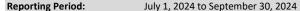
## **EXECUTIVE EXPENSE DISCLOSURE REPORT**



Executive Officer Name

Title

Office

Dr. Annette Trimbee

President & Vice-Chancellor

Office of the President



As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, professional development, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

### 1. Travel and professional development

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences, participating with professional organizations and participating in professional development.

| Travel date(s)   | Destination  | Purpose  | Airfare | Transportation[1] | Accommodation | Meals[2] | Other[3] | Total  |
|------------------|--------------|--|---------|-------------------|---------------|----------|----------|--------|
| June 13, 2024    | Edmonton, AB | Edmonton Global Board Meeting                      | \$ -    | \$ 15             | \$ -          | \$ -     | \$ -     | \$ 15  |
| Notes:           |              |  |         |                   |               |          |          |        |
| July 3 - 6, 2024 |              | Calgary Stampede - Government<br>Relations Meeting | \$ 401  | \$ 294            | \$ -          | \$ -     | \$ -     | \$ 694 |
| Notes:           |              |  |         |                   |               |          |          |        |

### Notes: (All amounts are inclusive of taxes (GST, etc.)

- [1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a KM basis as per MacEwan University policy)
- [2] Includes either receipted or per diem expense as submitted
- [3] Includes conference and professional development registration fees and other miscellaneous travel expenses

## 2. Hosting

This section includes all reimbursable expenses for events for which the **primary purpose** is to host (entertain) external individuals such as donors, government officials, visiting speakers etc. May include university staff as deemed appropriate to their positions.

| Dates        | Location     | Purpose                | No. of attendees | Total |
|--------------|--------------|------------------------|------------------|-------|
| May 22, 2024 | Edmonton, AB | Current Events Meeting | 2                | \$ 40 |

# **EXECUTIVE EXPENSE DISCLOSURE REPORT**

**Reporting Period:** July 1, 2024 to September 30, 2024

Executive Officer Name
Title
Office
Dr. Annette Trimbee
President & Vice-Chancellor
Office
Office of the President



# 3. Working Sessions

This section includes all reimbursable expenses for events and meetings attended primarily by university staff. May also include external individuals such as consultants, facilitators who are required to attend.

| Dates        | Location     | Purpose                  | No. of attendees | Total  |  |
|--------------|--------------|--------------------------|------------------|--------|--|
| May 9, 2024  | Edmonton, AB | Executive Retreat Dinner | 11               | \$ 889 |  |
| May 10, 2024 | Edmonton, AB | Executive Retreat        | 9                | \$ 903 |  |

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).