Europe. The course starts from the premise that a generic fascism did exist, and can be defined, and that its origins and ideological components are traceable, not only to the general crisis following the First World War, but to social and political trends going back into the nineteenth century. The course also explicitly compares fascist movements, and the two fascist dictatorships of Italy and Germany, with the authoritarian regimes which become so prevalent in this period, highlighting both the essential differences between the two phenomena, and also the way in which authoritarianism occasionally borrowed fascist language and imagery. Specific attention is paid to Italian Fascism and German National Socialism, and to the native fascist movements of Eastern Europe.

Prerequisites: Minimum grade of C- in HIST 112 or HIST 210 or HIST 340.

HIST-342**The Atlantic World****3 Credits (45:0:0 hours)**

Contact among Africans, Europeans and the indigenous peoples of the Americas created an Atlantic World. The Atlantic Ocean linked the nations and peoples living around its edges, beginning in the fifteenth century and continuing until the wars of independence and the end of the slave trade in the late eighteenth and early nineteenth centuries. Slaves and slave-traders, soldiers, merchants, sailors, pirates, indentured servants, convicts, settlers, governors and administrators crossed the ocean to encounter a diverse array of New World peoples. This course examines the lives of these people and the encounters, relationships, exchanges and clashes among these people in their Atlantic context.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-345**Nationalism****3 Credits (45:0:0 hours)**

This intermediate-level course examines nationalism as a theme in world history. It starts with an exploration of nationalism as a concept: its history, its terminology and some of the theories cited for its emergence. This course examines the scholarly debate as to how far back we can go in identifying nations, the connection between nationalism and literacy, and that between nationalism and socio-economic development. Relying largely on a consideration of nationalism in a European context, the course nevertheless considers extra-European manifestations, including Canadian, American, Indian and Japanese nationalism; it also considers the peculiar phenomenon of "state nationalism", as attempted in the Russian and Ottoman Empires, and what might be called "confessional nationalism", as typified by modern Islamism.

Prerequisites: Minimum grade of C- in HIST 110, HIST 111 or HIST 112.

HIST-352**The U.S. in World Affairs****3 Credits (45:0:0 hours)**

This course examines the history of American foreign policy during the 20th century providing insight into the process of foreign policy decision making, as well as the ramifications U.S. foreign policy has on nations around the world. Major topics include expansionism, “Big Stick” diplomacy, Wilsonianism, entry into wars, relations with Latin America and the Middle East, as well as the origins, culture, and effect of the events of the Cold War.

Prerequisites: Minimum grade of C- in any 100- or 200-level history course.

HIST-355**Empire and Culture in Central Europe****6 Credits (10:0:80 hours)**

This upper-level travel course focuses on Vienna and Budapest as twin capitals of the Habsburg Monarchy and as centres of social and cultural exchange from the early modern period to the twentieth century. Both Vienna, as the administrative centre of the Holy Roman Empire and later the Austrian Empire, and Budapest, as capital of the Kingdom of Hungary, later subsumed within the Habsburg realms, presided over multinational polities embracing a tremendous diversity of religions, cultures and political systems. After a preliminary grounding in the history of the region and the completion of a major research paper, students will be accompanied to each city and will visit selected sites of interest, including museums, historical monuments and other cultural artifacts. The specific objective of this course will be a consideration of the cultural cross-currents created by such multinational societies, even in an age of increasing nationalism. **Note:** Priority will be given to students who have declared a Minor or Major in History at MacEwan University. Students are required to cover the costs of travel to Vienna and Budapest and associated living expenses.

Prerequisites: Minimum grade of C- in either HIST 100, HIST 111 or HIST 112, and a minimum grade of C- in either HIST 209 or HIST 210.

HIST-361**Canadian Political History****3 Credits (45:0:0 hours)**

This course examines the political history of Canada since Confederation. Although the federal political system is the central focus of the course, provincial political developments of national importance are not ignored. Among the topics discussed in this course are the Pacific scandal, the Manitoba school question, women’s suffrage, the Progressive party and Maritime Rights movement, the politics of unemployment, the rise of Social Credit in Alberta, the formation of the CCF and NDP, Medicare, the Quiet Revolution, the Constitution Debates, and the Meech Lake accord.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-365**The Canadian West to 1885****3 Credits (45:0:0 hours)**

This course examines the history of the Canadian West to 1885. During this period, western North America was integrated into the colonial economic and social system and, eventually, into the Canadian federation. Topics covered in the course include the development of fur trade societies, origins of the Metis, Red River and west coast settlements, British Columbia gold rushes, the confederation process in the west, and the Northwest Rebellion.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-366**The Canadian West Since 1885****3 Credits (45:0:0 hours)**

This course examines the history of the Canadian West since 1885. Social, political and economic developments in this region continue to play a central role in Canada’s development. Topics include the region’s leadership in social policy related to immigration, women’s suffrage and Medicare; the resource-based economy of wheat, timber, mining and oil; and the distinctive political culture and alternative political parties such as the United Farmers, CCF, Social Credit and Reform.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-367**Canada in World Affairs****3 Credits (45:0:0 hours)**

This course examines Canada’s diplomatic, military, economic and political role in world affairs. Canada’s relationship with the British Empire and the United States receives special emphasis. Attention is also given to the effect of international affairs on domestic, social and political issues.

Prerequisites: Minimum grade of C- in any 100- level or 200-level history course.

HIST-369**First Nations and Canada****3 Credits (45:0:0 hours)**

This intermediate level course examines Canada’s relationship with First Nations from the 1830s to the present. The focus is on the interplay between the aspirations of First Nations, Aboriginal rights, constitutional law, economic and social changes, and the development of government policy. Special attention is paid to the consequences of the policy development for Aboriginal societies and culture.

Prerequisites: Minimum grade of C- in HIST 260 or HIST 261.

HIST-400**Senior Thesis****3 Credits (0:0:45 hours)**

In this individual study course, students write a major essay and make a conference-style presentation on a specific topic of their choice. This course is open only to History Majors. **NOTE:** Students may receive credit for only one of HIST 400 and HIST 401. Students desiring HIST 400 must consult with the History Coordinator to select a primary and secondary supervisor. *Prerequisite:* Consent of the department.

HIST-401**Senior Research Project****3 Credits (0:0:45 hours)**

In this seminar course, students conduct research, write a major essay, and make a conference-style presentation on a topic chosen by the instructor. This course is open only to History Majors. **NOTE:** Students may receive credit for only one of HIST 400 and HIST 401.

Prerequisites: A minimum grade of C- in 30 credits of senior history courses including HIST 300.

HIST-410**Topics in European History****3 Credits (0:0:45 hours)**

In this seminar-based course, students discuss, criticise and analyse readings on a selected topic in European history. They also prepare a major research paper on an issue related to one or more of the seminar topics. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 9 credits of 200 or 300-level HIST including one of HIST 205, HIST 209 or HIST 210.

HIST-411**Topics in British History****3 Credits (0:0:45 hours)**

In this seminar-based course, students discuss, criticise and analyse readings on a selected topic in British history. They also prepare a major research paper on a subject related to the course topic. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 9 credits of 200- or 300-level history courses.

HIST-442**Topics in Imperialism and Colonialism****3 Credits (0:0:45 hours)**

In this seminar-based course, students discuss, criticise and analyse readings on a selected topic related to imperialism and/or colonialism. They also prepare a major research paper on an issue related to one or more of the seminar topics. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 9 credits of 200- or 300-level history courses.

HIST-460**Topics in Canadian History****3 Credits (0:0:45 hours)**

In this seminar, students discuss critique and analyse readings on a selected topic in Canadian history. They also prepare a major research paper related to the seminar topic. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 9 credits of 200 or 300-level history courses including either HIST 260 or HIST 261.

HIST-490**Topics in Social History****3 Credits (0:0:45 hours)**

In this seminar, students discuss, critique, and analyse readings on a selected topic in Social History. They also prepare a major research paper on an issue related to the seminar topic. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 9 credits of 200- or 300-level history courses.

HIST-497**Independent Study****3 Credits (0:0:45 hours)**

This course will permit a senior-level student to work with an instructor to explore a specific historical topic in depth through directed reading and research in primary and secondary sources. **Note:** Enrolment is by consent of the department.

Prerequisites: Minimum grade of C- in HIST 300 and in 15 credits in 200- or 300-level history courses.

HLSC-104**Applied Human Anatomy****3 Credits (45:0:0 hours)**

Students examine the anatomical structures of the human body. The anatomical terms of reference and basic histology are referred to as each of the body systems are studied. This course does not transfer to the Nursing Programs.

HLSC-105**Applied Human Physiology****6 Credits (90:0:0 hours)**

Students examine the function and regulation of the human body including neural and hormonal homeostatic control mechanisms. The musculoskeletal, circulatory, respiratory, digestive, urinary, immune, reproductive, and endocrine organ systems are discussed. The course does not transfer to the Nursing Programs.

HLSC-120**Human Anatomy****3 Credits (45:0:0 hours)**

The structure and functions of the human body are introduced within a health science perspective. The tissues, organs and major body systems are explored at macro and micro levels, with consideration of regional anatomy and functional integration. Terminology particular to descriptions and organization of human anatomy is introduced.

Note: Students cannot obtain credit in both HLSC 120 and NURS 105. *Prerequisites:* Biology 30.

HLSC-124**Microbiology for Health Professionals****3 Credits (45:0:0 hours)**

Principles of microbiology and classification of microbes are introduced. The focus is on the nature, reproduction and distribution of common microorganisms, and the epidemiology and role of pathogenic organisms in infectious diseases. Human immunology, antimicrobial strategies and health systems are integrated into discussion of the prevention and control of infectious diseases in humans. **Note:** Only one of HLSC 124 or MMID 133 may be taken for credit. *Prerequisite:* Biology 30.

HLSC-126**Human Physiology I****3 Credits (45:0:0 hours)**

Normal function and components of the human body are addressed, with an emphasis on cellular function, homeostasis, hormone release and regulation. The organizing framework is based on concepts of homeostasis and regulatory mechanisms which enhance integrated functioning. Structure and function of the neurological and cardiovascular systems are examined. Normal physiological changes associated with growth and development, and aging are considered. *Prerequisite:* Science 30 or Chemistry 30, and Biology 30. *Co-requisite:* HLSC 120.

HLSC-128**Human Physiology II****3 Credits (45:0:0 hours)**

Normal function and components of the human body are addressed, with an emphasis on body systems, and integration of function of the respiratory, hematological, immune/inflammatory, lymphatic, gastrointestinal, pancreatic, hepatic and urinary systems are examined in detail. Reproductive, digestive and metabolic processes are explored. Normal physiological changes associated with pregnancy, growth and development, and aging are considered. **Note:** Only one of HLSC 128, HLSC 122, NURS 108 or PHSL 162 may be taken for credit.

Prerequisites: Minimum grade of C- in HLSC 120 and HLSC 126.

HLSC-220**Pharmacotherapeutics for Health Professionals****3 Credits (45:0:0 hours)**

Concepts of pharmacology are explored, with an emphasis on pharmacotherapeutics within health and illness experiences. Aspects of human physiology, growth, development and aging are integrated. Indications for use, mechanisms of action, therapeutic and adverse effects, assessment and patient/client education are explored in relation to major medication classifications and common medications. Professional responsibilities for provision of safe and optimal pharmacotherapy are examined. Political, legal, ethical, social and economic factors are discussed with regard to medications and health. Recognition of professional responsibilities and limitations are emphasized with regard to medication administration and evaluation. *Prerequisites:* Minimum grade of C- in, HLSC 124 and HLSC 128. *Co-requisites:* HLSC 222 or equivalent knowledge at Baccalaureate level.

HLSC-222**Alterations in Health Across the Lifespan****3 Credits (45:0:0 hours)**

This course builds on previous knowledge of microbiology, human anatomy and physiology by exploring etiological processes of disease and how these processes cause alterations in the structure and function of human cells, tissues, organs, and/or systems. Manifestations and experiences of select acute and chronic alterations in health across the lifespan are related to these pathophysiological changes. Mind-body-spirit interactions are addressed and the difference between disease and the illness experience are explored. Major concepts associated with disease are examined including risk factors, health determinants, growth and development, epidemiology, and levels of prevention. *Prerequisites:* Minimum grade of C- in HLSC 124 and HLSC 128.

HLST-101**Interpersonal Skills Development****3 Credits (45:0:0 hours)**

Students develop skills to communicate effectively with individuals and groups from diverse backgrounds and cultures. Students identify the impact of communication styles on individuals and groups. Conflict management and team building strategies are included. Personal and professional development concepts are introduced.

HLST-121**Introduction to Case Management****3 Credits (45:0:0 hours)**

This course provides students with a basic understanding of the role, responsibilities and work of case managers. Various models and processes of case management are examined. Emphasis is placed on the application of case management processes within return to work coordination and disability management.

HLST-150**Human Disease Processes****3 Credits (45:0:0 hours)**

Students explore the concepts of health and disease. Within the context of massage therapy, body systems are reviewed and pathologies relating to each system are discussed in detail. Identifying massage therapy intervention as well as promotive and preventative activities that relate to selected human diseases are explained. *Prerequisites:* MTST 122, MTST 126.

HLST-152**Foundations in Health****3 Credits (45:0:0 hours)**

Perspectives and definitions of health are explored. Factors that influence the health of individuals and families within the Canadian context are examined. Models and theories of change that influence individual health behaviour are introduced. The influence of selected reports, legislation, and funding on the Canadian health care system are explored. Students are introduced to the concepts of health promotion, primary health care, primary care, and access to health care services, as they relate to the achievement of health by individuals within the context of family.

HLST-154**Professional Communication****3 Credits (45:0:0 hours)**

Communication theory and skills are introduced. Beginning interpersonal and therapeutic communication skills for professional relationships are developed. Personal and professional perceptions, values, and beliefs are examined within the scope and standards of professional practice including respect, empathy, confidentiality, and accountability. Strategies related to the therapeutic use of self in interviewing and group processes are explored with an emphasis on reflection. Influences on communication including growth and development, culture, and diversity are discussed. Introductory knowledge and skills for communication media, information retrieval, health informatics, and documentation are developed.

HLST-159**Health Foundations****3 Credits (45:0:0 hours)**

Students explore foundations in health from multiple perspectives, including definitions of health, health determinants and factors that influence health, primary health care, primary care, access to health care services, professional roles and responsibilities, and legislation within the health care system. Students examine how indicators of health and illness/injury influence program and policy development; as well as the influence of selected reports, legislation, and funding on the health care system. Students are introduced to models and theories of change related to health promotion and injury prevention. **Note:** Credit can be obtained in only one of HLST 152 or HLST 159.

HLST-210**Human Sexuality****3 Credits (45:0:0 hours)**

This course provides an overview of human sexuality. Biological, psychosocial and cultural components of sexual health are integrated throughout the course. Instructor presentations, group discussions and expert guest speakers provide students with the opportunity to explore a wide range of topics in this complex subject.

HLST-230**Culture Competence in a Multicultural Society****3 Credits (45:0:0 hours)**

Students develop theoretical and experiential knowledge and practical skills needed to function competently in intercultural situations. Students explore their cultural identities in order to understand the nature and influence of culture and develop sensitivity to cultural nuances. They learn the meaning and importance of cultural competency from global, professional and personal perspectives and examine the dynamics of power and oppression as they relate to cultural minorities, particularly immigrant and refugee populations. Principles for community development in cultural communities and culturally diverse communities are addressed. Students evaluate cultural competence in a work environment.

HLST-290**Nutrition/Pharmacological Concepts****3 Credits (45:0:0 hours)**

This course presents the basic principles of nutrition and pharmacology that promote healthy lifestyle. Nutrition emphasizes awareness and choice. Pharmacology content includes how drugs work, and knowledge of classifications. Over-the-counter and natural products are examined.

Prerequisites: HLST 150.

HLST-320**Health and Society****3 Credits (45:0:0 hours)**

In this course learners are exposed to a broad range of views and perspectives overarching the elements of health and society. Theoretical frameworks are used to explore health and mental health as socially constructed concepts within selected populations. Selected key issues and challenges for marginalized populations are examined from the perspective of health promotion, social justice and the global perspective. Focus is also placed on political, economic and social forces that contribute to the evolution of mental health service delivery within a national and global context. The concepts of social justice and health promotion are discussed in terms of their influence on the role of the psychiatric/mental health nurse in contemporary society.

HLST-321**Advanced Skills in Therapeutic Modalities****4 Credits (45:30:0 hours)**

This course is designed to expand the repertoire of therapeutic modalities that can be employed by psychiatric/mental health nurses within therapeutic nurse-client relationships. Learners expand theoretical knowledge and skills with selected current psychotherapies within the context of a cross-generational population. The role of the psychiatric/mental health nurse in individual and group therapy is expanded from an experiential perspective. Knowledge and skills in crisis intervention, conflict management, and counseling are further developed and applied.

HLST-350**Principles of Wound Assessment and Management****3 Credits (45:12:0 hours)**

Students explore the rapidly expanding domain of wound management. The student acquires the knowledge related to the physiology of wound healing and develops the skills necessary to appropriately assess and diagnose a client with a chronic or problem acute wound. Students appreciate a holistic approach to wound assessment and management and gain skill in determining a care plan that provides optimal management of the wound environment.

HLST-351**Management of Chronic and Problem Acute Wounds****3 Credits (45:12:0 hours)**

Students examine the management and advanced assessment of chronic and acute problem wounds. Pathophysiology of specific problem wounds such as venous stasis ulcers, diabetic foot wounds and complicated surgical wounds are explored in detail, enabling the student to expand previously attained knowledge and skills. Students practice differentiating and documenting wound etiologies and appreciate adjunctive modalities that are useful in treating chronic or acute problem wounds. Using case studies and interactive communication, students develop critical thinking skills necessary to establish, implement, and evaluate a holistic and client focused care plan that provides optimal wound management and prevention. Impact on the patients quality of life is explored.

Prerequisites: HLST 350.

HLST-352**Wound Management Clinical****3 Credits (0:0:76 hours)**

Students apply principles of ethical, evidence-based wound management in a range of clinical settings across the health care continuum. The knowledge base and critical thinking skills developed during previous wound courses is synthesized and conveyed in an assortment of clinical environments. The clinical experience provides the students an opportunity to work with an interdisciplinary collection of wound care practitioners. Students compare and contrast various wound practices through interactive communication and reflective journals.

Prerequisites: HLST 351.

HLST-353**Drains, Fistulas, Peristomal****3 Credits (45:12:0 hours)**

In this course the focus is on the assessment and management of skin conditions associated with drain sites, fistulas, and peristomal complications. Students acquire the knowledge and skills necessary to assess a client with skin breakdown associated with a drain site, a fistula, and peristomal complications. Students expand on previously attained knowledge and skills in wound management to establish, implement, and evaluate a plan of care that provides optimal wound management.

HLST-354**Healthy Populations****3 Credits (45:0:0 hours)**

Principles and concepts of population health are examined with an emphasis on the influence of the determinants of health. Health promotion processes are examined including strengthening community action, building healthy public policy, creating supportive environments, developing personal skills and re-orienting health services. Primary health care concepts, empowerment, and capacity building are integrated. Intersectoral and interprofessional collaboration within local, national and international programs are explored. Societal and economic implications of primary health care and public health policy are analyzed within the Canadian context.

Prerequisites: Minimum grade of C- in HLST 152.

HLST-355**Vascular Assessment****3 Credits (30:30:0 hours)**

The focus of this course is on vascular assessment of the lower extremities. With case based content, the course focuses on the application and synthesis of both clinical and technical vascular assessments to apply to patient care and treatments. Topic highlights include Ankle Brachial and Toe Brachial Indices related to arterial and venous health, diabetes, wound healing and diagnosis. This course utilizes a paced, blended delivery model including class, lab and online components.

HLST-400**Global Health Perspectives****3 Credits (15:40:0 hours)**

This course offers the opportunity for analysis of perspectives that affect the global health community including social justice, health equity, gender, human rights, political agendas and ethical issues. Principles and concepts of global health are examined with an emphasis on key health issues, priorities and emerging challenges. Global partnerships/initiatives and innovations that focus on improving health outcomes and reducing global health inequities are evaluated. A two-week study tour includes a range of activities designed to connect students with policy makers, health care workers and health agencies in the host country.

Prerequisites: Minimum grade of C- in HLST 354 or consent of the department.

HRMT-131**Compensation****3 Credits (45:0:0 hours)**

Students are introduced to current compensation theories and concepts, including linkages to an organization's strategy and to other human resources functions. Students apply their knowledge of compensation by designing, costing and evaluating a variety of compensation elements, including job evaluation systems, choices of direct or indirect pay, performance rewards and variable compensation.

Prerequisites: HRMT 180.

HRMT-145**Staffing****3 Credits (45:0:0 hours)**

Students examine the dynamics of the recruitment and selection processes, as well as the legal issues associated with the staffing function. The strategic role of staffing and its integration with other human resources management activities is also addressed. Other topics include the use of non-traditional employment relationships and deployment.

Prerequisites: HRMT 180.

HRMT-151**Employee and Labour Relations****3 Credits (45:0:0 hours)**

Students examine the context of the labour-management relationship in Canada and the role of unions in the workplace. Students identify the legislative framework and key processes associated with union formation, the collective bargaining process, contract administration and dispute resolution. The effects of the on-going union relationship on other human resources management functions are also explored.

Note: Credit can only be obtained in one of HRMT 151 or HRMT 150.

Prerequisites: HRMT 180 and LEGL 212.

HRMT-160**Training and Development****3 Credits (45:0:0 hours)**

Students explore the principles, concepts, and processes leading to quality learning experiences and examine the role of training and development in relation to other human resources processes. Students apply their understanding of learning theories and design processes to the development, costing, presentation and evaluation of a short training and development experience.

Prerequisites: HRMT 180.

HRMT-180**Human Resources Management****3 Credits (45:0:0 hours)**

Students receive an overview of current human resources processes and practices in organizations. Students are familiarized with the strategic nature of the human resources management function, and the interrelationships between key activities such as job design and analysis, staff planning, recruitment and selection, training and development, compensation, workplace health and safety, employee relations and labour relations. Students are also introduced to the legal framework which informs human resources practices in Canada.

HRMT-200**Management of Human Resources****3 Credits (45:0:0 hours)**

Students explore the role of human resources management in contemporary organizations and identify effective practices to hire, retain and develop employees. Students identify the interrelationships between the functional areas of human resources management including planning, recruitment, selection, training and development, performance management, total compensation, workplace health and safety, and employee and labour relations. Students examine key legislation relevant to human resources management and apply their knowledge to current and emerging work place challenges.

Prerequisites: MGMT 121 and MGMT 122, or ORGA 201 or BUSN 201.

HRMT-231**Employee Benefits****3 Credits (45:0:0 hours)**

Students examine the function and appropriate uses of employee benefits as part of a total compensation system. Students explore the relationship between employee benefits and an organization's human resources strategy and identify the effects of the legal environment and current trends on the design and administration of benefits plans. Students apply their knowledge of employee benefits and organizational needs to the planning, design, costing, implementation, administration and communication of a comprehensive benefits program.

Prerequisites: HRMT 131.

HRMT-275**Workplace Health and Safety****3 Credits (45:0:0 hours)**

Students explore the legal and organizational requirements for health and safety policies and practices in the workplace and the personal and organizational effects of workplace accidents, injuries and disabilities. Students assess and develop health, safety and wellness initiatives that will enhance organizational performance and that are consistent with applicable regulatory standards. **Note:** Credit can only be obtained in one of HRMT 275 or DMWP 104.

Prerequisites: HRMT 160.

HRMT-280**Human Resources Field Placement****3 Credits (0:0:120 hours)**

Students gain experience in work search and the field of human resources management through a work integrated learning project. Each student meets with an assigned Faculty member and a participating sponsor organization. An appropriate human resources management project is designed and carried out by the student. Student achievement is jointly evaluated by Faculty and members of the participating organization.

Prerequisites: HRMT 131, HRMT 145, HRMT 151, HRMT 160.

HRMT-295**Strategic Human Resources Management****3 Credits (45:0:0 hours)**

Through case study analysis, students apply an integrated knowledge of human resources management practices to the formulation and achievement of organizational goals. Students research, analyze, evaluate and develop strategic responses to a variety of current and emerging staffing, employee retention and performance management issues. Students also develop their professional practice skills.

This course is intended to be taken in the final term of the Human Resources Management Diploma program. **Note:** Credit can be obtained in only one HRMT 295 or HRMT 270.

Prerequisites: HRMT 131, HRMT 145 and ORGA 233.

HRMT-314**Recruitment and Selection****3 Credits (45:0:0 hours)**

Students identify the critical function of employee recruitment and selection and examine strategies and tools used by organizations to find, assess and hire or promote employees. Issues of determining and balancing an organization's strategic needs with legal requirements such as employment equity and diversity are explored. Students also develop their selection interviewing skills, investigate emerging issues and trends, and apply their knowledge of recruitment and selection to the design of a staffing plan.

Prerequisites: HRMT 200

HRMT-316**Total Compensation Management****3 Credits (45:0:0 hours)**

Students explore compensation as a strategic tool for improving organizational effectiveness and for helping to attract, retain and motivate staff. Students analyze the factors which shape and influence pay practices within an organization, and identify processes and techniques involved in establishing appropriate compensation levels. Students apply their knowledge in the critique or design of elements of an organization's direct compensation program, including the integrated use pay for performance compensation plans, to ensure alignment with an organization's human resources strategy.

Prerequisites: HRMT 200.

HRMT-318**Learning and Development****3 Credits (45:0:0 hours)**

Students identify theories and strategies which support employee learning and development and they apply this knowledge to the creation of training and development initiatives aligned with an organization's strategic priorities. Students explore how employee learning and development needs are determined, examine appropriate delivery methods and technologies, integrate strategies for the transfer of learning to the workplace, and design useful measures of learning and development success.

Prerequisites: HRMT 200.

HRMT-331**Pension and Benefits Plans****3 Credits (45:0:0 hours)**

Students explore the use of employee benefits as an integral and strategic part of an organization's total compensation plan. Students develop their understanding of the scope of employee pension and benefit plan design and they situate different employee benefit components within the larger organizational, social and legal context. Students make recommendations about the supply, administration and communication of employee benefits appropriate to an organization's context.

Prerequisites: HRMT 316.

HRMT-412**Labour and Employee Relations****3 Credits (45:0:0 hours)**

Students examine the strategic importance of labour and employee relations practices in Canada, and the effects of these practices on other human resources management systems. Students describe the impact of unions on the workplace, and explore the factors which shape the on-going employment relationship, including the role and structure of labour unions, the certification and collective bargaining processes, types of workplace disputes and dispute resolution processes, and current trends and issues in Canadian labour and employee relations.

HRMT-475**Health, Safety and Wellness****3 Credits (45:0:0 hours)**

Students explore the Canadian workplace health, safety and wellness environment and identify the shared employer and employee responsibilities for the provision of safe and healthy workplaces. Students individually and in teams examine a variety of workplace health and safety initiatives in light of current research and trends in the field. Students apply their knowledge to the critique or development of health, safety or wellness policies or interventions which address employee and organizational needs.

Prerequisites: HRMT 318.

HRMT-497**Special Topics in Human Resource Management****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of Organizational Behaviour, HRM, Management, and MIS for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level HRMT course and consent of the department chair or designate.

HRMT-498**Independent Studies in Human Resource Management
3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of human resources management. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods to arrive at warranted conclusions and outcomes that will advance human resources management knowledge or practice or create meaningful results. **Note:** This course can be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

HSAD-300**The Human Service Administrator****3 Credits (45:0:0 hours)**

Students are introduced to the roles and responsibilities of managers in human service organizations, primarily in the nonprofit sector, and address issues related to leadership, organizational culture, planning, management controls, financial management, working with staff and boards, and resource development. Students explore a range of skills needed to successfully assume management responsibilities through an examination of recognized literature in the management field including, but not limited to, discipline-specific resources and journals.

HSAD-305**Interpersonal Communication Skills for Human Service Administrators****3 Credits (45:0:0 hours)**

Students explore the interpersonal dimension of the role of leaders, managers, and supervisors in human service agencies. Students gain an understanding of leadership roles in human service agencies and develop skills for creating effective interpersonal environments in their workplaces. Students have the opportunity to review and extend their communication skills, to learn strategies for time and stress management, and to explore and practise skills required for team building: setting directions, action-planning, managing meetings, problem-solving, and resolving conflict.

HSAD-310**Managing Human Resources in Human Service Agencies****3 Credits (45:0:0 hours)**

Students are introduced to the theory and practice of personnel management in human service organizations and develop skills in managing a diverse workforce. Utilizing a humanistic approach to human service management, students begin to acquire the skills to recruit, select, orient, train and retain staff. Students learn to develop job descriptions, appraise staff with the goal to improve performance, and conduct environmental scans to improve human resource practices. Additional topics studied include leadership styles, labour relations, occupational health and safety, and the unique considerations related to part-time and contracted employees.

HSAD-315**Managing Financial Resources in Human Service Agencies****3 Credits (45:0:0 hours)**

Students are introduced to financial accounting and bookkeeping in human service organizations. Students develop the skills required to manage an organization's financial resources, including budget analysis, payroll, preparing for audits, and managing endowment funds and charitable donations.

Prerequisites: HSAD 300, HSAD 305, HSAD 310.

HSAD-320**Trends and Issues in Human Service Administration****3 Credits (45:0:0 hours)**

Students explore the management implications of current trends and issues on the organization and delivery of human services. Demographic, economic, social, and political trends in Canada are identified and the associated issues and implications discussed and analyzed. Students are introduced to human service delivery in a selection of countries to understand how the evolution of social policy impacts human service delivery. *Prerequisites or Co-requisites:* HSAD 430, HSAD 435, HSAD 445.

HSAD-399**Directed Field Study in Human Service Administration I
15 Credits (0:0:537 hours)**

Students build on the skills and knowledge attained in previous program courses as they explore leadership development and managerial practice within their directed work situation. In consultation with the instructor, supervisor and/or a mentor, students set learning and development goals and use reflection to evaluate and guide their progress. Students are introduced to project management theory, work as part of a team to develop a project plan that is then presented to classmates, and use reflective practice to guide their development as human service managers.

Prerequisites: HSAD 430, HSAD 435, HSAD 445, HSAD 320.

HSAD-430**Managing Physical Resources in Human Service Agencies****3 Credits (45:0:0 hours)**

Students become familiar with important aspects of managing physical resources in human service organizations. Students learn to develop business plans, to assess and address facility needs, and to plan for improvements, including finding space in the community, renovation, new construction, and financing. Strategies for risk management and facility and equipment management, including maintenance procedures, leasing, and the security of information technology resources, are introduced as important tools for the human service administrator.

Prerequisites: HSAD 315 and HSAD 440.

HSAD-435**Managing Change in Human Service Agencies****3 Credits (45:0:0 hours)**

Students cultivate the knowledge and skills necessary to respond to organizational change in a strategic and proactive manner. Students develop strong strategic planning skills and are able to develop and implement strategic and proactive responses to manage uncertainty and change.

Prerequisites: HSAD 315, HSAD 440.

HSAD-440**Research Practices in Human Service****3 Credits (45:0:0 hours)**

Students gain knowledge of the research process and research methods commonly employed in the social sciences. Students examine how research is conducted and discuss a number of research methods including qualitative, quantitative, action and narrative. Students develop the knowledge and skills required to read research reports critically and participate in research in an ethical and thorough manner.

HSAD-445**Community-Based Practice in Human Service Agencies****3 Credits (45:0:0 hours)**

This course is designed to introduce students to the theory and practice of community work. The key role healthy, sustainable communities play in enhancing the health, education, and social programs delivered by formally organized institutions is explored. Students learn that community practice is a process of collaboration within a network of individuals and other service providers and will develop the skills and knowledge to be an effective part of this process.

Prerequisites: HSAD 315, HSAD 440.

HSAD-499**Directed Field Study in Human Service Administration II****15 Credits (0:0:537 hours)**

Students discuss ethical practice and professionalism. Building on their experience in Directed Field Study I, students establish learning and development goals to further develop and demonstrate leadership capacity and managerial practice in their field study agency. Students work with their supervisor to identify an appropriate project to plan, manage, implement, and evaluate for the agency. Students use reflective practice to guide their development as human service managers and critically analyze the project they managed in a capstone paper that shows their ability to integrate theory and practice and present their findings in an academically and professionally competent manner.

Prerequisites: HSAD 399.

INFM-101**Introduction to Information Resources****3 Credits (45:0:0 hours)**

This course introduces students to the philosophy of information services, and the types of information providers and their resources. Major topics covered include the structure of information, the roles of information personnel in a variety of information environments, library and other information related associations, and an introduction to current major issues in the information field.

INFM-103**Reference Fundamentals****3 Credits (45:0:0 hours)**

Students are introduced to and examine basic information sources and services. Standard reference sources, both print and electronic, are studied and students acquire an understanding and practical knowledge of the common reference sources used in public services. The philosophy of customer service including issues and procedures are introduced.

INFM-104**Collection Development****3 Credits (45:0:0 hours)**

Students examine the principles, policies and procedures for developing collections of information materials. Topics studied include the tools necessary for the selection and acquisition of materials, the ordering of materials both manually and in an automated context, the deselection of materials, interlibrary loan and resource-sharing models, and issues of current importance in the information industry, including copyright and intellectual property.

INFM-110**Professional Skills and Support Services****3 Credits (45:0:0 hours)**

Students identify and develop professional and support service skills required of library technicians, with a focus on customer service and career development. Working both individually and in teams, students develop and deliver training sessions. Students identify the design and attributes of effective library support services and identify strategies and techniques for improving them. Students identify career paths within the library profession and develop a personal portfolio to use in employment interviews. As well, students identify issues relating to legal risks in providing information services, and develop strategies to manage those risks.

INFM-152**Information Services and Resources I****3 Credits (45:0:0 hours)**

Current trends and issues regarding reference services in libraries are studied. Students learn how to conduct an effective reference interview and evaluate reference services. Electronic database search techniques are developed, and students learn how to provide virtual reference services. Services and issues relating specifically to public libraries and elementary and secondary school libraries are considered.

Prerequisites: INFM 103.

INFM-155**Organization of Information I****3 Credits (30:30:0 hours)**

This course introduces students to the theory and principles of information organization. It examines in detail the Anglo-American Cataloguing Rules for describing information materials in a variety of formats, and the Sears and Library of Congress Subject Headings lists for organizing information for retrieval by subject. Also included are MARC and other information exchange formats and procedures for deriving cataloguing and subject access information from external sources.

INFM-202**Information Services and Resources II****3 Credits (45:0:0 hours)**

This advanced level reference course introduces students to the principles and practices of database searching, reference materials in specialized collections, bibliographic instruction, and social media trends in libraries. Students will examine the structure and philosophy of academic and special libraries, focusing on resources for specific subjects and special clientele. Trends and factors influencing the future of libraries and information technology will be discussed.

Prerequisites: INFM 152.

INFM-205**Organization of Information II****3 Credits (30:30:0 hours)**

This course covers the theory and principles of indexing and abstracting, and the classification of materials using the Dewey Decimal and Library of Congress classification schemes. Further examination and use of information exchange formats such as MARC are also included.

Prerequisites: INFM 155.

INFM-208**Library Services for Children and Young Adults****3 Credits (45:0:0 hours)**

This course introduces the learner to children's and young adults' literature; its history, the various forms, and evaluative techniques employed in selecting literature for these age groups. Students learn to design and deliver library programs for children and young adults including storytelling, booktalks, and puppetry.

Prerequisites: INFM 101 and INFM 152.

INFM-209**Records, Information, and Privacy Management****3 Credits (45:0:0 hours)**

Students are introduced to the concepts and elements of records and information management in the context of emerging social standards about access to information and personal information privacy protection, especially in public sector entities. The course includes an introduction to records organization systems; information life cycle, project management in information management, classification, retention and disposition, protection of sensitive and vital records; forms content and management, policy development and review, access and privacy legislation. Additional areas that are covered are national and international standards and professional certifications. Students will also be introduced to archival management of records.

Prerequisites: INFM 101.

INFM-219**Archives and Electronic Records Management****3 Credits (45:0:0 hours)**

Students study the archival management of records including fundamental concepts of archival science, contemporary issues, digital archives and the role of the archival technician. Students also study best practices in records management and issues regarding the impact of technology on the management of electronic records. The implications of legislation, standards, and regulations, as well as the establishment of a records preservation plan is discussed.

Prerequisites: INFM 209.

INFM-255**Organization of Special Materials****3 Credits (45:0:0 hours)**

Students examine methods for organizing specialized information materials, including systems for organizing records and archives from a functional collection standpoint. Also included in this course are methods for serials management and the use of computer technology to manage special types of materials. Emerging trends in cataloguing are also discussed.

Prerequisites: INFM 205.

INFM-258**Information Systems Design****3 Credits (45:0:0 hours)**

Students are introduced to systems analysis and design in the information environment. Topics include identifying and defining problems, the role of the human element in systems analysis and design, system selection, testing, implementation, user interface design, the current state of the systems marketplace, open source alternatives to proprietary system solutions, and evaluating system performance and vendor support.

Prerequisites: INFM 202 and INFM 205.

INFM-259**Information Services Management****3 Credits (45:0:0 hours)**

Students study and examine the governance of libraries, including core values of the library profession, the mission and vision statements, the strategic planning process, and policy development. Change management and project management techniques and principles are used to illuminate key trends affecting libraries and library service. Leadership styles, supervision, budgets, and customer service are covered. Several human resource components are practiced including job posting and job description writing, interviewing skills, and performance management cycle. Other types of information organizations and entrepreneurship are also discussed.

Prerequisites: INFM 202 and INFM 205.

INFM-260**Field Placement****3 Credits (0:0:140 hours)**

Students gain first-hand on-the-job experience through supervised workplace learning in a library setting. Prior to field placement, students update their professional portfolio and write a resume and a cover letter for a job application. Practice in conducting a job search and a job interview is provided. Employers and recent graduates offer an insider's view of expectations in the workplace and how to have a successful workplace learning experience.

Prerequisites: INFM 255, INFM 258 and INFM 259.

INSE-098**Integration Seminar****0 Credits (0:0:30 hours)**

This course is designed to provide students an opportunity for general academic development and planning. This is a required course for all first-year physical education students. (This course carries no credit towards a degree.)

INSE-099**Integration Seminar****1 Credits (0:0:7 hours)**

This course is designed to provide students in University Studies an opportunity for general academic development and planning. Students are updated on current happenings at the University of Alberta, in order to facilitate a smooth transfer between institutions. This is a required course for all first-year science students. (This course carries no credit toward a degree.)

INSR-101**Insurance Principles and Practices****3 Credits (45:0:0 hours)**

Students develop an understanding of basic insurance principles and the primary benefits insurance contributes to society. Students are introduced to legal concepts and the legal environment in which insurance operates. They examine an insurance contract and are introduced to the legal elements required of all legally binding contracts. They explore the concepts of risk and its relationship to insurance. The role of risk management and the risk management process are introduced. Students examine insurance application forms, policies, binders, claims forms, and other documents common to the industry. Students differentiate between the various organizational forms of insurance companies and brokerages and are introduced to the reinsurance companies and the role they perform in the marketplace. They also develop an understanding of the types and methods of reinsurance.

INSR-202**Property Insurance****3 Credits (45:0:0 hours)**

This course is an introduction to property insurance. Students examine the basic fire insurance policy and the evolution and broadening of it. Students are introduced to mortgage clauses, limitation clauses, including co-insurance, and statutory conditions relating to property insurance. Using basic form insurance policies, students examine how policy wordings are adapted and expanded to cover the various needs of the consumers. This includes both personal and commercial lines consumers. The examination introduces students to habitational policies such as homeowner's forms as well as commercial building equipment and stock policy forms. Students also evaluate the influence of legislation in the development of standardized property insurance wordings and practices.

INSR-203**Automobile Insurance****3 Credits (45:0:0 hours)**

Students are introduced to automobile insurance practices including application forms, policy wordings and endorsements. Students examine insurance programs for insurance availability, provincially governed indemnity funds, as well as automobile insurance rating and marketing. This course focuses primarily on automobile insurance provision in Alberta, but students are also introduced to the various government plans as well as the Quebec and Ontario plans.

INSR-204**Liability Insurance****3 Credits (45:0:0 hours)**

Students examine important legal principles affecting liability insurance, including the basis for legal liability (common law, statutory and contractual). The Commercial General Liability Policy forms the basis for student learning in insurance contract analysis. Cases are used to apply hypothetical liability claims to determine coverages. Other coverages include products liability, workers' compensation, employers' liability and environmental liability. The course includes a brief discussion of underwriting and rating of liability insurance.

Prerequisites: INSR 101.

INSR-205**Risk Management and Insurance****3 Credits (45:0:0 hours)**

Students are introduced to the risk management process. They examine objectives, identify and analyze exposures, and formulate alternatives for dealing with identified exposures. Students describe in detail the methods for managing risk: loss control, loss financing, retention and transfer of risks. Commercial property, liability, business interruption and business package policies are also examined.

Prerequisites: INSR 101.

INSR-210**Essential Skills for the Insurance Broker and Agent****3 Credits (45:0:0 hours)**

Students develop an understanding of insurance business practices from the broker's perspective. This skills-based course concentrates on the needs of personal lines clients and small commercial risks. Students examine the role of an agent or of a broker as an insurance intermediary. The progress of a risk from initial contact with the client through the evaluation and application process, to binding and policy documents is traced. Major product lines and common policy transactions that a broker or agent handles on a daily basis are examined.

Prerequisites: INSR 101 or equivalent.

INSR-211**Essentials of Loss Adjusting****3 Credits (45:0:0 hours)**

Students develop an understanding of insurance and professional conduct within the claims domain. Students examine soft skills and technical skills required to handle insurance claims. Through a step-by-step process, students move from understanding to application, analysis, synthesis and evaluation of hypothetical claims scenarios in order to determine: a) if coverage exists, and b) how much of the claim is payable. The types of claims include automobile, property and liability.

INSR-212**Underwriting Essentials****3 Credits (45:0:0 hours)**

The underwriter's role as an investor of shareholder capital on behalf of the insurer is explored. Students examine the role of the underwriter in accepting or rejecting risk for the insurer within parameters both set by the insurer and imposed by the external environment. Consideration is given to the many types of detailed knowledge, the "hard" and "soft" skills, and the temperament of an underwriter needed to perform effectively and efficiently. These characteristics are applied in the analysis of individual property, liability, and automobile risks.

INSR-300**Insurance and Risk Management****3 Credits (45:0:0 hours)**

This course provides the theory and application of risk management and insurance a manager needs to ensure that an organization minimizes its exposure to loss while meeting its objectives. Key topics include risk identification and evaluation, and selection and implementation of risk management techniques. Other topics include insurance as a risk financing tool to pay for losses that do occur, insurance policy provisions, loss exposures and insurance for property, liability, life, health and income, and government regulations concerning risk management and insurance.

INTB-200**Asia Pacific Practicum****3 Credits (10:0:255 hours)**

Students work in the Asia-Pacific region or in Canada with an organization that is active in the Asia-Pacific region. This practicum provides students with first hand exposure to international business practices and lifestyles. Under special circumstances, students may undertake to complete a business project in consultation with the Program. **Note:** Students are assessed tuition for the practicum. Students can obtain credit in only one of INTB 200 or INTB 250. *Prerequisites:* Completion of Asia-Pacific Program including INTB 213.

INTB-204**Trade Logistics****1 Credits (15:0:0 hours)**

Students are introduced to the basics of logistics management in international trade. Students learn the import/export processes and the basics of transportation management. Topics to be covered in this course include the export/import processes, elements of logistics, formation of a logistics plan, transportation management, trade documentation, and product standards and related issues.

INTB-205**Independent Project****1 Credits (15:0:0 hours)**

Students complete an independent project in a specific area of interest related to their program of study. Suitable topics could include the study of social, cultural or business life in an Asian country but students may propose other topics. Students may also link their study to an appropriate workplace issue. A contract between the student and the instructor outlines the learning outcomes, process and criteria for evaluation.

INTB-206**Managerial Accounting****1 Credits (15:0:0 hours)**

This course introduces students to the basic concepts of managerial accounting for pricing and business decisions. Students learn the role of cost accounting in the functioning of various forms of businesses, the different classifications of cost concepts and terms, cost/volume/profit relationships, profit planning and techniques of pricing and marketing analysis.

Prerequisites: Minimum grade of C- in ACCT 311.

INTB-213**Orientation to Asia****1 Credits (15:0:0 hours)**

As part of the preparation for their practicum in Asia, students receive pre-departure orientation. Topics covered include: review of destination countries and host organizations, how to deal with local culture, awareness of culture shock and other necessary pre-departure preparations. *Prerequisite:* Successful completion of the Asia-Pacific Management program or consent of the program.

INTB-215**e-Commerce Fundamentals****1 Credits (15:0:0 hours)**

This course provides students with the fundamental knowledge necessary to operate in the world of electronic commerce. Topics include: The New e-Business Real-time Global Enterprise, Tools of Business to Business e-Commerce, Technology Integration and Business Solutions including e-Business and the International Supply Chain. This course is only open to students registered in the Asia Pacific Management program.

INTB-220**Doing Business in India****1 Credits (15:0:0 hours)**

Students acquire basic knowledge of the business environment and the management of a business in India and focus on developing a strategy for entering into Indian markets. Students explore various topics including the business environment in India, regulatory requirements, differences and similarities in doing business in India and in Canada and opportunities and challenges in Indian markets.

INTB-250**Study Tour to China and Japan****3 Credits (20:25:40 hours)**

Students examine doing business in China and Japan from a cultural context. While abroad, students attend business lectures at universities, tour local businesses, and meet with business leaders and students. Students develop intercultural competencies through attending a mandatory pre-departure orientation and participating in various cultural activities abroad.

Prerequisites: BUSN 201 or MGMT 121 or BUSN 200 or ACCT 352.

INTB-251**Doing Business Internationally – Study Tour to China****3 Credits (20:25:40 hours)**

Students examine doing business in China from a cultural context. While abroad, students attend business lectures at universities, tour local businesses, and meet with business leaders and students. Students develop intercultural competencies through attending a mandatory pre-departure orientation and participating in various cultural activities abroad.

Prerequisites: BUSN 201 or MGMT 121.

INTB-252**Doing Business Internationally – Study Tour to India****3 Credits (20:25:40 hours)**

Students examine doing business in India from a cultural context. While abroad, students attend business lectures at universities, tour local businesses, and meet with business leaders and students. Students develop intercultural competencies through attending a mandatory pre-departure orientation and participating in various cultural activities abroad.

Prerequisites: BUSN 201 or MGMT 121.

INTB-253**Doing Business Internationally – Study Tour to Brazil****3 Credits (20:25:40 hours)**

Students examine doing business in Brazil from a cultural context. While abroad, students attend business lectures at universities, tour local businesses, and meet with business leaders and students. Students develop intercultural competencies through attending a mandatory pre-departure orientation and participating in various cultural activities abroad.

Prerequisites: BUSN 201 or MGMT 121.

INTB-254

**Doing Business Internationally-Study Tour to Europe
3 Credits (20:25:40 hours)**

Students examine doing business in Europe from a cultural context. While abroad, students attend business lectures at universities, tour local businesses, and meet with business leaders and students. Students develop intercultural competencies through attending a mandatory pre-departure orientation and participating in various cultural activities abroad.

Prerequisites: BUSN 201 or MGMT 121 or MGMT 122 or ACCT 352 or BUSN 200.

INTB-300

**Introduction to International Business
3 Credits (45:0:0 hours)**

Students are provided with an overview of theory, concepts, and issues related to the field of international business based on the premise that decision making in every company is influenced by a variety of global factors. Topics to be surveyed in this course include: globalization and the globalization debate, political and economic systems around the world, components and effects of culture, theories of international trade, regional trading blocks, foreign direct investment, international financial and monetary systems, and managing and staffing international operations. **Note:** Students can obtain credit in only one of INTB 300 or INTB 403.

Prerequisites: ECON 102 and BUSN 201.

INTB-310

**Global Business and Sustainability
3 Credits (45:0:0 hours)**

Students examine the increasingly important issue of sustainability of global business operations. Students discuss complex and controversial issues from both a broad macro national/international viewpoint, as well as from the perspective of the management of an individual firm. Students analyze international business decision making with consideration of environmental, ethical, and social factors.

Prerequisites: ECON 102 and INTB 300.

INTB-311

**Diversity and Intercultural Communication
3 Credits (45:0:0 hours)**

Students study the theoretical and conceptual applications of diversity and cross-cultural communications from an interdisciplinary perspective. The dynamics of diversity in the workplace, cross-cultural communications and the different models used to look at these issues are analyzed. Students apply theory to case studies and develop tools to lead, navigate and work in diverse and cross-cultural business settings both locally and internationally.

Prerequisites: ORGA 201.

INTB-312

**Conducting Business in Asia
3 Credits (45:0:0 hours)**

Students study the profiles of the Asia Pacific countries (China, Japan, Korea, Taiwan, Hong Kong and SE Asian countries) and their political, economic and cultural relations with Canada. The business dynamics and trends of Asia Pacific are discussed in detail. Through case studies and group projects, students analyze business practice and acquire the skills to conduct business in Asia.

Prerequisites: INTB 300 or consent of the program.

INTB-313

**Business in Regional World Markets
3 Credits (45:0:0 hours)**

Students study the profiles of the major regional business environments in the world, including: Europe, North America, Latin America, and Asia Pacific countries. The course explores political, economic and cultural relations with Canada, as well as the business dynamics and trends affecting each region. Students analyze business practice and acquire the skills to conduct business in their region of choice, and conduct comparative analysis of the similarities and differences between the regions.

Prerequisites: INTB 300 or consent of the program.

INTB-410

**Intercultural Field Studies
3 Credits (0:0:220 hours)**

Students gain first hand exposure to international business practices and lifestyles by living and working in an international region. Students integrate their knowledge and reflect on their development of international business, culture and language. Students research cultural and business practice differences and report their analysis. Prior to departure or work placement, students participate in a preparation and orientation seminar. Enrolment in this course is restricted to students in the School of Business, and students are required to research and develop their international work placement in a proposal and complete an application.

Prerequisites: INTB 311.

INTB-412

**Managing in an International Environment
3 Credits (45:0:0 hours)**

In this course, students integrate and apply a range of multifunctional business concepts from marketing, finance, and general management fields to evaluate strategic decisions undertaken by organizations operating in international settings. Students analyze the current situation of international firms and develop potential strategic alternatives for the organization. A combination of theory and case analysis provides students with the theoretical and applied understanding of how global businesses develop and attain their objectives.

Prerequisites: INTB 300 and INTB 311. *Prerequisites or Co-requisites:* FNCE 404 and MARK 403.

INTB-414

**International Trade Simulation
3 Credits (22:23:0 hours)**

Students participate in an online interactive simulation course of international trade. Students in Mainland China, Taiwan, Canada and USA simultaneously participate in the simulated trade transactions with one another.. Using a web-based software platform students play the role of simulated trading companies in their respective areas who are seeking to trade goods between Greater China (China including Hong Kong, Taiwan and Macau) region and Canada. For the purposes of this course, Canadian companies will be trading only with China and Taiwan, not with US.

Prerequisites: INTB 300 and ACCT 311.

INTB-497**Special Topics in International Business****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of International Business, Marketing, and Strategy for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level INTB course and consent of the department chair or designate.

INTB-498**Independent Studies in International Business****3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of international business. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods, to arrive at warranted conclusions and outcomes that will advance international business knowledge or practice or create meaningful results. **Note:** This course can be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

INTD-105**Interpersonal Skills Development****3 Credits (45:0:0 hours)**

This course provides students with the awareness, knowledge and skills to communicate effectively with individuals and groups from diverse backgrounds and cultures. As a basis for forming healthy and satisfying relationships, students engage in activities to increase their self-awareness and their understanding of non-verbal communication. They practice listening and sending skills, then apply these skills in helping relationships, and to resolve conflict. To equip students to live and work in a diverse environment, particular attention is given to the impact of culture in communication and relationships.

INTD-130**Cross Media Studies****3 Credits (45:0:0 hours)**

This course examines how literary themes and techniques are adapted into various genres and media. The works studied depend in any given year upon the interests and expertise of the instructor. The course may focus on a specific genre and then examine cross media works from within that genre, for example, film and prose in science fiction, or cinematic adaptations of the theatrical works of Shakespeare. Alternatively, the course could focus on a single medium that incorporates aesthetic elements from other media, such as graphic novels or hypertext fiction.

JAPN-101**Introductory Japanese I****3 Credits (75:0:0 hours)**

This is an introductory course for students with little or no background in Japanese or whose native language is not Japanese. The four language skills of oral/aural comprehension, speaking, as well as basic reading and writing are emphasized. In addition, students are acquainted with some aspects of Japanese culture. **Note:** Students with native or near-native proficiency in Japanese cannot take this course. Heritage speakers must consult the department prior to registration. **Note:** Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Japanese 30, 35 or equivalent cannot receive credit for this course.

JAPN-102**Introductory Japanese II****3 Credits (75:0:0 hours)**

This course is a continuation of JAPN 101. Students continue to acquire further oral/aural comprehension skills in introductory Japanese, and continue to develop reading and writing skills of approximately 70 Kanji. In addition, students develop their understanding of various aspects of Japanese culture. **Note:** Students with native or near-native proficiency in Japanese cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Japanese 30, 35 or equivalent cannot receive credit for this course.

Prerequisites: Minimum grade of C- in JAPN 101.

JAPN-201**Introductory Japanese III****3 Credits (75:0:0 hours)**

This course is designed for students who wish to develop further their oral/aural comprehension skills at the intermediate level of Japanese, as well as continue to develop reading and writing skills of approximately 90 Kanji. In addition, students continue to improve their understanding of various aspects of Japanese culture. **Note:** Students with native proficiency in Japanese cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Japanese 30 should consult the department.

Prerequisites: Minimum grade of C- in JAPN 102.

JAPN-202**Introductory Japanese IV****3 Credits (75:0:0 hours)**

This course is a continuation of JAPN 201. Students continue to gain fluency in oral/aural comprehension at the intermediate level of Japanese, and continue to develop reading and writing skills of approximately 90 new Kanji. In addition, students continue to improve their understanding of various aspects of Japanese culture. **Note:** Students with native proficiency in Japanese cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Japanese 30 should consult the department.

Prerequisites: Minimum grade of C- in JAPN 201.

LATN-101**Introductory Latin I****3 Credits (75:0:0 hours)**

This is an introductory course for students with little or no background in Latin. It includes the study of the fundamental grammatical structures and vocabulary of Classical Latin so that students may read and understand simple Latin texts. **Note:** This course is not open to students with credit in Latin 30, 35, or any other matriculation level Latin course. A minimum grade of C- for this course is a prerequisite for Latin 102 and for university transfer.

LATN-102**Introductory Latin II****3 Credits (75:0:0 hours)**

This course is a continuation of Introductory Latin I. Students continue to study the elements of Classical Latin grammar and syntax, to acquire additional vocabulary and to read increasingly difficult Classical Latin texts. **Note:** This course is not open to students with credit in Latin 30, 35, or any other matriculation level Latin course. A minimum grade of C- for this course is a prerequisite for Latin 301 and for university transfer.

Prerequisites: Minimum grade of C- in LATN 101.

LATN-301**Intermediate Latin I****3 Credits (75:0:0 hours)**

This course strengthens students' reading and writing skills in Latin. The course continues the study of Latin grammar, the acquisition of additional vocabulary, more complex syntax and grammatical structures, which enable students to read, understand and translate original intermediate Latin texts.

Prerequisites: Minimum grade of C- in LATN 102.

LATN-302**Intermediate Latin II****3 Credits (75:0:0 hours)**

In this sequel to LATN 301, students continue to strengthen their reading and writing skills at the intermediate level in Latin. The course includes composition, the acquisition of additional vocabulary, and more complex syntactical and grammatical structures which enable students to read, understand and translate increasingly complex original intermediate Latin texts.

Prerequisites: Minimum grade of C- in LATN 301.

LATN-401**Directed Readings in Advanced Latin****3 Credits (0:0:45 hours)**

This individual study course permits a senior-level Latin student to read and analyze an author or theme in Latin literature under the guidance of an instructor through directed reading of selected texts, as well as relevant secondary scholarship.

Prerequisites: Minimum grade of C- in LATN 302 and consent of the department.

LEGL-100**Introduction to Law I****3 Credits (45:0:0 hours)**

Students are given an overview of the areas of substantive law that are of special interest to the office assistant student. Topics included are the judicial system and the constitution, contracts, tort law, criminal law, and civil law procedures.

LEGL-104**Introduction to Law II****3 Credits (60:0:0 hours)**

Students continue the overview of substantive law provided in Introduction to Law I. The student is introduced to the law governing wills and inheritance, family law, personal property and real property. Students are introduced to the civil litigation process from the opening of a file through to drafting documents and procedure to trial. Students are introduced to the rules and procedures governing this area of law and learn how to draft pleadings and documents typically used in a litigation practice.

Prerequisites: LEGL 100.

LEGL-108**Administrative Law****3 Credits (45:0:0 hours)**

Students are introduced to the area of the law concerned with administrative boards and review of the actions of those boards by the Courts. The law is discussed in terms of principles applicable to the boards' hearings and what principles of review and appeal are possible to the Courts. The relationship between the citizen and government is explored by examining specific commissions and authorities established by government.

LEGL-110**Introduction to Legal Research****3 Credits (45:0:0 hours)**

Students are introduced to the fundamental elements of legal research including a study of primary and secondary research materials. This course focuses on the legal research tasks commonly undertaken in a legal working environment, including researching and citing case law, statutes and regulations.

LEGL-130**Corporate Procedures****3 Credits (45:0:0 hours)**

Students learn the procedural and substantive law governing Alberta proprietorships, partnerships and corporations, and federal corporations, as well as the processes to register and maintain the registrations of such organizations.

LEGL-140**Introduction to the Law Office****3 Credits (45:0:0 hours)**

Students examine the organization and operation of the law office. Topics covered include law office systems and billing, avoidance of unauthorized practice of law, ethics, dealing with the client, and time management. The Legal Profession Act and Rules of the Law Society of Alberta are reviewed.

LEGL-150**Residential Real Estate Transactions****3 Credits (60:0:0 hours)**

Students learn how to assist a lawyer on a residential real estate transaction from opening to closing of the file. They master the basic principles of Alberta real estate law and the Alberta Land Titles system as these relate to the buying, financing and selling of residential properties. Students examine the Alberta Real Estate Association's approved Real Estate Purchase Contract and learn what searches are required, how to apply the results, prepare a Statement of Adjustments and other necessary documents on a mock file. Finally, they distinguish between and complete both traditional closings and Western Law Societies' Protocol closings.

LEGL-160**Civil Litigation Procedures I****3 Credits (30:30:0 hours)**

Students are introduced to the steps taken on a civil litigation file. From opening the file, to preparing for trial and obtaining judgment, students work on mock files, drafting legal documents and tracking deadlines.

LEGL-170**Technology in the Law Office I****3 Credits (45:0:0 hours)**

Students continue to work with word processing software used in legal offices in preparing documents relating to a law firm using advanced functions. Students achieve an intermediate level of competence which includes the ability to manage desktop and electronic files, incorporate tables and columns in documents, and produce brochures. Students are introduced to other software commonly used in law firms.

Prerequisites: OADM 103.

LEGL-180**Financial Procedures for the Law Office****3 Credits (45:0:0 hours)**

Students study law office administration, with a focus on the procedures and concepts used in law office accounting/trust accounting.

LEGL-210**Business Law I****3 Credits (45:0:0 hours)**

Students are introduced to the Canadian legal system and substantive areas of law that are of special interest to the business student. Topics of study include tort, contract, business ethics, agency, partnership and corporations. The student acquires a general knowledge of some of the basic principles of business law and is able to apply them to everyday business situations. **Note:** Students can obtain credit in only one of LEGL 105 and LEGL 210.

LEGL-212**Employment Law****3 Credits (45:0:0 hours)**

Students examine the principles of employment law and its effects on human resources policies and procedures. Students apply contract principles to the employment relationship from both employer and employee perspectives to achieve equitable employment relations. Legislation examined includes labour standards, human rights and privacy. This course does not discuss unionized workplaces.

LEGL-215**Commercial Transactions****3 Credits (45:0:0 hours)**

Students will apply legal principles to documentation for common business transactions such as confidentiality agreements, partnership agreements, unanimous shareholder agreements, various methods of commercial finance agreements, including secured transactions and equity financing. They will also master the principles and rules concerning the purchase and sale of commercial land and personal property, the purchase of a business enterprise through either purchase of shares of a corporation or by the purchase of assets of a business. They also master the rules of Alberta's Personal Property Registry system and learn how to interpret public registry search results.

LEGL-220**Criminal Law Procedures****3 Credits (45:0:0 hours)**

Students are introduced to substantive law as well as the procedures for criminal law in Canada. Topics include search and seizure powers, arrest, disclosure of information held by the Crown Prosecutor and trial processes.

LEGL-230**Civil Litigation Procedures II****3 Credits (45:0:0 hours)**

Students review selected topics in the litigation process such as personal injury actions, settlement, experts, and civil appeals. Students begin with a discussion of automobile litigation and car insurance. Students explore alternatives to the litigation process. The emphasis is on document production in conformity with the Rules and Practice Directives.

Prerequisites: LEGL 160.

LEGL-240**Technology in the Law Office II****3 Credits (60:0:0 hours)**

Students increase proficiency with word processing software commonly used in legal settings and with machine transcription. Students develop proficiency in using other commonly used software including database and spreadsheet programs.

Prerequisites: LEGL 170.

LEGL-260**Credit and Collection Procedures****3 Credits (45:0:0 hours)**

Students learn practical aspects of creditors' rights, including relevant statute law. The emphasis is on provincial legislation and procedural rules relating to the bringing of a simple debt action and the various means of enforcing a judgment. Realizing on various security interests is also reviewed.

Prerequisites: LEGL 160 and LEGL 215.

LEGL-270**Estate Procedures****3 Credits (45:0:0 hours)**

Students learn which assets form part of the estate of a deceased and which do not. They explore the intricacies of the law governing people who die without a will. They learn about Alberta's laws governing substitute decision-making and the relevant documents available. They learn basics of the law of wills and how to take instructions for and prepare a will for signature. Finally, they learn the law and procedures for two key court applications: application for probate and application for a dependent adult order, and they prepare those documents.

LEGL-280**Family Law Procedures****3 Credits (60:0:0 hours)**

Students learn the substantive and procedural law relating to family law matters, including divorce actions, family law chambers applications and desk divorce applications. Students complete a mock file, with emphasis on document production in conformity with the Rules and Practice Directives.

LEGL-290**Law Office Simulation****3 Credits (60:0:0 hours)**

Students prepare mock files independently in various areas of law in a simulated office setting. Students are expected to prioritize and organize workloads while demonstrating the professionalism required of staff in a legal office.

Prerequisites: LEGL 130, LEGL 150, LEGL 170, LEGL 220, LEGL 230, or consent of the program. *Prerequisites or Co-requisites:* LEGL 270, LEGL 280, or consent of the program.

LEGL-295**Legal Fieldwork****3 Credits (0:0:180 hours)**

Students gain practical law office experience over a five-week period by observing the work and responsibilities of legal assistants working in a law office. Students participate in the operation of a law office, working as student interns under the supervision of lawyers and legal assistants.

Prerequisites: LEGL 110, 140,180, 210, 220, 230, 240 or consent of the program.

LEGL-310**International Business Transactions****3 Credits (45:0:0 hours)**

Students are introduced to the principles of international law with an emphasis on international business transactions such as importing, exporting, (direct and indirect), and export transaction costs and electronic commerce. In addition, students apply principles of ethics to international commerce. Students discuss and evaluate international commodity, capital, and knowledge markets and the global and transnational forces that are shaping the management of enterprises and organizations. The fluidity of international financial and information capital markets and the ease of transfer of both through modern communication media form the background for the study of international business and legal environments.

LEGL-312**Legal Issues in the Workplace****3 Credits (45:0:0 hours)**

Students apply the principles of employment law with an emphasis on analysis of legal risks and liabilities. The course surveys important legal issues that arise between employers and non-unionized employees. The course applies contract principles to the employment relationship from both employer and employee perspectives to achieve equitable employment relations. This course does not discuss unionized workplaces.

LEGL-315**Business Law II****3 Credits (45:0:0 hours)**

Students examine selected business law topics including the Sale of Goods Act and consumer protection legislation, priority of creditors and enforcement of secured and unsecured debt obligations, the law of personal and real property including enforcement of mortgages along with bailment of personal property and landlord and tenant relationships. The course concludes with an introduction to the various forms of intellectual property including copyright, patents, trademarks, and industrial designs. In addition, the student learns about common law protection of confidential information and trade secrets along with protecting intellectual property in the online environment.

Prerequisites: LEGL 210.

LEGL-320**Law of Business Organizations****3 Credits (45:0:0 hours)**

Students are introduced to the three principal forms of business organization (proprietorships, partnerships, corporations) including variations of these forms such as limited partnerships, limited liability partnerships, professional corporations as well as distributing and non-distributing corporations. Students evaluate the advantages and costs of all three forms pertinent to business persons in Alberta and Canada. Topics include liability and duties of directors and officers of corporations and shareholders' rights and remedies. Students are introduced to the process of forming a simple non-distributing corporation in Alberta. Students need not have taken any previous Business Law course to benefit from this course.

LENP-312**Intro to Non-Profit Management****3 Credits (45:0:0 hours)**

Students study contemporary management and leadership in non-profit/voluntary sector organizations. Students discuss the local and global impact of non-profit/voluntary sector organizations on the quality of life and economy of communities. Internal and external influences on management and leadership are considered. Topics include the unique purpose of non-profit organizations, legal and ethical considerations, board governance, volunteer involvement, and fund development.

Prerequisites: ORGA 201.

LING-100**Introduction to Human Language****3 Credits (45:0:0 hours)**

This course is an introduction to how human language works: how it is structured, learned, used, studied, and how it changes through time. Examples from English and other languages around the world are discussed. **Note:** LING 100 makes a nice complement to LING 101, but neither course is a prerequisite or a co-requisite for the other. This course does not fulfill the analytical component of the Arts degree.

LING-101**Introduction to Linguistic Analysis****3 Credits (45:0:0 hours)**

Linguistics is best known as the "scientific study of language." This course introduces both language as a general phenomenon and the methodology of modern descriptive linguistics. The course of study covers the fundamental topics of phonetics, phonology, morphology, syntax, and semantics. **Note:** LING 100 is a nice complement to LING 101, but neither course is a prerequisite or a co-requisite for the other.

LING-204**Syntax of English****3 Credits (45:0:0 hours)**

This course covers linguistic analysis of the syntax of modern English, including discussion of both the regularities and irregularities at the word, phrase, clause, and sentence level of structure.

Prerequisites: Minimum grade of C- in LING 101.

MARK-301**Fundamentals of Marketing****3 Credits (45:0:0 hours)**

Students are introduced to important concepts in marketing theory and their applications to real-life business activities. Students examine various marketing strategies and how they apply within the context of business environments. Students also examine consumer behaviour and the marketer's ethical and social responsibilities. **Note:** Restricted to Bachelor of Commerce, Asia Pacific Management, and Business Studies Minor students.

Prerequisites: ECON 101.

MARK-310**Consumer Behaviour****3 Credits (45:0:0 hours)**

Students apply theory of the consumer decision-making process and develop a marketing plan that influences consumer behaviour. Students are introduced to the theory and application of consumer behaviour in an international context. Topics include: the consumer decision-making process, individual determinants of consumer behaviour, environmental influences of consumer behaviour and the marketer's influence on consumers.

Prerequisites: MARK 301.

MARK-312**Marketing Research****3 Credits (45:0:0 hours)**

Students examine marketing research concepts and methods in business. Students formulate and structure marketing problems, recommend the marketing research design that should be undertaken, gather and analyze qualitative and quantitative marketing data, and make effective decisions based on those data. Students will be able to design and conduct some important analyses themselves. The skills covered in this course are applicable to marketing problems encountered in both consumer and business-to-business markets, and public and private sectors. Students are expected to have basic familiarity with statistical packages.

Prerequisites: BUSN 201, MARK 301 and MGTS 103.

MARK-314**Marketing Metrics****3 Credits (45:0:0 hours)**

Students examine the critical role of analysis in marketing decision-making and learn how to use and interpret marketing metrics in the development, implementation and evaluation of the marketing strategy. Students enhance their analytical capabilities through applying marketing metrics. The course emphasizes practical analysis, using numbers to make better marketing decisions.

Prerequisites: MARK 301 and FNCE 301.

MARK-403**International Marketing****3 Credits (45:0:0 hours)**

Students broaden their marketing knowledge by building upon knowledge and issues associated with the international context of the marketing of products and services. Topics include: differences between domestic and international marketing; cultural, political and legal aspects of marketing internationally; market entry strategy, promotional, pricing and product strategies; international marketing management; and elements of international market research. Students design and prepare an international marketing plan.

Prerequisites: MARK 301.

MARK-412**Service Marketing****3 Credits (45:0:0 hours)**

Students examine the marketing of services in private, public, and non-profit organizations. Students apply service marketing theory to a variety of service-based organizations. Topics include customer relationship management, customer satisfaction, service quality, employees' and customers' role in service delivery, and the services marketing mix factors.

Prerequisites: MARK 301.

MARK-414**Electronic Marketing****3 Credits (45:0:0 hours)**

Students apply the principles of marketing to the electronic marketplace. Through the study of the theory and best practices in electronic marketing, students learn to design, assess and implement e-marketing strategies and solutions for business working in a global environment.

Prerequisites: MARK 301.

MARK-416**Business to Business Marketing****3 Credits (45:0:0 hours)**

Students learn major concepts related to business-to-business (B2B) marketing and purchasing with a special focus on business relationships and networks. Students explore similarities and differences between marketing to consumers and marketing to businesses. The course focuses on contemporary trends in organizational marketing theory and practice and the implications of the electronic and global arena for organizational markets.

Prerequisites: MARK 301.

MARK-418**Personal Selling and Sales Management****3 Credits (45:0:0 hours)**

Students examine the role of sales in contemporary business organizations with a focus on the formulation, implementation, and evaluation of a strategic sales program. Specific topics include the process of personal selling, the strategic nature of sales management, selecting and recruiting a sales force, and designing a sales force organization. Additional topics include developing account management policies of salesperson performance, and ethical and legal issues in sales management. The course includes a mix of conceptual and applied approaches to provide a balanced view of sales management.

Prerequisites: MARK 301.

MARK-420**Product Management****3 Credits (45:0:0 hours)**

Students examine the development and management of new products in contemporary organizations. Students learn to use market research data and marketing models for a new product development and management. Topics include opportunity identification and selection of a product, generation of a product concept, concept evaluation, development of new product market testing and launching of a product.

Prerequisites: MARK 301.

MARK-440**Strategic Marketing – Research to Practice****3 Credits (45:0:0 hours)**

Students learn how to integrate and manage market information in complex and dynamic environments. Taking advantage of the latest marketing research results, students address marketing challenges and develop marketing strategies for evolving conditions. Students work on specific marketing cases to integrate the marketing strategy with the overall organizational strategy.

Prerequisites: MARK 310, MARK 312 and MARK 314.

MARK-497**Special Topics in Marketing****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of International Business, Marketing, and Strategy for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level MARK course and consent of the department chair or designate.

MARK-498**Independent Studies in Marketing****3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of marketing. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods, to arrive at warranted conclusions and outcomes that will advance marketing knowledge or practice or create meaningful results. **Note:** This course can be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

MATH-010C**Math 10 Common****5 Credits (90:0:0 hours)**

Mathematics 10 Common is equivalent to Alberta Education's Math 10C. This course is intended to prepare students for further studies in high school mathematics. Students who successfully complete Math 10 Common can either continue on to Math 20-1 and then Math 30-1 or Math 20-2 and then Math 30-2. Topics studied in Math 10 Common include measurement, right triangle trigonometry, powers, irrational numbers, polynomials and factoring, functions and relations, coordinate geometry, and linear systems of equations. Emphasis is placed on understanding, application, and effective communication of mathematical concepts. *Prerequisite:* Completion of Math 9, Math 10 Prep or equivalent.

MATH-010R**Mathematics Preparation 10****5 Credits (90:0:0 hours)**

Math Prep. 10 is designed to meet the needs of Grade 10 students who wish to enroll in Math 10 Common but do not possess the prerequisite skills. Topics include: fractions and integers, rates, ratios, proportions, percents, exponents, linear equations, polynomials, measurement and geometry. *Prerequisites:* Grade 9 math or equivalent.

MATH-020-1**Mathematics 20-1****5 Credits (90:0:0 hours)**

Math 20-1 is equivalent to Alberta Education's Math 20-1 course.

Most students who enroll in Math 20-1 intend to continue onto Math 30-1. Some of the topics studied in Math 20-1 include quadratic functions and equations, radical expressions and equations, rational expressions and equations, the absolute value and reciprocal of functions, linear and quadratic inequalities, sequences and series, law of sines and cosines, and angles in standard position. Problem solving and application of concepts are emphasized throughout the course.

Prerequisites: Math 10C or equivalent.

MATH-020-2**Mathematics 20-2****5 Credits (90:0:0 hours)**

Math 20-2 is equivalent to Alberta Education's Math 20-2 course.

Most students who enroll in Math 20-2 intend to continue onto Math 30-2. Some of the topics studied in Math 20-2 include rates and unit rates, scale factors, inductive and deductive reasoning, laws of sines and cosines, radical expressions and equations, quadratic functions and equations, standard deviation, normal distribution, confidence intervals, and margin of error. Problem solving and application of concepts are emphasized throughout the course. *Prerequisites:* Math 10C or equivalent.

MATH-030-1**Mathematics 030-1****5 Credits (90:0:0 hours)**

Mathematics 030-1(Math 030-1) is equivalent to Alberta Education's Mathematics 30-1 course. Students who enrol in Math 030-1 will most likely continue onto post-secondary programs that require the study of calculus. Some of the topics studied in Math 030-1 include trigonometric functions, equations, and identities, transformations and inverse of functions, exponential and logarithmic functions and equations, polynomial functions and equations, rational and radical functions, permutations, combinations, and the binomial theorem. Problem solving and application of concepts are emphasized throughout the course. *Prerequisites:* Mathematics 020-1 or equivalent.

MATH-030-2**Mathematics 030-2****5 Credits (90:0:0 hours)**

Mathematics 030-2 (Math 030-2) is equivalent to Alberta Education's Mathematics 30-2 course. Students who enroll in Math 030-2 will most likely continue onto post-secondary programs that do not require the study of calculus. Some of the topics studied in Math 030-2 include set theory, fundamental counting principal, permutations and combinations, probability of mutually exclusive and non-mutually exclusive events, probability of dependent and independent events, rational expressions and equations, exponential and logarithmic functions and equations, polynomial and sinusoidal functions. Problem solving, logical reasoning, and application of concepts are emphasized throughout the course. *Prerequisites:* Math 020-2 or equivalent.

MATH-030P**Pure Mathematics 30****5 Credits (90:0:0 hours)**

Pure Math 30 is equivalent to Alberta Learning's Pure Math 30. It is designed as a preparation course for university mathematics. The course includes the following topics: trigonometry, conic sections, exponential and logarithmic functions, combinatorics, probability and statistics. *Prerequisites:* MATH 020P or equivalent.

MATH-031**Math 31****5 Credits (90:0:0 hours)**

Math 31 is equivalent to Alberta Learning's Math 31. The course focuses on the study of calculus and linear algebra, both as ends in themselves and as tools in developing problem solving skills and analytical thought processes. *Prerequisite or Co-requisite:* Pure Math 30 or equivalent.

MATH-099**Precalculus Mathematics****3 Credits (45:0:0 hours)**

This course reviews and extends the mathematical concepts needed to be successful in university level calculus. Topics include graphing, equations of lines, inequalities, review of elementary algebra, functions, and trigonometry. *Prerequisites:* Mathematics 30-1 or Mathematics 30-2.

MATH-100**Calculus I****4 Credits (45:26:0 hours)**

This course provides an introduction to the fundamentals of calculus. The students learn about rectangular coordinates, analytic geometry, transcendental functions, inverse functions, limits, continuity, derivatives and applications, Taylor polynomials, integration and applications. **Note:** This course is restricted to Engineering students. Credit can only be obtained in one of MATH 100 or MATH 113 or MATH 114. *Prerequisites:* Mathematics 30-1 and Mathematics 31.

MATH-101**Calculus II****3.5 Credits (45:13:0 hours)**

This course provides a continuation of the study of Calculus. Students learn about techniques of integration, arc length, area of a surface of revolution, applications to physics and engineering, first order ordinary differential equations (separable and linear), infinite series, power series, Taylor expansions, polar coordinates, rectangular coordinates in R^3 , parametric curves in the plane and space (graphing, arc length, curvature), normal, binormal, tangent in R^3 . **Note:** This course is restricted to Engineering Program students. Credit can only be obtained in one of MATH 101 or MATH 115.

Prerequisites: Minimum grade of C- in MATH 100.

MATH-102**Applied Linear Algebra****3.5 Credits (45:13:0 hours)**

This course provides an introduction to the fundamentals of linear algebra and some of their applications. The course content includes vectors and matrices; solutions of linear equations; equations of lines and planes; determinants; matrix algebra, linear transformations and their matrices; general vector spaces and inner product spaces; orthogonality and Gram-Schmidt process; eigenvalues and eigenvectors; and complex numbers. **Note:** This course is restricted to engineering students. The course may not be taken for credit if credit has already been obtained in MATH 120 or MATH 125. *Co-requisite:* MATH 100.

MATH-112**Calculus with Business Applications****3 Credits (45:0:0 hours)**

This course examines the differentiation and integration of algebraic, exponential and logarithmic functions including applications to business and economics. Topics include: limits; differentiation of algebraic, exponential and logarithmic functions; curve sketching; optimization; introduction to integration; partial differentiation; Lagrange multipliers. **Note:** This course is only open to students in the Bachelor of Commerce program. This course may not be taken for credit if credit has already been obtained in MATH 113 or MATH 114. *Prerequisites:* Mathematics 30-1.

MATH-114**Elementary Calculus I****3 Credits (60:0:0 hours)**

This course examines the fundamental concept of limits, differentiation and integration. Limits and differentiation of algebraic and trigonometric functions are studied along with applications including related rates, optimizing and curve sketching. This course concludes with a study of Riemann sums, the Fundamental Theorem of Calculus and substitution. **Note:** Students who have received credit in MATH 113 or MATH 100 may not take MATH 114 for credit. *Prerequisites:* A minimum grade of 80% in Mathematics 30-1, or successful completion (50% or better) of Mathematics 31, or Minimum grade of C- in MATH 099, or successful completion of the MATH 114 gateway exam.

MATH-115**Elementary Calculus II****3 Credits (45:12:0 hours)**

This course investigates the differentiation and integration of trigonometric, exponential and logarithmic functions. Indeterminate forms and improper integrals are studied, as well as the techniques and applications of integration. **Note:** Credit can only be obtained in one of MATH 115 or MATH 101.

Prerequisites: Minimum grade of C- in MATH 113 or MATH 114.

MATH-120**Basic Linear Algebra I****3 Credits (45:0:0 hours)**

This is an introduction to the basic notion and methods of linear algebra. Topics covered are: systems of linear equations, vectors in n -space, vector equations of lines and planes, dot product and orthogonality, matrix algebra, invertibility of matrices, determinants, general vector spaces, basis and dimension, subspaces of n -space, rank, introduction to linear transformations, introduction to eigenvalues and eigenvectors, and real world applications. **NOTE:** This course cannot be taken for credit if credit has already been obtained in either of MATH 102 or MATH 125. Students who are planning to transfer into Engineering or students planning to take further courses in algebra should take MATH 125 rather than MATH 120. *Prerequisites:* Mathematics 30-1 or a minimum grade of 80% in Mathematics 30-2.

MATH-125**Linear Algebra I****3 Credits (45:0:0 hours)**

This is an enriched introduction to the basic notion and methods of linear algebra. Topics covered are: systems of linear equations, vectors in n -space, vector equations of lines and planes, dot product and orthogonality, matrix algebra, invertibility of matrices, determinants, general vector spaces, basis and dimension, subspaces of n -space, rank, introduction to linear transformations, introduction to eigenvalues and eigenvectors, applications. **NOTE:** The course covers the same basic topics as MATH 120, however it is a more rigorous course, and selected topics and applications are covered in more depth. This course cannot be taken for credit if credit has already been obtained in either of MATH 102 or MATH 120. Students who are planning to transfer into Engineering or students planning to take further courses in algebra should take MATH 125 rather than MATH 120. *Prerequisites:* Mathematics 30-1.

MATH-160**Higher Arithmetic****3 Credits (45:0:0 hours)**

This course emphasizes the development of clarity in the understanding of mathematical ideas and processes, communication of these ideas to others, and application of these ideas to problem solving. Both inductive and deductive methods are explored in the study of elementary number theory, numeration systems, operations on integers and rational numbers, and elementary probability theory. **Note:** This course is restricted to Elementary Education students. *Prerequisites:* Mathematics 30-1 or Mathematics 30-2 or successful completion of the gateway exam.

MATH-170**Mathematics for The Liberal Arts****3 Credits (45:0:0 hours)**

This course examines various mathematical concepts and problem solving techniques and provides functional mathematical literacy for those majoring in liberal arts programs. Students will learn how to solve a wide variety of problems with different mathematical methods with emphasis on logic and relevance, historical connections as well as the beauty and purpose of mathematics. **Note:** This course fulfills the analytical component of the Arts degree.

MATH-200**Fundamental Concepts of Mathematics****3 Credits (45:0:0 hours)**

This course provides an introduction to axiomatic systems and mathematical proof. These ideas are developed using examples taken primarily from set theory and number theory.

Prerequisites: Minimum grade of C- in MATH 120 or MATH 125.

MATH-214**Intermediate Calculus I****3 Credits (45:13:0 hours)**

This course completes the study of single-variable calculus and introduces students to the basic concepts of multi-variable calculus. Topics in single-variable calculus include area and arc length of plane curves defined by parametric or polar equations, infinite series, and power series. Topics in multi-variable calculus include: vector functions and space curves, functions of several variables and partial derivatives with applications.

Prerequisites: Minimum grade of C- in MATH 115.

MATH-215**Intermediate Calculus II****3 Credits (45:13:0 hours)**

This course continues the study of multivariable calculus. Topics include: curves, tangent vectors, arc length; integration in two and three dimensions; polar, cylindrical and spherical coordinates; line and surface integrals, Green's, divergence and Stokes' theorems; first and second order linear differential equations.

Prerequisites: Minimum grade of C- in MATH 214.

MATH-222**Introduction to Discrete Mathematics****3 Credits (45:0:0 hours)**

This course is an introduction to discrete mathematics, covering coding, cryptography, induction and recursion, and graph theory. Secret codes, error-detecting and error-correcting codes are introduced. Induction and recursive definitions are described. The Eulerian tour is used to illustrate graph definitions and properties.

Prerequisites: Minimum grade of C- in any 100-level mathematics course.

MATH-225**Linear Algebra II****3 Credits (45:0:0 hours)**

This course introduces the theory of vector spaces, inner product spaces, linear transformations and diagonalization. Specific topics of study include Euclidean n -space, spaces of continuous functions, matrix spaces, Gram-Schmidt process, QR-factorization, least squares method, change of basis, eigenspaces, orthogonal diagonalization, quadratic forms, matrices of transformations and similarity. Various applications are presented.

Prerequisites: Mathematics 31 or a minimum grade of C- in MATH 113, and a minimum grade of C- in MATH 120 or MATH 125.

MATH-228**Algebra: Introduction to Ring Theory****3 Credits (45:0:0 hours)**

This course is an introduction to the theory of rings including integral domains, division rings, ring homomorphisms, ideals, quotient rings, fields of quotients, rings of polynomials, irreducible polynomials, Euclidean domains and fields. Specific topics include the well-ordering axiom, the Binomial Theorem, the Euclidean algorithm, the Fundamental Theorem of Arithmetic, and the Chinese Remainder Theorem.

Prerequisites: Minimum grade of C- in MATH 120 or MATH 125.

MATH-241**Geometry****3 Credits (45:0:0 hours)**

The course explores Euclidean Geometry as an axiomatic system, based on invariance under the group of isometries (rigid motions). The material includes congruence, parallelism, similarity, and the theory of measurements based on continuity axioms. The notion of circumference is introduced and treated rigorously. Problem solving is an important component of the course. The problems include proofs, finding loci, and constructions. Transformations in the Euclidean plane are used as a problem-solving tool. Additional topics include elementary logic, equivalence relations, and proofs by induction.

Prerequisites: Minimum grade of C- in any 100-level mathematics course.

MATH-260**Elementary Algebra****3 Credits (45:0:0 hours)**

This course explores the basic notions and methods of Algebra. Topics covered are: real numbers, linear and quadratic equations, inequalities, roots, graphing of curves, polynomials and systems of two or three equations. Students are introduced to the applications of algebra to solve real life problems. **Note:** This course is designed for students that hope to transfer into Elementary Education and fulfills one portion of the generalist math component for elementary education students (with Math 160).

Prerequisites: Minimum grade of C- in MATH 160.

MATH-310**Real Analysis****3 Credits (45:0:0 hours)**

In this course a rigorous treatment of limit processes in one variable is presented. Topics includes real numbers, sequences, limits, continuous functions, differentiation, the Riemann integral and the topology of the real number system.

Prerequisites: Minimum grade of C- in MATH 214 and in either MATH 200 or MATH 241.

MATH-311**Theory of Functions of a Complex Variable****3 Credits (45:0:0 hours)**

This course provides an introduction to the fundamental concepts of single variable complex analysis. The main topics include analytic functions, complex power series, Cauchy's Integral Theorem, Cauchy's Integral Formula, the residue theorem and applications to improper real integrals and Fourier transforms.

Prerequisites: Minimum grade of C- in MATH 215.

MATH-312**Probability Theory****3 Credits (45:0:0 hours)**

This course offers a rigorous approach to probability theory. Topics covered include basic concepts of probability theory, univariate and multivariate probability distributions, discrete and continuous random variables, expectation, moment generating and characteristic functions, different types of convergence and relationships between them, and basic limit theorems. **Note:** This course may not be taken for credit if credit has been obtained in STAT 312.

Prerequisites: Minimum grade of C- in MATH 215, STAT 265, and in one of MATH 120 or MATH 125.

MATH-320**Elementary Number Theory****3 Credits (45:0:0 hours)**

Elementary methods in number theory are presented. The following topics are included: divisibility, linear Diophantine equations, prime numbers, the fundamental theorem of arithmetic, congruences, the Chinese remainder theorem, Fermat's little theorem, arithmetic functions, Euler's theorem, primitive roots, quadratic residues, applications of number theory.

Prerequisites: Minimum grade of C- in MATH 200.

MATH-321**Fields and Modules****3 Credits (45:0:0 hours)**

This course builds on the knowledge of rings and fields obtained in MATH 228, and introduces the student to basic module theory. Topics studied include finite fields, quadratic number fields and algebraic field extensions, the Fundamental Theorem of Algebra, modules, and Noetherian rings.

Prerequisites: Minimum grade of C- in MATH 200 and MATH 228.

MATH-330**Ordinary Differential Equations****3 Credits (45:24:0 hours)**

This course provides techniques for solving ordinary differential equations and systems of first order equations and investigates the qualitative nature of solutions of dynamical systems. Topics covered include first order equations, linear equations of higher order and linear dynamical systems with constant coefficients.

Prerequisites: Minimum grade of C- in MATH 120 or MATH 125 and in MATH 214.

MATH-341**Modern Geometries****3 Credits (45:0:0 hours)**

This course explores Euclidean and Non-Euclidean plane geometries from the viewpoint of Klein's Erlangen program, based on invariance under groups of transformations in the extended complex plane. Mobius geometry is introduced, and Euclidean, hyperbolic, and elliptic geometries are studied as its subgeometries. The differences in axiomatics and results of the Euclidean and Lobachevsky – Bolyai geometries are discussed based on the disc model of hyperbolic geometry. Elliptic geometry is considered as another Mobius subgeometry.

Prerequisites: Minimum grade of C- in MATH 241, and in either MATH 120 or MATH 125.

MATH-350**Introduction to Graph Theory****3 Credits (45:0:0 hours)**

This course discusses graphs and digraphs, paths and cycles, trees, planarity, colouring problems and matching problems. In addition, graph algorithms and some applications to other disciplines are studied.

Prerequisites: Minimum grade of C- in MATH 200 or MATH 222.

MATH-361**History of Mathematics****3 Credits (45:0:0 hours)**

The course is a survey of the history of mathematics from ancient times through the development of calculus and the origins of modern algebra in the nineteenth century. It emphasizes the events that led to the development of modern and classic mathematics from a problem solving perspective. Biographies of famous mathematicians complement the abstract concepts of mathematics.

Prerequisites: Minimum grade of C- in any two 200-level mathematics courses.

MATH-410**Analysis and Topology****3 Credits (45:0:0 hours)**

This course continues the study of analysis begun in MATH 310 and examines topology in metric spaces, function spaces, and calculus in \mathbb{R}^n . Specific topics covered will include: connectedness and compactness; uniform continuity, equicontinuity; Arzela-Ascoli and Stone-Weierstrauss theorems; differentiation and integration in \mathbb{R}^n , implicit and inverse functions theorems, differential forms and the generalized Stokes' theorem.

Prerequisites: Minimum grade of C- in MATH 225 and MATH 310.

MATH-420**Groups and Galois Theory****3 Credits (45:0:0 hours)**

This course is a treatment of symmetry, beginning with groups, then developing the ideas of Galois theory, and finishing with the quintic equation. Topics include groups, normal subgroups, quotient groups, Cayley's Theorem, the Class equation, splitting fields, Galois extensions, the Main Theorem of Galois theory, Kummer extensions, cubic, quartic and quintic equations.

Prerequisites: Minimum grade of C- in MATH 321.

MATH-430**Applied Dynamical Systems****3 Credits (45:0:0 hours)**

The course discusses dynamical systems, both continuous and discrete. Linear, planar and higher-dimensional systems are considered. An introduction to nonlinear systems and bifurcation theory is presented. Periodic solutions, chaotic attractors, basic notions of discrete dynamical systems, and deterministic chaos are discussed. Applications in biology and other areas, classical and modern applications in biology and other areas are covered.

Prerequisites: Minimum grade of C- in MATH 215, MATH 225 and MATH 330.

MATH-436**Introduction to Partial Differential Equations****3 Credits (45:0:0 hours)**

The goal of this course is to introduce the student to the mathematical modeling of classical physical systems such as vibrating systems, diffusive processes and steady state phenomena. The course starts with a rigorous introduction of the first-order and linear second-order partial differential equations followed by elements of Fourier analysis. The method of characteristics is used to find and interpret classes of solutions for the above models.

Prerequisites: Minimum grade of C- in MATH 330.

MATH-495**Special Topics in Mathematics****3 Credits (45:0:0 hours)**

In this course students examine an advanced topic of specialization in mathematics. Topics covered vary from year to year. Consult with faculty members in Mathematics for details regarding current offerings.

Note: This course may be taken multiple times for credit.

Prerequisites: Minimum grade of B- in a 300-level Math course and permission of the department.

MCSP-164**Golf Applications****3 Credits (45:0:0 hours)**

This advanced course in business technology applies software tools to golf course operations. Students gain experience in the design of records management systems and the manipulation of software tools for pro-shop, clubhouse food and beverage service, tee time schedules, inventory control, customer billing and sales reporting.

Prerequisites: MCSP 131.

MGMT-107**Business Computing****3 Credits (45:0:0 hours)**

Students use the Windows operating system to develop foundational skills in the areas of file management, word processing, spreadsheets, presentation software, and emerging technologies to support subsequent courses in their university career and to prepare them for the business world. Projects emphasize problem solving, data analysis, and the use of Internet communication tools.

MGMT-111**Financial Math****3 Credits (45:0:0 hours)**

Managers in all organizations must be able to understand and apply mathematical concepts. Students in Financial Math review basic math and then apply the concepts in a merchandising environment to determine revenues, cost and profits. Borrowing, lending and investing money are addressed through the calculation of simple and compound interest, annuities, loans and sinking funds. Basic descriptive statistics are also introduced. *Prerequisites:* Pure Math 30 or Applied Math 30 or successful completion of the Skills Appraisal.

MGMT-114**Personal Finance and Money Management****3 Credits (45:0:0 hours)**

Personal Finance and Money Management develops your skills as a financial manager for your own resources and assets. The course focuses on the money and assets that you have now and in the future. The personal money management marketplace is evaluated with emphasis on balancing risks, returns and avoiding pitfalls in personal investing. Reference is made to computerized personal financial management software. A number of simulations and research projects are conducted to assist your problem-solving competency in this area. Practical problems are discussed and potential solutions presented in class to help you achieve this objective.

MGMT-115**Financial Statement Analysis****1 Credits (15:0:0 hours)**

Financial Statement Analysis gives the students a working knowledge of financial statements. The course covers ratio analysis, analysis of cash flow and the foundations of a financially healthy operation.

Prerequisites: ACCT 111. *Co-requisite:* ACCT 218.

MGMT-117**Investment Funds in Canada****3 Credits (45:0:0 hours)**

Students acquire the knowledge and skills required to assist customers to make their investment choices and match their needs with products available in the financial marketplace. Risk and return characteristics, consumer protection regulations, and customer service are addressed in relation to mutual funds, securities, and investment products. Upon successful completion of the course and the Institute of Canadian Bankers exams, students are eligible to obtain a Certificate from the Institute of Canadian Bankers and be licensed to sell mutual funds in Canada.

MGMT-121**Principles of Management****3 Credits (45:0:0 hours)**

Students examine the theories and practice of the role of a manager in a Canadian organizational setting and within the global business environment. Discussions and activities focus on the functions and roles of management as they relate to both the organization's specific resources and capabilities internally and forces and institutions outside the organization that potentially affect the organization's performance. Students also develop and utilize problem-solving and decision-making skills both individually and in small groups.

MGMT-122**Organizational Behaviour****3 Credits (45:0:0 hours)**

Students examine the impact of individuals and groups on behaviour within organizations. Students work individually and in groups to explore introductory theories and practice of personality and perception, diversity, motivation, small group dynamics, communication, change and leadership within the organizational context.

MGMT-123**Thought Patterns for a Successful Career****3 Credits (45:0:0 hours)**

Students study concepts from the fields of cognitive psychology and social learning theory of how the mind works and can be controlled to help individuals reach their full potential personally and professionally. Students develop innovative leadership qualities that overcome resistance to change and help sustain energy and creativity. Participants learn how to develop habits, attitudes, beliefs, and expectations that create high self-esteem, increased self-efficacy, change negatives into positives, failures into successes, and lead high performance lives.

MGMT-126**Introduction to Conflict Management****3 Credits (45:0:0 hours)**

This course is an introduction to the theory and practice of conflict management and alternative dispute resolution in organizational settings. Students integrate theoretical frameworks with conflict resolution practices in increasingly complex business related disputes through use of discussion, case analysis, and in class simulations. Emphasis is on the development of negotiation and mediation skills in dispute contexts.

Prerequisites: MGMT 122.

MGMT-127**Strategies for Student Success****3 Credits (45:0:0 hours)**

Strategies for Student Success offers a study of the principles, techniques and practical tools to achieve success in university and in life. These are skills, attitudes and behaviours that employers expect from their employees. Based on a profile of critical skills required in the workforce, this course focuses on learning, understanding and applying new ways to enhance academic success, develop personal management skills and practice teamwork. Topics include: memory, test writing and study techniques; communication skills, stress and time management, using technology, critical thinking skills, emotional intelligence and other lifelong learning skills.

MGMT-131**Marketing****3 Credits (45:0:0 hours)**

Students examine basic decisions made by business in developing, distributing, promoting, and pricing of goods and services. Students learn to analyze buyer decision processes and to convert this information into reasonable marketing strategies. Through readings and projects, students acquire basic knowledge of the methods available for solving marketing problems.

MGMT-132**Retail Merchandising****3 Credits (45:0:0 hours)**

Students receive an introduction to key principles and practices in operating a successful retail outlet. Emphasis is placed on the key managerial and policy issues involved in the design, implementation and assessment of the retail strategy. Students explore several areas relating to the institution of retailing and elements of the retail environment.

MGMT-141**International Business****3 Credits (45:0:0 hours)**

Students are introduced to the fundamental concepts, issues and practices in international business. International trade theory; entry into foreign markets; and political, economic, legal and cultural differences that influence business practices are discussed. Students acquire knowledge of the basic skills and attitudes required to become a successful international business practitioner.

MGMT-142**International Marketing****3 Credits (45:0:0 hours)**

This course provides a comprehensive overview of the way in which consumer and industrial goods and services are marketed at the international level. Marketing intelligence, product planning, export pricing, promotion, distribution channels and the adaptation of the marketing mix to foreign markets are analyzed. The student develops an international marketing plan by the end of the course. *Prerequisites:* MGMT 131. May also be taken as a co-requisite.

MGMT-211

Business Finance

3 Credits (45:0:0 hours)

All businesses are required to make long-term financial decisions. Managers must raise capital, through the use of debt or equity, and invest that capital in projects that will produce an acceptable return. Learners are introduced to the major tools in this area including financial statement analysis, bond and stock valuation, and capital budgeting techniques such as net present value, internal rate of return and payback.

Prerequisites: ACCT 111, ACCT 215, and FNCE 113.

MGMT-212

Entrepreneurship

3 Credits (45:0:0 hours)

Students explore entrepreneurship with a view to potentially becoming an independent business person. The topics investigated are essential to the development of a sound business plan and appropriate infrastructure for a variety of small business ventures.

Prerequisites: ACCT 218, FNCE 113, MGMT 107, MGMT 121, MGMT 122, and MGMT 131.

MGMT-221

Organizational Theory

3 Credits (45:0:0 hours)

Students examine key theories, elements, tools and practices that shape contemporary organizations. Students consider a macro approach to the design, function and operation of an organization from a leadership perspective. Topics include structural designs, internal and external environments, inter-organizational relationships, manufacturing and service technologies, and other related topics as they impact on organizational design. Students also undertake a major field research project where they analyze organizational theory and practice in an existing organization.

Prerequisites: MGMT 121 and MGMT 122.

MGMT-223

Supervision

3 Credits (45:0:0 hours)

In this capstone course, students develop and practice the interpersonal skills and competencies required to build productive organizational relationships necessary for effective leadership. Topics include communication, leadership, conflict management, and team skills. Emphasis is on the ability to work with these concepts in a practical and effective manner. A significant proportion of the course requirements is met through group work.

Prerequisites: MGMT 121 and MGMT 122.

MGMT-231

Sales

3 Credits (45:0:0 hours)

Students explore the philosophies and approaches to the personal selling process. The course emphasizes the benefits of developing a consultative approach to selling. Focusing on the customer and not on the transaction is the fundamental element in developing long-term business relationships, providing value and establishing differentiation in the marketplace.

MGMT-232

Marketing Management

3 Credits (45:0:0 hours)

Students develop their skills in making strategic marketing decisions from the perspective of a marketing manager. Qualitative and quantitative analysis are emphasized. The use of financial analysis to assess impacts of marketing decisions is a major focus of this course. Students use a case-based approach to develop understanding and skills in assessing marketing decisions in areas such as product, pricing, promotion, and distribution.

Prerequisites: ACCT 218 AND MGMT 131.

MGMT-240

Business Research and Report Writing

3 Credits (45:0:0 hours)

This course introduces students to key concepts and practices used in business research and report writing. Topics include qualitative and quantitative research methods, research ethics, and research report writing in business. Students examine and evaluate business research that informs business practice in a variety of areas, including marketing, human resources, organizational behaviour, general management and other areas of interest. Students work in groups to undertake a major field research project and produce a written report for a client organization.

Prerequisites: ACCT 215, MGMT 122 & MGMT 131.

MGMT-241

Business Policy and Practice

4 Credits (60:0:0 hours)

This course examines the influence of policy and strategic management theories, and analysis and techniques in the management of contemporary organizations. As a capstone course, it draws substantially on other inter-related program disciplines and practices. The course utilizes Canadian case studies and a business simulation to examine the relationship of policy and strategic management with environmental forces, decision systems, resources, organizational structure, management preferences, organizational culture and strategic balance.

Prerequisites: MGMT 111, ACCT 111, ACCT 218, MGMT 121, MGMT 122, MGMT 131, MGMT 211, MGMT 221, HRMT 200.

MGMT-242

Business Fieldwork

3 Credits (30:0:105 hours)

Students gain experience in a management setting through work integrated learning. Students examine varied workplace opportunities and expectations to gain insight on a range of career possibilities in management. Theoretical concepts covered in prior courses are integrated with workplace realities in order to prepare students for entering a career in management.

Prerequisites: MGMT 211, MGMT 221, MGMT 260, HRMT 200.

MGMT-243

Business Policy

3 Credits (45:0:0 hours)

Students experience business decision making in a simulated, competitive environment. Working in teams, students form companies, research and plan strategy, develop internal policies, engage in competitive analysis, make and execute operational decisions in support of their strategy, keep records for their business, and report on corporate performance.

Prerequisites: ACCT 218, MGMT 115 and MGMT 131.

MGMT-260**Strategic Management****3 Credits (45:0:0 hours)**

Students build on and utilize the foundation of earlier management coursework to scan environments, diagnose problems and analyze opportunities, create strategies for action, plan implementation, and evaluate results from an increasingly strategic perspective. Students work both individually and collaboratively in applying strategic decision-making skills to complex situations as presented by significant business case studies.

Prerequisites: MGMT 121, MGMT 122, MGMT 131, ACCT 218.

MGMT-261**Integrated Management Practice****3 Credits (45:0:0 hours)**

In this capstone course, students integrate learning from previous courses such as management, accounting, finance, marketing, business research and human resources management. Focusing on the strategic application of management theory from these areas, students demonstrate the ability to translate learning into effective management practice both individually and as part of a team. The core learning activity in this course is a business strategy simulation.

Prerequisites: HRMT 200 and (MGMT 211 and MGMT 240) or (ACCT 218 and MGMT 131 and PGMT 125).

MGMT-270**Web and Database for Business****3 Credits (45:0:0 hours)**

Students study the process and techniques involved in creating and using relational database applications and developing web sites. Students create tables, queries, forms and reports using industry-standard relational database software. They combine these skills with problem-solving techniques to produce a comprehensive multi-table database application. Students also use web development tools to create, maintain and publish web sites that incorporate communication tools, images, links, tables, and styles.

Prerequisites: MGMT 107.

MGTS-103**Probability and Statistics I****3 Credits (45:15:0 hours)**

Students are introduced to probability; discrete and continuous random variables and probability distributions; expectation and variance; normal and binomial distribution; sampling; sampling distributions for means and proportions; Bayesian decision theory. Students are expected to have basic familiarity with computer applications including spreadsheets. **Note:** Credit can be obtained in only one of STAT 141, STAT 151, MGTS 103, MGTS 200 or MGTS 301.

MGTS-312**Probability and Statistics****3 Credits (45:15:0 hours)**

Students develop knowledge and skills related to multiple regression analysis, model building techniques and related methods within the context of a business environment. Although students are expected to have a basic familiarity with computer applications including spreadsheets, necessary computing skills will be taught as the course proceeds.

Prerequisites: MGTS 103 or STAT 151 or STAT 141 or equivalent.

MGTS-352**Operations Management****3 Credits (45:15:0 hours)**

This is a problem-solving course where students explore the managerial and strategic considerations of operations management decisions by examining and applying techniques such as capacity management, inventory management and control methods, waiting line theory, forecasting, project management and control techniques, and other operations management topics. Spreadsheet modelling is used to implement some of these techniques.

Prerequisites: One of MGTS 103 (previously MGTS 301), or STAT 141, or STAT 151, or ACCT 215.

MGTS-497**Special Topics in Management Science****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of Decision Sciences and Supply Chain Management for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level MGTS course and consent of the department chair or designate.

MGTS-498**Independent Studies in Management Science****3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of management science. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods to arrive at warranted conclusions and outcomes that will advance management science knowledge or practice or create meaningful results. **Note:** This course can be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

MSYS-200**Introduction to Management Information Systems****3 Credits (45:0:0 hours)**

Students examine the interaction of technology and information in supporting the development of a business strategy. Students apply systems analysis, design, implementation, and post implementation review methodologies. Through academic research and case study analysis, students integrate current best practices with emerging technology to meet a variety of business challenges. Students prepare and present a formal report to the CEO of a mock corporation.

Prerequisites: BUSN 201.

MTST-108**Massage Therapy Foundations****2 Credits (30:0:0 hours)**

This course provides the student with the fundamental knowledge about the massage therapy profession, as well as an in-depth examination of medical terminology. An overview of the profession of massage therapy including history, current and future trends are explored. In addition common terminology used in the study of anatomy, physiology, massage theory and techniques are introduced.

MTST-109**Palpation Lab****1 Credits (5:10:0 hours)**

Developing well refined tactile abilities is an essential skill for a massage therapist. Palpation lab is an experiential based course focusing on important anatomical landmarks including such structures as muscle, bone, joints, nerves, arteries and ligaments. The goal of this course is to develop the skills to accurately palpate and identify common anatomical structures of the human body.

MTST-115**Functional Survey for Massage Therapists****1 Credits (15:15:0 hours)**

Information and techniques to provide a functional survey of the wellness status of clients seeking massage therapy are presented. Students learn to differentiate normal and abnormal findings and recognize clinical manifestations of abnormal findings. Hygiene and safety issues are addressed.

MTST-120**Human Anatomy I****3 Credits (45:15:0 hours)**

An in-depth study of the anatomical structures of the head, neck, lumbar, abdomen, as well as the upper and lower extremities is the focus of this course. The components of the musculoskeletal system, nervous system, circulatory system, and arthrology are examined in detail. Palpation skills are also developed through surface anatomy labs which involve exploration of major bony and soft tissue landmarks.

MTST-122**Human Anatomy II****3 Credits (45:0:0 hours)**

The major systems of the body are introduced in this course. The structure and function of the circulatory, nervous, digestive, respiratory, lymphatic, integumentary, endocrine, urinary and reproductive systems are explored. Students are also introduced to the special senses.

MTST-125**Physiology I****3 Credits (45:0:0 hours)**

An introduction to the physiology of the body is provided. The nervous, musculoskeletal, cardiovascular, and protective systems are emphasized to explain the relationships between body fluid distribution, sensory stimulation, and the modulation of pain perception.

MTST-126**Physiology II****3 Credits (45:0:0 hours)**

The physiology of the nervous, endocrine, cardiovascular, and immune systems and how these systems co-regulate the functioning of the body is discussed in detail. Hormonal and autonomic control of the respiratory, digestive, urinary, and reproductive systems are emphasized along with an examination of the special senses.

Prerequisites: MTST 125.

MTST-131**Techniques I****3 Credits (30:30:30 hours)**

This course examines the principles, procedures and techniques involved in providing a wellness massage therapy treatment. Introductory massage techniques, draping, therapist self-care and the use of posture and body mechanics are presented. Students are introduced to SOAP notes, informed consent, hygiene, infection control precautions, indications/contraindications and the principles of massage therapy treatments. Furthermore, students develop and utilize palpation skills in identifying bony landmarks and soft tissues structures.

MTST-137**Developing Therapeutic Relationships****2 Credits (30:15:0 hours)**

This course provides the student with the fundamental knowledge of ethics involved in the development of therapeutic relationships. The application of communication techniques and client/therapist responses to massage therapy are explored. Through discussion and experiential learning, the following topics are examined: professional boundaries, establishing trust, conflict management, interview skills, cultural differences, self-care, body image, transference and counter-transference and the management of the therapist's personal values in client relationships. This course also explores working relationships with the chronically ill, abuse survivors and emotional situations.

MTST-142**Techniques II****3 Credits (30:30:30 hours)**

This course introduces massage therapy treatment principles and soft tissue / postural assessment skills. An in-depth study and practice of myofascial release, skin rolling, friction massage and muscle stripping techniques are developed in the context of a comprehensive massage therapy treatment. Students learn to work with greater tissue sensitivity and treat with increased depth. Prescribing appropriate home care, introductory thermal therapy and principles of therapist self-care are emphasized. Contraindications and fundamentals of professional documentation are also reinforced.

Prerequisites: MTST 115, MTST 120, MTST 125 and MTST 131.

MTST-143**Techniques III****3 Credits (30:30:30 hours)**

An in-depth study and practice of thermal therapy, trigger point therapy, Golgi tendon organ, muscle approximation, and origin/insertion techniques are presented in this course. Students learn to recognize contraindications and indications of these treatment modalities as they relate to common pathological conditions. Through experiential learning, students further refine palpation skills required for effective application of these techniques.

Prerequisites: MTST 142, MTST 146, MTST 122 (may be taken as a co-requisite).

MTST-146**Body Movements****3 Credits (35:10:0 hours)**

An in-depth analysis of the structure and muscle function of human movement and gait is explored in this class. Anatomy of upper and lower extremity joints is reviewed. The physical basis of movement and muscle function is examined. Basic movements and sport activities are analyzed.

Prerequisites: MTST 120.

MTST-151**Research Literacy for Massage Therapists****1 Credits (15:0:15 hours)**

The basic components of research literacy are covered in this course. Students locate, evaluate and discuss research and professional literature in the context of massage therapy practice. The application of evidence-informed treatment practices and planning to enhance patient care is a major focus.

Prerequisites: MTST 108.

MTST-155**Assessment for Massage Therapists I****2 Credits (25:20:0 hours)**

The basic theory of assessment is presented. Assessment of the human body (musculoskeletal) including postural and gait assessment, palpation, range-of-motion, muscle testing, sensation and reflex testing is examined in detail. The process for documenting findings of the assessment is an integral part of the course. Application is to the cervical spine, thoracic spine and the upper body.

MTST-156**Assessment for Massage Therapists II****2 Credits (25:20:0 hours)**

The theory and techniques from MTST 155 are expanded with emphasis on the lower body and clients with special needs. Documentation in a multidisciplinary environment is addressed.

Prerequisites: MTST 155.

MTST-161**Clinical Practice I****1 Credits (0:0:45 hours)**

This course introduces students to the practice of massage therapy in a supervised clinical setting. Working with the public, students have the opportunity to practice introductory massage therapy techniques and improve skills such as body mechanics, draping, interviewing, informed consent, assessment, recognizing contraindications and the ability to provide basic homecare recommendations.

Prerequisites: MTST 108, MTST 131, MTST 115, and Standard First Aid and Health Care Provider Level C CPR.

MTST-162**Clinical Practice II****1 Credits (0:0:45 hours)**

This course builds on the practical experience gained in clinical practice I. In a supervised setting, students focus on providing massage therapy treatments to a variety of clients. This course offers an opportunity to practice advanced techniques, alternate positioning and sequencing, introductory assessment procedures, charting skills, treatment plan development and prescribe basic self-care. Chair massage is also introduced.

Prerequisites: MTST 161, MTST 146 and MTST 142.

MTST-224**Techniques IV****3 Credits (30:30:30 hours)**

Peripheral joint mobilizations, proprioceptive neuromuscular facilitation, static stretching and lymphatic drainage techniques are explained, demonstrated and practiced in this course. An in-depth understanding of the contraindications and indications of these techniques are explored. Techniques are practiced within the context of a comprehensive treatment plan and an understanding of appropriate assessment and technique treatment modifications.

Prerequisites: MTST 143, MTST 155. *Co-requisite:* MTST 281.

MTST-225**Techniques V****3 Credits (30:30:30 hours)**

The theory and clinical technique of therapeutic exercise and rehabilitation are presented within the context of massage therapy treatment planning. Case studies are used to facilitate the development of appropriate therapeutic exercise intervention for patients with a variety of musculoskeletal disorders and movement dysfunction. This course also examines the principles, assessment and techniques involved in the application of mobilizations for the spine and pelvis.

Prerequisites: MTST 224. *Co-requisite:* MTST 283.

MTST-226**Techniques VI****3 Credits (30:30:30 hours)**

Facilitated by case studies, this course takes an integrative approach allowing students the opportunity to consolidate material learned in the program into comprehensive massage therapy treatment protocols for commonly occurring conditions. The focus is on evaluating research to inform clinical decisions about assessment, treatment planning, and therapeutic exercise components of a massage therapy treatment protocol. The benefits and indications of adjunctive therapeutic modalities are also presented.

Prerequisites: MTST 225 and MTST 283.

MTST-260**Clinical Practice III****1 Credits (0:0:45 hours)**

This course involves the application of advanced massage therapy to clients in a supervised setting. The intent is to build on the practical experience and knowledge gained in clinical practice II. This course provides an opportunity to practice advanced techniques on a variety of clinical pathologies and special populations commonly seen by massage therapists. A focus is placed on advanced assessment, treatment planning, application of specialized techniques, and self-care customized to individual clients.

Prerequisites: Minimum grade of C- in MTST 162, MTST 155 and MTST 143.

MTST-261**Clinical Practice IV****1 Credits (0:0:45 hours)**

This course is the supervised application of therapeutic massage techniques to clients in a clinic setting. Case conferences are conducted at which time students present assessment data treatment plans for individual clients.

Prerequisites: MTST 156, MTST 260, MTST 273, MTST 281, and Standard First Aid and Health Care Provider Level C CPR.

MTST-262**Clinical Practice V****1 Credits (0:0:45 hours)**

This course is the final clinical experience in the massage therapy program. The focus of this course is on the application of therapeutic massage techniques to clients with special needs in a supervised clinical setting. Students have the opportunity to develop skills working as part of a health care team through an internship in a hospital setting. Case conferences are conducted at which time students present assessment data and treatment plans for individual clients.

Prerequisites: MTST 283, MTST 261, MTST 274, MTST 225 and Standard First Aid and Health Care Provider Level C CPR.

MTST-265

Business Management for Massage Therapists

2 Credits (30:0:0 hours)

An introduction to starting and managing a massage therapy business is presented in this course. Sustainable business practices are explored. From an entrepreneurial view, an emphasis is placed upon practice management, business plan development, marketing and service promotion. Creating a resume and developing interview skills is also addressed.

MTST-273

Massage Therapy for Special Populations I

2 Credits (25:20:0 hours)

The various stages of the human lifespan are studied in this course. Identifying and applying therapeutic massage techniques as part of a comprehensive treatment for healthy populations throughout the lifespan is focused on. The areas of consideration include pregnancy, infancy, childhood, adolescence, adulthood, and geriatric. Breast massage is also introduced.

Prerequisites: MTST 162 and MTST 143.

MTST-274

Massage Therapy for Special Populations II

2 Credits (25:20:0 hours)

The theory and application of therapeutic massage intervention for clients with special needs is examined in this course. The areas considered include post-surgical conditions, psychiatric, chronic illnesses, deteriorating conditions, severe trauma and palliative care.

Prerequisites: MTST 273. *Prerequisite or Co-requisite:* HLST 150.

MTST-281

Treatments and Planning I

2 Credits (30:15:0 hours)

An evidence-based approach to treatment planning is the focus of this course. The components of a treatment plan and its relationship to assessment and desired clinical outcomes are explained. This course examines the principles for planning ongoing treatment for individuals with various pathological conditions by using case studies for clinical practice.

Prerequisites: MTST 155, MTST 143, MTST 162.

MTST-283

Treatments and Planning II

2 Credits (30:15:0 hours)

Building on the knowledge attained in MTST 281, this course involves developing treatment plans relating to injuries that affect specific systems of the body. Students learn to formulate a comprehensive treatment plan and recognize various massage techniques which assist in recovery.

Prerequisites: MTST 281, MTST 224, MTST 260.

MTST-286

Sport Massage

3 Credits (30:20:10 hours)

The focus of this course is on the theory and practice of sport massage. The history of sport massage and role of the sport massage therapist is examined in detail. The indications and contraindications as they relate to sport-specific athletes are addressed as well as sport massage techniques, positioning, , stretching, pre-, inter- and post-event, and training/maintenance massage. A review of common sport injuries, including their assessment and treatment are also discussed in this course.

Prerequisites: MTST 142. *Prerequisite/Co-requisite:* MTST 146.

MUSC-100

Introduction to Music

3 Credits (45:0:0 hours)

This course is an introduction to the study of music through a historical survey of Western art-music with an emphasis on listening, rudimentary theory, and analysis. In addition, students identify some of the individuals and socio-political forces that shaped the development of this music. Students are not required to be able to read or perform music.

MUSC-101

Theory I

2 Credits (30:0:0 hours)

Students are introduced to the rudiments of music theory, the fundamentals of functional harmony, and the foundations of jazz theory. The course is coordinated with Ear Training I and provides the theoretical background required of the first-term ensemble program.

Co-requisite: MUSC 111.

MUSC-102

Theory II

2 Credits (30:0:0 hours)

The primary objective of Theory II is to expand the students' understanding of the vertical and linear aspects of harmony (chord structure and voicing; voice leading; progression, and function). Students focus on the application of theoretical concepts through writing and analysis. The course is divided into two parts: (1) jazz theory; (2) traditional harmony and voice leading.

Prerequisites: MUSC 101 and MUSC 111. *Co-requisite:* MUSC 112.

MUSC-111

Ear Training I

3 Credits (45:0:0 hours)

Students develop essential musical skills including aural identification and vocalization of intervals, chords, rhythms and melodies, as well as sight singing melodies and rhythms. Ear Training I is aligned with course content and learning in Theory I. *Co-requisite:* MUSC 101.

MUSC-112

Ear Training II

3 Credits (45:0:0 hours)

Students continue to develop the essential musical skills introduced in Ear Training I including aural identification and vocalization of intervals, chords, rhythms and melodies, melodic and rhythmic dictation, and sight singing melodies and rhythms. Ear Training II is aligned with instruction and learning in Theory II.

Prerequisites: MUSC 101 and MUSC 111. *Co-requisite:* MUSC 102.

MUSC-121

History of Jazz Music

2 Credits (30:0:0 hours)

Students trace the evolution of jazz from its African roots to the present time through a survey of the significant people, materials, literature and styles that have contributed to its history. In addition, students acquire a working knowledge of the terminology used to describe the performance and character of jazz and develop critical aural skills through extensive listening.

MUSC-122**History of Popular Music****2 Credits (30:0:0 hours)**

Students survey the history of popular music from its earliest blues roots to current trends. Students are introduced to the performers, styles, genres, and structures of popular music, and develop critical aural skills through extensive listening.

MUSC-131**Principal Instrument I****3 Credits (0:10.5:0 hours)**

Students receive individual instruction in technique and its application to repertoire. The course consists of private lessons that primarily prepare the student for two juried examinations: a technical jury and a repertoire jury. **Note:** Only full-time students admitted to the Music Program may take this course.

MUSC-132**Principal Instrument II****3 Credits (0:10.5:0 hours)**

Students receive individual instruction in technique and its application to repertoire. The course consists of private lessons that primarily prepare the student for two juried examinations: a technical jury and a repertoire jury.

Prerequisites: MUSC 131.

MUSC-141**Ensemble I****3 Credits (30:45:0 hours)**

Ensemble I is the first in a series of four courses that develop a wide variety of essential performance skills and abilities within an ensemble environment. The Ensemble courses address style, repertoire, technique, reading, improvisation, performance, listening and other ensemble skills that are necessary for the professional jazz and contemporary popular musician. **Note:** Only full-time students admitted to the Music Program may take this course.

MUSC-142**Ensemble II****3 Credits (30:45:0 hours)**

Ensemble II is the second in a series of four courses that develop a wide variety of essential performance skills and abilities within an ensemble environment. The Ensemble courses address style, repertoire, technique, reading, improvisation, performance, listening and other ensemble skills that are necessary for the professional jazz and contemporary popular musician

Prerequisites: MUSC 141.

MUSC-188**Performance Ensemble****0 Credits (45:0:0 hours)**

MUSC 188 fulfils the performance ensemble requirement in Term I of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire.

MUSC-189**Performance Ensemble****0 Credits (45:0:0 hours)**

MUSC 189 fulfils the performance ensemble requirement in Term II of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire.

Prerequisites: MUSC 188.

MUSC-190**Jazz Combo****0 Credits (0:0:0 hours)**

Jazz Combo is a performance group made up from some of the most advanced MacEwan University Music Program students. It rehearses twice a week and performs music brought to the group by its members as well as faculty and any other appropriate source. It is a part of the ensemble experience at MacEwan University, but no credit is awarded and no grades are given. *Prerequisites:* Admission to the Music Program and by audition.

MUSC-191**Jazz Choir****0 Credits (0:0:0 hours)**

The curriculum consists of the following: 1. Technique – melodic style and interpretation, phrasing, rhythm, articulation and dynamics. 2. Style – Jazz, Pop and Latin. 3. Ensemble participation – choir blend, colour and ensemble sound. 4. Improvisation – basic concepts for improvisation such as vocal syllables, patterns and motifs, call and response, rhythm and melody. 5. Harmony – voice leading, chord structure and analysis. **Note:** Admission to the Music Program and by audition.

MUSC-192**Guitar Band****0 Credits (0:0:0 hours)**

This course is designed to give the guitar students the opportunity to experience and learn section playing skills. **Note:** Audition required.

MUSC-193**Showcase Band****0 Credits (0:0:0 hours)**

This is a performance group made up of some of the most skilled MacEwan University music students. It rehearses twice a week and performs music by members of the group as well as music provided by the faculty and, on occasion, other students. This ensemble performs many concerts throughout the year. **Note:** Audition required.

MUSC-194**Percussion Ensemble I****0 Credits (0:0:0 hours)**

This course is an ensemble that rehearses music written for various combinations of percussion instruments. The ensemble performs a number of concerts throughout the year.

MUSC-195

Jazz Band

0 Credits (0:0:0 hours)

This ensemble is to provide students the opportunity to rehearse and perform music in the jazz idiom, to increase their knowledge and skill in the area of jazz improvisation and to assist student musicians in developing a professional attitude. Students are evaluated on their ability to perform large ensemble music in a variety of jazz styles.

Note: Audition required.

MUSC-196

Dixie Band

0 Credits (0:0:0 hours)

This is a performance group made up of a variety of MacEwan University Music students. It rehearses once a week and performs music from the Dixieland tradition.

MUSC-197

Percussion Ensemble II

0 Credits (0:0:0 hours)

This course is an ensemble that rehearses music for various combinations of percussion instruments. The ensemble performs a number of concerts throughout the year.

MUSC-201

Theory III: Jazz Harmony and Analysis

3 Credits (45:0:0 hours)

Building on the rudiments of jazz harmony introduced in Year 1, this course presents an in-depth study of the vertical and linear structures that are characteristic of traditional and contemporary jazz compositions. Critical listening aligned with score reading is an important activity in this course. Topics include harmonic function, chord construction, chord substitution and linear embellishment, voicing and voice leading, melody, rhythm and form. Students complete analytical, critical listening and critical writing assignments that draw from the significant styles and genres of jazz

Prerequisites: MUSC 102.

MUSC-202

Theory IV: Chromatic Harmony

3 Credits (45:0:0 hours)

This course examines the formal, structural, and harmonic techniques used in tonal music from the late eighteenth century through to the early twentieth century. The study of tertian harmonic structures and chromatic manipulation, and the crucial relationship between harmony, function, and form is the focus of this course. Topics include chromatic harmony, sequences, mixture, modulation, form and analysis. Repertoire for study draws from the symphonic, concerto and chamber music literature from the historical periods in question. Students enhance their theoretical and practical understanding of chromatic harmony by completing a number of compositional, analytical and critical listening assignments.

Prerequisites: MUSC 201.

MUSC-203

Arranging I

3 Credits (15:30:0 hours)

In Arranging I, students are introduced to the standard instruments of the commercial ensemble focusing primarily on the rhythm section. Students survey harmonic techniques as applied to arranging, and produce arrangements that include a variety of formal elements. Industry-standard software-notation techniques are an essential feature of this course.

MUSC-204

Arranging II

3 Credits (15:30:0 hours)

In Arranging II, students develop techniques for arranging wind instruments in context of the commercial ensemble. A survey of these instruments includes an examination of their roles as lead and background instruments, timbre, range, transposition, articulation and dynamics, stylistic usage, voicing techniques, voice leading, blend and balance. Developing professional competency with industry-standard notation software is an essential feature of this course.

Prerequisites: MUSC 203.

MUSC-205

Composition I

3 Credits (45:0:0 hours)

In this course, students are introduced to the creative world of composition. Students study techniques in melody, harmony and rhythm as they create pieces in a variety of styles and genres. Student compositions are performed in class in a workshop environment and in public recitals. Students also give short presentations on the music they listen to and on the composers discussed in class.

Prerequisites: Minimum grade of B- in MUSC 102 and MUSC 112.

MUSC-206

Composition II

3 Credits (45:0:0 hours)

In this course, students are introduced to some of the major trends in twentieth century composition, focusing on impressionism, serialism and minimalism. Student compositions are performed in class in a workshop environment and in public recitals. Students also give short presentations on the music they listen to and on the composers discussed in class.

Prerequisites: MUSC 205.

MUSC-207

Songwriting I

3 Credits (30:22:0 hours)

This course is an introduction to the art and craft of songwriting in which students develop proficiency in a variety of songwriting techniques. An examination of the songwriting process and related concepts include the relation of meter and rhythm to motive and melody, form attaching lyrics to melody, and song refinement.

MUSC-208

Songwriting II

3 Credits (30:15:0 hours)

In this course, students continue to explore the art and craft of songwriting. Students examine and develop skills in a variety of songwriting techniques and concepts including writing lyrics and melodies, utilizing song forms, setting lyrics to melody, re-writing, and co-writing. A component of this course examines market trends, song demos, marketing songs, and other aspects of the business of songwriting.

Prerequisites: MUSC 207.

MUSC-209**Introduction to Composition I****1.5 Credits (22.5:0:0 hours)**

This course introduces students to the art and craft of composition and prepares them for further study in this area. Through lectures, demonstrations, score study and listening, students acquire familiarity with the elements and techniques of composition that apply to a range of genres and styles in the context of jazz and contemporary idioms. Students develop essential skills as they complete a variety of compositions for instrumental performing forces that focus on blues, modal and groove- and ostinato-based composition.

Prerequisites: MUSC 102.

MUSC-210**Introduction to Composition II****1.5 Credits (22.5:0:0 hours)**

Students continue the study of jazz and contemporary idioms through lectures, demonstrations, score analysis and listening. Compositions in this course address complex formal structures, counterpoint and ensemble writing. Students develop essential skills as they complete a variety of compositions that explore ballads, new melodies over standard chord changes and complex formal structure.

Prerequisites: MUSC 209.

MUSC-213**Ear Training III****3 Credits (45:0:0 hours)**

Ear Training III addresses three interrelated areas of study: aural skills, sight-reading skills, and music theory. The ability to recognize and identify elemental musical structures and to determine their relationships through traditional and jazz theory is a primary focus of this course. Singing is practiced in class using the Tonic sol-fa system in conjunction with the scale-degree system.

Prerequisites: MUSC 112.

MUSC-214**Ear Training IV****3 Credits (45:0:0 hours)**

In Ear Training IV, students continue to explore the relationship of aural and reading skills, and music theory. Regular activities include melodic, harmonic, and rhythmic dictation exercises, singing using the Tonic sol-fa system in conjunction with the scale-degree system, and performing rhythms in simple, compound, asymmetrical and composite meters. Examples and excerpts used in this course reflect a wide stylistic perspective (traditional, contemporary popular, and jazz).

Prerequisites: MUSC 213.

MUSC-215**Functional Keyboard I****1.5 Credits (0:30:0 hours)**

In this course, instrumentalists and vocalists are introduced to the essential keyboard skills required of contemporary musicians. Students develop basic technical ability and reading skills through exercises, études, and examples drawn from jazz and contemporary popular repertoires. Students study a syllabus of scales, chords, voicings, progressions and voice leading models, and prepare for a final performance examination comprising technical, sight-reading, and repertoire components. **Note:** This course is not open to pianists (Principal and Applied Instrument).

Prerequisites: MUSC 132, MUSC 102.

MUSC-216**Functional Keyboard II****1.5 Credits (0:30:0 hours)**

This course continues to develop the concepts and skills introduced in Functional Keyboard I. Through the study of technical exercises and études in combination with examples drawn from jazz and contemporary popular repertoires, students develop essential techniques, reading skills, and basic accompanying skills. Students study a comprehensive syllabus of scales and chords, progressions, voicings and voice leading models, and prepare for a performance exam comprising technical, sight-reading, and repertoire components that reflect a diversity of contemporary styles. **Note:** This course is not open to pianists (Principal and Applied Instrument).

Prerequisites: MUSC 215.

MUSC-217**Accompanying I****1.5 Credits (0:22.5:0 hours)**

Accompanying I focuses on developing the skills required of pianists (Principal or Applied Instrument courses) to accompany vocalists and instrumentalists through the study of contemporary popular repertoires. Emphasis is also placed on developing an awareness of style and genre, fostering critical listening skills, and exploring the dynamic relationship between the accompanist and the soloist. Students prepare for a juried performance examination that consists of sight-reading and repertoire components.

Prerequisites: MUSC 132 (piano).

MUSC-218**Accompanying II****1.5 Credits (0:22.5:0 hours)**

Accompanying II continues to develop the skills required of pianists (Principal and Applied Instrument courses) to accompany vocalists and instrumentalists through the study of standard blues and R&B, jazz, and contemporary musical theatre repertoires. Emphasis is also placed on developing an awareness of style and genre, fostering critical listening skills, and exploring the dynamic relationship between the accompanist and the soloist. Students prepare for a juried performance examination that consists of sight-reading and repertoire components.

Prerequisites: MUSC 217.

MUSC-221**Applied Instrument I****1.5 Credits (0:5.25:0 hours)**

In this course, second-year students in the Composition and General routes receive bi-weekly forty-five minute private lessons on their major applied instrument with focus on technique, repertoire development and style. The private teacher and the student select pieces from standard jazz and popular music repertoires for study. Students also prepare for a juried technical examination that is given at the end of term.

Prerequisites: MUSC 132.

MUSC-222

Applied Instrument II

1.5 Credits (0:5:25:0 hours)

This course builds on the skills developed in Applied Music I. Second-year students in the Composition and General routes continue to receive bi-weekly forty-five minute private lessons on their major applied instrument, with focus on technique, repertoire development and style. The private teacher and the student select pieces from standard jazz and popular music repertoires for weekly study and examination. Students complete a juried repertoire examination given at the end of term at which they are assessed on presentation, technical ability, interpretation and stylistic aspects.

Prerequisites: MUSC 221.

MUSC-233

Principal Instrument III

3 Credits (0:10:5:0 hours)

Principal Instrument III is the third in a series of four courses in which students receive individual instruction in technique and its application to repertoire. The course consists of private lessons that primarily prepare the student for two juried examinations: a technical/scale jury and a repertoire jury.

MUSC-234

Principal Instrument IV

3 Credits (0:10:5:0 hours)

Principal Instrument IV is the last course in a series of four courses in which students receive individual instruction in technique and its application to repertoire. The course consists of private lessons that primarily prepare students for two juried examinations: a technical/scale jury and the Graduation Recital.

Prerequisites: MUSC 233.

MUSC-235

Principal Instrument IV

3 Credits (0:10:5:0 hours)

In this course, Bachelor of Music Performance students continue private lessons on their major instrument with a focus on technique, style, repertoire development, and theoretical and aural skills. Students perform a technical jury at midterm and a repertoire jury at the end of the term.

Prerequisites: MUSC 233.

MUSC-243

Ensemble III

3 Credits (30:45:0 hours)

Ensemble III is the third course in a series of four courses that develop a wide variety of essential performance skills and abilities within an ensemble environment. The Ensemble courses address style, repertoire, technique, reading, improvisation, performance, listening and other ensemble skills that are necessary for the professional jazz and contemporary popular musician.

MUSC-244

Ensemble IV

3 Credits (30:45:0 hours)

Ensemble IV is the final course in the series of courses that develop a wide variety of essential performance skills and abilities within an ensemble environment. The Ensemble courses address style, repertoire, technique, reading, improvisation, performance, listening and other ensemble skills that are necessary for the professional jazz and contemporary popular musician.

Prerequisites: MUSC 243.

MUSC-245

General Ensemble III

3 Credits (0:30:0 hours)

In this workshop-style course, the students select appropriate repertoire and develop relevant performance skills, rehearsal techniques, arranging techniques and leadership ability within a collaborative environment. Students also receive private lessons.

MUSC-246

General Ensemble IV

3 Credits (0:30:0 hours)

The course is a continuation of General Ensemble III. Students select appropriate repertoire and develop relevant performance skills, rehearsal techniques, arranging techniques and leadership ability within a collaborative environment. Students also receive private lessons. The term work culminates in a public performance.

Prerequisites: MUSC 245.

MUSC-247

Intro to Contemporary Issues in Performance and Practice Techniques

3 Credits (15:45:0 hours)

This course provides a master-class environment in which students develop a variety of performance skills and acquire the various tools necessary to function in jazz and contemporary ensembles. Students undertake several ensemble-related projects and prepare repertoire for recital. Topics include style, repertoire, interpretation of recordings, scores and lead sheets, ensemble rehearsal techniques, reading and music direction.

Prerequisites: MUSC 243.

MUSC-251

Studio Recording Techniques

3 Credits (30:30:0 hours)

This course concentrates on all aspects of recording studio engineering. Topics include the behaviour of sound, acoustics, recording studio design, analog and digital audio, and the theory and operation of recording studio equipment. Working in pairs or individually students undertake several studio recording projects.

MUSC-252

Recording Studio Production

3 Credits (30:30:0 hours)

Students are introduced to the role of the producer in a recording studio and role of the modern recording studio in the music business. The skills of the recording engineer established in MUSC 251 Studio Recording Techniques are further developed and students complete a variety of recording projects. Students gain experience recording MacEwan University student and faculty concerts and recitals, audition tapes and specialty studio performances.

Prerequisites: MUSC 251.

MUSC-253

Live Sound Reinforcement I

3 Credits (30:15:0 hours)

This course addresses sound reinforcement for music applications. Students examine sound in live situations, how sound behaves and how it is amplified. Students are introduced to the essential equipment used in the sound reinforcement industry, and develop the skills and abilities necessary to set up and operate a basic P.A. system. The course integrates practical experience in a concert or event setting with classroom instruction.

MUSC-254**Live Sound Reinforcement II****3 Credits (30:15:0 hours)**

This course continues to develop the skills established in Live Sound Reinforcement I. Students expand their knowledge of advanced modern concert sound reinforcement. Students also acquire an understanding of the duties and responsibilities of the technicians involved in the presentation of a major concert and how to work as part of that crew. The course integrates practical experience in a concert or event setting with classroom instruction.

Prerequisites: MUSC 253.

MUSC-261**Music Technology I****3 Credits (30:15:0 hours)**

This course is an introduction to music technology and the application of this technology to student compositions in a project studio/laptop computer environment. Students learn the basics of audio, MIDI, music synthesis and synthesizers, digital and analog recording techniques, and a variety of industry-standard music software.

MUSC-262**Music Technology II****3 Credits (30:15:0 hours)**

This course is a continuation of MUSC 261 (Music Technology I). Students are introduced to creative applications of various hardware and software effects processing, and software programs that utilize loop, sampled, and modular synthesis approaches to composition. Students also develop skills and techniques towards the advanced use of music applications.

Prerequisites: MUSC 261.

MUSC-263**Introduction to Music Technology****3 Credits (30:30:0 hours)**

This course provides students with an understanding of the primary types of technology commonly used in music. In addition to lectures, the course has a lab component in which students acquire basic operational skills for various music technologies. Topics include: Macintosh laptop and operating systems; an introduction to the principles of sound, microphones and recording; computer-based notation: sequencing; mixing and effects processing; an introduction to MIDI; synthesis; a survey of the various hardware used in other program courses.

MUSC-271**Professionalism****3 Credits (45:0:0 hours)**

This course is an introduction to the business of music and provides students with an overview of the music industry. Topics include concert tour planning and promotion, funding options available to musicians, and current trends in recording, publishing, and distribution.

MUSC-294**Performance Ensemble****0 Credits (0:45:0 hours)**

MUSC 294 fulfills the performance ensemble requirement in Term III of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire.

Prerequisites: MUSC 189.

MUSC-295**Performance Ensemble****0 Credits (0:45:0 hours)**

MUSC 295 fulfills the performance ensemble requirement in Term IV of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire.

Prerequisites: MUSC 294.

MUSC-301**Special Project I****1 Credits (0:0:15 hours)**

This one credit course allows the student to independently explore, in detail, a specific area of interest. A contract between the student and the Chair outlines the objectives, process and criteria for evaluation. Enrolment requires prior approval of the Chair.

MUSC-302**Special Project II****2 Credits (0:0:30 hours)**

This two-credit course allows the student to independently explore, in detail, a specific area of interest. A contract between the student and the Chair outlines the objectives, process, and criteria for evaluation. Enrolment requires prior approval of the Chair.

MUSC-303**Special Project III****3 Credits (0:0:45 hours)**

This three-credit course provides the student an opportunity to independently explore, in detail, a specific area of interest. A contract between the student and the instructor outlines the learning outcomes, process, and criteria for evaluation. Enrolment requires prior approval of the Chair.

MUSC-311**Composition I****3 Credits (45:0:0 hours)**

This course explores the primary movements of twentieth-century post-tonal composition, including impressionism, serialism, minimalism, and other significant developments. Students investigate period techniques by writing for a variety of instrumentation. In addition to lectures, students receive private lessons in which pertinent issues relating to their creative compositional works are addressed. Students present their compositions to the class, discuss their creative process, and present completed works in recitals.

Prerequisites: MUSC 210.

MUSC-312**Composition II****3 Credits (45:0:0 hours)**

The focus of this course is writing for the voice. Through analysis and writing projects, students expand their knowledge of compositional issues as they apply and adapt techniques to the creation of contemporary music. In addition to lectures, students receive private lessons in which pertinent issues relating to their own compositions are addressed. Students present their works to the class, discuss their process, and present completed works in recitals.

Prerequisites: MUSC 311.

MUSC-313**Arranging I: Introduction to Arranging****3 Credits (15:30:0 hours)**

Students acquire practical knowledge of arranging for the small jazz ensemble. Topics include woodwind, brass and rhythm section instruments, rhythm section arranging, two, three and four-part harmonizations, “thickened line” writing, background writing, linear/contrapuntal concepts in 2-part writing, and considerations of form and balance in planning an arrangement. Course content is structured towards a full-scale arrangement as the final major project.

Prerequisites: MUSC 202.

MUSC-314**Arranging II: Arranging for Large Ensembles****3 Credits (15:30:0 hours)**

Building on the concepts, techniques and skills acquired in Arranging I, students expand their knowledge of harmony and orchestration in order to write for the contemporary jazz orchestra (big band). Concepts and techniques presented in lectures, in addition to insights gained through the analysis of seminal recordings and scores, are developed through practical assignments. Students are encouraged to develop their personal style, and will produce a complete, original arrangement for big band as the final project.

Prerequisites: MUSC 313.

MUSC-323**Applied Instrument III****1.5 Credits (0:5:25:0 hours)**

Applied Instrument III continues to develop the skills, concepts, and repertoire introduced in the second year of BMus Applied Instrument courses. In this course, third-year students in the Composition and General routes continue to receive bi-weekly forty-five minute private lessons on their major applied instrument with focus on technique, repertoire development and style. The private teacher and the student select pieces from standard jazz and popular music repertoires for study. Students also prepare for a juried technical examination that is given at the end of term.

Prerequisites: MUSC 222.

MUSC-324**Applied Instrument IV****1.5 Credits (0:5:25:0 hours)**

In this course, third-year students in the Composition and General routes receive bi-weekly forty-five minute private lessons on their major applied instrument with focus on technique, repertoire development and style. The private teacher and the student select pieces from standard jazz and popular music repertoires for study and examination. Students also prepare for a juried repertoire examination that is given at the end of term.

Prerequisites: MUSC 323.

MUSC-325**History of Western Music****3 Credits (45:0:0 hours)**

This course is a study of the major trends of classical music circa 1750 – 1945, with focus on the primary genres and the significant composers associated with them. Examples are drawn from four stylistic periods: Late Baroque and Classical, early Romantic, late Romantic, and early Twentieth Century. Through critical listening, score study and analysis, students examine the various compositional devices used by major composers associated with each of the historical periods studied.

Repertoire analysis focuses on the salient stylistic features inherent to each period such as the use of timbre, tonality/modality, textures, harmonic devices, text setting, form, and genre.

Prerequisites: MUSC 202.

MUSC-335**Principal Instrument V****3 Credits (10.5:0:0 hours)**

BMus performance majors continue to receive private lessons on their major instrument with a focus on technique, repertoire development, style, applied theory and development of aural skills. In addition, the private lesson prepares performance majors for the juried repertoire performance examination held at the end of the term.

Prerequisites: MUSC 235.

MUSC-336**Principal Instrument VI****3 Credits (10.5:0:0 hours)**

BMus performance majors continue to receive private lessons on their major instrument with a focus on technique, repertoire development, style, applied theory and development of aural skills. In addition, the private lesson prepares performance majors for their Junior Recital (MUSC 371).

Prerequisites: MUSC 335. *Co-requisites:* MUSC 371.

MUSC-348**Contemporary Issues in Performance Practice and Techniques I****1.5 Credits (0:30:0 hours)**

This course examines issues and performance practices in jazz and contemporary popular music from theoretical and practical viewpoints. Students analyze performance practice, investigate artistic and style-related topics, prepare repertoire to perform in master-class settings, and research pertinent issues and present findings. This course also prepares students for the Junior Recital (MUSC 371).

Prerequisites: MUSC 247.

MUSC-349**Contemporary Issues in Performance Practice and Techniques II****1.5 Credits (0:30:0 hours)**

This course is a continuation of MUSC 348. Students examine issues and performance practices in jazz and popular music from theoretical and practical viewpoints, analyze performance practice, investigate artistic and style-related topics, prepare repertoire to perform in master-class settings, research pertinent issues and present findings, build a core repertoire, and develop ensemble directing skills. In addition to preparation towards the Junior Recital (MUSC 371), this course prepares students for the Area Examination (MUSC 472).

Prerequisites: MUSC 348.

MUSC-358**Improvisation I****1.5 Credits (22.5:0:0 hours)**

This course is a survey of improvisation techniques idiomatic to contemporary popular styles placed in a historical context. Students analyze seminal performances drawn from the canonic repertoire of popular music. Practical applications of theoretical concepts including motivic development, chord-scale relationships, line and interval, and rhythmic development, as well as style, feel and expression are developed through analysis and transcription. Students undertake listening and transcribing assignments in order to develop crucial aural skills and stylistic awareness.

Prerequisites: MUSC 201; MUSC 247.

MUSC-359**Improvisation II****1.5 Credits (22.5:0:0 hours)**

This course builds on skills and knowledge presented in MUSC 358 (Improvisation I). This course is a survey of improvisation techniques idiomatic to jazz styles placed in a historical context. Students analyze seminal performances drawn from the canonic repertoire of jazz music. Practical applications of theoretical concepts including motivic development, chord-scale relationships, line and interval, and rhythmic development, as well as style, feel and expression are developed through analysis and transcription. Students undertake listening and transcribing assignments in order to develop crucial aural skills and stylistic awareness.

Prerequisites: MUSC 358.

MUSC-361**Introduction to Music Career Management****3 Credits (45:0:0 hours)**

This course surveys historical and current issues that have an impact on the musician's career. Issues such as education, gender, employment, intellectual property rights and multiculturalism, among others, are examined through seminal case studies. Topics range from training as a professional to employment and entrepreneurship, media and technology, health and security, and the contemporary role of musicians.

MUSC-362**The Business of Music****3 Credits (45:0:0 hours)**

Students examine the financial, legal and political aspects of the music business. The focus of this course is on the fundamentals of a contract, the independent musician as a legal entity, copyrights, finance and planning, accounting practices, and the principles of project management. Sources to fund or finance a project are introduced, including grant awards in Canada. Opportunities and requirements to work internationally are discussed.

MUSC-363**The Musician's Workplace****3 Credits (45:0:0 hours)**

Students examine activities and occupations of the professional musician, and learn how to successfully interact and function in these environments. Music is a social art. Professional musicians work with a variety of performing artists, producers, technicians, managers and agents, and for many types of enterprises including clubs and hotels, churches, private functions, the military, theatre and dance companies, production companies and not-for-profit organizations. Understanding how these sectors and activities are organized and motivated is important in developing and maintaining a career as a professional performing musician. Topics also include analysis of contracts, pricing and hiring procedures in key areas.

Prerequisites: MUSC 361.

MUSC-364**Applications in Music Technology I****3 Credits (30:30:0 hours)**

This course focuses on the development of the creative application of technologies used in current music and audio production, and the foundations and theories that underlie these skills and practices. Through classroom and focused project work, students gain knowledge and experience with Digital Audio Workstation (DAW)-centric composition and production with emphasis on synthesizer programming, MIDI and audio tracking, editing and mixing, working with visual media, audio mastering, and delivery.

Prerequisites: MUSC 263.

MUSC-366**Introduction to the Recording Studio****3 Credits (30:30:0 hours)**

This course is an introduction to the theory and practice of recording engineering. Students study the behaviour of sound, acoustics, recording studio design, analog and digital audio, and the theory and operation of common recording studio equipment. Practical learning concentrates on studio procedures, set up, and the operation of equipment. Students learn to make optimal use of a state-of-the-art recording studio as they complete a variety of multi-track recording projects.

Prerequisites: MUSC 263.

MUSC-371**Junior Recital****0 Credits (0:0:0 hours)**

The Junior Recital is a juried public recital in which performance majors demonstrate their ability to prepare and rehearse a varied repertoire, and exhibit stylistic awareness, technical and artistic prowess, musical imagination, and professionalism. Students create the arrangements and direct the rehearsals, prepare the printed programme and provide the posters, and coordinate with production and recording technicians. The repertoire draws from the Jazz, World and Contemporary Popular areas, and is selected in consultation with the student's private lesson instructor and faculty supervisor [section head].

Prerequisites: MUSC 335. *Co-requisites:* MUSC 336. **Note:** Must have this co-requirement.

MUSC-374**Alternatives for Careers in Music****3 Credits (45:0:0 hours)**

This is a comprehensive survey of the many careers open to musicians. Students examine and compare essential skills acquired and developed through musical training and practice that apply to alternate career paths, and investigate career options including careers as a sole activity or as complementary to music performance and creation. Students also explore the future of music-related careers in response to technological trends and changes in society and culture, and envisage future careers in music that are yet to emerge.

Prerequisites: MUSC 361.

MUSC-396**Performance Ensemble****1.5 Credits (22.5:0:0 hours)**

MUSC 396 fulfills the performance ensemble requirement in Term V of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire.

Prerequisites: MUSC 295.

MUSC-397**Performance Ensemble****1.5 Credits (22.5:0:0 hours)**

MUSC 397 fulfills the performance ensemble requirement in Term VI of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire.

Prerequisites: MUSC 396.

MUSC-413**Composition III****3 Credits (21:24:0 hours)**

The focus of this course is the development of the student's unique voice as a composer. Students continue to undertake extensive analytical and writing projects as they begin work towards their graduation recital. Lectures and labs address pertinent issues relating to their compositions, including labs in song writing, composing in the digital-audio workstation (DAW) environment and electro-acoustic composition, composing for chamber and large classical ensembles, and jazz combo/big band writing. Students present their works-in-progress to the class, and present completed works in recitals.

Prerequisites: MUSC 312.

MUSC-414**Composition IV****3 Credits (21:24:0 hours)**

This course focuses on preparation for the Composition Graduation Recital, which is a juried, public concert of original works. Lectures and labs follow the same structure as Composition III (MUSC 413), allowing students to continue their exploration of song writing, electro-acoustic composition, composing for chamber and large classical ensembles, and jazz combo/big band writing.

Prerequisites: MUSC 413 and MUSC 415 and MUSC 314.

Co-requisites: MUSC 474.

MUSC-415**Orchestration****3 Credits (15:30:0 hours)**

This course introduces students to writing for the symphony orchestra through a brief survey of the historical development of the orchestra, with focus on the principal families of instruments that constitute the modern orchestra. Students acquire knowledge of the characteristics and roles of orchestral instruments, and the notational conventions associated with scoring for these instruments. Periodic writing assignments reinforce the essential principles of orchestration including featuring, combining and balancing instruments for pragmatic and expressive reasons, and realizing orchestral arrangements from piano scores, compositional sketches and other musical media. The final project for this course is a fully scored orchestration of an excerpt or piece.

Prerequisites: MUSC 313 and MUSC 325.

MUSC-416**Scoring for Film and Other Visual Media****3 Credits (15:30:0 hours)**

This course focuses on the aesthetic and technical demands of composing and producing music for feature films, episodic television, and other visual media, with emphasis on the concepts of musical association and musical meaning. Students are introduced to a wide variety of notable film scores, complete a series of scoring projects for mixed instrumentation using virtual and real instruments, and learn how to synchronize music with visual media through the use of computer software and real time methods.

Prerequisites: MUSC 263 and MUSC 313.

MUSC-424**World Music****3 Credits (45:0:0 hours)**

Students are introduced to the music of several cultural regions of the World and learn to understand this music from an ethnomusicological perspective rather than from a Euro-centric position in order to explore music as sound and culture, as social practice, and as expression of meaning. Students become familiar with distinguishing features of each region through the study and analysis of instruments and timbres, rhythmic and metric structures, modalities and scalar resources, intonations, textures, formal structures, and melodic designs. Ultimately, students examine the influence of World Music upon contemporary North American jazz and popular genres and the internationalization of music.

Prerequisites: MUSC 202 and MUSC 325.

MUSC-425**The Popular Song****3 Credits (45:0:0 hours)**

This course is an investigation of the popular song from a range of epistemological and methodological perspectives. Topics include an introduction to semiotics, alternative modes of structural analysis, textual analysis, cultural studies, gender studies, institutional analysis, cultural policy, mediation, commodification, popular song and persuasion, and individual, regional and national identity constructs. Course work augments the analytical tools developed in other MUSC courses that focus upon traditional modes of musical enquiry.

Prerequisites: MUSC 361 and MUSC 325.

MUSC-426**History of Electro-Acoustic Music****3 Credits (45:0:0 hours)**

In this course, students examine the history of electro-acoustic music in relation to the significant composers of this music and their seminal works. Through lectures, readings, critical listening and analysis, students investigate the ideas, techniques and technologies that determined the development of this genre and its influence on other genres. Students are introduced to the various instruments inherent to the genre and the unique and often idiosyncratic notational systems used by various composers. Aesthetics of electro-acoustic music in context of other 20th-century musical and cultural movements, and the ethical problems and controversies arising from the use of musique concrète and sampling techniques are also addressed.

Prerequisites: MUSC 263 and MUSC 325

MUSC-437**Principal Instrument VII****3 Credits (10.5:0:0 hours)**

BMus performance majors continue to receive private lessons on their major instrument with a focus on technique, repertoire development, style, applied theory and development of aural skills. In addition, the private lesson prepares performance majors for the juried repertoire performance examination held at the end of the term.

Prerequisites: MUSC 336 and MUSC 349 and MUSC 371.

Co-requisites: MUSC 472 and MUSC 450.

MUSC-438**Principal Instrument VIII****3 Credits (10.5:0:0 hours)**

BMus performance majors continue to receive private lessons on their major instrument with a focus on technique, repertoire development, style, applied theory and development of aural skills. In addition, the private lesson supports preparation for the Graduation Recital (Performance major).

Prerequisites: MUSC 437 and MUSC 450 and MUSC 472.

Co-requisites: MUSC 451 and MUSC 473.

MUSC-450**Contemporary Issues in Performance Practice and Techniques III****1.5 Credits (0:30:0 hours)**

This course is a continuation of MUSC 349. Students examine issues and performance practices in jazz and popular music from theoretical and practical viewpoints, analyze performance practice, investigate artistic and style-related topics, prepare repertoire to perform in master-class settings, research pertinent issues and present findings, build a core repertoire, and develop ensemble directing skills. In addition to preparation towards the Graduation Recital (MUSC 473), this course prepares students for the Area Examination (MUSC 472).

Prerequisites: MUSC 349.

MUSC-451**Contemporary Issues in Performance Practice and Techniques IV****1.5 Credits (0:30:0 hours)**

This course is a continuation of MUSC 450. Students examine issues and performance practices in jazz and popular music from theoretical and practical viewpoints, analyze performance practice, investigate artistic and style-related topics, prepare repertoire to perform in master-class settings, research pertinent issues and present findings, build a core repertoire, and develop ensemble directing skills. In addition to preparation towards the Graduation Recital (MUSC 473), this course prepares students for a variety of professional and artistic performance situations required of contemporary music performance practice.

Prerequisites: MUSC 450.

MUSC-460**Improvisation III****1.5 Credits (22.5:0:0 hours)**

This course is a study of the improvisation techniques idiomatic to popular music. Students analyze performances drawn from the canonic repertoire of popular music. Practical applications of theoretical concepts including motivic development, chord-scale relationships, line and interval, and rhythmic development, as well as style, feel and expression are developed through analysis, transcription and performance. Performance constitutes the primary activity of this course.

Prerequisites: MUSC 359.

MUSC-461**Improvisation IV****1.5 Credits (22.5:0:0 hours)**

This course is a study of the improvisation techniques idiomatic to jazz music. Students analyze performances drawn from the canonic repertoire of jazz music. Practical applications of theoretical concepts including motivic development, chord-scale relationships, line and interval, and rhythmic development, as well as style, feel and expression are developed through analysis, transcription and performance. Performance constitutes the primary activity of this course.

Prerequisites: MUSC 460.

MUSC-465**Applications in Music Technology II****3 Credits (30:30:0 hours)**

Building on the skills and theory introduced in MUSC 364, this course explores the advanced use of technology in music composition and audio production. Topics include sound design, synthesizer programming, advanced work with visual media, and advanced DAW-based MIDI and audio production techniques, all of which are addressed at a level commensurate with professional-level expectations. Additional topics include advanced synthesis designs, alternate controllers and control protocols, multi-channel audio production, and an introduction to interactive programming.

Prerequisites: MUSC 364.

MUSC-467**Recording Studio Production****3 Credits (30:30:0 hours)**

This course focuses on the producer's critical and varied roles in the process of recording studio production. Through lectures, reading, analytical listening, and project-driven coursework, students will solidify their understanding of the process of music production in context of the recording studio environment. Ultimately, students will model the traits of the successful producer in realistic production situations.

Prerequisites: MUSC 263.

MUSC-468**Acoustics and the Science of Musical Instruments****3 Credits (45:0:0 hours)**

This course explores the physical and psychological nature of sound. Students learn about the entire life of a sound, starting with its physical origins from musical instruments, how it travels in the environment, and how the listener perceives it. Students undertake several projects in which they will apply essential principles to real-life situations and creatively explore key concepts.

Prerequisites: MUSC 263.

MUSC-472**Area Examination****0 Credits (0:0:0 hours)**

Performance majors present and defend a programme proposal for their Graduation Recital (MUSC 473) that speaks to their knowledge of the repertoire in terms of historical and contemporary sources, the significance of the selected works, the important musicians associated with these works, the genres and styles, and the requirements of preparing for and mounting the recital.

Prerequisites: MUSC 349 and MUSC 336 and MUSC 371.

Co-requisites: MUSC 437 and MUSC 450.

MUSC-473**Graduation Recital, Performance Major****0 Credits (0:0:0 hours)**

The Graduation Recital is a "main stage" juried public concert. Performance majors prepare and rehearse a varied repertoire that speaks to their primary artistic and professional interests and goals. In this recital, students exhibit stylistic authenticity, technical mastery, artistic prowess, musical imagination, and professionalism. Students create the arrangements and direct the rehearsals, prepare the printed programme and provide the posters, and coordinate with production and recording technicians. The repertoire is selected in consultation with the student's private lesson instructor and faculty supervisor.

Prerequisites: MUSC 472 and MUSC 450 and MUSC 437.

Co-requisites: MUSC 438 and MUSC 451.

MUSC-474**Graduation Recital and Portfolio (Composition)****0 Credits (0:0:0 hours)**

The Graduation Recital is a "main stage" juried, public concert that represents the culmination of the candidate's studies in composition. In this recital, students exhibit personal compositional style, technical mastery, artistic prowess, musical imagination, and professionalism. In addition to the creation of the compositions and preparation of the scores and parts, students direct the rehearsals, prepare the printed programme and provide the posters, and coordinate with production and recording technicians.

Prerequisites: MUSC 413 and MUSC 415 and MUSC 314.

Co-requisites: USC 414.

MUSC-475**Marketing for the Professional Musician****3 Credits (45:0:0 hours)**

This course offers the principles and the practical skills students need to successfully market themselves as professional musicians. Studies include theoretical foundations and proven strategies of marketing, promotion and audience development. A variety of projects, ranging from creating promotional material and a media kit to a concert or CD release, prepare students to effectively promote their unique brand. By the end of the course, students have a comprehensive, personal marketing plan.

Prerequisites: MUSC 361.

MUSC-476**Health Issues and the Professional Musician****3 Credits (45:0:0 hours)**

The study, practice, performance, creation, and production of music necessitate repetitive processes that make musicians prone to a number of physical and mental ailments. Students identify and understand common ailments that frequently affect professional musicians, examine the importance of physical and mental fitness in the prevention of these ailments, and investigate a variety of resources, techniques and strategies to manage and/or cope with stresses inherent to the profession.

Prerequisites: MUSC 361.

MUSC-498**Performance Ensemble****1.5 Credits (22.5:0:0 hours)**

MUSC 498 fulfills the performance ensemble requirement in Term VII of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire. NOTE: MUSC 498 is required only for the BMus Performance major, and is optional for the General routes.

Prerequisites: MUSC 397

MUSC-499**Performance Ensemble****1.5 Credits (0:22.5:0 hours)**

MUSC 499 fulfills the performance ensemble requirement in Term VIII of the Bachelor of Music. Through focused independent practice, weekly rehearsals and public performances, this course provides each student the opportunity to develop and interpret repertoire drawn from jazz and contemporary popular music. Based on an audition process, students are placed in an appropriate ensemble under the directorship of a music faculty member. The ensembles vary in instrumentation and size, which are determined by stylistic specificity and repertoire. NOTE: MUSC 499 is required only for the BMus Performance major, and is optional for the General routes.

Prerequisites: MUSC 498.

NURS-150**The Discipline of Psychiatric Nursing****3 Credits (45:0:0 hours)**

Historical, current and future perspectives of the disciplines of nursing and psychiatric nursing are introduced. Nursing and psychiatric nursing as a science, art, discipline and professional practice are discussed. Selected theories and models are explored, focusing on philosophical viewpoints and their influence on knowledge and practice. The roles, scope and standards of psychiatric nursing practice are examined from provincial, national and international perspectives, as well as in terms of organizations and legislation. The professional code of ethics and approaches to ethical decision making are introduced. Thinking processes related to the discipline are developed.

NURS-170**The Discipline of Nursing****4 Credits (60:0:0 hours)**

Historical, current and future perspectives of nursing are introduced. Nursing as an art, a science, a profession, and a discipline are discussed. Selected theories and models are explored, focusing on philosophical viewpoints, the scope of inquiry, and their influence on nursing practice and the development of nursing knowledge. Thinking processes such as critical thinking, problem-solving and decision making are identified and developed. Roles, settings, professional organizations, legislation, scope of practice, and standards for professional nursing practice are examined from provincial, national, and international perspectives. Nursing codes of ethics and approaches to ethical decision making are introduced.

NURS-175**Nursing Practice Foundations****5 Credits (30:30:75 hours)**

In this course, foundational nursing practice knowledge and skills are acquired and integrated within classroom, laboratory, simulation and practice settings with an individual patient/client. The nursing process is introduced and applied to the provision of basic nursing care in order to promote health, safety and comfort. Developmental and physiological factors that impact activities of daily living across the lifespan are discussed. Students utilize communication skills to develop nurse-patient/client relationships, establish professional boundaries, and interact with other health care providers in the organization and implementation of care.

Prerequisites: Minimum grade of C- in NURS 170 and HLST 152.

Co-requisites: HLST 154.

NURS-251**Nursing Care, Diverse Populations****4 Credits (45:30:0 hours)**

Students develop knowledge, skills and attitudes for evidence-informed, culturally sensitive, age appropriate, holistic nursing care with persons from diverse populations who experience acute or chronic alterations in health. Students incorporate selected nursing theories and models as a framework for understanding illness experiences and the promotion of health and healing. Management and alleviation of symptoms and capacity building are discussed with perspectives of mind-body experiences of illness. Teaching and learning principles are applied to health promotion, illness/injury prevention and explanations of care to individuals and families. Reflection on and evaluation of individualized nursing care are promoted through practice scenarios and contextual simulations. Best practice guidelines, current evidence and legal-ethical considerations are emphasized. Students examine roles of the health team and intersectoral members for optimal provision and transition of care across settings. **Note:** Students can obtain credit in only one of NURS 251 or NURS 256 or NURS 270. *Prerequisites:* Minimum grade of C- in PNRS 155 and PSYC 105. *Prerequisites or Co-requisites:* HLSC 220, HLSC 222, HLSC 252.

NURS-252**Health Assessment Across the Lifespan****4 Credits (45:45:0 hours)**

Knowledge, skills and attributes for a holistic health assessment of individuals across the lifespan are developed. Health history taking, physical and contextual assessments, information retrieval and data appraisal, communication techniques, and documentation of findings are incorporated into assessment of health. Consideration is given to alterations in health and evaluation of nursing, medical and pharmacological interventions, as well as development of health promotion strategies. Students integrate the unique and shared experiences of patients/clients. Students develop and demonstrate skills in history taking, interviewing and physical examination with individuals. Critical thinking and clinical reasoning are developed through participation in laboratory, classroom and simulation activities.

Prerequisites: Minimum grade of C- in HLSC 154, and either NURS 175 or PNRS 152. *Co-requisites:* HLSC 220 and HLSC 222.

NURS-253**Nursing Practice, Diverse Populations I****5 Credits (10:0:143 hours)**

Students plan, implement, coordinate and evaluate nursing care for persons experiencing chronic and/or acute alterations in health. Theories, knowledge, current evidence and a broad range of skills for nursing practice are incorporated to provide culturally sensitive, age-appropriate, evidence-informed, holistic nursing care. Clinical nursing skills are used to promote optimal health and to evaluate, intervene, and advocate for persons with alterations in health status. Collaboration with patient/client and their family, interprofessional and intersectoral members is incorporated, including transition between acute care and home settings.

Prerequisites: Minimum grade of C- in HLSC 220, HLSC 222, NURS 251, NURS 252, and PNRS 252. **Note:** If NURS 253 is preceded by PNRS 255, a minimum grade of C- in PNRS 255 is also required.

NURS-255**Nursing Practice, Diverse Populations II****5 Credits (10:0:143 hours)**

Students build on the knowledge and skills attained in NURS 253, with an emphasis on holistic care and evidence-informed practice. The nursing focus is on promotion of optimal wellness and provision of safe, competent, ethical nursing care for clients experiencing chronic and/or acute alterations in health, working with situations of increasing complexity. Critical thinking, problem solving, and ethical reasoning abilities and skills in priority setting are enhanced for provision of safe, competent, ethical nursing care. Collaboration with the client, family, and interprofessional and intersectoral members continues.

Prerequisites: Minimum grade of C- in NURS 253. **Note:** If NURS 255 is preceded by PNRS 255 and PNRS 259, a minimum grade of C- in PNRS 255 and PNRS 259 is also required.

NURS-270**Nursing Care Across the Lifespan****4 Credits (45:30:0 hours)**

Knowledge, skills and attributes are developed in order to provide evidence-informed nursing care for individuals and families across the lifespan with chronic and/or stable acute alterations in health. Selected nursing theories and models are incorporated as a framework for understanding illness experiences and the promotion of health and healing and capacity-building using such strategies as practice scenarios, contextual simulations and reflection on practice. Management and alleviation of symptoms are discussed within a mind-body-spirit perspective. Principles of client education and person-centred care are applied to promote health and prevent illness/injury. The role of the nurse within the interprofessional team is explored for provision and transition of care across settings. *Prerequisites:* Minimum grade of C- in HLST 154, NURS 175, ENGL 102 or ENGL 108, and PSYC 105. *Prerequisites or Co-requisites:* HLSC 220, HLSC 222, NURS 252.

NURS-272**Mental Health Nursing****3 Credits (45:0:0 hours)**

Knowledge, skills and attributes are attained for evidence-informed, ethical, culturally relevant, age-appropriate, holistic nursing care with persons who experience acute or chronic alterations in mental health. Lifespan issues and alterations are examined for children, adolescents, adults and older adults. Theories and models are incorporated as a basis for understanding mental illness experiences and promoting mental health and healing. The impact of sociocultural influences on the client, health system, communities, and the role of the nurse are discussed. The role of the nurse is explored using a primary healthcare lens. Societal, legislative and economic issues are examined in relation to individual, family and community across the continuum of care. *Prerequisites:* Minimum grade of C- in HLST 154, NURS 175, ENGL 102 or ENGL 108, and PSYC 105.

Prerequisites or Co-requisites: HLSC 220, HLSC 222, NURS 252.

NURS-275**Nursing Practice I Across the Lifespan****5 Credits (10:0:143 hours)**

Students plan, implement, coordinate and evaluate nursing care for persons experiencing chronic and/or stable acute alterations in health. Theories, knowledge, current evidence and a diverse range of skills are incorporated to promote health and healing and provide holistic nursing care of persons with alterations in health. Assessment, organization, priority setting and evaluation strategies are emphasized to enhance patient/client care. Consultation with patient/client, family, and engagement with health professionals is incorporated.

Prerequisites: Minimum grade of C- in HLSC 220, HLSC 222, NURS 252, NURS 270, and NURS 272.

NURS-277**Nursing Practice II Across the Lifespan****5 Credits (10:0:143 hours)**

Students build on the knowledge and skills attained in NURS 275, including application of evidence to practice. The focus continues on patients/clients experiencing chronic and/or stable acute alterations in health. Critical thinking, problem solving and ethical reasoning are further developed for provision of safe, competent and ethical nursing care. Collaboration with patients/clients, families and health care professionals is incorporated. *Prerequisites:* Minimum grade of C- in NURS 275.

NURS-279**Nursing Practice Mental Health Nursing****5 Credits (10:0:143 hours)**

Students plan, implement, coordinate and evaluate nursing care for persons experiencing, or at risk for, chronic or acute alterations in mental health in a variety of settings. Nursing theories, knowledge, current evidence and a diverse range of skills are incorporated to provide culturally sensitive, age-appropriate, evidence-informed nursing care. Communication and assessment skills are used to recognize and initiate early interventions to promote mental health, and to evaluate and intervene for persons with alterations in mental health status. Collaboration with patients/clients, family, interdisciplinary and intersectoral members is emphasized, including access and use of community health resources.

Prerequisites: Minimum grade of C- in HLSC 220, HLSC 222, NURS 252, NURS 270 and NURS 272.

NURS-341**Nursing Research Processes****3 Credits (45:0:0 hours)**

Fundamental concepts, components and methodologies of research are examined. Qualitative and quantitative approaches are differentiated and discussed in relation to development of knowledge. Novice research skills for application and evaluation are attained. Historical and current perspectives of nursing science are discussed, including the interplay among development, dissemination and implementation of knowledge. Ethical issues, clinical and statistical significance, and implementation of evidence-based practice are integrated. Discovery, teaching, application and integration are introduced as dimensions of scholarship within the domains of nursing practice.

Prerequisites: Registered Nurse or Registered Psychiatric Nurse & minimum grade of C- in a 3-credit 100 or 200-level university statistics course OR minimum grade of C- in NURS 277 & NURS 279 & a 3 credit 100 or 200-level university statistics course.

NURS-344**Fundamentals of Nursing Research****3 Credits (45:0:0 hours)**

The focus of this course is on the fundamental concepts, methods, and processes of research in nursing and health. Qualitative and quantitative approaches are introduced and discussed in relation to the development of knowledge for nursing practice. Emphasis is placed on reading, understanding, and systematically evaluating research to inform nursing practice. The ethical conduct of research is addressed.
Prerequisites: Minimum grade of C- in NURS 277, NURS 279 and a 100 or 200 level statistics course.

NURS-370**Nursing Care of the Acutely Ill Across the Lifespan****4 Credits (45:30:0 hours)**

Knowledge, skills and attributes are acquired and applied for evidence-informed nursing care with diverse individuals and families, who are experiencing acute and complex alterations in health. Selected nursing theories and models are used as a framework to guide nursing practice and facilitate the promotion of health and healing from a population health perspective. Management and alleviation of symptoms are discussed with perspectives of body-mind-spirit related to alterations in health across the lifespan. Integration of capacity building, health assessment, effective communication, teaching/learning, collaborative decision making, and critical thinking guide nursing practice. Discussions, practice scenarios, and simulations are utilized to enhance priority setting and formulation of nursing interventions related to care of patients/clients experiencing acute and complex health alterations.
Prerequisites: Minimum grade of C- in NURS 277 and NURS 279.
Co-requisite: HLST 354.

NURS-372**Nursing Care of Families With Young Children****4 Credits (45:30:0 hours)**

Knowledge, skills and attributes are acquired and applied for evidence-informed nursing care with families during preconception, pregnancy, labour, delivery, postpartum, and childrearing from birth to adolescence. Selected developmental and family theories, community resources and population health perspectives/programs are integrated to promote health and facilitate family capacity. Trends and issues in childbearing and childrearing are explored from multiple perspectives.
Prerequisites: Minimum grade of C- in NURS 277 and NURS 279.
Prerequisite or Co-requisite: HLST 354.

NURS-375**Nursing Practice: Nursing Care of Acutely Ill Across the Lifespan****5 Credits (10:0:143 hours)**

Students integrate evidence-informed knowledge to guide nursing care with individuals and families experiencing alterations in health within acute care settings. Students promote health and healing, and respond appropriately to alterations in health status. Integration of diverse skills, including health assessment, effective communication, teaching/learning strategies/principles, participatory decision making, and critical thinking, will guide nursing care. Utilization of reflective practice combined with organization and priority setting directs the student to provide safe, competent, and ethical nursing care. Students become increasingly self-directed in the provision of collaborative care with the individual/family, intersectoral groups, and transdisciplinary team members.
Prerequisites: Minimum grade of C- in NURS 370, NURS 372 and HLST 354.

NURS-377**Nursing Practice: Nursing in the Community****5 Credits (10:0:143 hours)**

Students integrate knowledge and skills into the practice of community nursing in a variety of settings. Students apply selected theories, knowledge, and current evidence while collaborating with individuals, families, groups/aggregates, and communities. Assessment, planning, and intervention strategies are utilized to promote individual and population health. Intersectoral, interprofessional and community collaboration are emphasized.
Prerequisites: Minimum grade of C- in HLST 354, NURS 370 and NURS 372.

NURS-379**Nursing Practice Nursing Care of Families with Young Children****5 Credits (10:0:143 hours)**

Students integrate knowledge and diverse skills into nursing care of families through preconception to childbearing and childrearing. Students apply selected theories, knowledge, and current evidence; use extended communication, assessment and psychomotor skills; and collaborate with family and interprofessional team members to assess, intervene and promote health in families with children. Intervention strategies and modalities are implemented in a variety of settings.
Prerequisites: Minimum grade of C- in HLST 354, NURS 370 and NURS 372.

NURS-420**Evidence and Inquiry in Nursing Practice****3 Credits (45:0:0 hours)**

Students acquire in-depth knowledge related to the use of evidence in nursing practice. Using selected theories and models from a variety of disciplines, students develop the ability to search for and synthesize relevant evidence, and create a product for potential dissemination to stakeholders related to a practice question. Students analyze the influence of the evidence-informed movement in nursing and health on clinical judgment, decision-making, and knowledge transfer. Central arguments surrounding knowledge development in the advancement of the profession and discipline are examined.
Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377 and NURS 379. *Prerequisites or Co-requisites:* NURS 472, NURS 474, PHIL 386.

NURS-422**Living With Chronicity****3 Credits (45:0:0 hours)**

Students expand their knowledge of individuals and families experiencing chronic health conditions including social, political and societal perspectives. Self management and quality of life theories and models are examined for individuals and populations experiencing chronicity across the life span. Trends and issues, including health maintenance challenges, planning, delivery and utilization of health care resources will be discussed using stakeholder experience and evidence. Students explore the role of the registered nurse in promoting self-management and preventive care within an inter-professional collaborative team.
Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377 and NURS 379. *Prerequisites or Co-requisites:* NURS 472, NURS 474, and PHIL 386.

NURS-424**High Priority Populations****3 Credits (45:0:0 hours)**

Students broaden and deepen their understanding of health care issues affecting high priority populations. The focus is on groups, aggregates and populations experiencing inequalities and exclusion related to the social determinants of health. Utilizing theories, evidence, and stakeholder experience, students develop and apply strategies that foster resiliency through building capacity, promoting health, reducing harm, and advocating for primary health care at the individual, family, community and policy level. Resiliency of the registered nurse working with high priority populations is explored through the means of theory and self assessment.

Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377 and NURS 379. *Prerequisites or Co-requisites:* NURS 472, NURS 474, and PHIL 386.

NURS-426**Perspectives of Trauma and Injury****3 Credits (45:0:0 hours)**

Students explore themes and concepts related to trauma and injury across the lifespan. Trauma and injury are further examined from multiple perspectives that affect individuals, aggregates, and communities. The core concepts and complex issues of trauma nursing care are examined. Prevention, risk assessment, and harm reduction are analyzed as they relate to government legislation, inter-sectoral policy development and the determinants of health. Students examine interprofessional collaboration within local, provincial, national, and international injury and trauma programs.

Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377 and NURS 379. *Prerequisites or Co-requisites:* NURS 472, NURS 474, and PHIL 386.

NURS-428**Perspectives of Critical Illness****3 Credits (45:0:0 hours)**

Students discuss themes and examine concepts related to life-threatening illness across the continuum of health, healing, rehabilitation, and end of life care. Health promotion, injury/illness prevention, and risk assessment are discussed within the context of critical illness. Prevalent risks and factors of critical illness are examined, with opportunity for the student to explore an area of interest in further depth. A variety of perspectives are considered for promotion of best practices and evidence-informed nursing care, including patient/family-centered approach, safety, policy, quality improvement, ethical reasoning, quality of life, and inter-professional collaborative practice.

Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377, and NURS 379. *Prerequisites or Co-requisites:* NURS 472, NURS 474, and PHIL 386.

NURS-432**Transforming Health through Teaching and Learning****3 Credits (45:0:0 hours)**

Students work both independently and with faculty guidance to explore the role of education in professional nursing practice. Students analyze the theoretical underpinnings of philosophies and principles of education to enhance health and promote critical literacy. The impact of health education issues and trends are explored within the context of the learner-educator relationship. Students engage in a process of individual and collective learning to acquire salient knowledge, skills, and attributes related to the development of an evidence-informed teaching practice. The student is expected to develop, demonstrate, and evaluate teaching and learning approaches used across the lifespan within varying contexts and populations.

Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377, and NURS 379 or consent of the program.

NURS-472**Leadership in Nursing****3 Credits (45:0:0 hours)**

Principles, theories and competencies of leadership and followership are examined. Concepts of power, influence and change are discussed in relation to formal and informal nursing leadership roles. Relevant theory, evidence, practices and principles are addressed. Personal, organizational and societal influences on leadership are examined, emphasizing the leadership role of nurses within the healthcare system.

Prerequisites: Minimum grade of C- in NURS 344 and HLST 354. *Co-requisites:* PHIL 386.

NURS-474**Future Directions in Nursing****3 Credits (45:0:0 hours)**

Students develop an awareness of how trends and emerging issues from provincial, federal, and global perspectives influence the health care system, professional practice, and the discipline of nursing. Through collaborative learning and self-reflection, students will examine diverse practice roles and settings, continuing education opportunities, and a variety of current trends and issues within the context of present and future implications for nursing. Students explore and develop a sense of self as a professional and personal strategies for future practice.

Prerequisites: Minimum grade of C- in NURS 344, NURS 375, NURS 377 and NURS 379.

NURS-475**Ethics in Gerontology and Palliative Care****2 Credits (30:0:0 hours)**

Students undertake a comprehensive examination of the historical, philosophical and theoretical complexities of health ethics through the critical analysis of ethical frameworks and decision making models. These frameworks, along with an understanding of professional nursing standards, are applied to an advanced investigation of contemporary issues within gerontological and palliative care nursing.

NURS-476**Leadership in Care Management****2 Credits (30:0:0 hours)**

Students focus on the knowledge and skills nurses require for leadership within healthcare organizations in the care of gerontological or palliative care clients. Change management and conflict resolution within teams is examined. Case management tools and care pathways are explored in order to enhance nursing practice and to facilitate successful outcomes for these client groups. *Prerequisites:* Registered nurse, registered psychiatric nurse or consent of program.

NURS-477**Therapeutic Relations in Specialty Practice****3 Credits (45:0:0 hours)**

Students examine various psychosocial factors that affect therapeutic relationships between clients, nurses and families, inclusive of family dynamics and cultural considerations. Theories, concepts and interventions related to client and family care are addressed in the palliative and gerontological populations. An emphasis is placed upon therapeutic assessment and nursing interventions. Strategies are targeted to support and strengthen hope, resilience, spirituality, conflict resolution and coping mechanisms of the client, and formal and primary caregivers. Key concepts surrounding grief and bereavement are addressed, including resources available in the community for individuals, families and healthcare providers. *Prerequisites:* Registered nurse, registered psychiatric nurse, or consent of program.

NURS-478**Field Project****1 Credits (0:0:30 hours)**

Students develop a specific project, focusing on either gerontological or hospice palliative nursing. Through this focused study, students integrate and apply concepts learned throughout the program. Students are responsible for the design of their project objectives and selection of the learning strategies under the supervision of faculty.

Prerequisites: NURS 475, NURS 476, NURS 477, NURS 480 or NURS 483. Registered nurse, registered psychiatric nurse, or consent of program.

NURS-479**Nursing Practice: Professional Roles Influencing Care****5 Credits (0:15:115 hours)**

Students consolidate knowledge and skills as they begin the transition to registered nursing practice. Clinical practice experiences are selected to maximize readiness to practice, develop confidence and enable collaboration with interprofessional teams. Students integrate theories and knowledge related to nursing practice, ethics, leadership/followership, complexity science, and healthcare system trends. Students evaluate the influence of evidence, policy and legislation on decision-making practices in complex health systems using a solution-focused perspective. Students analyze relational capacity of self and others for leadership, conflict management, team building, and change management. Knowledge, assessment, critical inquiry, clinical judgment and best nursing practices are integrated.

Prerequisites: Minimum grade of C- in NURS 472, NURS 474, PHIL 386, and Senior NURS Elective.

NURS-480**Conceptualizing Gerontology****2 Credits (30:0:0 hours)**

Students examine concepts of the aging experience and explore health, transitions, self actualization, and independence in order to respond to the unique needs of the older individual. Along with this expanded knowledge, gerontological nursing competencies, standards and models of nursing practice enable the student to describe a personal framework of care delivery to older adults.

NURS-481**Optimizing Older Adult Health****4 Credits (60:0:0 hours)**

Health status changes in the older adult occur as a result of normal aging processes, individual environment adaptation, common health conditions and the presence of disease. Students assess and interpret these elements, develop appropriate nursing responses, and consider interprofessional team interventions in the management of acute and chronic disease. Students explore presenting signs and symptoms in their health assessment. Nursing care strategies reflect the inter-relationship between aging body systems, disease processes, and medication effects in order to optimize healthy aging. Student evaluate the resultant care strategies of current gerontological nursing research to support healthy aging care strategies.

NURS-482**Dementia Care in the Elderly****4 Credits (60:0:0 hours)**

Dementia care in the older adult is addressed across all care settings, from prevention through to end-of-life care. The characteristics, etiology, risk factors and behavioural manifestations associated with dementia are explored. Current protective factors, drugs, and treatments used in care of persons with dementia are reviewed. Ethics, values, end-of-life and caregiver issues are discussed within the context of dementia care. *Prerequisites:* Registered nurse, registered psychiatric nurse, or consent of program.

NURS-483**Conceptualizing Hospice Palliative Care****2 Credits (30:0:0 hours)**

An introduction to the holistic approach, foundational values, and models of care in the provision of adult end-of-life care are the focus of this course. Professional standards of practice and frameworks throughout the life-threatening illness continuum of care are summarized. Issues pertaining to the palliative population are discussed. The impact of a terminal illness on quality of life for the person and family is addressed. *Prerequisites:* Registered nurse, registered psychiatric nurse, or consent of the program.

NURS-484**Pain Assessment and Management****4 Credits (60:0:0 hours)**

Students examine the multidimensional, interprofessional approach to the assessment and management of pain. The impact of pain in malignant, nonmalignant, and chronic conditions in the palliative and gerontological populations are explored. The use of pharmacological, non-pharmacological, and complementary therapies used in the management of pain are examined. Issues associated with pain management are addressed.

NURS-485**Palliative Symptoms****4 Credits (60:0:0 hours)**

Physical symptoms of concern in adult palliative care are addressed. Through a multidimensional, interprofessional approach, symptom assessment, etiology, interpretation, and treatments of symptoms are examined. The implications and treatment of common complications and palliative emergencies are explored. The physiological changes when approaching death are discussed. *Prerequisites:* Registered Nurse, Registered Psychiatric Nurse, or consent of program.

NURS-489**Nursing Practice: Preceptorship****9 Credits (0:0:375 hours)**

Students are prepared for the transition into registered nursing practice. Through a preceptored practicum, students demonstrate knowledge, skills, attributes, confidence, competence and independence in nursing practice. Students appraise, synthesize and integrate theoretical and practical knowledge to demonstrate ethical reasoning, clinical judgement, moral competency, reflection and inquiry. Students exemplify flexibility, integrity and leadership attributes to manage ambiguity within a complex, dynamic health care system. *Prerequisites:* Minimum grade of C- in NURS 479.

OAAS-110**Administrative Office Procedures I****3 Credits (60:0:0 hours)**

Students focus on professional administrative skills needed for success in the business world. Topics include the role of the administrative assistant, business procedures, current workplace issues, time-management strategies and stress management.

OAAS-111**Office Technology I****3 Credits (60:0:0 hours)**

Students attain an intermediate level of proficiency with current word processing software to produce and edit accurate business documents. In addition, students create electronic folders and work with the computer operating system.

OAAS-120**Administrative Office Procedures II****3 Credits (60:0:0 hours)**

In this course, students focus on the preparation of business documents and the coordination of business activities. Topics include company research, research interviews, travel arrangements, conferences and meetings and other topics relative to a changing office. Students research, prepare, and present a report on a company in preparation for field placement.

Prerequisites: OAAS 110.

OAAS-121**Office Technology II****3 Credits (60:0:0 hours)**

Students attain an intermediate level of proficiency in word processing, spreadsheet and database applications.

Prerequisites: OAAS 111.

OAAS-127**Presentations and Web Pages****3 Credits (45:0:0 hours)**

Students develop effective presentations and create and maintain basic Web pages using specialized software.

OAAS-130**Administrative Office Procedures III and Field Placement****3 Credits (40:0:20 hours)**

Students are introduced to the functions of selecting, hiring, training, and supervising office personnel. Students complete an office simulation team project. Students complete a 10-day field placement.

Prerequisites: Successful completion of all Term I and Term II courses.

OAAS-131**Office Technology III****3 Credits (60:0:0 hours)**

Students work at an advanced level in word processing and at intermediate level to advanced level with spreadsheets, database and other software applications.

Prerequisites: OAAS 121.

OADM-101**Keyboarding, Formatting and Presentations****3 Credits (30:15:0 hours)**

This course is a general introduction to keyboarding, word processing, spreadsheets and presentation software. Students demonstrate competency in preparing business correspondence and using email.

OADM-103**Word Processing for Legal Assistants****3 Credits (60:0:0 hours)**

Students attain an intermediate level of proficiency with current word processing software to produce and edit accurate business and legal documents. In addition, students create electronic folders and work with the computer operating system. Students are also expected to attain a minimum speed of 40 words per minute on a five-minute timing using a five-error cutoff.

OADM-112**Customer Communications and Service I****3 Credits (60:0:0 hours)**

Students focus on the oral and written communication skills applicable in today's business environment with an emphasis on cross-cultural communication. Students compose and edit routine business correspondence. In addition, students prepare and present an informal report.

OADM-113**Document Formatting I****3 Credits (60:0:0 hours)**

Students develop intermediate skills in the production of business documents. Within specified timelines, students will apply formatting and proofreading skills to business documents, and transcribe correspondence from a digital recording. In addition, students are expected to attain a minimum speed of 40 words per minute on a five-minute timing using a five-error cut-off.

OADM-122**Customer Communications and Service II****3 Credits (45:0:0 hours)**

Students actively engage in job search techniques including the preparation of resumes, covering letters and a personal business portfolio. Students continue to develop their oral and business writing skills within a customer service environment.

Prerequisites: OADM 112.

OADM-123**Document Formatting II****3 Credits (60:0:0 hours)**

Students develop advanced skills in the production of business documents from rough draft, edited copy, and verbal instructions. Students are expected to attain a minimum speed of 45 words per minute on a five-minute timing using a five-error cut off.

Prerequisites: OADM 113 and OAAS 111.

OADM-124**Office Math Applications****1 Credits (30:0:0 hours)**

Students apply basic mathematical concepts in business and personal applications. Topics covered in this course include compiling petty cash expenses, preparing a petty cash envelope, calculating expense claims, completing bank reconciliation statements, calculating early payment discounts and differences between gross pay and net pay.

OALS-110**Legal Office Procedures I****3 Credits (60:0:0 hours)**

This course introduces students to basic theory and procedures needed for working in a legal office. Topics include the role of the legal assistant, telephone techniques, filing techniques and systems, preparation of statements of account, preparation of legal documents and correspondence. In addition, students learn about the importance of confidentiality.

OALS-111**Word Processing****3 Credits (60:0:0 hours)**

Students attain an intermediate level of proficiency with current word processing software to produce and edit accurate business and legal documents. In addition, students create electronic folders and work with the computer operating system.

OALS-112**Customer Communications and Service****3 Credits (60:0:0 hours)**

In preparation for success in the changing business world, this course focuses on customer service, basic business correspondence, preparation for meetings and roles and responsibilities in meetings. In addition, students actively engage in job search techniques including the preparation of resumes, covering letters and a personal business portfolio.

OALS-115**Corporate Procedures in the Law Office****3 Credits (60:0:0 hours)**

This course is an introduction to the fundamental elements of the law governing corporate procedures. Students learn the procedural law associated with sole proprietorships, partnerships and corporations. As well, students learn the processes to register and maintain the registration of corporations.

OALS-120**Legal Office Procedures II****3 Credits (60:0:0 hours)**

This course reviews basic theory and procedures for working with court documents. Students explore the fundamentals of family law and litigation and prepare documents and correspondence related to family law and litigation.

Prerequisites: OALS 110.

OALS-121**Integrated Office Applications****3 Credits (60:0:0 hours)**

Students work at an introductory level in database, presentation, and legal accounting software and to an intermediate level in spreadsheet software. In addition, students are introduced to other word processing software.

Prerequisites: OALS 111.

OALS-123**Legal Research and Technology****3 Credits (60:0:0 hours)**

This course examines the fundamentals of legal research, involving primary on-line research resources. Case law, legislation and secondary resources are included. Students work at an advanced level in word processing software.

Prerequisites: OALS 111.

OALS-131**Legal Transcription and Field Placement****3 Credits (40:0:20 hours)**

Students transcribe legal correspondence and documents from digital dictation. Students are introduced to legal customized software. Students complete a ten-day field placement.

Prerequisites: Successful completion of all Term I and Term II courses.

OALS-132**Conveyancing Procedures in the Law Office****3 Credits (60:0:0 hours)**

In this course, students learn basic theory and practical procedures of the law governing conveyancing. Students apply the theory and practice to complete both a sale and a purchase of a residential property.

OAMS-110**Medical Office Procedures I****3 Credits (60:0:0 hours)**

Students explore the changing role of the Medical Office Assistant with an emphasis on communication, telephone techniques, and medical office procedures. Students discuss ethical and professional standards as well as relevant Acts and Legislations. In addition, students study the concept of cultural diversity and practices within a medical environment.

OAMS-111**Office Technology and Skill Development I****3 Credits (60:0:0 hours)**

Students create and manage electronic files and work with email and Windows. Student attain an intermediate level of competency in word processing and develop skills in formatting documents using current software. In addition, students achieve a minimum typing speed of 35 net words per minute on a five minute timing, using a five error cut off.

OAMS-112**Customer Communications and Service****3 Credits (60:0:0 hours)**

In preparation for success in the changing business world, this course focuses on customer service, basic business correspondence, preparation for meetings and roles and responsibilities in meetings. In addition, students actively engage in job search techniques including the preparation of resumes, covering letters and a personal business portfolio.

OAMS-113**Medical Terminology I****3 Credits (45:0:0 hours)**

Students analyze the language and terms used to refer to body systems and the related pathology and medical procedures. Emphasis is placed on spelling and understanding terminology through word building. Students apply knowledge of medical terminology to read and understand medical documentation.

OAMS-114

Pharmaceutical Terminology

3 Credits (45:0:0 hours)

This course is an introduction to basic pharmaceutical terminology. Students focus on the pharmaceutical terminology related to their administrative duties as medical office assistants and unit clerks.

OAMS-120

Medical Office Procedures II

3 Credits (60:0:0 hours)

This course focuses on appointment scheduling, medical billing using specialized software, and records management. The students build on the skills developed in Medical Office Procedures I, and practice advanced medical office procedures.

Prerequisites: OAMS 110.

OAMS-121

Office Technology and Skill II

3 Credits (60:0:0 hours)

Students work with spreadsheets, database and presentation software in the preparation of business documents and presentations. In addition, students achieve a minimum typing speed of 40 net words per minute on a five minute timing, using a five error cut off.

Prerequisites: OAMS 111.

OAMS-123

Medical Terminology II

3 Credits (45:0:0 hours)

This course provides students with further knowledge of medical terminology and the pathology and medical procedures related to each body system studied. Students apply knowledge of medical terminology to read and understand medical reports. Emphasis is placed on spelling and understanding terminology through word building.

Prerequisites: OAMS 113.

OAMS-126

Medical Transcription

3 Credits (60:0:0 hours)

Students develop the skills and knowledge necessary to accurately transcribe a variety of medical reports from audio. Students incorporate their knowledge of medical and pharmaceutical terminology, medical abbreviations, punctuation and grammar. Emphasis is placed on development of transcription speed and proofreading skills.

Prerequisites: OAMS 113 and OAMS 114.

OAMS-127

Unit Clerk

2 Credits (45:0:0 hours)

This course prepares students to work as a Unit Clerk or Clerk within a hospital or a medical office setting. Students learn how to transcribe doctors' orders, to support the manager and other health care professionals in various administrative tasks, and to perform other required duties within a clinical nursing unit or within a medical office administrative setting.

Prerequisites: OAMS 113 and OAMS 114.

OAMS-128

Office Math Applications and Basic Bookkeeping

2 Credits (30:0:0 hours)

Students apply basic mathematical concepts in business and personal applications. Topics include compiling petty cash expenses, preparing a petty cash envelope, calculating expense claims, completing bank reconciliation statements, calculating early payment discounts and differences between gross pay and net pay. In addition, bookkeeping terminology and its application are covered.

OAMS-130

Medical Office Procedures III

3 Credits (60:0:0 hours)

This course focuses on the practical experience in preparation for work in a variety of medical office and hospital environments. Students learn health and safety regulations, infection control principles, first-aid techniques necessary to work in a clinical environment. Students continue to increase proficiency in medical and pharmaceutical terminology, requisitioning of medical tests or procedures, office technology, keyboarding and transcription skills. As well, students will demonstrate professional behaviour and attire.

Prerequisites: ENG 111, OAMS 114, OAMS 128, OAMS 112, OAMS 120, OAMS 121, OAMS 123, OAMS 126, OAMS 127.

OAMS-134

Medical Major – Field Placement

3 Credits (0:0:120 hours)

This course focuses on practical application of the skills required in the operation of medical environments (such as doctor's office, clinic, hospital, or government medical department) through a three week field placement. **Note:** In order to participate in the Medical Major Field Placement, students must have completed all Term 1 and Term 2 courses as well as OAMS 130 Medical Office Procedures III, and present a minimum of a 2.0 GPA.

Prerequisites: All term 1 and term 2 courses.

OCCH-300

Introduction to Occupational Health Nursing

3 Credits (45:0:0 hours)

Students are introduced to the field of occupational health nursing through examination of basic concepts in this nursing specialty. The history of occupational health is explored with emphasis on defining the occupational health nurse's role in occupational health environments. Roles and functions of the occupational health and safety team are discussed as well as the relationships between its members. Standards and competencies that apply to this field of nursing are addressed and government legislation which influences occupational health programs is examined. Assessment of workers and their work environments is introduced.

OCCH-301

Occupational Environments

4 Credits (60:0:0 hours)

Students examine the relationship between workers and their working environment. Students explore the philosophy of identifying, evaluating, and controlling occupational stressors that affect the health of workers. Health hazards produced by physical, chemical, biological, and ergonomic stressors are addressed. Canadian provincial legislative and regulatory requirements concerning the work environment are discussed. As well, basic principles of accident prevention are identified.

OCCH-302**Occupational Health Screening****4 Credits (45:0:30 hours)**

Students examine current best practices and consolidate their knowledge and skills in Occupational Health Screening. Students perform and interpret results of screening tests including audiometry, spirometry, and vision. Venipuncture skills are addressed. Students are responsible for finding a practicum in consultation with the instructor.

OCCH-303**Field Experience in Occupational Health Nursing****2 Credits (15:0:60 hours)**

Students engage in practical learning experiences to increase their awareness of the variability of the occupational health and safety field. Through actual work site placements and virtual workplace activities, students relate occupational health and safety concepts to practice to gain an understanding of the range of settings and scope of practice for occupational health nurses. *Prerequisites or Co-requisites:* OCCH 300.

OCCH-304**Occupational Health Program Development****3 Credits (45:0:0 hours)**

Students are provided with the foundational knowledge that enables them to develop and manage occupational health services and programs. The process of assessment, planning, implementing and evaluating programs is addressed. Students examine policy and procedure development within an occupational health program. Business skills required by employers such as business plan preparation, strategic planning, and marketing are examined.

OCCH-305**Disability Management****3 Credits (45:0:0 hours)**

The occupational health nurse (OHN) student is provided with the foundational knowledge required to develop and manage a comprehensive and effective disability management program. Students examine the basic principles and concepts required to plan, develop, and evaluate programs that are aimed at controlling the economic and human costs of disabilities in the workplace. The focus of this course is on the role of the OHN and the processes for claims management, case management and return to work management. Roles and responsibilities of the disability management team and the collaborative approach are discussed. Injury prevention, education, worker accommodation, absenteeism control, and employee assistance programs are addressed. After completing the course, students have the basic knowledge required to manage injuries and illnesses in the workplace that result in workers' compensation, short term disability, or long term disability claims.

OCCH-306**Trends and Issues in Occupational Health****3 Credits (45:0:0 hours)**

Students examine current occupational health trends and issues as they relate to the occupational health nurse's role. Professional practice issues such as quality improvement, independent practice and pandemic management are addressed. A number of topics relevant to today's practice, such as substance abuse testing in the workplace, utilization of technology, the impact of worker demographics in the workplace and organizational fitness and wellness are examined. In addition, change management, leadership and ethical decision-making are discussed as they relate to the occupational health nurse's responsibilities in contemporary times.

Prerequisites: OCCH 300.

OCCH-307**Occupational Toxicology****3 Credits (45:0:0 hours)**

Students are introduced to the principles of toxicology as they relate to the working environment. Substances such as pesticides, solvents, metals, gases, and particulates are discussed. The effects of these substances on reproduction and carcinogenesis are addressed. The student is also introduced to the principles of epidemiology.

OCCH-308**Health Surveillance****3 Credits (45:0:0 hours)**

Students examine occupational health surveillance concepts and the professional, legal and ethical responsibilities of the occupational health nurse in the workplace. Topics include program development for surveillance of workers exposed to physical, chemical, biological, ergonomic and psychosocial health hazards related to occupational illness and injury, as well as emerging disorders. The nurse's role in the provision of primary care, emergency preparedness and disaster planning is examined.

Prerequisites: OCCH 301.

OCCH-309**Occupational Health Nursing: Final Project****2 Credits (0:0:75 hours)**

Students assess their learning throughout the Occupational Health Nursing (OHN) program, and translate it to new, more advanced situations and roles for the OHN. Students use connections made between the courses taken and the field of practice to enhance their understanding of the occupational health nurses role as a leader in informing and influencing occupational health and safety. Students consider the local, national or international level in one of the following areas: research, policy development, education, business and strategic leadership, or consulting. Through research students examine how the occupational health nurses contributes or can contribute in an advanced role. Students are responsible for the identification of their specific project under the guidance of faculty.

Prerequisites: OCCH 303, OCCH 304, OCCH 305, OCCH 306, OCCH 307 and OCCH 308.

OOSC-200**School Age Care and Development****3 Credits (45:0:0 hours)**

Students examine the role of the child care professional and the goals and philosophy of school age care programs for children ages 6 to 12. Students learn about the school age child, their developmental characteristics, interests and capabilities. Students apply this knowledge to developing play experiences for the school-age child in a group care setting. Students discover and explore recreational and educational resources in the community. An overview of current legislation, standards and professional qualifications that support quality school age programs is included.

Prerequisites: ECDV 155, ECDV 160, ECDV 165, ECDV 170, ECDV 175, ECDV 210, ECDV 201. Non-program students must provide evidence of knowledge/coursework in prog planning, child devel, human relations, and work with school age children in a group setting.

OOSC-205**Programming and Practices for Building Community in Out-of-School Care****3 Credits (45:0:0 hours)**

Within the socio-cultural context of school age care, students apply the principles of planning for emergent curriculum to their knowledge, respect for, and awareness of the developmental capacities and interests of school-age children. Students plan curriculum and environments that support children's growing independence and skill development in play, recreation and the arts. Students explore the value of building community, leadership, citizenship and agency in positive identity development for school age children. Diversity issues, social inclusion, bullying and peer relationships are also explored.

Prerequisites: OOSC 200, ECDV 201.

ORGA-201**Introduction to Management****3 Credits (45:0:0 hours)**

This course focuses on the nature and structure of work organizations and how people function in these environments. Topics include decision making, planning, organizing, controlling, leadership, organizational design and structure, communication, teams, motivation, conflict, change and strategy. Restricted to Bachelor of Commerce, Asia Pacific Management, and Business Studies Minor students.

Prerequisites: ECON 102.

ORGA-233**Organizational Effectiveness and Change****3 Credits (45:0:0 hours)**

Students explore the role of human resources management professionals in facilitating change and developing human capital. Students identify current theories, concepts and processes related to organizational effectiveness, organizational development and change management. Working with case studies, students analyze particular organizational settings and formulate appropriate change and effectiveness strategies. **Note:** Credit may be obtained in only one of ORGA 233 or ORGA 433.

Prerequisites: HRMT 160 and MGMT 122.

ORGA-310**Advanced Leadership Topics and Issues****3 Credits (45:0:0 hours)**

This course will examine traditional and contemporary leadership theories and models. Contemporary issues and approaches in leadership will be explored and supported through theoretical and practical application of professional skills. Key leadership concepts are applied in a case format in which students will develop and implement a personal leadership plan.

Prerequisites: ORGA 201 and BUSN 201.

ORGA-314**Managing Negotiation****3 Credits (45:0:0 hours)**

Students explore theoretical concepts that support practical training in the key competencies required for negotiating in day-to-day situations. Students demonstrate and apply negotiating skills and concepts in field research situations. Topics include negotiating strategies, opening negotiating tactics, making concessions, closing negotiating tactics, managing conflict, and ethical considerations when negotiating.

Prerequisites: ORGA 201 or HRMT 180 and MGMT 122.

ORGA-316**Contemporary Organizational Behaviour and Theory****3 Credits (45:0:0 hours)**

Students apply contemporary organizational behaviour concepts and organizational theory to study topics in private, public, and non-profit organizations. The topics include organizational governance, changing nature of work, managing diversity, organizational design, managing and developing organizational culture. Students study organizational structures and explore how an individual's behaviour in an organization impacts the organization's ability to achieve its objectives.

Prerequisites: ORGA 201 and BUSN 201.

ORGA-320**Sensemaking in Organizations****3 Credits (45:0:0 hours)**

Sensemaking constitutes a fundamental human process informing decision making and organizing in business. This course is about learning the language of sensemaking, its theoretical perspectives and its application with respect to organizing in a business environment. Students learn contemporary organizational sensemaking approaches, examine the nature of sensemaking as it is used to improve management practice and analyze how individual and group sensemaking influences the social construction of assumptions, identity, problem definition, decision making, and action. Sensemaking is introduced to students as a valuable and learned managerial skill set understood best through guided experiential practice and related directly to several areas of business activity including: managerial practice, leadership, strategy, and organizational behaviour.

ORGA-330**Managerial Skill Development****3 Credits (45:0:0 hours)**

Students explore theoretical concepts that support practical training in the key competencies required for managerial success. Student demonstration and application of managerial skills and concepts in field research situations are important components of this course.

Prerequisites: ORGA 201 or MGMT 121 and MGMT 122.

ORGA-410**Business Consulting****3 Credits (45:0:0 hours)**

Students focus on the consulting process, issue and problem diagnosis, consulting approaches and styles, client-consultant relationships, management of change, and professional codes of conduct and ethics. Consultancy is discussed in the context of both internal and external organizational roles and as a career choice. Students work in a team to integrate consulting concepts with knowledge and skills acquired in other Bachelor of Commerce courses and apply them to practical consulting projects.

Prerequisites: ORGA 316.

ORGA-412**Intrapreneurship, Innovation and Creative Problem Solving****3 Credits (45:0:0 hours)**

Students analyze and discuss theories, principles, concepts and practices of entrepreneurship within organizations – intrapreneurship. Students research and analyze current trends, organizational challenges to innovation, creativity, and opportunities in developing intrapreneurship in organizations. Students also analyze the theories, nature, and dynamics of implementing change in organizational culture and the impact of an organization's adoption of an intrapreneurship strategy.

Prerequisites: ORGA 201 and BUSN 201.

ORGA-414**Introduction to Public Affairs – Government and Regulatory Issues****3 Credits (45:0:0 hours)**

In this course, students focus on government and regulatory processes impacting the non-profit and public sectors. Students study the public policy development process and the role of non-profit organizations in shaping public policy and regulation. The impact of public policy and regulation on organizations is discussed in context of the regulatory and reporting requirements imposed by governments on organizations in the non-profit and charitable sector.

Prerequisites: LENP 300 or BUSN 201.

ORGA-416**Knowledge Management and Organizational Learning****3 Credits (45:0:0 hours)**

Students analyze how organizations manage their knowledge to create a competitive advantage. Concepts, theories, systems and practices related to knowledge management and to organizational learning are discussed and analyzed in the context of the current environment. Students work in teams with a field case study of a particular organization and make recommendations to either design a new system or improve the existing system to align with corporate strategy.

Prerequisites: ORGA 316.

ORGA-422**Contemporary Issues in Management****3 Credits (45:0:0 hours)**

Students analyze and explore current complex social, technological, or legal issues in management; they explore the potential responses firms and other institutions have to issues in management. Students integrate and apply concepts, philosophies, and methods learned throughout the program to understand, analyze and render appropriate strategic and ethical judgments concerning the general management of organizations in today's global context.

Prerequisites: ORGA 316.

ORGA-433**Managing Change****3 Credits (45:0:0 hours)**

Students study the conceptual frameworks of organizational development and change. The dynamics of change, implementation considerations, and understanding and managing resistance to change are analyzed. Students apply theory to case studies and develop tools to lead and navigate change situations.

Prerequisites: ORGA 316.

ORGA-497**Special Topics in Management****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of Organizational Behaviour, HRM, Management and MIS for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level ORGA course and consent of the department chair or designate.

ORGA-498**Independent Studies in Management****3 Credits (0:0:45 hours)**

In consultation with and supervised by a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of management. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods to arrive at warranted conclusions and outcomes that will advance management knowledge or practice. **Note:** This course can be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

PACT-101**Principles of Physical Activity****3 Credits (15:0:30 hours)**

This course is an exploration of the principles and concepts that underlie movement of individuals and groups in a variety of settings. The focus of the course is on the development of a conceptual understanding of movement, therefore, a wide range of activities and their contexts are examined and experienced.

PACT-110**Instruction of Aquatics****3 Credits (0:45:0 hours)**

In this course students will acquire theoretical knowledge and personal skills used in the instruction of the basics of Aquatics. *Prerequisites:* One of Red Cross Level 8, RLSS Level 6; YMCA Star 4, or the ability to swim front crawl and back crawl efficiently.

PACT-111**Instruction of Basketball****3 Credits (0:45:0 hours)**

In this course students will acquire theoretical knowledge and personal skills used in the instruction of the basics of basketball.

PACT-114**Introduction to Ice Hockey****3 Credits (15:30:0 hours)**

This course is designed to provide students with the opportunity to acquire and/or improve upon the fundamental skills requisite to proficiency as an ice hockey player. **Note:** Credit can only be obtained in one of PACT 114 or PHSD 114.

PACT-118**Instruction of Soccer****3 Credits (0:45:0 hours)**

In this course students will acquire theoretical knowledge and personal skills used in the instruction of the basics of soccer.

PACT-131**Instruction of Badminton****3 Credits (45:0:0 hours)**

In this course students will acquire theoretical knowledge and personal skills used in the instruction of the basics of badminton. Students must supply their own racquets and shuttlecocks.

PACT-133**Instruction of Squash****3 Credits (0:45:0 hours)**

In this course students acquire theoretical knowledge and personal skills used in the instruction of the basics of squash.

PACT-137**Instruction of Volleyball****3 Credits (0:45:0 hours)**

In this course students will acquire theoretical knowledge and personal skills used in the instruction of the basics of volleyball.

PACT-145**Golf****1.5 Credits (0:45:0 hours)**

In this course, students acquire theoretical knowledge and personal skill in driving, chipping, pitching and putting. This course requires the payment of additional fees. Students must provide their own equipment. **Note:** Students who have obtained credit for PHSD 145 cannot take PACT 145 for credit.

PACT-155**Instruction of Social Dance****3 Credits (0:45:0 hours)**

This course involves the acquisition of theoretical knowledge and personal skill used in the instruction of the basics of social dance. Emphasis is placed on the acquisition of the basic movement and style of each dance, step variations and sequences, and how to teach them.

PACT-156**Instruction of Yoga****3 Credits (0:45:0 hours)**

In this course students acquire theoretical knowledge and personal skills used in the instruction of the basics of yoga. Students will be introduced to several different yoga forms with an emphasis on Hatha and Ashtanga (power) yoga.

PACT-180**Instruction of Canoe/Kayaking****3 Credits (0:45:0 hours)**

In this course students will acquire theoretical knowledge and personal skill used in the instruction of strokes, maneuvers, and rescue. Equipment is available from the Sport and Wellness Centre. This course requires some weekend commitments. *Prerequisites:* Red Cross Aquaquest Level 8 or RLSS Lifesaving II or YMCA Level 3 or the ability to swim front crawl and back crawl efficiently.

PACT-181**Cross Country Skiing****1.5 Credits (0:45:0 hours)**

In this course, students acquire theoretical knowledge and personal skill in the basic Nordic ski skills including classic, skating, and hill manoeuvres. The course will include weekend touring and loppett racing opportunities. Equipment is available but participants are encouraged to provide their own. **Note:** Credit can only be obtained in only one of PACT 181 or PHSD 181.

PACT-195**Introduction to Scuba****1.5 Credits (0:45:0 hours)**

This course provides students with the opportunity to acquire the theoretical knowledge and fundamental skills required in Scuba. **Note:** Credit can only be obtained in one of PACT 195 or PHSD 195. Students must be able to swim 200 meters and tread water for 10 minutes.

PACT-196**Instruction of Triathlon****3 Credits (0:45:0 hours)**

This course involves the acquisition of theoretical knowledge and personal skill used in the instruction of the basics of triathlon. This includes an introduction to swimming, cycling and running.

PACT-199**Strength Training Instruction****3 Credits (0:45:0 hours)**

In this course students will acquire theoretical knowledge and personal skills used in the instruction of the theory and practical basis of strength training. Emphasis is placed on the student's ability to perform and teach common lifting techniques along with program design using free weight and resistance training apparatus.

PBNS-401**Foundations of Perioperative Nursing Practice****2 Credits (30:0:0 hours)**

Theory and practice governing perioperative nursing as set out by the Canadian Nurses Association (CNA) and the Operating Room Nurses Association of Canada (ORNAC) provide the foundation for the examination of the fundamental concepts of perioperative nursing in this course. The various roles of the perioperative Registered Nurse and the surgical team are explored. The patient as a unique individual is examined in relation to the perioperative experience.

PBNS-402**Concepts of Anesthesia Within Perioperative Nursing****2 Credits (30:0:0 hours)**

Principles of safe practice when assisting with anaesthesia and associated pharmacology are examined. Physiologic maintenance and monitoring are explored as well as management of perioperative complications.

PBNS-403**Perioperative Nursing in the Preoperative, Intraoperative, and Postoperative Environment****4 Credits (60:0:0 hours)**

Care of the patient in the preoperative, intraoperative, and postoperative phases of surgery are examined in detail. Topics include: preparing a safe surgical environment; surgical instrumentation and equipment; surgical asepsis and sterile techniques; preoperative, intraoperative, and postoperative patient care; the roles of the scrub and circulating nurse; and surgical site management. *Prerequisites:* PBNS 402. May also be taken as a co-requisite.

PBNS-404**Fundamentals of Perioperative Techniques****2 Credits (0:60:0 hours)**

In a laboratory setting, students integrate theory and concepts of perioperative nursing to execute the principles and techniques essential in the scrub and circulating nursing roles. Students develop the confidence and competence in knowledge and skills required to function in the perioperative preceptorship. *Prerequisites:* PBNS 403.

PBNS-405**Perioperative Clinical Preceptorship****8 Credits (12:0:420 hours)**

Under the supervision of a Registered Nurse preceptor, the student provides direct patient care in the perioperative setting. Students are exposed to a variety of surgical experiences and scrub and circulate on surgical procedures within general surgery, gynaecology and orthopaedics. Students gain experience and confidence to function independently providing safe and effective patient care. Techniques for effective nursing leadership within the operating theatre are integrated. The importance of evidence-based practice and use of research in the perioperative setting are emphasized.

Prerequisites: PBNS 404.**PBNS-465****Pathophysiology of Cardiac Disorders****3 Credits (45:0:0 hours)**

Students acquire specific knowledge related to the anatomy, physiology, and pathophysiology of cardiac disorders. Health promotion, disease prevention, epidemiology, etiology, risk factors, and sequelae are examined. Atherosclerosis, acute coronary syndrome, angina, heart failure, metabolic syndrome, valve dysfunction, cardiomyopathies, vascular disease, and congenital abnormalities are examined as they apply to individuals, families, communities, and populations.

PBNS-466**Focused Assessment of Cardiac Function****3 Credits (45:0:0 hours)**

Students develop the skills necessary to assess the patient with cardiac disease. History and physical examination, along with laboratory assessment and diagnostics are examined in depth. Students apply theory to understand physical assessment findings as related to the pathophysiology. Introductory rhythm analysis and 12-lead electrocardiography along with indications and appropriate nursing interventions for specific diagnostic procedures are examined. Specific diagnostic procedures such as angiography, stress test, Holter monitoring, MUGA scans, echocardiography (transthoracic and transesophageal), and electrophysiology studies are distinguished.

PBNS-467**Management of Cardiac Disorders****3 Credits (45:0:0 hours)**

The focus of the course is the patient journey from acute episodes to chronic conditions including rehabilitation and palliation. Students analyze medical, nursing and pharmacological management of the patient with cardiac disease. Principles of pharmacology related to common cardiac medications are applied through case studies. Communication and interprofessional collaboration that promote effective patient teaching and thus optimize care of the individual, families, and groups are emphasized. Case studies are utilized to discuss legal and ethical issues related to cardiac care.

Prerequisites: PBNS 465 and PBNS 466.**PBNS-468****Care of the Cardiac Surgical Patient****4 Credits (60:0:0 hours)**

Students investigate cardiac surgical techniques such as coronary artery bypass grafting, valvular surgery, transplantation, and correction of congenital defects. Pre-operative assessment, intra-operative techniques, post-operative care and rehabilitation are examined. Patient teaching and legal/ethical aspects of cardiac care are applied through case scenarios. The student must be a registered nurse to participate in this course

Prerequisites: PBNS 465 and PBNS 466.**PBNS-469****Advanced Management of Cardiac Disorders****4 Credits (60:0:0 hours)**

Students build upon the foundational knowledge of cardiac sciences to explore advanced nursing concepts related to rhythm analysis, 12-lead electrocardiography, and pacemaker techniques. Sensitivity to cultural diversity, religious beliefs and spirituality are discussed and integrated into the care of the cardiac population. Current trends in research are discussed. The student must be a registered nurse to participate in this course.

Prerequisites: PBNS 467.**PEDS-100****Structural Anatomy****3 Credits (45:26:0 hours)**

Students are introduced to the study of human anatomy. Students learn structural and functional components of selected systems of the human body. Restriction: Physical Education students.

PEDS-101**Introduction to Human Physiology****3 Credits (45:4:0 hours)**

This course provides an introduction to human physiology from the cellular to systemic level with special emphasis on systems that adapt to exercise stress. *Prerequisites:* Biology 30.

PEDS-103**Introduction to Integrative Human Physiology****3 Credits (45:4:0 hours)**

This course focuses on the regulation, control and integration of cellular functions in the human body with special emphasis on systems that respond to exercise stress. **Note:** For BPE students only.

Prerequisites: Minimum grade of C- in PEDS 101.**PEDS-200****Physiology of Exercise****3 Credits (45:22:0 hours)**

An introduction to physiological adaptations to stress of exercise and training.

Prerequisites: Minimum grade of C- in PEDS 101.**PEDS-201****Applied Ethics in Physical Education and Sport****3 Credits (30:0:15 hours)**

This course provides students with a philosophical examination of ethical questions in the professional practice of physical education and sports studies.

Prerequisites: Minimum grade of C- in PERL 204.**PEDS-203****Skill Acquisition and Performance****3 Credits (45:0:0 hours)**

The course presents a psychological approach to understanding human motor behaviour. The course examines the processes involved in learning motor skills and controlling movement and the factors that influence acquisition and performance. Restricted to Physical Education Students.

PEDS-205**Introduction to Outdoor Education****3 Credits (15:45:0 hours)**

This course provides a conceptual and experiential introduction to outdoor education, environmental education, wilderness travel and outdoor leadership with particular emphasis on the Alberta and Canadian context.

PEDS-206**Qualitative Biomechanics****3 Credits (45:12:0 hours)**

This course focuses on the methods to perform qualitative biomechanical analyses of human movement. These analyses involve the application of appropriate mechanical principles and the relationships between these principles. **Note:** Restricted to Physical Education students.

Prerequisites: Minimum grade of C- in PACT 101, PEDS 294 or PEDS 100.

PEDS-240**Introduction to Sports Injuries****3 Credits (45:22.5:0 hours)**

Analysis of practical and theoretical concepts of sports injury. Includes an overview of sports medicine, care and prevention of injuries, and safety in athletics and physical education. Restriction: Physical Education students.

Prerequisites: Minimum grade of C- in PEDS 100.

PEDS-245**Introduction to Coaching****3 Credits (45:0:0 hours)**

This course examines the principles of coaching as they relate to the development of the athlete, the role of the coach, and the organization of sport in contemporary society. This course presents basic coaching theory that is applicable to a variety of sport settings with the focus on the practice and the season. Upon successful completion of the course, students will complete their Introduction to Competition and Part A & B Multi Sport Theory certification with the National Coaching Certification Program (NCCP). Additional fees for NCCP are required.

PEDS-246**Coaching Practicum I****3 Credits (0:0:100 hours)**

The purpose of this course is to provide the student with a practical coaching experience under the guidance of a head coach. It is intended to introduce the student to the demands of coaching. Students are required to coach for a complete season as an Assistant Coach in a program approved by the student's coaching mentor. **Note:** At least 100 hours of outside classroom time is required.

Prerequisites: Minimum grade of C- in PEDS 245.

PEDS-293**Introduction to the Movement Activities of Children****3 Credits (0:0:45 hours)**

This course is a study of developmentally appropriate movement activities for children. Students participate and work with children in a variety of physical activities in recreational, educational and sport environments.

PEDS-294**A Conceptual Approach to Physical Activity****3 Credits (30:0:15 hours)**

This course is an exploration of the principles and concepts that underlie movement of individuals and groups in a variety of settings. The focus of the course is on the development of a conceptual understanding of movement; therefore, a wide range of activities and their contexts are examined and experienced. Restrictions: BPE and BED (Physical Education Majors/Minors) only.

PEDS-307**Growth and Development****3 Credits (30:15:0 hours)**

This course focuses on the study of concepts and principles appropriate to learning, to physical growth and development, and to skill acquisition in a variety of sport activities. Attention is given to information that recognizes the sequential changes in physical growth and motor development with an emphasis on individual differences.

PEDS-391**Scientific Basis of Human Movement****3 Credits (45:0:0 hours)**

This is a lecture course with an emphasis on introductory knowledge and practical implications of the structural, functional characteristics and capabilities of the human body with respect to human movement.

Prerequisites: Biology 30.

PERL-104**Introduction to Sociocultural Aspects of Sport and Leisure****3 Credits (45:0:0 hours)**

The study of play, physical education, recreation, sport and leisure as institutionalized ways in which society organizes and teaches attitudes and skills. Provides an introduction to the importance of sociocultural inquiry and the notion of being critical as an empowering process. Restricted to Physical Education students.

PERL-105**Introduction to the Administration of Sport and Physical Education Programs****3 Credits (45:13:0 hours)**

This course provides students with the basic skills required to successfully administer a sport and/or recreation program. Restricted to Physical Education students. **Note:** Credit can only be obtained in one of PERL 105 or PEDS 105.

PERL-204**Leisure and Sport in Canadian Society: Historical Perspective****3 Credits (45:0:0 hours)**

An examination of the significant changes which have occurred in leisure and sport, specifically over the last century and with particular reference to Canadian society. Restricted to Physical Education students.

Prerequisites: Minimum grade of C- in PERL 104 or consent of the department.

PERL-207**Physical Activity and Leisure for Special Populations****3 Credits (45:18:10 hours)**

Students are introduced to the theory and practice of physical education and recreation for people with disabling conditions or special needs. Students study selected disabilities and the implications of these disabilities for participation in sport, physical activity and leisure. Students are required to commit a minimum of ten hours of service in a local program for persons with disabilities.

Prerequisites: Minimum grade of C- in PEDS 100.

PERL-300**Cross-Cultural Wellness****3 Credits (15:40:0 hours)**

This course examines concepts of wellness from a variety of cultural perspectives and includes a cross cultural experience in a developing country. An analysis of personal wellness priorities will be followed by examination of the concepts and priorities of wellness found locally in diverse cultures. While abroad the students will be working on a service learning project, observing wellness priorities and interacting with the local community.

Prerequisites: Minimum grade of C- in HEED 110 or PERL 104 or consent of the department.

PESS-195**Spectrum of Dance in Society****3 Credits (22.5:48:0 hours)**

This course explores the theory and practice of dance as a human physical activity. Focus is on the aesthetic, expressive, and rhythmical dimensions of movement in a culture's artistic and social life. The course includes movement content, techniques, improvisation, composition and performance in a variety of dance forms including modern/creative, social, jazz and folk dance. Restricted to Physical Education students.

PGCT-331**Setting Up a Golf Operation and CPGA By-Laws****2 Credits (30:0:0 hours)**

This course focuses on developing a business plan, the first step in establishing a successful golf operation. Management considerations such as budgeting and accounting, legal concerns, banking, overhead, establishing a power car fleet and contractual arrangements are addressed. This course also reviews the rules, regulations and by-laws of the Canadian Professional Golfers' Association (CPGA).

PGCT-341**Golf Course Design****3 Credits (45:0:0 hours)**

This course examines principles of golf course design, architecture and construction. Various golf courses are featured to illustrate these principles. Special requirements for courses in northern climates are also covered.

PGCT-351**Golf Equipment Repair****1 Credits (15:0:0 hours)**

This course provides practical experience in the most common golf club repair techniques. Students conduct actual repairs under the supervision of the instructor.

PGCT-352**Club Fitting****1 Credits (15:0:0 hours)**

This course explores the theory of golf club fitting and how the components of a golf club relate to one another, the flight of the golf ball and to the physical characteristics of the person swinging it. Also included is practical experience conducting golf club fitting under the supervision of the instructor.

PGCT-353**First Aid****1 Credits (15:0:0 hours)**

This course provides students with the basic skills and knowledge to deal with injuries and emergency situations and to be able to develop an emergency action plan for their facility. Upon completion of the course, students are certified in Basic First Aid, CPR and use of an Automated External Defibrillator (AED).

PGCT-362**Sports Psychology****3 Credits (45:0:0 hours)**

This course explores the psychological dimensions that influence high performance sport. Students consider theoretical and practical problems facing high performance athletes in high stress situations and how to coach others to overcome performance problems. Contemporary approaches to counselling and advising professional golfers are examined, including how to achieve performance improvement goals. Students learn techniques to prepare golfers for recreational and competitive play.

PGCT-363**Instructional Skills Seminar****2 Credits (0:0:30 hours)**

Students learn and practice a methodology to help them plan, develop and deliver effective presentations to a variety of audiences. Students present to the class and give and receive feedback on their work.

PGCT-371**Professional Golf Practicum****2 Credits (0:0:800 hours)**

Practicum is an integral part of the program that balances on-the-job training and experience with completed coursework. Reporting to a senior manager, this practicum involves working full-time as a paid staff member in a golf operation.

PGMT-111**Golf As a Profession****1 Credits (15:0:0 hours)**

This course provides an opportunity for people who wish to pursue golf industry-related careers as a profession to examine their personal suitability as well as career development strategies. Various aspects of the golf industry, including the history of golf and an introduction to the Canadian Professional Golfers' Association (CPGA), are also examined in this course.

PGMT-115**Introduction to Golf Management****3 Credits (45:0:0 hours)**

This course provides an introduction to the game of golf and career opportunities in the golf industry. Various aspects of the golf industry, including the PGA of Canada and the Royal Canadian Golf Association, the history and development of the game of golf, the business of golf and the significant people and events that have shaped the game are examined. Key elements of resume and employment interview preparation are covered. In addition, the course includes a comprehensive examination of the rules of golf as presented by the Royal Canadian Golf Association Rule Book. Handicapping and the course rating system are covered.

PGMT-120**Backshop and Practice Facility Operations****3 Credits (37:8:0 hours)**

The Backshop operations of a golf facility are covered in this course, including management of the backshop (staffing, training, supervising, and budgeting), equipment storage, maintenance, and repair and cleaning. This course also provides a comprehensive examination of how to manage a golf car fleet. A comprehensive examination of practice facility operations, as part of a golf facility and as a standalone business are covered. An overview of golf equipment, design, performance, repair and fitting is also included in the course.

Prerequisites: PGMT 115.

PGMT-121**Rules of Golf****2 Credits (30:0:0 hours)**

This course involves a comprehensive examination of the rules of golf as presented by the Royal Canadian Golf Association Rule Book. Use of the RCGA decisions book, as well as the handicapping and course rating system, are also covered.

PGMT-125**Facility Management****3 Credits (45:0:0 hours)**

This course provides students with a comprehensive overview of the operation and management of leisure facilities. Some of these facilities feature golf as the single most important activity and some are multi-use facilities. Because leisure facilities are often board-governed, this course explores various aspects of the structure, roles and administration processes that characterise board-governed, non-profit organizations with a focus on working effectively, from a senior management perspective, with boards and committees.

PGMT-151**Backshop and Practice Facility Operations****1 Credits (15:0:0 hours)**

Backshop operations are covered in this course, including management of the backshop (staffing, training, supervising and budgeting), equipment storage, maintenance, repair and cleaning. Loading and unloading procedures, safe operation and cleaning of golf cars are reviewed. A comprehensive examination of practice facility operations, as part of a golf facility and as a standalone business, is covered. Topics include management considerations, design features and equipment.

PGMT-171**Professional Golf Management Practicum****3 Credits (0:0:640 hours)**

This practicum is an integral part of the program that balances on the job training and experience with course work. Reporting to a senior manager, students work full time as a paid staff member in the golf industry.

PGMT-211**History and Current Practice of Golf****2 Credits (0:0:30 hours)**

This course is designed to develop the students' knowledge of golf as well as their skills gathering, organizing and presenting information. Students learn the history and development of the game of golf, the business of golf and the significant players and instructors who have shaped the game.

PGMT-215**Golf Operations****3 Credits (45:0:0 hours)**

This course examines a number of key aspects of managing a golf operation including the effective design and management of golf tournaments, programs and leagues, the role of various booking systems as a means of managing the inventory of tee times, and the role of the starter and course marshal. Also included in the course is an overview of the various aspects of golf course maintenance.

Prerequisites or Co-requisites: PGMT 115.

PGMT-225**Food and Beverage Operations****3 Credits (45:0:0 hours)**

This course provides an overview of food and beverage operations in golf facilities and examines the management requirements for their successful operation. Students examine the roles of the manager of a food and beverage operation including product knowledge, risk management, control systems, menu development, service levels, product quality, policies and procedures, labour and supply costs, food service equipment, safe food handling practices and alcoholic beverage service, food and beverage purchasing, and marketing of food and beverage services.

Prerequisites: PGMT 125.

PGMT-230**Dynamics of the Golf Swing****3 Credits (45:0:0 hours)**

Students learn both theoretical and practical knowledge relating to the golf swing. The course focuses on the anatomical and physiological concepts associated with the golf swing, biomechanical principles necessary to move the golf ball towards its target and physical conditioning requirements for golfers.

PGMT-235**Player Development****3 Credits (45:0:0 hours)**

Students participate in and observe golf lessons. Students develop skills to improve their golf swing technique, short game, pre-shot routine, sports psychological skills, course management strategy, and preparation for competitive events.

PGMT-251**Booking Systems, Programs and Leagues****1 Credits (15:0:0 hours)**

This course examines the role and implementation of various booking systems as a means of managing the inventory of tee times within a golf operation. The role of the starter and the course marshal and how to establish and implement special programs, leagues and events are also covered.

PGMT-252**Tournament Organization****1 Credits (15:0:0 hours)**

In this course, students examine the effective design and management of golf tournaments. The skill set acquired in this course is transferable to the design and management of major events in other sports and the hospitality industry.

PGMT-253**Golf Equipment and Golf Car Fleet Management****2 Credits (30:0:0 hours)**

This course provides an overview of golf equipment, both hard and soft goods, with an emphasis on how to purchase inventory for the golf shop. Enhancing customer satisfaction and achieving profitability are addressed. This course also provides a comprehensive examination of how to manage a golf car fleet. Topics include building an inventory, golf car maintenance and repair, as well as management considerations for achieving cost-effectiveness and customer service.

PGMT-271**Professional Golf Management Practicum II****2 Credits (0:0:800 hours)**

Practicum is an integral part of the program that balances on-the-job training and experience with completed coursework. Reporting to a senior manager, this practicum involves working full-time as a paid staff member in a golf operation.

Prerequisites: PGMT 171.

PHIL-101**Values and Society****3 Credits (45:0:0 hours)**

This course provides an introduction to philosophy through a study of issues in ethics and social-political philosophy. Topics may include relativism, justice, rights, obligation, utilitarianism, deontology and social contract theory. Contemporary issues in ethics and politics may also be discussed.

PHIL-102**Knowledge and Reality****3 Credits (45:0:0 hours)**

This course provides an introduction to philosophy through a study of issues in metaphysics and epistemology. Topics may include appearance and reality, the nature of knowledge, minds and bodies, personal identity, death and immortality, free will, the nature of God, perception, causation and, space and time.

PHIL-103**Asian Philosophies****3 Credits (45:0:0 hours)**

This course provides an introduction to and survey of Eastern and Asian Philosophies. The course investigates philosophical traditions, including important schools and figures, from the histories of India, China and Japan. This includes a consideration of the Hindu or Brahmanical philosophies of the Vedas and Upanishads, Jainism, Buddhism (including Indian, Chinese and Japanese developments), Confucianism, and Taoism. Topics include the nature of reality, the nature of suffering and desire, the nature of a good life and good government, enlightenment, moral virtues, sageliness, view of Nature, and Eastern conceptions of the self.

PHIL-125**Analytical Reasoning****3 Credits (45:0:0 hours)**

In this course, students use elementary methods and principles for analyzing reasoning as it occurs in everyday contexts. Topics may include informal fallacies, introduction to scientific method, elementary statistical reasoning, elementary sentential logic, as well as the study of argument in contemporary debates about issues of social concern.

PHIL-200**Metaphysics****3 Credits (45:0:0 hours)**

Metaphysics is the area of philosophy that raises and responds to fundamental questions concerning the nature and structure of reality. In this course, students develop an understanding of metaphysical questions and their significance, as well as critically examine the ways philosophers address these questions and the metaphysical issues associated with them. Topics of study may include appearance and reality, the mind-body problem, metaphysical idealism and realism, freedom and determinism, personal identity, time and space, and universals and particulars.

PHIL-201**Buddhist Philosophy****3 Credits (45:0:0 hours)**

This course carries out a sustained investigation of Buddhist philosophy. This investigation considers the historical development of Buddhist philosophical thought, beginning with its origin, development, and expansion in India, through its movement into China and then into Japan. The course considers, with the aim of coming to a philosophical understanding, issues such as Buddhist conceptions of suffering, enlightenment, reality, rationality, self, mind, consciousness, meditation and the ethics of compassion. Comparisons with key philosophers and developments in the history of Western philosophy are also discussed. Particular attention is given to philosophies in the Mahayana Buddhist tradition.

PHIL-202**Philosophies of China and Japan****3 Credits (45:0:0 hours)**

Students study the philosophies of China and Japan, focusing on Confucianism, Taoism, and Chinese and Japanese Buddhism. This involves, primarily, a consideration of historical movements, figures and schools, although some contemporary figures may also be included. The discussion of Confucianism centers on Confucian Social and Moral Philosophy and issues such as the nature of a good life and good government, sageliness, and Confucian moral virtues. The discussion of Taoism centers on Taoist Metaphysics and issues such as the nature and meaning of the Tao, the principle of wu-wei or no action, and the Taoist understanding of a life lived in accordance with Nature. The discussion of Chinese and Japanese Buddhism focuses on Ch'an or Zen Buddhism (these are, respectively, Chinese and Japanese analogues), but Hua Yen or Kegon Buddhism, and Tien Tai or Nichiren Buddhism may be considered. Issues here center on the Buddhist Philosophy of Mind, and include the nature of enlightenment, self, and rationality.

PHIL-205**Philosophy of Mind****3 Credits (45:0:0 hours)**

This course examines basic questions concerning the nature of mind, theories that try to explain the relation of mind and brain, and the issues that these theories raise. The topics of discussion may include Cartesian Dualism, materialism, behaviourism, identity theory, functionalism, qualia, intentionality, artificial intelligence, self and consciousness.

PHIL-210**Symbolic Logic****3 Credits (45:0:0 hours)**

This course is an introduction to modern symbolic logic, including the basic concepts of justification, argument, deduction, validity and soundness; translation of ordinary language into symbolic form; using sentential and predicate designators, carrying out truth functional analyses for validity and invalidity, testing sets for consistency, using rules of inference and equivalence to prove validity of arguments, and using methods of conditional and indirect proof in sentential and quantified forms. **Note:** Credit can only be obtained in one of PHIL 210 or PHIL 120.

PHIL-215**Epistemology****3 Credits (45:0:0 hours)**

Students study central topics in the theory of knowledge such as truth and rationality, skepticism and the limits of knowledge, self-knowledge and personal identity, relativism and the objectivity of knowledge, and the role of perception, memory and reason as sources of knowledge.

PHIL-220**Symbolic Logic II****3 Credits (45:0:0 hours)**

This course is an intensive study of predicate logic with identity. Topics include translation of ordinary language into symbolic form, semantics, tree tests for consistency and validity, derivations in natural deduction systems, mathematical induction, and soundness and completeness. Topics may also include theories of definite descriptions, elementary modal logic, and formal axiomatic systems.

Prerequisites: Minimum grade of C- in PHIL 210 or equivalent.

PHIL-230**Ancient Western Philosophy****3 Credits (45:0:0 hours)**

This course provides a survey of ancient philosophy from the Presocratics to the Neoplatonists. Particular emphasis is placed on the works of Plato and Aristotle.

PHIL-240**Descartes to Kant****3 Credits (45:0:0 hours)**

This course provides an examination of the history of modern philosophy through a close reading of some of the major rationalist, empiricist, and transcendental idealist contributors of the period such as Descartes, Leibniz, Locke, Berkeley, Hume and Kant.

PHIL-247**Continental Philosophy: Heidegger to Foucault****3 Credits (45:0:0 hours)**

This course provides an introduction to twentieth century continental European philosophy through a close reading of some of the century's major philosophical contributors such as Husserl, Heidegger, Levinas, Derrida, Foucault and Badiou. Specific topics may include: phenomenology, hermeneutics, deconstruction, post-structuralism, and materialist dialectics.

PHIL-250**Ethics****3 Credits (45:0:0 hours)**

This course involves an examination of fundamental questions and theoretical answers in the philosophical discipline of ethics. Through a detailed study of important and influential texts in the philosophy of ethics, students develop the ability to understand and critically assess various philosophical systems of thought concerning moral judgements and ethical obligations.

PHIL-265**Philosophy of Science****3 Credits (45:0:0 hours)**

This course introduces central issues in contemporary philosophy of science. Topics may include theory evaluation, paradigm shifts and theory change, laws of nature, causation and explanation, the rationality of science and its social and historical setting.

PHIL-270**Social and Political Philosophy****3 Credits (45:0:0 hours)**

This course provides an introduction to social and political philosophy. The course poses the following questions: what is the nature of politics; what is the state; what is civil society; what (if any) are citizens' political obligations and rights? Readings are drawn from canonic philosophers such as Plato, Aristotle, Aquinas, Machiavelli, Hobbes, Spinoza, Rousseau, Hegel and Marx.

PHIL-280**Aesthetics****3 Credits (45:0:0 hours)**

Aesthetics is the branch of philosophy that studies art, beauty and taste. This course introduces aesthetics through the study of theories of art, aesthetic experience, aesthetic judgement and the role of art in society. Students read classical and contemporary writings in aesthetics and apply them to concrete examples of various media, including visual art, music and literature.

PHIL-291**Existentialism****3 Credits (45:0:0 hours)**

This course is an introduction to existential philosophy. Through close reading of texts, students study some of the main themes of existential philosophy, such as anxiety, authenticity, bad faith, absurdity, the meaning of human life, and the self as finite and situated self-making. Particular attention is paid to the existential conception of philosophy as a truthful explication of concrete experience rather than the theoretical pursuit of abstract truth. Readings are drawn from the works of major figures in 19th and 20th century existential philosophy, such as Kierkegaard, Nietzsche, Sartre, Camus and Marcel.

PHIL-301**Comparative Philosophy****3 Credits (45:0:0 hours)**

In this topic based course, students study one or more non-Western, particularly Asian, philosophical tradition in comparison with approaches taken in the Western philosophical tradition. Issues for comparison between non-Western and Western philosophies may include methods and aims; the relation between religion and philosophy; views on the nature of reality, truth, the self, morality, justice, suffering, desire, and/or reason.

PHIL-305**Philosophy of Psychology****3 Credits (45:0:0 hours)**

This course examines the philosophical foundations of psychology, with particular attention to philosophical issues concerning the nature of mind, self, and psychological explanation. Topics may include Subjectivity, Personal Identity, Rationality and Delusion, Private Language, Consciousness, Qualia, Intentionality, Weakness of Will, Freedom of Will, and Artificial intelligence.

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses.

PHIL-325**Risk, Choice and Rationality****3 Credits (45:0:0 hours)**

This course is a study of the formal theory of rationality, including probability, induction, and elementary decision theory. Rational theories regarding an agent's choice, both individually and in a group, under ignorance or under risk, and when acting competitively or cooperatively, are examined in detail.

PHIL-330**Plato****3 Credits (45:0:0 hours)**

With a view to both theoretical and moral issues, this course engages in a focused study of Plato and his philosophy. Students will engage in close readings of some of Plato's writings and will evaluate secondary literature on Plato. Some consideration may also be given to Academic Platonism and neo-Platonism.

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses

PHIL-331**Philosophy of Love****3 Credits (45:0:0 hours)**

This course engages in a philosophical investigation of love. Through a study of classic works of philosophy, students examine the experience of love, the meaning of love, the value of love, and philosophy's relationship to love. Special attention will be paid to Plato's theory of love as it is expressed in the Symposium.

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses.

PHIL-341**Continental Rationalism****3 Credits (45:0:0 hours)**

This course examines the philosophies of such early modern philosophers as Descartes, Malebranche, Spinoza, and Leibniz. Through a close study of the rigorously systematic metaphysics, epistemology, and natural philosophy of these thinkers, this course traces the significant and renowned movement in the history of philosophy known as "Rationalism".

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses.

PHIL-342**British Empiricism****3 Credits (45:0:0 hours)**

This course examines the philosophies of such early modern philosophers as Locke, Berkeley, and Hume. For their emphasis on sense experience and sensory perception in their respective philosophical systems of thought, these British philosophers are known as members of the prominent and important movement in the history of philosophy referred to as "Empiricism".

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses.

PHIL-350**Business Ethics****3 Credits (45:0:0 hours)**

Through a study of philosophical writings, this course examines ethical issues in business. Specific topics may include social responsibility, worker's rights and responsibilities, marketing ethics, the environment, diversity, discrimination and international business. Significant emphasis is placed on applying philosophical understanding to concrete cases.

PHIL-355**Philosophy of the Environment****3 Credits (45:0:0 hours)**

This course introduces central issues in the philosophy of the environment. Topics include the meaning of Nature, foundational ethical theories as applied to the environment, animal rights, anthropocentrism, biocentrism, ecocentrism, conservationism, sustainability, deep ecology and social ecology, and the aesthetics of natural environments.

PHIL-357**Philosophy of Religion****3 Credits (45:0:0 hours)**

Students examine the nature of religious belief, religious experience, and religious life from a philosophical perspective. Specific issues may also include the religious use of language, the existence and nature of God, the self in relation to the divine, the problem of evil, faith and reason, scientific views of religion, and mystical experience.

PHIL-360**Death and Dying****3 Credits (45:0:0 hours)**

This course offers a philosophical examination of the nature and significance of death. This includes detailed analysis and critical discussion of such topics as: what death is, emotional attitudes toward death, the badness of death, the value of life, immortality, personal identity, and suicide.

PHIL-365**Philosophy of Space and Time****3 Credits (45:0:0 hours)**

This course examines the philosophical issues, historical and contemporary, involved in specifying the nature of space and time and how we can know such nature. Topics may include the concept of space in antiquity, the historical debates on the nature of space in the Early Modern period, the so-called Newtonian, Einsteinian and quantum mechanical revolutions, the shape of space-time, and the direction, and alleged paradoxes, of time.

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses.

PHIL-370**Liberalism and Its Critics****3 Credits (45:0:0 hours)**

Through a study of classic and contemporary texts in political philosophy, this course examines philosophical defenses and criticisms of liberalism. Specific emphasis is placed on political liberalism and its conservative, libertarian or communitarian critics. Course readings may include works by Locke, Kant, Mill and Rawls. In addition to primary texts, students read scholarly studies of classic works.

Prerequisites: Minimum grade of C- in 3 credits in 200-level philosophy courses.

PHIL-371**Philosophy of Power****3 Credits (45:0:0 hours)**

Through a study of classic and contemporary texts in political philosophy, this course examines the nature of political power. Specific emphasis is placed on sovereignty, ideology and relational power. Course readings may include works by Plato, Bodin, Marx, Althusser and Foucault. In addition to primary texts, students read scholarly studies of classic works.

Prerequisites: Minimum grade of C- in 3 credits in 200-level philosophy courses.

PHIL-381**Philosophy as Literature****3 Credits (45:0:0 hours)**

This course studies the contact between the literary and philosophical in important philosophical works. Students develop strategies for approaching works of philosophy as pieces of literature and apply those strategies to classic texts of philosophy. The course serves as a practical introduction to the hermeneutical approach to philosophy and philosophical scholarship. Focusing on literary subtle works of philosophy, like those of Plato, Rousseau, Kierkegaard and Nietzsche, the course asks how literary features, which might otherwise appear to be extraneous to philosophical content, contribute to augment, complicate or obscure the philosophical meaning, argument and purpose of the texts. In asking such questions, students consider elements such as the use of irony, metaphor, drama and myth in philosophy. In addition to primary texts, students read scholarly studies of classic works and produce their own hermeneutical studies of the same.

Prerequisites: Minimum grade of C- in 3 credits of 200-level philosophy courses.

PHIL-382**Philosophy of Law****3 Credits (45:0:0 hours)**

Through a study of classic and contemporary philosophical writings, this course examines the nature of law. Specific topics may include theories of law, legality and morality, obligation and liberty, rights, legal reasoning and international law. Some emphasis is placed on applying philosophical understanding to concrete cases. In addition to primary texts, students read scholarly studies and produce a major scholarly paper.

Prerequisites: Minimum grade of C- in 3 credits in 200-level philosophy courses.

PHIL-386**Philosophy and Health Care****3 Credits (45:0:0 hours)**

This course is an introduction to central issues in bioethics with a specific emphasis on practice of health care. Though students may briefly examine classical moral theories and principles, the bulk of the course examines contemporary discussions and issues in bioethics. The emphasis of the course is on ethical reasoning and moral deliberation involving issues in health care. Topics may include patient autonomy and confidentiality, advanced directives, allocation of medical resources, health care advocacy, integrity, and issues pertaining to disability and end-of-life care. Students may also be introduced to major ethical theories and moral principles. Readings may include case studies, legal cases, scholarly articles and classical sources.

PHIL-401**Senior Seminar****3 Credits (0:0:45 hours)**

In this seminar course, students study the nature, methods, and aims of philosophy, make seminar presentations, and write a major research essay. This course is open only to Philosophy majors. **Note:** Students are advised to enrol in this course in the final winter term of their studies.

Prerequisites: Successful completion of 30 credits of senior philosophy courses.

PHIL-402**Topics in the History of Philosophy****3 Credits (0:0:45 hours)**

This seminar course deals with a major figure, issue, or specific period in the history of philosophy. There is a major essay requirement and, in addition to regular seminar participation, students make presentations. The topic in any given year is selected by instructor.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level philosophy courses.

PHIL-403**Topics in Moral Philosophy****3 Credits (0:0:45 hours)**

In this seminar course, students study a topic in moral philosophy broadly construed. The specific topic of each section focuses on a significant philosopher, theme or problem in ethical theory, applied ethics, meta-ethics, political philosophy or social philosophy. There is a major essay requirement and, in addition to regular seminar participation, students make presentations. The topic in any given year is selected by instructor.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level philosophy courses.

PHIL-404**Topics in Asian Philosophy****3 Credits (0:0:45 hours)**

Students study a topic in depth within Asian Philosophy. The specific topic focuses on a significant philosopher or philosophers, text, school, theme or issue within one or more of the traditions of Asian Philosophy, including Buddhism, Jainism, Hinduism, Confucianism, and Taoism. There is a major essay requirement and, in addition to regular seminar participation, students make presentations. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level philosophy courses.

PHIL-405**Topics in Contemporary Philosophy****3 Credits (0:0:45 hours)**

In this seminar course, students study a topic in contemporary philosophy. The specific topic focuses on a significant philosophical question and the position or positions that one or more contemporary philosophers take and defend in response to that question. There is a major essay requirement and, in addition to regular seminar participation, students make presentations. The topic in any given year is selected by the instructor.

Prerequisites: Minimum grade of C- in 6 credits of 200- or 300-level philosophy courses.

PHIL-442**Descartes****3 Credits (0:0:45 hours)**

This is a seminar course on the philosophy of René Descartes. In the course, students go beyond the Meditations and read a selection of Descartes' works and correspondences in order to examine a variety of topics including eternal truths, human physiology, the human being, animals, and the "passions". Students also read and analyze relevant secondary literature. In addition to regular seminar participation, students make seminar presentations on material from the reading schedule. The major course assignment is an essay on a specific topic of choice from the course material.

Prerequisites: Minimum grade of C- in 6 credits of philosophy at the 200- or 300-level.

PHIL-444**Kant****3 Credits (0:0:45 hours)**

In this seminar course, students examine Kant's theoretical philosophy, pay close attention to interpretations of Kant's transcendental idealism of the early critical period, make seminar presentations, and write at least one major essay on a specific topic of their choice.

Prerequisites: Minimum grade of C- in 6 credits in 200- or 300-level philosophy courses.

PHIL-447**Wittgenstein****3 Credits (0:0:45 hours)**

In this seminar course, students examine Wittgenstein's later philosophy in his Philosophical Investigations, paying close attention to his philosophy of language and philosophy of mind. Students also examine important secondary literature concerned with the same, and complete a seminar presentation on this material and a major essay on a specific topic dealing with the material covered. Areas of focus may include meaning, understanding, determinacy of sense, intentionality, rule-following, the private language argument, sensations, the will, the nature of philosophy, and applications of Wittgenstein's philosophy in the Philosophy of Religion.

Prerequisites: Minimum grade of C- in 6 credits in philosophy at the 200- or 300-level.

PHIL-498**Directed Readings****3 Credits (0:0:45 hours)**

This course permits a senior-level student to work with an instructor to explore a specific philosophical topic in depth through directed reading and research in primary and secondary sources. *Prerequisites:* Consent of the department.

PHSC-200**Physical Science Field Skills****3 Credits (18:80:0 hours)**

This course is an introduction to field work in the areas of physics, chemistry and Earth and planetary science, which together constitute the Physical Sciences. It involves classroom field preparation in Edmonton, work in the field on the Big Island in the Hawaiian Island chain, and sample analysis and working up the data back in Edmonton. The course concludes with the submission of a final written report. The skills that the participants acquire in this course include mapping of geological features, reproducible sampling procedures, field note taking, strike and dip measurements, the use of star charts and sextants to locate constellations and stars, measurements and observations with a telescope and the analysis of water and air samples.

Prerequisites: Minimum grade of C- in the following: CHEM 102, one of PHYS 109, PHYS 126 or PHYS 146 and either EASC 103 or EASC 105.

PHSC-300**Alberta Oil and Gas Industry****3 Credits (45:0:0 hours)**

This course provides an in-depth examination of the oil and gas industry in Alberta and how it is rapidly changing. The course will use an interdisciplinary approach that covers resource exploration, extraction, refining, geology, careers, environmental challenges, and business dimensions of unconventional and conventional oil and gas resources.

Prerequisites: Minimum grade of C- in EASC 238, PHYS 261 and in one of CHEM 261 or CHEM 270.

PHSD-103**Physical Fitness****3 Credits (30:15:0 hours)**

This is an experiential and lecture course to provide participants with a working understanding of health and physical fitness, as well as the basic concepts for development and measurement. The interrelationship of food, nutrition, weight and activity is studied, researched and evaluated on a personal basis.

PHSD-391**The Human Organism****3 Credits (45:0:0 hours)**

This course is an introduction to human biology that analyzes the structure and function of systems in our bodies. This course leads to an appreciation of how the human body maintains itself in the face of external and internal challenges. A course for non-majors that will develop their understanding of the foundations of human health and disease. **Note:** This course is only available to Disability Studies Program students. Credit can only be obtained in one of PEDS 391 or PHSD 391. *Prerequisites:* Biology 30.

PHYS-020**Physics 20****5 Credits (90:0:0 hours)**

Physics 20 is equivalent to Alberta Learning's Physics 20. The course deals with major concepts of kinematics and dynamics, circular motion, universal gravitation, waves and light. *Prerequisite:* Science 10, Math 10 or equivalent.

PHYS-030**Physics 30****5 Credits (90:0:0 hours)**

The material covered in this course is equivalent to Alberta Learning's Physics 30. Topics include conservation laws, electric and magnetic forces and fields, the nature of the atom and wave-particle duality in nature. *Prerequisite:* Physics 20 or equivalent.

PHYS-108**Introduction to University Physics I****3 Credits (60:36:0 hours)**

This is an algebra based physics course for students without high school physics. Topics include kinematics, Newtonian mechanics, conservation of momentum and energy, rotational motion, statics and dynamics of extended bodies, simple harmonic motion, mechanical and sound waves. Students will be also introduced to aspects of modern physics. During the course students develop a conceptual understanding of physical principles, develop reasoning and problem-solving skills, and relate these physical principles to real-world situations relevant to biology and medicine. **Note:** This course is not available to students with Physics 20 or Physics 30, and it is intended to be taken in sequence with PHYS 109. Credit can only be obtained in one of PHYS 108, PHYS 124, PHYS 144, or ENPH 131. *Prerequisites:* Pure Mathematics 30-1.

PHYS-109**Introduction to University Physics II****3 Credits (60:36:0 hours)**

This course is an algebra-based physics course on electromagnetism and physical optics intended for students with no high school physics. Topics include electrostatics, direct current circuits, magnetic fields, electromagnetic induction, alternating current circuits and physical optics and radiation. Students will be also introduced to aspects of modern physics. During the course students develop a conceptual understanding of physical principles, develop reasoning and problem-solving skills, and relate these physical principles to real-world situations relevant to biology and medicine. **Note:** Credit can only be obtained in one of PHYS 109, PHYS 126, PHYS 130, or PHYS 146. *Prerequisites:* Minimum grade of C- in PHYS 108.

PHYS-124**Physics for Life Sciences I****3 Credits (45:36:0 hours)**

This is an algebra based physics course on motion of matter intended for students in life and medical sciences. Topics include kinematics, Newtonian mechanics, conservation of momentum and energy, rotational motion, statics and dynamics of extended bodies, simple harmonic motion, mechanical and sound waves. Students will be also introduced to aspects of modern physics. During the course students develop a conceptual understanding of physical principles, develop reasoning and problem-solving skills, and relate these physical principles to real-world situations relevant to biology and medicine. **Note:** Physics 30 is strongly recommended. Credit can only be obtained in one of PHYS 108, PHYS 124, PHYS 144, or ENPH 131. *Prerequisites:* Mathematics 30-1 and Physics 20.

PHYS-126**Physics for Life Sciences II****3 Credits (45:36:0 hours)**

This course is an algebra-based physics course on electromagnetism and physical optics intended for students in life and medical sciences. Topics include electrostatics, direct current circuits, magnetic fields, electromagnetic induction, alternating current circuits and physical optics and radiation. Students will also be introduced to aspects of modern physics. During the course students develop a conceptual understanding of physical principles, develop reasoning and problem-solving skills, and relate these physical principles to real-world situations relevant to biology and medicine. **NOTE:** Credit can only be obtained in one of PHYS 109, PHYS 126, PHYS 130, or PHYS 146. *Prerequisites:* Minimum grade of C- in PHYS 124.

PHYS-130**Wave, Motion, Optics and Sound****3.8 Credits (45:18:0 hours)**

This is a calculus based course intended for engineering students. Topics include spherical mirrors, thin lenses, simple harmonic motion, wave motion, interference, sound waves, light waves and diffraction. **Note:** Restricted to Engineering students. *Prerequisites:* Mathematics 30-1, Mathematics 31 and Physics 30. *Co-requisites:* MATH 100.

PHYS-144**Mechanics and Waves****3 Credits (45:36:0 hours)**

This is a calculus based physics course intended for students in the physical sciences. Topics include kinematics, Newtonian mechanics, conservation of momentum and energy, rotational motion, statics and dynamics of extended bodies, simple harmonic motion, mechanical and sound waves. Students will be also introduced to aspects of modern physics. During the course students develop a conceptual understanding of physical principles, develop reasoning and problem-solving skills, and relate these physical principles to real-world situations. **Note:** Credit can only be obtained in one of PHYS 108, PHYS 124, PHYS 144, or ENPH 131. *Prerequisites:* Mathematics 31, Mathematics 30-1 and Physics 30.

PHYS-146**Electromagnetism and Radiation****3 Credits (45:36:0 hours)**

This course is a calculus-based physics course on electromagnetism and physical optics intended for students in physical sciences. Topics include electrostatics, direct current circuits, magnetic fields, electromagnetic induction, alternating current circuits and physical optics and radiation. Students will be also introduced to aspects of modern physics. During the course students develop a conceptual understanding of physical principles, develop reasoning and problem-solving skills, and relate these physical principles to real-world situations. **Note:** Credit can only be obtained in one of PHYS 109, PHYS 126, PHYS 130, or PHYS 146.
Prerequisites: Minimum grade of C- in PHYS 144.

PHYS-200**Relativistic Aspects of Modern Physics****3 Credits (45:0:0 hours)**

This course explains Einstein's Special Theory of Relativity and includes brief introduction to general relativity. First, the limitations of classical physics are examined. These shortcomings are then addressed by the special theory of relativity. The student learns of use the theory to calculate time and length intervals in fast moving reference frames. The theory is further applied to describe the Doppler effect, the twin paradox and the conservation of relativistic energy and momentum. The course concludes with a brief introduction to the general theory of relativity, curved space-time and black holes.
Prerequisites: Minimum grade of C- in one of PHYS 109, PHYS 126 or PHYS 146. *Co-requisites:* MATH 113 or MATH 114.

PHYS-208**Quantum Aspects of Physics****3 Credits (45:18:0 hours)**

This course begins with the experimental evidence leading to the development of quantum mechanics, including the photoelectric effect, the Compton effect, X-ray production and electron diffraction. Further topics include a discussion of the Heisenberg uncertainty principle and the Schrödinger theory of quantum mechanics, one dimensional potential wells and barriers, tunneling, the simple harmonic oscillator, atomic physics, the hydrogen atom and the periodic table. In the laboratory component of the course, students will reproduce the details of various classical experiments leading to the discovery of the quantum nature of matter and light.
Prerequisites: Minimum grade of C- in PHYS 109, PHYS 126, or PHYS 146, and in MATH 113 or MATH 114.

PHYS-212**Revolutions in Physics: The Structure of the Universe****3 Credits (45:0:0 hours)**

This course traces the development of our understanding of the physical universe from ancient to modern times. Students examine the nature of physics, its historical development, the development of physical theories, and the nature of scientific questions and answers. The focus of the course is epistemological aspects of physics rather than on systematic formalization and problem solving.
Prerequisites: Minimum grade of C- in one of PHYS 109, PHYS 126 or PHYS 146.

PHYS-224**Fluids and Heat****3 Credits (45:18:0 hours)**

Students will learn the basic thermal properties of matter as well as properties of fluids. Topics include the static and dynamic behaviour of fluids, temperature, thermal expansion, ideal gas laws, thermal energy, specific and latent heats, calorimetry, heat transfer, thermal processes, the Carnot engines, refrigerators, and the laws of thermodynamics. Other topics include the kinetic theory of gases, mean free path, the laws of probability and statistical physics, enthalpy and entropy. In the laboratory component of the course, students will investigate the physical properties of fluids and the thermal properties of matter.
Prerequisites: Minimum grade of C- in one of the following: PHYS 109, PHYS 126, or PHYS 146.

PHYS-244**Mechanics****3 Credits (45:0:0 hours)**

This course expands on first-year mechanics, examining oscillating systems, normal modes, conservative forces, and energy. Lagrangian and Hamiltonian dynamics are introduced, including variational calculus, Hamilton's Principle, generalized coordinates, constraints, Lagrange multipliers, the Hamiltonian, conservation laws, and Hamiltonian dynamics. Further topics include central forces, orbital motion, and scattering.
Prerequisites: Minimum grade of C- in one of PHYS 109, PHYS 126, PHYS 146 and a minimum grade of C- in MATH 120 or MATH 125.
Co-requisite: MATH 215

PHYS-250**Introduction to Biophysics****3 Credits (45:0:0 hours)**

In this course students will be introduced to physical principles and mathematical bases that govern dynamics of biological systems. Topics such as Brownian motion, diffusion random walks, motion in dissipative media, low Reynolds-number environments, the Boltzmann distribution, structure and dynamics of flexible biopolymers like DNA, molecular and thermodynamical forces (e.g. electrostatics, van der Waals and entropic forces), molecular machines, and transport processes across biological membranes will be discussed. **Note:** BIOL 107 is recommended but not required.
Prerequisites: Minimum grade of C- in one of the following courses: PHYS 126, PHYS 146, PHYS 109 or CHEM 102 and MATH 113 or MATH 114.

PHYS-261**Physics of Energy****3 Credits (45:0:0 hours)**

This course first identifies the various forms of energy consumed by modern society. The conversion of energy is traced from natural resources to usable forms considering both the fundamental laws of thermodynamics and the practical concerns of cost and environmental consequences. Next, the benefits and drawbacks of non-renewable energy sources such as fossil fuels and nuclear power are discussed and compared to renewable sources such as hydroelectric and solar power. Finally, the development of alternative energy resources is discussed.
Prerequisites: Minimum grade of C- in one of the following: PHYS 109 or PHYS 126 or PHYS 146.

PHYS-281**Electricity and Magnetism****3 Credits (45:0:0 hours)**

Topics in this course include electric fields, Gauss' law, electric potential, capacitance and dielectrics, electric current and resistance. DC circuits, magnetic fields, Ampere's law, and Faraday's law are also covered. Additional topics include inductance, magnetic properties of matter; AC circuits, Maxwell's equations and electromagnetic waves.

Prerequisites: Minimum grade of C- in one of the following: PHYS 109, PHYS 126 or PHYS 146 and a minimum of C- In MATH 115.

Co-requisite: MATH 214.

PHYS-301**Nuclear Physics****3 Credits (45:0:0 hours)**

This course is a study of the fundamental nuclear properties, the shell model, the collective model, stability of nuclei, isotopes, radioactive decay, nuclear reactions, kinematics, conservation laws, nuclear fission and fusion, nuclear reactors, particle accelerators, detectors, a brief introduction to particle physics and the Standard Model. The course also includes applications such as carbon dating, tracer techniques, cancer therapy and connections to astrophysics.

Prerequisites: Minimum grade of C- in PHYS 208 and MATH 115.

PHYS-308**An Introduction to Semiconductors and Superconductors****3 Credits (45:0:0 hours)**

This course builds on PHYS 208 to provide students with a detailed understanding of the behaviour of condensed matter arising from the quantum nature of many particle systems at the microscopic level. Starting with probability distribution functions for classical thermodynamic systems, the theory is extended to quantum mechanical systems leading to a description of lasers. These tools allow the construction of models that explain the features of inter-atomic bonds, molecular spectra and the emergent properties of solids such as electrical conductivity, semiconductivity and superconductivity.

Prerequisites: Minimum grade of C- in PHYS 208 and MATH 115.

PHYS-320**The Origin of Elements****3 Credits (45:0:0 hours)**

This course studies the origin and evolution of the matter in the universe. Based on the current theories, the universe started with the Big Bang, created lighter elements such as hydrogen, helium, and lithium at early stages. The transmutation of these elements into heavier forms is then traced by examining the gravitational collapse of interstellar clouds that leads to stellar formation. The endpoint of this sequence, namely the production of new elements (nucleosynthesis) at the cores of stars and as a result of supernova events will be discussed. During the course we also examine the suitable environments where the interaction of atomic material leads to the formation of complex compounds, molecules, and even the fundamental building blocks of life.

Prerequisites: Minimum grade of C- in any one of PHYS 208, 224, 244, and in MATH 115 and CHEM 102.

PHYS-324**Origins of Planetary Systems****3 Credits (45:0:0 hours)**

This course focuses on how the Earth and the other planetary bodies in our solar system were formed, and makes comparisons between the planets in our solar system and those planets found around other stars in the Milky Way galaxy. During this course, two compelling questions will be addressed: "How common are Earth-like planets and are other planetary systems similar to ours and, if not, why not?"

Prerequisites: A minimum grade of C- in PHYS 224 or in PHYS 244 or a minimum grade of C- in both EASC 206 and either MATH 113 or MATH 114.

PHYS-372**Quantum Mechanics****3 Credits (45:0:0 hours)**

This course begins with the wave function and its physical interpretation. The Schrödinger equation is solved for free particles and one-dimensional potentials. Once the model becomes highly developed, solutions are extended to three-dimensional systems with orbital angular momentum. Practical applications of quantum mechanics are discussed. Course changed from PHYS 472.

Prerequisites: Minimum grade of C- in PHYS 208 and PHYS 244.

PHYS-390**Advanced Physics Laboratory I****3 Credits (0:48:0 hours)**

This is a laboratory course intended to introduce students to advanced experiments and analytical methods in physics. Methods of experimental design, experimental techniques, and error analysis are discussed. Students apply these methods to experiments selected from classical and modern physics such as determination of the speed of light, measurement of the electron charge/mass ratio (e/m), determination of absolute zero, measurement of radioactive decay, and analysis of the spectral emission lines of atomic hydrogen.

Prerequisites: Minimum grade of C- in two 200- level physics courses.

PHYS-391**Advanced Physics Laboratory II****3 Credits (0:48:0 hours)**

This course is a continuation of PHYS 390. Students apply the analytical methods learned in PHYS 390 to a few selected experiments, as well as a student designed experiment. Students are expected to keep laboratory notes, explore solutions to problems encountered in the laboratory and work independently on projects. Based on the selected project, students are also expected to report their results in the format of a scientific paper as well as an oral presentation.

Prerequisites: Minimum grade of C- in PHYS 390.

PHYS-495**Special Topics in Physics and Astrophysics****3 Credits (45:0:0 hours)**

In this course, students examine one or two topics of specialization in physics and/or astrophysics in-depth. Topics can vary with the interests of students and the instructor. Consultation with the department is required prior to registration. *Prerequisites:* Consent of the department.

PHYS-498**Independent Research****3 Credits (0:72:0 hours)**

In this course, students will plan, execute and report the results of an independent research project in physics under the direction of a faculty supervisor. To be granted enrolment in the course, the student must have made prior arrangements with a faculty member willing to supervise the research project. **Note:** This course is intended for students in the final year of their degree. This course can be taken twice for credit. *Prerequisites:* A minimum grade of B- in any 300-level physics course relevant to the proposed research.

PNRS-152**Foundations in Nursing Practice****6 Credits (45:30:75 hours)**

Students develop and integrate foundational nursing knowledge and skills within classroom, laboratory, simulation, and health care settings, for basic client-centred care of individual patients/clients. Students receive an introduction to the nursing process and explore principles of teaching and learning within the context of promoting health, safety and comfort. Developmental and physiological considerations related to activities of daily living across the lifespan are discussed. Students incorporate communication skills in the development of a nurse-patient/client relationship, establishment of professional boundaries, and collaboration with other health care providers in the organization and implementation of direct care.

Prerequisites: Minimum grade of C- in HLST 154, HLST 159, NURS 150. *Prerequisites or Co-requisites:* HLSC 124, PSYC 104.

PNRS-155**Mental Health Nursing I****4 Credits (45:0:40 hours)**

Students develop the foundational knowledge, skills and attitudes required to provide client centred, evidence-informed nursing care to clients in mental health settings. Students focus on recent trends, legislation, and selected ethical-legal and professional issues in mental health nursing; therapeutic milieu; and the application of therapeutic communication techniques across the lifespan. Students further examine nursing models and mental health theory applicable to mental health nursing. Students explore selected mental health pathologies, interventions, therapies, and basic counselling skills. Students apply communication theory and skills for the establishment of therapeutic nurse-client relationships in selected settings. *Prerequisites:* Minimum grade of C- in PNRS 152 and PSYC 104.

PNRS-252**Mental Health Nursing II****4 Credits (60:0:0 hours)**

Students develop in-depth knowledge as well as the skills and attitudes required to provide client-centred, evidence-informed, holistic nursing care for persons experiencing selected common chronic and acute mental health issues and disorders. Students examine the related mental health pathologies, interventions and therapies, including psycho-pharmacology, psychosocial and alternative therapies. Students also explore selected ethical/legal issues. Students extend knowledge of group process and crisis intervention. The focus is on care of the individual within the context of family, community, and environment, and adaptations of nursing care across the lifespan. *Prerequisites:* Minimum grade of C- in PNRS 155, PSYC 105. *Prerequisites or Co-requisites:* HLSC 220, HLSC 222, NURS 252.

PNRS-255**Psychiatric Nursing Practice, Adult Populations****5 Credits (10:0:143 hours)**

Students focus on the application of knowledge, skills and attitudes for nursing care of clients experiencing a broad range of chronic and acute mental health problems and disorders, in an in-patient setting. Students establish therapeutic relationships and collaborate with clients, their influential others, and members of the interdisciplinary health care team to promote culturally sensitive, age-appropriate, client centred psychiatric nursing care.

Prerequisites: Minimum grade of C- in HLSC 220, HLSC 222, NURS 251, NURS 252, and PNRS 252. **Note:** If PNRS 255 is preceded by PNRS 259, NURS 253 and NURS 255, a minimum grade of C- in PNRS 259, NURS 253 and NURS 255 is also required.

PNRS-259**Psychiatric Nursing Practice, Special Populations****5 Credits (10:0:143 hours)**

Students focus on the application of knowledge, skills and attitudes for holistic, evidence-informed psychiatric nursing care of special populations, for those experiencing a broad range of chronic and acute mental health problems and disorders. Students establish therapeutic relationships and collaborate with clients, their families, and members of the interprofessional health care team to promote optimal health and provide culturally sensitive, age-appropriate, ethical, client centred psychiatric nursing care in a variety of settings.

Prerequisites: Minimum grade of C- in HLSC 220, HLSC 222, NURS 251, NURS 252 and PNRS 252. **Note:** If PNRS 259 is preceded by PNRS 255, NURS 253 and NURS 255, a minimum grade of C- in PNRS 255, NURS 253 and NURS 255 is also required.

PNRS-320**Trends and Issues in Mental Health Care****3 Credits (45:0:0 hours)**

Learners focus on evolving trends related to the management of complex mental health care problems experienced by at risk groups across the lifespan. Consideration is given to culturally diverse individuals and groups with acute and chronic mental health issues. Emphasis is also placed on analyzing how legislative, technological, economic, and social forces impact health care planning and decision making in settings where mental health services are delivered.

Prerequisites or Co-requisites: HLST 320.

PNRS-321**Child/Adolescent Mental Health****3 Credits (45:0:0 hours)**

Learners focus on evidence-informed holistic care of the child/adolescent with a mental health issue or disorder within the context of family and community. Also explored are the role and responsibilities of the psychiatric/mental health nurse in promoting optimal wellness with children, adolescents, families and communities that are affected by a mental health issue. Learners examine selected trends and issues specific to child/adolescent mental health. *Prerequisites or Co-requisites:* HLST 320 and HLST 321.

PNRS-352**Mental Health Nursing III****4 Credits (60:0:0 hours)**

Students develop in-depth knowledge as well as the skills and attitudes required to provide client-centred, evidence-informed nursing care for persons experiencing selected complex mental health issues and disorders. Students examine the related mental health pathologies, interventions and therapies, including psychopharmacology, psychosocial and alternative therapies, as well as related ethical/legal issues. Focusing on care of the individual within the context of family, community and environment, students explore adaptations to nursing care across the lifespan. Knowledge and skills in group process, counselling and crisis intervention are further enhanced. Transition to the role of the practicing psychiatric nurse is explored.

Prerequisites: Minimum grade of C- in NURS 255, PNRS 255, and PNRS 259.

PNRS-355**Clinical Preceptorship****7 Credits (12:0:375 hours)**

Students focus on extension and consolidation of knowledge and skills related to the roles, functions, and competencies of the entry level psychiatric nursing graduate in a selected setting. With guidance and mentoring from a professional nurse preceptor, students gradually assume the role and responsibilities of that position while working within clinical practice guidelines for nursing students. *Prerequisites:* Minimum grade of C- in PNRS 352.

PNRS-420**Community Mental Health****4 Credits (45:0:30 hours)**

Learners explore and apply theories and concepts related to community-based mental health nursing and examine health care initiatives applicable to community mental health. Emphasis is placed on health promotion/wellness, risk reduction, and therapeutic management across the lifespan within a framework that incorporates interprofessional and intersectoral collaboration.

Prerequisites: Minimum grade of C- in NURS 341 and HLST 320.

PNRS-421**Mental Health and the Law****3 Credits (45:0:0 hours)**

Learners analyze moral, ethical, legal, and regulatory issues impacting psychiatric/mental health nursing practice as it interfaces with legislative standards at the provincial and federal levels. Learners gather, research, and analyze several pieces of legislation affecting mental health clients at the macro level. They extend this knowledge to their local clinical/community level by examining operational /legal/ regulatory issues from their local nursing practice.

Prerequisites: Minimum grade of C- in HLST 321.

PNRS-422**Leadership for Psychiatric Nursing Practice****3 Credits (45:0:0 hours)**

Learners explore leadership models, theories and styles and examine the relationship between leadership and management. A further emphasis is placed on the development and characteristics of effective leadership within the context of psychiatric/mental health nursing practice as well as professional and societal trends that influence psychiatric/mental health nursing practice and advancement of the profession. Consideration is also given to techniques for fostering creativity, influencing health policy, engaging in the change process, nurturing relationships and creating and maintaining a healthy workplace environment.

Prerequisites: Minimum grade of C- in HLST 320.

PNRS-423**Capstone Course****4 Credits (15:0:90 hours)**

Learners synthesize acquired knowledge and skills and extend their depth and breadth in a selected area of psychiatric/mental health nursing. Through supervision by a faculty member and facilitation by approved community professionals, they formulate and operationalize an individual capstone project. Learners undertake a field experience that may take a variety of forms, including focused observation and data collection, role shadowing in leadership or clinical education, counselling, facilitation of groups, or clinical practice in a setting where mental health services are delivered. Learners complete a comprehensive literature review related to their selected topic and a substantive scholarly report/paper.

Prerequisites: Minimum grade of C- in NURS 341, PNRS 320, and PNRS 321. *Co-requisites:* PNRS 420, PNRS 421, and PNRS 422.

POLS-101**Introduction to Politics and Government****3 Credits (45:0:0 hours)**

This course provides an introduction to a systematic study of the primary institutions and processes of modern government and the discipline of political science. Students explore the significant concepts, methods, approaches and issues of the discipline considered necessary for the study of politics. Topics include political power, political authority, sovereignty and the state, the nation, constitutionalism, international relations, political ideology, elections and electoral systems, democracy, and totalitarianism. **Note:** This course is the prerequisite for most second year political science courses.

POLS-110**Politics of Globalization****3 Credits (45:0:0 hours)**

This course addresses the basic features – new actors and rules – of today's globalizing world. It discusses the opportunities and threats of globalization in both developing and developed countries. Specific topics and issues to be discussed include the following: the politics of trade, debt, transnational corporations, North-South relations, poverty, migration, as well as the impact of globalization on democracy and political change.

POLS-200**Comparative Political Systems****3 Credits (45:0:0 hours)**

This course introduces the concepts, methods and substance of the field of comparative politics, covering selected developed and developing countries. Contemporary politics of the selected countries will be studied in their historical, social, and cultural contexts. Political and governmental institutions and public policies of the selected countries will be examined in relation to their responses to changing domestic and global environments. This is a core course in the field of comparative politics and a prerequisite for most 300- and 400-level courses in the field.

Prerequisites: Minimum grade of C- in POLS 101.

POLS-214**History of Political Thought I****3 Credits (45:0:0 hours)**

This course introduces students to classical and medieval political thought through the careful reading of primary texts. Authors studied may vary from year to year and section to section, but each is considered somehow representative or thematically significant to the period in question. Names typically examined include Homer, Aristophanes, Plato, Aristotle, Cicero, St. Augustine, and Thomas Aquinas. **Note:** This is a core course in the field of political philosophy.

Prerequisites: Minimum grade of C- in POLS 101.

POLS-215**History of Political Thought II****3 Credits (45:0:0 hours)**

Building upon the skills and knowledge acquired in POLS 214, this course introduces students to modern political thought through the careful reading of primary texts. Authors typically include some of the following: Machiavelli, Hobbes, Locke, Rousseau, Kant, Hegel, Mill, and Nietzsche. Authors may vary from year to year and section to section, but each is considered somehow representative or thematically significant to the period in question. **Note:** This is a core course in the field of political philosophy.

Prerequisites: Minimum grade of C- in POLS 214.

POLS-221**Canadian Political Realities****3 Credits (45:0:0 hours)**

This course is an introductory course in Canadian politics designed for students who do not intend to take more senior courses in the field of Canadian politics. Students study the politics of institutions, and the processes of the government of Canada. They also demonstrate understanding of the major challenges facing Canada in its political development. **Note:** This course is designed for students in a program other than the Political Science major or minor. **Note:** POLS 221 is not open to students enrolled in the Political Science major or minor.

POLS-224**Canadian National Government I****3 Credits (45:0:0 hours)**

This course introduces students to the institutions, processes, concepts and compelling issues of Canadian politics. Topics to be covered include the constitution and federalism, region and province, French Canada and Quebec, Aboriginal Peoples, gender, class, and Canada's role in the world.

Prerequisites: Minimum grade of C- in POLS 101.

POLS-225**Canadian National Government II****3 Credits (45:0:0 hours)**

This course introduces students to the institutions, processes, concepts and compelling issues of Canadian Politics. Topics to be covered include political process, political parties, elections and representation, Parliament, the executive, bureaucracy, the judiciary, and fiscal, economic and other policy issues in Canada.

Prerequisites: Minimum grade of C- in POLS 224.

POLS-261**Asia Pacific Political Systems****3 Credits (45:0:0 hours)**

The purpose of this survey course is to introduce students to the political systems of ten Asia-Pacific countries: China, including Hong Kong and Taiwan, Brunei, Indonesia, Singapore, Malaysia, The Philippines, Japan, South Korea, Thailand, and Vietnam. This dynamic region of the world exhibits a range of political systems, from constitutional monarchies to one-party dominant states. This course emphasizes the linkages between economic and political development and the cultural catalysts and obstacles to both processes. The process of regional and global economic integration of the countries in the region is discussed. The course explores other topics such as the following: constitutional development, legislature, political executive, judiciary, political culture and socialization, political parties and pressure groups, public opinion and the mass media, public enterprise and bureaucracy, foreign policy. **Note:** This course is not open to students enrolled in the Political Science major or minor.

POLS-263**Contemporary Issues in Global Politics****3 Credits (45:0:0 hours)**

The course focuses on the changes of global politics since the end of the Cold War including globalization, the environment, the role of the United Nations and other international organizations such as the World Bank, and North-South relations. **NOTE:** This course is intended for students who have an interest in global politics but are not specializing in the international field. Students with credit in POLS 260, POLS 264 or POLS 265 will not receive credit in POLS 263.

POLS-264**International Relations I****3 Credits (45:0:0 hours)**

This course introduces students to the study of international relations. Topics include the theories of international relations, the dynamics of interaction among states and non-state actors, the nature of power, balance of power, globalization, foreign policy, war and war-avoidance strategies, nuclear weapons and military strategy, arms control and disarmament, and diplomacy.

Prerequisites: Minimum grade of C- in POLS 101.

POLS-265**International Relations II****3 Credits (45:0:0 hours)**

This course examines major issues in the global political economy and global governance. Topics include the theoretical approaches to international political economy, international trade, global finance, multinational corporations, international development assistance, North-South relations, migration, the UN and global governance, international law, regional integration, the environment, international terrorism, and human rights.

Prerequisites: Minimum grade of C- in POLS 264.

POLS-307**Continental Political Thought****3 Credits (45:0:0 hours)**

This course carefully examines the major themes that develop within the tradition of 19th and 20th century Continental Political Thought beginning with German Idealism and ending with Existentialism. Authors to be studied may include Immanuel Kant, G.W.F. Hegel, Friedrich Nietzsche, and Martin Heidegger.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-308**Political Thought of the Enlightenment****3 Credits (45:0:0 hours)**

This course introduces students to the central works in political philosophy of the Enlightenment. In studying classic texts from the French, British, and American Enlightenments, the course further aims to discern, within these texts, the intellectual sources of liberal modernity. Students study the work of some of the following:

Thomas Hobbes, John Locke, Adam Smith, Jean-Jacques Rousseau, Montesquieu, Benjamin Constant, The Federalist, Thomas Jefferson and Alexis de Tocqueville.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-309**Topics in Ancient Political Philosophy****3 Credits (45:0:0 hours)**

This course carefully examines one or more of the classic texts of ancient political philosophy. The course is organized around a major concern of ancient political philosophy. Potential topics include: the nature of political community, sources of civic virtue, rhetoric, classic natural right and the relationship of philosophy to politics. Addressing these topics entails the careful study of major texts by some of the following: Plato, Xenophon, Aristotle, Cicero, Lucretius and St. Augustine.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-310**Comparative Political Thought****3 Credits (45:0:0 hours)**

This course examines political thought outside the traditional boundaries of the Western practice of political philosophy and political theory. The course further examines the central and in some instances foundational texts from these non-Western political traditions. The texts are read with an eye to the continuing role they play within their respective political traditions and special attention to the enduring insights they possess for political life per se. Finally these texts are read in light of the fruitful dialogue and creative tension that has arisen through their contact, both historically and in the present, with Western political thought and practice.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-312**Political Philosophy and Political Theology****3 Credits (45:0:0 hours)**

This course examines the dialogue between reason and revelation, faith and philosophy in the three Abrahamic traditions. The course considers this essential tension in Western thought through careful study of classic treatments in the Jewish, Christian and Islamic traditions.

To this end, students critically consider some of the following texts: Genesis, City of God (Augustine), Summa Theologica (Aquinas), the Guide for the Perplexed (Maimonides), the Decisive Treatise (Ibn Rushd), The Attainment of Happiness (Al-Farabi).

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-315**Contemporary Liberal Thought****3 Credits (45:0:0 hours)**

This course is devoted to the exploration of contemporary liberal political thought. It covers selected readings from recent liberal philosophers and their critics, as well as considering debates about the values of liberalism in their application to public issues such as distributive justice, multiculturalism, and religion in society.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-324**Topics in Canadian Politics****3 Credits (45:0:0 hours)**

This course provides discussions and analyses of selected topics in Canadian Politics. The topics include: multiculturalism, immigration & immigrants, national unity and regionalism, parliamentary reforms, the Charter of Rights and Freedoms and any judicial review, public policy, role of the public sector, powers of the local government, women in government, and politics environmental protection. The current state of each of the topics is examined with reference to its historical evolution. Different theoretical perspectives on each of the topics are outlined and evaluated. Relevant government policies and policy alternatives proposed by political parties and interested groups are examined, analyzed and critically assessed.

Prerequisites: Minimum grade of C- in POLS 220 or POLS 224 and POLS 225.

POLS-325**Canadian Political Economy****3 Credits (45:0:0 hours)**

This course provides a study of the Canadian political economy. The scope of the topic is mapped out with a conceptual discussion and a review of the historical evolution of key issues, institutions and policies. Various theoretical perspectives on the topic are discussed and evaluated. Current policy issues and institutional stakeholders are identified, and relevant government policies and policy alternatives on the issues are examined and analyzed. Students apply theoretical perspectives to explain and assess the policies and policy alternatives.

Prerequisites: Minimum grade of C- in POLS 220 or POLS 224 and POLS 225.

POLS-326**The Canadian Constitution****3 Credits (45:0:0 hours)**

This course is devoted to the exploration of Canada's legal and constitutional system and the role and import of Canada's constitution in our politics and culture.

Prerequisites: Minimum grade of C- in POLS 220 or POLS 224 and POLS 225.

POLS-327**Politics of Identity in Canada****3 Credits (45:0:0 hours)**

This course is devoted to the exploration of the role of identities in Canadian politics and political culture. Among the core areas of interest in this area are questions about the relationship of indigenous peoples to the state, the role and cultural influence of the country's earliest settlement groups, regional and provincial sources of identity, ethnicity, immigration and multiculturalism, gender, socio-economic class and emergent forms of politically salient identity, and Canadian national identity.

Prerequisites: Minimum grade of C- in POLS 224 and POLS 225.

POLS-329**Canadian Federalism****3 Credits (45:0:0 hours)**

This course is devoted to the systematic study of the evolution, institutions, challenges, and theoretical underpinnings of the Canadian Federal system.

POLS-345**Issues in Globalization and Governance****3 Credits (45:0:0 hours)**

This course offers a comprehensive study of some of the major issues in the areas of Globalization and Global Governance. Topics include: Global Governance theory, the Global Political Economy, Global Security Challenges, the Global Financial System, the Global Civic Ethic, Poverty and Globalization, UN Reform, and the Global Environmental Challenge.

Prerequisites: Minimum grade of C- in POLS 260 or POLS 200 or POLS 264 and POLS 265.

POLS-349**Topics in International Politics****3 Credits (45:0:0 hours)**

The course is geared to current controversial issues in international relations. Selected topics will come from international political economy, the international strategic system, global challenges, and international relations theory.

Prerequisites: Minimum grade of C- in POLS 260 or POLS 264 and POLS 265.

POLS-357**The Third World in Global Politics****3 Credits (45:0:0 hours)**

This course discusses the challenges facing the Third World in the global economy. Students focus on the specific constraints faced by the developing countries in the era of globalization, while assessing opportunities and options for overcoming the structural constraints. The institutional underpinnings of the Third World Movement – the Non-aligned Movement and the Group of 77 – as well as the specific regional and inter-regional responses to globalization are addressed.

Prerequisites: Minimum grade of C- in POLS 200.

POLS-364**International Political Economy****3 Credits (45:0:0 hours)**

This is a critical examination of the conjunction of a series of market and political issues in international affairs, including the major facets of globalization. The course uses major theoretical perspectives to explain the intersection of states and markets in the global economy. Topics examined include the following: the global trading system, foreign direct investment, foreign portfolio investment, international debt problems, the impact of the international financial institutions, North-South relations, and balancing development with environmental protection.

Prerequisites: Minimum grade of C- in POLS 260 or POLS 200; or POLS 264 and POLS 265.

POLS-365**Canadian Foreign Policy****3 Credits (45:0:0 hours)**

This is an overview of the significant post-Second World War developments in Canadian foreign policy. This course assesses Canada's foreign policy priorities, orientations and sources. Topics addressed include the following: Canadian security, development assistance, role in international organizations, Canada and the global economy, the human security agenda, and the role of non-governmental organizations in shaping Canadian foreign policy.

Prerequisites: Minimum grade of C- in POLS 220 or POLS 260; or POLS 224 and POLS 225; or POLS 264 and POLS 265.

POLS-371**Politics in China****3 Credits (45:0:0 hours)**

This course examines Chinese politics in its historical, cultural, social, and global settings. The focus of this course is on the responses of China's political system to its domestic and international challenges in the modern time.

Prerequisites: Minimum grade of C- in POLS 200 or POLS 261 or POLS 263.

POLS-373**Politics in India****3 Credits (45:0:0 hours)**

This course examines the Indian political system in its historical, cultural, social, and global settings. The responses of the modern political system to India's domestic and international challenges are studied in combination with the impact of the colonial experience on the politics of India.

Prerequisites: Minimum grade of C- in POLS 200 or POLS 261 or POLS 263.

POLS-375**Politics of East Asia****3 Credits (45:0:0 hours)**

This course provides comparative studies and analyses of politics of East Asia. Focused topics include politics of China, Hong Kong, Taiwan, Japan, and Korea. Comparisons and analyses cover a variety of subjects such as political institutions and processes, ideologies, and public policies.

Prerequisites: Minimum grade of C- in POLS 200 or consent of the department.

POLS-376**Issues in Development Studies****3 Credits (45:0:0 hours)**

This course provides an understanding of the core theoretical and practical development-related issues confronting countries in Africa, Asia, and Latin America. It presents the contending development theories, while focusing on the significant development challenges facing the developing countries – both domestic and global.

Prerequisites: Minimum grade of C- in POLS 200 or POLS 260; or POLS 264 and POLS 265.

POLS-410**Topics in Political Philosophy****3 Credits (0:0:45 hours)**

This is a seminar course for students interested in advanced study of specialized areas of political philosophy. This course is devoted to the detailed study of a single topic. Examples of topics include the following: virtue and politics, theories of the State, the limits of reason, and problems of political community.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-414**Theory and Method in Political Science and Political Philosophy****3 Credits (0:0:45 hours)**

Beginning with Aristotle's Politics, students trace the development of the distinctive mode of enquiry that is political science. While considering the question "What is political science?" students examine the work of significant philosophers who have attempted an answer to that same question. The contributions by a selection of the following historical and contemporary political philosophers will be included: Aristotle, Cicero, St. Thomas Aquinas, Niccolo Machiavelli, Giambattista Vico, G.G. Hegel, Friedrich Nietzsche, Eric Voegelin, Michael Oakeshott, Michel Foucault & Leo Strauss.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215.

POLS-426**Canadian Law and Politics****3 Credits (0:0:45 hours)**

This course is devoted to the systematic study of the issues, history, and scholarly commentary associated with law, politics, and the judicial process in Canada. The course will include consideration of topics such as legal theory, judicial politics and issues of judicial selection and appointment, the implications of rights review for democracy, and core cases in constitutional litigation. The course concludes with student participation in a simulated legal case on a constitutional issue.

Prerequisites: Minimum grade of C- in POLS 326 or POLS 329 or consent of the department.

POLS-429**Executive Federalism****3 Credits (0:0:45 hours)**

This course is devoted to the systematic study of the issues, history, and scholarly commentary on executive federalism in the Canadian context. This study of federal interactions between high level officials such as the Prime Minister and the provincial premiers includes consideration of issues such as province-building, inter-governmental diplomacy, and the contextual role of political leaders in policy outcomes. The course concludes with student participation in a model First Ministers' Conference.

Prerequisites: Minimum grade of C- in POLS 326 or POLS 329.

POLS-431**Globalization and the Canadian Political Economy****3 Credits (0:0:45 hours)**

This course provides a study of the interaction between the globalization process and the Canadian political economy. Canadian contributions to the evolution of the international policy framework on global issues such as trade and investment, Third World development, and environment are examined and evaluated. The roles of key Canadian government institutions and interest groups in the globalization process are outlined and analyzed. The domestic debates on selected current policy issues are discussed to demonstrate the impacts of globalization on Canadian politics and the variety of Canadian institutional responses to such impacts.

Prerequisites: Minimum grade of C- in POLS 220 or POLS 260; or POLS 224 and POLS 225; or POLS 264 and POLS 265.

POLS-461**Selected Topics in International Politics****3 Credits (0:0:45 hours)**

This course focuses on selected contemporary topics in the sub-fields of international relations. Students undertake a detailed analysis of a specific topic. The topic studied is determined by faculty expertise and changes from year to year.

Prerequisites: Minimum grade of C- in POLS 260 or POLS 264 and POLS 265.

POLS-468**International Organization****3 Credits (0:0:45 hours)**

This is a comprehensive examination of the evolution, functions and relevance of international organizations. The course includes an active learning component, using simulation of the United Nations or the Organization of American States. It also deals with global governance as well as specific issue-areas such as human rights, peace, disarmament, development, and the environment.

Prerequisites: Minimum grade of C- in POLS 260 or POLS 264 and POLS 265.

POLS-470**Selected Topics in Comparative Politics****3 Credits (0:0:45 hours)**

In this seminar, students analyse issues and theories of comparative politics in the context of a selected geographical region, and they discuss options and models for the political development of countries in the specific region.

Prerequisites: Minimum grade of C- in POLS 200.

POLS-471**Comparative Development****3 Credits (0:0:45 hours)**

This seminar compares politics of two developing countries: China and India. The course addresses the distinctive developmental issues and common political challenges facing both countries and distinctive developmental issues in each of these countries. Theoretical perspectives on political development are examined.

Prerequisites: Minimum grade of C- in any of POLS 371, 373, 375 and 376.

POLS-498**Individual Study****3 Credits (0:0:45 hours)**

The individual study course provides senior students with an opportunity to explore a research topic in greater detail than is otherwise possible at the undergraduate level. The student works in consultation with and under the supervision of a member of the department with the requisite expertise. An individual study course includes directed reading and library research, and/or field research followed by a public presentation of that research. Students may opt to execute research proposed through a prior independent study course and prepare a research paper to publication standards. *Prerequisite:* Consent of the department.

POLS-499**Advanced Study in Political Science****3 Credits (0:0:45 hours)**

This course focuses on the analysis of selected issues in the fields of Canadian, Comparative Politics, International Relations or Political Philosophy. It includes a detailed research component. This is a required course in the Political Science major.

Prerequisites: Minimum grade of C- in POLS 210 or POLS 214 and POLS 215; and POLS 220 or POLS 224 and POLS 225; and POLS 260 or POLS 264 and POLS 265.

PREL-205**Intro to Public Relations****1 Credits (15:0:0 hours)**

Introduction to Public Relations provides an overview to the public relations profession – what it is, where it fits in the business model, and how it contributes to business success. Both strategy and tactics are presented. Students are introduced to issues and trends in public relations with an emphasis on ethics and professionalism in the practice.

PREL-230**Public Relations Fundamentals and Practice****3 Credits (45:0:0 hours)**

Public Relations Fundamentals and Practice is an overview of the public relations profession: what it is, how it is practiced and the role of a public relations practitioner. Students learn that public relations is a profession with its own distinct body of theory and knowledge. Students examine the history, role and purpose of public relations in society and examine the fundamental concepts of strategic communication. As well, students are introduced to the ethics and professionalism inherent in the practice and process of public relations.

PREL-233**Media Relations and Mass Media****3 Credits (45:0:0 hours)**

Students explore current theories and practices on how the media function in society today and learn practical approaches to media relations for the public relations profession. Students apply strategies and techniques for providing media relations expertise in a variety of professional settings.

PREL-238**PR and Digital Media****3 Credits (45:0:0 hours)**

Students gain a working knowledge of new digital media such as blogs, social networking sites and internet forums. Instruction is provided on the ongoing history of new media and the impact they are having on society and the public relations profession. Students learn how organizations use these media to communicate with their key publics and how to analyze and interpret new media content. Students are introduced to the composition basics of a variety of new media vehicles. **Note:** it is recommended that PREL 230 – Public Relations Fundamentals and Practice be completed before or taken concurrently with this course.

PREL-240**Integrated Marketing Communications****3 Credits (45:0:0 hours)**

Unprecedented message clutter and a more selective consumer spell new challenges for organizations of all types. Students examine how the disciplines of public relations and marketing and communications are closely linked through the concepts of Integrated Marketing Communications (IMC). Students learn how IMC incorporates activities designed to build relationships with consumers, and employs traditional and non-traditional communication tools. Students learn the principles of advertising and promotions and how the industry operates today. Participants develop a plan that incorporates public relations and marketing components.

PREL-241**Writing for PR****3 Credits (45:0:0 hours)**

Students apply the skills in writing style and structure acquired in PROW 211. Students develop a working understanding of the various forms of public relations writing, including when and how to apply them. Students learn to write creatively and persuasively, edit their work and the work of others, and to work under tight deadlines. Emphasis is placed on writing in the Canadian Press style. *Prerequisites:* PROW 211.

PREL-242**Internal Communications and Organizational Dynamics****3 Credits (45:0:0 hours)**

Students learn theories and concepts of organizational dynamics and structures and how they impact internal communication. Students apply internal communications theory and concepts to various tools and techniques including intranet and e-mail. Students also learn presentation techniques and professional ethics, values and practices. *Prerequisites:* PREL 230.

PREL-245**Communications Research and Planning****3 Credits (45:0:0 hours)**

Students learn the role of formal and informal research in the public relations process and how to apply it in a communications context. Students experience the research process through the development of a strong research question, applying appropriate methodology and data collection methods, and collecting and analyzing data. This information is used to create and present a communications plan, giving students a well-rounded experience in essential analysis and problem solving. *Prerequisites:* PREL 230. May be taken as a Co-requisite.

PREL-246**Issues and Reputation Management****3 Credits (45:0:0 hours)**

Organizations and governments face intense public scrutiny in an increasingly competitive environment. Students examine how issues originate and the impact of issues on the reputation of the organization. Students learn the communication strategies, tools and techniques applied by an organization to communicate its image to key publics and to manage reputational damage.

PREL-250**Professional Practicum****5 Credits (0:0:294 hours)**

Students gain first-hand experience in the public relations profession. Students are supervised in a public relations setting over an eight-week period where they apply the skills and abilities learned in the classroom setting. All program courses and requirements must be successfully completed before students embark on their practicum component.

Prerequisites: All courses in the PR diploma program must be successfully completed before the practicum can be taken.

PROW-100**Foundations of Composition****3 Credits (45:0:0 hours)**

This course explores the essence of language: grammar, phrasing, register, and style. Students consider the history of English and its interaction with other languages. They examine the rhetorical and ethical implications of mechanical choices. Finally, they learn how to identify and manipulate sentence elements to produce effects from clarity to obfuscation.

PROW-102**Distilled Prose: Writing Very Short Non-Fiction****3 Credits (45:0:0 hours)**

In this course students are provided with the skills needed to write small and communicate large. Students are engaged in the practice of creating potent pieces where audience analysis, word choice, sentence structure, tone and voice, creativity and the precise use of all the rhetorical tools in the workshop are used to produce writing that contains few words and much power.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-104**Introductory Rhetoric****3 Credits (45:0:0 hours)**

Introductory Rhetoric provides students with the ability to use rhetoric as a practical tool for the discovery, arrangement and expression of arguments in a variety of settings. Students learn to construct arguments to address past, contemporary and future writing situations, and arrange those arguments in effective and appropriate patterns. They are encouraged to describe and imitate rhetorical strategies in past works and to seek out and evaluate similar strategies in contemporary pieces. The course culminates in a discussion of rhetoric's ethical, aesthetic and political dimensions and evaluates its overall relevance to modern day writers in particular and the world in general.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-115**Research Skills for Writers****3 Credits (45:0:0 hours)**

Research is foundational to good writing. Therefore, this course focuses on the need to understand social science research methods as a researcher and writer. Students learn to be intelligent consumers of other people's research, which is a core asset to them when out in the workplace. In this course, students learn and apply the basics of good research including methods such as interviewing, survey design and statistical analysis. Students also learn how to write an effective research paper.

PROW-117**Mac Skills for Writers****3 Credits (45:0:0 hours)**

In this course, students combine text, photos and graphics files on the Macintosh platform into documents for print and electronic media. Students examine issues of image resolution, colour space and file compression to ensure successful output of their files to everything from low-resolution printers to printing presses. They then learn to adapt these methods of file transfer to electronic vehicles such as PDFs and websites. Ultimately, students leave the course with the basic tools they need to work with graphic designers, illustrators and photographers in today's electronic publishing industry.

PROW-118**Research for Writers II: Primary Research****3 Credits (45:0:0 hours)**

Building on data collected in PROW 115 Research Skills for Writers, students use primary research to produce new, original topics of social and cultural interest. Students work through the steps of the primary research process – design, collection, and data analysis – and use computer software to interpret patterns in data, classify these patterns, and generalize the results in order to write about and distribute their findings. This course emphasizes qualitative methods.

Prerequisites: Minimum grade of C- in PROW 115.

PROW-135**Proofreading and Copyediting****3 Credits (45:0:0 hours)**

In this course, students develop the basic skills and knowledge needed to copyedit and proof their own and others' written work. Students also examine some of the larger issues in editing: authorial intention versus editorial responsibility, in-house versus freelance employment, professional conduct and ethics, and the importance of deadlines within the publication process.

Prerequisites: Minimum grade of C- in PROW 100

PROW-140**Project Leadership****3 Credits (45:0:0 hours)**

In this course students concentrate on the skills a professional communicator needs to work as a project lead or production coordinator. Students learn principles of leadership and client service, and their application in the professional communication environment. Through practical experience and hands-on project work, students also consider the impact of new production and distribution technologies on the role of the professional communicator.

Prerequisites: Minimum grade of C- in PROW 100 and PROW 117.

PROW-200**Advanced Composition****3 Credits (45:0:0 hours)**

In this course students evaluate the rhetorical implications of language elements studied in PROW 100 and use sophisticated tools for analyzing sentence construction. The course considers language from linguistic, rhetorical, social and ethical perspectives. Through lecture, discussion and workshops, students experiment with grammatical forms to examine the forms' suitability for various audiences and purposes.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-204**Writing for the Ear****3 Credits (45:0:0 hours)**

This course focuses on the art and craft of writing speeches and oral presentations. Students explore the critical difference between writing for the ear and writing for the page, and practice proven approaches to preparing a speech or oral presentation, from researching, determining a communication objective and building a case, to structuring, refining and delivering the product. They learn and demonstrate successful ways to engage and motivate an audience in a speech setting and practice writing in teams.

Prerequisites: Minimum grade of C- in PROW 100 and PROW 102.

PROW-205**Legal Issues for Writers****3 Credits (45:0:0 hours)**

This course focuses on legal, ethical and business issues encountered by professional writers. Students learn about the business of writing: contracts, copyright and intellectual property, dealing with agents, how to market and protect creative work and how to operate a writing business. They also gain a basic understanding of the legal system and how to read and understand legal cases. Finally, they will learn about the laws that both protect them as writers but also hold them responsible, and discuss strategies for maximizing legal protection and minimizing legal liability.

Prerequisites: Minimum grade of C- in PROW 100 and PROW 115.

PROW-206**Applied Rhetoric****3 Credits (45:0:0 hours)**

In this course students use the basic rhetorical skills they learned in PROW 104 to complete a series of composition exercises based on the classical progymnasmata. These exercises provide students with additional rhetorical tools, such as the anecdote, the commonplace, and the description, and encourage them to construct arguments both for and against current issues, historical events, and public figures. Finally, they attempt to integrate these techniques into a larger argument or call for legislation. Overall, the course seeks to help students find new ways to use classical rhetoric to generate story ideas, experiment with different narrative voices, and explore opposing viewpoints in their written work.

Prerequisites: Minimum grade of C- in PROW 104.

PROW-210**Advanced Business Writing****3 Credits (45:0:0 hours)**

In this course, students examine the consequences of their language choices within a business context. They are encouraged to examine and analyze the social, political and legal ramifications of their language use in a variety of business documents. They use dictionaries and style guides, sentence structures, mechanics and stylistics as tools to facilitate communications outcomes for an organization. Ultimately, business students leave the course with increased explanatory power and advanced written communication skills. **Note:** Credit can only be obtained in one of PROW 210 Advanced Business Writing or PROW 100 Foundations of Composition.

Prerequisites: BUSN 200 or BUSN 201.

PROW-211**Writing Fundamentals****3 Credits (45:0:0 hours)**

Writing and editing skills are primary tools for the public relations practitioner. This course explores the essence of language; grammar, phrasing and style. Students learn to organize their writing effectively and to use persuasive language to achieve the purpose for their written works in a public relations setting. *Prerequisites:* Admission to the Public Relations diploma program.

PROW-224**Introducing Technical Writing****3 Credits (45:0:0 hours)**

This course introduces students to the kinds of work done by technical writers. Students learn techniques for writing concise, accurate descriptions, develop strategies for producing instructional material, and sharpen their skills in repackaging technical writing products. This course focuses on the importance of conceptual planning as the foundation of effective technical communication. Students are introduced to industry-standard software for the production of online user documentation for a range of products.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-226**Technical Writing II – Writing About Computers****3 Credits (45:0:0 hours)**

This course is the second in the technical writing stream in the Professional Writing degree program. It focuses on the development of documentation for the computer industry, a major employer of technical writers. Students write an entire manual using a task-oriented approach: collect appropriate source information, plan and write a prototype for reviewers, write and conduct usability tests, and write an online help function.

Prerequisites: Minimum grade of C- in PROW 224.

PROW-228**Technical Writing III – ISO and Safety Specifications****3 Credits (45:0:0 hours)**

This course provides students with practice in the basic skills to prepare written documentation in support of engineering processes. *Prerequisites:* Minimum grade of C- in PROW 226.

PROW-230**Basic HTML for Writers****3 Credits (45:0:0 hours)**

In this course, students learn the basic HTML elements they need to add complex features and functions to their own written works and those of others when publishing on the World Wide Web. They begin with basic blogs as their introduction to content management systems; research and define basic HTML elements; create multi-element documents using HTML code for images, bolding, headings, lists, and tables; use authoring tools, such as Dreamweaver, to write and transfer files within an online environment. In short, they learn to write, edit and troubleshoot the HTML code they need to put their words on the web.

Prerequisites: Minimum grade of C- in PROW 117.

PROW-235**Applied Editing****3 Credits (45:0:0 hours)**

In this course students apply the basic editorial skills of copyediting and proofreading to larger, more complex projects. The focus of this course is to learn and refine skills in substantive and developmental editing. These skills are introduced and practised through readings, discussion, exercises, written assignments and guest speakers, and honed in simulations based on newspaper, magazine, book, or internet publishing.

Prerequisites: Minimum grade of C- in PROW 135.

PROW-240**Short Fiction Forms****3 Credits (45:0:0 hours)**

This course focuses on the art and craft of writing short fiction. Students examine various forms of fiction with an emphasis on contemporary Canadian short fiction and discuss (mostly) Canadian short fiction, analyze what they read paying particular attention to craft, and write different types of short fiction in a workshop setting. Students also learn how to write a literary review of short fiction, give a group presentation on Canadian journals, and learn where best to submit their fiction for publication.

Prerequisites: Minimum grade of C- in PROW 100

PROW-250**Professional Prose I****3 Credits (45:0:0 hours)**

In this course, students examine the communication skills required by all professional communicators. Students learn the basic tools and formats they need to promote a product or service, solicit a positive news story, or report on a new initiative or achievement, using traditional and emerging media. They learn how to plan, execute, and evaluate various promotional and business writing tasks, with the goal of turning communication into action with clarity, creativity, and style.

Prerequisites: Minimum grade of C- in PROW 100 and PROW 102 or consent of the program.

PROW-252**Professional Prose II****3 Credits (45:0:0 hours)**

In this course, students build on the skills students gained in Professional Prose I, applying these tools to specific communication contexts such as government, the non-profit and charitable sectors, and the freelance market. With more specialized knowledge and strategies, students leave the course prepared to work as informed, versatile industry professionals, with the flexibility and adaptability to plan and produce strategic communication in traditional and emerging media. Students learn the skills to work either within an organization or as freelancers.

Prerequisites: Minimum grade of C- in PROW 250, or consent of the program.

PROW-300**Advanced Rhetoric****3 Credits (45:0:0 hours)**

This course focuses on the theory side of rhetoric over and above the practical side, but still includes applied assignments. Students study the theories of rhetoric developed in classical times, and the further developments in the neo-Aristotelian school. Alternate practical rhetorics are included. Students also survey the philosophies of language that are predominant in contemporary discussions of communication, rhetoric and politics.

Prerequisites: Minimum grade of C- in PROW 206.

PROW-302**Writing for the Web****3 Credits (45:0:0 hours)**

Writing for the Web focuses on the writing process in an Internet environment: audience analysis, concept documents, style guides, copyright issues, flowcharting and storyboarding. Students work with Web page elements, overall layout and navigation. Web page writing techniques, styles and editing are used to create various Web pages.

Prerequisite: Minimum grade of C- in PROW 230.

PROW-304**Popular Culture in Professional Communications****6 Credits (90:0:0 hours)**

In Popular Culture in Professional Communications, students examine pop culture as a form of rhetoric in and of itself, and as a potential rhetorical device in their own writing. They begin by formulating a working definition of what popular culture is, and then investigate, through a survey of major trends in film, television and print, how different forms of media influence pop culture's overall form and content. Throughout the course, students are encouraged to develop an analytical approach to pop culture so that they can formulate arguments about its social and commercial effects. Ultimately, students leave the course with an appreciation of popular culture as a powerful tool for change--and control.

Prerequisites: Minimum grade of C- in PROW 104.

PROW-306**The Theory and Process of Creativity****3 Credits (45:0:0 hours)**

This course introduces students to the theoretical perspectives and empirical literature on the psychology of creativity. Students learn about the cognitive and emotional processes that underlie creative thought. The course examines how creative ideas are generated, what factors inhibit creativity, the roles of intuition and prior knowledge in creative acts, and the role of novelty in creative work.

Prerequisites: Minimum grade of C- in PROW 100, or consent of the program.

PROW-307**Documentary Screenwriting****3 Credits (45:0:0 hours)**

Students begin the study of screenwriting with an examination of historical and contemporary samples of documentary films with an emphasis on Canadian film and its significant influence on the documentary form worldwide. The course includes a brief survey of the range of documentaries: training and educational, political, social activist, and culture and artistic films. Students identify story ideas suitable and feasible for documentary treatment, adapt those ideas into detailed, industry-standard outlines, and then apply what they've learned about various formats (interviews, supporting visuals, dramatic re-enactments, special effects, and voice-overs) into a professional shooting script.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-308**Screenwriting I****3 Credits (45:0:0 hours)**

This course introduces students to the technical skills required to write for dramatic and documentary film, television, and video. It presents the craft of writing for the screen, and allows students to apply this craft to begin to analyze scripts and to create foundations for their own. Students exchange feedback in workshops at which their work is presented.

Prerequisites: Minimum grade of C- in PROW 100

PROW-309**Screenwriting II****3 Credits (45:0:0 hours)**

This course builds on Screenwriting I to let students explore deeper applications of the technical skills required to write for dramatic and documentary film, television and video. It provides background on Canada's cinematic tradition, and presents information about the market for, and marketing of, their scripts. It gives students hands-on experience in the entire process of creating, crafting and marketing a screenplay, from the initial pitch to a producer, through to the writing of a second draft. Students exchange feedback in workshops at which their work is presented.

Prerequisites: Minimum grade of C- in PROW 308.

PROW-310**Creative Non-Fiction****6 Credits (90:0:0 hours)**

This course is where art meets professional writing. The course examines literary journalism, the personal essay, memoir, and literary journals. It looks at sub-genres including nature writing, literary travel writing, the science essay, and cultural criticism. Students read extensively and broadly, analyze what they read with a particular focus on craft, and write creative non-fiction.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-311**Concept Development****3 Credits (45:0:0 hours)**

This course demonstrates the process of creative concept development. Students learn to translate communications strategies into targeted creative concepts that use visuals as language, and language as visuals. Students develop concepts that lead to advertising, branding, and other vehicles, then adjust and redevelop those concepts, as they receive input, criticism, and suggestions. Every communications strategy begins as a concept, and communicators skilled in concept development can create the innovative, memorable, and effective strategies that today's organizations are looking for.

Prerequisites: Minimum grade of C- in PROW 140.

PROW-312**Advertising Copywriting****3 Credits (45:0:0 hours)**

This is a craft course in which students discuss the characteristics of a good ad, and write advertising copy for print, radio, television, and other media. They learn to make their ad copy conform with communications and marketing plan strategies, and critique existing campaigns in a number of different media. By the conclusion of the course, students are able to plan, prepare, launch, and evaluate ads and advertising campaigns.

Prerequisites: Minimum grade of C- in PROW 100 and PROW 104.

PROW-314**Narrative: Function and Technique****3 Credits (45:0:0 hours)**

Stories are an elemental way of informing, influencing and moving audiences. This course examines the role of narrative in a range of communications settings, such as corporate communications, advertising, journalism, film, creative nonfiction, travel writing and historical writing. It discusses narrative theory and practice and considers the cultural power of story.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-315**Corporate Narrative****3 Credits (45:0:0 hours)**

This course introduces storytelling to the strategic communications model. Students learn to recognize that story is at the core of all effective communications and to find the stories within the organizations, then translate those stories into compelling messages, speeches, reports, newsletters and media releases. Corporate Narrative prepares students to become outstanding communicators, who can attract widespread media coverage and help organizations build strong public and internal reputations.

Prerequisites: Minimum grade of C- in PROW 252 or PROW 202.

PROW-316**Magazine Writing****3 Credits (45:0:0 hours)**

This course provides writers with the skills to pursue freelance feature writing opportunities for a variety of magazines. Students analyze the editorial requirements of magazines, to develop topics, conduct research and do interviews, and write winning copy. Magazine Writing deals with general interest, special interest and trade publications in both print and electronic formats.

Prerequisites: Minimum grade of C- in PROW 100.

PROW-317**The Media and the Message****3 Credits (45:0:0 hours)**

In this course, students learn to become the bridge between an organization's message and the needs of the media. Students identify issues and anticipate the positive and negative consequences for an organization. Then, they learn to create messages and stories that attract print, television, and radio coverage. Today, communication is global, and the skilled media relations professional is a writer who can create local, national, and international interest in an organization's message and story.

Prerequisites: Minimum grade of C- in PROW 104

PROW-318**Technical Writing IV – Government/ Human Resources****3 Credits (45:0:0 hours)**

In this course students apply technical writing guidelines and techniques to write policies and procedures that send clear messages to both the general public and government employees. Through analysis of selected sensitive and political issues, students research and write a human resources manual and an online employee handbook.

Prerequisites: Minimum grade of C- in PROW 226

PROW-319**Technical Writing V – Instructional Design****6 Credits (90:0:0 hours)**

In the first half of this 6-credit course, students are introduced to the theory, process, techniques and strategies of how to develop, design and write learning materials for educational courses, workshops and corporate training programs. In the second half of this course, students apply these techniques by writing a course module first in print format and then in a learning management system. A team approach is emphasized with a focus on understanding team member roles.

Prerequisites: Minimum grade of C- in PROW 226

PROW-320**Information Mapping****3 Credits (45:0:0 hours)**

In this course, students learn the three components that comprise good information mapping methodology and techniques: analysis, organization, presentation. Information mapping is a research-based approach to the analysis, organization, and visual presentation of information. Based on research into how the human mind actually reads, processes, remembers, and retrieves information, information mapping is an integrated set of easy-to-learn principles, techniques, and standards. It enables authors to break complex information into its most basic elements and then present those elements optimally for readers. The result is a set of precisely defined information modules that are consistent from designer to author and document to document.

Prerequisites: Minimum grade of C- in PROW 224.

PROW-329**Publishing Poetry****3 Credits (45:0:0 hours)**

This course develops the art of writing poetry and the enterprise of publishing poetry. Students analyze major poetic movements of the twentieth century and study a variety of poetic forms. Students are expected to read widely, to apply poetic theory in a systematic way to their own work, to experiment with a variety of poetic forms in developing original work, and to submit their work for publication in both print and electronic media – nationally and internationally. The course is conducted on a seminar model in which students' original work is the major basis for class workshops.

Prerequisites: Minimum grade of B- in PROW 240 or ENGL 214, or by instructor's permission upon reviewing written samples of work prior to class registration.

PROW-330**Publishing Prose****6 Credits (90:0:0 hours)**

Publishing Prose develops in students the theory and practice of writing prose for publication. The emphasis is on literary forms, specifically fiction and literary non-fiction. Students work throughout the course on developing a collection of short fiction, a novel, or a book-length narrative non-fiction project. Genre work is welcome. Students read widely in examples of the form they are working in, and in theoretical works that apply to their chosen form. The course helps students develop their work on the page and the skills to publish that work in recognized outlets.

Prerequisites: Minimum grade of B- in PROW 240 or ENGL 214, or by instructor's discretion upon reviewing written samples of work prior to class registration.

PROW-331**Literary Journalism****3 Credits (45:0:0 hours)**

This course teaches students the theory and practice of writing literary journalism, sometimes called long-form journalism and narrative journalism. These descriptors capture the essence of the form, which is non-fiction writing featuring core elements, including high standards of craft, narrative techniques, an exploration of complicated themes and issues, and a desire to create a lasting literary artifact. The emphasis in this class is on a wide variety of forms – essays, travel literature, political writing, writing on the arts, profiles – and getting these published. Students read examples and theoretical works across the full range of these forms.

Prerequisites: Minimum grade of B- in PROW 100, by instructor's discretion upon reviewing written samples of work prior to registration.

PROW-335**Magazine Editing****6 Credits (90:0:0 hours)**

Students in PROW 335 apply the skills they learned in their 200-level editing courses to the planning, execution, and production of a magazine. Students begin with an investigation of magazines of various sizes, qualities, and purposes, ranging from popular to technical, commercial to special interest, low brow to high. They then form work teams to experience the various magazine editing roles and run through two production cycles of a magazine published by the program. As members of this editorial board, they set editorial policy, calendars, plots, timelines, and costing; determine style guides, recurring features, and publication standards; and manage outside contractors, print production, and distribution. Throughout the course, students refine their ability to work collaboratively and provide constructive criticism of their own and others' work.

Prerequisites: Minimum grade of C- in ENGL 221 or PROW 235.

PROW-336**Book Editing****3 Credits (45:0:0 hours)**

In this course, students apply the skills learned in their 200-level editing course to the field of book editing, viewed through the lens of North American book culture. The course examines the processes of publishing a book, from manuscript acquisition and development to promotion and sales in a bookstore or on a website. These skills are introduced and practised through readings, discussion, exercises, written assignments, and guest speakers, with a focus on the Canadian publishing context.

Prerequisites: Minimum grade of C- in PROW 235 or ENGL 221

PROW-337**Print Culture History****3 Credits (45:0:0 hours)**

This course surveys the development of print-based communications and examines the cultural context of newspapers, magazines, and books as material objects. Students study the history of print technologies, the rise of a literate marketplace through mass education (and the concomitant rise of professional writers to serve that audience), the structure of cultural classes, and the possible future of print in the digital age. The topics covered here enable students to pursue more specialized studies in the history of books and printing.

Prerequisites: Minimum grade of C- in PROW 235 or ENGL 221.

PROW-338**Production Editing****3 Credits (45:0:0 hours)**

This course examines the relationship between editorial and print production. It looks at the physical objects of communications and the perceptions of their users and readers. In this course, students explore the management of design and production process, including budgeting and print buying, design and production specifications, and schedules. Students meet suppliers, manufacturers and other professionals, and observe a variety of production processes.

Prerequisites: Minimum grade of C- in PROW 235 or ENGL 221, and PROW 140.

PROW-343**Strategic Communications****3 Credits (45:0:0 hours)**

In this course, students learn about public relations as profession and debate key issues of professional practice within historical and contemporary contexts. Building on the formats and media examined in PROW 250 and 252, students apply strategic analysis and testing to scenarios in a variety of organizations. Through case studies, guest speakers, and a term project, students develop the ability to apply a strategic communications model to communications challenges. They learn to plan and execute a strategic communications project, using traditional media and within the emerging, dynamic environment of social networks and responsive publics. **Note:** Not to be taken by students with credit in PROW 212 or PROW 313 Strategic Prose.

Prerequisites: Minimum grade of C- in PROW 252.

PROW-389**Advanced Screenwriting****6 Credits (90:0:0 hours)**

This course builds on prior screenwriting study to inspire students to explore the creative and technical skills required to write for dramatic and documentary film, television and video. It provides a forum to research and practice advanced techniques for visual storytelling, supplemented by ongoing analysis of produced professional work and a videoconference with a senior Hollywood screenwriter. It coaches students through the process of writing their own feature-length script. Students exchange feedback in workshops at which they present their research and their work in progress, from pitch document to polished draft.

Prerequisites: Minimum grade of C- in PROW 309, plus approval of instructor and submission of a 1- or 2- page proposal for a feature length screenplay.

PROW-400**Directed Workplace Learning I****15 Credits (0:0:535 hours)**

This course provides students with an opportunity to apply in the workplace the knowledge and skills they have acquired during their first three years of study. Students begin their 15-week Directed Workplace Learning term with an approved learning contract that describes what must be accomplished for them to earn credit. The contract includes regular, written progress reports and a major project. Directed Workplace Learning may take place in any of the following settings: a student's existing place of employment, if his or her job is substantially made up of writing, editing, or a combination of the two; an approved directed workplace learning site identified either by the program or the student; or a freelance writing company if the student is operating with a faculty-approved business plan. *Prerequisites:* Fourth Year standing in the Bachelor of Applied Communications in Professional Writing

PROW-402**Directed Workplace Learning II****15 Credits (0:0:535 hours)**

Building upon their findings in PROW 400, students in this course expand upon their experiences applying their course-based knowledge and skills in the workplace. Depending on the particular student's placement, he or she can compare freelance contracts with in-house positions, one organization or business with another, or one project with another in the same business or organization. As with PROW 400, students begin PROW 402 with an approved learning contract that describes what must be accomplished for them to earn credit, but here they are encouraged to design their contract as a response to the strengths and weakness they identified for themselves in the first course. Ultimately, each student leaves the course with a concrete plan of action for his or her continuing career development beyond the program.

Prerequisites: Minimum grade of C- in PROW 400.

PSSC-102**Criminal Investigation****3 Credits (45:0:0 hours)**

This course focuses on the processes used when conducting criminal investigations. The methods of obtaining and assessing information through interviewing, investigative photography, note taking and report writing, incident scene drawing, and crime scene search techniques are studied and applied.

PSSC-112**Policing in Canada****3 Credits (45:0:0 hours)**

Students learn the origins and philosophical development of policing in Canada and assesses current policing practices. The course focuses on the role of police, the structure of Canadian police organizations, police accountability, historical policing models, and the strategies associated with current policing models.

PSSC-121**Law and the Administration of Justice****3 Credits (45:0:0 hours)**

Students learn the principles, practice and philosophy of the Canadian judicial system with emphasis on the criminal trial process. A review of the structure of the Canadian court system, statute law, case law, and the civil court trial process are included.

PSSC-122**Criminal Law****3 Credits (45:0:0 hours)**

Students learn the Criminal Code and selected Alberta provincial statutes. The emphasis is on an in-depth analysis of selected criminal offences. The elements of a crime, pre-trial criminal procedures, and the nature and significance of the Canadian Charter of Rights are also discussed. **Note:** It is recommended that PSSC 121 be taken concurrent with or prior to this course.

PSSC-123**Legal Evidence in Criminal Investigations****3 Credits (45:0:0 hours)**

Students learn the laws of evidence as they relate to criminal procedures and trials. Students briefly review the laws of evidence that relate to civil proceedings. Drawing upon the Canada Evidence Act and selected statutes, students explore legal defences and the powers of search and seizure. Students also analyze the rules that relate to obtaining statements, admissions, confessions and presenting evidence in court.

Prerequisites: PSSC 121.

PSSC-132**Investigative Law****3 Credits (45:0:0 hours)**

Students learn the Criminal Code, selected Alberta provincial statutes and examine statutes and procedures applicable to civil and administrative tribunals. The elements of a crime, pre-trial criminal procedures and the nature and significance of the Canadian Charter of Rights are also discussed. **Note:** It is recommended that PSSC 121 be taken concurrently with or prior to this course. *Prerequisites or Co-requisite:* PSSC 121.

PSSC-133**Legal Evidence in Investigations****3 Credits (45:0:0 hours)**

In this course, students examine the laws of evidence related to both criminal and civil trials and to administrative proceedings. Drawing upon the Canada Evidence Act and other selected statutes, students explore the ways in which these acts and statutes influence civil, criminal and administrative procedures. Students compare the discovery process in civil proceedings with criminal matters and review the powers of search and seizure, the rules related to statements, admissions and confessions, and the laws that govern the presentation of evidence in court.

Prerequisites: PSSC 121.

PSSC-141**Interpersonal Skills****3 Credits (45:0:0 hours)**

Students increase their understanding and awareness of the impact of their behaviour on others. Students examine personality types, leadership styles, gender and cultural issues, and the influence these factors have on the development of effective human relations.

PSSC-151**Security Programs and Risk Management****3 Credits (45:0:0 hours)**

Students learn about the security profession in Canada and examine current security practices. Students learn the components of a comprehensive security program and focus on the operational activities involved in risk management. Emphasis is placed on risk identification, quantification, prioritization, and the risk transfer process.

PSSC-152**Loss Prevention Program Management****3 Credits (45:0:0 hours)**

Students learn the elements of the loss prevention component of a comprehensive security management program. The course focuses on the operational activities involved in the development, implementation, and maintenance of a loss prevention program. Consideration is given to policy and procedure development, training program development, and program evaluation.

PSSC-203**Forensic Science****3 Credits (45:0:0 hours)**

This course provides an in-depth study of the methods of recognizing, collecting, preserving, examining, and presenting physical evidence found at a crime scene. The operations and functions of the forensic crime lab are also studied.

PSSC-204**Forensic Investigation****3 Credits (45:0:0 hours)**

Students analyze the processes involved in the recognition, development, and identification of fingerprints and other forensic evidence. Students also examine specific techniques to investigate criminal cases.

Prerequisites: PSSC 102 and PSSC 203.

PSSC-212**Abnormal Behaviour and Crime****3 Credits (45:0:0 hours)**

Students learn the major mental disorders and their relationship to criminal behaviour. The focus is on recognizing, understanding and effectively responding to situations involving individuals displaying abnormal behaviour.

Prerequisites: PSYC 104 or PSYC 100.

PSSC-242**Leadership Skills****3 Credits (45:0:0 hours)**

Students learn the communication skills needed to be effective as leaders in business and professional organizations. The focus is on the theory and skills required to be an effective communicator in a variety of contexts involving individuals, groups and teams.

PSSC-252**Investigations I****3 Credits (45:0:0 hours)**

This course examines the fundamental investigative techniques used in security investigations. The course gives an overview of the investigative planning process, the nature and types of forensic evidence, and the techniques involved in the collection, identification, and assessment of evidence.

PSSC-253**Investigations II****3 Credits (45:0:0 hours)**

In this course, students examine and apply evidence search and collection techniques, incident scene drawing, and criminal court presentation procedures. Students also select and evaluate specific techniques to investigate criminal cases.

Prerequisites: PSSC 252.

PSSC-262**Integration Seminar****1 Credits (0:0:15 hours)**

Students integrate theory and practice by linking the knowledge, skills and values gained in the classroom with issues experienced in the field placement.

Prerequisites: Must be taken concurrently with PSSC 272.

PSSC-263**Integration Seminar****1 Credits (0:0:15 hours)**

Students integrate theory and practice by linking the knowledge, skills and values gained in the classroom with issues experienced in the field placement.

Co-requisites: Must be taken concurrently with PSSC 273.

PSSC-272**Field Placement****4 Credits (0:0:240 hours)**

This course provides the student with related practical field experience. The placement offers the unique opportunity to observe and participate in a variety of learning activities related to the field.

Co-requisites: Must be taken concurrently with PSSC 262.

PSSC-273**Field Placement****4 Credits (0:0:240 hours)**

This course provides the student with related practical field experience. The placement offers the unique opportunity to observe and participate in a variety of learning activities related to the field.

Co-requisites: Must be taken concurrently with PSSC 263.

PSSC-283**Emergency Planning and Response****3 Credits (45:0:0 hours)**

Students learn the stages involved in the planning, implementation and management of an organization's response to emergencies, disasters, and crisis situations. The emphasis is on the emergency response and disaster recovery phases.

PSSC-293**Emergency Management****3 Credits (45:0:0 hours)**

Students learn the planning and implementation processes involved in the management of emergencies, disasters, and crisis situations. Key components are risk management, emergency response, crisis management, and disaster recovery.

PSYC-100**Applied Introductory Psychology****3 Credits (45:0:0 hours)**

This course provides an introduction to the field of psychology and to the application of psychological concepts and methods. Specific topics include an overview of modern day psychology and its history, the application of psychological research methods to test the validity of conclusions, the biological bases of behaviour, learning through conditioning, memory, motivation and emotion, human development across the lifespan and personality theory, research and assessment.

PSYC-104**Introductory Psychology I****3 Credits (45:0:0 hours)**

A survey of natural science topics in Psychology. The course covers the evolution of psychological sciences, research methods, biological psychology, consciousness, principles and development of perception, motivation, learning, and their relationship to the psychological functioning of the individual.

PSYC-105**Introductory Psychology II****3 Credits (45:0:0 hours)**

A survey of social science topics in Psychology. This course is an introduction to the study of individual and social behaviour including individual differences in behaviour, thought, intelligence, human development, personality, social behaviour, stress responses, as well as psychological disorders and their treatment.

Prerequisites: Minimum grade of C- in PSYC 104.

PSYC-120**Cognition and Self-Regulation****3 Credits (45:0:0 hours)**

This course is intended to provide students with cognitive and self-regulation strategies (e.g., motivation, self-efficacy, goal setting) that are critical skills for application within academic contexts. These strategies are based on principles in psychology and education, and are used to build a foundation of skills to enhance learning. Assignments and class exercises emphasize the student's application of cognitive strategies and self-regulation in order to meet course goals.

Prerequisites: Recommendation of the department and consent of program. *Co-requisite:* Concurrent registration in a minimum of one 3 credit program course.

PSYC-212**Introduction to Research Methods in Psychology****3 Credits (45:0:0 hours)**

This course provides an introduction to experimental and nonexperimental methods in psychology. Topics covered include philosophy of science; measurement; reliability and validity of methods, measures, and effects; survey design; correlational, experimental, quasi-experimental, longitudinal and single-subject designs; biases in experimentation; and research ethics.

Prerequisites: Minimum grade of C- in PSYC 104, PSYC 105 and STAT 151 or equivalent.

PSYC-223**Developmental Psychology****3 Credits (45:0:0 hours)**

This course examines the process and nature of human development with emphasis on infancy, childhood and adolescence.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105, or equivalent.

PSYC-233**Personality****3 Credits (45:0:0 hours)**

In this survey of Personality Psychology, the student is introduced to a number of theoretical perspectives and methodological approaches to the study of Personality. Additionally, assessment methods and research relevant to the study of personality are reviewed.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105.

PSYC-241**Social Psychology****3 Credits (45:0:0 hours)**

This course is a survey of theories and research on topics such as attitudes and attitude change, person perception, attraction, pro-social behaviour, aggression and applied social psychology. **Note:** PSYC 241 and SOCI 241 may not both be taken for credit.

Prerequisites: Minimum grade of C- in PSYC 105 or in SOCI 100.

PSYC-258**Cognitive Psychology****3 Credits (45:0:0 hours)**

This course surveys a number of topics in cognitive psychology including perception, attention, knowledge representation, memory, learning, language, reasoning and problem solving.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105.

PSYC-267**Perception****3 Credits (45:0:0 hours)**

This course is an introduction to the theoretical and experimental issues associated with the sensory and perceptual experience of the world. The main emphasis is on understanding basic perceptual phenomena, such as the relation between physical stimuli and experience. To this end, we must consider: the nature of the physical stimuli; the anatomy and physiology of the sense organs and receptors; the anatomy and physiology of the neural paths from receptors to the brain; how the brain processes sensory information; and the procedures used by researchers to obtain information about these systems.

Prerequisites: Minimum grade of C- in PSYC 104.

PSYC-275**Brain and Behaviour****3 Credits (45:0:0 hours)**

This course is an introduction to physiological psychology. Topics include sensation, perception, movement, motivation, memory, cognition, learning, and emotion from a biological point of view.

Prerequisites: Minimum grade of C- in PSYC 104. (Biology 30 or equivalent is strongly recommended.)

PSYC-281**Principles of Behaviour****3 Credits (45:0:0 hours)**

This course is an introduction to the principles of learning and behaviour, with an emphasis on the processes of classical and operant conditioning. Basic research findings are discussed as well as the potential application of those findings to important aspects of human behaviour.

Prerequisites: Minimum grade of C- in PSYC 104.

PSYC-301**History of Psychology****3 Credits (45:0:0 hours)**

Psychology is a relatively young science, but its history is varied, intriguing and extends well beyond the first psychologists. From early philosophy, physiology and medicine, through the dawn of evolutionary theories and radical behaviourism, to the cognitive revolution and modern neuroscience, we examine the trends, competing theoretical perspectives and socio-political influences on the discipline in Western society.

Prerequisites: Minimum grade of C- in at least one of PSYC 223, PSYC 233, PSYC 241, PSYC 258, plus one of PSYC 267, PSYC 275 or PSYC 281.

PSYC-306**Sports Psychology****3 Credits (45:0:0 hours)**

This course is a study of the psychological factors that influence and are influenced by participation and performance in sport, exercise, and physical activity, and the application of the knowledge gained through this study to everyday settings.

Prerequisites: Minimum grade of C- in at least one of PSYC 223, PSYC 233, PSYC 241, PSYC 258, plus one of PSYC 267, PSYC 275 or PSYC 281.

PSYC-307**Health Psychology****3 Credits (45:0:0 hours)**

This course examines how biological, psychological, and social factors affect the efforts people make in maintaining health and addressing illness, the effectiveness with which they cope with and reduce stress and pain, and the recovery, rehabilitation and psychosocial adjustment of patients with serious health problems.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105 plus at least two 200-level psychology courses.

PSYC-312**Advanced Research Methods****3 Credits (45:30:0 hours)**

This course emphasizes the following aspects of research methodology: design, analysis, ethics, reporting of results, and issues relevant to various areas of specialization in psychology. The advantages and limitations of particular research designs and the selection of appropriate statistical analysis techniques are explored. Students have the opportunity to gain first-hand experience with different research methodologies along with the statistical techniques used to analyze data. Toward the end of the course, students have the opportunity to present the results of original data in both an oral presentation and through a poster presentation. **Note:** This is a required course for students registered in the honours program.

Prerequisites: Minimum grade of C- in PSYC 212 and STAT 252, plus consent of department. STAT 252 may be taken as a co-requisite.

PSYC-324**Infant Development****3 Credits (45:0:0 hours)**

This course reviews the biological and sociocultural influences on the development of human infants from conception up to the age of three. Research is discussed that has revealed the physical, cognitive, and psychosocial factors that serve to distinguish normal from abnormal developments. In addition, issues of concern to caregivers/parents are explored.

Prerequisites: Minimum grade of C- in PSYC 223.

PSYC-326**Atypical Development****3 Credits (45:0:0 hours)**

This course provides a theoretical and practical framework for conceptualizing atypical development and psychological disorders of children and adolescents. Prevalent clinical phenomena, treatment methods, approaches to preventing psychological disorders, and promoting optimal development are presented. Developmental, individual, familial, and social factors associated with disruptions in normative psychosocial growth are examined.

Prerequisites: Minimum grade of C- in PSYC 223.

PSYC-328**Adult Development and Aging****3 Credits (45:0:0 hours)**

This course describes and discusses development from early adulthood through the final stages of life. Topics include lifespan development theories and research methods, age changes in cognitive processes, intellectual functioning and personality, changes in relationships and work, physiological changes, psychopathology associated with aging, death and dying, and psychological services for the adult and the aged.

Prerequisites: Minimum grade of C- in PSYC 223.

PSYC-333**Advanced Personality****3 Credits (45:0:0 hours)**

This course is intended to advance students' understanding of personality theory and research. It provides an in-depth analysis of relevant personality theories, and discusses challenges and controversies in the areas of personality structure and processes.

Prerequisites: Minimum grade of C- in PSYC 233.

PSYC-337**Forensic Psychology****3 Credits (45:0:0 hours)**

This course surveys the topic areas addressed by researchers interested in the interface between psychology and the law. The course examines the participation of psychologists and the application of psychological science within the criminal justice system. Topics may include: psychological factors associated with eyewitness and jury experiences, risk assessment, criminal profiling and police investigations, mental disability and law, and the influence of psychology in the legal system.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105, and in at least two 200-level courses in psychology.

PSYC-339**Abnormal Psychology****3 Credits (45:0:0 hours)**

This course offers an introduction to topics that outline the study of abnormal behaviour. Using an integrated model that encompasses biological, psychological, and sociocultural perspectives, psychological disorders are examined on a wide range of issues that include assessment, etiology, and treatment. Topics and disorders may include anxiety disorders, mood disorders, sexual and gender identity disorders, eating disorders, substance-related disorders, personality disorders, and schizophrenia.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105, plus at least one 200-level psychology course (PSYC 233 or PSYC 275 recommended).

PSYC-341**Cross-Cultural Psychology****3 Credits (45:0:0 hours)**

This course examines the effect of culture on the development and cognitive processing of human beings. Methods and results in cross-cultural research are reviewed while considering the value of such research for determining human universals. Emphasis is placed upon examining whether there is variability across cultures for basic psychological events, such as perception, development, and social behaviour. In addition, cultural factors are considered by examining some of the similarities and differences across a sample of the various ethnic communities that comprise our Canadian culture.

Prerequisites: Minimum grade of C- in PSYC 104 and PSYC 105 and in either PSYC 241 or ANTH 207.

PSYC-350**Human Memory****3 Credits (45:0:0 hours)**

This course reviews theoretical perspectives and empirical research methods that are related to the study of human memory. These provide the foundation for reviewing historical approaches, biological bases, multiple forms of memory (e.g., working, semantic, autobiographical), and everyday applications of memory strategies. In addition, this course also reviews the nature of forgetting, amnesia, memory disorders, as well as several applied memory issues (e.g., memory and reality, memory and the law).

Prerequisites: Minimum grade of C- in PSYC 258.

PSYC-355**Social Cognition****3 Credits (45:0:0 hours)**

This course examines the operation of basic cognitive mechanisms that guide perception, attention, memory, thinking, judgments, and reasoning, as they apply to social stimuli and contexts, and their behavioural and interpersonal consequences. This examination involves reviewing theoretical perspectives (e.g., cognitive, neuroscience, evolutionary) and empirical research on a variety of topics concerning our own and others' thoughts, feelings and behaviours in social applications.

Prerequisites: Minimum grade of C- in PSYC 258. PSYC 241 is strongly recommended.

PSYC-358

Comparative Cognition

3 Credits (45:0:0 hours)

Cognitive skills and processes differ across species, in ways that are functionally significant. This course explores similarities and differences in memory, decision-making, risk assessment, biological constraints on learning, and various aspects of intelligence across the animal kingdom.

Prerequisites: Minimum grade of C- in PSYC 212 plus PSYC 258 or PSYC 373.

PSYC-367

Laboratory in Human Perception

3 Credits (30:15:0 hours)

This course presents a practical introduction to techniques used to measure perceptual performance. Lectures cover advanced topics in sensation and perception with special emphasis on visual and auditory perception. Students also conduct experiments and complete laboratory assignments that introduce concepts of psychophysical research design and data analysis.

Prerequisites: Minimum grade of C- in PSYC 212 and PSYC 267.

PSYC-370

Human Sexuality

3 Credits (45:0:0 hours)

This course offers a multidisciplinary perspective of human sexuality in a diverse world. Human sexual function is explored from biological and developmental as well as psychosocial and cultural perspectives. There is also a comprehensive discussion of human reproduction and medical aspects of sexual function and dysfunction.

Prerequisites: Minimum grade of C- in at least three 300- or 400- level psychology courses.

PSYC-373

Evolution and Human Behaviour

3 Credits (45:0:0 hours)

This course is an introduction to the study of human behaviour within an evolutionary context. Adaptive physiology, traits, perception, cognition and other behaviours are explored by examining theories, methods and results of research from various fields including psychology, anthropology, economics and biology.

Prerequisites: Minimum grade of C- in at least two 200-level psychology courses.

PSYC-375

Applied Neuropharmacology

3 Credits (45:0:0 hours)

This course focuses on the mechanisms by which clinically active drugs exert their effects. Students gain an understanding of drug action by examining neuropharmacology at molecular and cellular levels of analysis and exploring major neurotransmitter systems in the CNS (central nervous system). The effects of psychoactive drugs on major nervous system functions such as movement, sleep, and memory are reviewed. The pathogenesis and pharmacological management of major neurological and psychiatric disorders are also discussed.

Prerequisites: Minimum grade of C- in PSYC 275.

PSYC-377

Human Neuropsychology

3 Credits (45:0:0 hours)

This course is an introduction to changes in behaviour and higher mental processes which result from structural changes to the brain. Through the use of clinical examples, the student becomes familiar with the neuroanatomical correlates of normal and abnormal behaviour in humans. The processes of neuropsychological assessment and diagnosis after insults to the brain is discussed.

Prerequisites: Minimum grade of C- in PSYC 275

PSYC-385

Applications of Learning

3 Credits (45:0:0 hours)

This course examines the ways in which principles of conditioning and learning have been applied to areas of human concern. The basic concepts, specific techniques, and ethical issues involved in the field of behaviour modification are surveyed.

Prerequisites: Minimum grade of C- in PSYC 281.

PSYC-391

Psychology of Consciousness

3 Credits (45:0:0 hours)

This course focuses on the relations between the subjective experience of consciousness and the theoretical concepts from a variety of psychological perspectives, including cognitive science, phenomenology, neuropsychology, developmental processes, evolutionary psychology, cross cultural psychology and transpersonal perspectives. Additionally, various experiences of consciousness are considered including sleep, dreams, drug effects, meditation, hypnosis, daydreaming, paranormal experiences, trance states, and near death experiences.

Prerequisites: Minimum grade of C- in PSYC 233 and at least one additional 200-level psychology course.

PSYC-400

Psychology Senior Seminar

3 Credits (0:0:45 hours)

As a capstone course, the Senior Seminar allows students to integrate and apply the skills and knowledge acquired throughout their earlier training. Students focus on contemporary topics and controversies, including issues relevant to both academic and professional psychologists. **Note:** This course is restricted to students in the final year of their program, with preference to those completing the Honours program. *Prerequisites:* Consent of the department.

PSYC-405

Special Topics in Psychology

3 Credits (0:0:45 hours)

This course provides an in-depth study of a psychology specialization or of a current issue in psychology. The topic for the course varies year to year and is announced prior to registration. Possible topics include human and computer interactions, psychology and law, personality, ethical issues related to psychological research and practice, the impact of the human genome project on the study of psychology, and the nature versus nurture debate.

Prerequisites: Minimum grade of C- in at least one 200-level course in psychology and consent of the department.

PSYC-406**Advanced Experimental Psychology****3 Credits (0:0:45 hours)**

This course provides an in-depth study of a specialized area or current issue in experimental psychology. The topic for the course varies year to year and is announced prior to registration. Possible topics include neuroimaging techniques, comparative models of addiction, and evolutionary influences on interpersonal attraction. Students should consult with faculty members in the Department of Psychology for details about current offerings.

Prerequisites: Minimum grade of C- in at least one 300 or 400-level course in psychology or consent of the department.

PSYC-408**Positive Psychology****3 Credits (45:0:0 hours)**

Positive psychology focuses on the nature, development, and impact of character strengths, thoughts, emotions, behaviours, and environments that foster well-being and a meaningful life. This course examines historical and theoretical perspectives on positive psychology, and contemporary research on such topics as well-being, mindfulness, resilience, self-regulation, and positive environments. It also examines applications of positive psychology to clinical psychology, physical health, and other domains.

Prerequisites: A minimum grade of C- in PSYC 212 and at least two 300- or 400-level courses in psychology.

PSYC-423**Topics in Development****3 Credits (0:0:45 hours)**

This course provides an in-depth study of a topic in developmental psychology. The theoretical, methodological and applied issues are emphasized. The topic for the course varies year to year and is announced prior to registration. Possible topics include the role of parents in development, prenatal development, infancy, adolescence, cognitive development, social development, physical development or ecological theories of development.

Prerequisites: Minimum grade of C- in PSYC 223.

PSYC-431**Psychometrics****3 Credits (45:0:0 hours)**

This course provides an overview of theories, principles, and applications of psychological testing and assessment. The focus is on standardized psychological tests in the areas of intelligence, aptitude, personality, interests, and attitudes and values.

Prerequisites: Minimum grade of C- in PSYC 339 and STAT 151.

PSYC-435**Introduction to Clinical Psychology****3 Credits (0:0:45 hours)**

This course examines the profession of clinical psychology, including topics such as clinical assessment and diagnosis, clinical judgment and decision making, psychotherapeutic and community interventions and professional ethics.

Prerequisites: Minimum grade of C- in PSYC 339.

PSYC-437**Topics in Forensic Psychology****3 Credits (0:0:45 hours)**

In this course, students critically discuss contemporary issues in forensic psychology in a seminar-based format. Material is drawn from both historical and current primary resources, with emphasis on research literature that explores theoretical and empirical approaches to the topic area. Evaluation is largely based on class presentations, participation, and written assignments. Topics vary from year to year, and may include (but are not limited to) psychopathy, deception, eyewitness memory, risk assessment, sexual and violent offenders, mental illness and crime, malingering, and ethical and legal issues in forensic psychology.

Prerequisites: Minimum grade of C- in PSYC 337.

PSYC-438**Psychological Interviewing and Professional Skills****3 Credits (45:0:0 hours)**

This course concerns the study and development of professional helping skills. Topics include the helping relationship, interviewing skills, listening skills, confrontation skills, ethical and legal decision-making, and prevention of professional burnout. Please note that a large portion of the course involves role-playing exercises and participation in these exercises counts for a significant portion of one's grade.

Prerequisites: Minimum grade of C- in PSYC 435, plus at least two of PSYC 326, PSYC 377, PSYC 385, PSYC 431, PSYC 456. With consent of the department, PSYC 435 may be permitted as a Co-requisite.

PSYC-439**Psychology Field Placement****3 Credits (0:0:135 hours)**

In this course, students will be assigned to a psychologist in a public, private, or non-profit program where they apply their knowledge of abnormal psychology in a supervised field placement in the community. The student is involved in a project, that significantly contributes to the organization's clinical practice (e.g., program manual, guidelines for practice) or to the organization's research endeavours (e.g., evaluation of a service within the program). **Note:** This course does not fulfill the 400-level credit requirement of the Psychology Major and Minor. The number of placements may be limited in any given term and therefore course enrolment will be contingent on the student's grade in these two courses and on the student's personal interests and skills. Certain placements may require other course prerequisites or co-requisites, depending on the nature of the field placement (e.g., PSYC 312, PSYC 431, PSYC 435, PSYC 438, or PSYC 456).

Prerequisites: Minimum grade of C- in PSYC 339 and PSYC 212, and consent of the department.

PSYC-449**Topics in Social Psychology****3 Credits (0:0:45 hours)**

This course offers an in-depth study of a specific topic in social psychology. The theoretical, methodological and applied issues are emphasized. The topic for the course varies year to year and is announced prior to registration. Possible topics include eyewitness testimony, prejudice and discrimination, media influences on aggression and interpersonal attraction.

Prerequisites: Minimum grade of C- in PSYC 212 and PSYC 241.

PSYC-456**Cognitive Assessment****3 Credits (45:15:0 hours)**

This course covers the fundamentals of cognitive assessment, including test administration, scoring, interpretation, and report writing. The techniques and tools for evaluating several areas of cognitive functioning including intelligence, attention, memory, language, perception, learning, and complex cognitive processes such as critical thinking, problem solving, and creativity are surveyed. The Wechsler tests (e.g., WAIS-IV, WISC-IV, WPPSI-IV, WASI) and academic achievement measures are highlighted in this course.

Prerequisites: Minimum grade of C- in PSYC 339.

PSYC-467**Special Topics in Perception****3 Credits (0:0:45 hours)**

In this course, students critically discuss contemporary issues in sensation and perception in a seminar-based format. Material is largely drawn from both historical and current primary resources, with an emphasis on research literature that explores links between neural mechanisms and perceptual performance. Evaluation is based on class participation and written assignments.

Prerequisites: Minimum grade of C- in PSYC 212 and in PSYC 267 or PSYC 275.

PSYC-473**Advanced Evolutionary Psychology****3 Credits (30:15:0 hours)**

Students examine theory and evidence related to evolutionary psychology as applied to humans and other animals. In addition to analysis of journal articles and other primary sources, students replicate several studies in the laboratory in order to see first-hand some typical research methods associated with the field.

Prerequisites: Minimum grade of C- in PSYC 212 and PSYC 373.

PSYC-475**Comparative Neuroanatomy****3 Credits (30:15:0 hours)**

This is an advanced course in neuroanatomical circuitry, examining CNS (central nervous system) functions at molecular, cellular, and systems levels. The anatomy and functions of various tract systems and nuclei are compared across species. Fundamental concepts of nervous system organization, such as adaptation, lateral inhibition, and columnar organization of the cortex are discussed. The course features a combination of lectures and seminars based on readings of primary empirical literature. This course includes lab work in the gross CNS anatomy of a variety of species as well as microscopic examination of brain sections.

Prerequisites: Minimum grade of C- in PSYC 275 and a minimum grade of C- in at least two of PSYC 358, PSYC 367, PSYC 375, PSYC 377 or consent of the department.

PSYC-490A**Honours Thesis I****3 Credits (0:0:45 hours)**

Under the direction of a faculty member, students conduct an empirical research project culminating in the Honours Thesis and formal presentation of research findings. **Note:** This course is open only to students in the Psychology honours program. Students complete both PSYC 490A and 490B in consecutive terms to attain credit in this course.

Prerequisites: Minimum grade of C- in PSYC 312 and consent of the department.

PSYC-490B**Honours Thesis II****3 Credits (0:0:45 hours)**

Under the direction of a faculty member, students conduct an empirical research project culminating in the Honours Thesis and formal presentation of research findings. **Note:** This course is open only to students in the Psychology honours program. Students must complete both PSYC 490A and 490B in consecutive terms to attain credit in this course.

Prerequisites: Minimum grade of C- in PSYC 312 and consent of the department.

PSYC-496**Individual Research****3 Credits (0:0:45 hours)**

In this course, students pursue a research project in depth in collaboration with a member of the department or approved professional in the community. Examples of such projects may include directed reading, library research, and/or laboratory or field experience. A formal review paper, research proposal, research report, annotated bibliography, and/or essay is required. This course is primarily intended for science students.

Prerequisites: Minimum grade of C- in at least 15 credits in psychology at the 200 level including PSYC 267 or PSYC 275, 9 credits in psychology at the 300 level, and consent of the department.

PSYC-498**Individual Study****3 Credits (0:0:45 hours)**

In consultation with, and supervised by a member of the department or an approved professional in the community, a senior student may pursue a single research topic in greater depth than is possible within traditional undergraduate courses. Examples of such projects may include directed reading, library research, and/or laboratory or field experience. A formal review paper, research proposal, research report, annotated bibliography, and/or essay is required.

Prerequisites: Minimum grade of C- in at least 15 credits of 200-level psychology courses and 9 credits of 300-or 400-level psychology courses, plus consent of the department.

SCIE-010**Science 10****5 Credits (90:0:0 hours)**

Science 10 is based upon the content of Alberta Learning's Science 10. The major topics include energy from the sun, energy and matter in living systems, energy and matter in chemical change, and change in energy. *Prerequisite:* Science 9 or equivalent.

SCIE-200**Scientific Communication****3 Credits (45:0:0 hours)**

This course focuses on skills critical to success in science: scientific communication, information literacy, and research ethics. In the process, students develop critical thinking skills; develop an understanding of the scientific inquiry process; work with information technology; develop information retrieval, report preparation, editing, peer review, and presentation skills; and learn about current research and applications of science

Prerequisites: Minimum grade of C- in ENGL 102. *Co-requisite:* At least one 200+ level laboratory science course..

SCMT-200**Introduction to Global Supply Chain Management****3 Credits (45:0:0 hours)**

Students are introduced to the importance of logistics and the supply chain processes in a global context. Students learn the various components and drivers of the supply chain and their logistical requirements which are essential to the competitive success of a company. Topics include: defining the supply chain and its participants and activities, purchasing, inventory management, transportation management, warehousing, integration (within and across organizations), performance measurement in the supply chain, modeling supply chain problems, strategic fit in the supply chain, and global logistics. Contemporary issues and trends in international supply chain management are integrated into the above-mentioned topics. **Note:** Students may receive credit for only one of ASCM 200 or SCMT 200.

Prerequisites: BUSN 201 or MGMT 121.

SCMT-205**Introduction to e-Business****3 Credits (45:0:0 hours)**

Students learn both the management and technical skills to design and implement an e-Business platform. Students focus on management issues surrounding web deployment and the fit between internet technology and corporate strategy. Topics include: hardware and software infrastructure, data storage and retrieval, design and maintenance of the corporate web, marketing, branding, revenue models and risk management. Credit can only be obtained in only one of ASCM 205 or SCMT 205.

Prerequisites: BUSN-201 and MARK-301.

SCMT-305**Transportation Management****3 Credits (45:0:0 hours)**

Students learn transportation modes (road, rail, water, air, pipeline and inter-modal transportation), their place in the economy, and the regulatory environment in which they operate. Students also study advanced aspects of transportation operations, from both the carrier's and the shipper's point of view. Topics include some elements of transportation economics, cost/service characteristics of the transportation modes, selection of carriers and routes, use of third party logistics (3PL), terminal services, freight consolidations, shipping schedules and information/ documentation flows. The focus is on the transportation contract and carrier-shipper relationships within global as well as domestic supply chain context. Credit can be obtained in only one of ASCM 305 or SCMT 305.

Prerequisites: ECON 102.

SCMT-307**Principles of Quality Management****3 Credits (45:0:0 hours)**

Students develop and present the business case for implementation of a quality system. Focusing on the supply chain, students research and formulate strategies to implement and manage a quality system by integrating prerequisite theories of organizational design, teamwork, empowerment, motivation and leadership into the quality system. Topics include: approaches to quality, quality tools, cost of quality, organizational support for quality, and quality within supply chain context. Credit can be obtained in only one of ASCM 307 or SCMT 307.

Prerequisites: MARK 301, MGTS 103 and ORGA 201.

SCMT-320**Production Planning and Scheduling****3 Credits (45:0:0 hours)**

Students explore specific techniques for production planning and scheduling. Students evaluate production operations like make-to-stock and make-to-order environments. Students also examine various models in scheduling, planning, and distribution, while using spreadsheet applications and planning software. Credit can be obtained in only one of ASCM 302 or SCMT 320.

Prerequisites: MGTS-352 and MSYS-200.

SCMT-322**Business Logistics Management****3 Credits (45:0:0 hours)**

Students study logistics strategy and the analysis of logistics systems with a focus on the distribution of products from production to customers. Topics include customer service levels and order processing, distribution channel and network planning, warehousing and materials handling systems, inventory policies and systems, transportation and delivery routing and scheduling, and logistics strategies and performance measurements.

Prerequisites: MGTS 352.

SCMT-324**Purchasing and Supply Management****3 Credits (45:0:0 hours)**

Students build on basic business knowledge to focus on key concepts of corporate purchasing and supply management. The course begins by placing the purchasing function within the context of an organization's operations and within the operations of the supply chain and moves to the strategic view of the subject including the identification of issues in creating contractual relationships with suppliers. Credit can be obtained in only one of ASCM 203 or SCMT 324.

Prerequisites: BUSN 201.

SCMT-403**Supply Chain Planning and Coordination****3 Credits (45:0:0 hours)**

Students integrate the practice and theory of advanced topics in supply chain management. Students analyze comprehensive case studies and develop and communicate solutions spanning multiple disciplines including procurement, logistics, production, information systems and performance measurement. Topics include: selection of an efficient supply chain aligned to marketing strategy, logistics network planning, product availability and advanced inventory management, managing variation along the supply chain, postponement and tailored sourcing, modeling supply chain contracts, joint demand and supply management, supply chain coordination and advanced planning systems. Credit can be obtained in only one of ASCM 403 or SCMT 403.

Prerequisites: SCMT 320 and COOP 495.

SCMT-404**e-Business Execution****3 Credits (0:0:45 hours)**

Students study the use of technology and information in supporting supply chain relationships. Through academic research and case study analysis, students integrate current best practices with emerging technology to meet the challenge of providing the supply chain with information. A student may receive credit for only one of ASCM 404 and SCMT 404.

Prerequisites: MSYS 200 and SCMT 205.

SCMT-407**Global Sourcing and Logistics****3 Credits (45:0:0 hours)**

Students expand and apply their knowledge of purchasing and transportation/logistics in an international setting. The course covers strategic and operational logistics decisions around international sourcing. Topics include: planning of international sourcing; international transportation and logistics; trading terms and payment mechanisms; and tariff treatments and import documentation. Credit can be obtained in only one of ASCM 407 or SCMT 407.

Prerequisites: SCMT 324, SCMT 305.

SCMT-408**Business Negotiations and Supplier Management****3 Credits (45:0:0 hours)**

Students utilize their knowledge and skills in business negotiations and supplier management to plan and execute negotiations in order to facilitate the development of strategic alliances and partnerships within the supply chain. Topics include: business negotiation, strategic sourcing and alliances, process development and maintenance and competitive bidding. Credit can be obtained in only one of ASCM 408 or SCMT 408.

Prerequisites: SCMT 324, LEGL 210 and ORGA 201.

SCMT-425**Supply Chain Process Management****3 Credits (45:0:0 hours)**

Students develop the knowledge and tools for design, improvement and integration of business processes within an organization and between supply chain partners. Through use of a supply chain operation reference model and supply chain mapping and simulation tools, students are able to analyze and integrate collaborative supply chain processes based on best practices. Topics include: supply chain improvement projects, business process re-engineering and integration, lean operations and process flow management, six-sigma quality programs, flow variability and process capability, supply chain performance measurements, and benchmarking supply chain processes against world class companies.

Prerequisites: SCMT 320, SCMT 324, SCMT 322, SCMT 307.

SCMT-497**Special Topics in Supply Chain Management****3 Credits (0:0:45 hours)**

This course involves reading, discussing and critically evaluating current research on specialized topics of interest to senior students in the Bachelor of Commerce. Topics covered vary with the interests of students and faculty and may include an applied field research component in business, government or community. Students should consult with faculty members in the Department of Decision Sciences and Supply Chain Management for details regarding current offerings. This course can be taken twice for credit.

Prerequisites: Minimum of C- in one 300 level SCMT course and consent of the department chair or designate.

SCMT-498**Independent Studies in Supply Chain Management****3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student undertakes advanced scholarly work related to the field of supply chain management. The faculty member guides the student in designing and undertaking this work, using appropriate assumptions and methods to arrive at warranted conclusions and outcomes that will advance supply chain management knowledge or practice or create meaningful results. **Note:** This course may be taken twice for credit. *Prerequisites:* Consent of the course instructor and the department chair.

SOCI-100**Introductory Sociology****3 Credits (45:0:0 hours)**

This course consists of an analysis of the nature of society, the interrelationships of its component groups, and the processes by which society persists and changes. Society is analyzed in terms of its structure and culture, interrelationships between various institutions (e.g. family, religion, school, government) and the process whereby an individual is socialized into society.

SOCI-101**Canadian Society****3 Credits (45:0:0 hours)**

This course analyzes major dimensions of Canadian Society including ethnic diversity (through historical immigration), Aboriginal rights, the evolution of Quebec nationalism, the economic, political and cultural dominance of the USA, multinational/transnational corporate control, and globalization. Regional differences within the country are also discussed (e.g. state policy, uneven development, and elite control) as well as the sustainability of Canadian nationalism.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-102**Social Problems****3 Credits (45:0:0 hours)**

This course analyzes the factors that constitute "social problems", as well as the cultural forces that influence their development. A wide range of specific social problems are explored, and may include crime, economic deprivation, social inequality, prejudice and discrimination, human rights violations, family violence, and environmental crises.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-224**Deviance and Conformity****3 Credits (45:0:0 hours)**

This course is an introduction to the study of deviance, conformity, and social control. The course will explore processes and factors which influence the definition of deviance and conformity. Theory and research on a wide range of specific topics will be analyzed, and may include topics such as sexuality, addiction, religion, youth, mental disorder, and physical appearance.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-225**Criminology****3 Credits (45:0:0 hours)**

Criminology is the search for and explanation of general patterns or regularities characterizing the law-breaking behaviour of individuals. The course is an introduction to the sociological study of crime and a critical appraisal of theoretical explanations and methods of conducting research.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-241**Social Psychology****3 Credits (45:0:0 hours)**

This course provides an introduction to the study of a variety of individual and group behaviours observed in social processes. In addition to addressing the nature of social psychological research, this course covers an array of topics including social cognition, social perception and the power of social influence. Furthermore, the course explores the development and processes of self-knowledge, self-evaluation, attitude formation, deindividuation, groupthink as well as other facets of social psychology. **Note:** SOCI 241 and PSYC 241 may not both be taken for credit.

Prerequisites: Minimum grade of C- in SOCI 100 or PSYC 104 or PSYC 105.

SOCI-251**Population and Society****3 Credits (45:0:0 hours)**

This course examines population trends and problems in Canada and the rest of the world; social and cultural factors underlying fertility, mortality, and migration patterns, urbanization, population explosion, population theory, and policy concerns.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-269**Introductory Sociology of Globalization****3 Credits (45:0:0 hours)**

This course introduces students to the processes and implications of globalization within a Canadian and international context. It emphasizes the key organizations and institutions at the centre of contemporary globalization, the implications of globalization in relation to political, economic, socio-cultural, ecological and ideological relations, and the role of globalization in the opportunities and constraints felt by individuals in society.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-271**Introduction to the Family****3 Credits (45:0:0 hours)**

This course is a survey of sociological perspectives on, and research into families. While the emphasis is on current trends and institutional characteristics in Canada, marriage and families are examined in the context of cross-cultural and historical elements.

Prerequisites: Minimum grade of C- in SOCI 100.

SOCI-301**Sociology of Gender****3 Credits (45:0:0 hours)**

This course analyzes some of the differences, real and imagined, between males and females in Canadian society, within a historical and cross-culture context. The course examines gender in three parts: explanations offered for differences between males and females, lifelong socialization into male and female gender roles, and the consequences that ensue from that learning.

Prerequisites: Minimum grade of C- in at least one 200-level sociology course.

SOCI-310**Introduction to Social Statistics****3 Credits (45:0:0 hours)**

This course focuses on the essentials of statistics for social researchers. Students learn about statistical reasoning and the main descriptive and inferential techniques used to examine sociological data. Descriptive statistics such as measures of central tendency and variability and graphic displays including frequency distributions, histograms, and bar charts as well as inferential statistics such as t-tests, f-tests, Chi-square tests, and Pearson's r will be examined and their sociological relevance established. Restricted to Sociology majors or with permission of the department of sociology.

Prerequisites: Minimum grade of C- in any SOCI 200-level course

Note: This course may not be taken for credit if credit has been obtained in STAT 151.

SOCI-315**Social Research Methods****3 Credits (45:0:0 hours)**

This course examines a variety of quantitative and qualitative social research methods. Social research methods are techniques used to obtain information that answers questions about the social world. Quantitative methods include experiments, surveys, and systematic observation while qualitative methods include interviews, ethnography, and various unobtrusive measures. Students learn how to formulate research questions, collect the appropriate data, interpret research findings and write research reports. Restricted to Sociology majors or with permission of the department of sociology.

Prerequisites: Minimum grade of C- in any sociology 200-level course.

SOCI-320**White Collar/Corporate Crime Criminality****3 Credits (45:0:0 hours)**

This course examines current legal, policy and theoretical debates over the regulation of various aspects of criminality identified as organizational, white-collar and/or corporate crime. Different theoretical perspectives on the nature, extent and cause of corporate crime and the role of the state in regulating corporate behaviour are covered.

Prerequisites: Minimum grade of C- in SOCI 225.

SOCI-321**Youth, Crime and Society****3 Credits (45:0:0 hours)**

This course is a survey of the understanding and treatment of youth in the Canadian criminal justice system. It examines the nature, extent, and regulation of youth crime in Canada as well as historical and contemporary youth justice.

Prerequisites: Minimum grade of C- in SOCI 225.

SOCI-327**Criminal Justice Administration in Canada****3 Credits (45:0:0 hours)**

This course takes a comprehensive look at the basic features of the criminal justice system in Canada. Specifically, it examines the evolution and evaluation of theories of punishment; the law, the police and the courts; penal and reformatory institutions; probation and parole; research and practice in reform and rehabilitation.

Prerequisites: Minimum grade of C- in SOCI 225.

SOCI-329**Sociology of Law****3 Credits (45:0:0 hours)**

This course examines conceptual, practical and philosophical relationships between law and society. The key emphasis is on processes by which legal rules are created, maintained and changed, and law as an instrument of social control and change.

Prerequisites: Minimum grade of C- in SOCI 225.

SOCI-332**Classical Sociological Theory****3 Credits (45:0:0 hours)**

This course focuses on an in-depth analysis of the emergence and development of classical perspectives on society and human nature. Emphasis is placed on the sociological theories of 'founding figures' such as Marx, Durkheim, and Weber, although the contributions of others may be discussed. Social theories are compared and assessed in terms of issues such as the individual versus society, idealism versus materialism, and conflict versus consensus.

Prerequisites: Minimum grade of C- in a 200-level course in sociology.

SOCI-333**Contemporary Theory****3 Credits (45:0:0 hours)**

This course follows the continued development of social (and especially sociological) theorizing since the mid-20th century. Theoretical perspectives to be analyzed include neo-functionalism, critical theory, world systems theory, interactionism, feminist theory, post-structuralist theory, postmodern theory, and more. The application of these theories to contemporary critical debates and societal issues are emphasized.

Prerequisites: Minimum grade of C- in SOCI 332.

SOCI-361**Social Inequality in Canada****3 Credits (45:0:0 hours)**

This course explores the structures and institutions within which Canadians reside and which determine relations of ruling and inequality. With a specific focus on power and resistance, students examine the ways in which people in particular social groups have power over those in other social groups. Issues of racism, sexism, sexuality, and the economy are central in this course.

Prerequisites: Minimum grade of C- in SOCI 101 or SOCI 102, plus at least one 200-level course in sociology.

SOCI-362**Organization of Work****3 Credits (45:0:0 hours)**

This course explores the meaning and organization of work, with a specific focus on Canada. Areas covered include properties of work organization (division of labour and specialization), technology and working knowledge, and social inequality that results from a polarized labour force.

Prerequisites: Minimum grade of C- in at least one 200-level sociology course.

SOCI-363**Sociology of Mental Illness****3 Credits (45:0:0 hours)**

This course explores mental illness from a sociological perspective with particular emphasis on Canadian society and a focus on historical, legal, and theoretical approaches as well as the role of institutions and individuals in the construction of "madness". Students examine and challenge the meanings that "madness" plays in our society, the ways in which our society manages mental disorders, and the consequences to those considered mentally ill.

Prerequisites: Minimum grade of C- in any 200-level course in sociology.

SOCI-368**Race and Ethnic Relations in Canada****3 Credits (45:0:0 hours)**

This course consists of a sociological examination and analysis of race and ethnicity in Canada with a specific focus on themes such as racism, ethnicity, multiculturalism and identity. A central focus is placed on how issues of 'race' and the racialization of certain groups are conceptualized in political and academic discourse, and how these understandings explain and justify inequality.

Prerequisites: Minimum grade of C- in any 200-level sociology course.

SOCI-377**Sociology of Youth****3 Credits (45:0:0 hours)**

This course focuses on the comparative analysis of youth in various types of societies, with special emphasis on Canada. Analysis includes investigation of social structures and processes influencing the behaviours and experiences of young people historically and within contemporary society.

Prerequisites: Minimum grade of C- in at least one 200-level course in sociology.

SOCI-387**Sociology of Religion****3 Credits (45:0:0 hours)**

This course explores religion from a sociological perspective, placing emphasis on the role of religion in a variety of global contexts. This course explores a variety of religious collectives, historical and contemporary, to illustrate the centrality of religion to social, cultural, and political life. Students examine definitional approaches to and theoretical perspectives of religion as well as the reciprocal nature of the interaction between religion and society.

Prerequisites: Minimum grade of C- in a 200-level course in sociology.

SOCI-393**Politics and Social Change****3 Credits (45:0:0 hours)**

This course explores the process of social change, focusing on how institutions shape and are shaped by collective organization in an effort to bring about social change. Social change is broadly defined to include economic, political, environmental, and technological change. Students examine a variety of groups pursuing social change and their relationship to key social institutions, such as the media and the state.
Prerequisites: Minimum grade of C- in a 200-level course in sociology.

SOCI-400**Senior Seminar****3 Credits (0:0:45 hours)**

A capstone course is one in which students synthesize and apply the knowledge they have acquired in theory, methodology, and substantive subject-matter, in preparation for advanced education or entry into professional careers. In Sociology, this synthesis of knowledge reflects the “sociological imagination” (C. Wright-Mills, 1959) – the ability to recognize the interplay between individual experiences and public issues. In this course, students use their sociological imaginations in self-directed analyses of current societal issues, social problems, or controversies, building a body of diverse work that illustrates the knowledge and skills they will be carrying into their future educational, professional, and/or individual roles within a dynamic, multicultural society.

Prerequisites: Minimum grade of C- in a 300-level sociology course and consent of the department. Preference will be given to students in the sociology major and the Honours program.

SOCI-402**Special Topics in Sociology****3 Credits (0:0:45 hours)**

This course provides an in-depth study of a selected topic in sociology. The topic for the course varies from year to year and is announced prior to registration. Possible topics include sport and gender, sociology of aging, sociology of religion, sociology of health and illness, critical media studies, and sociology of globalization.

Prerequisites: Minimum grade of C- in any 300-level course in sociology.

SOCI-416**Quantitative Research Methods****3 Credits (45:0:0 hours)**

This course examines quantitative research methods in Sociology. Topics covered include: advanced measurement and design issues, probability sampling issues, ethical issues, systematic observation, survey construction, experimental design, secondary analysis of existing information, and unobtrusive measures. Restricted to sociology majors or with the consent of the sociology department.

Prerequisites: Minimum grade of C- in SOCI 310 and SOCI 315.

SOCI-418**Qualitative Research Methods****3 Credits (45:0:0 hours)**

This course examines qualitative research methods in sociology. Topics covered include: designing qualitative research, ethical issues, interviews, focus groups, ethnography, action research, unobtrusive measures, case studies, content analyses, and the use of triangulation in research.

Prerequisites: Minimum grade of C- in SOCI 315 or (with consent of the instructor) PSYC 212.

SOCI-421**Sociology of Punishment****3 Credits (0:0:45 hours)**

This course is an examination and explanation of the historical and contemporary social underpinnings of punishment and the criminal justice system. Topics may include: the social and historical context of punishment; the rationale, principles and goals of sentencing; and current trends in Canadian corrections.

Prerequisites: Minimum grade of C- in SOCI 327.

SOCI-422**Aboriginal Peoples and Justice****3 Credits (45:0:0 hours)**

The course is a survey of the involvement of Aboriginal peoples as offenders, victims and service providers in the Canadian criminal justice system at a variety of levels, including policing, courts, corrections, and aftercare. Special attention is given to historic pressures and consequent socio-demographic and political situation of First Nations which contribute to rates of crime and disorder in Aboriginal communities.

Prerequisites: Minimum grade of C- in SOCI 327.

SOCI-424**Advanced Topics in Deviance, Normality And Social Control****3 Credits (0:0:45 hours)**

This course provides an in-depth study of a specific topic or current issue related to deviance, normality and social control. The topic for the course varies year to year and is announced prior to registration. Possible topics include the following: sociology of alcohol; youth subcultures; medicalization of deviance; mass media and social control; sexuality; power and popular music; cults; genetic science, deviance and social control.

Prerequisites: Minimum grade of C- in at least one 300-level sociology course and a minimum grade of C- in SOCI-224 or consent of the department.

SOCI-425**Conducting Sociological Research****3 Credits (0:0:45 hours)**

This course explores the process of conducting research in applied settings. It prepares the student to carry out a specific research project within a public, private or non-profit organization. The course covers general issues in the nature of research, the types of research, planning research, and research ethics. Students learn how to formulate research questions, how to apply appropriate procedures for obtaining answers, how to collect and analyze data, and how to prepare research proposals and reports. **Note:** the course prepares students for the Community Based Criminology Project (SOCI 426).

Prerequisites: Minimum grade of C- in SOCI 225 and SOCI 315 and consent of the department.

SOCI-426**Community-Based Criminology Project****3 Credits (0:0:192 hours)**

In this course, students are assigned to a public, private, or non-profit criminal justice organization where they apply their knowledge and skills in criminology and criminological research methods (quantitative and/or qualitative) in a supervised research, evaluative, or analytical project. **Note:** This course only fulfills the requirement for the community based criminology project.

Prerequisites: Minimum grade of C- in SOCI 327 and SOCI 425, and consent of the department.

SOCI-428**Police and the Community****3 Credits (45:0:0 hours)**

This course explores the roles and functions of Canadian law enforcement agencies as the “gatekeepers” of the criminal justice system. The course draws on an interdisciplinary approach to contextualize community policing and offers a better understanding of the role of the police, offenders and victims.

Prerequisites: Minimum grade of C- in SOCI 327.

SOCI-430**Gender, Crime and Justice****3 Credits (0:0:45 hours)**

This course critically examines key concepts, issues and debates with respect to gender, crime and social justice. The key focus is on gender differences in crime, theories of women’s crime and the treatment of women offenders and victims by the criminal justice system.

Prerequisites: Minimum grade of C- in SOCI 225 and SOCI 301.

SOCI-449**Advanced Topics in Social Psychology****3 Credits (0:0:45 hours)**

This course provides an in-depth study of two or three central topics in social psychology. The theoretical, methodological and applied issues in the selected areas are emphasized. The topics for the course vary from year to year and are announced prior to registration. Possible topics include social cognition, social perception, interpersonal attraction, social psychology and health, and social psychology and the environment.

Prerequisites: Minimum grade of C- in at least one 300-level sociology course and a minimum grade of C- in SOCI 241 or PSYC 241 or consent of the department.

SOCI-463**Advanced Topics in Canadian Society****3 Credits (0:0:45 hours)**

This course provides an in-depth study of a topic in Canadian Society. The topic for the course varies from year to year and is announced prior to registration. Possible topics include colonialism and the historical development of Canada, regionalism, ethnicity and gender inequities, free trade issues, multinationals and globalization, capitalism, government policy, and/or issues relating to Canadian identity.

Prerequisites: Minimum grade of C- in at least one 300-level sociology course and a minimum grade of C- in SOCI 101 or consent of the department.

SOCI-470**Advanced Topics in the Sociology of Families****3 Credits (0:0:45 hours)**

This course provides an in-depth study of selected topics in the sociology of families. The topic for the course varies from year to year and is announced prior to registration. Possible topics include gender and family, comparative family systems, inequality and family, deviance and family and family policy.

Prerequisites: Minimum grade of C- in at least one 300-level sociology course and a minimum grade of C- in SOCI 271 or consent of the department.

SOCI-477**Advanced Topics in Youth****3 Credits (0:0:45 hours)**

This course provides an in-depth study of a specific topic or current issue related to the sociology of youth. The topic for the course varies year to year and is announced prior to registration. Possible topics include youth subcultures, comparative youth systems, the social construction of adolescence, youth and inequality, and youth, gender, and popular culture.

Prerequisites: Minimum grade of C- in at least one 300-level sociology course and a minimum grade of C- in SOCI 377 or consent of the department.

SOCI-490A**Honours Thesis I****3 Credits (0:0:45 hours)**

Under the direction of a faculty member, students conduct an empirical or theoretical research project culminating in the Honours Thesis and formal presentation of research findings. **Note:** This course is restricted to, and required of, students in the final year of the Honours Sociology program. Students must complete both 490A and 490B in consecutive terms in order to receive a credit in this course.

Prerequisites: Consent of department.

SOCI-490B**Honours Thesis II****3 Credits (0:0:45 hours)**

Under the direction of a faculty member, students conduct an empirical or theoretical research project culminating in the Honours Thesis and formal presentation of research findings. **Note:** This course is restricted to, and required of, students in the final year of the Honours Sociology program. Students must complete both 490A and 490B in consecutive terms in order to receive a credit in this course.

Prerequisites: Consent of department.

SOCI-498**Individual Study****3 Credits (0:0:45 hours)**

In consultation with, and supervised by, a member of the department or an approved professional in the community, a senior student may pursue a single research topic in greater depth than is possible within traditional undergraduate courses. Examples of such projects may include directed reading, library research, field research and/or placement. A formal review paper, research proposal, research report, annotated bibliography, and/or essay is required. *Prerequisites:* By permission of the department.

SOST-030**Social Studies 30****5 Credits (90:0:0 hours)**

This course explores the different economic and political systems into which present day nations have organized themselves, and the theories and principles that guide these systems. In order to provide the students with an understanding of the contemporary world, the course focuses on the motives consequences and alternative choices in the twentieth century global interactions since World War I. *Prerequisites:* Social 20 or grade 12 reading and writing level or placement by an advisor.

SOWK-101**Social Work Philosophy and Ethics****3 Credits (45:0:0 hours)**

This course is intended as an introduction to the study of the social work profession and the evolution of its theory and practices in Canada and elsewhere. The course examines the philosophical base of social work's contemporary identity, as well as its links to other disciplines and human service professions. The course takes a broad look at social work practice principles with an emphasis on helping students to prepare themselves for practicing in caring and anti-oppressive ways in an increasingly diverse society. Ethical traditions and principles are introduced, both as specific guides to practice and as frameworks for consideration of broader social conditions and issues. Relational ethics and the concept of the best ethical self are particularly emphasized. Students are challenged and encouraged to reflect on the knowledge, ideals, values, and attitudes they bring to their learning and to social work practice.

SOWK-102**Introduction to Social Work Practice****3 Credits (45:0:0 hours)**

This course is an introduction to professional social work practice. Students are introduced to foundational knowledge that underpins the social work profession and the values and ethics that guide practice. Students explore the helping process and learn how to use key social work practice skills in a variety of practice and inter-cultural settings. The course also provides students with the opportunity to critically reflect upon their potential to practice social work in an effective manner.

SOWK-105**Field Placement****4 Credits (0:0:240 hours)**

The field placements constitute the practical component of the program and are concerned with the integration of theory and practice. They are taken concurrently with the Social Work Practice Methods courses. The overall purpose of the placements is to provide students with the opportunity to apply classroom learning within the context of specific field placement settings. Students also complete suicide prevention training as part of the course. Students have the opportunity to develop and to demonstrate practice skills based on the values, knowledge and skills taught in the core courses of the program. Field education is a form of teaching and learning in which students have the opportunity to experience themselves as developing social workers in a supervised practice setting.

SOWK-110**Social Work Practice Methods I****3 Credits (45:0:0 hours)**

This course introduces students to social work practice methods and the effective use of skills in their practice. Social work philosophy, values, ethics, and practice skills are examined in the context of professional practice. Social work practice theory including ecological systems and structural models of practice, life stage development, and a strengths-based perspective are examined. Students apply the four stages of an effective interview: the preliminary phase; the beginning phase; the work phase and the ending phase. The course focuses on assisting students to develop awareness of cultural issues and skills in social work practice.

Prerequisites: Minimum grade of C- in SOWK 101 and SOWK 102.

Co-requisite: SOWK 115.

SOWK-111**Social Work With Families****3 Credits (45:0:0 hours)**

This course is designed to offer students knowledge and insight into the dynamics of families from a social work perspective. Students examine their families of origin to gain insight into personal attitudes and values. This course helps students develop the knowledge and skills to provide basic services to families in a supportive role. Students examine family systems theory, communication and relationship processes in families, family development and life cycle theory, family strengths and resilience, and cultural aspects of family processes. Students learn to identify family strengths and to provide support to enhance positive family functioning.

Prerequisites: Minimum grade of C- in SOWK 101 and SOWK 102.

SOWK-112**Social Work With Children and Adolescents****3 Credits (45:0:0 hours)**

This course examines child and adolescent developmental life stages, prenatal to adolescence. Students explore lifespan development theory, tasks, needs and issues from a Social Work perspective. Specific emphasis is placed on: understanding the physical, emotional, psychological, sexual, moral and social processes for the child; understanding the needs and responsibilities of parents at each stage of child and adolescent development; critiquing society's roles and reactions to the needs of children, parents, and families; and, describing the nature of social work intervention in each developmental stage and the implications for social policy. Cross cultural aspects of lifespan development are explored.

Prerequisites: Minimum grade of C- in SOWK 101 and SOWK 102.

SOWK-115**Field Placement****4 Credits (0:0:240 hours)**

The field placements constitute the practical component of the program and are concerned with the integration of theory and practice. They are taken concurrently with the Social Work Practice Methods courses. The overall purpose of the placements is to provide students with the opportunity to apply classroom learning within the context of specific field placement settings. Students have the opportunity to develop and to demonstrate practice skills based on the values, knowledge and skills taught in the core courses of the program. Field education is a form of teaching and learning in which students have the opportunity to experience themselves as developing social workers in a supervised practice setting.

Prerequisites: SOWK 105. *Co-requisite:* SOWK 110.

SOWK-201**Group Work****3 Credits (45:0:0 hours)**

This course is designed to develop specific group work skills, an appreciation of the impact of groups, and a recognition of the appropriate use of groups in the social work field. It examines the components of the group process and develops skills in organizing and facilitating groups. Focus is on increasing students' awareness of their own interaction in groups and on demonstrating their ability to use effective social work skills with groups. The students have an opportunity to integrate the theoretical concepts with actual experience by participating in and leading group sessions.

Prerequisites: Minimum grade of C- in SOWK 110, SOWK 111 and SOWK 112.

SOWK-202**Social Work Practice Methods II****3 Credits (45:0:0 hours)**

This course builds on social work practice theory and skills introduced in Social Work Practice Methods I (SOWK 110). Students learn an organized approach to problem solving, including: social work assessment, establishing short and long term goals, implementation of change strategies, and evaluation of their work. Students are encouraged to adopt a strengths-based approach to practice recognizing the social, political, and cultural context of their clients' lives. Discussion of theoretical concepts and experiential learning in the classroom helps students develop and enhance their social work practice skills and articulate a professional model of practice. Students also learn to document their work with clients.

Prerequisites: Minimum grade of C- in SOWK 110 and SOWK 111.

Co-requisite: SOWK 205.

SOWK-203**Mental Health, Trauma and Addictions****3 Credits (45:0:0 hours)**

This course provides students with an introduction to mental health, trauma and addictions from a social work perspective. Drawing on a competency-based approach to practice, students examine: the history of the treatment of the mentally ill; definitions of mental illness and mental health; common disorders encountered in practice; substance abuse and concurrent disorders; causative factors of mental illness including the role of trauma; factors that promote mental health; mental health assessments; treatment approaches and resources within the community; and mental health legislation and policy. Students explore their own values, ideas and experiences related to mental health, trauma and addiction and develop sensitivity to cultural issues in defining and treating mental health problems. Specific attention is focused on the role of social workers in the delivery of mental health services.

Prerequisites: Minimum grade of C- in SOWK 110, SOWK 111, and SOWK 112. Minimum grade of D in PSYC 104.

SOWK-204**Social Policy and Anti-Oppressive Practice****3 Credits (45:0:0 hours)**

This course is designed to help students become critically aware of the economic, social and political environment within which they practice social work. The course examines the process by which social policy is developed in Canada and encourages reflection of the ways social workers are influenced by and in turn can influence that process. Students are invited to examine their own values as well as some dominant ideologies and assumptions present within Canada today. Opportunities are provided for students to enhance their understanding of a range of contemporary social issues of particular relevance to the social work profession. A strong theme developed throughout the course is that of understanding the nature of structural and anti-oppressive social work practice.

Prerequisites: SOWK 101, SOWK 102, ENGL 102, ENGL 103, SOWK 110, SOWK 111.

SOWK-205**Field Placement****4 Credits (0:0:240 hours)**

The field placements constitute the practical component of the program and are concerned with the integration of theory and practice. They are taken concurrently with the Social Work Practice Methods courses. The overall purpose of the placements is to provide students with the opportunity to apply classroom learning within the context of specific field settings. Students have the opportunity to develop and to demonstrate practice skills based on the values, knowledge and skills taught in the core courses of the program. Field education is a form of teaching and learning in which students have the opportunity to experience themselves as developing social workers in a supervised practice setting.

Prerequisites: SOWK 115. *Co-requisite:* SOWK 202.

SOWK-210**Community Practice Methods III****3 Credits (45:0:0 hours)**

This course provides students with an introduction to theoretical knowledge and skills for working with communities. Students examine current theories of community development/organization and develop the skills necessary for effective social work intervention and change at the community level. This course includes a local and global perspective and issues related to environment and international development.

Prerequisites: SOWK 201, SOWK 202 and SOWK 204.

SOWK-211**Social Work Practice Methods IV****3 Credits (45:0:0 hours)**

This course provides an introduction to knowledge and skills for social work practice related to family violence. Students examine relevant theory and people's experience of family violence, neglect, deprivation, and separation / loss across the life span. Students also explore topics related to family violence and social work practice from historical, ideological, structural, and cultural perspectives.

Prerequisites: Minimum grade of C- in SOWK 201, SOWK 202, SOWK 204. *Co-requisite:* SOWK 203.

SOWK-215**Field Placement****4 Credits (0:0:240 hours)**

The field placements constitute the practical component of the program and are concerned with the integration of theory and practice. They are taken concurrently with the Social Work Practice Methods courses. The overall purpose of the placements is to provide students with the opportunity to apply classroom learning within the context of specific field placement settings. Students have the opportunity to develop and to demonstrate practice skills based on the values, knowledge and skills taught in the core courses of the program. Field education is a form of teaching and learning in which students have the opportunity to experience themselves as developing social workers in a supervised practice setting.

Prerequisites: SOWK 205.

SPAN-111**Introductory Spanish I****3 Credits (75:0:0 hours)**

Spanish 111 is an introductory course designed for students with limited or no previous knowledge of Spanish. It introduces the sounds of the Spanish language, essential grammatical structures and tenses, and a practical basic vocabulary to aid the student in the development of oral/aural comprehension, expression, reading and writing skills. General aspects of geography, history and culture in Spanish-speaking countries are also introduced. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Spanish 30, Spanish 35 or equivalent cannot receive credit for this course. **Note:** Credit can only be obtained in one of SPAN 101 or SPAN 111.

SPAN-112**Introductory Spanish II****3 Credits (75:0:0 hours)**

This course is a continuation of SPAN 111 and is intended to further the development of the four language skills and the cultural awareness acquired in SPAN 111. **Note:** Students with native or near-native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course. Students with credit in Spanish 30, Spanish 35 or equivalent cannot receive credit for this course.

Prerequisites: Minimum grade of C- in SPAN 111.

SPAN-211**Intermediate Spanish I****3 Credits (75:0:0 hours)**

Spanish 211 is designed for students to develop and strengthen aural comprehension, expression, reading skills and writing skills acquired in beginner-level courses. **Note:** Students with native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in SPAN 112 or successful completion of Spanish 30, 35, or equivalent course.

SPAN-212**Intermediate Spanish II****3 Credits (75:0:0 hours)**

Spanish 212 is a continuation of SPAN 211 and is intended to further develop and strengthen the oral comprehension, expression, reading and writing skills acquired in SPAN 211. **Note:** Students with native proficiency cannot take this course. Heritage speakers must consult the department prior to registration. Students with a proficiency level beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in SPAN 211.

SPAN-216**Hispanic Cultures and Oral Practice****3 Credits (60:0:0 hours)**

SPAN 216 is an advanced intermediate-level course. It aims to improve the student's production and comprehension of spoken and written Spanish. Conducted in Spanish, this course explores current cultural and social issues in the Hispanic world as seen through various media sources and selected readings. It familiarizes the student with the geography, history and artistic achievements of Spain and Latin America. This course requires oral and written presentations and places emphasis on oral work. **Note:** Students with native proficiency cannot take this course. Heritage speakers must consult the department prior to enrolling in this course. Students with a proficiency level beyond this course may be directed to a higher-level course.

Prerequisites: Minimum grade of C- in SPAN 212.

SPAN-230**Composition and Conversation in Spanish****3 Credits (60:0:0 hours)**

Spanish 230 is an advanced intermediate-level course for students with a working knowledge of the language. Conducted in Spanish, this course provides students the opportunity to improve spoken and written Spanish. Attention is given to pronunciation, understanding spoken Spanish and correct use of grammar, with emphasis placed on developing a clear and concise writing style in a variety of modes and formats. **Note:** Students with a native proficiency cannot take this course. Heritage speakers must consult the department prior to enrolling in this course.

Prerequisites: Minimum grade of C- in SPAN 216.

SPAN-306**Spanish for Heritage Speakers****3 Credits (75:0:0 hours)**

This course is intended for speakers with an advanced level of oral proficiency, but little or no previous formal study of Spanish. It focuses on topics such as grammar and sentence structure, spelling and punctuation, interference between English and Spanish, and colloquial versus formal usages with the objective of improving skills in oral and written communication. *Prerequisites:* Consent of the department.

SPAN-335**Introduction to Business Spanish****3 Credits (45:0:0 hours)**

Conducted entirely in Spanish, this course focuses on business terminology and the stylistic features of business communication, oral and written. The course also fosters cross-cultural awareness necessary to function effectively in the Spanish-speaking business world. Advanced Spanish language proficiency is required. Individual and group presentations are an essential part of this course.

Prerequisites: Minimum grade of C- in SPAN 230.

SPAN-341**Introduction to Translation****3 Credits (45:0:0 hours)**

SPAN 341 is an introduction to the theory and the practice of translation. The course offers an overview of translation while providing practice with a variety of texts. Students review basic linguistic and cultural patterns, and discuss common grammatical and lexical difficulties. Students also work on the assessment and translation of original texts from English/Spanish to Spanish/English.

Prerequisites: Minimum grade of C- in SPAN 230.

SPAN-350**Magical Realism, Subversion and Sexuality in Hispanic Films and Literature****3 Credits (45:0:0 hours)**

This course introduces students to one of the most stimulating and creative trends in contemporary Hispanic literatures and cinema, Magical Realism, in which elements of magic are incorporated into everyday reality. Students critically examine a selection of representative magical realist fiction and films, exploring the relationship between the magical and the real within each text and their historical and cultural context. Because Hispanic Magical Realism has been considered a subversive mode of writing (and representation in general) that challenges discourses of power, this course also analyses the effectiveness of Magical Realism in liberating the voices of the subjugated, especially women. The course is conducted in Spanish. Readings are primarily in Spanish. Secondary sources may be in English.

Prerequisites: Minimum grade of C- in SPAN 230.

SPAN-351**Women in Hispanic Literatures****3 Credits (45:0:0 hours)**

This course focuses on the role of women in the literatures of Spain and Spanish America from the Medieval period through the 20th century. It analyzes how the construction of gender in literature reflects, interacts with or rejects the cultural and socio-historical conditions of the time. This course is designed to stimulate discussion, increase the student's familiarity with methods of literary analysis, and provide an understanding of Hispanic cultures and thought. This course is conducted in Spanish. Readings are primarily in Spanish. Secondary sources may be in English.

Prerequisites: Minimum grade of C- in SPAN 230.

SPAN-352**Survey of Spanish and Hispanic American Literatures****3 Credits (45:0:0 hours)**

This course is an overview of literary production and cultural expression in Spain and Hispanic America from the medieval period to the twenty-first century. Through the study of poems, excerpts of literary works (prose and drama) and essays by the most representative writers, students analyze and interpret the main literary movements and trends of each period. The course offers students the necessary tools to discuss literary texts as a means to approach Hispanic societies, their history, culture and values. This course is conducted in Spanish. Primary readings are in Spanish. Secondary sources may be in English.

Prerequisites: Minimum grade of C- in SPAN 230.

STAT-151**Introduction to Applied Statistics****3 Credits (45:18:0 hours)**

In this course the following topics are covered: data collection and presentation, descriptive statistics; probability distributions, sampling distributions and the central limit theorem; point estimation and hypothesis testing; one-way ANOVA; Goodness-of-Fit and contingency table; and correlation and regression analysis. Applications are taken from a broad variety of fields such as biological and medical sciences, engineering, social sciences and economics. **Note:** This course may not be taken for credit if credit has been obtained in any statistics course, or in SOCI 210 or SOCI 310. *Prerequisites:* Mathematics 30-1 or Mathematics 30-2 or successful completion of the statistics gateway exam.

STAT-252**Applied Statistics II****3 Credits (45:24:0 hours)**

Fundamental methods in applied statistics are presented in this course including the following topics: factorial ANOVA and Linear Regression models and their analysis, non-parametric statistical tools for the comparison of the centre of distributions. Applications are taken from a broad variety of areas such as biological, social and computer sciences, engineering, and economics.

Prerequisites: Minimum grade of C- in STAT 141 or STAT 151 or STAT 152

STAT-265**Probability Theory****3 Credits (45:0:13 hours)**

This course offers a calculus-based introduction to probability theory. Topics covered include sample space, events, combinatorial probability, conditional probability, independent events, Bayes' theorem, discrete and continuous random variables, univariate and multivariate probability distributions, expectation, conditional expectation, joint probability distributions, independence, moment generating functions. **Note:** STAT 151 is recommended and MATH 214 is a recommended co-requisite.

Prerequisites: Minimum grade of C- in MATH 115.

STAT-266**Mathematical Statistics****3 Credits (45:13:0 hours)**

The emphasis of this course is to present the fundamental statistical concepts in estimation and hypothesis testing from classical perspective using the tools of probability theory. Topics covered include: limit theorems, sampling distributions, methods of point estimation and properties of point estimators, interval estimation, testing hypotheses. Statistical software will be used to simulate distributions and probabilistic process that lead to statistical applications.

Prerequisites: Minimum grade of C- in STAT 265.

STAT-350**Sampling Theory and Applications****3 Credits (45:0:0 hours)**

This course concentrates on the design and analysis techniques for sample surveys. Topics include simple random sampling, stratified sampling, ratio, regression and difference estimation, single-stage cluster sampling, systematic sampling, two-stage cluster sampling.

Prerequisites: Minimum grade of C- in STAT 265.

STAT-353**Design and Analysis of Experiments****3 Credits (45:13:0 hours)**

This course deals with design, conduct and analysis of experimental studies. Topics include: principles of design, completely randomized design with one factor, randomized complete block designs, Latin square design, Graeco-Latin square design, balanced incomplete block design, factorial design, two-level factorial design, two-level factorial design in incomplete blocks, two-level fractional factorial design, experiments with random factors, nested and split-plot designs.

Prerequisites: Minimum grade of C- in STAT 266.

STAT-370**Applied Time Series Analysis****3 Credits (45:24:0 hours)**

This is an introductory course in applied time series analysis. Topics include computational techniques in time domain for simple time series models, and basic methods in spectral analysis. Model selection, estimation, and forecasting are illustrated for the autoregressive, moving average, ARMA, and ARIMA models. Depending on students' interests, ARCH models may be included. Applications are taken from medical and social sciences, biology, engineering and business.

Prerequisites: Minimum grade of C- in MATH 120 or MATH 125 and in STAT 265.

STAT-371**Applied Categorical Data Analysis****3 Credits (45:24:0 hours)**

This course presents fundamental methods in categorical data analysis emphasizing applications. Topics include: analysis of two-way tables, models for binary response variables, loglinear models, and models for ordinal data and multinomial response data.

Prerequisites: Minimum grade of C- in either STAT 252 or STAT 266.

STAT-372**Applied Multivariate Analysis****3 Credits (45:24:0 hours)**

This course will focus on essential multivariate statistical methods. Topics include matrix algebra, tests of significance, principal components analysis, factor analysis, discrimination analysis, cluster analysis and canonical correlation analysis. This course is relevant to working professionals in health, social biological and behavioural sciences who engage in applied research in their field.

Prerequisites: Minimum grade of C- in MATH 120 or MATH 125 and STAT 252 or STAT 265

STAT-378**Applied Regression Analysis****3 Credits (45:24:0 hours)**

The course introduces methods in regression analysis. Topics include: multiple linear regression with particular focus on diagnostics, non-linear regression, and generalized linear models, such as Poisson regression and logistic regression. Emphasis will be placed on the practical application of the statistical methods.

Prerequisites: Minimum grade of C- in either STAT 266 or in all of STAT 252, MATH 114 and in MATH 120 or MATH 125.

STAT-412**Stochastic Processes****3 Credits (45:24:0 hours)**

This course presents fundamental results regarding Poisson processes, discrete and continuous time Markov processes, martingales and random walks. A practical but rigorous approach to stochastic processes will be utilized, with a focus on building models and understanding them mathematically.

Prerequisites: Minimum grade of C- in MATH 312 or STAT 312.

TAST-101**Child and Adolescent Development****3 Credits (45:0:0 hours)**

This course provides a survey of the major theories of human development, principles, research findings, and concepts relating to child and adolescent development from a cognitive, social/emotional, and physical perspective. Course material explores several aspects influencing individual development from preschool to adolescence with a focus on application of this content to the educational setting.

TAST-102**Supporting Classroom Behaviour Management****3 Credits (45:0:0 hours)**

The focus of this course is to develop the learner's skills and knowledge to provide positive behavioural support to students within the context of the teacher's classroom behaviour management system. Course content will address the interrelationship of multiple factors within the classroom environment, strategies to foster student compliance, methods of observing, documenting and reporting student behaviours to teachers, the relationship of our brain to our behaviour, the communicative function of student behaviour, the development and implementation of appropriate intervention strategies for students who have complex behavioural needs and the critical need for positive classroom relationships.

TAST-103**Language Learning and Math Across the Curriculum****3 Credits (45:0:0 hours)**

In this course, students examine the theory and practice of literacy within the Alberta Language Arts and Mathematics curricula. Students learn to support the implementation of these programs by adapting materials to meet the learning styles and needs of pupils. Learning a variety of practical strategies, students are able to transfer real skills to the classroom, including paired reading, spelling systems, and math manipulatives.

TAST-107**Students with Exceptionalities – Level I****3 Credits (45:0:0 hours)**

This course examines the philosophy and educational concepts associated with educating students with special needs in Alberta. In addition, the course examines theoretical information related to attention deficit disorder (ADD/ADHD), learning disabilities, Down Syndrome, Fragile X Syndrome, cerebral palsy, epilepsy, and Fetal Alcohol Spectrum Disorder. The role special needs educational assistants have in implementing the objectives identified in student's individual program plans is also examined. Students explore in-depth program modification strategies, documentation strategies and the effects of specific medications.

TAST-114**Specialized Skills and Practice****2 Credits (30:0:0 hours)**

Students develop the skills necessary to support classroom teachers and students with specific special education needs. The course blends theory with effective practice to prepare assistants who must demonstrate ways to adapt learning activities and materials for students with a range of academic, emotional and physical challenges. The particular special education need studied varies from term to term.

TAST-117**Students With Exceptionalities- Level II****3 Credits (45:0:0 hours)**

This course examines the philosophy and educational concepts associated with educating students with special needs in Alberta. In this course, students learn to implement strategies, as directed by the teacher, in order to realize a student's goals as outlined in the Individualized Program Plan (IPP). In addition, specific areas of study include: emotional/behaviour disorders, Tourette's Syndrome, autism spectrum disorders, developmental disabilities, anxiety or eating disorders, traumatic brain injury, oppositional defiant disorder, medication, depression, schizophrenia, and conduct disorder. Specific sessions will address transporting and lifting, medication administration in classrooms, learning styles, and how to best meet the needs of children with autism.

TAST-125**Collaborative Team Practice****3 Credits (45:0:0 hours)**

This course introduces students to the foundational skills required to effectively contribute to classroom learning teams. Through mediated learning activities students have the opportunity to build on and expand their own communication skills and practice the interpersonal skills needed to work productively in a variety of educational contexts. The roles and responsibilities of learning team members are identified and compared as the dynamics among the roles of these team members are explored. A strong emphasis is placed on experiential learning and self-growth activities.

TAST-128**Assistive and Adaptive Technology****3 Credits (45:0:0 hours)**

This course provides an introduction to assistive technology resources used to support children and adults with disabilities to achieve success in their learning and work throughout their lifespan. Students compare methods used to make decisions about appropriate assistive technology for specific needs and examine their role in the needs assessment and implementation processes.

TAST-129**Seminar****1 Credits (0:0:15 hours)**

In this course, students reflect on their professional practice and link their classroom learning with field related experiences and workplace issues. The small group seminar format promotes the integration of theory and practice in a professional setting through facilitated group discussion and participation. The school board application process is examined in detail and students complete a professional portfolio to provide an overview of their skills, knowledge and experience.
Co-requisite: TAST 130.

TAST-130**Practicum****3 Credits (0:0:180 hours)**

The practicum is designed to provide students experiential learning opportunities in the field to connect their knowledge, skills and attitudes to the content of program theoretical course work. Through practical, hands-on work at their school site, students experience the full range of responsibilities associated with the complex role of educational assistants. The supervised practice setting enables students to develop the confidence and knowledge required to be an effective practitioner in the field of education. *Co-requisite:* TAST 129.

THAR-101**Acting Skills I****3 Credits (0:90:0 hours)**

Acting Skills I is the first in a series of four courses that develop the essential skills necessary for the beginning actor to create in both a solo and ensemble environment. This is a course of preparation and discovery. Through the exploration of body, voice, and imagination, students are introduced to the foundational tools of actor training through Improvisation, Text Study and Monologue/Scene Study.

THAR-102**Vocal Music I****1 Credits (0:30:7.5 hours)**

This course has two components, the Vocal Lesson and the Vocal Lab. In the Vocal Lesson, posture, breath management, tone quality, diction, interpretation and musicianship are stressed in weekly private lessons. In the Vocal Lab, the fundamentals of the analysis and preparation of songs from music theatre are explored. Performing songs and integrating songs into a dramatic setting are the bases of this weekly workshop.

THAR-103**Introduction to Theatre****3 Credits (45:0:0 hours)**

In this introductory course, students define the nature of theatre art. They examine the theoretical aspects of a play as well as the process that brings the world of a play to life. Students explore the elements of theatre art including theatre space and spectacle, the function of the director, designer and actor, plus the critical perspective of the audience and critic.

Prerequisites: Minimum grade of C- in THAR 153.

THAR-109**Performer's Lab****3 Credits (0:90:0 hours)**

Works from music theatre's repertoire are studied and explored in a workshop format. In this laboratory course, students acquire the necessary rehearsal and performance tools to perform a complete music theatre work. They learn how to make the author's voice come alive in structure and characterization as well as how to make the transition from speaking to singing in an honest and believable way. A director, vocal director, choreographer and musical director work together with the students to prepare a final project for a brief public performance run. As a culmination of their first year of training, they are expected to perform at a higher level of professionalism than in previous coursework.

THAR-110**Dance Skills I****3 Credits (0:85:15 hours)**

In this course, students are introduced to the fundamentals of dance technique and movement for actors. Dance technique classes, primarily in ballet, jazz and tap, explore the various styles of dance demanded of the musical theatre performer through exercises in these disciplines and the preparation of both solo and ensemble pieces. Movement classes assist the developing actor in increasing body awareness, thus providing a better basis for character physicalization.

THAR-115**Voice for the Stage****1 Credits (0:30:0 hours)**

This course builds foundational skill in proper vocal production for the stage. Through vocal and physical exercises, students learn techniques and strategies for successful rehearsal and performance.

THAR-120**Music Theory for Music Theatre I****2 Credits (30:0:0 hours)**

This course introduces the theoretical basics of music as they apply to the repertoire of music theatre. Students identify and apply the basic rudiments of music theory to the analysis of music theatre repertoire.
Co-requisite: THAR 130.

THAR-121**Music Theory for Music Theatre II****2 Credits (30:0:0 hours)**

This course is a continuation of Music Theory I, focusing on the relationship and application of the basic theoretical concepts of music as they apply to the repertoire of music theatre.
Prerequisites: Minimum grade of C- in THAR 120 and THAR 130.
Co-requisite: THAR 131.

THAR-130**Ear Training for Music Theatre I****3 Credits (45:0:0 hours)**

This introductory ear training course parallels and supplements the material delivered in Music Theory for Music Theatre I. Topics include: functional keyboard, the aural identification of intervals, melodies, rhythms, and chords, as well as the sight-singing of melodies and rhythms drawn from the music theatre repertoire. *Co-requisite:* THAR 120.

THAR-131**Ear Training for Music Theatre II****3 Credits (45:0:0 hours)**

A continuation of Ear Training I, this course focuses on more advanced studies in ear training as they apply to the repertoire of music theatre.
Prerequisites: Minimum grade of C- in THAR 120 and THAR 130.
Co-requisite: THAR 121.

THAR-151**Acting Skills II****3 Credits (100:0:0 hours)**

Acting Skills II is the second in a series of four courses that further develops the skills and techniques required for the successful actor. It is designed to integrate the technical, imaginative and personal discoveries of the preceding course. Focus shifts from process to performance with the exploration and presentation of a complete play following Konstantin Stanislavski-based acting principles.
Prerequisites: Minimum grade of C- in THAR 101.

THAR-152**Vocal Music II****1 Credits (0:12:7.5 hours)**

This course has two components, the Vocal Lesson and the Vocal Lab. In the Vocal Lesson, posture, breath management, tone quality, diction, interpretation, and musicianship are stressed in weekly private lessons. Building upon the fundamentals introduced in Vocal Music I, the Vocal Lab continues to develop skills in the analysis and preparation of songs from music theatre.
Prerequisites: Minimum grade of C- in THAR 102.

THAR-153**Play Analysis****3 Credits (45:0:0 hours)**

In this course, students develop skill in the critical analysis of plays. Students analyze action, character, theme, language, spectacle, sound, structure, form and style, assimilating a vocabulary for play analysis. Students explore selected topics in theatre history and/or theatrical styles that pertain to the plays chosen for study.

THAR-160**Dance Skills II****3 Credits (0:85:15 hours)**

This course is a continuation of the dance technique and movement classes from THAR 110. Dance technique classes, primarily in ballet, jazz and tap, are a continuation of regular weekly studio classes exploring the various styles of dance demanded of the music theatre performer. Students begin the process of integrating technique into choreography. Movement classes also continue, with a focus upon the development of personal movement patterns that become part of the actor's technique.
Prerequisites: Minimum grade of C- in THAR 110.

THAR-201**Acting Skills III****3 Credits (0:75:0 hours)**

Acting Skills III is the third in a series of four courses that builds on the skills developed in Acting Skills I and II. This is a term of growth, one that tests discoveries made in the first year of training. In this course, students engage in a deeper exploration of the concept of style within four new additional areas of intensified focus: Clown, Classical Monologue/Scene Study, Contemporary Canadian Scene Study and Music Theatre Monologue/Scene Study.
Prerequisites: Minimum grade of C- in THAR 151.

THAR-202**Vocal Music III****1 Credits (0:30:9 hours)**

This course has two components, the Vocal Lesson and the Vocal Lab. In the Vocal Lesson, study of the fundamentals of singing continues. In the Vocal Repertoire Class, the analysis and preparation of songs for music theatre continues with an emphasis on the preparation of material for auditions.
Prerequisites: Minimum grade of C- in THAR 152.

THAR-206**Performance I****2 Credits (0:0:112 hours)**

In Performance I, students audition for the two productions in the fall term of the Theatre Arts season. Once selected for a role[s], students participate in the rehearsal process and public performance of a play and/or musical. Students build on the techniques and skills acquired in Acting Skills II in a fully produced production, experiencing how a creative team collaborates during the rehearsal, technical rehearsal and performance run process. In both productions, students incorporate direction from that creative team as well as collaborate with the technical team of Theatre Production students.
Prerequisites: Minimum grade of C- in THAR 109.

THAR-215**Voice and Diction I****1 Credits (0:15:7.5 hours)**

In this course, students build upon the foundations of vocal production established in THAR 115 with study of the mechanics of the speaking voice: breath control, phonation, resonance and articulation, drill and practice in the pronunciation of the spoken word. Students are able to apply this knowledge to the preparation and performance of text in all rehearsal and performance contexts.
Prerequisites: Minimum grade of C- in THAR 115.

THAR-216

Voice and Diction II

1 Credits (0:15:7.5 hours)

This course builds upon the foundational and developmental work of THAR 115 and THAR 215, with emphasis on clarity and colour in the voice, plus exercises in prepared and cold reading. Students apply voice production skills to rehearsals for public performances as well as to the preparation of auditions.

Prerequisites: Minimum grade of C- in THAR 215.

THAR-250

Dance Skills III

3 Credits (0:80:10 hours)

This course consists of dance technique and movement classes. Technique classes, primarily in jazz and tap, are a continuation of regular weekly studio classes that explore the various styles of dance demanded of the music theatre performer. Students focus further on the integration of technique into choreography while developing performance skills. Regular weekly classes in movement also continue, with emphasis on the development of greater anatomical awareness, spatial awareness and movement potential.

Prerequisites: Minimum grade of C- in THAR 160.

THAR-251

Acting Skills IV

3 Credits (0:45:30 hours)

Acting Skills IV is the final in a series of four courses that further develops the skills required for a successful actor. This laboratory course is the bridge that prepares the student for transition into the professional world. Work continues on the mechanics of acting through advanced monologue study. Students apply all their cumulative training and skills in the preparation of contrasting monologues and songs for audition purposes in a variety of milieux. Students also self-generate a Vocal Masque as a first step towards producing their own work. This course also incorporates professional development sessions and introduces career management advice and tactics.

Prerequisites: Minimum grade of C- in THAR 201.

THAR-252

Vocal Music IV

1 Credits (0:22:9 hours)

In weekly vocal lessons the study of the fundamentals of singing continues. In vocal repertoire classes the analysis and preparation of songs for music theatre continues, with an emphasis on the preparation of material for audition and performance. The culmination of this term's activity is the preparation for the Mock Audition.

Prerequisites: Minimum grade of C- in THAR 202.

THAR-256

Performance II

2 Credits (0:0:112 hours)

Performance II builds on the discoveries, skills and techniques from the previous performance-based course of Performance I. Having developed the natural equipment at their disposal, students acquire further opportunities to test and expand their level of training by first auditioning for the two productions in the Winter term of the Theatre Arts season. Students participate in the rehearsal process and public performance of a play and/or musical.

Prerequisites: Minimum grade of C- in THAR 206.

THAR-260

Dance Skills IV

3 Credits (0:90:10 hours)

This course consists of dance technique and movement classes. Technique classes (primarily in jazz and tap) explore the various styles of dance demanded of the music theatre performer, with an emphasis on the preparation of material for performance and audition. Movement classes continue in the development of greater anatomical awareness, spatial awareness and movement potential, with the addition of work on movement in context.

Prerequisites: Minimum grade of C- in THAR 250.

THAS-101

Normal Development of Speech, Language and Literacy

3 Credits (45:0:0 hours)

This course provides students with an overview of normal speech and language development. The normal developmental milestones and sequence of typical language development from birth through to the school aged years are presented. Emergent literacy skills and literacy development are reviewed. General techniques for facilitating early speech, language and literacy development are identified.

THAS-102

Communication Disorders

4 Credits (60:0:0 hours)

This course introduces speech, language, fluency and voice disorders. Developmental, genetic and acquired disorders of communication in both children and adults are reviewed. Basic speech and hearing anatomy and physiology, including the respiratory system, vocal apparatus, oral cavity, ear and neurological system are also discussed.

THAS-103

Pathology

4 Credits (60:0:0 hours)

Students are introduced to the terminology, etiology, signs and symptoms, progression, medical interventions and effects of common human disorders experienced by clients undergoing occupational and physical therapy treatments. Typical rehabilitation goals and interventions are outlined. Prerequisites or co-requisites: HLSC 104 and HLSC 105.

THAS-104

Role and Responsibilities of Paraprofessionals in an Educational Setting

2 Credits (30:0:0 hours)

This course focuses on the knowledge, skills and attitudes needed by paraprofessionals to support both teachers and children in early education and primary (K-3) classrooms. Students explore the role of a Speech Language Pathologist Assistant in relation to working in the educational setting. Beginning with an analysis of their own educational beliefs, students analyze role guidelines and professional ethics. Students study best practices in effective classroom communication and teamwork. Through a review of the components of an Individualized Program Plan, students explore the documentation of children's progress in cooperation with other members of the educational team. The adaptation and modification of programming is explored, and students develop learning activities and materials. Students complete a professional portfolio to provide an overview of their skills, knowledge and experience.

THAS-115**Human Development****4 Credits (45:30:0 hours)**

Students examine typical and non-typical human growth and development across the lifespan. Rehabilitation strategies to address deficits in mobility, cognition, and socialization with emphasis on pediatrics and geriatric populations are discussed. The effects of declining health associated with aging are addressed through rehabilitation interventions. Students are introduced to geriatric focused interventions that occur in a variety of settings. Rehabilitation strategies that address the pathological manifestations affecting the neurosensory system are introduced and practiced. Perspectives on rehabilitation measures for persons with cancer include discussion of contraindications and precautions.

THAS-116**Functional Anatomy and Orthopedics****4 Credits (45:45:0 hours)**

An introduction to functional anatomy as it relates to human movement and common orthopedic conditions. Clinical measurement techniques, documentation and development of intervention strategies are included.

Prerequisites: Minimum grade of C- in HLSC 104, HLSC 105 and THAS 103.

THAS-117**Principles and Techniques of Client Contact****3 Credits (30:45:0 hours)**

Students are introduced to client contact including procedures to ensure provider and patient safety and dignity, and techniques and devices designed to improve patient mobility. Use of the health record for data collection and information sharing is covered. Effective management of challenging behaviors and situations are introduced. Ethical and professional standards are discussed.

Prerequisites: Minimum grade of C- in HLSC 104, HLSC 105 and THAS 103.

THAS-201**Therapeutic Interventions I: Articulation and Phonology****5 Credits (75:0:0 hours)**

This course focuses on learning styles and therapy techniques to implement articulation and phonological therapy. A sampling of activities and strategies reflective of various treatment approaches is discussed. Session planning, reporting progress and organization of therapy interaction are introduced. Cueing, reinforcement, feedback and choosing materials are covered. This course also reviews therapy approaches for children and adults with neuromotor speech disorders.

Prerequisites: PSYC 104, THAS 101, THAS 102, THAS 115, THAS 202.

Prerequisite or Co-requisite: THAS 202.

THAS-202**Therapeutic Interventions II: Introduction to Clinical Role and Skills****3 Credits (45:0:0 hours)**

This course highlights the role and responsibilities of a Speech-Language Pathologist Assistant. The SLP/SLP Assistant relationship is also reviewed. This course also introduces students to various clinical skills including the use of the International Phonetic Alphabet. Students learn how speech sounds are produced and classified. Students refine their abilities to distinguish individual speech sounds and transcribe normal and disordered spontaneous speech. Clinical skills to enhance voice and fluency disorders are reviewed. Students also learn to complete hearing screenings. Amplification systems for hearing impaired individuals are reviewed.

Prerequisites: PSYC 104, THAS 101, THAS 102, THAS 115.

THAS-203**Field Placement I****5 Credits (0:0:295 hours)**

This course is a seven week field placement under the supervision of a Speech-Language Pathologist. The field placement allows the student to practice skills related to articulation and phonology. Students are required to practice in a self-reflective manner and by utilizing a web-based communication tool, participate in an on-line seminar.

Prerequisites: TAST 102, and minimum grade of C- in THAS 201 and THAS 202.

THAS-210**Field Placement I****4 Credits (0:0:205 hours)**

Students integrate knowledge and skills and demonstrate competent, safe, ethical and evidence-based practice under the supervision of a Physical Therapist and/or Occupational Therapist. Students practice, develop confidence and collaborate in inter-professional teams. Students reflect on practice and demonstrate accountability, responsibility and professional values. Students demonstrate clinical skills and characteristics including reflection on practice, information retrieval and ongoing learning.

Prerequisites: Minimum grade of C- in THAS 220, THAS 221, THAS 222 and THAS 223.

THAS-211**Field Placement II****4 Credits (0:0:205 hours)**

Students continue to develop their knowledge and skills and demonstrate competent, safe, ethical and evidence-based practice under the supervision of a Physical Therapist and/or Occupational Therapist. Students practice, develop confidence and collaborate in inter-professional teams. Students reflect on practice and demonstrate accountability, responsibility and professional values. Students demonstrate clinical skills and characteristics including reflection on practice, information retrieval and ongoing learning.

Prerequisites: Minimum grade of C- in THAS 220, THAS 221, THAS 222 and THAS 223.

THAS-212**Field Placement III****4 Credits (0:0:205 hours)**

In this placement, students consolidate knowledge and skills and demonstrate competent, safe, ethical and evidence-based practice under the supervision of a Physical Therapist and/or Occupational Therapist. Students practice, develop confidence and collaborate in inter-professional teams. Students reflect on practice and demonstrate accountability, responsibility and professional values. Students demonstrate clinical skills and characteristics including reflection on practice, information retrieval and ongoing learning.

Prerequisites: Minimum grade of C- in THAS 220, THAS 221, THAS 222 and THAS 223.

THAS-213**Therapeutic Interventions III: Language****5 Credits (75:0:0 hours)**

This course explores language intervention approaches. Students are introduced to therapy techniques appropriate to implementing treatment for language delays and acquired disorders with toddler, pre-school, school-aged and adult populations. Choosing age-appropriate materials and activities is practiced. Students acquire skills to document progress. This course encompasses strategies for working with clients one-on-one and in groups.

Prerequisites: PSYC 104, THAS 101, THAS 102, THAS, 104, THAS 115.

THAS-214**Therapeutic Interventions IV: Special Populations****4 Credits (60:0:0 hours)**

This course focuses on providing communication intervention to a variety of special populations. Augmentative and alternate communication devices are reviewed. Students are also introduced to therapy approaches for adults with voice and fluency disorders.

Prerequisites: Minimum grade of C- in THAS 201, THAS 202, and THAS 213. *Prerequisites or Co-requisites:* THAS 213.

THAS-215**Field Placement II****5 Credits (0:0:295 hours)**

This course is a seven week field placement under the supervision of a Speech-Language Pathologist. The field placement allows the student to practice skills related to language interventions. Students are required to practice in a self-reflective manner and by utilizing a web-based communication tool, participate in an on-line seminar.

Prerequisites: TAST 102, and a minimum grade of C- in THAS 213, THAS 214, and THAS 216.

THAS-216**Sign Language****2 Credits (30:0:0 hours)**

This course prepares students to use basic manual signing skills such as American Sign Language (ASL) and Signing Exact English (SEE) with clients who have hearing loss or are experiencing communication delays. The most important basic aspects of ASL and SEE that are appropriate for stimulating language development are covered.

THAS-220**Exercise in Physical Therapy****5 Credits (45:60:0 hours)**

Students apply focused therapeutic exercise and gait re-education in response to identified treatment goals in physical therapy environments. Techniques covered include range of motion, stretching, pool therapy, aerobic exercise, strengthening (including core stability), ergonomics and work evaluation, posture and gait, group exercise, and PNF (proprioceptive neuromuscular facilitation). The role of therapeutic exercise principles in the treatment of a variety of conditions and the use of exercise software in the formulation of exercise programs are covered. Emphasis is placed on the purposes, benefits, safe instruction, and progression of activities.

Prerequisites: Minimum grade of C- in THAS 115, THAS 116 and THAS 117.

THAS-221**Modalities and Acute Care Interventions in Physical Therapy****4 Credits (45:30:0 hours)**

Students discuss and practice the use of electrotherapy and other commonly used rehabilitation modalities including heat, cold, ultrasound, laser, TENS, muscle stimulation, interferential current, traction, and compression therapy. The purposes, benefits, and contraindications of these modalities and their safe implementation are stressed. Students are introduced to the theory and practice of aspects of acute care rehabilitation interventions for pulmonary, medical and post-surgical conditions.

Prerequisites: Minimum grade of C- in THAS 115, THAS 116 and THAS 117.

THAS-222**Occupational Therapy in Mental Health****4 Credits (45:30:0 hours)**

The role of the Occupational Therapist Assistant is discussed and practiced in relation to occupational therapy services for persons with disorders in the psycho-emotional and socio-adaptive perspectives. Utilizing a client-centered approach, students practice the implementation of individual, family and group occupational engagement, addressing a variety of ages and disorders. Attention is given to provider and client safety issues. Information gathering, reporting and documentation are included.

Prerequisites: Minimum grade of C- in THAS 115, THAS 116 and THAS 117.

THAS-223**Occupational Therapy in Physical Dysfunction****5 Credits (60:30:0 hours)**

Students apply occupational therapy interventions under the direction of an Occupational Therapist in the sensory motor, self care, productivity and leisure performance components. Environmental contexts are considered.

Prerequisites: Minimum grade of C- in THAS 115, THAS 116 and THAS 117.

TPPR-101**Applied Theatre History****3 Credits (45:0:0 hours)**

This course surveys the history of the theatre stage from early times to the late 20th-century. Students consider the influence of social movements, theatrical practices and stylistic features, types of décor and costuming in contemporary theatre productions. Research methods are introduced and students gain access to various information systems such as MacEwan and other library databases, catalogues, special collections and services, Internet resources and microforms as they study historical trends in a range of periods and geographic settings.

TPPR-102**Drafting and Model Making****2 Credits (15:30:0 hours)**

Students are introduced to drafting practices commonly used in theatre production including pencil drafting, line types, line weights, construction techniques, drawing layouts, orthographic projections, isometric drawings, floor plans, elevations and sections. Computer Assisted Drafting (CAD) is also introduced through hands-on projects that prepare stage plans, elevations and lighting plots. Additionally, students build to-scale models which allow students to see the relationship between two-dimensional drawings and the three-dimensional world. Scale modeling is used as an aid in solving problems encountered when attempting to draw scenic units and properties. The knowledge and skills gained by way of this course are foundational to other courses of study.

TPPR-103**Introduction to Technical Theatre****1 Credits (15:0:0 hours)**

This survey course introduces the production process, stage management, types of theatre, the structure and organization of staffing and professionalism in the discipline. The focus of the major course project is stage management and how to prepare a prompt-script, which is a document required to control any theatrical performance.

TPPR-104**Stagecraft I****2 Credits (15:30:0 hours)**

In this introductory course, students learn how to solve theatrical production challenges through the design and production of a variety of scenic elements. They learn how to plan layouts, select appropriate building materials for projects, and how to safely use hand and power tools including specialized jigs.

TPPR-105**Lighting I****2 Credits (15:30:0 hours)**

This course introduces students to the requirements, knowledge and practices necessary to be a lighting technician. The course also provides opportunity to practice the skills required of that position.

TPPR-106**Set Painting I****2 Credits (15:30:0 hours)**

This course is an introduction to the standard procedures, materials, equipment and safety considerations involved in the surface treatments of scenery. Students explore colour theory, paint and pigment, tools and application of surface treatments. Health and safety considerations and procedures in dealing with various paint products are introduced.

TPPR-107**Wardrobe I****2 Credits (15:30:0 hours)**

Class sessions balance topical lecture/demonstrations with in-class projects. Students are introduced to the skills necessary to build theatrical costumes. Topics include basic sewing skills, basic cutting, working with the costume designer, safety in the wardrobe, running a show, sources of information, basic fabric identification, fabric distressing and a survey of basic costuming applications.

TPPR-108**Rigging****1 Credits (7:22:0 hours)**

This course is an introduction to methods, materials and safe practices in rigging for the theatre and takes place in several different theatre venues.

TPPR-110**Audio I****2 Credits (15:30:0 hours)**

This course is designed to instruct first-year students in the field of basic audio production. The topics covered in this course include the physiology of hearing, identification of common audio components, preparation of sound effects and the basics of live sound reinforcement. The course emphasizes critical listening, problem solving and professional practice.

TPPR-111**Footings****5 Credits (30:90:0 hours)**

This course provides the student with the absolute minimum knowledge and skill necessary to function safely and effectively in the shop and backstage during the mounting of a production. Show, tell and do is our guideline and students should expect to observe, then practice all content offered in this course. There is material from all subject areas: audio, carpentry, painting, management, lights, props, etc. The student must successfully complete this course before participating in Practicum, or any shop (safety related) activities.

TPPR-117**Practicum I****3 Credits (0:60:60 hours)**

In the Theatre Production program, students learn by doing as members of production crews working together to mount shows at the campus theatre. Everyone gains experience in a variety of positions. For each production, students apply or bid for crew positions and are subsequently assigned duties and tasks. Students are directed, supervised and evaluated by professional directors and theatre designers. In this way, they gain hands-on experience, practice in the work standards and protocols of the profession and real-world exposure to the pressures of the fast-paced production environment. Safe work is emphasized.

TPPR-127**Practicum II****3 Credits (0:60:60 hours)**

Students are engaged in hands-on learning as members of a production crew working to mount a show. For each production, students bid or apply for crew positions and are assigned duties and tasks. Working with directors and designers from the professional theatre community, students experience the demands of a live theatre production. Each student is coached on professionalism, craft, design specifications and how to document the production.

Prerequisites: TPPR 117.

TPPR-201

Modern Theatre Practices

2 Credits (30:0:0 hours)

This course is a survey of theatrical movements of the 19th and 20th centuries and the technical developments that continue to influence the field today. Students are introduced to staging, lighting and settings for musical theatre and opera; dance forms; film and television 'crossover' and the demands of this on a theatrical production; and, the mechanics of major stage illusions.

Prerequisites: TPPR 101.

TPPR-202

Model Making

2 Credits (15:30:0 hours)

Students use a variety of model-making materials and techniques to build 3-D models from drawings. Also, students explore the use of models to anticipate and resolve design and construction problems

Prerequisites: TPPR 102.

TPPR-203

Management

4 Credits (40:20:40 hours)

This course presents the principles of production management and introduces the various techniques used by production managers, heads of departments and all members of the production team. Much of this course deals with working as a production team: organizing and scheduling work; working to communicate effectively; focusing on and monitoring the tasks to be done. These skills are introduced and discussed and then put into practice through Practicum.

Prerequisites: TPPR 103.

TPPR-204

Stagecraft II

2 Credits (15:30:0 hours)

Students construct complex sets and scenery, applying specialized construction methods, techniques, tools and equipment. Safe work practices are emphasized.

Prerequisites: TPPR 104.

TPPR-205

Video and Projection Technology

3 Credits (15:30:0 hours)

Projection of images has reshaped stage craft and theatre productions. In this course, students explore the tools of projection technology, production planning and visual editing and manipulation in hands-on projects. Learning is creative, conceptual and technical as students work with visual concepts that create mood, tone and setting.

Prerequisites: TPPR 105.

TPPR-206

Set Painting II

1 Credits (7.5:15:0 hours)

Students explore challenging and difficult painting techniques commonly used in set production such as faux finish, texture, aging or distressing a material and dying. A creative touch is encouraged. Students focus on the quality standards of professional theatre which include planning, meeting deadlines, attention to detail and documentation of methods and materials.

Prerequisites: TPPR 106.

TPPR-207

Wardrobe II

2 Credits (30:0:0 hours)

Students are introduced to period garment construction and intermediate-level sewing techniques. In order to discover creative approaches to costuming, students adapt a commercial pattern and experiment with various materials and techniques used in wardrobe construction. In addition, students study the principles of wardrobe management including stocking and maintaining a wardrobe collection, show budgeting and design analysis.

Prerequisites: TPPR 107.

TPPR-210

Audio II

2 Credits (22.5:15:0 hours)

Students advance their skills as theatre audio technicians by practicing how to configure, setup, operate, and troubleshoot complex professional audio systems. Students also design, plan and produce audio recordings to support live performance. Advanced technical skills are developed to record and over-dub multi-track recordings, do complex sound-mixing and use digital audio effects processing for creative results.

Prerequisites: TPPR 110.

TPPR-212

Prop Making I

2 Credits (15:30:0 hours)

Students use a variety of materials and building methods to construct stage props, which must be functional, durable and creatively constructed. The focus is on background research, attention to detail, quality workmanship and safe work standards.

TPPR-215

Lighting II

2 Credits (15:30:0 hours)

This is an advanced course in theatrical lighting and control, building on skills and knowledge gained from TPPR 105. This course focuses on lighting design, computer control, intelligent lighting and the tools and methods used to manage a lighting department.

Prerequisites: TPPR 105.

TPPR-221

Technical Director

2 Credits (30:0:0 hours)

Students examine the role of the Technical Director and focus on planning, creative problem solving and strategic thinking. The Analysis-Ideation-Implementation creative problem solving process is introduced and students practice techniques that enhance their communication and managerial-leadership skills. Students also begin to consider a career direction and search for employment opportunities.

Prerequisites: TPPR 204; TPPR 215.

TPPR-222

Prop Making II

1 Credits (7.5:15:0 hours)

This project-based course provides in-depth practice in the planning and fabrication of stage properties. Students propose challenging projects and discuss design concepts, suitable materials and fabrication techniques with the instructor and then proceed to fabricate the property. Methods such as sculpturing, mold-making and modeling making are practiced. Problems that arise during planning and fabrication are resolved as the project progresses from concept to completion.

Prerequisites: TPPR 212.

TPPR-237**Practicum III****3 Credits (0:75:75 hours)**

Under the supervision of faculty and a director from the professional community, this practicum integrates theory and practice. Students 'bid' for crew or a department head position and then work with peers and staff to decide those positions. Each student contributes to a team effort in the mounting of productions. Attention to detail, communication skills, critical analysis and problem solving are emphasized.

Prerequisites: TPPR 127.

TPPR-247**Practicum IV****3 Credits (0:75:75 hours)**

This is the final course in the practicum series. Students take on leadership roles and they are encouraged to contribute to the creative effort and suggest innovations while they hone technical skills and work habits. Each student is expected to work more independently, ask for guidance as needed, monitor and protect personal safety, follow the production plan and schedule, and instruct junior crew members. Rotation in various production team positions is emphasized in order to broaden the students' experience.

Prerequisites: TPPR 237.

TRVL-110**Airline Fares and Scheduling Concepts****3 Credits (45:0:0 hours)**

This course is an introduction to the skills and knowledge required to research, plan and book domestic air travel. Students learn the airfare terms, codes, fare construction principles and fare application rules required to apply the appropriate fare to a traveller's air itinerary. This course is a prerequisite for all travel computer courses.

TRVL-115**Introduction to the Travel Industry****3 Credits (45:0:0 hours)**

This course familiarizes students with the structure of the travel trade sector of the tourism industry. Students learn the regulations, trade associations, terminology and the role of the travel agency and the travel counsellor in the sale of travel product. Focus is placed on the pricing of package tours, ground transportation, travel insurance and legal responsibilities related to the travel industry.

TRVL-116**Destinations I****3 Credits (45:0:0 hours)**

In this course, students study the tourist attractions, unique features, culture, climate, topography and geography of countries in North and South America, focusing on destinations preferred by Canadian travellers. Students also review and identify current events relevant to these destinations.

TRVL-120**Domestic Air Travel****3 Credits (45:0:0 hours)**

In this course, students apply basic fare construction principles to an automated working environment. The focus is on North American travel itineraries and fares, and their application to standard airline documents. Students use a Global Distribution System (GDS), the Internet, and third party software systems.

Prerequisites: OADM 101, TRVL 122.

TRVL-122**Introduction to Computerized Reservations****3 Credits (45:0:0 hours)**

This course offers hands-on experience with one of the leading GDS (Global Distribution Systems) used in the travel industry. The automated reservations system is introduced and used in making corporate and leisure travel arrangements. Students access information used in the daily operations of a travel agency.

Prerequisites: TRVL 110.

TRVL-125**Travel Documentation, Tours and Packages****3 Credits (45:0:0 hours)**

This course develops the students' knowledge of travel products and services. Students analyse travel packages, independent, inclusive and escorted tours including booking procedures and costing. They study travel documentation, health requirements and accommodations. Reservation procedures and the application of manuals, such as hotel guides, TIM (Travel Information Manual), brochures and reference information is covered.

Prerequisites: TRVL 115.

TRVL-126**Destinations II****3 Credits (45:0:0 hours)**

In this course, students study the tourist attractions, unique features, culture, climate, topography and geography of countries and regions in Europe, Asia, and the South Pacific, focusing on destinations preferred by Canadian travellers. Students also examine current events relevant to these destinations.

Prerequisites: TRVL 116.

TRVL-230**International Air Travel****3 Credits (45:0:0 hours)**

This course focuses on the skills necessary to research, plan and book international air travel and itineraries in an automated environment. Students use the Global Distribution System (GDS), the Internet, and third party software programs to research prices, routings, and immigration regulations for international travel.

Prerequisites: TRVL 120, TRVL 125, TRVL 126.

TRVL-232**Selling Travel Products and Services****3 Credits (45:0:0 hours)**

This introductory sales course is designed to acquaint students with the principles of modern selling techniques as they apply to the travel industry. It enables students to recognize and apply the theories of effective personal selling techniques in an ethical and professional manner.

Prerequisites: ENGL 211.

TRVL-233**Travel Agency Accounting****3 Credits (45:0:0 hours)**

This course introduces students to one of the major accounting programs used by Canadian travel agencies. Emphasis is on the practical skills required in an automated travel industry environment. Students process payments and prepare documents such as receipts, invoices, cheques and itineraries.

Prerequisites: TRVL 120.

TRVL-235**Travel Industry Study Tour****3 Credits (45:100:0 hours)**

Students have the opportunity to take an out-of-country/out-of-province field study tour. In advance of the tour, students attend lectures and complete pre-tour research. During the field study, students visit airports, hotels and resorts, cruise ships (where practical) and major tourist attractions. Students put into practice the elements of travel they have studied in the program, establish relationships with tourism companies, and develop a deeper understanding of the customs and culture of the destination. Restricted to Travel students.

Prerequisites: ENGL 211, TRVL 120, TRVL 122, TRVL 125, TRVL 126.

TRVL-236**Destinations III****3 Credits (45:0:0 hours)**

This course is an overview of adventure and exotic world destinations including India, the Middle East, Africa, Antarctica and other regions. Students study the unique features, culture and customs, climate, topography and geography of these destinations. Emphasis is on adventure and exotic experiences that travellers are seeking.

Prerequisites: TRVL 126.

TRVL-241**Selling and Marketing Travel****3 Credits (45:0:0 hours)**

This is an advanced sales course designed to reinforce the principles of modern selling techniques and the application of these to everyday sales situations in the travel industry. Students are also introduced to basic planning and marketing situations that they may encounter in a work environment.

Prerequisites: TRVL 125, TRVL 232, TRVL 233.

TRVL-242**Advanced Computer Reservations****3 Credits (45:0:0 hours)**

This is an advanced application course in the use of the Global Distribution System (GDS), third party software and practical application of the Internet. Students practice complex tasks needed to become proficient in car and hotel bookings, tour and cruise bookings, and corporate Passenger Name Records (PNRs). This final industry computer course ensures that current computer and software enhancements are covered.

Prerequisites: TRVL 230, TRVL 232, TRVL 233, TRVL 236.

TRVL-243**Suppliers****3 Credits (45:0:0 hours)**

This course provides students with the current product knowledge and industry contacts necessary to begin their travel careers. Industry supplier presentations ensure the unique features of the individual products are highlighted. Students analyze various products, determine costs and match travellers' needs with the appropriate product.

Prerequisites: TRVL 230, TRVL 232, TRVL 233, TRVL 236.

TRVL-244**Practicum****5 Credits (45:0:160 hours)**

Through this work placement, students gain experience in the various responsibilities of a travel professional. Supervised by an industry specialist, students practice the technical procedures, customer service, and sales skills in demand by employers.

Prerequisites: TRVL 230, TRVL 232, TRVL 233, TRVL 236.

TRVL-245**The Cruise Market****3 Credits (45:0:0 hours)**

This course focuses on the cruise industry and its importance as a major component in both the vacation and incentive travel markets. Students study the cruise product, cruise lines, classifications, types of cruises and discover what attracts travellers to cruising. They become familiar with standard industry references such as the Cruise Lines International Association Cruise Manual and other current reference material.

Prerequisites: TRVL 125, TRVL 236.

VCDE-231**Introduction to Visual Presentation****3 Credits (15:45:0 hours)**

In this course, students examine the cultural context of visual presentation and the technical aspects of presentation design. The history of visual presentation and the development of the craft are surveyed. Students practice the techniques of presentation design as they create original visual presentations.

Prerequisites: VCOM 220, VCOM 221, VCOM 222 and VCOM 223.

VCDE-233**Typography II****3 Credits (15:45:0 hours)**

Students practice sophisticated approaches to communication with typography: form and hierarchies. Using various single page and multiple page document formats, students explore typography as an expressive form.

Prerequisites: VCOM 223.

VCDE-331**Interface Design I****3 Credits (15:45:0 hours)**

This course introduces the conceptual and technical approaches to interactive design. As students study the fundamentals of designing user-centered interfaces, they consider composition, effective navigation and information architecture. Students explore the interactive environment, online publishing and methods of production.

Prerequisites: VCOM 221, VCOM 223 and VCOM 224.

VCDE-333**Corporate Identity and Promotional Design****3 Credits (15:45:0 hours)**

Students explore the complex nature of the visual identity and corporate brand. Creativity, organizational culture, style, message and values to be expressed through a brand are examined along with the technical demands of designing original and unique corporate identity. Students study the historic context of identity marks, logos and collateral promotional material. Assignments highlight the challenges in successful application of identity and explore how image and values are communicated through brand.

Prerequisites: VCOM 221 or VCMI 221 and VCOM 223 or VCMI 223 and VCOM 224 or VCMI 224

VCDE-341**Interface Design II****3 Credits (30:30:0 hours)**

Students expand their creative capacity and technical ability in interface design and development. The design process for the digital media environment is emphasized. Close attention is paid to realizing a client's needs and objectives as students build and test interface prototypes. The capacity for original communication solutions is honed while the needs of the audience or the 'user' of the digital interface, is emphasized.

Prerequisites: VCDE 331.

VCDE-343**Exhibit Design I****3 Credits (15:45:0 hours)**

Students conceptualize, plan and design exhibits. While applying the elements of exhibit design, students interpret the purpose, goal and theme of an exhibit and study the key features of an exhibit such as accessibility. In addition, this course surveys the array of services, venues and projects in which exhibit design is integral.

VCDE-344**Concept and Fabrication Workshop****3 Credits (15:45:0 hours)**

This course develops the student's capacity for spatial design and problem-solving. Projects focus on the conceptualization of built-exhibition, built-display environments and the fabrication and use of props and fixtures. Safe work procedures are emphasized.

Prerequisites: VCPR 211, VCOM 222 and VCDE 231.

VCDE-345**Exhibit Design II****3 Credits (15:45:0 hours)**

This course focuses on temporary commercial exhibits. Building on the knowledge and skills students acquired in Exhibit Design I. Students source materials, structural systems and services for projects; estimate production and installation costs and develop a project budget; research building codes and space restrictions; and consider the full array of installation challenges.

Prerequisites: VCDE 343.

VCDE-351**On Site Marketing and Point of Purchase****3 Credits (30:15:0 hours)**

Students learn how to design and develop specifications for an appealing and functional promotional or retail exhibit or display. Through retail case studies, students analyze the complexity and range of design considerations from traffic patterns to product placement. In particular, students are encouraged to consider space optimization, consumer appeal and aesthetic.

Prerequisites: VCOM 221, VCOM 222, VCOM 223 and VCOM 224.

VCDE-352**Publication Design****3 Credits (15:45:0 hours)**

Students explore design elements and principles at work in a variety of publication formats. While interpreting audience and communication requirements, students focus on the application of effective design structures that balance the form and function of a publication.

Prerequisites: VCPR 210, VCDI 223 and VCDE 233.

VCDE-380**Typography and Motion****3 Credits (30:30:0 hours)**

Students learn how to add movement to design elements and so influence the viewer's perception of time and space. Applying the elements and principles of typographic design to kinetic typography, students enhance a message as they improve visual acuity and sensitivity to the communicative values inherent in the moving image.

Prerequisites: VCOM 221, VCOM 223 and VCOM 224.

VCDE-382**Advertising Design****3 Credits (15:45:0 hours)**

Key principles of targeting a market or consumer segment are introduced as students explore design and advertising. Relating to large group audiences as a market is a central issue in this course. The advertising message, formats for common ad copy and production methods are considered as students develop several promotional and advertising designs.

Prerequisites: VCOM 221 or VCMI 221 and VCOM 223 or VCMI 223 and VCOM 224 or VCMI 224.

VCDE-383**Information Design****3 Credits (30:30:0 hours)**

Whether it is a train schedule, a set of instructions or a signage system, designers facilitate communication through visuals. Students examine the processes involved in the organization, synthesis and visual presentation of complex information with the goal of making it accessible to an audience. The design of symbols, forms, infographics and wayfinding systems are explored throughout this course with a special emphasis on typography, hierarchies of information, legibility and readability.

Prerequisites: VCOM 224 or VCMI 224 and VCOM 223 or VCMI 223 and VCOM 221 or VCMI 221.

VCDF-100**Drawing Foundations I****3 Credits (15:45:0 hours)**

In this survey course, students learn to analyze and represent observed subjects by applying the principles of linear perspective. Exercises in structural analysis develop skills in the drawing of three-dimensional objects. Also, students focus on the formal principles of pictorial composition and investigate the expressive potential of drawing.

VCDF-101**Drawing Foundations II****3 Credits (15:45:0 hours)**

In this survey course, students are introduced to media, mark-making and observational exercises with a focus on rapid visualization. Students also learn how drawing is used in the generation and exploration of visual ideas through the study of line, gesture and other drawing techniques. The course emphasizes the human figure as the subject matter for observational and conceptual exercises.

Prerequisites: VCDF 100.

VCDF-110

2 Dimensional Design Foundations

3 Credits (15:45:0 hours)

In this survey course, students are introduced to the design principles that influence visual organization, visual perception and the use of colour in two-dimensional design. In a hands-on environment, students acquire the fundamentals of visual language and sensitivity to visual form through the exploration of visual dynamics, contrast, unity and variety. Given a design project, students develop solutions to simple communication design problems. Through group activities and critique, students give and receive feedback to improve their work.

VCDF-120

3 Dimensional Design Foundations

3 Credits (15:45:0 hours)

In this course, students are introduced to the fundamental elements and principles of three-dimensional design as they relate to visual communication in the built environment. Through a series of hands-on projects, students develop an understanding of three-dimensional design composition, strength and stability, drawing for three-dimensional design, and design process. Through group activities and critique, students give and receive feedback to improve their work.

VCDF-130

Design History I

3 Credits (45:0:0 hours)

This survey course introduces the socio-cultural and stylistic movements of art and design from pre-history to the 17th century. Students are introduced to the vocabulary of the field and they study the people, the key events, and the progression of design movements at the foundation of contemporary design. Artifacts of western and non-European civilizations including architecture, furniture, products, interior design, clothing, and visual communication design are examined in the context of design history.

VCDF-140

Design History II

3 Credits (45:0:0 hours)

This survey course continues the study of design history. Students are introduced to the historical periods from the early 17th century through the industrial era, modernism and postmodernism. Historic influences present in contemporary objects and visual communications are examined. There is a special emphasis in the cultural context of all aspects of the built environment, architecture, furniture, products, interior, clothing and communication design, as well as trends and style changes occurring during the 20th century.

VCDI-221

3D Visualization

3 Credits (15:45:0 hours)

This course introduces students to computer aided design and drafting. Two-dimensional computer-aided drafting techniques are used to create floor plans, furnishing and fixture plans and elevations. The techniques of digital modeling and animation are practiced by drawing, viewing and editing computer renderings.
Prerequisites: VCOM 222 and VCOM 224.

VCDI-222

Digital Modeling

3 Credits (15:45:0 hours)

In this course, traditional 3D design concepts are used as the starting point for the skill and knowledge needed to design in virtual space. Students continue to develop an understanding of light, texture and shape. These components are explored through digital modeling exercises. Examples, demonstrations and increasingly complex projects provide the groundwork for the challenges of creating a convincing digital model.

Prerequisites: VCOM 220, VCOM 221, VCOM 222, VCOM 223 and VCOM 224.

VCDI-223

Design and Pre-press Production

3 Credits (15:45:0 hours)

This course develops a designer's technical ability to realize a creative print design concept. Students explore the functions of and relationships between digital production applications used in the pre-press stage of modern printing processes. Students make decisions related to workflow and production issues while assembling and assessing press-ready files.

Prerequisites: VCOM 224.

VCDI-240

Digital Imaging

3 Credits (45:0:0 hours)

This course introduces students to the software tools of digital image construction and manipulation. Students test the formal and conceptual potential of the tools and practice the construction and manipulation of images.

Prerequisites: VCPH 210, VCPH 212 and VCOM 224.

VCDI-331

3D Visualization II

3 Credits (30:30:0 hours)

In this hands-on course, students practice advanced techniques of 3D drafting with computer-aided drafting technology. Complex object geometry, floor plans, modeling techniques, lighting, texture and animation techniques are explored in detail.

Prerequisites: VCDI 221.

VCDI-344

Digital Presentation Workshop

3 Credits (15:45:0 hours)

Students work from a design brief to develop and present a design concept to the "client." Students determine the communications goals to be achieved, analyze the audience and determine techniques and design processes for the project. The creative concept is presented to a "client" at stages in the creative design process. Throughout the process, students are encouraged to critically evaluate their work.

Prerequisites: VCOM 223 and VCOM 224.

VCDM-220

Drawing for Digital Media

3 Credits (15:45:0 hours)

Students advance drawing skills by exploring the expressive potential of drawing software and its application in digital media. Students digitally render subject matter from observation and from memory and use drawing as a tool to generate ideas.

VCDM-225**Digital Media Production****3 Credits (15:37:35:0 hours)**

This course develops a designer's technical ability to realize creative web design concepts. Students explore the functions of and relationships between digital production applications used in interface design and production processes. Students make decisions related to workflow and production issues while assembling and assessing web-ready files.

Prerequisites: VCOM 224.

VCDM-233**Typography for Digital Media****3 Credits (30:30:0 hours)**

In this course students apply the foundations of typography in a digital environment. Through a series of exercises and increasingly complex assignments, students learn how typeface and the creative treatment of type will communicate an idea, an identity or a message.

Prerequisites: VCOM 223 and VCOM 224.

VCDM-331**Interactive Media I****3 Credits (30:30:0 hours)**

In this course, students create web pages to either realize their own creative work, or to achieve a designer's specification. Designs are translated into functioning web pages in accordance with industry standards and best practices. Students are introduced to the infrastructure of the World Wide Web and learn how to launch a website.

Prerequisites: VCDM 225 and VCDE 331.

VCDM-332**Interactive Animation****3 Credits (15:45:0 hours)**

This course provides students with the conceptual and technical skills to create short self-contained interactive animations. Students learn how to use metaphor, narrative, structure and sequence to engage the audience in an immersive interactive experience. Principles of animation and audience experience are applied to original interaction designs.

Prerequisites: VCDM 225 and VCDE 331.

VCDM-344**Interactive Media II****3 Credits (15:45:0 hours)**

Building on the fundamental skills acquired in Interactive Media I, students create and construct more sophisticated websites with advanced functionality. Methods to rapidly develop web pages are introduced. Students learn to construct web pages that are accessible to people with disabilities, include social media, and improve search engine results.

Prerequisites: VCDM 331.

VCDM-345**Interface Design III****3 Credits (15:45:0 hours)**

Building on previous courses of study, students advance their capacity to design complex interfaces. Intuitive navigation arrangements, detailed user needs analyses, and polished visual design is the focus. Students take an interface design project from an idea in a brief to the formal presentation stage.

Prerequisites: VCDM 331, VCDE 341.

VCDM-346**Information Design for Digital Media****3 Credits (15:45:0 hours)**

Designers facilitate information access through the use of visual elements and the careful organization of information on the screen. In this course, students examine the processes by which complex information can be organized and presented visually so that it is understandable and useful to the viewer. The design of diagrams, symbols, charts, graphs, and orientation systems are explored with a special emphasis on typography, hierarchies of information, legibility and readability of digital displays.

VCDR-230**Figure Drawing****3 Credits (15:45:0 hours)**

Students learn how to closely observe and draw the human figure. In studio, living models are the subject; students are guided through intensive exercises to accurately observe anatomy, proportion, weight and balance. Through the use of various drawing media, mark-making and techniques, students explore the representation of varying body forms.

Prerequisites: VCOM 220.

VCDR-231**Modeling Preparation****3 Credits (15:45:0 hours)**

This course introduces students to the basic principles and techniques of modeling. Students begin with observational drawing exercises and progress to developing three dimensional figure models. Although detailed study of the human form is the primary focus, students are also challenged creatively through conceptual modeling exercises.

Prerequisites: VCOM 220, VCOM 221, VCOM 222, VCOM 223, VCOM 224.

VCDR-232**Drafting and Model Building Techniques****2 Credits (15:30:0 hours)**

Students study drafting as the designer's tool to translate ideas and creative concepts into visual form for presentation. Students develop the technical ability to draft working drawings and construct models using a variety of materials and techniques.

Prerequisites: VCOM 222.

VCDR-343**Illustration Techniques****3 Credits (15:45:0 hours)**

Students experiment with a wide range of media and stylistic technique. As students focus on developing illustration concept they improve technically and build an expressive illustration vocabulary.

Prerequisites: VCDR 230

VCDR-344**Interpretive Drawing****3 Credits (15:45:0 hours)**

Aiming for advanced technique and sophistication in form and style, students explore relationships between subject matter and interpretive illustration. Complex concepts are planned and executed with particular attention to message and communicative values in the illustration. Students create several original compositions as they explore exaggeration, distortion of perspective, stylization and mark-making.

Prerequisites: VCDR 230.

VCDR-353

Interpretive Illustration

3 Credits (15:45:0 hours)

Students explore the communication possibilities of illustration. Given several conceptual frameworks to guide their approach to the selection of subject matter, technique, drawing, and colour composition, students produce several original illustrations. The goals are mature design ideas and sophisticated technique.

Prerequisites: VCDR 343 and VCDR 344.

VCDR-380

Concept Rendering

3 Credits (15:45:0 hours)

A crucial part of the design process is the presentation of a designer's ideas. Creative ideas evolve with discussion and contributions from the client and other designers. The focus of this course is to render a concept through shape and form so that a creative idea can be shared with others.

VCDR-382

Digital Illustration

3 Credits (30:30:0 hours)

Students develop the skills to analyze, interpret and convey messages using digital techniques as the primary illustration medium. Projects focus on the creation of original vector and raster-based illustrations. Through the planning of illustrative projects, students make deliberate decisions on software applications, stylization and technical approaches to subject matter and message.

Prerequisites: VCOM 221 or VCM1 221, and VCOM 224 or VCM1 224.

VCM1-210

Production Planning

3 Credits (45:0:0 hours)

This course introduces students to the language, methods and planning approaches to video production. Through discussion and deconstruction of production scenarios, students develop an awareness of the roles, responsibilities and stages required to mount an effective video production. From establishing audience, to script analysis, to basic project management, students analyze productions of varying scales and complexity in an effort to develop sound approaches to their own works.

VCM1-213

Production

3 Credits (15:60:0 hours)

Students participate as a team member in several productions and take on a variety of video production crew-member roles. Role responsibility, team work and industry standard performance are emphasized. Students gain experience by working on several productions directed by a Faculty member and senior students. Topics include production planning, roles and responsibilities, set etiquette and production process.

VCM1-215

Principles of Acquisition

3 Credits (45:0:0 hours)

This course introduces students to the basic theories and concepts specific to the acquisition of video. Through a combination of lectures, discussions and practical application, students explore and interpret the world around them using basic, consumer-level technology. The emphasis of this course is on the communicative potential of a motion medium.

VCM1-221

Design for Motion Image

3 Credits (15:45:0 hours)

This course further explores the elements and principles of two-dimensional design but places them within a context of movement. Building on the basic visual language acquired in foundation studies, students expanded their approach to visual form and communication through an exploration of composition, stylization, symbol development and the arrangement of graphic elements. Studies are then given context for compositional decisions as they relate to a dynamic or moving plane and the perception of depth within that plane.

VCM1-223

Motion Image Typography

3 Credits (15:45:0 hours)

This course provides the foundations of typography in visual and motion communications. Projects develop the designer's sensitivity to letterforms, the selection of typefaces, the development of typographic hierarchies and the combination of typography and image. Students are challenged to create unique and original typographic solutions in a variety of visual communication formats.

VCM1-224

Digital Applications for Motion Image

3 Credits (15:45:0 hours)

This course challenges students to apply the creative potential of software tools to the motion image production. Emphasis is on how to make use of and integrate two or more applications; decisions to make best use of the capabilities of these software; and, an approach to the management of digital video files.

VCM1-225

Acquisition

3 Credits (30:30:0 hours)

Students expand upon and refine technical and conceptual skills acquired in previous coursework. Students prepare, shoot, acquire audio and visual material with an emphasis on advanced technique, industry standards and tools.

VCM1-230

Principles of Production

3 Credits (30:30:0 hours)

This course surveys the theory and practice of audience analysis, scripting, story boarding and editing motion images. Students explore how sound and visual editing techniques affect perception and meaning. Emphasis is placed on the communicative possibilities achieved in the editing process.

VCM1-245

Editing

3 Credits (30:30:0 hours)

In this course, students apply creative and technical editing skills to enhance the communicative value of motion image sequences. Students assemble a variety of motion image sequences in which they explore continuity, storytelling and aesthetics in the translation of their creative ideas into completed projects.

VCMI-322**Advanced Production****3 Credits (15:60:0 hours)**

Working as a team, students advance and refine production skills as they work on complex and difficult production projects. Guided by readings and loosely directed by a faculty advisor, students form as a crew, take on senior-level duties and execute a pre-production plan into a polished product. Professional-quality standards are expected in the finished production. Students critique their role and contribution, provide constructive feedback to peers and reflect on the production process.

Prerequisites: VCMI 213, VCMI 225.

VCMI-332**Interface Design and Delivery****3 Credits (45:0:0 hours)**

In this course, students are introduced to a variety of alternative video delivery mediums including CD-ROM, DVD-Video, and the Internet. Topics covered include interface usability principles, re-sampling and compressing video for digital delivery, and technology-specific issues surrounding DVD-Video.

Prerequisites: VCMI 355 and VCDE 380.

VCMI-336**Advanced Acquisition****3 Credits (30:30:0 hours)**

Students continue to improve conceptual and technical ability to acquire video and audio material of a professional-quality. Standards are the focus as students explore the craft of video acquisition and develop a creative style.

Prerequisites: VCMI 213, VCMI 225.

VCMI-342**Advanced Production Planning****3 Credits (15:0:60 hours)**

Students undertake pre-production planning for an original video production. All aspects of production are carefully considered and documented to demonstrate a systematic technical and creative planning process. The pre-production plan is to be realized in the follow-up course, Senior Independent Production.

Prerequisites: VCMI 210, VCMI 213, VCMI 225, VCMI 245.

VCMI-343**Senior Independent Production****3 Credits (15:0:30 hours)**

Students undertake the production of an original video program to demonstrate the creative and technical skills acquired in their Design and Motion Image program. All aspects of the production are managed by the student in consultation with a program advisor. Students document the production process and critically reflect on their technical and creative decisions and outcomes in their final production.

Prerequisites: VCMI 322, VCMI 355, VCMI 342.

VCMI-344**Motion Graphics****3 Credits (15:45:0 hours)**

This course examines the esthetic and communicative nature of graphics in motion. Students explore the communicative potential of animated composition; develop an approach to the post-production stage; and, construct and manipulate digital graphic images in motion.

Prerequisites: VCMI 221 VCMI 223, and VCMI 355.

VCMI-355**Advanced Editing****3 Credits (30:30:0 hours)**

In this course students apply advanced audio and video editing techniques which focus on how sound and video editing can enhance the message and impact of a finished program. Complex compositing, audio mixing, audio processing, and editing styles, formats and techniques are explored.

VCMI-380**Introductory Video Production****3 Credits (30:30:0 hours)**

This course introduces the process of video production. In a hands-on learning environment, students use a video camcorder, record motion segments according to a script and edit video segments. Students explore how sound and visual editing techniques affect perception and meaning. Emphasis is placed on the communicative possibilities achieved through the editing process.

VCMI-385**Dynamic Media Delivery****3 Credits (45:0:0 hours)**

In this course, students are introduced to a variety of alternative digital audio and video delivery mediums including CD-ROM, DVD-Video, and the Internet. Topics covered include medium specific constraints, interface design, re-sampling, and compression of audio and video for digital delivery.

VCOM-151**Design Concept and Process****3 Credits (45:30:0 hours)**

In this course, students are exposed to different facets of design as a profession, and the role of the designer. Students learn to focus on the audience when tackling a design problem. Also, students learn different techniques for the creation of concepts, while paying attention to the communicative value of their solutions. Through research, role-playing, and hands-on exercises, students begin to explore the design process while planning, executing and articulating creative solutions to design problems.

VCOM-160**Image Structure and Meaning****3 Credits (30:30:0 hours)**

In a hands-on environment, students learn that manipulating the composition of an image impacts communicative values. Students learn how to operate a 35mm SLR film camera to create images with proper exposure and focus. Also, students explore and apply the elements and principles of design and composition, framing, viewpoint and shooting with available light. Given a design project, students develop an idea, creatively choose subject matter, shoot and edit photographs. In addition, students give and receive feedback to their peers to improve their work.

VCOM-220**Drawing****4 Credits (30:60:0 hours)**

Students explore their expressive potential in-depth. In-studio drawing is supported with visual research and exploration of form and technique in sketchbook assignments. Students analyze complex subjects and in so doing they expand their capacity for observation. Sophisticated means of representing objects and subjects are practiced.

VCOM-221

2D Design

3 Credits (15:45:0 hours)

Students develop the language and vocabulary of visual communications. Through practice in techniques and stylization, students investigate the elements of 2D design. The conceptual process is explored through composition, symbols, simplification and abstraction techniques and stylization.

VCOM-222

3D Design

3 Credits (15:45:0 hours)

This course focuses on visual language in three dimensional design. The elements and principles of design and design problem solving are applied to structure, materials and space. Students develop an ability to address the unique challenges of communication through three-dimensional form and in three-dimensional environments.

VCOM-223

Typography

3 Credits (15:45:0 hours)

Typography as a craft and art form is introduced in a hands-on learning environment. Students explore the use of type, establish typographical hierarchies and employ typography with image for creative and communicative effect. As students practice and develop various designs, they begin to develop a designer's sensibility about the communicative nature of letterforms and typeface.

VCOM-224

Digital Applications

3 Credits (15:45:0 hours)

Students learn how to integrate software applications into the design process. Emphasis is placed on how software applications work together and how to navigate and make use of features different graphics application. In addition, students focus on developing a system for digital file management.

VCPH-100

Digital Photography

3 Credits (30:30:0 hours)

Students create original photo-based images using a digital single lens reflex (DSLR) camera, imaging software, and printing technology. As students explore the fundamentals of image composition and the operation of a DSLR, they capture, manipulate, edit, archive and print digital images.

VCPH-325

Commercial Photography

3 Credits (45:0:0 hours)

This course introduces the applied practice of commercial photography for promotional communications. Clarity of the message communicated by way of image is central to this area of study. Students focus on the expectations of a client and audience awareness as they develop, plan, produce and integrate images based on project specifications and a creative concept.

Prerequisites: VCPH 220.

VCPH-380

Photo Illustration

3 Credits (45:0:0 hours)

In this course, students go through the process of visual problem solving using photography and illustration. Working with colour transparency films and film scanning, students use software to further develop source images to the finished artwork stage. Initial weeks in the course deal with exposure, film, lighting, and lens concepts. Later studies push conventional image boundaries in the digital environment.

VCPH-385

Black and White Portraiture

3 Credits (45:0:0 hours)

Working in black and white in the digital era challenges photographers to return to the fundamentals of tone and contrast in the rendering of the human face. Working primarily on location with natural and artificial light, students use conventional black and white films to capture images, then scan and process the film digitally to create high quality inkjet prints. The course includes a section on film processing, deals with technical and aesthetic issues involved in digital black and white reproduction, and examines the genius of some contemporary portrait artists.

VCPR-210

2D Methods and Materials

2 Credits (15:30:0 hours)

Students are introduced to the designer's role and the art and craft of graphic design. This course surveys creative thinking, conceptualization, presentation of a concept, choices and decisions, project management, making mock-ups and press-ready artwork that defines the designer as a communicator. Industry standards are emphasized.

VCPR-211

3D Methods and Materials

3 Credits (15:30:0 hours)

In this course, students work creatively to produce 3D props. Beginning with a design problem, students analyze, propose and produce 3D solutions, using contemporary materials, techniques and finishes. The resulting 3D presentations are both professional and unique.

Prerequisites: VCOM 220 and VCOM 222.

VCPR-323

Event and Promotional Planning

3 Credits (30:15:0 hours)

In this course, students design, plan and install displays and exhibits for large and small-scale events. Students practice each stage of development from spatial design, drafting and rendering to prop fabrication and model-making. Working in creative teams or on their own project, students source material for the project; estimate production and installation costs and develop a project budget; research building codes and space restrictions; and consider the full array of installation challenges.

Prerequisites: VCPR 211 and VCDE 231.

ZOOL-224**Vertebrate Adaptations and Evolution****3 Credits (45:36:0 hours)**

This course provides a comprehensive introduction to the diversity of vertebrates using an evolutionary approach. Morphological, physiological, and behavioural adaptations are related to the life of vertebrates in aquatic and terrestrial habitats are emphasized. **Note:** ZOOL 224 in combination with ZOOL 324 (Comparative Vertebrate Anatomy) provides a strong understanding of vertebrate biology.

Prerequisites: Minimum grade of C- in BIOL 108.

ZOOL-241**Animal Physiology I****3 Credits (45:0:13 hours)**

This course is a survey of physiological systems in animals with an emphasis on homeostatic mechanisms that regulate internal water and ions, gases, metabolic rate, and temperature in relation to the external environment. Physiological systems from both invertebrates and vertebrates are studied.

Prerequisites: Minimum grade of C- in BIOL 107.

ZOOL-242**Animal Physiology II****3 Credits (45:0:13 hours)**

This course deals with the physiological systems of animals that involve intercellular communication. Focus is on the endocrine, neural, sensory, motor, and immune systems. Examples from both invertebrate and vertebrate animals are used.

Prerequisites: Minimum grade of C- in BIOL 107.

ZOOL-250**Survey of the Invertebrates****3 Credits (45:36:0 hours)**

This course explores the evolution and ecological roles of major invertebrate phyla. The diversity of body forms and life histories of invertebrates and protozoans are discussed. Various ecological niches of invertebrates are related to functional anatomy. The laboratory displays the diversity and functional anatomy of invertebrates using live and preserved specimens and includes an optional field trip to a coastal area.

Prerequisites: Minimum grade of C- in BIOL 108.

ZOOL-324**Comparative Anatomy of Vertebrates****3 Credits (45:36:0 hours)**

This course provides a comparative survey of the anatomy of vertebrates emphasizing evolutionary trends and anatomical adaptations for life in aquatic and terrestrial habitats. Special emphasis will be placed on fish and mammals. The laboratory involves detailed dissection of vertebrate specimens. **Note:** credit can only be obtained in one of ZOOL 225 or ZOOL 324.

Prerequisites: Minimum grade of C- in ZOOL 224.

ZOOL-400**Aquatic Vertebrates****3 Credits (45:36:0 hours)**

This course examines the evolution and ecology of fish, amphibians, birds, reptiles, and mammals in aquatic habitats. Topics include behavioural, morphological, and physiological adaptations. Students summarize, interpret, and present scientific literature on ecological and environmental issues of aquatic vertebrates.

Prerequisites: Minimum grade of C- in ZOOL 224 or ZOOL 225.

ZOOL-401**Terrestrial Vertebrates****3 Credits (45:36:0 hours)**

This course examines the evolution and ecology of amphibians, birds, reptiles, and mammals in terrestrial environments. Topics include behavioural, morphological, and physiological adaptations to changing terrestrial conditions. Students summarize, interpret, and present scientific literature on ecological and environmental issues of terrestrial vertebrates. The laboratory focuses on native species.

Prerequisites: Minimum grade of C- in ZOOL 224 or ZOOL 225.

ZOOL-425**Introductory Entomology****3 Credits (45:36:0 hours)**

Insects are the most successful animals on Earth. This course examines their evolutionary history and the adaptations that have led to their success. Insect morphological features are examined as they relate to lifecycle, behaviours, and ecology to explain how insects can be dominant in diverse ecological situations. The economic impact of insects is examined. The laboratory emphasizes methods of collecting, preparing, and identifying insect groups.

Prerequisites: Minimum grade of C- in ZOOL 250.

ZOOL-452**Principles of Parasitism****3 Credits (45:36:0 hours)**

Using an ecological approach, this course examines the relationships between protozoan, helminth, nematode, acanthocephalan, and arthropod parasites and their animal hosts. The structural and physiological adaptations used by parasites to successfully complete their lifecycles as well as host defensive strategies used to control parasite infections are discussed. Examples of human parasitic infections are used to illustrate these ideas. The laboratory emphasizes morphology, life cycles, behaviour, systematics and evolution of parasites.

Prerequisites: Minimum grade of C- in ZOOL 250.



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FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIPP)

The Alberta *Freedom of Information and Protection of Privacy (FOIPP) Act* is Alberta provincial legislation which applies to all information collected, generated, and recorded by the university in effecting its business under its charter as a post-secondary educational institution under the Alberta Post-Secondary Learning Act.

The *FOIPP Act* aims to balance the public's right to access records and the individual's privacy.

The purposes of the *FOIPP Act* are to:

- provide access to much of the recorded information held by public bodies;
- protect privacy of individuals by controlling the collection, use and disclosure of personal information;
- allow individuals right of access to personal information about themselves held by a public body;
- allow individuals the right to request corrections to this information; and,
- provide access to an independent review of decisions made by the public bodies under this Act.

To view the legislation or get official information on the Act, visit www.oipc.ab.ca

For more information on FOIPP at MacEwan University, visit MacEwan.ca/FOIP or contact the Information Access and Privacy Protection Office at 780-497-5423.

PERSONAL INFORMATION DEFINED

Personal Information is defined in the Alberta Freedom of Information and Protection of Privacy (FOIPP) Act s.1 (n) as recorded information concerning an identifiable individual, including but not limited to:

- the individual's name, home or business address, or home or business telephone number;
- the individual's race, national or ethnic origin, colour, or religious or political beliefs, or associations;
- the individual's age, sex, marital status or family status;
- an identifying number, symbol or other particular assigned to the individual;
- the individual's fingerprints, other biometric information, blood type, genetic information or inheritable characteristics;
- information about the individual's health and health care history, including information about a physical or mental disability;
- information about the individual's educational, financial, employment or criminal history, including criminal records where a pardon has been given;
- anyone else's opinion about the individual; and,
- the individual's personal views or opinions, except if they are about someone else.

PERSONAL INFORMATION COLLECTION AND USE AND DISCLOSURE NOTIFICATIONS – OFFICE OF THE UNIVERSITY REGISTRAR

Personal information is collected and used by the Office of the University Registrar for a variety of purposes including but not limited to application for admission, emergency contact, general confirmations, prior learning recognition, transcript requests, extension of incomplete contract requests, agreements with respect to incomplete grades, applications to audit, prior learning recognition, name/address changes, examination requests, parchment replacements, and applications to graduate.

These collections are necessary for operating programs of the university, and performing activities of the Office of the University Registrar. Personal information collected directly from individual students is used to carry out required functions consistent with the purposes for which the personal information was collected.

If the student has not supplied an Alberta Student Number (ASN), and that number is necessary to complete the application process for a student educated in Alberta, MacEwan University will collect that number indirectly from Alberta Education on behalf of the student.

The personal information requested by the Office of the University Registrar is collected under the authority of the Alberta Post-Secondary Learning Act and protected, used and disclosed under the authority of Part 2 of the Alberta *Freedom of Information and Protection of Privacy (FOIPP) Act*.

PERSONAL INFORMATION DISCLOSURE NOTIFICATIONS

The Alberta FOIPP Act contains provisions allowing or requiring public bodies to disclose personal information in their custody or under their control for a range of reasons. Disclosures of personal information without the express prior written consent of the student are sometimes necessary or desirable in the course of conducting the business of the university and directly or indirectly supporting students and the educational experience. Such disclosures occur only where required or permitted by the Alberta FOIPP Act. Most releases are governed by provisions found in the FOIPP Act Part 2 Division 2 "Use and Disclosure of Personal Information by Public Bodies".

The FOIPP Act requires that personal information collected by a public body may only be used or disclosed for the purpose for which it was collected and purposes consistent with that collection.

The best explanation of a consistent use or disclosure may be found in IPC Order 2001-038 on the website of the Alberta Information and Privacy Commissioner.

The Office of the University Registrar, Academic Divisions/ Faculties or Programs or other University offices may routinely release only the following personal information of students in compliance with provisions of Section 17(2)(j) of the Alberta FOIPP Act, unless otherwise requested by the student (Section 17(3) of the Act):

- enrolment in a school of an educational body or in a program offered by a post-secondary educational body,
- attendance at or participation in a public event or activity related to a public body, including a graduation ceremony, sporting event, cultural program or club, or field trip, or
- receipt of an honour or award granted by or through a public body.

Additional student personal information uses and disclosures may occur without the prior written consent of the student subject to acceptable consistent use standards, emergency and law enforcement situations, Information Sharing Agreements, participation in Common or Integrated Programs and Services, or other agreements that meet the access and privacy protection provisions of the Alberta FOIPP Act.

Personally identifiable information of individuals and student work may be released to accreditation bodies for the purposes of program evaluation, accreditation or accreditation renewal.

Public inquiries directly related to the collection, use and disclosure of student personal information should be directed to the Office of the University Registrar at 780-497-5000.

STUDENT PRIVACY AND SYSTEM PROTECTION RESPONSIBILITIES

Student privacy protection responsibilities include but are not limited to:

- safeguarding and protecting from unauthorized disclosure any passwords or other unique identifiers assigned to them;
- recovering and securing any assignments, examinations or other documents made available for return to them; and,
- treating as confidential any personal information of third parties that might come into their possession during the course of their academic experience or while on practicum placement.

NOTIFICATION OF SURVEY PARTICIPATION AND DISCLOSURES

To facilitate research that supports program and service planning and quality improvement initiatives at MacEwan University, and that enhances understanding of Alberta's and Canada's post-secondary educational systems, MacEwan University may release student contact and other personal information to external agencies without prior written consent, but within the allowable provisions of the Alberta Freedom of Information and Protection of Privacy (FOIPP) Act. These agencies include Statistics Canada, Alberta Innovation and Advanced Education and external contractors engaged by MacEwan University to conduct surveys of current and former students.

These agencies treat the contact information provided with confidentiality, and utilize it only for the specific research purposes for which it was provided. Examples of survey participations and related personal information disclosures by MacEwan University may include but are not necessarily limited to the following.

MACEWAN UNIVERSITY SURVEYS

MacEwan University contracts out telephone surveying for our own Graduate, Early Leaver and University Transfer Follow-up surveys, as well as surveys of graduates of programs undergoing evaluation in any given year.

Further information on MacEwan University conducted surveys may be obtained from MacEwan University's Institutional Analysis and Planning at 780-497-4363.

Government of Alberta, Innovation and Advanced Education Surveys

MacEwan University supports the provincial Post-Secondary Institution Graduate Outcomes Survey, and the Aboriginal Learner Data Collection Initiative of Alberta Innovation and Advanced Education.

Graduate Outcomes Survey

Alberta Innovation and Advanced Education and the publicly funded post-secondary institutions collaborate to conduct a biennial survey of graduates. The data collected help to inform policy development and program and service review and improvements. The authority to collect this information is the Post-Secondary Learning Act sections 65 and 118. Data collected for this study fall into six broad areas of enquiry:

- Graduate demographics
- Graduate employment outcomes
- Graduate satisfaction
- Graduate awareness of post-secondary options and graduate transitions
- Financing of post-secondary studies
- Attitudes towards and experiences in regard to life-long learning

Aboriginal Learner Data Collection Initiative

Alberta Innovation and Advanced Education requires that the following question appear on all post-secondary enrolment/application forms and subsequently collects response data from post-secondary educational bodies:

If you wish to declare that you are an Aboriginal person, please specify:

- Status Indian/First Nations
- Non-Status Indian/First Nations
- Métis
- Inuit

Alberta Innovation and Advanced Education collects this personal information pursuant to section 33(c) of the FOIPP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal learner success.

STATISTICS CANADA SURVEYS

Enhanced Student Information System (ESIS) Survey

ESIS is an administrative database on all students. The basis for ESIS is administrative records and the authority to obtain those records is Section 13 of the Statistics Act. ESIS involves the full range of student data. Students can have their personal information deleted from ESIS by contacting Statistics Canada at www.statecan.gc.ca

National Graduate Survey (NGS)

The National Graduate Survey (NGS) is conducted on a voluntary basis for participating institutions under the authority of Section 8 of the Statistics Act. The NGS is a periodic survey of a random sample of graduates. The NGS is intended to measure the short to medium-term labor market outcomes of graduates from Canadian public University, community college and trade-vocational programs. The NGS is a sample survey (compared to a census survey where attempts are made to contact all individuals). It is structured so that there is confidence in the survey results at a provincial level, as well as at the credential level (certificate, diploma, etc.) and the field of study level. This sampling strategy results in relatively low levels of contact with graduates. Statistics Canada will only contact the graduate if they currently live in Canada or the United States.

DISCLOSURE OF PERSONAL INFORMATION TO STATISTICS CANADA

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education. It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at post-secondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand outcomes.

In order to carry out such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada student identification information (student's name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, enrolment information, previous education, and labour force activity. The federal Statistics Act provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used only for statistical purposes, and the confidentiality provisions of the Statistics Act prevent the information from being released in any way that would identify a student.

Under the federal Privacy Act, individuals can request access to their own individual information held on federal information banks, including those held by Statistics Canada.

Students who do not wish to have their information used are able to ask Statistics Canada to remove their identifying information from the national database.

Further information on the use of this information can be obtained from Statistics Canada at www.statcan.gc.ca



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